



AGENDA

Town of Hillsboro Beach Commission Meeting

February 2, 2021
9:00 AM



MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldassarre
Honorable Andrew R. Brown

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011

www.TownofHillsboroBeach.com



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

February 2, 2021 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER ANDREW R. BROWN

TOWN MANAGER WILLIAM 'MAC' SERDA, ICMA-CM
TOWN ATTORNEY DONALD J. DOODY, ESQ
TOWN CLERK SHERRY D. HENDERSON, CMC

YOU ARE HEREBY NOTIFIED that a Regular Town Commission Meeting will be held Tuesday, February 2, 2021, at 9:00 AM. A quorum of the Town Commission will be physically present at the meeting. However, to ensure compliance with CDC recommendations for public safety, the meeting will utilize communications media technology with most Town staff participating via video conferencing. **LIVE ZOOM Meeting number: 878 4736 1566 Passcode: 951699**

A. PROVIDING PUBLIC COMMENT

Persons desiring to provide public comment may do so by one of the methods listed below. Please be sure to include your name and address for the record. Your comments will be limited to three minutes per person.

- **VIA EMAIL** – Public comments and documents may be submitted via email to TownClerk@TownofHillsboroBeach.com. Comments will be read aloud to the Commission and public and incorporated into the record. Emails will be accepted up until the end of the Public Comment portion of the Meeting.

LIVE ZOOM PARTICIPATION – If attending via Zoom online, at the appropriate public comment period, click “raise hand” on the bottom of the “participants” tab, and your audio will be unmuted when you are recognized.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

A. January 5, 2021 Board of Zoning & Appeals Meeting

B. January 5, 2021 Regular Town Commission Meeting

II. ORDINANCES

- A. Proposed **Ordinance No. 2021-01** Amendment to the Town's Code of Ordinance Allowing Provisions for Virtual Public Meetings by Use of Communication Media Technology During a Declared Emergency or Other Circumstances To Protect Health and Safety. **(First Reading)**

AN ORDINANCE OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AUTHORIZING THE TOWN MANAGER TO MAKE PROVISIONS FOR PUBLIC MEETINGS BY USE OF COMMUNICATION MEDIA TECHNOLOGY AND FOR ATTENDANCE BY USE OF SUCH TECHNOLOGY BY ELECTED AND APPOINTED OFFICIALS DURING PERIODS OF A PUBLIC HEALTH EMERGENCY OR OTHER CIRCUMSTANCES IN WHICH THE TOWN COMMISSION DETERMINES NECESSARY TO PROTECT THE HEALTH AND SAFETY OF TOWN OFFICIALS, TOWN STAFF, AND THE PUBLIC; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

- B. Proposed **Ordinance No. 2021-02** Amendment to the Town's Code of Ordinance Relative to Service Charges and Cost Recovery **(First Reading)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING SECTION 12-2 ENTITLED "DEVELOPMENT REVIEW ADMINISTRATION" TO CREATE SECTION 12-2 (H) RELATIVE TO SERVICE CHARGES AND COST RECOVERY; PROVIDING FOR REASONABLE SERVICE CHARGES, FEES, AND COST RECOVERY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

- C. Proposed **Ordinance No. 2021-03** Amendment to the Town's Code of Ordinance, Amending the Land Development Code and Create 'Conditional Use' for Restaurant and Hotel Bar **(First Reading)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING ARTICLE XII TO BE RETITLED "SPECIAL USE AND CONDITIONAL USE REGULATION" ; PROVIDING FOR THE CREATION OF SECTION 12-252 TO BE ENTITLED "CONDITIONAL USE"; PROVIDING FOR THE CRITERIA FOR CONDITIONAL USE; PROVIDING FOR ENFORCEMENT ACTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

III. DISCUSSION & POSSIBLE ACTION

- A. Discussion on Policy for Protesting Competitive Solicitation Bids

IV. RESOLUTIONS & CONTRACTS

- A. **Resolution No. 2021-07** Consideration to Approve and Authorize Appropriate Town Officials to Execute the Second Amendment to and Restatement of the Transportation System Surtax Interlocal Agreement.
- B. **Resolution No. 2021-08** Consideration to Approve and Authorize Appropriate Town Officials to Execute Interlocal Agreement with Palm Beach County Public Safety Radio System.

V. CONSENT

A. INVOICES FOR APPROVAL

1. **CG&A:** Invoice #82506 12/31/2020 **\$23,911.38**
2. **Gardner Bist Bowden Bush:** Invoice #10023 December 2020 Assistance on Beach Nourishment Issues **\$2,586.14**
3. **Goren, Cherof, Doody & Ezrol:** Invoice #34392 Services rendered from 12/28/2020 thru 01/21/2021 **\$7,080.00**
4. **Goren, Cherof, Doody & Ezrol** Invoice #34393 Services rendered thru 1/15/2021 **\$1,228.70**
5. **Inframark:** Invoice #59437 January 2021 **\$7,492.78**
6. **LSF:** Invoice #20-1231-26 December 2020 **\$5,615.88**
7. **Moffatt & Nichol :** Invoice #00757189 December 2020 **\$10,953.75**

VI. BEACH REPORT

- A. Update on Hillsboro Beach & Deerfield Beach Joint RFQ 21-15-JW Coastal Engineering Services (Beach Nourishment)
- B. Update on FEMA Funded Beach Mitigation Study

VII. STAFF UPDATES

- A. **POLICE DEPT**
Presented by Chief Jay Szesnat
- B. **FINANCE DEPT**
Presented by Stephen Bloom, Inframark
- C. **BUILDING DEPT**
Presented by Steve Mitchell, Building Official, CG&A

D. CODE ENFORCEMENT

Presented by Mario Sotolongo, Code Compliance Supervisor, CG&A

VIII. TOWN MANAGER REPORT

A. Town Hall Exterior Renovations

B. COVID-19 Vaccination Update

C. Pump Station Roof Update

D. 2021 Holiday Decorations

IX. TOWN ATTORNEY REPORT

X. TOWN COMMISSION COMMENTS/REPORTS

XI. PUBLIC COMMENTS

XII. ADJOURNMENT

UPCOMING MEETINGS & EVENTS

- A.
- | | | |
|-------------------|------------|---|
| Mon. Feb. 8, 2021 | - | Last Day to Register to Vote for Municipal Election
www.RegisterToVoteFlorida.gov |
| Sat. Feb 27, 2021 | by 5:00 PM | Last Day to Request "Mail-In-Ballot" for Municipal Election |
| Tue. Mar 2, 2021 | 9:00 AM | Regular Town Commission Meeting |
| Tue. Mar 9, 2021 | 7AM-7PM | Town Municipal Election Day |
| Tue. Mar 16, 2021 | 9:30 AM | Reorganization Meeting |
| Tue. Apr 6, 2021 | 9:00 AM | Regular Town Commission Meeting |

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.



DRAFT

MINUTES
TOWN OF HILLSBORO BEACH
BOARD OF ZONING & APPEALS MEETING
JANUARY 5, 2021

9:00 A.M.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Mayor Deborah L. Tarrant called the meeting to order at 9:00 a.m. Roll was called with the Commission members and staff present as listed below.

Town Commission:

Mayor Deborah L. Tarrant
Commissioner Vicky Feaman

Commissioner Andrew Brown
Commissioner Barbara Baldassarre

Town Staff:

Town Manager Mac Serda
DJ Doody, Town Attorney
Town Clerk Sherry D. Henderson, CMC

Absent:

Vice Mayor Irene Kirdahy

Town Clerk Sherry D. Henderson explained this live meeting was being held with a quorum present in Town Hall following the expiration of the Governor's order allowing for online meeting and outlined the procedure to be followed for online participation by the public. She explained the notice given and provided instruction on the Zoom system being utilized to host the meeting online. She further noted public comment was being accepted by email, as well as on the Zoom system.

I. APPROVAL OF AGENDA

Not addressed.

II. QUASI-JUDICIAL PUBLIC HEARINGS

- A. Variance Application Submitted by Sabino Tollis, Authorized Agent and Condo Association President, Hillsboro Island House Apartments Inc. for property located at 1160 Hillsboro Mile, Hillsboro Beach, FL 33062

Town Attorney DJ Doody swore in all those giving testimony at the hearing.

Town Planner Joe Arenal presented the request, which was for two (2) variances from the Town's Ordinances. He provided background on the request, explaining the applicant had applied for a building permit to replace a shade structure in 2019. At the time of the request, Mr. Arenal stated, accessory structures within the RM30 zoning had to be contained within the main structure. The permit was denied, and a shade structure was subsequently erected without permit. Mr. Arenal stated the applicable section of Code was amended on March 11, 2020 to allow accessory uses. The applicant applied for a variance on March 2020, but that request was postponed due to COVID-19 concerns.

Mr. Arenal explained the constructed shade structure does not comply with the amended Code section. He outlined documents submitted with the request for variance. He stated the shade structure is located west of A1A on the southwest portion of the site. He explained the structure is adjacent to the pool, set back approximately 12 inches from the rear property line where 10 feet is required and 340 square feet where 200 gross square feet are permitted per section 12-161 (B)(1) of the Town of Hillsboro Beach Code of Ordinance.

Mr. Arenal stated if the variances are approved, the applicant will have to apply for a building permit for the shade structure. He explained staff was of the opinion that the structure did not adversely affect neighboring properties and recommends approval.

Barbara Gilleran Johnson, Vice President of the Board of Hillsboro Island House Apartments, stated she was present to speak on behalf of the applicant along with Karen Olson, Board Secretary, and Sabino Tollis, Board President. She explained Hillsboro Island House was built in 1970, and the original building plans were approved by the Town, including a shade structure. She shared the image from the original site plan, including a tent canopy which was larger than the proposed structure, and that structure was in place for many years until a hurricane took it. Continuing, Ms. Johnson gave the history of structures on the location to present day. She explained the current structure was lower profile, metal roofed, and in a similar footprint to the original.

Ms. Johnson stated on October 15, 2020, a civil engineer certified the shade structure has been installed in compliance with the Florida Building Code and the American Society of Civil Engineers and meets all design requirements. She asserted the requirements of the Town's Code represented an undue burden to the 64 owners of Hillsboro Island House. She stated the variance would not adversely affect the Town's zoning scheme or the surrounding neighbors. She noted there had been no complaints on the structure and there was not space on the property to locate it anywhere else. In closing, Ms. Johnson thanked staff for providing all of the tools needed in order to apply for the variance.

Mayor Tarrant agreed with the comments regarding staff, noting the Town was blessed and thanking Ms. Johnson for bringing that to the attention of everyone present.

Commissioner Baldasarre stated she had visited the location the day before and understood the request and applauded the applicant for attempting to resolve the issue. She agreed there was not a negative impact and said she supported the request.

Commissioner Feaman asserted the current structure was 100 percent better than what was there previously and noted she had no objections.

Commissioner Brown stated he had also visited the site and was in favor. He pointed out the Board was only approving the variance, not the building permit.

Mayor Tarrant added that she had also visited the site and completely understands the need for the variance. She stated in her mind it was a historically imposed hardship and not something the current Board or residents were responsible for.

Mayor Tarrant opened a public hearing on the application, however, there being none to speak, closed the public hearing.

Motion made by Commissioner Brown, seconded by Commissioner Feaman, to approve the first variance request as to the location of the structure. In a roll call vote, the **motion** passed. (4-0)

Motion made by Commissioner Baldasarre, seconded by Commissioner Feaman, to approve the second variance request as to the size of the structure. In a roll call vote, the **motion** passed unanimously. (4-0)

- B.** Variance Application Submitted by Darleen Socha, Authorized Agent and Condo Association President, LeBaron Condominium Association, for property located at 1051 Hillsboro Mile, Hillsboro Beach, FL 33062

Town Attorney DJ Doody swore in all those giving testimony at the hearing.

Commissioner Baldasarre recused herself from voting because she resides at LeBaron Condominiums and is a member of the Condo Board. She completed Form 8B, *Memorandum of Voting Conflict*, and the form has been attached to these minutes.

Town Planner Joe Arenal presented the request, which was for a variance from the Town's Land Development Code in order to construct a picket fence at the rear (seaward) side of the property. He stated the building application was denied October 19, 2020 due to the location of the fence, and the applicant subsequently decided to submit a variance request to the Board.

Mr. Arenal stated there is an existing fence. He explained the proposed fence was around an existing paved area, approximately 90 percent of which would be east of the easterly building line. Mr. Arenal stated the proposed fence would be four (4) feet high, extending approximately 168 feet and including three (3) gates. He described the gates as two (2) being four (4) feet wide and the third being 10 feet wide.

Mr. Arenal explained a fence east of the Easterly building line was not permitted per section 12-263 (A)(1) of the Town of Hillsboro Beach Code of Ordinance, and a variance was required. He stated staff reviewed the survey and is of the opinion the proposed improvements were not in accordance with the Town's Land Development Code and prior to an explanation recently received, the applicant had not demonstrated a hardship. He noted at the time of the report, staff recommended denial, but in light of the new information regarding hardship, the Board could approve the request.

Jane Reiser, 1050 Hillsboro Mile, spoke on behalf of the applicant. She explained the purpose of requesting the variance was to improve the security of the property and the neighboring property. She noted trespassers had created a hardship for management and residents and provided details regarding issues recently experienced, including non-residents using resident parking, accessing the beach via the property, trash, and confrontations requiring police assistance. Ms. Reiser asserted it was a hardship because residents and owners were put into uncomfortable situations due to the actions of others.

Commissioner Feaman asked if there would be locks on the gates so people could not walk through the property to the beach.

Ms. Reiser responded that the four (4) foot gates would be operated by the fobs utilized for entry to the buildings, and the 10-foot gate would have key access. She noted the purpose of that gate was for emergency vehicles to have beach access, and they would work out logistics at the time of construction.

Commissioner Brown stated he could relate to wanting privacy and security. He stated Port de Mer is constantly struggling to monitor parking, but they do have gates and fobs to keep people from accessing the beach. He noted he looked at the property and is in agreement they should have some protection from the general public.

Mayor Tarrant stated she had also visited the site, and there was a straight shot from A1A to the beach so that people could walk straight through, so she completely understood. She agreed it was a hardship created by others.

Mayor Tarrant opened a public hearing on the application.

Nicole Geiser, 1203 Hillsboro Mile, asked if there was a picture of where the fence was

being placed, noting most properties on the east side of Hillsboro had the same continual problem, so others were considering doing something similar.

Jane Reiser pointed to an image in the Board backup materials and explained the location, which would butt up against the existing fence.

Mayor Tarrant closed the public hearing.

Motion made by Commissioner Brown, seconded by Commissioner Feaman, to approve the variance, subject to conditions recommended by staff. In a roll call vote, the **motion** passed. (3-0) Commissioner Baldasarre did not vote.

III. ADJOURNMENT

Motion made by Commissioner Baldasarre, seconded by Commissioner Feaman, to adjourn the meeting. In a roll call vote, the **motion** passed. (4-0)

There being no further business before the Board of Zoning and Appeals, the meeting was adjourned at 9:38 a.m.

ADOPTED THIS _____ DAY OF _____, 2021

By: _____
Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC Town Clerk

FORM 8B MEMORANDUM OF VOTING CONFLICT FOR COUNTY, MUNICIPAL, AND OTHER LOCAL PUBLIC OFFICERS

LAST NAME—FIRST NAME—MIDDLE NAME <i>Balthasarre Barbara Catherine</i>		NAME OF BOARD, COUNCIL, COMMISSION, AUTHORITY, OR COMMITTEE <i>Quasi Judicial Board, Hillsboro Beach</i>	
MAILING ADDRESS <i>1051 Hillsboro Mile Unit 806</i>		THE BOARD, COUNCIL, COMMISSION, AUTHORITY OR COMMITTEE ON WHICH I SERVE IS A UNIT OF:	
CITY <i>Hillsboro Beach FL</i>	COUNTY <i>Broward</i>	☐ CITY ☐ COUNTY ☒ OTHER LOCAL AGENCY	
DATE ON WHICH VOTE OCCURRED <i>1/5/21</i>		NAME OF POLITICAL SUBDIVISION:	
		MY POSITION IS: ☒ ELECTIVE ☐ APPOINTIVE	

RECEIVED

JAN 06 2021

WHO MUST FILE FORM 8B

This form is for use by any person serving at the county, city, or other local level of government on an appointed or elected board, council, commission, authority, or committee. It applies to members of advisory and non-advisory bodies who are presented with a voting conflict of interest under Section 112.3143, Florida Statutes.

Your responsibilities under the law when faced with voting on a measure in which you have a conflict of interest will vary greatly depending on whether you hold an elective or appointive position. For this reason, please pay close attention to the instructions on this form before completing and filing the form.

INSTRUCTIONS FOR COMPLIANCE WITH SECTION 112.3143, FLORIDA STATUTES

A person holding elective or appointive county, municipal, or other local public office **MUST ABSTAIN** from voting on a measure which would inure to his or her special private gain or loss. Each elected or appointed local officer also **MUST ABSTAIN** from knowingly voting on a measure which would inure to the special gain or loss of a principal (other than a government agency) by whom he or she is retained (including the parent, subsidiary, or sibling organization of a principal by which he or she is retained); to the special private gain or loss of a relative; or to the special private gain or loss of a business associate. Commissioners of community redevelopment agencies (CRAs) under Sec. 163.356 or 163.357, F.S., and officers of independent special tax districts elected on a one-acre, one-vote basis are not prohibited from voting in that capacity.

For purposes of this law, a "relative" includes only the officer's father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, and daughter-in-law. A "business associate" means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venturer, coowner of property, or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

* * * * *

ELECTED OFFICERS:

In addition to abstaining from voting in the situations described above, you must disclose the conflict:

PRIOR TO THE VOTE BEING TAKEN by publicly stating to the assembly the nature of your interest in the measure on which you are abstaining from voting; and

WITHIN 15 DAYS AFTER THE VOTE OCCURS by completing and filing this form with the person responsible for recording the minutes of the meeting, who should incorporate the form in the minutes.

* * * * *

APPOINTED OFFICERS:

Although you must abstain from voting in the situations described above, you are not prohibited by Section 112.3143 from otherwise participating in these matters. However, you must disclose the nature of the conflict before making any attempt to influence the decision, whether orally or in writing and whether made by you or at your direction.

IF YOU INTEND TO MAKE ANY ATTEMPT TO INFLUENCE THE DECISION PRIOR TO THE MEETING AT WHICH THE VOTE WILL BE TAKEN:

- You must complete and file this form (before making any attempt to influence the decision) with the person responsible for recording the minutes of the meeting, who will incorporate the form in the minutes. (Continued on page 2)

APPOINTED OFFICERS (continued)

RECEIVED

JAN 06 2021

- A copy of the form must be provided immediately to the other members of the agency.
- The form must be read publicly at the next meeting after the form is filed.

IF YOU MAKE NO ATTEMPT TO INFLUENCE THE DECISION EXCEPT BY DISCUSSION AT THE MEETING:

- You must disclose orally the nature of your conflict in the measure before participating.
- You must complete the form and file it within 15 days after the vote occurs with the person responsible for recording the minutes of the meeting, who must incorporate the form in the minutes. A copy of the form must be provided immediately to the other members of the agency, and the form must be read publicly at the next meeting after the form is filed.

DISCLOSURE OF LOCAL OFFICER'S INTEREST

I, Barbara Buldazare, hereby disclose that on 1/5, 20 21:

(a) A measure came or will come before my agency which (check one or more)

- ☐ inured to my special private gain or loss;
- ☐ inured to the special gain or loss of my business associate, _____;
- ☐ inured to the special gain or loss of my relative, _____;
- ☐ inured to the special gain or loss of _____, by whom I am retained; or
- ☐ inured to the special gain or loss of _____, which is the parent subsidiary, or sibling organization or subsidiary of a principal which has retained me.

(b) The measure before my agency and the nature of my conflicting interest in the measure is as follows:

The Le Bonae Condominiums applied for variance to the Quasi-Judicial Committee, Town of Hillsboro Beach. Since I am a resident, and serve as Secretary on their Board of Directors, I disclosed the conflict and did not participate in the decision/vote.

If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

Date Filed

Signature

NOTICE: UNDER PROVISIONS OF FLORIDA STATUTES §112.317, A FAILURE TO MAKE ANY REQUIRED DISCLOSURE CONSTITUTES GROUNDS FOR AND MAY BE PUNISHED BY ONE OR MORE OF THE FOLLOWING: IMPEACHMENT, REMOVAL OR SUSPENSION FROM OFFICE OR EMPLOYMENT, DEMOTION, REDUCTION IN SALARY, REPRIMAND, OR A CIVIL PENALTY NOT TO EXCEED \$10,000.



DRAFT

MINUTES TOWN OF HILLSBORO BEACH REGULAR COMMISSION MEETING JANUARY 5, 2021

(Immediately following the 9:00 a.m. Planning & Zoning Meeting)

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Mayor Deborah L. Tarrant called the meeting to order at 9:39 a.m. Roll was called with the Commission members and staff present as listed below.

Town Commission:

Mayor Deborah L. Tarrant
Commissioner Andrew R. Brown
Commissioner Barbara Baldassarre

Vice Mayor Irene Kirdahy (at 10:05 a.m.)
Commissioner Vicky Feaman

Town Staff:

Town Manager Mac Serda
DJ Doody, Town Attorney
Town Clerk Sherry D. Henderson, CMC

Town Clerk Sherry D. Henderson explained this live meeting was being held with a quorum present in Town Hall following the expiration of the Governor's order allowing for online meeting and outlined the procedure to be followed for online participation by the public. She explained the notice given and provided instruction on the Zoom system being utilized to host the meeting online. She further noted public comment was being accepted by email, as well as on the Zoom system.

APPROVAL OF AGENDA

Motion made by Commissioner Baldassarre, seconded by Commissioner Feaman, to approve the meeting agenda as printed. In a roll call vote, the **motion** passed unanimously. (4-0)

I. APPROVAL OF MINUTES

A. Minutes of the December 1, 2020 Zoning & Appeals Meeting

Motion made by Commissioner Baldasarre, seconded by Commissioner Feaman, to approve the minutes from the December 1, 2020 Zoning and Appeals Meeting as printed. In a roll call vote, the **motion** passed. (4-0)

B. Minutes of the December 1, 2020 Regular Meeting

Motion made by Commissioner Brown, seconded by Commissioner Feaman, to approve the minutes from the December 1, 2020 Regular Meeting as printed. In a roll call vote, the **motion** passed. (4-0)

II. DISCUSSION

A. Discussion on Virtual Town Commission Meetings

Mayor Tarrant explained the Governor's order allowing for online meetings had expired November 1, and stated some municipalities believed that ability should be in their own hands. She noted Town Attorney DJ Doody had researched the issue for discussion.

Mr. Doody stated various municipalities, particularly in Broward County and Dade County, had enacted Ordinances which allow virtual meetings to continue without having a physical quorum. He asserted the idea was that there is a legal basis for the ordinances under Home Rule and stated there was no Statutory requirement of a physical quorum. He reiterated Mayor Tarrant's assertion that the Executive Order allowing for virtual meetings had expired and added that there was no Executive Order which mandated a physical quorum. He noted the issue was unresolved from a legal basis.

Mr. Doody stated Hillsboro Beach was not the only municipality meeting in person, and explained he was bringing the option to the attention of the Board for discussion and possible entertainment of an Ordinance.

Mr. Serda stated it is a challenge to do things remotely and noted Board members who do not feel comfortable attending in person have the option of a hybrid. He stated the three (3) members required for a quorum could attend in person and others could attend from home, as long as it was prearranged. He noted he would accommodate whatever the needs and request of the Board would be.

Mr. Doody recommended that for Quasi-Judicial proceedings there be a physical quorum present to ensure validity of the action.

Mayor Tarrant stated she was not opposed to having an Ordinance regarding virtual meetings but would prefer to require a quorum in person unless there were extenuating circumstances.

Mr. Doody stated should an Ordinance be considered, he would recommend it be in existence only during the Governor's Executive Orders regarding the pandemic. He stated in order to maintain the current situation at Town Hall with residents not present in person, an Ordinance would assist the Town in having a legal basis.

Mayor Tarrant noted additional discussion would be held in February when the Ordinance was presented.

III. RESOLUTIONS & CONTRACTS

A. Resolution No. 2021-01 Consideration to Approve and Authorize Appropriate Town Officials to Execute an Agreement Between the Broward County Supervisor of Elections Office and the Town of Hillsboro Beach to Conduct the Town's Municipal Election on March 9, 2021.

Mr. Doody read the Resolution by title only.

Mr. Serda explained this was the agreement with the Broward County Supervisor of Elections Office to oversee and handle the operations of the municipal election with an expected cost of about \$3,500 if there was an election. He noted there was an election scheduled for March 9, 2021 provided there were more candidates than seats.

Motion made by Commissioner Baldasarre, seconded by Commissioner Feaman, to approve Resolution 2021-01 as presented. In a roll call vote, the **motion** passed. (4-0)

B. Resolution No. 2021-02 Consideration to Accept Proposal Terms from Calvin, Giordano & Associates (CG&A) to Assist the Town During the Design Phase of the Florida Department of Transportation (FDOT) Project on SR A1A within the Town Limits; and Authorize Appropriate Town Officials to Waive Procurement and Execute Agreement with CG&A for Consulting Services.

Mr. Doody read the Resolution by title only.

Mr. Serda stated the Resolution was regarding the redesign of A1A, providing for CGA to support the Town in interpreting the plans and formally submitting its comments to the Florida Department of Transportation.

Mayor Tarrant asked for clarification regarding the financial impact of the Resolution.

Mr. Serda responded that he had negotiated a contract limit of \$32,000. He noted there was a wide range of services encapsulated within the contract and different hourly rates, and not

all services were expected to be required.

Mayor Tarrant asked if the Town could agree to a maximum of 100 hours and have the item come back before the Commission if it was necessary to exceed that maximum. She expressed concern the upper limit of the proposal would become the billed amount.

Discussion ensued regarding the contract and working out a schedule of payment.

Mayor Tarrant asked if the contract provided for CG&A having a role regarding owner questions related to the driveway transitions involved in the project.

Mr. Serda responded that the driveway transitions were not included in the scope of work and stated he believed the construction phase should be handled as a separate engagement and separate procurement.

Mayor Tarrant asserted that there would need to be someone representing the Town with the individual owners when the project started happening. She stated staff would not be able to deal with the issues.

Mr. Serda stated he would research the issue and report back.

Motion made by Commissioner Feaman, seconded by Commissioner Baldasarre, to approve Resolution 2021-02 as presented. In a roll call vote, the **motion** passed. (4-0)

C. Resolution No. 2021-03 Consideration to Approve and Authorize Appropriate Town Officials to Execute Agreement with Utility Consultants of Florida, for RFQ No. 2020-001 Town of Hillsboro Beach Easement Acquisition and Burying Utility Lines Project Management Services.

Mr. Doody read the Resolution by title only.

Mr. Serda explained the Commission had been discussing burying utility lines, and this Resolution would allow for an experienced consultant to work with the Town to determine if easements could be acquired for the project. He stated the contract was partitioned out to allow the Town to cut the project short if milestones were not reached.

[Vice Mayor Kirdahy joined the meeting at 10:05 a.m.](#)

Mayor Tarrant stated she was happy to see the phased approach utilized. She pointed to typographical errors within the agreement and stated she was hopeful the Town could make the project happen, because it would set the section of A1A apart and make a huge difference in the ambiance of the Town and the security during a hurricane.

Mr. Serda clarified the Resolution was not funding undergrounding of utilities but a contract totaling \$35,000 to get the Town shovel ready pending funding.

Commissioner Baldasarre asked for clarification regarding homeowners being approached regarding easements for both the roadwork and burying utilities.

Mayor Tarrant explained the road work would be done entirely within the FDOT right-of-way and would not require easements. She noted the utility easement was minimally invasive except where the boxes go.

Commissioner Brown asked if the project would still only be in the right-of-way if the project had to be widened to get the required height on the south end of Town.

Mayor Tarrant stated that work would require changes to private property, not easements.

Mr. Doody clarified that temporary construction easements may be required, but not permanent easements.

Discussion ensued regarding timing of the road work and utility undergrounding and potential conflicts between the two (2) projects.

Vice Mayor Kirdahy noted that the actual heights the roads were to be raised had not been determined yet.

[Commissioner Baldasarre stepped away from the dais at the time of the vote.](#)

Motion made by Commissioner Feaman, seconded by Vice Mayor Kirdahy, to approve Resolution 2021-03 with scriveners' corrections. In a roll call vote, the **motion** passed. (4-0)

D. Resolution No. 2021-04 Consideration to Authorize the Purchase of one (1) 2021 Ford Interceptor Utility Patrol Marked Vehicle for Police Department from Bartow Ford, Piggybacking the Terms of the Charlotte County, Florida Contract #2018000509.

Mr. Doody read the Resolution by title only.

Mr. Serda explained the item was ratifying the purchase of a 2021 Ford Interceptor Utility Patrol vehicle for the Police Department to replace a vehicle which was in an accident through no fault of the Town. He noted the insurance paid approximately \$22,000. Continuing, Mr. Serda stated he authorized the purchase of the vehicle ahead of the meeting because the Police Department was in a state of critical need. He noted the Commissioners were being asked to

both authorize the piggybacking of the terms of the Charlotte County contract and to waive the procurement process for the installation of the lightbar and cages. He explained the dealer was installing the equipment to avoid having to work with multiple vendors in the case of equipment failure and to save installation time.

Mayor Tarrant asked for clarification regarding how the accessories were covered under the Resolution before the Commission.

Mr. Serda stated the Resolution was simply a waiver of procurement for the dealer, so would cover both items.

In response to a question from Mayor Tarrant, Mr. Doody stated the Resolution was sufficient, and the backup would clarify any issues should they arise.

Discussion ensued regarding the color of the Police vehicles.

Mr. Serda noted the entire fleet of active patrol vehicles belonging to the Police Department is hybrid.

Motion made by Commissioner Baldasarre, seconded by Commissioner Feaman, to approve Resolution 2021-04 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

E. Resolution No. 2021-05 Consideration to Approve and Authorize the Appropriate Town Officials to Execute the First Amendment to the Participation Agreement and Regional Interlocal Agreement with Broward County for E-911 Communication Systems.

Mr. Doody read the Resolution by title only.

Police Chief Jay Szesnat provided a brief history on the agreement with Broward County regarding E-911 and explained the agreement was being amended to update various line items.

Discussion ensued regarding primary and secondary public safety answering points (PSAPs) in the County and what happens when a call comes into 911 from Hillsboro Beach.

Mr. Serda added that there was no cost associated to this Resolution, it was administrative, and the Town was already within its administrative security requirements.

Commissioner Feaman asked for additional clarification regarding how the 911 system knows which services to send out.

Police Chief Szesnat explained it was GPS-based.

Mayor Tarrant noted a resident had their hand raised and invited them to speak.

Nicole Geiser, 1203 Hillsboro Mile, stated she called 911 recently for a medical emergency and explained issues she had when trying to reach the service. She noted she didn't know if it was COVID-19 related or due to increased emergencies and asked if this type of response was typical of the Town being a secondary PSAP.

Police Chief Szesnat responded that he hoped not and asserted that he would look into it by pulling the call logs and speaking to the head of dispatch to learn what actually happened.

Mayor Tarrant clarified that the issue would have happened at the County level and noted there had been discussions regarding updates to that system.

Police Chief Szesnat added that while residents should always call 911, the Police Department could also be reached directly should the need arise.

Motion made by Commissioner Feaman, seconded by Commissioner Brown, to approve Resolution 2021-05 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

F. Resolution No. 2021-06 Consideration to Approve and Adopt Resolution Supporting the Recommendations Set Forth in the Audit of the Broward County Animal Care and Adoption Division, Report 21.05, Dated December 16, 2020.

Mayor Tarrant stated the Commission received a copy of the Animal Shelter audit done by County Auditor Bob Melton and noted the Sun Sentinel had run a story about the deficiencies in the shelter as covered in the audit.

Mr. Doody read the Resolution by title only.

Mayor Tarrant asserted that she wanted to highlight a few of the issues from the audit as listed in the Resolution for the record, including:

- Shelter does not consistently adhere to best practices and laws
- 78 percent of the calls from the public, the majority of which relate to interest in the animals, go unanswered
- Shelter is understaffed by about one-third and needs to increase staffing by 30-36 full-time employees
- Volunteers should be reinstated and efficiently administered
- Animals in interior kennels are being left in the dark 14-18 hours a day
- Animals confined in kennels which fail to meet industry standards in terms of size,

with felines having to defecate and sleep within a two (2) foot space and canines not necessarily having soft bedding

- Shelter does not meet no-kill guidelines
 - Statistics for October 2020 show that 115 animals died at the shelter, 27 died in care and 88 were euthanized, often without following the proper protocol for public outreach
- Basic medical care is lacking due to insufficient veterinary oversight
- Outdoor canine play areas go unutilized while dogs are kept in their cages all day long

Mayor Tarrant explained though the audit was just released in December, she had been involved in the situation since late October at the urging of several Broward County residents. She recognized Mr. Melton and his team for an outstanding job of documenting the problems and giving recommendations for remedy.

Continuing, Mayor Tarrant stated she had recently toured the facility and met with County Commissioner Lamar Fisher, along with the shelter's interim director and his assistant. She noted many of the issues identified in the audit have been acknowledged and are being addressed, but the glaring deficiency is in shelter management. She stated a new director is starting January 25 but will need months to get acclimated, and the animals can't wait.

Mayor Tarrant asserted it was important for the Commission to weigh in and to circulate their Resolution to the other 30 municipalities in Broward County.

Vice Mayor Kirdahy stated the shelter had been a long time in need and asked if the issue was that they didn't have the money.

Mayor Tarrant responded that their budget was \$8 million, and the budget for the entire Town of Hillsboro Beach was \$6 million. She added that the current shelter was a four (4) year old facility and had the potential to be a very good shelter with management.

