



AGENDA

Town of Hillsboro Beach Commission Meeting

February 2, 2021
9:00 AM



Established 1939

MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldassarre
Honorable Andrew R. Brown

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011

www.TownofHillsboroBeach.com



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

February 2, 2021 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER ANDREW R. BROWN

TOWN MANAGER WILLIAM 'MAC' SERDA, ICMA-CM
TOWN ATTORNEY DONALD J. DOODY, ESQ
TOWN CLERK SHERRY D. HENDERSON, CMC

YOU ARE HEREBY NOTIFIED that a Regular Town Commission Meeting will be held Tuesday, February 2, 2021, at 9:00 AM. A quorum of the Town Commission will be physically present at the meeting. However, to ensure compliance with CDC recommendations for public safety, the meeting will utilize communications media technology with most Town staff participating via video conferencing. **LIVE ZOOM Meeting number: 878 4736 1566 Passcode: 951699**

A. PROVIDING PUBLIC COMMENT

Persons desiring to provide public comment may do so by one of the methods listed below. Please be sure to include your name and address for the record. Your comments will be limited to three minutes per person.

- **VIA EMAIL** – Public comments and documents may be submitted via email to TownClerk@TownofHillsboroBeach.com. Comments will be read aloud to the Commission and public and incorporated into the record. Emails will be accepted up until the end of the Public Comment portion of the Meeting.

LIVE ZOOM PARTICIPATION – If attending via Zoom online, at the appropriate public comment period, click “raise hand” on the bottom of the “participants” tab, and your audio will be unmuted when you are recognized.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

A. January 5, 2021 Board of Zoning & Appeals Meeting

B. January 5, 2021 Regular Town Commission Meeting

II. ORDINANCES

- A. Proposed **Ordinance No. 2021-01** Amendment to the Town's Code of Ordinance Allowing Provisions for Virtual Public Meetings by Use of Communication Media Technology During a Declared Emergency or Other Circumstances To Protect Health and Safety. **(First Reading)**

AN ORDINANCE OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AUTHORIZING THE TOWN MANAGER TO MAKE PROVISIONS FOR PUBLIC MEETINGS BY USE OF COMMUNICATION MEDIA TECHNOLOGY AND FOR ATTENDANCE BY USE OF SUCH TECHNOLOGY BY ELECTED AND APPOINTED OFFICIALS DURING PERIODS OF A PUBLIC HEALTH EMERGENCY OR OTHER CIRCUMSTANCES IN WHICH THE TOWN COMMISSION DETERMINES NECESSARY TO PROTECT THE HEALTH AND SAFETY OF TOWN OFFICIALS, TOWN STAFF, AND THE PUBLIC; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

- B. Proposed **Ordinance No. 2021-02** Amendment to the Town's Code of Ordinance Relative to Service Charges and Cost Recovery **(First Reading)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING SECTION 12-2 ENTITLED "DEVELOPMENT REVIEW ADMINISTRATION" TO CREATE SECTION 12-2 (H) RELATIVE TO SERVICE CHARGES AND COST RECOVERY; PROVIDING FOR REASONABLE SERVICE CHARGES, FEES, AND COST RECOVERY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

- C. Proposed **Ordinance No. 2021-03** Amendment to the Town's Code of Ordinance, Amending the Land Development Code and Create 'Conditional Use' for Restaurant and Hotel Bar **(First Reading)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING ARTICLE XII TO BE RETITLED "SPECIAL USE AND CONDITIONAL USE REGULATION" ; PROVIDING FOR THE CREATION OF SECTION 12-252 TO BE ENTITLED "CONDITIONAL USE"; PROVIDING FOR THE CRITERIA FOR CONDITIONAL USE; PROVIDING FOR ENFORCEMENT ACTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

III. DISCUSSION & POSSIBLE ACTION

- A. Discussion on Policy for Protesting Competitive Solicitation Bids

IV. RESOLUTIONS & CONTRACTS

- A. **Resolution No. 2021-07** Consideration to Approve and Authorize Appropriate Town Officials to Execute the Second Amendment to and Restatement of the Transportation System Surtax Interlocal Agreement.
- B. **Resolution No. 2021-08** Consideration to Approve and Authorize Appropriate Town Officials to Execute Interlocal Agreement with Palm Beach County Public Safety Radio System.

V. CONSENT

A. INVOICES FOR APPROVAL

1. **CG&A:** Invoice #82506 12/31/2020 **\$23,911.38**
2. **Gardner Bist Bowden Bush:** Invoice #10023 December 2020 Assistance on Beach Nourishment Issues **\$2,586.14**
3. **Goren, Cherof, Doody & Ezrol:** Invoice #34392 Services rendered from 12/28/2020 thru 01/21/2021 **\$7,080.00**
4. **Goren, Cherof, Doody & Ezrol** Invoice #34393 Services rendered thru 1/15/2021 **\$1,228.70**
5. **Inframark:** Invoice #59437 January 2021 **\$7,492.78**
6. **LSF:** Invoice #20-1231-26 December 2020 **\$5,615.88**
7. **Moffatt & Nichol :** Invoice #00757189 December 2020 **\$10,953.75**

VI. BEACH REPORT

- A. Update on Hillsboro Beach & Deerfield Beach Joint RFQ 21-15-JW Coastal Engineering Services (Beach Nourishment)
- B. Update on FEMA Funded Beach Mitigation Study

VII. STAFF UPDATES

- A. **POLICE DEPT**
Presented by Chief Jay Szesnat
- B. **FINANCE DEPT**
Presented by Stephen Bloom, Inframark
- C. **BUILDING DEPT**
Presented by Steve Mitchell, Building Official, CG&A

D. CODE ENFORCEMENT

Presented by Mario Sotolongo, Code Compliance Supervisor, CG&A

VIII. TOWN MANAGER REPORT

A. Town Hall Exterior Renovations

B. COVID-19 Vaccination Update

C. Pump Station Roof Update

D. 2021 Holiday Decorations

IX. TOWN ATTORNEY REPORT

X. TOWN COMMISSION COMMENTS/REPORTS

XI. PUBLIC COMMENTS

XII. ADJOURNMENT

UPCOMING MEETINGS & EVENTS

- A.
- | | | |
|-------------------|------------|---|
| Mon. Feb. 8, 2021 | - | Last Day to Register to Vote for Municipal Election
www.RegisterToVoteFlorida.gov |
| Sat. Feb 27, 2021 | by 5:00 PM | Last Day to Request "Mail-In-Ballot" for Municipal Election |
| Tue. Mar 2, 2021 | 9:00 AM | Regular Town Commission Meeting |
| Tue. Mar 9, 2021 | 7AM-7PM | Town Municipal Election Day |
| Tue. Mar 16, 2021 | 9:30 AM | Reorganization Meeting |
| Tue. Apr 6, 2021 | 9:00 AM | Regular Town Commission Meeting |

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.