



# AGENDA

## Town of Hillsboro Beach Commission Meeting

**January 5, 2021**  
**9:00 AM**



Established 1939

### **MAYOR**

Honorable Deborah L. Tarrant

### **VICE MAYOR**

Honorable Irene Kirdahy

### **COMMISSIONERS**

Honorable Vicky Feaman  
Honorable Barbara Baldassarre  
Honorable Andrew R. Brown

### **TOWN MANAGER**

William "Mac" Serda, ICMA-CM

### **TOWN ATTORNEY**

Donald J. Doody

### **TOWN CLERK**

Sherry D. Henderson, CMC

### **HILLSBORO BEACH TOWN HALL**

1210 Hillsboro Mile  
Hillsboro Beach, FL 33062  
954-427-4011

[www.TownofHillsboroBeach.com](http://www.TownofHillsboroBeach.com)



## **TOWN OF HILLSBORO BEACH**

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

**January 5, 2021 | 9:00 AM**

### **REGULAR TOWN COMMISSION MEETING AGENDA**

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MAYOR DEBORAH L. TARRANT  
VICE MAYOR IRENE KIRDAHY  
COMMISSIONER VICKY FEAMAN  
COMMISSIONER BARBARA BALDASARRE  
COMMISSIONER ANDREW R. BROWN

TOWN MANAGER WILLIAM 'MAC' SERDA, ICMA-CM  
TOWN ATTORNEY DONALD J. DOODY, ESQ  
TOWN CLERK SHERRY D. HENDERSON, CMC

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**YOU ARE HEREBY NOTIFIED** that a Regular Town Commission Meeting will be held Tuesday, January 5, 2021, at 9:00 AM. A quorum of the Town Commission will be physically present at the meeting. However, to ensure compliance with CDC recommendations for public safety, the meeting will utilize communications media technology with most Town staff participating via video conferencing. **LIVE ZOOM Meeting number: 878 4736 1566 Passcode: 951699**

#### **A. PROVIDING PUBLIC COMMENT**

Persons desiring to provide public comment may do so by one of the methods listed below. Please be sure to include your name and address for the record. Your comments will be limited to three minutes per person.

- **VIA EMAIL** – Public comments and documents may be submitted via email to [TownClerk@TownofHillsboroBeach.com](mailto:TownClerk@TownofHillsboroBeach.com). Comments will be read aloud to the Commission and public and incorporated into the record. Emails will be accepted up until the end of the Public Comment portion of the Meeting.

**LIVE ZOOM PARTICIPATION** – If attending via Zoom online, at the appropriate public comment period, click “raise hand” on the bottom of the “participants” tab, and your audio will be unmuted when you are recognized.

#### **CALL TO ORDER AND ROLL CALL**

#### **PLEDGE OF ALLEGIANCE**

#### **APPROVAL OF AGENDA**

#### **I. APPROVAL OF MINUTES**

A. December 1, 2020 Board of Zoning & Appeals Meeting Minutes

B. December 1, 2020 Regular Town Commission Meeting Minutes

## II. DISCUSSION

A. Discussion on Virtual Town Commission Meetings

## III. RESOLUTIONS & CONTRACTS

A. **Resolution No. 2021-01** Consideration to Approve & Authorize Appropriate Town Officials to Execute an Agreement Between the Broward County Supervisor of Elections Office and The Town of Hillsboro Beach to Conduct the Town's Municipal Election on March 9, 2021.

B. **Resolution No. 2021-02** Consideration to Accept Proposal Terms from Calvin, Giordano & Associates (CGA) to Assist the Town During the Design Phase of the Florida Department of Transportation's (FDOT) Project on SR A1A within the Town Limits; and Authorize Appropriate Town Officials to Waive Procurement and Execute Agreement with CG&A for Consulting Services.

C. **Resolution No. 2021-03** Consideration to Approve and Authorize Appropriate Town Officials to Execute Agreement with Utility Consultants of Florida, for RFQ No. 2020-001 Town of Hillsboro Beach Easement Acquisition & Burying Utility Lines.

D. **Resolution No. 2021-04** Consideration to Authorize the Purchase of one (1) 2021 Ford Interceptor Utility Patrol Marked Vehicle for Police Department from Bartow Ford, Piggybacking the Terms of the Charlotte County, Florida Contract #2018000509.

E. **Resolution No. 2021-05** Consideration to Approve and Authorize Appropriate Town Officials to Execute the First Amendment to the Participation Agreement & Regional Interlocal Agreement with Broward County for E-911 Communications Systems.

F. **Resolution No. 2021-06** Consideration to Approve and Adopt Resolution Supporting the Recommendations Set Forth in the Audit of the Broward County Animal Care and Adoption Division, Report No. 21-05, Dated December 16, 2020.

## IV. CONSENT

### A. INVOICES FOR APPROVAL

1. **Akerman:** Invoice #9624910 Services rendered thru 10/31/2020 **\$4,950.00**

2. **Akerman:** Invoice #9624911 Services rendered thru 10/31/2020 **\$5,538.20**

3. **Goren, Cherof, Doody & Ezrol P.A.:** Invoice #34013 Services rendered from 11/23/2020 thru 12/23/2020 (General Matters) **\$3,451.90**

4. **LSF:** Invoice #20-1130-26 November 2020 **\$5,615.88**

5. **Moffatt & Nichol :** Invoice #00757189 December 2020 **\$10,953.75**

## **V. STAFF UPDATES**

### **A. POLICE DEPT**

Presented by Chief Szesnat

1. Recognition of Officer Maria Stengel recipient of the "2020 Police Officer of the Year" Award

2. November 2020 Report

### **B. FINANCE DEPT**

Presented by Stephen Bloom, Inframark

### **C. BUILDING DEPT**

Presented by Steve Mitchell, Building Official, CG&A

### **D. CODE ENFORCEMENT**

Presented by Mario Sotolongo

## **VI. TOWN MANAGER REPORT**

### **A.**

Paint Town Hall Update

Gemstone Builders - Exterior Renovations

Shredding & Recycle Event - Sat. Jan 16, 2021 (9am -12pm)

Blood Drive Sat. Jan. 16, 2021 (8am-1pm)

## **VII. TOWN ATTORNEY REPORT**

## **VIII. TOWN COMMISSION COMMENTS/REPORTS**

## **IX. PUBLIC COMMENTS**

## **X. ADJOURNMENT**

**PLEASE TAKE NOTICE AND BE ADVISED** that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.