Vice Mayor Kirdahy stated she had previously volunteered with the Tri-County shelter and would like to volunteer with this facility. She noted with everyone being interim, there was no organization and she found it upsetting to be there. She asked how the Commissioners could help to correct the issues.

Mayor Tarrant stated that supporting the recommendations in the audit and encouraging the other municipalities to do the same would help to expose the situation and put pressure on people to do the right thing.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to approve Resolution 2021-06 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

Commissioner Feaman thanked Mayor Tarrant for her efforts regarding the important issue.

IV. CONSENT AGENDA

A. Invoices for Approval

1. **Akerman:** Invoice # 9624910 Services rendered thru 10/31/2020 **\$4,950.00**
2. **Akerman:** Invoice # 9624911 Services rendered thru 10/31/2020 **\$5,538.20**
3. **Goren, Cherof, Doody & Ezrol P.A.:** Invoice #34013 Services rendered from 11/23/2020 thru 12/23/2020 **\$3,451.90**
4. **LSF:** Invoice #20-1130-26 November 2020 **\$5,615.88**
5. **Moffat & Nichol:** Invoice #00757189 December 2020 **\$10,953.75**

Mr. Serda asked that item five (5), the invoice for Moffat & Nichol, be tabled.

Motion made by Commissioner Baldasarre, seconded by Commissioner Feaman, to approve the first four (4) invoices on the Consent Agenda as written. In a roll call vote, the **motion** passed unanimously. (5-0)

V. STAFF UPDATES

A. Police Department

Police Chief Szesnat presented his report, noting marine hours were up, along with the number of contacts made by the marine unit. He stated November was a busy month and December was on the same trend. He noted everything was going well with the department.

Continuing, Police Chief Szesnat recapped the migrant landing which had taken place in November, stated the unified response had successfully captured 12 undocumented migrants and identified two (2) suspects who now face criminal prosecution for smuggling. He stated that normally does not happen, and he was proud of the team.

Police Chief Szesnat noted Major Rob O'Neil, who is the backbone of the Police Department's operations, was with him for the meeting, and had a presentation regarding the non-profit Fraternal Order of Police (FOP) organization's nomination for Officer of the Year.

Major O'Neil recognized Officer Maria Stengel for her efforts as a Communications Resource Specialist regarding accreditation, records, and other areas of the Police Department. He added that Officer Stengel holds two (2) degrees and had aspirations to become a Police Officer. He stated the department was able to send her to Police Academy, where she excelled once again, finishing at the top of her class and being honored by her classmates as the cadet with the most heart.

Continuing, Major O'Neil provided background on Officer Stengel's path to Lead Investigator, where she redefines commitment and challenges herself to excel in everything she is given. He shared the story of an accomplishment Officer Stengel was most recently written up for, and noted the event was among the reasons she was being named the first female Officer of the Year from the Fraternal Order of Police Lodge #61.

The Commissioners and staff congratulated Officer Maria Stengel on her recognition and her ability to balance her personal life and career.

Mayor Tarrant asked Police Chief Szesnat if he knew what percentage of the marine hours were after 6 p.m.

Police Chief Szesnat stated he would research the information and report back and could add that information to the new report format he and Major O'Neil were working on.

B. Finance Department

Steven Bloom presented the November financial report, noting this included two (2) months of the fiscal year. Mr. Bloom stated the Town had received the first distribution of property taxes for 2021, approximately \$1.1 million, or 22.8 percent of the budget. He noted another large distribution would be on the December report.

Mr. Bloom reviewed the other taxes and intergovernmental revenues and noted both were coming in above what was budgeted. He reminded the Commission that these line items had been budgeted conservatively.

Continuing, Mr. Bloom reviewed spending which was at 20.8 percent of the annual budget. He pointed out the interfund transfer that was done to pay off the FEMA bridge loan. Those funds would be coming back from FEMA. He stated facility services was showing over budget due to holiday decorations, repairs and maintenance, and COVID-19 purchases.

Mr. Bloom highlighted the special revenue funds and the balance of the Federal forfeiture fund, then briefly reviewed debt service. He stated the water fund was in surplus of about \$30,000 after the first two (2) months of the fiscal year, noting most of that was operations

and would be utilized for future debt service and repairs and maintenance. He reviewed water billing, pointing out usage was up over the previous month, but was down compared to the same period the previous year.

Mr. Bloom reviewed the tracking of fuel usage and costs per gallon and noted there was not much to report in the Worker's Compensation tracking.

Mayor Tarrant asked about the line item for personal protective equipment (PPE) in the Police Department, noting there was \$5,000 budgeted and \$8,000 had already been spent in the first two (2) months. She asked if there was a timeline for reimbursement from CARES Act funds.

Mr. Serda stated they do not know, but the information from the County is that processing is ongoing. He noted he anticipated it would be in this fiscal year.

Mayor Tarrant asked if the line item for the beach attorney would be reallocated within the budget, now that they did not plan to use them.

Mr. Serda asserted it was early in the process to reallocate funds, but it was possible if it were the will of the Commission.

Mayor Tarrant asked for clarification regarding revenues from fire fees, noting the actual was twice the budget.

Mr. Bloom explained that when the budget was completed staff was unsure what the fees would be for the year because it was a new line item for the Town, so it was an estimate.

Mayor Tarrant asked if this meant the fees would be a revenue stream that the Town had not anticipated.

Mr. Serda pointed out the funds were meant to offset some other charges related to fire.

C. Building Services Report

Steve Mitchell, Building Official with CG&A, provided his report. He stated the department was still experiencing fairly low workloads, which had been helpful during the recent staff transition. He noted Nicole Spradlin had put in extra work at the end to complete projects, and the department was now operating as a regular working Building Department. He stated they continue to improve processes, and he feels good about it.

Mayor Tarrant stated she was happy for Nicole to not have the long commute anymore, but she was sad she was no longer working with Town'. She noted they would miss her.

Mr. Mitchell commented on the fire fees, noting that came mostly from time spent on plan review. He stated the Building Department had gotten very specific about asking that hours be logged and put the fees in place last year. He noted zoning revenue was up to some degree as well because hours were being tracked to help the Town recover as much of the costs as possible.

D. Code Compliance Report

Mario Sotolongo, Code Supervisor with CG&A, gave a brief update on Code Compliance. He stated November brought five (5) new cases, of which three (3) complied within the reporting period and an additional case was brought into compliance recently. He noted there had been an incident where someone dumped a rather large pile of yard debris, but he had communicated with the property owner and received a commitment to remove it as soon as possible.

Mr. Sotolongo stated 1205 and 1206 Hillsboro Mile is being maintained, and Code Compliance is inspecting once a month to make sure things are being kept up. He added the remaining open cases involved two (2) vacation rental communities on the north end of Town. He stated he had been communicating with the property managers and expected applications and fees soon.

Mayor Tarrant asked how many short-term rentals had been identified in total.

Mr. Sotolongo responded that the two (2) developments were the entire list (Sunrise Ocean Suites and Royal Flamingo Villas), and currently there were no single-family homes being offered as short-term rental.

Commissioner Feaman asked for additional information on 1231 Hillsboro Mile.

Mr. Sotolongo stated the property manager had asked a list of questions and he had addressed each, so expected the application soon. He explained once that application was received, he would perform the inspection and they would be in compliance.

Mayor Tarrant recognized Mr. Sotolongo for always being on the spot whenever a Code issue is raised, no matter the weather, even on holidays. She stated she notified him of a situation at 6:01 p.m. on December 23, and first thing the next morning he visited the property and issued a notice of violation. She stated the two (2) day violation meant he had to return to reinspect on Saturday, December 26, and noted that was dedication. She added that the residents were grateful and pointed out it was not an isolated instance, and Mr. Sotolongo was always timely.

VI. TOWN MANAGER REPORT

Mr. Serda noted the beach category was inadvertently left of the agenda, so started his report with an update. He stated the two (2) beach-related items to discuss were the Deerfield Beach project and the RFQ for the engineering on the joint project. He explained everything was done except the final review. He stated Mr. Doody had completed his review and Deerfield Beach's City Attorney and Procurement Department had almost completed their reviews. He asserted that he hoped the RFQ would be released soon and then be open for submissions for 30 days.

Mr. Serda stated the Town had paid off the bridge loan for the beach, and through the efforts of both Moffat & Nichol and Mr. Bloom, they were combing through every expense to make sure that anything eligible was being submitted for reimbursement by FEMA. He stated the consultants were taking a much broader approach than he had even contemplated, so additional items had been identified including attorney's fees and interest on the bridge loan. He expressed appreciation for the efforts to encapsulate any costs related to the beach.

Mayor Tarrant commented that Dr. Jackie Brower from Moffat & Nichol was doing a great job and was the reason FEMA had opted to consider the Town for the mitigation study as well as mitigation funding.

Mr. Serda stated it showed during the negotiations and commented on the invigorated spirit and knowledge of the team. He added that he believed the Town had been getting very good services.

Commissioner Feaman added that the buoys look great and were staying in place.

Discussion ensued regarding the buoy project and the availability of replacements.

Mr. Serda stated he would keep the Commissioners updated on progress. He noted there was a lot to be done in the next 10 months.

A. Paint Town Hall Update

Mr. Serda explained he had hoped to include a proposal related to the Town Hall project but had run into some ADA problems. He noted it was not insurmountable, but he wanted to keep the Commissioners informed. He stated he was pleased with the costs presented so far and thought it was a doable project, but a little more design was required. He noted he believed it would be a nice government complex once completed, but the design issues would also delay the painting.

Mayor Tarrant asked if the project would include signage to match other new signs in Town.

Mr. Serda stated the sign quote was higher than expected and would be approached separately. He noted that he would contact the vendor used for the other signs.

B. Gemstone Builders – Exterior Renovations

Addressed with previous item.

C. Shredding/HHW & Prescription Drop-Off Event

Mr. Serda stated the shredding and prescription drop-off event would be held on January 16, 2021 from 9 a.m. to noon. He noted because of COVID-19 it was not the meet and greet the Town was used to and would be more of a drive through. He encouraged residents to clean up properties and drop off any items they may have to drop off.

D. Blood Drive

Mr. Serda stated the blood drive would be held on January 16, 2021 from 8 a.m. to 1 p.m. He explained efforts to get the word out, including yard signs and flyers.

VII. TOWN ATTORNEY REPORT

Mr. Doody updated the Commission on a variance that was previously granted to a property owner at 965 Hillsboro Mile regarding an encroachment on the setback which had been appealed to the Circuit Court. The decision had been made by the Court on December 18, 2020 denying the petition and upholding the Commission's determination. He stated the 15 days allowed for filing a motion to rehear the issue had expired the previous day, so the order should be final.

Vice Mayor Kirdahy asked if there was any discussion regarding the distribution of the COVID-19 vaccine. She asked if Mr. Serda gets any directives or information that is different from the Broward County system that keeps crashing.

Mr. Serda stated that they had requested it, but not received anything additional. He noted that he had made contact with the Florida Department of Health Broward Chapter to offer the Town as a distribution center, but he did not have any additional information.

Mr. Doody asserted that his experience was that other municipalities were not engaged, either. He stated it was being administered through the Department of Health, and right now municipalities had not been offered a role.

Vice Mayor Kirdahy stated her personal opinion was that it felt like it was being poorly done.

Mayor Tarrant added that there was a lot of people who wanted a vaccine now, and the infrastructure was not previously set up to administer something on a dime. She noted they had time to get that set up ahead of time but had not. She stated it was not a shortage of vaccines but was a distribution problem. She noted that they have to be realistic and patient and be aware that it was going to take time.

Discussion ensued regarding the COVID-19 vaccines, availability, and distribution.

VIII. TOWN COMMISSION COMMENTS/REPORTS

A. Commissioner Andrew R. Brown

None.

B. Commissioner Barbara Baldasarre

Commissioner Baldasarre stated the Virtual Condominium Forum would be held on January 14 at 1:30 p.m. She noted there is a small number of people participating, but they have been giving positive feedback. She added that they look forward to getting together in person.

C. Commissioner Vicky Feaman

None.

D. Vice Mayor Irene Kirdahy

None.

E. Mayor Deborah L. Tarrant

Mayor Tarrant stated the COVID-19 vaccination update had been her only comment.

Mr. Serda added that one (1) employee of the water plant had been exposed and tested positive, so he was self-isolating, which was impacting operations. He stated his symptoms were mild.

IX. PUBLIC COMMENTS

Mayor Tarrant asked for a list of the members of the public attending each meeting, noting it was nice to know.

Town Clerk Sherry Henderson stated there were no public comments received in writing, but a participant had included comments in the chat related to the animal shelter, which were intended for the Commission.

Town Clerk Henderson read the comment from Rita Green, thanking the Commission for their passion and willingness to protect the animals and improve the conditions at Broward County Animal Care.

Town Clerk Henderson read a comment from Alicia Olson thanking the Commission for their help with the LeBaron project during the Planning and Zoning meeting.

Jane Reiser suggested the lawn signs promoting the recycling event could be put on other properties in Town.

Commissioner Baldasarre noted some of the condominiums also have websites and could be invited to share information there.

X. ADJOURNMENT

With no further business to come before the Board a **Motion** was made by Commissioner Baldasarre, seconded by Commissioner Feaman, to adjourn the meeting at 11:42 a.m. In a roll call vote, the **motion** passed unanimously. (5-0)

ADOPTED THIS _____ DAY OF _____, 2021

By: _____
Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC Town Clerk



Written public comments & documents entered into the record

JANUARY 5, 2021

Regular Town Commission Meeting

Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062
TownofHillsboroBeach.com
954-427-4011

Chat Messages



RITA GREEN

01:25:02

On behalf of all the shelter animals who have endured abuse and neglect at Broward County Animal Care and Adoption, I thank you for your passion and willingness to protect them and improve the conditions under which they exist. Your involvement is critical to creating change and moving the Broward County Commission to, finally, do what is right to protect our animals. Thank you for resolving to support the recently published county audit which exposes the many issues that require significant changes



RITA GREEN

02:06:56

THANK YOU!



RITA GREEN

02:08:06

Mayor Tarrant, the City of Hillsboro is indeed fortunate they elected you!



Alicia

02:36:31

Yes, thank you Mario for your help provided to the Le Baron. Alicia Olsen



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Proposed Ordinance No. 2021-01 Amendment to the Town's Code of Ordinance Allowing Provisions for Virtual Public Meetings by Use of Communication Media Technology During a Declared Emergency or Other Circumstances To Protect Health and Safety. [\(First Reading\)](#)

AN ORDINANCE OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AUTHORIZING THE TOWN MANAGER TO MAKE PROVISIONS FOR PUBLIC MEETINGS BY USE OF COMMUNICATION MEDIA TECHNOLOGY AND FOR ATTENDANCE BY USE OF SUCH TECHNOLOGY BY ELECTED AND APPOINTED OFFICIALS DURING PERIODS OF A PUBLIC HEALTH EMERGENCY OR OTHER CIRCUMSTANCES IN WHICH THE TOWN COMMISSION DETERMINES NECESSARY TO PROTECT THE HEALTH AND SAFETY OF TOWN OFFICIALS, TOWN STAFF, AND THE PUBLIC; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

Submitting Dept: Town Clerk, Sherry D. Henderson, Town Clerk

Agenda Date: February 2, 2021

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

ATTACHMENTS: 1. ORD - Declared Emergency Virtual Meetings (1st Reading)

ORDINANCE NO. 2021-01

AN ORDINANCE OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AUTHORIZING THE TOWN MANAGER TO MAKE PROVISIONS FOR PUBLIC MEETINGS BY USE OF COMMUNICATION MEDIA TECHNOLOGY AND FOR ATTENDANCE BY USE OF SUCH TECHNOLOGY BY ELECTED AND APPOINTED OFFICIALS DURING PERIODS OF A PUBLIC HEALTH EMERGENCY OR OTHER CIRCUMSTANCES IN WHICH THE TOWN COMMISSION DETERMINES NECESSARY TO PROTECT THE HEALTH AND SAFETY OF TOWN OFFICIALS, TOWN STAFF, AND THE PUBLIC; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Town Commission deems it to be in the best interest of the citizens and residents of the Town of Hillsboro Beach, to make provisions for public meetings by use of communication media technology and for attendance by use of such technology by elected and appointed officials during periods of a public health emergency or other circumstances in which the Town Commission determines necessary to protect the health and safety of Town Officials, Town staff, and the public.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA:

SECTION 1. The foregoing whereas clause is hereby ratified and confirmed as being true and correct and is hereby made a part of this Ordinance.

SECTION 2. LEGISLATIVE FINDINGS, PURPOSE, AND INTENT.

In adopting this Ordinance, the Town Commission of the Town of Hillsboro Beach (the "Town Commission") intends to protect the public health and safety by making provisions for the occurrence of and attendance at public meetings by use of communication media technology ("CMT") during local public health emergencies.

The Town Commission finds:

- 1 1. The Coronavirus (COVID-19) is a respiratory illness caused by a virus that
2 spreads rapidly from person to person and may result in serious illness or
3 death, constitutes a clear and present threat to the lives, health, welfare,
4 and safety of the people of Hillsboro Beach.
5
- 6 2. On March 1, 2020, Ron DeSantis, Governor of the State of Florida, issued
7 Executive Order No. 20-51, directing the Florida Department of Health to
8 issue a Public Health Emergency.
9
- 10 3. On March 1, 2020, the State Surgeon General and State Health Officer
11 declared that a Public Health Emergency exists in the State of Florida as a
12 result of COVID-19.
13
- 14 4. On March 9, 2020, Governor DeSantis declared that a state of emergency
15 exists in the State of Florida as a result of the continued spread of COVID-
16 19.
17
- 18 5. On March 17, 2020, Mayor Deborah L. Tarrant issued a proclamation
19 declaring a State of Emergency.
20
- 21 6. To reduce the spread of COVID-19, the United States Centers for Disease
22 Control and Prevention ("CDC") recommends implementation of
23 community mitigation strategies to increase containment of the virus.
24
- 25 7. The current outbreak of COVID-19 has made the Town Commission acutely
26 aware that provisions must be made to ensure that the business of
27 municipal governance can occur without unnecessarily exposing public
28 officials, Town personnel or members of the public to a risk of infection
29 while ensuring public access and open government.
30
- 31 8. As of January 19, 2021, the Florida Department of Health reports a total
32 number of COVID-19 cases of 1,589,097 in Florida and 160,514 cases in
33 Broward County.
34
- 35 9. Florida law, including Article 1, Section 24 (b) Florida Constitution, and
36 Florida Statutes Sections 286.011 and 166.041, requires that meetings of
37 elected and appointed officials ("Bodies"), for the conduct of public
38 business, must be held following procedures (notice, access of meetings,
39 opportunity to be heard, the taking of minutes, etc.) that ensure that the
40 public is able to participate in and be aware of the decision making process
41 (the "Sunshine Law").
42
43
44

- 1 10. On March 20, 2020, Governor DeSantis issued Executive Order Number 20-
2 69 which suspended any Florida Statute that requires a quorum to be
3 present in person or requires a local government body to meet at a specific
4 public place and permits local government bodies to utilize CMT such as
5 telephonic and video conferencing, as provided in section 120.54(5)(b)2.,
6 Florida Statutes. EO 20-69 has been extended on several occasions
7 reflecting the continued state of emergency and threat to the public when
8 gathering to attend public meetings.
9
- 10 11. Section 4 D of Governor DeSantis' Executive Order 20-52 expressly
11 authorized the Town Commission to take whatever prudent action is
12 necessary to ensure the health, safety, and welfare of the community in
13 accordance with section 252.38, Florida Statutes.
14
- 15 12. Chapter 252, Florida Statutes, among other things, confers upon the Town
16 Commission the emergency powers provided for in Chapter 252 in order
17 to protect the public peace, health, and safety; and to preserve the lives and
18 property of the people of the state; and to "make, amend, and rescind such
19 orders and rules as are necessary for emergency management purposes
20 and to supplement the carrying out of the provisions of ss. 252.31-252.90,
21 but which are not inconsistent with any orders or rules adopted by the
22 division or by any state agency exercising a power delegated to it by the
23 Governor or the division." Section 252.46(1), Florida Statutes.
24
- 25 13. COVID-19 has created or imminently threatens to create conditions that
26 may severely affect the public health, safety, welfare and security of the
27 citizens, residents and visitors of the Town of Hillsboro Beach, Florida.
28
- 29 14. The Town Commission finds there is a clear and present danger in holding
30 a public "in person" meeting for those attending and those who come in
31 contact with those attending.
32
- 33 15. The technology exists to conduct public meetings using technology in
34 which the Town can comply with the provisions of the Sunshine Law while
35 preserving human life.
36
- 37 16. The Town Commission also possesses broad home rule powers that
38 authorize it to protect the public health, safety, and welfare, declare
39 emergencies, and protect its citizens.
40
- 41 17. The Charter does not prohibit attendance at the meeting of Town
42 Commissioners by electronic media and the Town Commission finds that
43 its attendance requirement for the purpose of establishing a quorum,
44 participating and voting can be satisfied by physical or CMT attendance.
45

1
2 18. The Town Commission finds that it is in the best interests of the Town
3 Commission, Town personnel, and citizens and residents of the Town to
4 authorize the Town Manager to provide for the Town Commission to be
5 able to attend meetings electronically during a declared public health
6 emergency or other emergencies as may be determined by the Town
7 Commission, pursuant to the Town's Charter, Chapter 252, Florida States,
8 Section 4 D of Governor DeSantis' Executive Order 20-52, and the Town's
9 home rule authority, including that set forth in Article VIII, Section 2(b),
10 Florida Constitution, and Section 166.021, Florida Statutes.
11

12 **SECTION 3. DECLARATION OF EMERGENCY.** Pursuant to its home rule

13 powers, Chapter 252, Florida Statutes, and based upon the Legislative Findings set
14 forth in the above-stated recitals, the Town Commission of the Town of Hillsboro
15 Beach hereby finds and declares that a public health emergency exists requiring
16 immediate action by the Town Commission. By virtue of the threat to public health
17 and safety and by virtue of the threat to the Town's financial health and home rule
18 powers, it is necessary for the Town to implement this regulation.

19 **SECTION 4. AUTHORIZATION FOR PUBLIC MEETINGS WITHOUT**
20 **PHYSICAL PRESENCE.** The Town Manager is hereby authorized, pursuant to

21 the home rule authority of the Town Commission, Chapter 252, Florida Statutes, and
22 Section 4 D of Governor DeSantis' Executive Order 20-52 and based upon the
23 Legislative Findings set forth in the above-stated recitals, during a declared public
24 health emergency or other emergencies as may be determined by the Town
25 Commission to:

- 26 a) arrange for the Town Commission and Board of Zoning Appeal to meet
27 electronically;
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29 b) to implement any rules of procedure promulgated by the Town
30 Commission to ensure compliance with the Sunshine Law;

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c) provide technology and administrative support as necessary to fulfill these objectives and to ensure that members of the public are to attend meetings of the Town Commission and of the Board of Zoning Appeal electronically.

Such a meeting may only be conducted without the physical presence of a quorum of the Town Commissioners, if an emergency is declared based upon an infectious disease, and only so long as (1) the meeting is properly noticed, (2) minutes are taken, and (3) the public is permitted to attend via technology such as teleconferencing or web-based conferencing.

SECTION 5. SEVERABILITY. If any clause, section, or other part of this Ordinance shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered as eliminated and in no way affecting the validity of the other provisions of this Ordinance.

SECTION 6. CONFLICTS. All Ordinances or parts of Ordinances, Resolutions, or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 7. EFFECTIVE DATE. This Ordinance shall be effective upon its passage and adoption by the Town Commission of the Town of Hillsboro Beach.

1 PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF
2 HILLSBORO BEACH, FLORIDA, ON FIRST READING, THIS ____ DAY OF ____, 2021.

PASSED ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO
BEACH, FLORIDA, ON SECOND AND FINAL READING, THIS ____ DAY OF ____, 2021.

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By: _____
Deborah L. Tarrant, Mayor

ATTEST:

By: _____
Sherry D. Henderson, CMC
Town Clerk

APPROVED AS TO FORM:

Donald J. Doody, Town Attorney



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Proposed Ordinance No. 2021-02 Amendment to the Town's Code of Ordinance Relative to Service Charges and Cost Recovery (**First Reading**)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING SECTION 12-2 ENTITLED "DEVELOPMENT REVIEW ADMINISTRATION" TO CREATE SECTION 12-2 (H) RELATIVE TO SERVICE CHARGES AND COST RECOVERY; PROVIDING FOR REASONABLE SERVICE CHARGES, FEES, AND COST RECOVERY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

Submitting Dept: Town Clerk, Sherry D. Henderson, Town Clerk

Agenda Date: February 2, 2021

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: 1. ORD - 02 Cost Recovery Ordinance (revised)

ORDINANCE NO. 2021-02

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING SECTION 12-2 ENTITLED "DEVELOPMENT REVIEW ADMINISTRATION" TO CREATE SECTION 12-2 (H) RELATIVE TO SERVICE CHARGES AND COST RECOVERY; PROVIDING FOR REASONABLE SERVICE CHARGES, FEES, AND COST RECOVERY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Hillsboro Beach is experiencing an increasing interest in development opportunities available to private developers; and

WHEREAS, the Town of Hillsboro Beach recognizes the importance of maintaining a proficient and financially efficient review process to provide for well-planned and orderly development; and

WHEREAS, the Town Commission of the Town of Hillsboro Beach finds and determines that it is in the best interest of the Town of Hillsboro Beach to shift the financial responsibility of development review to developer's seeking to develop properties in the Town of Hillsboro Beach.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a part of this Ordinance.

Section 2. Chapter 12 entitled "Land Development Code" of the Code of Ordinances is hereby amended by specifically creating Section 12-2 (H) which shall read as follows:

Sec. 12-2 (H).

(i) Reasonable service charges, fees and attorney's fees, shall be collected for the administrative processing and review of applications for development permits submitted to the Town for review and approval. Prior to preliminary discussions or the submittal of a development application by any developer, the Town Manager may request from the

1 developer or property owner an initial deposit estimated by he/she to recover costs to be
2 incurred by the Town for legal, building, planning and zoning, traffic and any other
3 consultant's costs related to the preliminary discussions or the application for development.
4 The schedule of service charges, fees, and attorney's fees to be collected shall be established
5 by resolution of the Town Commission.

6 (ii) In addition to the service charges, fees and/or attorney's fees collected above, the Town
7 shall impose a consultant fee for the various costs attributable to the use by the Town of
8 outside consultants for reviewing and processing development approval requests. Such
9 consultant fees shall be equal to the various costs of the outside fee consultant time expended
10 and actual expenses, including but not limited to advertising, xeroxing and long- distance
11 phone calls. The Town will establish a schedule for initial deposits of the development
12 approval applicants. A financial account will be established for each development approval
13 application. Depending on the review process required, additional deposits may be required.
14 The financial account will remain active during the development review period and
15 extending for two months beyond the granting of a development order. At that time, any
16 remaining funds will be returned to the applicant. The Town and its outside consultants will
17 maintain adequate financial records depicting charges of hours and expenses.

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20 **Section 3.** If any section, subsection, sentence, clause or provision of this
21 Ordinance is held invalid, the remainder of this Ordinance shall not be affected by such
22 invalidity.

23
24 **Section 4.** That all ordinances or parts of ordinances and all resolutions or parts
25 of resolutions in conflict with this Ordinance are repealed to the extent of such conflict.

26
27 **Section 5.** It is the intention of the Town Commission of the Town of Hillsboro
28 Beach, that the provisions of this Ordinance shall become and be made a part of the Code of
29 Ordinances of Town of Hillsboro Beach, Florida, and the Sections of this ordinance may be
30 renumbered, re-lettered and the word "Ordinance" may be changed to "Section," "Article,"
31 or such other word or phrase in order to accomplish such intention.

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33 **Section 6.** This Ordinance shall be effective fifteen (15) days after its passage and
34 adoption by the Town Commission of the Town of Hillsboro Beach.

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3 PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH,
4 FLORIDA, ON FIRST READING, THIS ____ DAY OF ____, 2021.

PASSED ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH,
FLORIDA, ON SECOND AND FINAL READING, THIS ____ DAY OF ____, 2021.

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8 By: _____
9 Deborah L. Tarrant, Mayor

10 ATTEST:

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12 By: _____
13 Sherry D. Henderson, CMC
14 Town Clerk

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17 APPROVED AS TO FORM:

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19 _____
20 Donald J. Doody, Town Attorney



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Proposed Ordinance No. 2021-03 Amendment to the Town's Code of Ordinance, Amending the Land Development Code and Create 'Conditional Use' for Restaurant and Hotel Bar (**First Reading**)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING ARTICLE XII TO BE RETITLED "SPECIAL USE AND CONDITIONAL USE REGULATION" ; PROVIDING FOR THE CREATION OF SECTION 12-252 TO BE ENTITLED "CONDITIONAL USE"; PROVIDING FOR THE CRITERIA FOR CONDITIONAL USE; PROVIDING FOR ENFORCEMENT ACTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

Submitting Dept: Town Clerk, Sherry D. Henderson, Town Clerk

Agenda Date: February 2, 2021

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

ATTACHMENTS: 1. ORD-03 conditional use restaurant and hotel bar v4 (00424021-4)

ORDINANCE NO. 2021-03

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING ARTICLE XII TO BE RETITLED "SPECIAL USE AND CONDITIONAL USE REGULATION" ; PROVIDING FOR THE CREATION OF SECTION 12-252 TO BE ENTITLED "CONDITIONAL USE"; PROVIDING FOR THE CRITERIA FOR CONDITIONAL USE; PROVIDING FOR ENFORCEMENT ACTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Hillsboro Beach is an ocean front community composed primarily of all residential dwelling units consisting of single family residences and multi-family complexes; and

WHEREAS, the Town of Hillsboro Beach recognizes the importance of maintaining and preserving the residential character of the Town; and

WHEREAS, the Town Commission of the Town of Hillsboro Beach finds and determines that it is in the best interest of the Town of Hillsboro Beach to provide for the potential for commercial uses within the Town only after satisfying the criteria of a conditional use.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a part of this Ordinance.

Section 2. Article XII of the Code of Ordinances is hereby amended by specifically retitling Article XII to be entitled "Special Use and Conditional Use Regulation" which shall read as follows:

Sec. 12-252 . - Conditional uses.

The Town Commission of Hillsboro Beach recognizes that while commercial uses are not permitted in the Town, certain commercial uses deemed to be consistent with the residential character of the Town may be approved only as a conditional use authorized by this Article.

1
2 (A) Procedure. Conditional uses shall be subject to approval of the Town Commission and
3 no conditional use shall be approved until after a public hearing by the Town
4 Commission, at which time all interested parties shall have an opportunity to be heard.

5 (B) Review criteria. The Town Commission shall not approve a conditional use, unless and
6 until it determines that:

7 (1) The conditional use is deemed desirable for the public convenience or welfare,
8 and the use is in harmony with the purpose and intent of this Article and will not be
9 detrimental or injurious to the surrounding area.

10 (2) When granting approval for conditional use, the Town Commission may attach
11 conditions and safeguards as it determines is necessary for the protection of the
12 surrounding area and to preserve the spirit and intent of this Article.

13 (3) The conditional use shall be an accessory use to a residential or hotel use and not
14 occupy more than 25% of the principal use.

15 (4) An application for a conditional use must also meet all of the following criteria,
16 where appropriate:

17 (a) Conformance with comprehensive plan.

18 (b) Harmony with adjacent uses (existing or zoned).

19 (c) Facility levels of service maintained.

20 (d) Use not hazardous to nearby housing, particularly traffic; see (B) above.

21 (e) The architectural and site design are compatible with the character of the
22 surrounding area.

23 (D) Conditional use approval amendments. A conditional use approval is specific to the
24 density, intensity, site plan and any supplemental conditions approved. Failure to
25 adhere to any of the specifics or conditions of the approval is a zoning violation and
26 subject to code enforcement action and/or revocation of the conditional use approved.
27 Any proposed modification to the use which affects density, intensity, minimum code or
28 conditions approved by the Town Commission will require review and approval by the
29 Town Commission.

30 (E) Any Commercial uses not listed below shall be prohibited within the Town unless the
31 following uses are approved as a conditional use.

32
33 . Definitions

34
35 The following words, terms and phrases, when used in this chapter, shall have the
36 meanings ascribed to them in this section, except where the context clearly indicates a
37 different meaning and shall be approved only as a condition use:

1 Hotel or motel bar. "Hotel or motel bar" means a bar operated in connection with a hotel,
2 motel or apartment hotel of more than twenty-five (25) hotel or motel rooms or apartments,
3 and operated by the same management, such bar being equipped with adequate and sanitary
4 equipment. The sale of beers, wines and liquors shall be strictly incidental to the principal
5 use as a hotel or motel. The sale of beer, wines and liquor shall be prohibited except during
6 the time that the hotel or motel is actually engaged in and open to the public for operation of
7 hotel or motel business. No signs of any kind shall be permitted to be exhibited or displayed
8 to the outside denoting that alcoholic beverages are obtainable therein.

9
10 Restaurant shall mean any establishment where facilities are provided for preparing
11 and serving food to guests at a hotel , motel or residents of a condominium or residential
12 related association. At least 51 percent of total gross revenues must be derived from retail
13 sale on the licensed premises of food and non-alcoholic beverages. Proceeds of catering sales
14 shall not be included in the calculation of total gross revenues. Catering sales include food or
15 non-alcoholic beverage sales prepared by the licensee on the licensed premises for service
16 by the licensee outside the licensed premises. The tables must be of adequate size to
17 accommodate the service of full course meals in accordance with the number of chairs or
18 other seating facilities provided at the table. Sale of alcoholic beverages for off-premise
19 consumption is not permitted. In no instance shall a restaurant contain more than 1,000 SF.

