



AGENDA

Town of Hillsboro Beach Commission Meeting

December 1, 2020
9:00 AM



MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldassarre
Honorable Andrew R. Brown

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011

www.TownofHillsboroBeach.com

Established 1939



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

December 1, 2020 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER ANDREW R. BROWN

TOWN MANAGER WILLIAM 'MAC' SERDA, ICMA-CM
TOWN ATTORNEY DONALD J. DOODY, ESQ
TOWN CLERK SHERRY D. HENDERSON, CMC

YOU ARE HEREBY NOTIFIED that a Regular Town Commission Meeting will be held Tuesday, December 1, 2020, at 9:00 AM. A quorum of the Town Commission will be physically present at the meeting. However, to ensure compliance with CDC recommendations for public safety, the meeting will utilize communications media technology with most Town staff participating via video conferencing. **LIVE ZOOM Meeting number: 878 4736 1566 Passcode: 951699**

A. PROVIDING PUBLIC COMMENT

Persons desiring to provide public comment may do so by one of the methods listed below. Please be sure to include your name and address for the record. Your comments will be limited to three minutes per person.

- **VIA EMAIL** – Public comments and documents may be submitted via email to TownClerk@TownofHillsboroBeach.com. Comments will be read aloud to the Commission and public and incorporated into the record. Emails will be accepted up until the end of the Public Comment portion of the Meeting.

LIVE ZOOM PARTICIPATION – If attending via Zoom online, at the appropriate public comment period, click “raise hand” on the bottom of the “participants” tab, and your audio will be unmuted when you are recognized.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A. November 10, 2020 Regular Commission Meeting

II. PRESENTATIONS

- A. **Proclamation of Election - March 9, 2021**

Presented by Mayor Tarrant

III. ORDINANCES

- A. **Ordinance No 2020-07** Amendment to the Town's Code of Ordinance to Prohibit the Discharge of Pollutants Into the Atlantic Ocean or the Intracoastal Waterway **(SECOND READING)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 7 ENTITLED "OFFENSES AND MISCELLANEOUS PROVISIONS" BY SPECIFICALLY AMENDING ARTICLE 1 ENTITLED "IN GENERAL" AND CREATING SECTION 7-4 TO BE ENTITLED "DISCHARGE PROHIBITION"; PROHIBITING THE DISCHARGE OF POLLUTANTS INTO THE ATLANTIC OCEAN OR THE INTRACOASTAL WATERWAY; PROVIDING FOR SPECIFIC PROHIBITION; PROVIDING FOR ENFORCEMENT BY THE TOWN MANAGER; PROVIDING FOR ENFORCEMENT ACTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

IV. RESOLUTIONS & CONTRACTS

- A. **Resolution No. 2020-73** Consideration to Approve and Accept the Water Supply Facilities Work Plan 2020 Update Report Prepared by Redevelopment Management Associates and Chen Moore Associates.
Presented by Chris Brown with RMA and Peter Moore with Chen Moore, Inc.
- B. **Resolution No. 2020-74** Expresssing Support for Specific Key Elements to the Design and Specifications Currently Being Developed by the Florida Departmnt of Transportation (FDOT) Relative to the Improvements to be Made to that Portion of State Road A1A Located in Hillsboro Beach, Florida.
- C. **Resolution No. 2020-75** Consideration to Accept the Recommendation of the Selection Committee and Determining that _____ is the Most Responsive and Responsible Proposer for RFQ No. 2020-001 Easement Acquisition & Burying Utility Lines and Authorizing the Town Staff to Negotiate with the Selected Company.
- D. **Resolution No. 2020-76** Consideration to Waive the Competitive Procurement and Authorize the Payment of \$49,995.00 to USA Software, Inc. to Modify the Town's Software and Server Updates to Comply with the National Incident Based Reporting System (NIBS) and the Florida Incident Based Reporting System (FIBRS).
- E. **Resolution No. 2020-77** Consideration to Approve and Authorize the Appropriate Town Officials to Execute the Second Amendment to the Employment Agreement between the Town of Hillsboro Beach and Town Manager Mac Serda.

V. CONSENT

A. INVOICES FOR APPROVAL

- 1. Akerman: Invoice #9581987** Services rendered thru 6/30/2020 **\$21,604.60**
- 2. Akerman: Invoice #9590833** Services rendered thru 7/31/2020 **\$16,844.10**
- 3. Akerman: Invoice #9610445** Services rendered thru 9/30/2020 **\$29,692.10**
- 4. Gardner, Bist, Bowden, Bush, Dee: Invoice #10016** Services rendered from 10-01-2020 thru 10-30-2020 **\$2,580.00**
- 5. Goren, Cherof, Doody & Ezrol P.A. : Invoice #33764** Services rendered from 10/09/2020 thru 11/21/2020 **\$7,086.25**
- 6. Inframark: Invoice #57305** November 2020 **\$7,352.12**

VI. BEACH REPORT

- A.** Update on Town of Hillsboro Beach and City of Deerfield Beach Joint Project
- B.** Mitigation Study Update
- C.** US Army Corp of Engineers- Maintenance & Sand ByPass Permit Extension

VII. STAFF UPDATES

- A. POLICE DEPT**
Presented by Chief Szesnat
- B. FINANCE DEPT**
Presented by Stephen Bloom, Inframark
- C. BUILDING DEPT**
Presented by Steve Mitchell, Building Official, CG&A
- D. CODE ENFORCEMENT**
Presented by Mario Sotolongo

VIII. TOWN MANAGER REPORT

- A.**
Town Hall Painting Update
Police Fleet / Vehicle Purchase
Shredding/ HHW & Prescription Drug Drop-off Event - 1/16/2021 (10am-12pm)

IX. TOWN ATTORNEY REPORT

- A.** Discussion on Ordinance for Virtual Meetings

X. TOWN COMMISSION COMMENTS/REPORTS

XI. PUBLIC COMMENTS

XII. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.