20
21 Restaurant bar means a bar operated in connection with a restaurant and by the same
22 management, where the principal business is the serving of meals and where meals are
23 actually and regularly served, having accommodations for service of 50 or more patrons at
24 tables and occupying more than 500 square feet of space, such space being provided and
25 equipped with adequate and sanitary kitchen and dining room equipment. The restaurant
26 bar must be directly connected with such dining room. The sale of beers, wines, and liquors
27 shall be strictly incidental to the serving of food. No sign of any kind or character shall be
28 displayed on the restaurant or restaurant bar to the outside, denoting that alcoholic
29 beverages are sold therein.

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31
32 . Conditional uses and use approvals.

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34 (1) Restaurant, Restaurant bars, hotel or motel bars, and any additions to the building or
35 parking for such Restaurants or bars, may be permitted only as a conditional use in
36 accordance with this Article and subject to the approval of the Town Commission after a
37 public hearing at a regular public meeting. The approval of a conditional use may be subject
38 to any conditions determined by the Town Commission to be in the best interest of the
39 residents of the Town.

40
41 . Enforcement.

42 (a) The penalty for a violation of this Article shall be as provided by Chapter 162 of the
43 Florida Statutes.

(b) The Town Attorney, with authorization from the Town Commission, may bring suit on behalf of the Town to enjoin any violation of this article.

(c) Revocation of Conditional Use Approval and whether the approval runs with the land and is transferrable.

Section 3. If any section, subsection, sentence, clause or provision of this Ordinance is held invalid, the remainder of this Ordinance shall not be affected by such invalidity.

Section 4. That all ordinances or parts of ordinances and all resolutions or parts of resolutions in conflict with this Ordinance are repealed to the extent of such conflict.

Section 5. It is the intention of the Town Commission of the Town of Hillsboro Beach, that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of Town of Hillsboro Beach, Florida, and the Sections of this ordinance may be renumbered, re-lettered and the word "Ordinance" may be changed to "Section," "Article," or such other word or phrase in order to accomplish such intention.

Section 6. This Ordinance shall be effective fifteen (15) days after its passage and adoption by the Town Commission of the Town of Hillsboro Beach.

PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, ON FIRST READING, THIS ____ DAY OF ____, 2021.

PASSED ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, ON SECOND AND FINAL READING, THIS ____ DAY OF ____, 2021.

By: _____
Deborah L. Tarrant, Mayor

ATTEST:

By: _____
Sherry D. Henderson, CMC Town Clerk

APPROVED AS TO FORM:

Donald J. Doody, Town Attorney



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Discussion on Policy for Protesting Competitive Solicitation Bids

Submitting Dept: Town Clerk, Sherry D. Henderson, Town Clerk

Agenda Date: February 2, 2021

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: None

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SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

ADOPTED by the Town Commission of the Town of Hillsboro Beach,
Florida this ____day of _____ 2021.

TOWN OF HILLSBORO BEACH, FLORIDA

Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC Town Clerk

SECOND AMENDMENT TO AND RESTATEMENT OF THE TRANSPORTATION SYSTEM SURTAX INTERLOCAL AGREEMENT

This Second Amendment to and Restatement of the Transportation System Surtax Interlocal Agreement ("Second Amendment") is made and entered by and among Broward County, a political subdivision of the State of Florida (the "County"), the Broward Metropolitan Planning Organization (the "MPO"), and the municipalities that formally approved and are a party to the Transportation System Surtax Interlocal Agreement that was executed by the County on August 29, 2018 (collectively, the "Municipalities," and each a "Municipality"). The County, the MPO, and the Municipalities are each a "Party," and collectively referred to as the "Parties."

RECITALS

A. Pursuant to Section 31½-71, et seq., of the Broward County Code of Ordinances ("Transportation Surtax Ordinance"), a 30-year 1% transportation surtax was levied after approval by referendum of the general electorate at the General Election on November 6, 2018, to be expended for authorized transportation and transit projects in accordance with applicable law including, specifically, Section 212.055(1), Florida Statutes ("Transportation Surtax").

B. The County and the Municipalities recognized the importance of a collaborative and strategic transportation plan for Broward County and the need for a careful analysis of proposed projects to ensure the efficient expenditure of Transportation Surtax proceeds exclusively on eligible projects. Accordingly, the Parties entered the Transportation System Surtax Interlocal Agreement, which provided for, *inter alia*, a cooperative and organized process for the Municipalities to submit projects for evaluation and funding with Transportation Surtax proceeds.

C. On September 12, 2019, the Transportation System Surtax Interlocal Agreement was amended to provide for the MPO's evaluation and ranking of municipal capital projects and the County's evaluation and ranking of municipal rehabilitation and maintenance projects (the "First Amendment"). The Transportation System Surtax Interlocal Agreement, as amended by the First Amendment, will be referred to herein as the "Interlocal Agreement."

D. The Transportation Surtax Ordinance and the Interlocal Agreement provide for the MPO to annually review, rank, and prioritize municipal projects based on the project's ability to alleviate traffic congestion and enhance connectivity. Accordingly, the County and the MPO entered into a separate agreement to establish, *inter alia*, the terms and conditions for the MPO to provide those services.

E. On February 28, 2020, the MPO completed its review and ranking of municipal capital projects for the first funding cycle and provided its recommendations to prioritize funding for 110 municipal capital projects for the County's fiscal year ("FY") 2020. The MPO did not evaluate the remaining 396 municipal capital projects for funding readiness and those projects will be evaluated for Transportation Surtax funding in future funding application cycles. The

County also completed its evaluation, ranking, and approval of municipal rehabilitation and maintenance projects for FY2020.

F. Consistent with the Transportation Surtax Ordinance, all projects to be funded with Transportation Surtax proceeds are considered by the Independent Transportation Surtax Oversight Board for statutory eligibility under Section 212.055(1), Florida Statutes, before the Broward County Commission makes the final decisions regarding project approval and funding. Accordingly, on June 4, 2020, the Oversight Board considered the proposed municipal capital projects ranked by the MPO and the municipal rehabilitation and maintenance projects ranked by the County for FY2020 and identified 97 municipal capital projects and 61 municipal rehabilitation and maintenance projects as statutorily eligible. Of the 110 municipal capital projects ranked by the MPO, 13 projects were withdrawn from consideration by the applicable Municipality, deferred at the request of the applicable Municipality, or were deemed statutorily ineligible.

G. On June 18, 2020, the County Commission approved Transportation Surtax funding for FY2020 (which included funding carried forward from FY2019) of (i) more than \$60 million for the applicable phases of the 97 statutorily-eligible municipal capital projects recommended by the MPO, and (ii) up to \$50 million for municipal rehabilitation and maintenance projects.

H. In July 2020, in connection with the County's annual budget process and the County's FY2021 five-year capital improvement planning, the MPO provided its recommendations to fund additional phases of the 97 approved municipal capital projects (i.e., planning, design, and/or construction).

I. On September 22, 2020, the County Commission approved more than \$43 million in Transportation Surtax funding for community shuttle service and municipal capital projects for FY2021 and approved the FY2021 five-year capital plan.

J. Given the extent of the amendments outlined herein, the Parties believe it would be beneficial to fully restate the Interlocal Agreement, as amended, including to (i) document the completion of the MPO's first cycle of evaluating and ranking municipal capital projects to be funded with Transportation Surtax proceeds, (ii) document the allocation of FY2019, FY2020, and FY2021 Transportation Surtax proceeds for approved municipal capital projects, (iii) set forth the MPO's criteria going forward for evaluating, ranking, and recommending funding for municipal capital projects in future County annual five-year capital improvement plans, (iv) outline the County's general process for evaluation and ranking of municipal rehabilitation and maintenance projects and document completion of that process for FY2020, (v) document the allocation of FY2019 and FY2020 Transportation Surtax proceeds for approved municipal rehabilitation and maintenance projects, and (vi) document an agreed upon process for funding municipal capital projects, including the timing of funding and the process for adjusting County annual five-year capital improvement plans.

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to amend and restate the Interlocal Agreement, in its entirety, as follows:

I. Recitals and Definitions.

A. Recitals. The above-stated Recitals are true and correct and are incorporated herein by this reference.

B. Definitions. The following terms as used herein shall have the following meanings:

1. **CBE** means a County Business Enterprise, as defined in Section 1-81.1, Broward County Code of Ordinances.

2. **Community Shuttle Service** means the capital and operating expenses associated with existing, new, or expanded public transportation services, operated by participating Municipalities within their jurisdictions, that supplement fixed route mass transit service and are available to persons traveling within the Municipality.

3. **County Commission** means the Broward County Board of County Commissioners.

4. **Cycle 1 Ranked Projects** means the 110 Municipal Capital Projects listed in **Exhibit A** that were ranked and recommended by the MPO for funding in FY2020.

5. **FDOT** means the Florida Department of Transportation.

6. **Fiscal Year** means the County's fiscal year, which begins on October 1 of the year prior to the year referenced and ends on September 30 of the year referenced. For example, Fiscal Year 2020 began on October 1, 2019, and ended on September 30, 2020. Each specific Fiscal Year reference is abbreviated using "FY" preceding the year such that "FY2020" means Fiscal Year 2020, FY2021 means Fiscal Year 2021, and so forth.

7. **Five-Year Plan** means the schedule approved annually by the County Commission in connection with the County's annual five-year capital improvement planning, which provides for the timing of all Transportation Surtax funded capital improvement projects over a rolling period of the next five Fiscal Years, subject to the County Commission's decisions regarding budgeting and appropriation of Transportation Surtax Proceeds for each applicable Fiscal Year. A Fiscal Year reference to a Five-Year Plan means the plan for the five years commencing with the stated year, such that "FY2021 Five-Year Plan" means the Five-Year Plan that begins in Fiscal Year 2021.

8. ***FY2020 Approved Projects*** means the 97 Municipal Capital Projects that are a subset of the 110 Cycle 1 Ranked Projects listed in **Exhibit A**, and that were determined statutorily eligible for Transportation Surtax Proceeds. FY2020 Approved Projects do not include the 13 Municipal Capital Projects that were withdrawn, deferred, or deemed ineligible, which are listed in **Charts 1 and 2** on **Exhibit A-1**.

9. ***MAP Administration*** means the County's Mobility Advancement Program Administration staff.

10. ***Minimum Annual Guarantee*** or ***MAG*** means the County's funding commitment to utilize at least ten percent (10%) of the Transportation Surtax Proceeds received by the County each Fiscal Year to fund, collectively, Community Shuttle Service, Municipal Capital Projects, Municipal R&M Projects, and Municipal Project Contingency, pursuant to the terms and conditions of this Second Amendment.

11. ***MPO ILA*** means the Interlocal Agreement for Transportation Surtax Services entered into between the MPO and the County on April 25, 2019, to establish and implement an organized process for MPO Surtax Staff to evaluate and rank Municipal Capital Projects and make annual recommendations for Transportation Surtax funding in connection with the County's normal Fiscal Year budgeting process and five-year capital improvement planning.

12. ***MPO Surtax Staff*** means the staff or contractors hired by the MPO and funded by Transportation Surtax Proceeds.

13. ***Municipal Capital Projects*** or ***MCPs*** means municipal capital improvement projects involving primarily new or expanded roads, sidewalks, bike paths, bridges, and similar transportation elements.

14. ***Municipal Projects*** means collectively Community Shuttle Service, Municipal Capital Projects (including any Municipal Project Contingency), and Municipal R&M Projects.

15. ***Municipal Project Contingency*** means Transportation Surtax Proceeds allocated by the County Commission for the purpose of covering Municipal Capital Project costs associated with unforeseen conditions during construction.

16. ***Municipal R&M Projects*** or ***MR&MPs*** means municipal projects that involve restoring a facility to safe and functional condition and/or preventative maintenance of a currently-operating facility to preserve the facility from failure or decline. Such projects include primarily the maintenance or rehabilitation of roads, sidewalks, bike paths, bridges, or similar transportation elements. Municipal R&M Projects do not include, without limitation, mowing, tree trimming, pressure cleaning,

painting, irrigation repairs, landscaping repairs and maintenance, and cleaning and maintenance of catch basins, storm drains, and pipes.

17. **New Municipal Capital Projects** or **New MCPs** means all Municipal Capital Projects other than the Cycle 1 Ranked Projects.

18. **Oversight Board** means the Independent Transportation Surtax Oversight Board established in Section 31½-75 of the Broward County Code of Ordinances.

19. **Projected Minimum Annual Guarantee** or **Projected MAG** means the amount of MAG funding forecasted by the County to be available for the then-applicable Fiscal Year budget and/or for each of the applicable Fiscal Years in a Five-Year Plan.

20. **Surtax Funding Agreement** means the interlocal agreement executed by the County and the applicable Municipality, pursuant to Section 212.055(1), Florida Statutes, in the form acceptable to the County, and which provides for the remittance of Transportation Surtax funds to the Municipality for a specific Municipal Project.

21. **Transportation Plan** means the Regional Mobility & Transportation Enhancements Surtax Initiative considered and approved by the County Commission on September 13, 2018. The Transportation Plan included 709 Municipal Projects (506 MCPs and 203 MR&MPs) with an estimated total cost, inclusive of the Municipal Project Contingency and Community Shuttle Service, of \$2.8 billion.

22. **Transportation Surtax** means the 30-year 1% transportation surtax levied pursuant to the Transportation Surtax Ordinance and approved by referendum of the general electorate at the November 6, 2018, General Election, the proceeds of which are to be expended in accordance with applicable law.

23. **Transportation Surtax Ordinance** means Section 31½-71, et seq., of the Broward County Code of Ordinances.

24. **Transportation Surtax Proceeds**, except where the context indicates otherwise, means the net amount of Transportation Surtax funds the County received for the applicable Fiscal Year from the Florida Department of Revenue after deduction of the five percent set-aside amount required by Section 129.01(2)(b), Florida Statutes.

25. **Transportation Surtax Projects** means all projects funded in whole or in part with Transportation Surtax Proceeds (including projects submitted by Municipalities, the County, or Tri-Rail).

II. Applications for Funding.

A. Application Process for New Municipal Capital Projects. Unless otherwise expressly provided in this Second Amendment, Municipalities seeking Transportation Surtax funding for New Municipal Capital Projects shall submit applications to the MPO consistent with the MPO's prescribed application process. Such applications must include all supporting documents necessary to evaluate the New MCP, including all documents required by the MPO through its application process, any additional documents as may be requested by the MPO, and an independent cost estimate for each phase of the New MCP. The MPO's annual application period for New MCPs shall begin no later than **April 1** of each year. New MCPs shall be evaluated and ranked by the MPO consistent with Section IV below.

MCPs in the Transportation Plan that are numbered 111 through 510 in **Exhibit A** require additional evaluation and analysis by the MPO, are New MCPs as defined in this Second Amendment, and must be evaluated, ranked, and recommended for funding by the MPO pursuant to the process provided in Section IV.B. of this Second Amendment.

Upon written notice to the County and the MPO, Municipalities may withdraw an MCP (i.e., cancel its application for Transportation Surtax funding for the applicable project) at any time prior to executing a Surtax Funding Agreement.

The unincorporated area of the County shall be eligible to receive Transportation Surtax Proceeds for MCPs, and projects submitted by the County on behalf of the unincorporated area shall be included and reviewed by the MPO on the same basis as any other MCP.

B. Application Process for Municipal R&M Projects. The County will accept applications for new Municipal R&M Projects periodically as Transportation Surtax Proceeds for MR&MPs become available, as determined by the County. New MR&MPs will be evaluated and ranked by the County consistent with Section IV below.

III. Eligibility. To be eligible for funding with Transportation Surtax Proceeds, Municipal Projects must comply with Section 212.055(1), Florida Statutes, as well as the following eligibility criteria as applicable:

A. Street lighting: Improvements to lighting systems along a public road that are ancillary to road improvements and illuminate the right-of-way for vehicles, pedestrians, and bicyclists, are eligible projects. Such lighting improvements may be a component of the design for a road improvement project that included phases which were funded earlier with a different funding source. A lighting justification report consistent with Broward County and FDOT policies and the criteria outlined in the then-current version of the Florida Greenbook is required for these improvements to be eligible.

B. Drainage: Improvements to a public road stormwater system that address drainage deficiencies are eligible, provided the drainage improvements only address stormwater runoff from a public roadway. A drainage analysis is required for drainage projects and may include the width of the road right-of-way plus up to ten feet on each side of the right-of-way to calculate the eligible size of the stormwater system. Increases to the stormwater system to accommodate a drainage area greater than the eligible size are not eligible. Improvements to address runoff from private roads and/or developments are not eligible.

C. Sound Walls: Improvements that are consistent with the then-applicable FDOT noise decibel level criteria and the Broward County criteria for noise abatement projects are only eligible if the improvements meet all of the following criteria:

- Any requested sound wall is due to a road project that adds through lanes to an existing road, alters the road alignment significantly, or constructs a new road;
- The traffic noise study indicates the projected exterior noise level approaches or exceeds 67 decibels (dBA) or increases the existing noise level by 15 dBA or more; and
- FDOT compliant modeling shows the proposed wall will reduce the noise level at least five (5) dBA with a typical design goal of ten (10) dBA reduction.

D. Fiber-optic: Fiber-optic improvements supporting only communications for the County's public transportation system are eligible, provided that the proposed improvements have received approval from the maintaining and operating agency(ies). A shared conduit that includes use for any purpose other than the County's public transportation system is not eligible for funding through Transportation Surtax Proceeds.

E. Landscaping: Only landscaping improvements within the public road right-of-way that are ancillary to a road improvement project and meet the applicable design criteria are eligible. Such landscaping improvements may be a component of the design for a road improvement project that included phases which were funded earlier with a different funding source.

F. Parking: Improvements used for park-and-ride or other transit-oriented development parking that serve the public are eligible. Garages directly related to a public transportation project that serve the public are eligible, provided the parking fees do not exceed costs associated with operating and maintaining the facility.

G. Road Improvements: New roads, widening, resurfacing, and repairs of existing roads, pavement markings, signage, guardrails, ADA accommodations, and traffic calming projects are eligible. High-end decorative lighting, decorative road signage, brick pavers, and similar items are not eligible.

IV. Evaluation and Ranking.

A. The MPO's Cycle 1 Evaluation and Ranking of Municipal Capital Projects. The Parties acknowledge and stipulate that, having conducted all reasonable inquiry and performed all reasonable diligence, they are unaware of any facts that would render any of the following statements inaccurate or false:

1. The County's FY2020 and FY2021 funding of FY2020 Approved Projects and Municipal Capital Projects provided for in the County's FY2021 Five-Year Plan are consistent with all of the County's contractual obligations to the Municipalities and the MPO, and such funding was determined after prudent and proper consideration of the MPO's recommendations set forth in **Exhibit A**. The MPO's prioritization and ranking methodology and recommendations to the County were appropriately and validly informed by (a) each MCP's ability to alleviate traffic congestion and improve connectivity; (b) other factors such as shovel-readiness, level of service, incident delay, proximity to transit, population density, employment density, equity, and resiliency, as reflected in **Exhibit B** attached; and (c) the MPO's analysis and points distribution system illustrated in **Exhibit B**.

2. The MPO's evaluation and ranking process completed in February 2020 (a) properly considered all MCPs submitted by the Municipalities to date; (b) ranked the submitted MCPs in order from 1 to 110 in a fair and equitable manner in accordance with each of the Parties' contractual obligations; and (c) was not unfairly affected or tainted in any way, including, without limitation, by any existing or contemplated contractual obligations or entanglements of the MPO as consultant or service provider to one or more of the Municipalities.

3. The combined cost of funding all phases of each of the FY2020 Approved Projects far exceeds the projected aggregate Minimum Annual Guarantee for FY2019, FY2020, and all five Fiscal Years in the FY2021 Five-Year Plan. As a result, phases of FY2020 Approved Projects not scheduled for funding in FY2020 will be funded in one or more of the Fiscal Years in the FY2021 Five-Year Plan or subsequent Five-Year Plans, based on the MPO's FY2020 ranking and funding recommendations and the availability of MAG funds. In addition, statutorily-eligible Cycle 1 Ranked Projects deferred at the request of the Municipality will receive priority for MAG funding as outlined in Section IV.B.1(b) below based on the MPO's FY2020 rankings and funding recommendations. Therefore, it is anticipated that MAG funding for New MCPs may not be available before FY2027.

B. MPO Evaluation and Ranking Process for New Municipal Capital Projects: The MPO will develop, establish, and utilize an evaluation and ranking process (the "New MPO E&R Process") to prioritize the order of funding Municipal Capital Projects within the Minimum Annual Guarantee, which process may not be implemented by the MPO prior to it being approved in writing by the County Administrator. Beginning in 2021, or as soon thereafter as such process has been developed by the MPO and approved by the County Administrator, the New MPO E&R Process shall be the process utilized for evaluation and

ranking of New MCPs, and shall include: (1) a preliminary assessment of the project's eligibility under Section 212.055, Florida Statutes, and Section III of this Second Amendment, which assessments shall be made in consultation with the Transportation Surtax General Counsel and counsel for the applicable Municipality; (2) an annual evaluation of any new applications from Municipalities for MAG funding of MCPs; (3) an evaluation of New MCPs for funding in the then-current fiscal year and the applicable Five-Year Plan, as applicable; (4) an evaluation of the cost estimate provided by the applicable Municipality for each expected phase of the applicable MCP; (5) individualized meetings with each Municipality to evaluate its funding applications, funding needs, funding sources, and project performance; (6) an evaluation and ranking of all MCPs for funding that utilizes the criteria listed in Section IV.B.2 below; and (7) a scoring distribution system for the evaluation and ranking of MCPs substantially the same as or similar to the system illustrated in **Exhibit B**.

1. *MPO's Rankings and Funding Recommendation.* Beginning in 2021, by **June 1** of each year and consistent with the requirements of the New MPO E&R Process provided for herein, the MPO will annually develop and deliver to the MAP Administration: (i) a ranked list of MCPs the MPO recommends for funding in the upcoming Fiscal Year, subject to Section IV.A.3; (ii) recommended schedule for funding applicable phases of annually ranked MCPs; and (iii) recommended funding allocations for ranked MCPs within the MAG for each Fiscal Year of the applicable Five-Year Plan. The funding recommendations referenced in subsections (ii) and (iii) herein must be consistent with regard to the upcoming Fiscal Year with the ranked list of MCPs submitted pursuant to subsection (i) herein.

(a) *Annual MCP Rankings:* Subject to Section 4.B.1(b) below, the MPO shall annually rank all MCPs, including New MCPs, and recommend funding within the MAG for the applicable phase of MCPs based on the criteria in Section IV.B.2. Each MCP (including their subsequent phases) shall be re-evaluated on an annual basis pursuant to the New MPO E&R Process and the criteria stated in Section IV.B.2. The Parties acknowledge and stipulate that the MPO's annual Fiscal Year ranking and funding recommendations for MCPs may vary each Fiscal Year, including based on the other MCPs being evaluated at the time and each MCP's progress and status at the time of each annual evaluation, such that a MCP or subsequent phases of any MCP may be ranked higher or lower in the ranked list in different Fiscal Years.

(b) *Cycle 1 Ranked Project Rankings.* Notwithstanding Section IV.B.1(a), unless expressly provided for otherwise in this Second Amendment, Cycle 1 Ranked Projects shall retain their ranking as assigned by the MPO in FY2020 for all phases of the project, including for subsequent phases. In addition, the MPO's annual ranking and funding recommendations shall prioritize funding for Cycle 1 Ranked Projects, in the order of their original ranking, before New MCPs and lower-ranked Cycle 1 Ranked Projects. As a result, unless the Cycle 1 Ranked MCP is withdrawn or abandoned by the Municipality, subsequently deemed ineligible for Transportation Surtax Proceeds, or

deemed infeasible by the County pursuant to Section V.D., the MPO will assign Cycle 1 Ranked Projects the highest rankings in the annual ranking and funding recommendations, consistent with their originally assigned FY2020 ranking order, until all phases of Cycle 1 Ranked Projects are funded.

(c) *MPO's Funding Recommendations Not to Exceed MAG.* The MPO's annual ranking and funding recommendations shall never exceed the Projected MAG for that Fiscal Year provided in writing to the MPO by the County Administrator. The MPO may provide a supplemental list of additional MCPs it recommends for funding in excess of the MAG only if and to the extent of a written request from the County Administrator. To avoid exceeding the MAG in any Fiscal Year, the MPO may recommend that the County distribute funding allocations for a single phase (e.g., construction) of a large MCP among several Fiscal Years, in which event the MPO shall include such recommended allocations in the proposed Five-Year Plan recommendations. The County, in its sole discretion, may time the funding of that phase of the MCP among multiple Fiscal Years within the MAG.

2. *MPO Evaluation and Ranking Criteria.* The MPO shall annually evaluate, rank, and recommend funding for timely submitted MCPs based exclusively on the criteria stated in subsections (a) and (b) below:

(a) The project's ability to ***alleviate traffic congestion and enhance connectivity*** shall be the MPO's **primary** criteria for evaluating and ranking MCPs for funding and shall be weighted more than the factors in subsection (b) and any other factor in the MPO's scoring distribution and methodology. Factors relevant to the alleviation of congestion and enhancement of connectivity may include, without limitation, the following:

- i. The project's ability to alleviate traffic congestion and enhance connectivity between and among densely populated and highly concentrated employment zones, existing transit services, and multimodal connections;
- ii. The level of service of the connected roadway network;
- iii. Connections to facilities like the proposed project, existing facilities, and existing public-school zones; and
- iv. The project's ability to reduce incident delays such as vehicular, pedestrian, and bicycle accidents.

(b) The following criteria are secondary to the criteria in subsection (a), and shall be weighted less than the factors in subsection (a) and in such order as the MPO deems appropriate:

- i. The project's ability to improve or address an identified resiliency issue on a moderate to highly-vulnerable corridor including, without limitation, considerations of sea level rise and climate change, as set forth in generally accepted studies or reports such as the study titled "Extreme Weather and Climate Change Risk to the Transportation

System in Broward County," or the report titled "2019 Unified Sea Level Rise Projection for Southeast Florida."

- ii. Regional impact including, but not limited to, whether the project is a collaborative effort among municipalities and crosses municipal boundaries;
- iii. The economic impact in socioeconomically underserved areas as further defined by the MAP Administration;
- iv. Demonstrated outreach and public support for the project;
- v. Construction-readiness of the project;
- vi. Whether the proposed project (including any prior phase of the project) was included in the Transportation Plan, the Cycle 1 Ranked Projects, or a prior evaluation and ranking cycle;
- vii. Whether the Municipality has implemented Land Use Policy 2.16.4 by enacting specific regulations including those referenced in Land Use Policy 2.16.4 (applicable only after the Land Use Policy is 2.16.4 is effective);
- viii. Whether the Municipality deems the proposed project its highest-priority MCP; and
- ix. Project timing, cost, and performance (if any) to date, including but not limited to:
 - The proposed project schedule and estimated completion date;
 - The project budget and the estimated total cost of the project (inclusive of all phases);
 - Whether and the extent to which the project leverages state and/or federal funds; and/or
 - Project implementation performance to date (if any) (e.g., how well the project has met its proposed schedule, delivery goals, budget, and CBE goals).

3. *Duration of the MPO Role.* The MPO ILA is currently scheduled to expire on December 31, 2024. If the MPO ILA expires or is terminated, or if the MPO ILA is modified to remove the MPO from the process of evaluation and ranking of MCPs, the County and the Municipalities will negotiate and execute an amendment to this Second Amendment that identifies the individuals or entities to perform the role of evaluating and ranking MCPs at the conclusion of the MPO's service in that role. Notwithstanding Section VII.D below, the MPO's execution of such an amendment will not be required for it to be effective.

C. County Evaluation and Ranking of Municipal R&M Projects.

1. *Cycle 1 Evaluation and Ranking of Municipal R&M Projects.* The Parties acknowledge and stipulate that all Municipal R&M Projects contained in the Transportation Plan for which documentation was properly submitted in FY2020 were

properly and validly reviewed and ranked by the County based upon the factors listed in Section IV.C.2. below, which resulted in the list of 61 ranked MR&MPs. The Parties agree and stipulate that the total cost of the 61 MR&MPs alone exceeded the MAG for FY2019 and FY2020 combined (exclusive of Community Shuttle Service, all MCPs, and any Municipal Project Contingency). The Parties further agree and stipulate that MR&MPs on the ranked list of 61 MR&MPs that were not funded in FY2020 will be funded in future funding cycles, subject to the availability of MAG funds as determined by the County, until all 61 MR&MPs have been funded. The County may begin accepting applications for new MR&MPs after Surtax Funding Agreements have been fully executed for all 61 MR&MPs reviewed and ranked by the County in FY2020.

2. *Evaluation and Ranking Criteria for Municipal R&M Projects.* The County will evaluate and rank MR&MPs based on its assessment of the following criteria:

- (a) The age and condition of the facilities;
- (b) Multimodal components;
- (c) Sustainability components;
- (d) Socio-economic factors (including, without limitation, gas tax revenues distributed, household income, and miles of roadway under municipal jurisdiction);
- (e) Construction-readiness of the project;
- (f) Geographic and equitable distribution of Transportation Surtax Proceeds countywide; and
- (g) Other transportation-related projects occurring or scheduled to occur in the vicinity, including to avoid unnecessary disruption of traffic and inefficient or duplicative work.

The County may re-evaluate and re-rank MR&MPs, in its sole discretion, including MR&MPs previously approved for funding, at any time based on additional information reasonably related to the criteria stated in this Section IV.C.2. and the availability of MAG funding after Community Shuttle Service and Municipal Capital Projects (including any Municipal Project Contingency) are funded in accordance with this Second Amendment.

V. Surtax Proceeds for Municipal Capital Projects.

A. OPPAGA Performance Audit. In 2018, the amount of Transportation Surtax Proceeds estimated during the 30-year levy was approximately \$15.6 billion. Section 212.055, Florida Statutes, which authorizes the levy of the Transportation Surtax, was amended to require, prior to the conducting of the referendum, completion of an independent "performance audit of the program associated with the surtax adoption proposed by the county." The audit was completed and posted on the County's website as required by the statute.

B. The County's Minimum Annual Guarantee and Project Funding.

1. For each Fiscal Year, the annual amount of Transportation Surtax Proceeds allocated to Community Shuttle Service, MCPs, Municipal Project Contingency, and MR&MPs must be no less than the Minimum Annual Guarantee for the applicable Fiscal Year. Each Fiscal Year, the County will utilize the MAG for that Fiscal Year (after fully funding Community Shuttle Service) to fund MCPs, in the order as ranked and recommended by the MPO, except as stated in Section V.D below. If there are unallocated MAG funds after funding MCPs as ranked and recommended by the MPO for that Fiscal Year, the County, in its sole discretion, may roll over the unallocated MAG funds and increase the MAG for the next Fiscal Year by the amount of the rollover, or allocate the funds for MR&MPs.

2. Subject to Section V.B.1 and notwithstanding anything else stated in this Second Amendment, the Parties acknowledge and stipulate that the County has no obligation to fund Municipal Projects (inclusive of Community Shuttle Service, MCPs, MR&MPs, and Municipal Project Contingency) in any Fiscal Year in excess of the MAG. In addition, except for FY2019, FY2020, and FY2021 funding allocations for FY2020 Approved Projects, the Parties acknowledge and stipulate that the County may, without any further condition and in its sole discretion, utilize Transportation Surtax Proceeds in excess of the MAG to fund any Municipal Project, whether or not the project has ever been ranked by the MPO, and regardless of any ranking priority the MPO may have assigned to the project. Further, and except as provided for in Section V.B.1, the Parties agree that: (i) the MPO's ranking and funding recommendations do not apply to MCPs the County elects to fund in excess of the MAG; and (ii) the County has complete discretion to fund any such MCPs in excess of the MAG if, and on such terms and conditions, it chooses.

3. Upon the applicable Municipality's written request, the County in its sole discretion may apply funding for a designated phase of an MCP previously recommended by the MPO (e.g., planning or design) to another phase of the same MCP (e.g., construction) if the following conditions are met: (i) the previously recommended phase of the MCP is completed or other circumstances render funding of that phase futile (e.g., the phase was funded with other resources); and (ii) the substituted phase to be funded has been considered statutorily-eligible by the Oversight Board. The funding amount previously recommended by the MPO for the designated phase is the maximum amount that the County will apply to the substituted phase. Any MAG funding reallocated pursuant to this paragraph shall be counted in terms of calculating whether the County has met its MAG funding obligation.

4. The timing and process of funding any MCP shall be consistent with applicable law, including Section 129.01, Florida Statutes. Transportation Surtax Proceeds shall not be utilized to fund any Municipal Project unless the County, through the Transportation Surtax General Counsel, after consultation with counsel for the Municipality and after considering the recommendation of the Oversight Board, confirms

the project is legally eligible for funding with Transportation Surtax Proceeds. Notwithstanding anything in this Second Amendment to the contrary, Transportation Surtax Proceeds may not be used to fund: (i) a MCP submitted by a municipality not a party to this Second Amendment; or (ii) any project (or element of a project) legally ineligible for Transportation Surtax Proceeds.

C. The County's Annual Budget and Five-Year Plan.

1. *The County's FY2019, FY2020, and FY2021 Approved Budgets.* The Parties agree and stipulate that: (a) funding allocated by the County for Municipal Projects through the effective date of this Second Amendment exceeds the total MAG for FY2019, FY2020, and FY2021 combined and fully satisfies the County's funding obligation for those Fiscal Years; (b) the County's FY2019, FY2020, and FY2021 funding allocations for the FY2020 Approved Projects were for only the stated phase of the respective FY2020 Approved Project; and (c) funding for phases of FY2020 Approved Projects not budgeted for in the FY2021 Five-Year Plan will be funded by the MAG in subsequent Fiscal Years consistent with the MPO's FY2020 rankings and funding recommendations.

2. *Fiscal Year Budgets and Five-Year Plans After FY2021.* For all Fiscal Years after FY2021, in the normal course of the County's annual budget and capital improvement planning process, the County will, through the County Commission, allocate funding for Transportation Surtax Projects for the then-current Fiscal Year and approve a Five-Year Plan for Transportation Surtax Projects. The County will use a team that will include transportation planning, legal, and other professionals to develop Five-Year Plans and Fiscal Year funding recommendations based on the following considerations:

- (a) The MPO's funding recommendations in FY2020 and for subsequent Fiscal Years up to the MAG;
- (b) The County Administrator's annual budget recommendations published by the County in approximately July of each year;
- (c) The Oversight Board's consideration as to statutory eligibility for funding with Transportation Surtax Proceeds pursuant to Section 212.055(1), Florida Statutes;
- (d) Available Transportation Surtax Proceeds;
- (e) Revenue and economic forecasts and analysis;
- (f) Corridor delivery modeling with an aim to achieve responsible and efficient use of Transportation Surtax Proceeds and the mitigation of potential or actual disruption to residents and businesses;
- (g) Requests from Municipalities to reschedule, modify, or combine projects;
- (h) Construction-readiness of each Transportation Surtax Project;
- (i) The ability to leverage state and/or federal funding; and
- (j) Other factors the MAP Administration or the County Commission deems relevant.

3. *The County Commission's Approval and Allocation of Funding for Municipal Projects.* Annually, the MAP Administration will provide to the County Commission for its consideration and approval: (a) a proposed Five-Year Plan which includes at least the Projected MAG funding allocations (after deducting the cost of Community Shuttle Service) for MCPs, by project and Fiscal Year, consistent with the MPO's rankings and MAG funding recommendations for the applicable Fiscal Years; (b) a Fiscal Year budget which includes at least the MAG allocations for Municipal Projects; and (c) its determination as to statutory eligibility of the proposed Transportation Surtax Projects based on the Oversight Board's evaluation. Prior to or simultaneously with its annual presentation to the County Commission, the MAP Administration will notify the Municipalities of the County's proposed Five-Year Plan and the Projected MAG for each Fiscal Year of the Five-Year Plan. The Five-Year Plan will provide for the timing of funding all capital Transportation Surtax Projects and include funding projections over a rolling five-year period. The County has no obligation to fund any MCP in an amount greater than the least of the following: the amount recommended by the MPO, determined statutorily-eligible by the Oversight Board, or the actual cost of the project. As used in this Second Amendment, a Municipal Project (including, as applicable, the designated phase of an MCP) is "funded" when the County Commission approves the allocation of funding for the Municipal Project (or the designated phase of the MCP as applicable) included in the County's then-current Fiscal Year budget. Municipalities will receive funds allocated for MCPs as outlined in Section V.F.

4. *Adjustments to Five-Year Plans.* In the event of a material change in one or more of the factors in Section V.C.2 above, the MAP Administration will (i) make periodic adjustments to the Five-Year Plan consistent with the factors outlined in Section V.D. and, if applicable, present such adjustments to the Oversight Board for its evaluation as to statutory eligibility for funding with Transportation Surtax Proceeds; (ii) present any proposed adjustments to the County Commission for its approval and appropriation of Transportation Surtax Proceeds as the County Commission deems necessary and appropriate; and (iii) in the event Transportation Surtax Proceeds actually received by County exceed the County's projections for that Fiscal Year, the MAP Administration will request additional rankings and recommendations from the MPO to fund additional MCPs and make any necessary proposed adjustments to the MAG funding allocations for that Fiscal Year for the County Commission's approval consistent with subsections (i) and (ii) of this section.

5. *Reimbursements to Municipalities for Eligible Expenditures.* Municipalities may request reimbursement from the County for eligible expenditures under Section 212.055(1), Florida Statutes, and Section of III of this Second Amendment for MCPs included in the then-current Five-Year Plan approved by the County Commission, provided that: 1) the Municipality obtains written approval from the County Administrator of the specific project; 2) the County Commission allocated Transportation Surtax Proceeds for that MCP for the then-current Fiscal Year; and 3) the Municipality

enters into and complies with all terms and conditions of the Surtax Funding Agreement for the applicable project. To the extent permissible under applicable law, the Surtax Funding Agreement may be executed after the expenditures by the Municipality, but must be executed prior to reimbursement, and the provisions of the Surtax Funding Agreement shall govern the eligibility of such expenditures for reimbursement. Funding shall be limited to the funds budgeted and allocated for that project in the then-current Fiscal Year, as approved by the County Commission.

D. The County's Limited Discretion to Fund Municipal Capital Projects Other Than as Ranked by the MPO within the MAG Funding Recommendations. The Parties agree and stipulate that the County may deviate from the MPO's ranking to accelerate or subordinate funding of an MCP within the MAG for the applicable Fiscal Year only when necessary to ensure Transportation Surtax Proceeds are utilized legally, responsibly, efficiently, and with the least disruption to residents and businesses, in the circumstances set forth herein. The County's deviation from the MPO's ranking order in one Fiscal Year shall not modify the order of priority for funding MCPs in any subsequent Fiscal Year. If the County uses its limited discretion as defined in this section in any Fiscal Year, it shall provide written notice to the impacted Municipality(ies) of such deviation and the reason(s) for such deviation and commit to fund any subordinated MCP within a reasonably prompt time frame once the reason(s) for the deviation as stated in the County's written notice are resolved, subject to the availability of funds within the MAG. The circumstances under which the County may exercise its limited discretion pursuant to this section are limited to the following:

1. Demonstrated need, documented in writing, to coordinate the construction timeline of the applicable MCP(s) and the timing of other projects that affect the same or nearby transportation elements to avoid waste;

2. The MCP is scheduled for construction funding for that Fiscal Year but is not construction-ready for any of the following reasons:

- (a) The Municipality does not have 100% complete, signed, sealed, design plans and required construction documents for the project;
- (b) The Municipality has not obtained the written approval necessary to construct the project from the owner(s) of the impacted road(s);
- (c) Right-of-way required to construct the project has not been acquired;
- (d) The construction cost estimate is ten percent (10%) higher than the construction cost estimate proposed by the Municipality in its application for funding (after factoring in reasonable inflation);
- (e) The permits required to construct the project have not been obtained;

- (f) The utility relocation required for the project to begin construction work has not been completed or a utility relocation plan has not yet been approved by all applicable entities;
- (g) The Municipality's governing body has not adopted a resolution of support confirming its approval for the project to proceed; or
- (h) The Municipality states in writing that it is unable or unwilling to move forward with the project because of opposition from an affected community or inadequate public support for the project.

3. The applicable Municipality(ies) fails to execute or materially breaches a Surtax Funding Agreement or this Second Amendment; and/or

4. When necessary to comply with the laws, rules, court decisions, orders, and regulations of applicable governmental authorities.

In addition, the County may, in its sole discretion, deem a MCP infeasible if it fails to meet the construction-ready requirements listed in Section V.D.2 above within three Fiscal Years after the first day of the Fiscal Year for which the MCP was first scheduled for construction funding. If a project is deemed infeasible, as provided in this Section V.D., the project will be deemed canceled and withdrawn, will lose its ranking, and its allocated funding would then be available to fund other Municipal Projects. A Municipality may elect to submit a new application to the MPO for any MCP deemed infeasible by the County.

E. The County's Discretion to Convert a Municipal Project to a County Project. The County may elect, at any time prior to executing a Surtax Funding Agreement, with the consent of the applicable Municipality(ies), to convert any MCP in the then-current Five-Year Plan to a County project. The County will provide written notice to the Municipality of its intent to convert the MCP to a County project. For any MCP converted to a County project, the funding for the project will not be counted toward the MAG, and the timing of funding the project in the applicable Five-Year Plan will be determined by the County in its sole discretion without regard to the MPO's ranking and funding recommendations.

F. Surtax Funding Agreements. The Municipalities shall receive Transportation Surtax Proceeds from the County for a funded Municipal Project subject to and upon execution of, a Surtax Funding Agreement between the County and the Municipality for each such Municipal Project. Surtax Funding Agreements for MCPs and MR&MPs shall include at least a 30% CBE commitment for the project, unless such requirement is determined inapplicable by the Director of the County's Office of Economic and Small Business Development or is modified or waived by the County Commission.

G. Community Shuttle Service. Subject to the availability of funds, the MAG will be used first to directly and fully fund the reasonable and necessary operating, maintenance, and capital costs of existing Community Shuttle Service and any improved or new Community Shuttle Service, before funding MCPs, Municipal Project Contingency, and

MR&MPs. Funding of Community Shuttle Service is not subject to evaluation or ranking by the MPO. Unless waived by the County, to be eligible for Transportation Surtax Proceeds, the Community Shuttle Service must meet or exceed the standard of 7.1 passengers per revenue service hour per route or such other standard as the County may impose. The County may, in its sole discretion, decrease or increase this standard based on future population and ridership growth. The County's Transportation Department administers the Community Shuttle Service program and allocated Community Shuttle Service funding is included in the Transportation Department's annual Fiscal Year budget. In the event of interruptions due to hurricane or other natural disasters causing Municipality to fail to meet the 7.1 passengers per revenue service hour requirement, County may suspend the ridership criteria. The Community Shuttle Service ridership requirement is suspended until the end of the current declared local state of emergency due to COVID-19.

VI. Additional Requirements. Each Municipality shall: (a) fully comply and otherwise fully cooperate with the auditing, project review, and oversight requirements stated in Section 31½-71, et seq., Broward County Code of Ordinances, as same may be amended by the County; (b) ensure that all of its expenditures of Transportation Surtax Proceeds will be consistent with applicable law and with any conditions recommended by the Oversight Board when such recommendations are expressly and formally approved by the County Commission; and (c) comply with the reporting requirements stated in the applicable Surtax Funding Agreement, which may include requirements to report project performance data, metrics, measures, and deliverables as may be prescribed by the County.

A. Reporting and Accounting. Each Municipality receiving Transportation Surtax Proceeds shall deposit and maintain all Transportation Surtax Proceeds in a segregated fund or account, which shall be subject to audit by the County and the Oversight Board. Any interest earned by a Municipality on any Transportation Surtax Proceeds shall constitute Transportation Surtax Proceeds and may be utilized by the Municipality only in accordance with the terms of the applicable Surtax Funding Agreement. Upon prior written approval by the Contract Administrator, a Municipality may utilize other methods of separate accounting for the Transportation Surtax Proceeds provided the accounting method permits a full and complete audit of the funds.

B. Permitting. To decrease public inconvenience and to facilitate the expeditious and efficient completion of projects funded with Transportation Surtax Proceeds, for any project funded by Transportation Surtax Proceeds that is performed by the County and is in whole or in part within the geographical boundaries of a Municipality, each Municipality shall waive, unless prohibited by applicable state or federal law, all municipal permitting requirements, except to the extent of any portion of the work performed by the County that will be owned, operated, and maintained by the Municipality. The waiver shall include, without limitation, the requirements of permit application, permit issuance, inspections, and permitting fees. The County shall be responsible for ensuring adequate

plan review, inspections, and compliance with State and County standards for work performed by the County. The County shall waive, unless prohibited by applicable state or federal law, all County permitting fees for Municipal Capital Projects and Municipal R&M Projects.

C. Road Closures. Each Municipality shall institute and comply with a cooperative notification program, in a format prescribed by the County, that ensures the County is promptly notified and promptly provided with data reasonably requested by the County regarding all municipal roads in the Municipality that are closed for any reason, including but not limited to construction of Transportation Surtax Projects, other construction, or flooding.

D. Branding and Marketing. Each Municipality shall participate in reasonable branding and marketing in the form and content prescribed by the County, including, but not limited to, signage prominently acknowledging that the applicable projects are funded with Transportation Surtax Proceeds, utilizing County-approved wording, logos, or other imagery, which branding and marketing will acknowledge the project contributions of the County and the applicable Municipality(ies). The County will work cooperatively with the Municipality(ies) regarding the location of branding and marketing. The costs for all branding and marketing requested by the County pursuant to this section shall be included in the Transportation Surtax Proceeds allocated for the applicable Municipal Project.

E. Data Collection and Sharing. To the extent requested by the County, each Municipality shall ensure that each of its projects funded in whole or in part with Transportation Surtax Proceeds includes incorporation and placement of sensors or other devices on municipal roads, rights-of-way, properties, and assets for County-approved applications for mobility-related data collection purposes, provided such placement shall not unreasonably interfere with the aesthetics or the Municipality's use of such roads, rights-of-way, properties, or assets. The County shall fund the costs for any such incorporation and placement requested by the County. To the extent that the Municipality controls data collection, each Municipality shall ensure the collection of data includes and is consistent with the scope, type, frequency, quantity, and format requested by the County in order to facilitate countywide collection and utilization of transportation data. For the useful life of the applicable project, to the extent requested by the County, each Municipality shall provide the County any and all access to such data as may be requested by the County, including recurring or real-time access or periodic download.

VII. General Provisions.

A. Term of Agreement. This Second Amendment shall remain in full force and effect until all Transportation Surtax Proceeds allocated by the County to Municipal Projects

have been fully expended by all the Municipalities and thereafter until 90 days after the Oversight Board has completed its review of each applicable Party's final audit.

B. No Impact to Future Levies. Nothing in this Second Amendment shall impact in any way, whatsoever, any future ballot question seeking to impose, extend, or increase any levy of any surtax, or impact in any way any distribution from any such new, extended, or increased levy.

C. Funding Limited to Transportation Surtax Proceeds. The County's funding obligations under this Second Amendment shall be met solely through the use of Transportation Surtax Proceeds, and all funding provided by the County under this Second Amendment shall be consistent with applicable law including Section 129.01, Florida Statutes.

D. Amendment. This Second Amendment may be amended by a written document formally approved by the County and by such Municipalities that both (i) constitute a majority of the Municipalities that are a party to this Second Amendment, and (ii) cumulatively represent more than 50% of the County's total population. The MPO's written approval of any amendment shall only be required if the amendment purports to modify any express obligation of the MPO hereunder. Any amendment approved in accordance with this section shall be binding on all Parties hereto.

E. Governing Law, Venue, and Waiver of Jury Trial. This Second Amendment shall be interpreted and construed in accordance with, and governed by, the laws of the State of Florida. The Parties agree that the exclusive venue for any lawsuit arising from, related to, on in connection with this Second Amendment shall be in the state courts of the Seventeenth Judicial Circuit in and for Broward County, Florida. **BY ENTERING INTO THIS SECOND AMENDMENT, EACH PARTY HERETO HEREBY EXPRESSLY WAIVES ANY AND ALL RIGHTS THAT PARTY MAY HAVE TO A TRIAL BY JURY OF ANY CAUSE OF ACTION OR CLAIM ARISING FROM, RELATED TO, OR IN CONNECTION WITH THIS SECOND AMENDMENT.**

F. Counterparts. This Second Amendment may be executed in counterparts, each of which shall be deemed an original, but all of which, taken together, shall constitute one and the same agreement.

G. Further Actions. If an audit conducted in connection herewith or in connection with Chapter 31½, Broward County Code of Ordinances, documents any misspent funds or other violation of this Second Amendment, the Party in violation shall promptly take all reasonable and required actions to correct the violation. This provision shall survive the expiration or earlier termination of this Second Amendment.

H. Notices. In order for a notice to a Party to be effective under this Second Amendment, notice must be sent via U.S. first-class mail, hand delivery, or commercial overnight delivery, each with contemporaneous copy via email, to the addresses listed

below and shall be effective upon mailing or hand delivery (provided the contemporaneous email is also sent). The addresses for notices shall remain as set forth in this section unless and until changed by providing notice of such change in accordance with the provisions of this section.

As to the County: Broward County Administrator
115 S. Andrews Avenue, Room 409
Fort Lauderdale, FL 33301
Current email: bhenry@broward.org

With a copy to: Broward County Attorney
115 S. Andrews Avenue, Room 423
Fort Lauderdale, FL 33301
Current email: ameyers@broward.org

As to Municipality: Manager/Administrator
Name, address, and current email provided on signature page

With a copy to: Municipal Attorney
Name, address, and current email provided on signature page

MPO: MPO Executive Director
100 W. Cypress Creek Road, Suite 650
Fort Lauderdale, FL 33309
Current email: stuartg@browardmpo.org

With a copy to: MPO General Counsel
Weiss Serota Helfman Cole & Bierman
200 E. Broward Blvd., Suite 1900
Fort Lauderdale, FL 33301
Current email: agabriel@wsh-law.com

A Party's notice address may be changed at any time by that Party, provided that Party provides notice of such change consistent with the requirements of this section.

I. Entire Agreement. This Second Amendment constitutes the final and complete understanding of the Parties regarding the subject matter of the items addressed herein, and supersedes all prior versions of the Interlocal Agreement, the First Amendment, and all prior and contemporaneous negotiations and discussions regarding that subject matter. There is no commitment, agreement, or understanding concerning the subject matter of this Second Amendment that is not expressly contained in this Second Amendment. To the extent of any conflict between or among this Second Amendment, the Interlocal Agreement, and the First Amendment (and, with regard to any obligation of the MPO or County under the MPO ILA, to the extent of any conflict between or among

this Second Amendment, the Interlocal Agreement, the First Amendment, and/or the MPO ILA), the provisions of this Second Amendment shall prevail.

J. Headings. The section and subsection headings in this Second Amendment are inserted for convenience only and shall not affect in any way the meaning or interpretation of this Second Amendment.

K. Joint Preparation. The preparation of this Second Amendment has been a joint effort of the Parties hereto, and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against any Party.

L. Severability. If any portion of this Second Amendment is found by a court of competent jurisdiction to be invalid, the remaining provisions shall continue to be effective and the Parties agree to negotiate in good faith to modify the invalidated portion of this Second Amendment in a manner designed to effectuate the original intent of the Parties.

M. Advice of Counsel. Each Party acknowledges and agrees that it has had the opportunity to consult with and be represented by counsel of its choice in connection with the negotiation and preparation of this Second Amendment.

N. Individual Liability. Except as provided in Section VII.D., each Party agrees and commits to fully comply with the obligations of this Second Amendment for that Party, with each Party only being responsible for its own compliance; a default by any one Party of any obligation under this Second Amendment shall not constitute a default by any other Party.

O. Waiver and Release. Each Party agrees and stipulates that as of the Effective Date (as defined below) of this Second Amendment, each Party is in full compliance with all terms and conditions of this Second Amendment. To the extent any Party may have a claim for a breach or default of any provision of the Interlocal Agreement, the First Amendment, or this Second Amendment that accrued prior to the Effective Date, each Party fully waives and releases their individual claims.

P. Effective Date. The effective date of this Second Amendment shall be the date of complete execution by the County, the MPO, and by such Municipalities that both (i) constitute a majority of the Municipalities that are a party to this Second Amendment, and (ii) cumulatively represent more than 50% of the County's total population (the "Effective Date").

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IN WITNESS WHEREOF, the Parties hereto have made and executed this Second Amendment to and Restatement of the Transportation Surtax Interlocal Agreement on the respective dates under each signature: BROWARD COUNTY, through its Board of County Commissioners, signing by and through its County Administrator, authorized to execute same by Board action on the 10th day of September, 2020 (Agenda Item 61); the MPO, signing by and through its authorized officer or official, duly authorized to execute same by official action taken on the date identified on its signature page; and each Municipality signing by and through its authorized officer or official, duly authorized to execute same by official action taken on the date identified on its signature page.

COUNTY

WITNESSES:

BROWARD COUNTY, by and through
its County Administrator

Signature

By: _____
Bertha Henry, County Administrator

____ day of _____, 20__

Print Name of Witness above

Signature

Approved as to form by
Andrew J. Meyers
Broward County Attorney
Governmental Center, Suite 423
115 South Andrews Avenue
Fort Lauderdale, Florida 33301
Telephone: (954) 357-7600

Print Name of Witness above

By: _____
Devona A. Reynolds Perez (Date)
Assistant County Attorney

By: _____
Angela J. Wallace (Date)
Transportation Surtax General Counsel

AJW/DRP

Second Amendment to and Restatement Transportation Surtax ILA.doc

01/08/2021

#20-114.00

**SECOND AMENDMENT TO AND RESTATEMENT OF THE
TRANSPORTATION SYSTEM SURTAX INTERLOCAL AGREEMENT**

MPO

By: _____
Gregory Stuart, Executive Director

By: _____
_____, Chair

This _____ day of _____ 2020.

This _____ day of _____ 2020.

APPROVED AS TO FORM AND LEGAL
SUFFICIENCY FOR THE USE OF AND
RELIANCE BY THE MPO ONLY:

By: _____
Alan L. Gabriel, MPO General Counsel
Weiss Serota Helfman Cole & Biermann, P.L.

**SECOND AMENDMENT TO AND RESTATEMENT OF THE
TRANSPORTATION SYSTEM SURTAX INTERLOCAL AGREEMENT**

CITY/TOWN/VILLAGE OF _____ through its governing body, signing by and through
its Mayor or Vice-Mayor, authorized to execute the same by Board action on the
_____ day of _____, 2020.

MUNICIPALITY

WITNESS:

Signature of Witness

By: _____
_____, Mayor

Print or Type Name of Witness

_____ day of _____, 2020

Signature of Witness

By: _____
_____, Municipal Manager

Print or Type Name of Witness

_____ day of _____, 2020

ATTEST:

Notices:

Municipal Clerk

Approved as to legal form by:

With a copy to:

Municipal Attorney

EXHIBIT A

Cycle 1 Ranked Projects

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
1	Wilton Manors	WILT-006	Roadway Median landscape improvements	Bicycle Pedestrian Infrastructure	Construction	YEAR 1-Construction	\$6,000,000	\$247,711
2	Sunrise	SUNR-025.1	Various Drainage Improvements	Resiliency Improvements	Construction	YEAR 1-Construction	\$10,000,000	\$5,180,000
3	Pompano Beach	POMP-004	Bay Drive Neighborhood Stormwater Improvements Project	Resiliency Improvements	Construction	YEAR 1-Construction	\$4,290,485	\$1,174,741
4	North Lauderdale	NLAU-007.1	Neighborhood Traffic Calming Program	Traffic Circle, Speed Tables, Intersection Improvement	Construction	YEAR 1-Construction	\$1,998,187	\$1,998,187
5	Weston	WEST-224	Intersection Improvements Royal	Traffic Circle, Speed Tables, Intersection Improvement	Construction	YEAR 1-Construction	\$2,200,000	\$1,612,082
6	West Park	WPRK-004	SW 25 Street Complete Street Improvement	Bicycle Pedestrian Infrastructure	Construction	YEAR 1-Construction	\$2,000,000	\$1,638,987
7	Coral Springs	CORA-115.1	Emergency Traffic Signals	Signal Enhancement	Construction	YEAR 1-Construction	\$900,000	\$496,917
8	Dania Beach	DANI-019	Stormwater Improvements	Resiliency Improvements	Construction	YEAR 1-Construction	\$2,500,000	\$2,191,740
9	Davie	DAVI-003	Davie Rd Improvements Phase 3	Capacity Increase, Widening	Construction	YEAR 1-Construction	\$5,000,000	\$4,859,167
10	Lauderdale Lakes	LLAK-003	Citywide Community Gateway System	Landscaping, Hardscape, Signage, Lighting	Construction	YEAR 1-Construction	\$1,500,000	\$1,378,000
11	Tamarac	TAMA-018	Electric Vehicle Charging Stations	Transit	Construction	YEAR 1-Construction	\$500,000	\$436,546
12	Cooper City	COOP-036	Way Finding Signs	Landscaping, Hardscape, Signage, Lighting	Construction	YEAR 1-Construction	\$75,000	\$30,000
13	Hallandale Beach	HALL-026	City-wide Bus Stops Digital Signage	Landscaping, Hardscape, Signage, Lighting	Construction	YEAR 1-Construction	\$520,000	\$513,600
14	Deerfield Beach	DEER-003	Citywide Pedestrian Street Lighting Improvements	Landscaping, Hardscape, Signage, Lighting	Construction	YEAR 1-Construction	\$800,000	\$800,000
15	Southwest Ranches	SWRA-032	Drainage Project: SW 50 Street and SW 182 Avenue Drainage	Resiliency Improvements	Construction	YEAR 1-Construction	\$124,000	\$124,000
16	Oakland Park	OAKL-099	Landscape Improvement	Landscaping, Hardscape, Signage, Lighting	Construction	YEAR 1-Construction	\$330,000	\$330,000
17	Hollywood	HOLL-064	Industrial Park and Corridor Improvements	Capacity Increase, Widening	Construction	YEAR 1-Construction	\$5,000,000	\$5,000,000
18	Pembroke Park	PPRK-002	S.W. 25th St. Stormwater Impr. (Ph II)	Resiliency Improvements	Construction	YEAR 1-Construction	\$1,075,000	\$1,075,115
19	West Park	WPRK-007	SW 57 Ave & SW 20 Street Traffic Calming Improvement	Traffic Circle, Speed Tables, Intersection Improvement	Construction	YEAR 1-Construction	\$200,000	\$163,519
20	Fort Lauderdale	FORT-122	Safety Improvements: NW 15th Ave Mobility Improvements	Bicycle Pedestrian Infrastructure	Construction	YEAR 1-Construction	\$2,000,000	\$2,000,000
21	Tamarac	TAMA-003	Traffic Calming	Traffic Circle, Speed Tables, Intersection Improvement	Construction	YEAR 1-Construction	\$1,000,000	\$528,902
22	Wilton Manors	WILT-012	Complete Streets	Bicycle Pedestrian Infrastructure	Construction	YEAR 1-Construction	\$1,000,000	\$629,804
23	Pompano Beach	POMP-006	Kendall Lake Neighborhood Stormwater Improvements	Resiliency Improvements	Construction	YEAR 1-Construction	\$3,772,201	\$3,741,868
24	Hallandale Beach	HALL-005	City-Wide Bus Shelter Improvements	Transit	Construction	YEAR 1-Construction	\$3,000,000	\$2,977,563
25	Davie	DAVI-001	College Ave Phase 2 Widening	Capacity Increase, Widening	Construction	YEAR 1-Construction	\$1,000,000	\$1,000,000
26	Hollywood	HOLL-035	Complete Streets - Hollywood Blvd	Capacity Increase, Widening	Construction	YEAR 1-Construction	\$700,000	\$700,000
27	Lauderdale Lakes	LLAK-015	NW 36 Terrace Improvements	Bicycle Pedestrian Infrastructure	Construction	YEAR 1-Construction	\$750,000	\$863,663
28	Weston	WEST-308	Indian Trace Elementary School	Bicycle Pedestrian Infrastructure	Construction	YEAR 1-Construction	\$150,000	\$319,086
29	Wilton Manors	WILT-007.1	Parking	Bicycle Pedestrian Infrastructure	Construction	YEAR 1-Construction	\$15,000,000	\$849,475
30	Weston	WEST-307	City-wide Wayfinding Signage Program	Landscaping, Hardscape, Signage, Lighting	Construction	YEAR 1-Construction	\$1,056,000	\$232,739

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
31	Tamarac	TAMA-014	Traffic Control Devices	Signal Enhancement	Construction	YEAR 1-Construction	\$500,000	\$445,817
32	Fort Lauderdale	FORT-162	Street Lighting: NW 15Th Avenue	Bicycle Pedestrian Infrastructure	Construction	YEAR 1-Construction	\$1,000,000	\$996,668
33	Wilton Manors	WILT-013	Electronic Message Boards / Wayfinding	Bicycle Pedestrian Infrastructure	Construction	YEAR 1-Construction	\$1,000,000	\$639,650
34	Miramar	MIRA-004	Miramar Parkway Extension to Pembroke Road	Capacity Increase, Widening	Design	YEAR 1-Design Regional Network	\$25,000,000	\$760,000
35	Miramar	MIRA-002	Pembroke Road Expansion from SW 184th Avenue to 200th Avenue	Capacity Increase, Widening	Design	YEAR 1-Design Regional Network	\$31,000,000	\$1,510,000
36	Miramar	MIRA-001	Pembroke Road Expansion from SW 160th Avenue to 184th Avenue	Capacity Increase, Widening	Design	YEAR 1-Design Regional Network	\$28,900,000	\$2,270,000
37	Miramar	MIRA-003	Pembroke Road Expansion from SW 200th Avenue to US-27	Capacity Increase, Widening	Design	YEAR 1-Design Regional Network	\$8,000,000	\$1,390,000
38	Fort Lauderdale	FORT-108	Safety Improvements: Andrews Ave	Capacity Increase, Widening	Planning	YEAR 1-Planning	\$5,000,000	\$150,000
39	Oakland Park	OAKL-023	City-Wide Mast Arm Conversion	Signal Enhancement	Design	YEAR 1-Design	\$7,875,000	\$945,000
40	Coral Springs	CORA-097	New Sidewalk Construction	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$20,000,000	\$600,000
41	Coconut Creek	COCO-024	New Bus Shelters/Replacement Bus Shelters	Transit	Design	YEAR 1-Design	\$3,600,000	\$432,000
42	Pompano Beach	POMP-002	Dixie Hwy/Atlantic Blvd Improvements Project	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$24,860,000	\$2,983,200
43	Hollywood	HOLL-036	Complete Streets - State Rd 7	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$1,000,000	\$120,000
44	Davie	DAVI-016	Orange Dr Corridor Enhancements	Capacity Increase, Widening	Design	YEAR 1-Design	\$3,000,000	\$360,000
45	Miramar	MIRA-021	Pembroke Road Bike Lane	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$3,000,000	\$90,000
46	Pembroke Pines	PPIN-039	City Wide Sidewalk Projects	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$4,431,250	\$132,938
47	West Park	WPRK-002	State Road 7 Pedestrian Lights	Landscaping, Hardscape, Signage, Lighting	Design	YEAR 1-Design	\$750,000	\$90,000
48	Lauderdale Lakes	LLAK-006	Comprehensive Traffic Calming Program	Traffic Circle, Speed Tables, Intersection Improvement	Planning	YEAR 1-Planning	\$850,000	\$25,500
49	Wilton Manors	WILT-009	Bus Benches And Shelters	Transit	Planning	YEAR 1-Planning	\$6,000,000	\$180,000
50	Sunrise	SUNR-055	Pine Island Road Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$4,500,000	\$540,000
51	Pembroke Park	PPRK-010	Bike Lane And Sidewalk Improvements	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$250,000	\$30,000
52	Lauderdale-by-the-Sea	LSEA-005	El Mar Drive Improvements	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$2,000,000	\$240,000
53	Weston	WEST-303	Weston Rd Corridor RRR	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$4,900,000	\$588,000
54	Deerfield Beach	DEER-007	FAU Research Blvd. Roadway Improvements	Capacity Increase, Widening	Design	YEAR 1-Design	\$4,000,000	\$480,000
55	Cooper City	COOP-035	City Entry Signs And Features	Landscaping, Hardscape, Signage, Lighting	Design	YEAR 1-Design	\$175,000	\$21,000
56	Tamarac	TAMA-008	Bike Paths	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$4,500,000	\$135,000
57	Lighthouse Point	LHP-010	Sidewalk/Bike Lane Construction	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$500,000	\$15,000
58	North Lauderdale	NLAU-007.2	Neighborhood Traffic Calming Program	Traffic Circle, Speed Tables, Intersection Improvement	Design	YEAR 1-Design	\$3,001,813	\$360,218
59	Parkland	PARK-008	Construction Of Bike Lanes On Parkside Drive	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$1,500,000	\$180,000
60	Dania Beach	DANI-001	West Dania Beach Blvd Bridge	Capacity Increase, Widening	Design	YEAR 1-Design	\$4,000,000	\$480,000

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
61	Margate	MARG-002	Winfield Blvd. Improvements	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$174,000	\$20,880
62	Southwest Ranches	SWRA-021	Drainage Project: SW 61st Court	Resiliency Improvements	Design	YEAR 1-Design	\$100,000	\$12,000
63	Fort Lauderdale	FORT-104	Sidewalks: Sidewalk Program - New Construction	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$3,000,000	\$360,000
64	Oakland Park	OAKL-007	CSX And FEC Crossing Study	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$150,000	\$150,000
65	Coral Springs	CORA-098	New Sidewalk Construction	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$20,000,000	\$600,000
66	Hollywood	HOLL-038	Complete Streets - Johnson St	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$5,000,000	\$150,000
67	Miramar	MIRA-020	Bus Shelter Improvement	Transit	Design	YEAR 1-Design	\$1,200,000	\$144,000
68	Lauderdale Lakes	LLAK-016	NW 50th Avenue Improvements Study & Design	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$500,000	\$500,000
69	Sunrise	SUNR-075	Oakland Park Blvd Multi-Use Path	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$3,250,000	\$390,000
70	Pompano Beach	POMP-011	PowerLine Road Improvements Project	Landscaping, Hardscape, Signage, Lighting	Design	YEAR 1-Design	\$2,734,862	\$328,183
71	Davie	DAVI-012	SW 30th Street Improvements	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$2,000,000	\$240,000
72	Coconut Creek	COCO-020	Hillsboro Boulevard Sidewalk Improvements	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$563,305	\$67,597
73	Wilton Manors	WILT-003	Complete Streets	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$2,000,000	\$240,000
74	West Park	WPRK-003	SW 48 Avenue Complete Street	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$3,500,000	\$420,000
75	Weston	WEST-192	Indian Trace Road Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$280,000	\$33,600
76	Pembroke Park	WPRK-009	52 Ave Complete Streets	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$1,200,000	\$144,000
77	Deerfield Beach	DEER-005	Pioneer Grove Improvements-Pedestrian Lighting	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$2,000,000	\$240,000
78	Lighthouse Point	LHP-009	Traffic Calming	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$1,000,000	\$30,000
79	Pembroke Pines	PPIN-021	Privacy Wall - Sheridan Street	Landscaping, Hardscape, Signage, Lighting	Design	YEAR 1-Design	\$1,350,000	\$162,000
80	North Lauderdale	NLAU-008	Sound Walls SW 64 Ter Sidewalks, Traffic Calming	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$3,000,000	\$360,000
81	Cooper City	COOP-024	Storm Water Drainage Improvement	Resiliency Improvements	Design	YEAR 1-Design	\$2,400,000	\$288,000
82	Parkland	PARK-002	Lox Road Improvements	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$2,600,000	\$312,000
83	Margate	MARG-047	City Bicycle/Pedestrian Greenway System	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$1,000,000	\$120,000
84	Southwest Ranches	SWRA-022	Drainage Project: Green Meadows	Resiliency Improvements	Design	YEAR 1-Design	\$43,000	\$5,160
85	Tamarac	TAMA-001	Multimodal Connectivity Plan	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$120,000	\$120,000
86	Lauderdale-by-the-Sea	LSEA-035	Bike Lanes	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$3,000,000	\$360,000
87	Dania Beach	DANI-017	SE Stormwater Drainage System	Resiliency Improvements	Design	YEAR 1-Design	\$7,212,000	\$865,440
88	Fort Lauderdale	FORT-113	Safety Improvements: SE 3rd Ave	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$1,500,000	\$45,000
89	Coral Springs	CORA-102	Bus Shelter Repair And Replacement	Transit	Design	YEAR 1-Design	\$375,000	\$45,000
90	Miramar	MIRA-025	Pembroke Road Bike Lane	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$2,100,000	\$252,000

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
91	Sunrise	SUNR-061	Oakland Park Blvd Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$6,000,000	\$720,000
92	Oakland Park	OAKL-025	Oakland Park Blvd Gateway	Landscaping, Hardscape, Signage, Lighting	Planning	YEAR 1-Planning	\$13,200,000	\$396,000
93	Lauderdale Lakes	LLAK-018	NW 36 St Improvements	Landscaping, Hardscape, Signage, Lighting	Design	YEAR 1-Design	\$1,000,000	\$120,000
94	Hallandale Beach	HALL-019	NW/SW 8th Ave Complete Street Project	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$1,500,000	\$180,000
95	Davie	DAVI-014	Nova Dr Improvements	Capacity Increase, Widening	Design	YEAR 1-Design	\$2,800,000	\$336,000
96	Coconut Creek	COCO-016	Sample Road Multi-Purpose Path	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$2,755,000	\$330,600
97	West Park	WPRK-008	SW 21St Street Complete Street Improvement	Traffic Circle, Speed Tables, Intersection Improvement	Design	YEAR 1-Design	\$2,000,000	\$240,000
98	Weston	WEST-193	Indian Trace Road Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$2,800,000	\$336,000
99	Pompano Beach	POMP-013	Riverside Drive Improvements Project	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$5,928,768	\$711,452
100	Wilton Manors	WILT-015	Intersection Improvements (Gateway Design)	Landscaping, Hardscape, Signage, Lighting	Planning	YEAR 1-Planning	\$13,200,000	\$396,000
101	Deerfield Beach	DEER-006	Pioneer Grove Improvements-Complete Streets	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$500,000	\$60,000
102	Pembroke Park	PPRK-008	County Line Road Storm Water Connection	Resiliency Improvements	Design	YEAR 1-Design	\$750,000	\$90,000
103	Cooper City	COOP-042	Storm Water Improvements	Resiliency Improvements	Design	YEAR 1-Design	\$1,600,000	\$192,000
104	Pembroke Pines	PPIN-038	Pines Blvd-Ingress/Egress-Holly Lake	Capacity Increase, Widening	Design	YEAR 1-Design	\$2,300,000	\$276,000
105	Lighthouse Point	LHP-011	Sidewalk Construction	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$750,000	\$22,500
106	Parkland	PARK-007	Traffic Light - Hillsboro Boulevard And University DR	Signal Enhancement	Design	YEAR 1-Design	\$600,000	\$72,000
107	Margate	MARG-033	Firefighters Pk-Winfield Blvd. Bridge	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$200,000	\$24,000
108	Southwest Ranches	SWRA-037	Drainage Project: Dykes Road and SW 51st Manor	Resiliency Improvements	Design	YEAR 1-Design	\$300,000	\$36,000
109	Hollywood	HOLL-056	Transportation/Traffic Calming - Dist. 5	Bicycle Pedestrian Infrastructure	Design	YEAR 1-Design	\$833,333	\$100,000
110	Tamarac	TAMA-021	Crosswalks	Bicycle Pedestrian Infrastructure	Planning	YEAR 1-Planning	\$3,000,000	\$90,000
Fiscal Year 2020 Total							\$414,903,204	\$72,016,813
Projects ranked 111 through 510 below have not been evaluated for funding readiness. Additional evaluation and analysis will be required.								
111	Fort Lauderdale	FORT-110	Safety Improvements: Andrews Ave	Bicycle Pedestrian Infrastructure	Planning	RANK	\$3,500,000	
112	Fort Lauderdale	FORT-067	Bike Lanes: Flagler Greenway	Bicycle Pedestrian Infrastructure	Design	RANK	\$12,000,000	
113	Hollywood	HOLL-037	Complete Streets - US 1	Bicycle Pedestrian Infrastructure	Construction	RANK	\$6,000,000	
114	Fort Lauderdale	FORT-188	Roadway Improvements: US 1	Bicycle Pedestrian Infrastructure	Planning	RANK	\$12,000,000	
115	Fort Lauderdale	FORT-107	Safety Improvements: NW 7th Ave	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,800,000	
116	Fort Lauderdale	FORT-139	Safety Improvements: Sistrunk Blvd	Bicycle Pedestrian Infrastructure	Design	RANK	\$12,000,000	
117	Fort Lauderdale	FORT-152	Safety Improvements: Sunrise Blvd	Bicycle Pedestrian Infrastructure	NA	SWAP	\$15,000,000	
118	Fort Lauderdale	FORT-164	Street Lighting: Andrews Avenue	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$1,000,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
119	Fort Lauderdale	FORT-189	Roadway Improvements: US 1	Bicycle Pedestrian Infrastructure	Planning	RANK	\$25,000,000	
120	Fort Lauderdale	FORT-168	Street Lighting: Las Olas Boulevard	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$1,500,000	
121	Fort Lauderdale	FORT-065	Bike Lanes: Laudertrail	Bicycle Pedestrian Infrastructure	Design	RANK	\$4,000,000	
122	Fort Lauderdale	FORT-169	Street Lighting: US 1/Federal Highway	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$1,000,000	
123	Fort Lauderdale	FORT-166	Street Lighting: SE/NE 3rd Avenue	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$1,000,000	
124	Oakland Park	OAKL-001	Prospect Road Corridor Enhancement	Bicycle Pedestrian Infrastructure	NA	SWAP	\$5,559,584	
125	Fort Lauderdale	FORT-187	Roadway Improvements: SE 17th St	Bicycle Pedestrian Infrastructure	Planning	RANK	\$15,000,000	
126	Fort Lauderdale	FORT-163	Street Lighting: NW 7th Avenue	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$1,000,000	
127	Fort Lauderdale	FORT-124	Safety Improvements: Las Olas Blvd	Bicycle Pedestrian Infrastructure	Design	RANK	\$5,000,000	
128	Miramar	MIRA-015	Pembroke Road Expansion From Douglas Road To University Drive	Capacity Increase, Widening	NA	SWAP	\$25,300,000	
129	Lauderdale Lakes	LLAK-017	Pedestrian Safety Assessment/Improvements, SR 7 And Oakland Park Blvd	Bicycle Pedestrian Infrastructure	NA	HOLD	\$2,000,000	
130	Hallandale Beach	HALL-001	Atlantic Shores Blvd. Roadway Improvement	Bicycle Pedestrian Infrastructure	SWAP	SWAP	\$335,000	
131	Fort Lauderdale	FORT-138	Safety Improvements: NE 62Nd St	Bicycle Pedestrian Infrastructure	Planning	RANK	\$4,000,000	
132	Coconut Creek	COCO-017	Sample Road Bike Lane Improvements	Bicycle Pedestrian Infrastructure	NA	SWAP	\$3,100,000	
133	Fort Lauderdale	FORT-182	Roadway Improvements: Bayview Drive Traffic Calming	Bicycle Pedestrian Infrastructure	Construction	RANK	\$920,000	
134	Fort Lauderdale	FORT-148	Safety Improvements: NE 18th Ave	Bicycle Pedestrian Infrastructure	Planning	RANK	\$6,500,000	
135	Fort Lauderdale	FORT-161	Street Lighting : PowerLine Road/NW 9th Avenue	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$2,000,000	
136	Fort Lauderdale	FORT-128	Safety Improvements: Downtown Walkability Project Phases 6-9	Bicycle Pedestrian Infrastructure	Design	RANK	\$5,000,000	
137	Hallandale Beach	HALL-006	South Old Dixie Highway Conversion Project	Capacity Increase, Widening	HOLD	HOLD	\$5,000,000	
138	Miramar	MIRA-023	SW 68th Avenue Bike Lane	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,400,000	
139	Oakland Park	OAKL-008	PowerLine Road Complete Streets	Bicycle Pedestrian Infrastructure	Construction	HOLD	\$1,220,174	
140	Fort Lauderdale	FORT-155	Safety Improvements: I95	Bicycle Pedestrian Infrastructure	Planning	RANK	\$25,000,000	
141	Fort Lauderdale	FORT-149	Safety Improvements: US 1 Tunnel Top Plaza	Traffic Circle, Speed Tables, Intersection Improvement	Construction	RANK	\$2,500,000	
142	Fort Lauderdale	FORT-134	Safety Improvements: SE/SW 17th St	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,500,000	
143	Fort Lauderdale	FORT-112	Safety Improvements: Andrews Ave	Landscaping, Hardscape, Signage, Lighting	NA	SWAP	\$799,000	
144	Miramar	MIRA-024	Douglas Road Bike Lane	Bicycle Pedestrian Infrastructure	NA	SWAP	\$2,400,000	
145	Hollywood	HOLL-153	Environmental Resiliency - Dist. 2	Resiliency Improvements	Construction	SWAP	\$1,666,667	
146	Fort Lauderdale	FORT-160	Street Lighting : Sistrunk Boulevard	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$1,500,000	
147	Oakland Park	OAKL-010	Oakland Park Blvd Corridor Improvement	Signal Enhancement	Planning	RANK	\$9,112,500	
148	Fort Lauderdale	FORT-190	Roadway Improvements: A1A	Bicycle Pedestrian Infrastructure	Planning	RANK	\$12,000,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
149	Fort Lauderdale	FORT-120	Safety Improvements: NW 9th Avenue Mobility Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,500,000	
150	Miramar	MIRA-037	Miramar Boulevard Bike Lane	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,000,000	
151	Fort Lauderdale	FORT-171	Street Lighting: SE 17th Street	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$2,000,000	
152	Sunrise	SUNR-057	Nob Hill Road Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$4,650,000	
153	Sunrise	SUNR-074	Nob Hill Road Multi-Use Path	Bicycle Pedestrian Infrastructure	NA	SWAP	\$2,500,000	
154	Fort Lauderdale	FORT-191	Roadway Improvements: I95	Capacity Increase, Widening	Planning	RANK	\$50,000,000	
155	Fort Lauderdale	FORT-115	Safety Improvements: SE 2Nd St Traffic Calm/Pedestrian Safety	Bicycle Pedestrian Infrastructure	Design	RANK	\$270,000	
156	Fort Lauderdale	FORT-123	Safety Improvements: Las Olas Blvd	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,500,000	
157	Sunrise	SUNR-079	NW 136 Avenue Multi-Use Path	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,550,000	
158	Sunrise	SUNR-066	NW 136 Avenue Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,750,000	
159	Oakland Park	OAKL-020	Dixie Highway Complete Streets	Bicycle Pedestrian Infrastructure	Design	RANK	\$4,687,500	
160	Miramar	MIRA-022	SW 64 Avenue Bike Lane	Bicycle Pedestrian Infrastructure	NA	SWAP	\$1,800,000	
161	Fort Lauderdale	FORT-147	Safety Improvements: NW 62Nd St	Bicycle Pedestrian Infrastructure	Construction	RANK	\$4,500,000	
162	Oakland Park	OAKL-026	Floranada Sidewalk Network	Bicycle Pedestrian Infrastructure	Design	RANK	\$368,365	
163	Fort Lauderdale	FORT-154	Safety Improvements: Broward Blvd	Bicycle Pedestrian Infrastructure	Planning	RANK	\$500,000	
164	Fort Lauderdale	FORT-097	Sidewalks: NW 62nd St	Bicycle Pedestrian Infrastructure	NA	HOLD	\$194,000	
165	Coconut Creek	COCO-022	Hillsboro Boulevard Bike Lane and Transit Improvements	Bicycle Pedestrian Infrastructure	NA	SWAP	\$4,034,384	
166	Coconut Creek	COCO-004	Pedestrian Lights On Lyons Rd	Landscaping, Hardscape, Signage, Lighting	Construction	RANK	\$1,000,000	
167	Sunrise	SUNR-062	University Drive Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,000,000	
168	Fort Lauderdale	FORT-159	Street Lighting: Sunrise Boulevard	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$1,500,000	
169	Fort Lauderdale	FORT-192	Roadway Improvements: Las Olas Boulevard	Bicycle Pedestrian Infrastructure	Design	RANK	\$37,000,000	
170	Oakland Park	OAKL-005	Oakland Park Elementary School Sidewalk Network	Bicycle Pedestrian Infrastructure	Construction	HOLD	\$2,036,000	
171	Hallandale Beach	HALL-027	NE 1st Ave Lane Elimination And Complete Street	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,700,000	
172	Davie	DAVI-004	Davie Rd Improvements Phase 4	Capacity Increase, Widening	Design	RANK	\$4,000,000	
173	Hallandale Beach	HALL-016	SE/SW 3rd Street	Bicycle Pedestrian Infrastructure	Design	RANK	\$405,000	
174	Fort Lauderdale	FORT-106	Sidewalks: Andrews Ave North	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,100,000	
175	Fort Lauderdale	FORT-117	Safety Improvements: NE 15th Ave	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,500,000	
176	Sunrise	SUNR-077	Flamingo Road Multi-Use Path	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,000,000	
177	Sunrise	SUNR-067	Flamingo Road Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,750,000	
178	Fort Lauderdale	FORT-057	Safe Routes To School: Stranahan High	Bicycle Pedestrian Infrastructure	Design	RANK	\$300,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
179	Davie	DAVI-020	SW 39 Street Improvements	Capacity Increase, Widening	Design	RANK	\$2,000,000	
180	Miramar	MIRA-006	SW 148th Avenue Expansion From Bass Creek Road To Miramar Parkway	Capacity Increase, Widening	Design	RANK	\$27,300,000	
181	Fort Lauderdale	FORT-165	Street Lighting : Himmarshee Street	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$1,000,000	
182	Sunrise	SUNR-024	Sunrise Blvd/136 Ave-Improvements	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$3,000,000	
183	Fort Lauderdale	FORT-150	Safety Improvements: Sunrise Blvd	Capacity Increase, Widening	NA	SWAP	\$12,000,000	
184	Hallandale Beach	HALL-021	Diplomat Parkway	Bicycle Pedestrian Infrastructure	Design	RANK	\$395,000	
185	Oakland Park	OAKL-015	Lloyd Estates Elementary School Safe Routes	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,485,217	
186	Fort Lauderdale	FORT-079	Bike Lanes: NE 13 St	Bicycle Pedestrian Infrastructure	Design	RANK	\$4,500,000	
187	Fort Lauderdale	FORT-186	Roadway Improvements: I95 Interchange	Capacity Increase, Widening	Planning	RANK	\$50,000,000	
188	Miramar	MIRA-029	SW 148 Avenue Bike Lane	Bicycle Pedestrian Infrastructure	NA	SWAP	\$1,800,000	
189	Sunrise	SUNR-076	Sunrise Blvd Multi-Use Path	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,500,000	
190	Sunrise	SUNR-065	Sunrise Blvd Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,000,000	
191	Fort Lauderdale	FORT-078	Bike Lanes: NE 13 St	Bicycle Pedestrian Infrastructure	Design	RANK	\$4,000,000	
192	Sunrise	SUNR-056	Hiatus Road Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$4,800,000	
193	Fort Lauderdale	FORT-170	Street Lighting : NW 19th Street	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$2,000,000	
194	Fort Lauderdale	FORT-076	Bike Lanes: A1A Parallel Bike Facility	Bicycle Pedestrian Infrastructure	Planning	RANK	\$2,500,000	
195	Oakland Park	OAKL-011	Micro-Transit Circulator	Transit	Design	RANK	\$2,500,000	
196	Sunrise	SUNR-070	SW 14th Street Bicycle Lanes	Bicycle Pedestrian Infrastructure	Planning	RANK	\$1,500,000	
197	North Lauderdale	NLAU-010	Sound Walls Rock Island rd	Landscaping, Hardscape, Signage, Lighting	NA	SWAP	\$3,000,000	
198	West Park	WPRK-001	County Line Road Extension	Capacity Increase, Widening	NA	SWAP	\$20,000,000	
199	Fort Lauderdale	FORT-114	Safety Improvements: NE 4th Street Improvements	Bicycle Pedestrian Infrastructure	Construction	RANK	\$219,300	
200	Oakland Park	OAKL-009	Dixie Highway Landscape Improvement	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$275,000	
201	Coconut Creek	COCO-019	Wiles Road Bike Lane And Transit Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,887,815	
202	Miramar	MIRA-030	SW 172 Avenue Bike Lane	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,000,000	
203	Hallandale Beach	HALL-020	Three Islands Boulevard	Bicycle Pedestrian Infrastructure	NA	RANK	\$215,000	
204	Coconut Creek	COCO-015	Atlantic Boulevard Improvements	Bicycle Pedestrian Infrastructure	NA	SWAP	\$5,111,000	
205	Pompano Beach	POMP-007	NW 3rd Avenue Improvements Project	Capacity Increase, Widening	Design	RANK	\$8,722,110	
206	Fort Lauderdale	FORT-109	Safety Improvements: Andrews Ave	Traffic Circle, Speed Tables, Intersection Improvement	NA	SWAP	\$3,500,000	
207	Parkland	PARK-016	Street Lighting - Hillsboro Boulevard At Holmberg Road	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$1,500,000	
208	Davie	DAVI-019	SW 36 St Road Widening	Capacity Increase, Widening	Design	RANK	\$5,000,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
209	Coconut Creek	COCO-018	Wiles Road Sidewalk Improvements	Bicycle Pedestrian Infrastructure	Planning	RANK	\$480,113	
210	Miramar	MIRA-014	Miramar Boulevard Expansion From Hiatus Road To Flamingo Road	Capacity Increase, Widening	Design	RANK	\$25,000,000	
211	Fort Lauderdale	FORT-173	Street Lighting: East Las Olas Street Lights	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$500,000	
212	Miramar	MIRA-036	SW 145 Avenue Bike Lane	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,500,000	
213	Sunrise	SUNR-072	Commercial Blvd Multi-Use Path	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,500,000	
214	Sunrise	SUNR-052	Commercial Blvd Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,000,000	
215	Miramar	MIRA-033	Miramar Parkway Bike Lane	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,700,000	
216	Oakland Park	OAKL-021	NE 12 Ave Corridor Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$4,096,000	
217	Deerfield Beach	DEER-004	Martin Luther King Jr. Blvd. Complete Streets Lane Elimination	Bicycle Pedestrian Infrastructure	NA	RANK	\$1,500,000	
218	Fort Lauderdale	FORT-167	Street Lighting: NE 15th Avenue	Bicycle Pedestrian Infrastructure	Design	RANK	\$500,000	
219	Sunrise	SUNR-022	Oakland Park/Nob Hill Road-Intersection	Bicycle Pedestrian Infrastructure	Design	RANK	\$5,000,000	
220	Coral Springs	CORA-112	Downtown DRI Improvements	Bicycle Pedestrian Infrastructure	NA	RANK	\$4,000,000	
221	Sunrise	SUNR-064	Sunrise Lakes Blvd Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,300,000	
222	Sunrise	SUNR-020	Oakland Park/University-Intersection	Bicycle Pedestrian Infrastructure	Design	RANK	\$5,000,000	
223	Miramar	MIRA-009	Extension EB Right Turn lane on Miramar PKWY, Dykes Rd. to I-75 SB Ramp	Capacity Increase, Widening	Construction	RANK	\$600,000	
224	Miramar	MIRA-057	Additional North Bound Right Turn Lane-Dykes Road	Capacity Increase, Widening	Design	RANK	\$305,000	
225	Pompano Beach	POMP-001	A1A Undergrounding Overhead And Streetscape Project	Resiliency Improvements	NA	HOLD	\$16,940,366	
226	Miramar	MIRA-034	Pembroke Road Bike Lane	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,400,000	
227	Miramar	MIRA-026	Monarch Lakes Blvd. Bike Lane	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,900,000	
228	Davie	DAVI-002	College Ave Phase 3 Widening	Capacity Increase, Widening	Design	RANK	\$4,000,000	
229	Miramar	MIRA-011	Bass Creek Road Expansion From SW 148th Avenue To SW 172nd Avenue	Capacity Increase, Widening	Design	RANK	\$35,000,000	
230	Miramar	MIRA-005	Miramar Boulevard Expansion From Palm Avenue To Douglas Road	Capacity Increase, Widening	NA	SWAP	\$25,000,000	
231	Hallandale Beach	HALL-007	SE 1st Ave Lane Elimination And Complete Street	Bicycle Pedestrian Infrastructure	Design	RANK	\$395,000	
232	Fort Lauderdale	FORT-029	Intersection Improvements: Sunrise Blvd	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$1,400,000	
233	Sunrise	SUNR-078	NW 8th Street Multi-Use Path	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,500,000	
234	Hallandale Beach	HALL-018	SE 9th Street Fec Rail Crossing Realignment	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$1,700,000	
235	West Park	WPRK-010	Neighborhood Traffic Calming Improvement Area	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$2,500,000	
236	Fort Lauderdale	FORT-056	Safe Routes To School: Walker Elementary	Bicycle Pedestrian Infrastructure	Design	RANK	\$500,000	
237	Miramar	MIRA-028	Bass Creek Road Bike Lane	Bicycle Pedestrian Infrastructure	NA	SWAP	\$3,300,000	
238	Sunrise	SUNR-017	Panther Parkway Improvements	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$3,000,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
239	Weston	WEST-304	Royal Palm Blvd RRR	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,730,000	
240	Sunrise	SUNR-033	Commercial Blvd Median Improvements	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$500,000	
241	Hallandale Beach	HALL-015	Old Federal Highway & SE 3rd Street Safety Project	Capacity Increase, Widening	Design	RANK	\$25,000	
242	Fort Lauderdale	FORT-059	Safe Routes To School: Fort Lauderdale High	Bicycle Pedestrian Infrastructure	Design	RANK	\$400,000	
243	Coconut Creek	COCO-014	Johnson Road Greenway	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,700,000	
244	Fort Lauderdale	FORT-137	Safety Improvements: NE 56th St	Bicycle Pedestrian Infrastructure	Planning	RANK	\$4,000,000	
245	Sunrise	SUNR-018	136 Ave/New River Greenway Intersection	Bicycle Pedestrian Infrastructure	Planning	RANK	\$5,000,000	
246	Hallandale Beach	HALL-023	County Line Road/ SW 11th St	Bicycle Pedestrian Infrastructure	Design	RANK	\$200,000	
247	Pompano Beach	POMP-009	Oceanside Garage Project	Capacity Increase, Widening	Design	RANK	\$28,845,068	
248	Fort Lauderdale	FORT-153	Safety Improvements: Oakland Park Blvd	Capacity Increase, Widening	Planning	RANK	\$1,000,000	
249	Weston	WEST-312	South Post Road - Bike Lane Buffer Lane	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,200,000	
250	Coconut Creek	COCO-028	Fiber Optic On Wiles Road From Station 20 To Coral Springs Fire Station	Fiber	Design	RANK	\$210,000	
251	Pembroke Pines	PPIN-032	Widening Pines Blvd (184th Ave - US 27)	Capacity Increase, Widening	NA	SWAP	\$10,700,000	
252	Weston	WEST-187	Emerald Estates Dr. Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$249,700	
253	Weston	WEST-302	Indian Trace & 160th Ave Intersection Improvements	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$350,000	
254	West Park	WPRK-005	SW 36 Street Traffic Calming Improvements From SW 32 To SW 48 Avenue	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$1,500,000	
255	Hallandale Beach	HALL-017	SE 4th Street Facility Extension	Capacity Increase, Widening	Design	RANK	\$260,000	
256	Pompano Beach	POMP-008	NW Roadways Improvements Project	Capacity Increase, Widening	Design	RANK	\$1,822,842	
257	Sunrise	SUNR-014	Bus Stop & Bus Shelter Improvements	Transit	Design	RANK	\$2,500,000	
258	Fort Lauderdale	FORT-177	Street Lighting: N Andrews Ave	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$177,000	
259	Davie	DAVI-008	SW 130 Avenue Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$500,000	
260	Sunrise	SUNR-073	C13 Greenway From Hiatus To City Limits	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,150,000	
261	Fort Lauderdale	FORT-151	Safety Improvements: Sunrise Blvd	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,000,000	
262	Sunrise	SUNR-059	Springtree Drive Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,400,000	
263	Sunrise	SUNR-023	Oakland Park/Hiatus Road-Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$5,000,000	
264	Sunrise	SUNR-019	136 Ave/Sunrise Boulevard-Intersection	Bicycle Pedestrian Infrastructure	Planning	RANK	\$5,000,000	
265	Weston	WEST-184	Bonaventure Blvd Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$3,960,000	
266	Coconut Creek	COCO-021	NW 39th Avenue And Hillsboro Canal Greenway Trail	Bicycle Pedestrian Infrastructure	Design	RANK	\$538,543	
267	Lauderdale Lakes	LLAK-002	NW 31st Avenue Improvements	Bicycle Pedestrian Infrastructure	Planning	RANK	\$2,500,000	
268	Hallandale Beach	HALL-022	Parkview Drive	Bicycle Pedestrian Infrastructure	NA	RANK	\$75,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
269	Weston	WEST-300	Weston Rd & Griffin Rd Intersection Improvements	Traffic Circle, Speed Tables, Intersection Improvement	NA	SWAP	\$400,000	
270	Fort Lauderdale	FORT-030	Intersection Improvements: Andrew Avenue	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$700,000	
271	Fort Lauderdale	FORT-127	Safety Improvements: Bayview Drive Traffic Circle At Yacht Club Blvd	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$775,000	
272	Oakland Park	OAKL-012	NE 11th Avenue Corridor Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,366,789	
273	Sunrise	SUNR-063	Sunset Strip/Greenway Connector	Bicycle Pedestrian Infrastructure	Design	RANK	\$5,000,000	
274	Fort Lauderdale	FORT-028	Intersection Improvements: Bayview Drive	Traffic Circle, Speed Tables, Intersection Improvement	NA	HOLD	\$700,000	
275	Davie	DAVI-011	SW 136 Ave Widening	Capacity Increase, Widening	Design	RANK	\$2,000,000	
276	Miramar	MIRA-012	SW 184th Avenue Expansion From Miramar Parkway To Bass Creek Road	Capacity Increase, Widening	Design	RANK	\$6,000,000	
277	Miramar	MIRA-017	Bass Creek Road Expansion From SW 148th Avenue To FL Turnpike	Capacity Increase, Widening	Design	RANK	\$8,500,000	
278	Miramar	MIRA-013	SW 184th Avenue Expansion From Miramar Parkway To Pembroke Road	Capacity Increase, Widening	Design	RANK	\$20,000,000	
279	Sunrise	SUNR-060	Josh Lee Blvd Complete Street Project	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,250,000	
280	Fort Lauderdale	FORT-066	Bike Lanes: Bonnet House Trail	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,500,000	
281	Hallandale Beach	HALL-014	NW 3rd Street Expansion Complete Street Project	Capacity Increase, Widening	Design	RANK	\$1,450,000	
282	Davie	DAVI-015	Oakes Rd Realignment	Capacity Increase, Widening	Design	RANK	\$2,000,000	
283	Weston	WEST-190	Indian Trace Road Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$110,000	
284	Weston	WEST-191	Indian Trace Road Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,100,000	
285	Weston	WEST-306	Bonaventure Blvd Bike Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,194,000	
286	Miramar	MIRA-032	SW 184th Avenue Bike Lane	Bicycle Pedestrian Infrastructure	NA	SWAP	\$800,000	
287	Deerfield Beach	DEER-008	Crystal Lake Dr. Complete Streets Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$850,000	
288	Sunrise	SUNR-068	Weston Road Bicycle Lanes	Bicycle Pedestrian Infrastructure	NA	HOLD	\$2,000,000	
289	Fort Lauderdale	FORT-027	Intersection Improvements: SE 30 Street	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$700,000	
290	Miramar	MIRA-027	SW 136 Avenue Bike Lane	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,500,000	
291	Sunrise	SUNR-054	Springtree Lakes Drive Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,000,000	
292	Oakland Park	OAKL-016	NE 13th Avenue Sidewalk Network Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$4,590,000	
293	Sunrise	SUNR-021	Oakland Park/Pine Island-Intersection	Bicycle Pedestrian Infrastructure	Design	RANK	\$5,000,000	
294	Miramar	MIRA-007	County Line Road Expansion From Flamingo Road To Red Road	Capacity Increase, Widening	Design	RANK	\$15,000,000	
295	Pembroke Park	PPRK-011	Mast Arm HB Blvd/S.W. 48th Avenue	Resiliency Improvements	Design	RANK	\$300,000	
296	Lauderhill	LHIL-013	Speed Humps	Traffic Circle, Speed Tables, Intersection Improvement	NA	SWAP	\$1,000,000	
297	Tamarac	TAMA-006	Public Transportation Hub (2)	Transit	Planning	HOLD	\$6,000,000	
298	Weston	WEST-305	Saddle Club Road Bike Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,700,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
299	Fort Lauderdale	FORT-135	Safety Improvements: SW 9th Ave	Traffic Circle, Speed Tables, Intersection Improvement	Planning	RANK	\$2,500,000	
300	Fort Lauderdale	FORT-136	Safety Improvements: SW 15th Ave	Bicycle Pedestrian Infrastructure	Planning	RANK	\$2,500,000	
301	Parkland	PARK-010	Construction Of Bike Lanes On Holmberg Road	Bicycle Pedestrian Infrastructure	NA	SWAP	\$600,000	
302	Wilton Manors	WILT-008	Transit Connectivity	Bicycle Pedestrian Infrastructure	Planning	RANK	\$8,000,000	
303	Lauderdale Lakes	LLAK-007	The C13 Bridge Connecting The Northgate Community	Capacity Increase, Widening	Design	RANK	\$1,000,000	
304	Miramar	MIRA-016	Bass Creek Road Expansion From SW 172nd Avenue To SW 184th Avenue	Capacity Increase, Widening	Design	RANK	\$20,000,000	
305	Fort Lauderdale	FORT-132	Safety Improvements: Breakers Avenue Pedestrian Priority Street Phase II	Bicycle Pedestrian Infrastructure	Construction	RANK	\$3,000,000	
306	Fort Lauderdale	FORT-133	Safety Improvements: Breakers Avenue Pedestrian Priority Street Phase III	Bicycle Pedestrian Infrastructure	Construction	RANK	\$3,000,000	
307	Fort Lauderdale	FORT-131	Safety Improvements: Breakers Avenue Pedestrian Priority Street Phase I	Bicycle Pedestrian Infrastructure	Construction	RANK	\$3,000,000	
308	Coconut Creek	COCO-025	Traffic Calming Devices	Traffic Circle, Speed Tables, Intersection Improvement	Planning	RANK	\$1,500,000	
309	Lauderdale-by-the-Sea	LSEA-009	Drainage Projects	Resiliency Improvements	NA	HOLD	\$1,000,000	
310	Pembroke Park	PPRK-009	Dale Village Storm Water Connection	Resiliency Improvements	Design	RANK	\$275,000	
311	Pembroke Park	PPRK-003	Park Road Paving Drainage Improvements	Resiliency Improvements	Design	RANK	\$1,875,000	
312	Davie	DAVI-006	Oakes Rd Expansion	Capacity Increase, Widening	NA	SWAP	\$1,000,000	
313	Weston	WEST-188	Glades Parkway Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$180,000	
314	Davie	DAVI-009	SW 136 Ave / SW 14 Street Intersection	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$350,000	
315	Miramar	MIRA-031	Bass Creek Road Bike Lane	Bicycle Pedestrian Infrastructure	NA	SWAP	\$800,000	
316	Fort Lauderdale	FORT-058	Safe Routes To School: Our Lady Queen Of Martyrs	Bicycle Pedestrian Infrastructure	Design	RANK	\$200,000	
317	Sunrise	SUNR-053	NE 50th Street Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,000,000	
318	Sunrise	SUNR-058	NW 94th Avenue Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,550,000	
319	Deerfield Beach	DEER-009	A1A Complete Streets Improvements	Bicycle Pedestrian Infrastructure	NA	RANK	\$400,000	
320	Oakland Park	OAKL-024	NW 10 Ave Corridor Improvements	Bicycle Pedestrian Infrastructure	NA	SWAP	\$1,650,000	
321	Hallandale Beach	HALL-010	Church Drive Complete Street Project	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,100,000	
322	Fort Lauderdale	FORT-121	Safety Improvements: Birch Rd Mobility Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,200,000	
323	Oakland Park	OAKL-003	NE 34 Ct Complete Streets	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,605,200	
324	Sunrise	SUNR-016	Sunset Strip Entrance Improvements	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$3,000,000	
325	Sunrise	SUNR-071	Sawgrass Expressway Greenway	Bicycle Pedestrian Infrastructure	Planning	RANK	\$5,000,000	
326	Hallandale Beach	HALL-009	Diana Drive Extension Project	Bicycle Pedestrian Infrastructure	Design	RANK	\$900,000	
327	Hallandale Beach	HALL-008	Diana Drive Complete Street Project	Bicycle Pedestrian Infrastructure	NA	RANK	\$2,500,000	
328	Coconut Creek	COCO-010	Pedestrian Lighting Throughout City Including Residential Areas	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$600,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
329	Coconut Creek	COCO-009	Pedestrian Sidewalk Lighting For Trails And Greenways Throughout The City	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$2,000,000	
330	Pompano Beach	POMP-012	Riverside Dr And NE 14th Street Causeway Stormwater Improvements	Resiliency Improvements	Design	RANK	\$2,347,387	
331	Oakland Park	OAKL-019	Central Parking Structure For Downtown Coastal Link Station	Capacity Increase, Widening	Design	RANK	\$6,500,000	
332	Pembroke Pines	PPIN-037	Construction Of 208th Ave Road	Capacity Increase, Widening	Planning	RANK	\$2,100,000	
333	Lauderhill	LHIL-017	Gateway Improvements	Landscaping, Hardscape, Signage, Lighting	NA	SWAP	\$500,000	
334	Margate	MARG-021	Traffic Calming Circle	Traffic Circle, Speed Tables, Intersection Improvement	Design	SWAP	\$500,000	
335	Weston	WEST-311	Vista Park Blvd. RRR	Bicycle Pedestrian Infrastructure	Design	RANK	\$800,000	
336	Weston	WEST-195	Saddle Club Road Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$990,000	
337	Weston	WEST-196	Saddle Club Road Roadway Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,210,000	
338	Coconut Creek	COCO-012	Cullum Road Expansion	Capacity Increase, Widening	Design	RANK	\$2,399,000	
339	Coconut Creek	COCO-011	Banks Road Construction	Capacity Increase, Widening	Design	RANK	\$3,400,000	
340	Sunrise	SUNR-031	East Sunrise Master Plan Improvements	Landscaping, Hardscape, Signage, Lighting	NA	RANK	\$10,000,000	
341	Pembroke Pines	PPIN-033	Widening Sheridan (196th To Us 27)	Capacity Increase, Widening	Design	RANK	\$6,900,000	
342	Weston	WEST-222	Intersection Improvements Manatee	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$440,000	
343	Davie	DAVI-005	Hiatus Rd Improvements	Bicycle Pedestrian Infrastructure	Design	RANK	\$500,000	
344	Miramar	MIRA-035	Pembroke Road Bike Lane	Bicycle Pedestrian Infrastructure	NA	SWAP	\$1,500,000	
345	Sunrise	SUNR-069	New River Circle Bicycle Lanes	Bicycle Pedestrian Infrastructure	Design	RANK	\$2,000,000	
346	Pembroke Park	PPRK-007	John P. Lyons Ln Stormwater Improvements	Resiliency Improvements	Design	RANK	\$700,000	
347	Pembroke Pines	PPIN-034	Widening Stirling rd. (196th to US 27)	Capacity Increase, Widening	Design	RANK	\$6,900,000	
348	Pembroke Pines	PPIN-031	Pembroke Road Extension To US 27	Capacity Increase, Widening	Design	RANK	\$12,500,000	
349	Margate	MARG-022	Traffic Calming Circle	Traffic Circle, Speed Tables, Intersection Improvement	Design	SWAP	\$500,000	
350	Sunrise	SUNR-013	NW 29th Manor Traffic Calming	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$500,000	
351	Cooper City	COOP-031	Traffic Calming And Streetscape	Bicycle Pedestrian Infrastructure	Design	RANK	\$800,000	
352	Sunrise	SUNR-030	Pump Station No. 8 Improvements	Resiliency Improvements	Design	RANK	\$10,000,000	
353	Weston	WEST-290	Bonaventure Stormwater Improvement	Resiliency Improvements	Design	RANK	\$440,000	
354	Pompano Beach	POMP-015	US 1 And NE 14th Street Causeway Stormwater Improvements Project	Resiliency Improvements	Construction	RANK	\$2,344,555	
355	Oakland Park	OAKL-018	Mainstreet Drainage	Resiliency Improvements	Design	RANK	\$300,000	
356	Weston	WEST-194	Manatee Isles Drive (36 St) Cul-De-Sac	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$275,000	
357	Coconut Creek	COCO-013	Cullum Road Signal	Signal Enhancement	Design	RANK	\$600,000	
358	Davie	DAVI-007	Orange Dr Corridor Enhancements	Capacity Increase, Widening	Design	RANK	\$1,000,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
359	Parkland	PARK-006	Traffic Light - Parkside Drive And Lox Road	Signal Enhancement	NA	SWAP	\$500,000	
360	Parkland	PARK-004	Street Lighting - Pine Island Road	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$500,000	
361	Parkland	PARK-003	Street Lighting - Hillsboro Boulevard	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$1,500,000	
362	Weston	WEST-289	Bonaventure Stormwater Improvement	Resiliency Improvements	Design	RANK	\$440,000	
363	Davie	DAVI-013	Flamingo Rd / SW 26 St Intersection	Signal Enhancement	Design	RANK	\$750,000	
364	Weston	WEST-301	Racquet Club Rd & Blatt Blvd Roundabout	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$400,000	
365	Davie	DAVI-010	SW 136 Ave / SW 26 Street Intersection	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$500,000	
366	Southwest Ranches	SWRA-024	Drainage Project: SW 62nd Street	Resiliency Improvements	Design	RANK	\$70,000	
367	Southwest Ranches	SWRA-025	Drainage Project: SW 59th Court	Resiliency Improvements	Design	RANK	\$70,000	
368	Parkland	PARK-005	Traffic Light - Hillsboro Boulevard And Nob Hill Road	Signal Enhancement	NA	SWAP	\$600,000	
369	Southwest Ranches	SWRA-031	Drainage Project: SW 54th Street Interconnect	Resiliency Improvements	Design	RANK	\$138,000	
370	Southwest Ranches	SWRA-036	Drainage Project: Frontier Trails	Resiliency Improvements	Design	RANK	\$1,000,000	
371	Southwest Ranches	SWRA-033	Drainage Project: SW 49Th Court and 202 Avenue	Resiliency Improvements	Planning	RANK	\$135,000	
372	Pompano Beach	POMP-010	Palm Aire Lakes Access Roadway Project	Capacity Increase, Widening	Planning	RANK	\$485,244	
373	Wilton Manors	WILT-016	Parking Structure	Capacity Increase, Widening	NA	SWAP	\$0	
374	Pompano Beach	POMP-005	Innovation District Infrastructure Improvements Project	Capacity Increase, Widening	NA	RANK	\$76,272,192	
375	Hallandale Beach	HALL-004	Replacing Existing Damaged Sidewalk	Bicycle Pedestrian Infrastructure	Design	RANK	\$400,000	
376	Wilton Manors	WILT-001	Sidewalk Connectivity	Bicycle Pedestrian Infrastructure	Design	RANK	\$1,200,000	
377	Fort Lauderdale	FORT-118	Safety Improvements: Sailboat Bend Traffic Mitigation	Bicycle Pedestrian Infrastructure	Planning	RANK	\$271,925	
378	Fort Lauderdale	FORT-144	Safety Project: Coral Ridge C.C. Estates Mobility Master Plan Implementation	Bicycle Pedestrian Infrastructure	Planning	RANK	\$500,000	
379	Fort Lauderdale	FORT-146	Safety Project: Palm Aire Village West Mobility Master Plan Implementation	Bicycle Pedestrian Infrastructure	Planning	RANK	\$500,000	
380	Fort Lauderdale	FORT-143	Safety Improvements: Shady Banks Mobility Master Plan Improvements	Bicycle Pedestrian Infrastructure	Planning	RANK	\$500,000	
381	Fort Lauderdale	FORT-145	Safety Improvements: Twin Lakes North Mobility Master Plan Implementation	Bicycle Pedestrian Infrastructure	Planning	RANK	\$500,000	
382	Fort Lauderdale	FORT-140	Safety Improvements: Lake Ridge Mobility Master Plan Implementation	Bicycle Pedestrian Infrastructure	Planning	RANK	\$500,000	
383	Fort Lauderdale	FORT-141	Safety Improvements: Tarpon River Mobility Master Plan Improvements	Bicycle Pedestrian Infrastructure	Planning	RANK	\$500,000	
384	Oakland Park	OAKL-006	Multi-Modal Mobility Plan	Bicycle Pedestrian Infrastructure	Planning	RANK	\$500,000	
385	Hollywood	HOLL-055	Transportation/Traffic Calming - Dist. 4	Bicycle Pedestrian Infrastructure	Planning	RANK	\$833,333	
386	Hollywood	HOLL-057	Transportation/Traffic Calming - Dist. 6	Bicycle Pedestrian Infrastructure	Planning	RANK	\$833,333	
387	Hollywood	HOLL-052	Transportation/Traffic Calming - Dist. 1	Bicycle Pedestrian Infrastructure	Planning	RANK	\$833,333	
388	Hollywood	HOLL-053	Transportation/Traffic Calming - Dist. 2	Bicycle Pedestrian Infrastructure	Planning	RANK	\$833,333	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
389	Hollywood	HOLL-054	Transportation/Traffic Calming - Dist. 3	Bicycle Pedestrian Infrastructure	Planning	RANK	\$833,333	
390	Lauderdale Lakes	LLAK-019	Citywide Bike Lanes & Pedestrian Safety Improvements Project	Bicycle Pedestrian Infrastructure	Planning	RANK	\$1,500,000	
391	Fort Lauderdale	FORT-126	Safety Improvements: Beach Traffic Management Plan Execution	Bicycle Pedestrian Infrastructure	Planning	RANK	\$2,300,000	
392	Fort Lauderdale	FORT-125	Safety Improvements: SE 17th Street Mobility plan Improvements	Bicycle Pedestrian Infrastructure	Planning	RANK	\$2,691,000	
393	Tamarac	TAMA-004	Sidewalk Program	Bicycle Pedestrian Infrastructure	Planning	RANK	\$3,750,000	
394	Fort Lauderdale	FORT-103	Sidewalks: Ada Sidewalk Installation & Replacement	Bicycle Pedestrian Infrastructure	Planning	RANK	\$5,000,000	
395	Fort Lauderdale	FORT-102	Sidewalks: American Disability Act (ADA) Improvements	Bicycle Pedestrian Infrastructure	Planning	RANK	\$5,000,000	
396	Oakland Park	OAKL-022	North Andrews Gardens Corridor Improvements	Bicycle Pedestrian Infrastructure	Planning	RANK	\$7,604,532	
397	Lauderdale-by-the-Sea	LSEA-019	Neighborhood Sidewalks	Bicycle Pedestrian Infrastructure	NA	HOLD	\$50,000	
398	Lauderdale-by-the-Sea	LSEA-020	Neighborhood Sidewalks	Bicycle Pedestrian Infrastructure	NA	HOLD	\$50,000	
399	Lauderdale-by-the-Sea	LSEA-021	Neighborhood Sidewalks	Bicycle Pedestrian Infrastructure	NA	HOLD	\$50,000	
400	Lauderdale-by-the-Sea	LSEA-022	Neighborhood Sidewalks	Bicycle Pedestrian Infrastructure	NA	HOLD	\$50,000	
401	Lauderdale-by-the-Sea	LSEA-023	Neighborhood Sidewalks	Bicycle Pedestrian Infrastructure	NA	HOLD	\$50,000	
402	Lauderdale-by-the-Sea	LSEA-024	Neighborhood Sidewalks	Bicycle Pedestrian Infrastructure	NA	HOLD	\$50,000	
403	Lauderdale-by-the-Sea	LSEA-033	A1A Crosswalk	Bicycle Pedestrian Infrastructure	NA	HOLD	\$400,000	
404	Margate	MARG-020	Sidewalk Additions (Various)	Bicycle Pedestrian Infrastructure	NA	SWAP	\$500,000	
405	Miramar	MIRA-059	Miramar Parkway Streetscape (SW 64 To SW 68)	Bicycle Pedestrian Infrastructure	NA	SWAP	\$1,526,870	
406	Tamarac	TAMA-020	School Zones	Bicycle Pedestrian Infrastructure	NA	HOLD	\$4,000,000	
407	Hallandale Beach	HALL-025	Community Bus Fleet Trolley Modernization	Transit	Design	RANK	\$600,000	
408	Miramar	MIRA-082	Bus Stop Improvements	Transit	Design	RANK	\$1,150,400	
409	Wilton Manors	WILT-011	Community Bus	Transit	NA	HOLD	\$0	
410	Lauderdale-by-the-Sea	LSEA-031	Transportation Service	Transit	NA	HOLD	\$200,000	
411	Cooper City	COOP-048	Bus Shelters	Transit	NA	SWAP	\$400,000	
412	Weston	WEST-186	Bus Stop Improvements	Transit	NA	SWAP	\$700,000	
413	Hallandale Beach	HALL-024	Community Bus Service	Transit	NA	SWAP	\$2,200,000	
414	Sunrise	SUNR-015	Transit And Shuttle Bus Infrastructure	Transit	NA	RANK	\$3,000,000	
415	Tamarac	TAMA-007	Bus Shelters/Crosswalks/Traffic Lights	Transit	NA	HOLD	\$5,000,000	
416	Tamarac	TAMA-022	Rapid Bus System On Sawgrass	Transit	NA	HOLD	\$15,000,000	
417	Fort Lauderdale	FORT-142	Safety Improvements: Victoria Park Master Plan Improvements	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$500,000	
418	Weston	WEST-189	Glades Parkway Roadway Improvements	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$1,800,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
419	West Park	WPRK-011	Neighborhood Traffic Calming Improvement Area	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$2,500,000	
420	West Park	WPRK-012	Neighborhood Traffic Calming Improvement Area	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$2,500,000	
421	Weston	WEST-183	Bonaventure Local Roadways	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$2,857,600	
422	Fort Lauderdale	FORT-116	Safety Improvements: Neighborhood Traffic Calming - Qalert Requests	Traffic Circle, Speed Tables, Intersection Improvement	Planning	RANK	\$3,000,000	
423	Margate	MARG-001	Colonial Drive Improvements	Traffic Circle, Speed Tables, Intersection Improvement	NA	SWAP	\$40,000	
424	Fort Lauderdale	FORT-111	Safety Improvements: Andrews Ave	Traffic Circle, Speed Tables, Intersection Improvement	NA	SWAP	\$525,000	
425	Lauderhill	LHIL-012	Roundabout Construction Program	Traffic Circle, Speed Tables, Intersection Improvement	NA	SWAP	\$1,500,000	
426	Tamarac	TAMA-005	Corridor Improvements	Landscaping, Hardscape, Signage, Lighting	Construction	RANK	\$15,000,000	
427	Fort Lauderdale	FORT-105	Sidewalks: Shade Trees	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$500,000	
428	Hollywood	HOLL-039	Neighborhood Improvements - Dist. 1	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$2,500,000	
429	Hollywood	HOLL-040	Neighborhood Improvements - Dist. 2	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$2,500,000	
430	Hollywood	HOLL-043	Neighborhood Improvements - Dist. 5	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$2,500,000	
431	Hollywood	HOLL-044	Neighborhood Improvements - Dist. 6	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$2,500,000	
432	Hollywood	HOLL-041	Neighborhood Improvements - Dist. 3	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$2,500,000	
433	Hollywood	HOLL-042	Neighborhood Improvements - Dist. 4	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$2,500,000	
434	Fort Lauderdale	FORT-156	Safety Improvements: Annual NCIP/BCIP	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$5,000,000	
435	Lauderdale Lakes	LLAK-014	Citywide Infrastructure Improvements	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$3,000,000	
436	Pembroke Pines	PPIN-022	City Wide Streetscape	Landscaping, Hardscape, Signage, Lighting	NA	SWAP	\$4,720,000	
437	Sunrise	SUNR-034	Median Improvements (Citywide)	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$5,000,000	
438	Miramar	MIRA-041	Historic Miramar Drainage Improvements - Phase IV	Resiliency Improvements	Construction	RANK	\$7,500,000	
439	Hollywood	HOLL-065	Industrial Park And Corridor Improvements	Capacity Increase, Widening	Design	RANK	\$5,000,000	
440	Miramar	MIRA-042	Historic Miramar Drainage Improvements - Phase V	Resiliency Improvements	Design	RANK	\$5,000,000	
441	Miramar	MIRA-043	Historic Miramar Drainage Improvements - Phase VI	Resiliency Improvements	Design	RANK	\$28,500,000	
442	Fort Lauderdale	FORT-193	Roadway Improvements: US 1	Capacity Increase, Widening	NA	SWAP	\$4,000,000	
443	Fort Lauderdale	FORT-054	School Zone Safety Improvements: Pine Crest Private School	Bicycle Pedestrian Infrastructure	NA	SWAP	\$150,000	
444	Coconut Creek	COCO-023	Complete Streets Crosswalks on Lyons Rd	Bicycle Pedestrian Infrastructure	NA	SWAP	\$433,000	
445	Miramar	MIRA-056	Historic Downtown Revitalization	Bicycle Pedestrian Infrastructure	NA	SWAP	\$500,000	
446	West Park	WPRK-013	Purchase of a Trolley For Community Bus Services	Transit	NA	MOVED	\$100,000	
447	Coconut Creek	COCO-005	Mainstreet Circulator	Transit	NA	HOLD	\$200,000	
448	Lauderhill	LHIL-003	Bus Transportation Vehicle Replacements	Transit	NA	SWAP	\$330,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
449	Hollywood	HOLL-062	Community Shuttle Buses	Transit	NA	MOVED	\$5,000,000	
450	Coral Springs	CORA-116	Expand Community Bus Service	Transit	NA	MOVED	\$9,000,000	
451	Sunrise	SUNR-027	Various Traffic Calming - Zone B	Traffic Circle, Speed Tables, Intersection Improvement	Design	RANK	\$500,000	
452	Sunrise	SUNR-026	Various Traffic Calming - Zone A	Traffic Circle, Speed Tables, Intersection Improvement	Planning	RANK	\$500,000	
453	Sunrise	SUNR-028	Various Traffic Calming - Zone C	Traffic Circle, Speed Tables, Intersection Improvement	Planning	RANK	\$500,000	
454	Sunrise	SUNR-029	Various Traffic Calming - Zone D	Traffic Circle, Speed Tables, Intersection Improvement	Planning	RANK	\$500,000	
455	Fort Lauderdale	FORT-119	Safety Improvements: Neighborhood Traffic Calming	Traffic Circle, Speed Tables, Intersection Improvement	Planning	RANK	\$3,000,000	
456	Fort Lauderdale	FORT-157	Safety Improvements: SW 31 Ave	Traffic Circle, Speed Tables, Intersection Improvement	NA	SWAP	\$45,000	
457	Lauderdale-by-the-Sea	LSEA-030	Traffic Calming	Traffic Circle, Speed Tables, Intersection Improvement	NA	HOLD	\$125,000	
458	Lauderdale-by-the-Sea	LSEA-029	Traffic Calming	Traffic Circle, Speed Tables, Intersection Improvement	NA	HOLD	\$125,000	
459	Lauderdale-by-the-Sea	LSEA-025	Traffic Calming	Traffic Circle, Speed Tables, Intersection Improvement	NA	HOLD	\$125,000	
460	Lauderdale-by-the-Sea	LSEA-026	Traffic Calming	Traffic Circle, Speed Tables, Intersection Improvement	NA	HOLD	\$125,000	
461	Lauderdale-by-the-Sea	LSEA-027	Traffic Calming	Traffic Circle, Speed Tables, Intersection Improvement	NA	HOLD	\$125,000	
462	Lauderdale-by-the-Sea	LSEA-028	Traffic Calming	Traffic Circle, Speed Tables, Intersection Improvement	NA	HOLD	\$125,000	
463	Lauderdale-by-the-Sea	LSEA-034	Traffic Safety Devices	Traffic Circle, Speed Tables, Intersection Improvement	NA	HOLD	\$700,000	
464	Lauderdale-by-the-Sea	LSEA-037	A1A Median Safety	Traffic Circle, Speed Tables, Intersection Improvement	NA	HOLD	\$1,000,000	
465	Fort Lauderdale	FORT-129	Safety Project: SE 17th St - US 1 To SW 4th Ave Mobility Improvements	Traffic Circle, Speed Tables, Intersection Improvement	NA	SWAP	\$2,500,000	
466	Plantation	PLAN-005	Adaptive Signal Coordination with Broward County	Signal Enhancement	NA	SWAP	\$0	
467	Hallandale Beach	HALL-013	Hallandale Beach Blvd, US 1, Pembroke Rd & A1A Adaptive Signalization	Signal Enhancement	NA	SWAP	\$780,000	
468	Plantation	PLAN-003	Adaptive Signal Coordination With Broward County	Signal Enhancement	NA	SWAP	\$1,112,750	
469	Tamarac	TAMA-016	Adaptive Traffic Control Devices And Traffic Signalization	Signal Enhancement	NA	RANK	\$15,000,000	
470	Fort Lauderdale	FORT-130	Safety Improvements: Downtown Wayfinding & Info Signage	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$280,411	
471	Fort Lauderdale	FORT-176	Street Lighting : Annual New Lighting Infrastructure	Landscaping, Hardscape, Signage, Lighting	Design	RANK	\$10,000,000	
472	Fort Lauderdale	FORT-195	Roadway Improvements: Median Beautification - Entryway Signs	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$145,349	
473	Sunrise	SUNR-007	Street & Pedestrian Lighting - Zone C	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$500,000	
474	Sunrise	SUNR-008	Street & Pedestrian Lighting - Zone D	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$500,000	
475	Sunrise	SUNR-005	Street & Pedestrian Lighting - Zone A	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$500,000	
476	Sunrise	SUNR-006	Street & Pedestrian Lighting - Zone B	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$500,000	
477	Hollywood	HOLL-063	Industrial Park And Corridor Improvements	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$5,000,000	
478	Tamarac	TAMA-011	Median And Street Landscaping	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$12,000,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
479	Fort Lauderdale	FORT-175	Street Lighting : Annual Lighting Retrofit Program	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$15,000,000	
480	Tamarac	TAMA-023	Corridor Improvements	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$15,000,000	
481	Weston	WEST-310	Indian Trace Street Lighting Improvements	Landscaping, Hardscape, Signage, Lighting	Planning	RANK	\$15,000,000	
482	Lauderdale-by-the-Sea	LSEA-014	Neighborhood Street Lighting	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$60,000	
483	Lauderdale-by-the-Sea	LSEA-013	Neighborhood Street Lighting	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$60,000	
484	Lauderdale-by-the-Sea	LSEA-015	Neighborhood Street Lighting	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$60,000	
485	Lauderdale-by-the-Sea	LSEA-016	Neighborhood Street Lighting	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$60,000	
486	Lauderdale-by-the-Sea	LSEA-017	Neighborhood Street Lighting	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$60,000	
487	Lauderdale-by-the-Sea	LSEA-018	Neighborhood Street Lighting	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$60,000	
488	Lauderdale-by-the-Sea	LSEA-036	Parking Guidance	Landscaping, Hardscape, Signage, Lighting	NA	HOLD	\$1,000,000	
489	Weston	WEST-309	Indian Trace Street Lighting Improvements	Landscaping, Hardscape, Signage, Lighting	NA	SWAP	\$1,500,000	
490	Lauderhill	LHIL-006	Privacy Walls	Landscaping, Hardscape, Signage, Lighting	NA	SWAP	\$1,600,000	
491	Pembroke Pines	PPIN-023	City Wide Landscaping - Medians & Swales	Landscaping, Hardscape, Signage, Lighting	NA	SWAP	\$8,000,000	
492	Weston	WEST-260	Culvert Improvements	Resiliency Improvements	Design	RANK	\$2,000,000	
493	Weston	WEST-261	Culvert Improvements	Resiliency Improvements	Design	RANK	\$2,000,000	
494	Wilton Manors	WILT-010	Storm Sewer Line Infrastructure	Resiliency Improvements	Design	RANK	\$4,300,000	
495	Hollywood	HOLL-152	Environmental Resiliency - Dist. 1	Resiliency Improvements	Planning	RANK	\$1,666,667	
496	Hollywood	HOLL-154	Environmental Resiliency - Dist. 3	Resiliency Improvements	Planning	RANK	\$1,666,667	
497	Hollywood	HOLL-155	Environmental Resiliency - Dist. 4	Resiliency Improvements	Planning	RANK	\$1,666,667	
498	Hollywood	HOLL-156	Environmental Resiliency - Dist. 5	Resiliency Improvements	Planning	RANK	\$1,666,667	
499	Hollywood	HOLL-157	Environmental Resiliency - Dist. 6	Resiliency Improvements	Planning	RANK	\$1,666,667	
500	Fort Lauderdale	FORT-174	Street Lighting: High Mast Lighting System	Resiliency Improvements	NA	RANK	\$150,000	
501	Lauderdale-by-the-Sea	LSEA-008	Drainage Projects	Resiliency Improvements	NA	HOLD	\$1,000,000	
502	Lauderdale-by-the-Sea	LSEA-010	Drainage Projects	Resiliency Improvements	NA	HOLD	\$1,000,000	
503	Lauderdale-by-the-Sea	LSEA-011	Drainage Projects	Resiliency Improvements	NA	HOLD	\$1,000,000	
504	Lauderdale-by-the-Sea	LSEA-012	Drainage Projects	Resiliency Improvements	NA	HOLD	\$1,000,000	
505	Lauderdale-by-the-Sea	LSEA-007	Drainage Projects	Resiliency Improvements	NA	HOLD	\$1,900,000	
506	Pembroke Pines	PPIN-036	City Wide Signal Conversion To Mast Arms	Resiliency Improvements	NA	SWAP	\$18,450,000	
507	Fort Lauderdale	FORT-062	Fiber Optic Cables: North Shoppes District	Fiber	NA	SWAP	\$350,000	
508	Tamarac	TAMA-013	Fiber Optics	Fiber	NA	RANK	\$3,000,000	

Project Ranking	Municipality	Project Number	Project Name	Work Mix	Phase	Fiscal Year 2020 Recommendation	Surtax Plan Estimate	Recommended Phase Funding
509	Tamarac	TAMA-017	Fiber Optics	Fiber	NA	HOLD	\$12,000,000	
510	Wilton Manors	WILT-004	Fiber Optic Installation	Fiber	NA	RANK	\$18,000,000	



RANK Projects requested by municipalities to be ranked for funding.
HOLD Projects requested by municipalities to be put on hold from funding for various reasons.
SWAP Projects requested by municipalities to be swapped out in February 2021.
YEAR 1 Projects that are recommended for funding in Fiscal Year 2020.

Notes:
(1) The Municipal Surtax Capital Projects Priorities (Fiscal Year 2020) was developed by the Broward MPO Surtax Services in partnership with the municipalities in Broward County. All project information was provided by the municipalities.
(2) All projects were provided by Broward County and were contained in the Surtax Plan approved by the voters in November 2018.
(3) The Municipal Surtax Capital Projects Priorities (Fiscal Year 2020), consistent with the Surtax Ordinance, the Tri-Party Interlocal Agreement, and Bi-Party Interlocal Agreement, is the output of the data-driven ranking tool utilizing the evaluation criteria, point distribution, and program readiness approach established in coordination with the municipalities.
(4) Projects with numbers that include “.x” reflect multi-part projects.
(5) As directed by Broward County, the following percentages are used to calculate the recommended phase funding since the projects in the Surtax Plan are assumed to be the total cost of the required phase(s) to complete the project:
• Planning: 3% of the total cost of the project in the Surtax Plan.
• Design: 12% of the total cost of the project in the Surtax Plan.
• Construction (includes CEI): 85% of the total cost of the project in the Surtax Plan.
• Right-of-way phase costs are project specific.
(6) The Broward MPO Surtax Services selected the Cycle 1 (Fiscal Year 2020) funding goal of \$70 - \$80 million of the total \$120 million available (30-Year Surtax Financial Plan) since the County did not provide specific guidance. This goal was selected to allow for adequate funds for Community Shuttle Bus and Rehabilitation and Maintenance projects to be funded by the County.

EXHIBIT A-1

Chart 1 and Chart 2 below list the Cycle 1 Ranked Projects that were withdrawn, deferred, or deemed ineligible and therefore not included in the FY2020 Approved Projects.

Chart 1 – Withdrawn or Deferred MCPs

The Cycle 1 Ranked Projects in the table below were withdrawn or deferred at the request of the respective Municipalities.

Ranking	Project Number	Municipality	Comments
#10	LLAK-003	Lauderdale Lakes	Withdrawn/Deferred at City's request
#18	PPRK-002	Pembroke Park	Withdrawn/Deferred at City's request
#70	POMP-011	Pompano Beach	Withdrawn/Deferred at City's request
#72	COCO-020	Coconut Creek	Withdrawn/Deferred at City's request
#79	PPIN-021	Pembroke Pines	Withdrawn/Deferred at City's request
#86	LSEA-035	Lauderdale by the Sea	Withdrawn at City's request
#92	OAKL-025/WILT-015	Oakland Park/Wilton Manor	Withdrawn/Deferred at City's request
#100	WILT-015	Wilton Manors	Removed/Combined with Oakland Park's project OAKL-025
#104	PPIN-038	Pembroke Pines	Withdrawn/Deferred at City's request
#110	TAMA-021	Tamarac	Withdrawn/Deferred at City's request

Chart 2 – Ineligible MCPs

The Cycle 1 Ranked Projects in the table below were deemed ineligible.

Ranking	Project Number	Municipality	Comments
#11	TAMA-018	Tamarac	Ineligible
#29	WILT-007.1	Wilton Manors	Ineligible
#55	COOP-035	Cooper City	Ineligible

EXHIBIT B

Municipal Surtax Project Ranking Evaluation Criteria & Points Distribution

MUNICIPAL SURTAX PROJECT RANKING EVALUATION CRITERIA & POINTS DISTRIBUTION

2/14/2020

	EMPLOYMENT DENSITY	POPULATION DENSITY	TRANSIT	INCIDENT DELAY	LEVEL OF SERVICE	CONNECTION TO EXISTING FACILITIES	EQUITY	RESILIENCY	PROJECT PERFORMANCE								
Explanation	Projects analyzed and awarded points based on connection to or adjacent to one or more Traffic Analysis Zones (TAZs) with employment density areas by percentage, identified by Broward County.	Projects analyzed and awarded points based on connection to or adjacent to one or more Traffic Analysis Zones (TAZs) with population density areas by percentage, identified by Broward County.	Projects analyzed and awarded points based on total number of existing transit services and multimodal connections within the buffer.	Projects analyzed and awarded points based on the total number of vehicular, pedestrian and bicycle crashes occurring within the buffer during a five-year period.	Projects analyzed and awarded points based on Level of Service (LOS) of connected roadway network.	Projects analyzed and awarded points based on connections to an existing, like or supporting facility / *Projects analyzed and awarded points based on the presence of a Public School(s) within the buffer.	Projects analyzed and awarded points based on the average equity indicator score within the buffer.	Projects analyzed and awarded points based on whether the project improves or addresses an identified resiliency issue on a vulnerable corridor.	Projects analyzed and awarded points based on their implementation performance.								
Buffer	[¼ mile]	[¼ mile]	[¼ mile]	[200 ft]	[200 ft]	[200 ft. / *½ mile]	[¼ mile]	[200 ft]									
Factor	ALLEVIATE CONGESTION & ENHANCE CONNECTIVITY				ALLEVIATE CONGESTION	ENHANCE CONNECTIVITY	COMMUNITY EMPHASIS		INTERLOCAL AGREEMENT								
Scale	Indicator	Points	Indicator	Points	Indicator	Points	Indicator	Points	Indicator	Points							
	Top 5% Employment Density	50	Top 5% Population Density	50	BCT Bus Routes- Per Route	8pts/per Cap 80pts	Over 60 incidents within 200 ft	100	LOS F – Forced or breakdown flow	50	Sidewalk project provides new or enhanced connection to an existing sidewalk	Average score >3	20	Within a regionally identified moderate to high vulnerable corridor (Tier 1-3)	20	Project Delivery    TBD	
	Between 5%-10% Employment Density	40	Between 5%-10% Population Density	40	Community Shuttles/Microtransit - Within 1/4 mile (Yes)	10	Between 40-59 incidents within 200 ft	80	LOS E – Unstable flow	40	Bike lane project provides new or enhanced connection to an existing bike lane	30	Average score of 2-3	15	Not within a regionally identified moderate to high vulnerable corridor		10
	Between 10%-15% Employment Density	30	Between 10%-15% Population Density	30	SFRTA Tri-Rail Shuttles - Within 1/4 mile (Yes)	10	Between 20-39 incidents within 200 ft	60	LOS D – Approaching unstable flow	30	Project provides new or enhanced connection to an existing bus stop	Average score of 1-2	15				
	Between 15%-20% Employment Density	20	Between 15%-20% Population Density	20			Between 11-19 incidents within 200 ft	40	LOS C – Stable flow	20	Project provides new or enhanced connection to an existing roadway	Average score of 0-1	10				
	Less than 20% Employment Density	10	Less than 20% Population Density	10			Less than 10 incidents within 200 ft	20	LOS B – Reasonably free flow	10	Within ½ mile of an existing public school	20	Average score of 0				10
									LOS A	10	Not within ½ mile of an existing public school	10					
						No available LOS data	10										
Source	Broward County Planning and Development Management Division	Broward County Planning and Development Management Division	Broward County Transit Routes SFRTA / Tri-Rail	Signal Four Crash Data for all modes (University of Florida)	FDOT D4 LOS Assessment Report / FDOT LOS Map Package	Based on scope and project description and Broward County Public Schools GIS layer	Broward MPO Transportation Planning Equity Assessment methodology	Broward MPO – Map files from the “Extreme Weather and Climate Change Risk to the Transportation System in Broward County” study	Broward County Mobility Advancement Program Administrator								

Work Mix Points:	Capacity Increase, Widening, Bridge	Bicycle Pedestrian Infrastructure	Transit	Intersection Improvement	Signal Enhancement	Landscaping, Hardscape, Signage, Lighting	Resiliency Improvements	Fiber
	50 Points	45 Points	40 Points	35 Points	30 Points	25 Points	20 Points	15 Points



Note:
The Ranking Criteria and Points Distribution for municipal capital surtax projects was developed by the Broward MPO in partnership with the municipalities in Broward County. The MPO's data-driven ranking tool utilizes the evaluation criteria and point distribution in order to rank the municipal capital projects included in the Broward County Transportation Surtax Plan.



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Resolution No. 2021-08 Consideration to Approve and Authorize Appropriate Town Officials to Execute Interlocal Agreement with Palm Beach County Public Safety Radio System.

Submitting Dept: Town Clerk, Sherry D. Henderson, Town Clerk

Agenda Date: February 2, 2021

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

- ATTACHMENTS:**
1. Cover Memo
 2. RESOLUTION
 3. ILA - Hillsboro Beach Talk Group 103020



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011
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Agenda Item Cover Memo

Agenda Item: Consideration to Approve and Accept the Interlocal Agreement with Palm Beach County Public Safety Radio System.

Submitting Dept: Police Chief

Agenda Date: January 12, 2021

1. BACKGROUND / HISTORY

We switched over to the new P25 Broward County radio system in December. As you may recall, this gives us the availability to have our radios talk with all the municipalities in Broward County.

2. CURRENT ACTIVITY

This new agreement will give us the functionality to speak with most if not all of the Palm Beach County municipalities and the Palm Beach County Sheriff's Department. With our jurisdiction located in northern Broward, there is a strong possibility that we may need their services in the future. There is unprogrammed zone space on our new radio template for us to incorporate the Palm Beach County Radio System.

3. FINANCIAL IMPACT

There is no additional cost associated with this Interlocal Agreement.

4. RECOMMENDATION

It is recommended that the Commission approve and accept the Interlocal Agreement with Palm Beach County.

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3 A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN
4 OF HILLSBORO BEACH, FLORIDA, APPROVING AND
5 AUTHORIZING THE PROPER TOWN OFFICIALS TO
6 EXECUTE AN INTERLOCAL AGREEMENT BETWEEN THE
7 TOWN OF HILLSBORO BEACH, FLORIDA AND PALM BEACH
8 COUNTY SETTING FORTH THE PARAMETERS UNDER
9 WHICH THE TOWN'S POLICE DEPARTMENT CAN ACCESS
10 THE COMMON TALK GROUPS ESTABLISHED ON THE PALM
11 BEACH COUNTY'S PUBLIC SAFETY RADIO SYSTEM TO
12 RECEIVE THE PUBLIC SAFETY BENEFIT OF
13 INTEROPERABILITY; A COPY OF THE INTERLOCAL
14 AGREEMENT IS ATTACHED HERETO AS EXHIBIT "A";
15 PROVIDING FOR CONFLICTS; PROVIDING FOR
16 SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

18 **WHEREAS**, the Town Commission deems it to be in the best interests of the
19 Town to approve and authorize the proper Town officials to execute an Interlocal
20 Agreement between the Town of Hillsboro Beach, Florida and Palm Beach County
21 setting forth the parameters under which the Town's Police Department can access the
22 Common Talk Groups established on the Palm Beach County's Public Safety Radio
23 System to receive the public safety benefit of interoperability; and

25 NOW, THEREFORE, BE IT RESOLVED BY THE TOWN
26 COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA
27 THAT:

29 **SECTION 1.** The foregoing "WHEREAS" clause is true and correct and hereby
30 ratified and confirmed by the Town Commission.

32 **SECTION 2.** The Town Commission of the Town of Hillsboro Beach, Florida
33 hereby approves and authorizes the proper Town officials to execute an Interlocal
34 Agreement between the Town of Hillsboro Beach, Florida and Palm Beach County
35 setting forth the parameters under which the Town's Police Department can access the
36 Common Talk Groups established on the Palm Beach County's Public Safety Radio
37 System to receive the public safety benefit of interoperability. A copy of the Interlocal
38 Agreement is attached hereto as Exhibit "A".

40 **SECTION 3.** The appropriate Town officials are authorized and directed to
41 execute the necessary documents to comply with this Resolution.

43 **SECTION 4.** All Resolutions or parts of Resolutions in conflict herewith, be
44 and the same are repealed to the extent of such conflict.

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SECTION 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

ADOPTED by the Town Commission of the Town of Hillsboro Beach, Florida this ____ day of _____ 2021.

TOWN OF HILLSBORO BEACH, FLORIDA

Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk

INTERLOCAL AGREEMENT

THIS AGREEMENT ("Agreement") is made and entered into this _____ day of _____, by and between PALM BEACH COUNTY, a political subdivision of the State of Florida ("County") and the Town of Hillsboro Beach a municipal corporation of the State of Florida ("Municipality").

WITNESSETH

WHEREAS, the County and the Municipality are continually identifying more effective service delivery methods which result in enhanced public safety services and overall savings to the taxpayers of the County and the Municipality; and

WHEREAS, the County has purchased, designed, installed, and operates a Public Safety Radio System that supports the needs of the Palm Beach County Sheriff's Office, Palm Beach County Fire Rescue, Palm Beach County Emergency Medical Services, and various Palm Beach County general government agencies; and

WHEREAS, the County and the Municipality have determined that the ability to provide interoperable communications is critical to the effective and efficient provision of public safety and general government services; and

WHEREAS, it has been determined to be mutually beneficial to both Parties to execute this Agreement which sets forth the parameters under which the Municipality can access the Common Talk Groups established on the County's Public Safety Radio System to receive the public safety benefit of interoperability; and

WHEREAS, Section 163.01, Florida Statutes, permits public agencies to enter into Agreements to jointly exercise any power, privilege or authority which such agencies share in common and which each might exercise separately.

NOW THEREFORE, in conjunction with the mutual covenants, promises and representations contained herein, the parties hereto agree as follows:

SECTION 1: PURPOSE

The purpose of this Agreement is to set forth the parameters under which the County will provide access to the Common Talk Groups established on the County System specifically to provide interoperable communications among public safety and general government agencies capable of accessing this feature of the County System. This Agreement also identifies the conditions of use, the monitoring requirements, and ability of the Municipality to participate in the operational decisions relating to the use of the Common Talk Groups.

SECTION 2: DEFINITIONS

2.01 Common Talk Groups: Talk groups established on the County's System that are made available to County agencies, municipalities and other non-County agencies for interoperable communications between agencies for the purpose of providing mutual assistance and planning and execution of on-scene operations.

2.02 County Talk-Groups: Talk groups established on the County's System that are made available to County agencies providing for inter-departmental communications. These talk groups are reserved for particular departments/agencies and only available to outside departments by separate agreements.

2.03 Municipality Equipment: Also known as "agency radios," are Municipality owned P25 compliant handheld and mobile radios and control stations that operate in the 800 MHz spectrum that have the ability to be programmed and used on the County's System.

2.04 Radio Alias: The unique name assigned to an operator's radio that displays on the dispatcher's console when a radio transmits.

2.05 SmartZone Controller: The SmartZone Controller is the central computer that controls the operation of the County's Public Safety Radio System. The SmartZone Controller manages access to System features, functions, and talk-groups.

2.06 System: The Public Safety Radio System funded, purchased, installed, maintained and owned by the County.

2.07 System Manager: An employee within the County's Electronic Services & Security Division of the Department of Facilities Development & Operations with the title Radio System Manager who is responsible for day to day administration and management of the System and the County's designated contact person pursuant to various sections of this Agreement.

SECTION 3: ADMINISTRATION

3.01 System Contact. The Palm Beach County Electronic Services & Security Division's System Manager will be the Municipality's day to day contact and can be reached at 561-233-0837. The Electronic Services & Security Division is staffed from 8:00 a.m. to 5:00 p.m., Monday through Friday, excluding County holidays. After hours emergency contact will be made through the County's Emergency Operations Dispatch Center at 561-712-6428 and the appropriate contact will be made.

3.02 CRSSC. The System Maintenance and Administration Plan as referenced on Attachment I hereto, identifies the general procedures for the management of the System and procedures for input through the user committees into operating procedure development. The plan establishes the Countywide Radio System Steering Committee (CRSSC), which is

responsible for overseeing and implementing the policies and procedures for the County's System.

3.03 Compliance with System Policies and Procedures. The Municipality shall follow all policies and standard operating procedures in place at the time of this Agreement as well as those developed in the future and issued to the Municipality by the System Manager. The Municipality agrees to comply with any enforcement actions required by these policies and procedures for misuse or abuse of the County's System.

SECTION 4: COUNTY SYSTEM & RESPONSIBILITIES

4.01 County System. The County System consists of eleven (11) transmit and receive sites with co-located microwave equipment and three (3) microwave only sites that provide network connectivity as well as the SmartZone Controller.

4.02 Coverage for Common Talk Groups. The County System provides seamless County-wide portable and mobile radio coverage for the Common Talk Groups. The radio coverage for the Common Talk Groups is identical to that of other County Talk Groups that reside on the County's System.

4.03 County Responsibilities for System Maintenance and Operations. The County shall be responsible for the maintenance and operation of the County's System, including all costs associated with permitting and licensing.

4.04 Scheduled Outages. The County shall maintain the coverage as described in the County's contract with Motorola R2015-1673, dated 11/17/15, throughout the term of this Agreement except for times of scheduled preventive maintenance, where it will be required to disable portions of the network for a pre-determined length of time or during times of system failures. The Municipality shall be notified of scheduled preventive maintenance, pursuant to the policies and procedures referenced on Attachment I hereto.

4.05 Management. The County shall be responsible for talk group and fleet mapping management in accordance with the policies and procedures set forth on Attachment I, as may be amended and updated from time to time.

SECTION 5: MUNICIPALITY EQUIPMENT AND RESPONSIBILITIES

5.01 Municipality Equipment. The Municipality's equipment will be P25 compliant 800 MHz mobile, portable, and control station equipment programmed to be used on the County's System. Equipment other than that manufactured by Motorola shall be approved by the System Manager prior to purchase by the Municipality. The Municipality will be required to keep its equipment in proper operating condition and the Municipality is responsible for maintenance of its radio equipment.

5.02 Agreement Limited to Common Talk Groups. The Municipality will only program the Common Talk Groups and the individual unit ID numbers assigned by the System

Manager as part of this Agreement. The Municipality will **not** program into its radios the County operational talk groups without a letter of authorization or a signed agreement from the County.

5.03 Municipality Contacts. The Municipality shall provide the County with a list of persons/positions, which are authorized to request activating/deactivating existing units or new units. No programming will be undertaken by the Municipality or its service provider until requested and approved in writing by the System Manager.

5.04 County Confidential Information. The Municipality shall receive certain access codes to the County's System to enable the Common Talk Groups to be programmed into the Municipality's equipment. ***The access codes are considered to be exempt and confidential security system information under F.S. 119.071(3) and must not be released to the public or unauthorized persons.*** The access codes are to be treated as confidential information and the Municipality is responsible for safeguarding and protecting the confidentiality of the code information from release to unauthorized parties. All confidential security system information and data obtained, developed, or supplied by the County ("Confidential Information") will be kept confidential by the Municipality and will not be disclosed to any other party, directly or indirectly, without the County's prior written consent, unless required by law or lawful order. All system parameters shall remain the County's property, and may only be reproduced or distributed with the written permission of the County. The Municipality agrees that the County has sole and exclusive ownership of all right, title and interest to the Confidential Information and may be recalled at any time.

5.04.01 Authorized Parties. Service staff directly employed by the Municipality shall be considered authorized to receive access and programming codes for the maintenance of the Municipality's radio equipment. Commercial service providers are not considered authorized to receive access to programming codes for the System. If the Municipality plans to use commercial services for its system or subscriber unit maintenance, the Municipality must include confidentiality requirements in their contracts with the commercial service providers acceptable to the System Manager before access or programming codes may be released to these companies.

5.04.02 Commercial Service Providers. Commercial maintenance service providers are **not** considered authorized to receive access to programming codes for the County's System, unless meeting the requirements of Section 5.04.03 and/or 5.04.04 below. If the Municipality does not have employees capable of programming Municipality radio equipment or prefers to have others program Municipality radio equipment, it may request that the Palm Beach County Sheriff's Office, Palm Beach County Fire Rescue or Palm Beach County Electronic Services & Security Division program Municipality's radio equipment under the terms of a separate agreement.

5.04.03 County Review of Existing Service Provider Agreements. If the Municipality uses a commercial service provider to program Municipality radio equipment at the time of execution of this Agreement, and desires that the commercial service provider program the Municipality radio equipment with the Common Talk

Groups, the Municipality must submit its existing contract with the commercial service provider to the System Manager for review. The review will focus on whether the contract terms between the Municipality and the commercial service provider are adequate to protect the County's System from misuse, harm or release of access and programming codes to unauthorized persons. Notwithstanding the previous statement, the County retains the right, in its sole opinion with or without written reason or cause, to approve or disapprove the use of a commercial service provider. If approved, the System Manager will release the access and programming codes to the commercial service provider. The Municipality will be responsible for ensuring that the commercial service provider adheres to the terms of this Agreement pertaining to the proper use of programming codes and radio equipment and pertaining to the safeguarding and protection of the confidentiality of the access codes. If not approved, the Municipality shall use the Palm Beach County Sheriff's Office, Palm Beach County Fire Rescue, or the Palm Beach County Electronic Services & Security Division to program Municipality radio equipment with Common Talk Groups.

5.04.04 Review of Bid Documents for Service Provider. If the Municipality intends to use a commercial service provider to program Municipality radio equipment with the Common Talk Groups, the Municipality shall submit the appropriate bid documents/contract to the System Manager for approval prior to soliciting a bid or quote from the commercial service provider. The System Manager will work with the Municipality to develop the appropriate language for the contract which will allow for approval of the commercial service provider. Notwithstanding the previous statement, the County retains the right, in its sole opinion with or without written reason or cause, to approve or disapprove the use of a commercial service provider. If approved, the System Manager will release the access and programming codes to the commercial service provider. The Municipality will be responsible for ensuring that the commercial service provider adheres to the terms of this Agreement pertaining to the proper use of the programming codes and radio equipment use and the terms requiring the safeguarding and protection of the confidentiality of the access codes. If not approved, the Municipality shall use the Palm Beach County Sheriff's Office, Palm Beach County Fire Rescue, or Palm Beach County Electronic Services & Security Division to program Municipality radio equipment with Common Talk Groups.

5.04.05 Survival. The provisions of this section regarding the Municipality's duty to keep the County's access codes confidential shall survive the termination or expiration of this Agreement.

5.05 Federal Shared Encryption Key. The County's System is configured to allow for end to end encryption. If the Municipality desires encryption, the Municipality must request a CKR assignment from the County's System Manager. The Federal Shared Encryption Key ("Key") is available for use by local law enforcement agencies who require direct radio interoperability with federal agencies and is used on Law Enforcement Common 6E through 10E talk groups on the County's System. The Key is considered to be exempt and confidential security system information under F.S. 119.071(3) and must not be released to the public or to unauthorized persons. If the Municipality requests use of the Key, the Municipality shall be

responsible for safeguarding and protecting the confidentiality of the Key from release to unauthorized parties. Service staff directly employed by the Municipality shall be considered authorized to receive access to the Key. ***Commercial service providers are not considered authorized to receive access to the Key.*** Keyloading of the Municipality's end user radios must only be done by the Municipality itself or another authorized law enforcement agency. The Municipality must also store the Municipality's encryption key loader(s) in a secure and locked location when not in use. The Municipality shall immediately notify the County's System Manager if the Municipality has reason to believe the confidentiality of the Key has been compromised or an encrypted radio has been lost or stolen. The Municipality shall not program the Key into any non-law enforcement radio. The Municipality must delete the Key from any radio to be repaired by non-agency personnel, removed from service or sent to surplus for disposal. The Municipality shall not provide any Key encrypted radios to any non-public safety personnel. The provisions of this section regarding the Municipality's duty to keep the Key confidential shall survive the termination or expiration of this Agreement.

5.06 Malfunctioning Municipality Equipment. The Municipality is solely responsible for the performance and the operation of the Municipality equipment and any damages or liability resulting from the use thereof. Should the County identify malfunctioning Municipality owned equipment; the County will request that the Municipality discontinue use of the specific device until the repairs are completed. The County may, in its discretion, disable the equipment from the System after properly notifying the Municipality in writing if the device is causing interference to the System.

5.07 Stolen or Lost Municipality Radios. In the case of lost or stolen equipment, the Municipality will notify the System Manager by e-mail authorizing the System Manager to disable the equipment. The authorization shall provide the County issued individual unit ID number and the serial number of the radio. The System Manager will advise via e-mail when the radio has been disabled. A request by the Municipality to re-activate a disabled radio must be in writing by e-mail to the System Manager.

SECTION 6: SUBSCRIBER UNIT INFORMATION TO BE PROVIDED BY MUNICIPALITY

The Municipality will be required to provide to the County an initial inventory of the radios that are proposed to be programmed for use of the Common Talk Groups. The Municipality will provide the following information to the County:

- Radio manufacturer and model numbers.
- Radio serial numbers.
- Requested aliases to be programmed.

The System Manager will then compile this information and transmit back to the Municipality a matrix of the County-wide Talk Groups, aliases, and radio ID numbers prior to the Municipality's radios being activated on the County's Public Safety Radio System. The Municipality is responsible for adhering to the Talk-Group and Radio ID allocations established

by the County. The County's Talk-Group and Radio ID allocations are on file with the County and available upon request.

SECTION 7: UTILIZATION AND MONITORING OF COMMON TALK GROUPS

7.01 Purpose of Common Talk Groups. The Common Talk Groups were implemented specifically for inter-agency communication among multiple agencies, regardless of their specific discipline or affiliation. They were also created to allow communications between agencies without requiring cross-programming operational talk groups in each agency's radios.

Typical Usage Scenario:

- A unit requesting to coordinate a multi-jurisdictional operation or call for mutual assistance, places a call on the Call Talk Group for the appropriate discipline (i.e. Law Enforcement, Fire Rescue, or Local Government) to the dispatch center of the required agency(ies).
- The responding dispatch center assigns one of the Common Talk Groups to the requesting unit and contacts its agency's unit(s) and requests that the user switch to the corresponding talk group.
- The participating units would communicate on the Common Talk Group(s) and upon completion of the operation; the talk-group is cleared of all radio traffic and put back into the pool for other agencies.

7.02 Approved Uses. Usage of the Common Talk Groups is authorized to coordinate multi-jurisdictional fire/law enforcement/disaster recovery operations such as fires requiring multi-agency responses, police pursuit through multiple jurisdictions and coordination and response to local emergencies and disasters. Other authorized uses include undercover operations, investigations, perimeter communications, fire ground coordination, scene security and landing zone communications requiring participation of multiple agencies and disciplines.

In addition, the Common Talk Groups can be used by any agency experiencing catastrophic failure of its own communication system for a determined amount of time. A request to utilize the Common Talk Groups for this situation requires permission of the System Manager. Once approved by the System Manager, the Common Talk Groups can be temporarily utilized until repair of the agency's communication system is complete.

7.03 Prohibited Uses. The Common Talk Groups shall not be used for every-day routine communications or as an extra talk group for agencies that have cross programming agreements and duplicated talk groups programmed into their radios. Other prohibited uses include communications for special events and operations, use as an additional dispatch, administrative or a car to car talk group for a single agency.

7.04 Required Monitoring. Agencies requesting to use the Common Talk Groups by this Agreement have a requirement to monitor the Calling Talk Group in their respective

dispatch center to respond to calls for assistance from field units. The dispatch centers which combine more than one discipline in their dispatch center are required to monitor the disciplines which are dispatched. Agencies which do not utilize their own dispatch center are not required to monitor the Calling Talk Group.

SECTION 8: LIABILITY

8.01 No Representation as to Fitness. The County makes no representations about the design or capabilities of the County's System. The Municipality has decided to enter into this Agreement and use the County's System on the basis of having interoperability with the County and /or other municipalities during times of mutual aid and/or joint operations. The County agrees to use its best reasonable efforts to provide the Municipality with full use of the Common Talk Groups but makes no guarantee as to the continual, uninterrupted use of the System, or its fitness for the communication needs of the Municipality.

8.02 No Waiver of Sovereign Immunity. The Parties to this Agreement and their respective officers and employees shall not be deemed to assume any liability for the acts, omissions and negligence of the other party. Nothing in this Agreement shall be construed as a waiver of the sovereign immunity of the County or Municipality pursuant to §768.28, Florida Statutes. Each party shall be liable for its own actions and negligence and, to the extent permitted by law, the Municipality shall indemnify, defend and hold harmless the County against any actions, claims or damages arising out of the Municipality's negligence in connection with this Agreement. The foregoing indemnification shall not constitute a waiver of sovereign immunity beyond the limits set forth in Florida Statutes §768.28, nor shall the same be construed to constitute agreement by either party to indemnify the other for such other party's negligent, willful or intentional acts or omissions.

8.03 No Responsibility for Third Party Claims. Neither the County nor the Municipality shall be liable to each other or for any third party claim, which may arise out of the services provided hereunder or of the radio System itself, its operation or use, or its failure to operate as anticipated, upon whatever cause of action any claim is based. The System is designed to assist qualified law enforcement, fire, and other emergency service professionals. It is not intended to be a substitute for the exercise of judgment or supervision of these professionals. Both parties acknowledge that the responsibility for providing law enforcement, fire, or other emergency services rests with the agency which is providing such service and not necessarily either party to this Agreement.

8.04 No Consequential Damages. The terms and conditions of this Agreement incorporate all the rights, responsibilities, and obligations of the parties to each other. The remedies provided herein are exclusive. The County and the Municipality waive all other remedies with respect to each other, including, but not limited to, consequential and incidental damages.

8.05 Survival. The provisions of this section shall survive the termination or expiration of this Agreement.

SECTION 8A: INSURANCE

Without waiving the right to sovereign immunity as provided by section 768.28, Florida Statutes, (Statute), the Municipality represents that it is self-insured with coverage subject to the limitations of the Statute, as may be amended.

If Municipality is not self-insured, Municipality shall, at its sole expense, purchase and maintain in full force and effect at all times during the life of this contract, insurance coverage at limits not less than those contained in the Statute.

Should Municipality purchase excess liability coverage, Municipality agrees to include County as an Additional Insured.

The Municipality agrees to maintain or to be self-insured for Workers' Compensation insurance in accordance with Chapter 440, Florida Statutes.

Should Municipality contract with a third-party (Contractor) to perform any service related to the Agreement, Municipality shall require the Contractor to provide the following minimum insurance:

- Commercial General Liability insurance with minimum limits of \$1,000,000 combined single limit for property damage and bodily injury per occurrence and \$2,000,000 per aggregate. Such policy shall be endorsed to include Municipality and County as Additional Insureds. Municipality shall also require that the Contractor include a Waiver of Subrogation against County.
- Business Automobile Liability insurance with minimum limits of \$1,000,000 combined single limits for property damage and bodily injury per occurrence.
- Workers' Compensation insurance in compliance with Chapter 440, Florida Statutes, and which shall include coverage for Employer's Liability with minimum limits of \$1,000,000 each accident.

When requested, the Municipality shall provide an affidavit or Certificate of Insurance evidencing insurance or self-insurance.

Compliance with the foregoing requirement shall not relieve the Municipality of its liability and obligations under this Agreement.

SECTION 9: OWNERSHIP OF ASSETS

All assets maintained under this Agreement will remain assets of the respective party.

SECTION 10: TERM OF AGREEMENT

10.01 Initial Term. The initial term of this Agreement is for five (5) years and shall commence immediately upon full execution of this Agreement.

10.02 Renewals. The Agreement may be renewed for two (2) additional terms of five (5) years each. At least six (6) months prior to the expiration of this Agreement's term, the Municipality shall provide the County with a request to renew this Agreement. Such renewal will require approval of both parties and the County may not unreasonably withhold its approval of the renewal.

SECTION 11: AMENDMENTS TO THIS AGREEMENT

This Agreement may be amended from time to time by written amendment as agreed to by all parties.

SECTION 12: TERMINATION

This Agreement may be terminated by either party, with or without cause upon ten (10) days written notice to the other party. Upon notice of termination, the System Manager will proceed to disable the Municipality's radios from the County's System. It will be the responsibility of the Municipality to reprogram the Municipality's radios removing the County's System information from the radios. The Municipality will complete reprogramming the Municipality's radios within sixty (60) days of the date of termination. A municipality with greater than one hundred (100) radios will be given ninety (90) days to re-program its radios.

SECTION 13: NOTICES

Any notice given pursuant to the terms of this Agreement shall be in writing and be delivered by Certified Mail, Return Receipt Requested. The effective date of such notice shall be the date of receipt, as evidenced by the Return Receipt. All notices shall be addressed to the following:

As to the County:

County Administrator
301 North Olive Avenue
West Palm Beach, FL 33401

Director, Facilities Development & Operations
2633 Vista Parkway
West Palm Beach, FL 33411-5603

With a copy to:

Radio System Manager
Palm Beach County Electronic Services & Security Division
2601 Vista Parkway
West Palm Beach, FL 33411-5610

Hillsboro Beach / Radio Talk Group

County Attorney's Office
301 North Olive Avenue
West Palm Beach, FL 33401

As to the Municipality:

Town Manager
William Serda
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Town Clerk
Sherry D. Henderson
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

With copies to:

Chief of Police
Jay Szesnat
1210 Hillsboro Mile, Suite B
Hillsboro Beach, FL 33062

Town Attorney:
Donald J Doody
3099 East Commercial Blvd. Suite 200
Fort Lauderdale, FL 33308

SECTION 14: APPLICABLE LAW

This Agreement shall be governed by the laws of the State of Florida. Any legal action necessary to enforce the Agreement will be held in a court of competent jurisdiction located in Palm Beach County, Florida.

SECTION 15: FILING

A copy of this Agreement shall be filed with the Clerk of the Circuit Court in and for Palm Beach County.

SECTION 16: ENTIRE AGREEMENT

This Agreement and any Attachments hereto constitute all agreements, conditions and understandings between the County and the Municipality concerning access to the Common Talk Groups. All representations, either oral or written, shall be deemed to be merged into this

Agreement, except as herein otherwise provided, no subsequent alteration, waiver, change or addition to this Agreement shall be binding upon the County or Municipality unless reduced to writing and signed by them.

SECTION 17: DELEGATION OF DUTY

Nothing contained herein shall be deemed to authorize the delegation of the Constitutional or Statutory duties of the County's or the Municipality's officers.

SECTION 18: PALM BEACH COUNTY OFFICE OF THE INSPECTOR GENERAL AUDIT REQUIREMENTS

Palm Beach County has established the Office of the Inspector General in Palm Beach County Code, Section 2-421 - 2-440, as may be amended. The Inspector General is authorized with the power to review past, present and proposed County contracts, transactions, accounts and records. The Inspector General's authority includes, but is not limited to, the power to audit, investigate, monitor, and inspect the activities of entities contracting with the County, or anyone acting on their behalf, in order to ensure compliance with contract requirements and to detect corruption and fraud. Failure to cooperate with the Inspector General or interfering with or impeding any investigation shall be a violation of Palm Beach County Code, Section 2-421 - 2-440, and punished pursuant to Section 125.69, Florida Statutes, in the same manner as a second degree misdemeanor.

SECTION 19: NO THIRD PARTY BENEFICIARY

No provision of this Agreement is intended to, or shall be construed to, create any third party beneficiary or to provide any rights to any person or entity not a party to this Agreement, including but not limited to any citizen or employees of the County and/or Municipality.

SECTION 20: NON-DISCRIMINATION

The County is committed to assuring equal opportunity in the award of contracts and complies with all laws prohibiting discrimination. Pursuant to Palm Beach County Resolution R2017-1770, as may be amended, the Municipality warrants and represents that throughout the term of the Agreement, including any renewals thereof, if applicable, all of its employees are treated equally during employment without regard to race, color, religion, disability, sex, age, national origin, ancestry, marital status, familial status, sexual orientation, gender identity or expression, or genetic information. Failure to meet this requirement shall be considered default of the Agreement.

SECTION 21: ASSIGNMENT

Municipality may not assign, mortgage, pledge, or encumber this Agreement in whole or in part, without prior written consent of County, which may be granted or withheld at the County's absolute discretion. This provision shall be construed to include a prohibition against

an assignment, mortgage, pledge, encumbrance or sublease, by operation of law, legal process, receivership, bankruptcy, or otherwise, whether voluntary or involuntary.

SECTION 22: SEVERABILITY

If any term of the Agreement or the application thereof to any person or circumstance shall be determined by a court of competent jurisdiction to be invalid or unenforceable, the remainder of the Agreement, or the application of such term to persons or circumstances other than those as to which it is held invalid or unenforceable, shall not be affected thereby, and each term of the Agreement shall be valid and enforceable to the fullest extent permitted by law.

SECTION 23: COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute one and the same agreement.

SECTION 24: ANNUAL BUDGETARY FUNDING/CANCELLATION

This Agreement and all obligations of County and Municipality hereunder requiring the expenditure of funds are subject to and contingent upon annual budgetary funding and appropriations by the Palm Beach County Board of County Commissioners and the Municipality Council.

SECTION 25: EFFECTIVE DATE

This Agreement is expressly contingent upon the approval of the Palm Beach County Board of County Commissioners and shall become effective only when signed by all Parties and approved by the Palm Beach County Board of County Commissioners.

SECTION 26: E-VERIFY – EMPLOYMENT ELIGIBILITY

26.01 Municipality warrants and represents that it is in compliance with section 448.095, Florida Statutes, as may be amended, which requires, in part, that no later than January 1, 2021, Municipality shall: (1) register with and use the E-Verify System (E-Verify.gov), to electronically verify the employment eligibility of all newly hired workers; and (2) verify that all of the Municipality's contractors and subcontractors performing any duties and obligations under this Agreement are registered with and use the E-Verify System to electronically verify the employment eligibility of all newly hired workers.

26.02 County shall terminate this Agreement if it has a good faith belief that Municipality has knowingly violated Section 448.09(1), Florida Statutes as may be amended.

THE REMAINDER OF THIS PAGE LEFT BLANK INTENTIONALLY

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the day and year first above written.

ATTEST:

SHARON R. BOCK
CLERK & COMPTROLLER

PALM BEACH COUNTY, a political
subdivision of the State of Florida

By: _____
Deputy Clerk

By: _____
Mayor

**APPROVED AS TO LEGAL
SUFFICIENCY:**

**APPROVED AS TO TERMS AND
CONDITIONS:**

By: _____
County Attorney

By: _____
Audrey Wolf, Director
Facilities Development & Operations

ATTEST:

**MUNICIPALITY: Town of Hillsboro
Beach**, a municipal corporation of the State
of Florida

By: _____
Sherry D. Henderson, Town Clerk

By: _____
Deborah L. Tarrant, Mayor

**APPROVED AS TO LEGAL
SUFFICIENCY:**

By: _____
Donald J. Doody, Attorney

ATTACHMENT I

PALM BEACH COUNTY PUBLIC SAFETY RADIO SYSTEM POLICIES AND PROCEDURES

Policy / Procedure Title

1. Countywide Use of 800 MHz System (O.P. # I-01)
2. Countywide Use of 800 MHz System Talk Groups (O.P. # I-04)
3. Monitoring and Evaluation of Public Safety Radio System Talk Groups (O.P. # I-05)
4. Emergency Medical Communications (O.P. # I-06)
5. Reporting of Problems and Modifications of the Public Safety Radio System (O.P. # I-07)
6. Countywide Use of Public Safety Radio System During Times of Catastrophic Failure which result in non-trunking "conventional" operation (O.P. # I-10)
7. System Maintenance and Administration Plan



Calvin, Giordano & Associates, Inc.
EXCEPTIONAL SOLUTIONS™
1800 Eller Drive, Suite 600, Fort Lauderdale, Florida 33316
Phone: 954.921.7781 • Fax: 954.921.8807

TOWN OF HILLSBORO BEACH
1210 HILLSBORO MILE
HILLSBORO BEACH, FL 33062

Invoice number 82506
Date 12/31/2020

Project **179902 HILLSBORO BEACH BUILDING
CODE**

Billing period through December 31, 2020

CGA PM: Peter Deveaugh

emailto: Mac Serda (mserda@townofhillsborobeach.com)

cc: Stephen.Bloom@inframark.com
terri.lusk@inframark.com
ranathan@townofhillsborobeach.com
Sherry D. Henderson (shenderson@townofhillsborobeach.com)
Billing 85% of Permit Fees Collected

Description	Contract Amount	Prior Billed	Current Billed
65-100 BUILDING CODE SERVICES	0.00	780,790.34	23,911.38
Total	0.00	780,790.34	23,911.38

Invoice total **23,911.38**

Aging Summary

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
81869	11/30/2020	14,812.43		14,812.43			
82506	12/31/2020	23,911.38	23,911.38				
Total		38,723.81	23,911.38	14,812.43	0.00	0.00	0.00

Permit Fees - \$ 27,925.15
Town Revenue- \$ 4,188.77
CGA Revenue - \$ 23,736.38
CGA Admin Fee- \$ 175.00

CGA Total- \$23,911.38



**The Town of Hillsboro Beach
Building Department
Finance Report**

**Start Date: 12/1/2020
End Date: 12/31/2020**

	Permit Fees	Town Revenue	Fire Fees	Zoning Fees	Admin Fees	CGA Revenue	BORA	DBPR	DCA
MTD	\$27,925.15	\$4,188.77	\$750.00	\$300.00	\$175.00	\$23,736.38	\$240.24	\$188.66	\$142.58
YTD	\$75,011.05	\$11,251.68	\$5,900.00	\$4,462.50	\$1,575.00	63,759.39	\$991.00	\$764.81	\$568.06



Invoice Date: 12/31/2020
Date Invoice Submitted: 1/5/2021
Invoice #: 20-1231-26
Account: 32-TOWNH

TO: TOWN OF HILLSBORO BEACH
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

inframark@avidbill.com

INVOICE

Transportation Services Provided
For the month of
Dec-20

SHUTTLE BUS

3 days a week 9:00am to 5:50pm (8.83/day)

Mon - Wed - Fri	105.96 Service Hrs. @ \$53.00/Hr.	\$	5,615.88
	12 Svc Days @ 8.83 Svc Hrs/Day = 105.96 Svc Hrs. (see details)		

Total Amount due this Invoice	\$	5,615.88
-------------------------------	----	----------

For Billing Inquiries Please Call Thomas Rankine (954) 463-0845

Remittance Instructions:

Limousines of South Florida, Inc.
3300 SW 11th Ave.
Fort Lauderdale, FL 33315

Thank you for the Opportunity to Service your Transportation Needs

Town of Hillsboro Ridership Summary

December 2020

Daily Passengers:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		39		39	
36		38		39	
38		38		38	
39		40			
39		41			

0

Total Monthly Passengers:

464

Daily Revenue Miles:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		109.0		109.0	
109.0		109.0		109.0	
109.0		109.0		109.0	
109.0		109.0			
109.0		109.0			

0.0

Total Monthly Revenue Miles:

1308.0

Total Scheduled Revenue Miles

1306.0

Total Vehicle Hours

116.0

Total Revenue Hours

106.0

Service Days

12

Missed Service in Minutes

0

Passengers per revenue hour

4.4

Total Monthly Vehicle Miles: **

1,590.0

	<u>AM - 1st day this month</u>	<u>PM - Last day this month</u>
Veh 1460	112,391	114,146
Alt Veh # 1601		



INVOICE

Inframark, LLC

2002 West Grand Parkway North
Suite 100
Katy TX 77449
United States

INVOICE#

#59437

CUSTOMER ID

C1312

PO#

DATE

1/15/2021

NET TERMS

Net 30

DUE DATE

2/14/2021

BILL TO

Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach FL 33062
United States

Services provided for the Month of: January

DESCRIPTION	QTY	UOM	RATE	AMOUNT
Accounting Services for the Month of: January 2021				
Financial Accounting Service 001-532004-51308-5000	1	Ea	7,314.84	7,314.84
Postage 001-541010-51307-5000	1	Ea	22.00	22.00
Storage 001-544025-51307-5000	1	Ea	11.10	11.10
Financial Accounting Service - Billing for Nov & Dec CPI (effective 11/1) 001-532004-51308-5000	1	Ea	144.84	144.84
Subtotal				7,492.78

Subtotal \$7,492.78

Tax \$0.00

Total Due **\$7,492.78**

Remit To:

Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

Please include CUSTOMER ID and the Invoice number on the check stub of your payment

Gardner, Bist, Bowden, Bush, Dee,
LaVia, Wright & Perry, P.A.
1300 Thomaswood Drive
Tallahassee, FL 32308
(850) 385-0070
(850) 385-5416

Town of Hillsboro Beach
Mac Serda, Town Manager
Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

December 2, 2020

In Reference To: Assistance on Beach Nourishment Issues
File No.: 20.2332

Invoice # 10023

	<u>Amount</u>
Previous balance	\$13,927.25
Accounts receivable transactions	
11/23/2020 Payment - Check No. 106925	(\$11,341.11)
Total payments and adjustments	(\$11,341.11)
Balance due	<u>\$2,586.14</u>

Gardner, Bist, Bowden, Bush, Dee,
LaVia, Wright & Perry, P.A.
1300 Thomaswood Drive
Tallahassee, FL 32308
(850) 385-0070
(850) 385-5416

Town of Hillsboro Beach
Mac Serda, Town Manager
Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

In Reference To: Assistance on Beach Nourishment Issues

File No.: 20.2332

Professional Services

	<u>Hrs/Rate</u>	<u>Amount</u>
10/1/2020 TJP Calls and email re settlement.	2.00 300.00/hr	600.00
10/2/2020 TJP Check Boca Status.	0.30 300.00/hr	90.00
10/5/2020 TJP Prep for settlement meeting.	2.00 300.00/hr	600.00
10/6/2020 TJP Prepare for and attend settlement meeting.	1.50 300.00/hr	450.00
10/9/2020 TJP Review executed settlement agreement.	1.00 300.00/hr	300.00
10/13/2020 TJP Emails re voluntary dismissal.	0.30 300.00/hr	90.00
10/14/2020 TJP Emails re voluntary dismissal and order on same.	0.50 300.00/hr	150.00
10/19/2020 TJP Email re settlement implementation.	1.00 300.00/hr	300.00
For professional services rendered	<u>8.60</u>	<u>\$2,580.00</u>

Town of Hillsboro Beach
20.2332

Page 2

Additional Charges :

	<u>Amount</u>
10/30/2020 Miscellaneous Costs (135) - Conference call	6.14
Total additional charges	<u>\$6.14</u>
Total amount of this bill	<u>\$2,586.14</u>
Previous balance	\$11,341.11
Balance due	<u><u>\$13,927.25</u></u>

Timekeeper Summary

<u>Name</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
Timothy J. Perry	8.60	300.00	\$2,580.00

GOREN, CHEROF, DOODY & EZROL, P.A.
Attorneys at Law
3099 East Commercial Boulevard
Suite 200
Fort Lauderdale, Florida 33308
Telephone (954) 771-4500

TOWN OF HILLSBORO BEACH
1210 Hillsboro Mile
Hillsboro Beach FL 33062

Attn: Mac Serda, Town Manager

Page: 1
01/26/2021
ACCOUNT NO: 1182-0606490
STATEMENT NO: 34392

General Matters

			HOURS
12/28/2020	DJD	Address agenda items.	1.40
12/29/2020	DJD	Address agenda related items.	1.40
12/30/2020	DJD	Review request for Variance.	0.40
12/31/2020	DJD	Prepare for Special Magistrate Hearing.	0.20
01/04/2021	DJD	Prepare for Town Commission Meeting; initial review of correspondence from Debbie Orshefsky. Telephone conference call with Commission member; Telephone conference call with Town Manager.	1.60
01/05/2021	DJD	Prepare for and attend Town Commission Meeting.	3.30
01/06/2021	GB	Legal research of case cited in letter regarding Seabonay Resort. Email to DJD attaching caselaw cited in letter regarding Seabonay Resort.	0.10
	DJD	Review development order; address issue of bid protest procedure.	0.70
01/07/2021	DJD	Address issues related to proposed bar in a hotel.	0.80
01/08/2021	DJD	Draft Agreement and Resolution with CGA; review proposed PUD Ordinance from related.	1.60
01/11/2021	DJD	Participate in Special Magistrate Hearing; Telephone conference call with Mac Serda and Stephen Mitchell; review code of Ordinance re: restaurant bar; revise Sprint Lease.	2.40
01/12/2021	DJD	Participate in Special Magistrate meeting; review proposed PUO Ordinance; telephone conference call with Debbie Orshefsky, Esq.; Telephone conference call with Mayor Tarrant.	2.40
01/14/2021	DJD	Review email from Town Manager re: public notice; Participate in conference call re: related development.	2.60
01/15/2021	DJD	Participate in conference calls; continuing efforts on PUD Ordinance and Conditional Use Ordinance.	3.40
01/20/2021	DJD	Drafting of Conditional Use Ordinance and PUD Ordinance.	1.60
01/21/2021	DJD	Draft conditional Use Ordinance; draft Cost Recovery Ordinance; review AGO-82-76 surplus property; telephone conference call with town manager.	2.30

General Matters

			HOURS	
01/22/2021	DJD	Draft Ordinances; Telephone conference call with representative of Hillsboro Club; Telephone conference call with Town Manager; address status of Sprint Lease.	2.10	
01/25/2021	SMS	Calls related to Deposition of Joe Arenal	0.30	
	DJD	Draft deliverable version of three (3) ordinances.	1.70	
		FOR CURRENT SERVICES RENDERED	30.30	6,817.50

RECAPITULATION

<u>TIMEKEEPER</u>	<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>
D.J. DOODY	29.90	\$225.00	\$6,727.50
SEAN M. SWARTZ	0.30	225.00	67.50
GAL BETESH	0.10	225.00	22.50

Photocopies	262.50
TOTAL EXPENSES THRU 01/25/2021	262.50

TOTAL CURRENT WORK **7,080.00**

BALANCE DUE **\$7,080.00**

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3099 East Commercial Boulevard
Suite 200
Fort Lauderdale, Florida 33308
Telephone (954) 771-4500

TOWN OF HILLSBORO BEACH
1210 Hillsboro Mile
Hillsboro Beach FL 33062

Attn: Mac Serda, Town Manager

Page: 1
01/26/2021
ACCOUNT NO: 1182-1200986
STATEMENT NO: 34393

Deerfield Beach

01/15/2021	Prestige Reporting Service - Invoice 103299	1,228.70
		<u>1,228.70</u>
	TOTAL ADVANCES	<u>1,228.70</u>
	TOTAL CURRENT WORK	1,228.70
	BALANCE DUE	<u>\$1,228.70</u>

AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE



Prestige Reporting Service, Inc.

633 South Andrews Avenue | Suite 202 | Fort Lauderdale, FL 33301
(954) 764-7297 | info@prestigereportingservice.com

INVOICE

Goren, Cherof, Doody & Ezrol, P.A.
ATTN: Donald J. Doody, Esquire
3099 E. Commercial Blvd
Suite 200
Fort Lauderdale, FL 33308

Invoice Number: **103299**
Invoice Date: 01/15/2021
Job Number: 101117

In Re: Town of Hillsboro Beach vs. City of Deerfield Beach
Case Number: CACE-17-007784(08)
Attendance Date: 04/07/2020, 11:00 a.m.
Reporter: Victoria Paez Neil

Category: Meeting
Reference: Shade Session

Qty	Description	Rate	Amount
1	Daytime Meeting - 1st Hour	115.00	115.00
3	Daytime Meeting - Each Add'l (11:00 - 2:20)	65.00	195.00
9	Transcript of Proceedings - Original - OPEN-DOOR Session	7.50	67.50
110	Transcript of Proceedings - Original - CLOSED-DOOR Session	7.50	825.00
4	Exhibits Scanned	0.30	1.20
1	E-Litigation Bundle/Delivery/Repository	25.00	25.00
Invoice Total:			1228.70

Thank You for your Business!
Please remit payment to our Fort Lauderdale location only

INVOICE DUE WITHIN 90 DAYS.
18.00% APR FINANCE CHARGES WILL BE APPLIED TO ALL INVOICES NOT PAID WITHIN TERMS.
Tax ID: 65-0025557

Please contact us immediately for any billing questions or concerns. Charges will be deemed valid after 30 days. Accounts unpaid after 90 days agree to pay all collection costs, including attorney's fees. Payment is not contingent upon client reimbursement.

1182. 1200986



4225 E. Conant Street
Long Beach, CA 90808
Tel: (562) 590-6500
moffattnichol.com

Attention: Mac Serda
Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062
United States

Invoice : 00757189
Invoice Date : 12/24/2020
Project : 9225
Project Name : Hillsboro Beach Nourishment
Monitoring

For Professional Services Rendered From 3/29/2020 Through 11/28/2020

			Current
			Billings
37.D - Corps Processing-TM			481.75
Rate Labor	481.75		
37.E - FDEP Processing-TM			5,179.75
Rate Labor	5,179.75		
37.F - Broward Processing-TM			1,823.50
Rate Labor	1,823.50		
42.A - Buoy Permit Construction Drawings-TM			1,625.00
Rate Labor	1,625.00		
42.B - FWC Buoys Authorization-TM			43.75
Rate Labor	43.75		
42.C - FDEP Buoys Authorization-TM			1,353.50
Rate Labor	1,353.50		
42.E - Broward Buoys Authorization-TM			26.25
Rate Labor	26.25		

			Billings		
	Fee	% Complete	To Date	Previous	Current
44 - 2019 Post-Con Biological Monitoring-LS	30,000.00	1.40	420.25	0.00	420.25

Current Billings 10,953.75
Amount Due This Bill USD **10,953.75**

Check Lockbox Account
Payable to: Moffatt & Nichol
P.O. Box 51760
Los Angeles, CA 90051-0068

ACH Information
Bank / Account Name: MUFG Union Bank / Moffatt & Nichol
Address: 350 California Street, 1st Floor, San Francisco, CA 94104
Account Number: 64963107
Fed Routing Number: 021052053
clientpayments@moffattnichol.com

Domestic Wire
Account Number: 4501065066
Routing Number: 122000496
clientpayments@moffattnichol.com

International Wire
Account Number: 4501065066
Swift Code: BOFCUS33MPK

37.D - Corps Processing-TM

Rate Labor			
<i>Class</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Admin	0.25	55.000	13.75
Environmental Manager	1.00	230.000	230.00
Staff Engineer I	2.80	85.000	238.00
Total Rate Labor			481.75
Total Bill Task: 37.D - Corps Processing-TM			481.75

37.E - FDEP Processing-TM

Rate Labor			
<i>Class</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Admin	0.15	55.000	8.25
CADD I	4.25	75.000	318.75
Engineer II	9.00	125.000	1,125.00
Environmental Manager	8.75	230.000	2,012.50
Senior Engineer	8.15	175.000	1,426.25
Staff Engineer I	3.40	85.000	289.00
Total Rate Labor			5,179.75
Total Bill Task: 37.E - FDEP Processing-TM			5,179.75

37.F - Broward Processing-TM

Rate Labor			
<i>Class</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Senior Engineer	10.25	175.000	1,793.75
Staff Engineer I	0.35	85.000	29.75
Total Rate Labor			1,823.50
Total Bill Task: 37.F - Broward Processing-TM			1,823.50

42.A - Buoys Permit Construction Drawings-TM

Rate Labor			
<i>Class</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Engineer II	13.00	125.000	1,625.00
Total Rate Labor			1,625.00

42.B - FWC Buoys Authorization-TM

Rate Labor			
<i>Class</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Senior Engineer	0.25	175.000	43.75
Total Rate Labor			43.75

42.C - FDEP Buoys Authorization-TM

Rate Labor			
<i>Class</i>	<i>Hours</i>	<i>Rate</i>	<i>Amount</i>
Admin	1.70	55.000	93.50
Engineer II	4.00	125.000	500.00
Environmental Manager	3.00	230.000	690.00
Senior Engineer	0.40	175.000	70.00
Total Rate Labor			1,353.50
Total Bill Task: 42.C - FDEP Buoys Authorization-TM			1,353.50

42.E - Broward Buoys Authorization-TM

Rate Labor				
Class		Hours	Rate	Amount
Senior Engineer		0.15	175.000	26.25
Total Rate Labor				26.25

Total Project: 9225 - Hillsboro Beach Nourishment Monitoring

10,533.50



Hillsboro Beach Police Monthly Report

To: Town Manager, Mac Serda
 From: Police Chief, Jay Szesnat
 Subject: December 2020 Monthly Report

Patrol's Snapshot:

Activity	Current Month	November 2020	December 2019
Contacts			
Motor Vehicle	77	73	73
Crosswalk	30	29	17
Marine Unit	121	114	40
Beach Unit	29	26	8
Cyclists	80	82	36
Arrests	1	3	0
Service			
Alarms	21	23	13
Dogs on Beach/Animal	4	3	9
Vessel	10	1	0
Noise	7	0	4
Open Doors	6	3	1
Police Assists	33	46	44
Domestic/Disturbances	4	0	1
Sick/Injured	12	8	5
Crash	3	2	1
Trespassing	78	55	58
Security Checks	6601	6281	6019
Total Calls	200	171	179

Investigation's Snapshot:

December 2020 (New)	Actively Working	Inactivated/Cleared
Fraud	(3) Grand Thefts	(3) Fraud
Missing Person	(3) Fraud	Missing Person
Stalking	Burglary to Conveyance	
	Stolen Vehicle	
	Stalking	
	Hit/Run (Working with BSO)	



Hillsboro Beach Police Monthly Report

Personnel News:

We are most excited to share with you our 2020 selection for the FOP Officer of the year, it is Officer Maria Stengel. Officer Stengel has done an excellent job as one of our departments Lead Investigators.

We have hired a new part-time police officer to bolster the Marine Unit presence on our waterways. Officer Eddie Grant came to us from the Broward Sheriff's Office where he retired as a Lieutenant Colonel. Officer Grant brings to Hillsboro Beach a resume that includes extensive training, significant experience and a variety of skill sets. We all look forward to his successfully passing our Field Training Program. Our Part-Time Marine Unit training includes; Orientation Training, Acknowledgement of all General Orders, 80 hours on our vessel with a Field Training Sergeant, 80 hours with the Florida Wildlife Conservation Training Lieutenant, and 80 hours of Road Patrol with a Field Training Sergeant. He will then complete a one year probationary period.

December's Notable Events:

WAVES Program was completed. This will be presented by Lt James Pugliese in this Town Commission Meeting.

On 12/05 we had a boat stuck on the rocks at the jetty with injuries around nine o'clock in the evening. Officers and Fire Rescue responded. Injured parties were attended to and the vessel was removed.

On 12/07 we responded to a call of a missing elderly man with dementia. All COVID-19 precautions were in place as we initiated our search. Detective Pope was able to track the missing man through technology, making contacts with outside agencies and a few hours later the man was returned home.

On 12/13 national news of two escaped men that ran from the Broward Sheriff's Office, this occurred just outside our city limits. Sergeant Gianino, and Sergeant Clark set up a checkpoint in the south part of town and assisted the BSO in apprehension of these two individuals.

On 12/15 a concerned citizen was receiving harassing phone calls, texts and emails from a patient. After many hours of investigative work, we provided guidance for the citizen to obtain a restraining order and contact the responsible party.

On 12/26 the delivery of a resident's package was incorrect. We were able to work with the resident, and the package delivery company to remedy the situation.



Hillsboro Beach Police Monthly Report

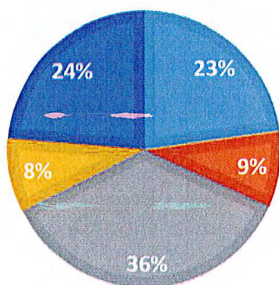
On 12/26 Sergeant Gianino and his squad responded to a serious car crash at 1039 involving multiple vehicles. The original crash occurred in Deerfield and A1A and the careless driver continued into our town. One individual was transported to the hospital however not in serious condition. A letter was written on behalf of Sergeant Gianino and is attached to this report.

Patrol Services:

Contacts:

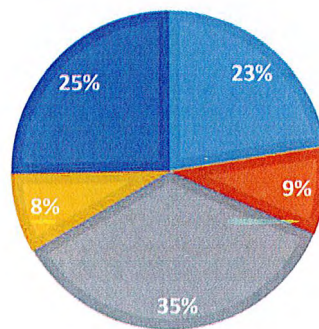
**PATROL
CONTACTS
DECEMBER 2020**

■ Motor Vehicle ■ Crosswalk
■ Marine Unit ■ Beach Unit
■ Cyclist



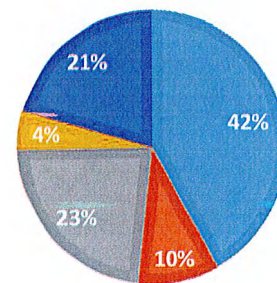
**PATROL CONTACTS
NOVEMBER 2020**

■ Motor Vehicle ■ Crosswalk
■ Marine Unit ■ Beach Unit
■ Cyclist



**PATROL
CONTACTS
DECEMBER 2019**

■ Motor Vehicle ■ Crosswalk
■ Marine Unit ■ Beach Unit
■ Cyclist



Road Patrol:

Concern:

We have concentrated our efforts in the area of A1A and the Hillsboro Inlet Bridge. Safety concerns of cyclists going around the bridge arm, prior to the bridge traffic control light turning green have been presented to the police department. Areas of concern also include cyclists traveling in the wrong direction and surrounding cars in the wrong lane. Patrol had the availability to speak with 77 cyclist this month, 9 cyclists were issued traffic citations.



Hillsboro Beach Police Monthly Report

Concern:

Crosswalks safety, officers made additional efforts to speak with people utilizing the crosswalks, while observing traffic stopping for persons within the crosswalks. We were able to contact 30 pedestrians and conducted three traffic stops. No citations issued.

Concern:

Trespassing remains an ongoing concern in Hillsboro Beach. With our trespassing program in place, we're able to remove 78 trespassers. We are encountering a common misconception with trespassing. As you know state law is specific when it comes to trespassers. Just because an individual(s) is/are trespassing, this does not mean they can immediately be arrested. An officer must warn individuals that he/she is trespassing and give them an opportunity to leave. This warning must be conducted in front of the owner or owner representative, police officer and trespasser. The signs around town allow the police department to make that warning on behalf of the property owner. If the trespasser refuses to leave than an arrest in the form of an (NTA) Notice to Appear is warranted. In 99.9% of all cases when we warn them, they leave.

Training:

Police Law Institute (Online): Autism Spectrum Disorder Awareness for Police

Power DMS Topics:

- Communications Resource, Customer Service Training
- Report Writing, Evidence, Line-up Guide 2020
- Firearms, Tactics, and De-escalation Training



Hillsboro Beach Police Monthly Report

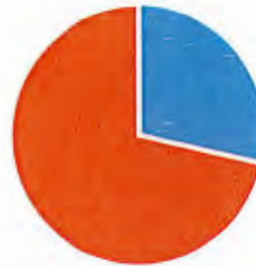
Traffic:

Traffic Warnings



■ Moving Violations ■ Non Moving Violations

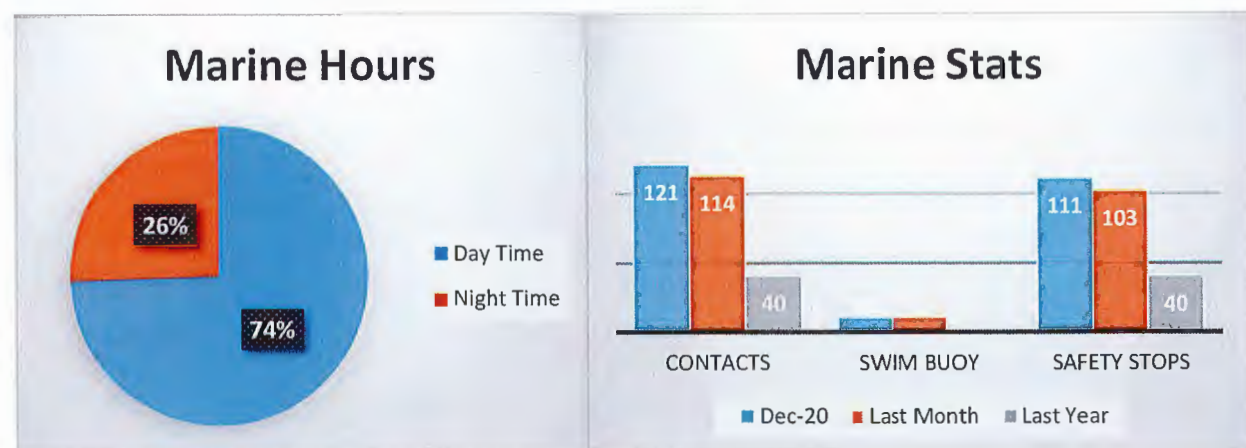
Traffic Citations



■ Moving Violations ■ Non Moving Violations

Marine/Beach Patrol:

The Marine Unit had the boat out of the water for a week due to fuel injector issues in December.



Attached is the Fuel Report
Attached is an E-Mail on behalf of Sergeant Gianino

2020 Gas Usage Police Department

Employee	Department	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total Gallons
1-Nagy	Police	107.9	98.9	93.3	113.0									413.1
1-Szesnat	Police					31.9	39.5	34.8	67.2	47.6	34.1	50.7	50.0	355.8
2-O'Neill	Police	0.0	14.2	31.3	0.0	0.0	14.5	0.0	0.0	0.0	0.0	0.0	0.0	60.0
3-Pugliese	Police	74.9	60.3	65.1	66.5	66.1	34.5	96.6	49.4	82.5	48.4	53.2	33.8	731.3
4-Mastandrea	Police	52.0	137.3	82.0	180.3	142.7	90.5	5.4	115.5	86.7	97.4	63.0	99.3	1152.1
5-Clark	Police	193.5	170.6	110.5	193.2	237.8	7.9	8.4	12.3	70.5	107.1	135.2	113.8	1360.8
6-Gianino	Police	0.0	0.0	0.0	10.2	65.1	145.7	134.7	67.2	17.2	0.0	20.2	0.0	460.3
7-Kirchoff	Police	12.6	13.2	1.7	34.0	84.8	129.8	189.7	107.4	12.8	11.8	112.0	0.0	709.8
8-McGrath	Police	135.4	149.0	152.9	189.0	165.8	14.8	73.6	117.6	116.4	127.6	99.2	92.5	1433.8
9-Kelly	Police	47.8	0.0	10.3	0.0	76.7	71.8	69.1	0.0	9.8	8.9	12.9	0.0	307.3
10-Steel	Police	118.8	118.2	157.7	102.7	148.1	25.4	0.0	5.2	91.2	66.4	68.3	108.2	1010.2
11-Nolan	Police	77.4	36.5	9.2	26.1	16.1	155.4	104.0	48.4	8.8	17.1	8.3	15.0	522.3
12-Pope	Police	0.0	66.3	1.9	82.3	15.9	14.6	19.6	23.7	92.8	23.1	7.3	30.8	378.3
13-Stengel	Police	14.0	0.0	43.9	29.8	0.0	27.6	11.1	61.0	14.6	35.0	31.8	9.8	278.6
14-Torres	Police	47.9	0.0	49.8	48.3	56.4	64.4	29.2	44.4	62.4	14.1	21.2	21.7	459.8
16-MacLellan	Police	0.0	0.0	0.0	0.0	0.0	69.7	122.5	151.7	264.4	47.3	87.6	182.1	925.3
18-Beauparlant	Police	207.4	151.0	118.4	117.1	103.7	128.0	116.3	117.8	160.8	137.8	126.7	125.7	1610.7
17-Bukata	Police	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
26-Joseph	Maintenance	21.3	0.0	12.4	0.0	0.0	19.9	12.6	0.0	18.7	12.4	19.9	0.0	117.2
Police Totals	TOTALS	1110.9	1015.5	940.4	1192.5	1211.1	1054.0	1027.6	988.8	1157.2	788.5	917.5	882.7	12286.7

Gas Usage Water Department

19-Garray	Water Dept	45.9	37	0	18	16.3	36.9	39.3	18.4	54	34.6	0	18.1	318.5
20-Bullard	Water Dept	57.3	83.7	103.4	55.7	56.8	58.7	119.6	26.3	56.3	76.1	54	99.8	847.7
21-Charles	Water Dept	20.4	59.8	36.7	43.9	36.8	0	16.8	67.5	15.7	0	54.5	16.3	368.4
22-Knapstein	Water Dept	0	0	0	0	0	0	0	0	0	0	0	0	0
23-Rivera	Water Dept	0	0	0	0	0	0	0	0	0	0	0	0	0
Water Totals		123.6	180.5	140.1	117.6	109.9	95.6	175.7	112.2	126	110.7	108.5	134.2	1534.6

Gas Tank 44.5" = 2979 gal

2020 Vehicle Mileage PD

Unit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TM
160	2,157	3,372	4,136	4,298	2,356	655	4,276	4,901	4,661	5,219	4,760	4,682	45,473
161	2,491	2,286	2,535	1,259	3,946	3,703	4,029	4,620	4,030	4,753	4,656	4,521	42,829
162	24	540	45	343	46	10	18	47	34	92	76	241	1,516
163	4,257	2,438	2,112	4,400	4,200	4,614	1,488	877	1,019	830	0	0	26,235
2163												369	369
164-TN	2,468	2,463	2,455	1,952									9,338
164-JS					840	552	682	812	1,099	714	943	1,002	6,644
166	1,289	1,247	1,451	1,399	1,221	767	1,713	1,020	1,020	1,211	1,382	1,127	14,847
TOTAL	12,686	12,346	12,734	13,651	12,609	10,301	12,206	12,277	11,863	12,819	11,817	11,942	147,251
GALLONS	1,110.90	1,016	940	1,193	1,211	1,054	1,028	988.8	1157.2	788.5	918	882.7	12,287

Specialty Vehicles PD

Marine 1	40	3	4.2	51.2	97	74.5	111.2	88	130	52.7	70.3	75.1	797.2
ATV	8.7	6.6	8.7	15	24	20	19	18	12	18	26	29	205

Water Department

170	577	532	311	194	69	137	131	97	183	158	126	102	2,617
171	105	47	55	0	4	8	18	0	0	0	0	0	237
172	502	473	637	439	666	472	527	405	343	489	306	417	5,676
173	199	236	218	100	47	116	124	295	194	116	106	105	1,856
174	0	0	150	538	559	571	403	720	455	516	541	560	5,013
TOTAL	1,383	1,288	1,371	1,271	1,345	1,304	1,203	1,517	1,175	1,279	1,079	1,184	15,399
GALLONS	123.6	180.5	140.1	118	110	96	176	112.2	126	111	108.5	134.2	1,535

Vehicle/Mileage Recap DECEMBER 2020

Unit	Type	Primary Use	EOM	BOM	CMM	PMM	INC/DEC
160	SUV	Road Patrol	27,762	23,080	4,682	4,760	-78
161	SUV	Road Patrol	26,253	21,732	4,521	4,656	-135
162	Crown Vic.	Training/Decoy	124,788	124,547	241	76	165
163	SUV	Road Patrol	52,133	52,133	0	0	0
2163	SUV	Road Patrol	369	0	369	0	369
164	Charger	Chief	74,608	73,606	1,002	943	59
166	Charger	Major	179,658	178,531	1,127	1,382	-255
		Police		Police	11,942	11,817	125
170	Pickup Truck	Maintenance	94,369	94,267	102	126	-24
171	Pickup Truck	Maintenance	91,131	91,131	0	0	0
172	Pickup Truck	Water Dept	54,880	54,463	417	306	111
173	Pickup Truck	Water Dept	4,501	4,396	105	106	-1
174	Pickup Truck	Water Dept	5,213	4,653	560	541	19
		Water Dept		Water Dept	1,184	1,079	105
		EOMH		BOMH	CMH	PMH	INC/DEC
M1	Boat	Patrol	1965.8	1890.7	75.1	70.3	5
165	ATV	Patrol	173.8	144.9	29	26	3

Key

EOM= End of Month

BOM= Beginning of Month

CMM= Current Month Mileage

PMM= Previous Month Mileage

INC/DEC= Increase/Decrease

EOMH= End of Month Hours

BOMH= Beginning of Month Hours

CMH= Current Month Hours

PMH= Previous Month Hours



Jay Szesnat <jszesnat@townofhillsborobeach.com>

Compliments for Sergeant Robert Gianino

4 messages

Jenna Benyounes <jennabulrich@gmail.com>

Sun, Jan 3, 2021 at 4:19 PM

To: jszesnat@townofhillsborobeach.com

Hello Chief Szesnat,

My name is Jenna Benyounes and my husband, Chris mother, and mother in law, and I were involved in a hit and run on December 26th while in Florida visiting my parents. We had been looking forward to this trip as we hadn't seen each other in months and had each quarantined for 2 weeks to ensure as much safety as we could during covid. Go figure, our last day, while leaving the beach and waiting at a red light, a woman took a wide right turn and turn into the front of our car. Thankfully, we were all ok, and I thought we would pull off A1A to exchange information, however, she pulled away. We called 911 and continued to drive while getting a video of her erratic driving and license plate. Once we did we pulled into the first parking lot we could. After a few minutes, a van came by to to check on us who saw the crash while we waited for the police. After another few minutes, another van pulled up to let us know that they saw her hit us and that she had now hit another car. At that time, Chris, walked up to that crash and met Sergeant Robert Gianino. Per Chris, Sergeant Gianino was securing the scene and had a strong presence without being disrespectful to bystanders or a passersby who were not the most understanding or respectful. After things calmed down, Chris approached Sergeant Gianino to let him know that the woman who caused that crash Sergeant Gianino was currently investigating had also crashed into us as well. Sergeant Gianino was attentive to Chris while still able to continue working at the scene of the second and larger accident.

At the same time BSO had come to our call to meet us in the parking lot where we had stopped. They were kind but were unhelpful. They essentially told us that because we were not where we were originally hit that they could not write a police report but that we could fill out a form online and left. They did not provide their names, cards, or instructions on where to find the form. They did tell us to let Sergeant Gianino know about the video we had so he could tie it into his case for reckless driving. Before leaving, Chris and I went back to Sergeant Gianino, to check in with him to see if anyone from Hillsboro Beach needed to speak with us and to let him know about the video if it would be of assistance. He was again attentive, kind, honest, and helpful. He gave us his card and the case number-all while safely directing traffic-so I could send him video of the woman driving who caused the crash driving erratically.

Once we were home, he was quick to respond to emails, was professional and approachable. I was unable to find that form that the BSO officers mentioned. I had even called their office and they were unable to help, yet Sergeant Gianino was able to send it over to me. This was something simple but something I really appreciated.

I work in healthcare and find that what we often hear from patients, administration, media, and society, is what we are doing wrong and not what we are doing right. Sergeant Gianino is doing it right and I think it is important that, especially during these time, that he is recognized for that. I really feel like he could have easily blown me off or had that "not my problem" "not my department" attitude and still have checked the box for doing his job. After experiencing the trauma of an accident, compounded by the violation and frustration of a hit and run during what should have been a restorative time home finally getting to see my family after all these months (especially months of working in a hospital with COVID), Sergeant Gianino made what was a horrible situation something that was bearable. Knowing that there are not only law enforcement personnel but people like Sergeant Gianino out there in this world make it that much lighter and more hopeful. You should be proud and honored to have him as a representative of your team.

Thank you all for all that you do,
Jenna

Jay Szesnat <jszesnat@townofhillsborobeach.com>

Tue, Jan 5, 2021 at 7:43 AM

To: Mac Serda <mserda@townofhillsborobeach.com>

This came in yesterday, since it happened in December I would like to mention it. Is this possible?

[Quoted text hidden]

--

Regards,



TOWN OF HILLSBORO BEACH



FINANCIAL REPORT DECEMBER 31, 2020

Meeting Date: February 2, 2021

1

GENERAL FUND

Overview

- ▶ Surplus of \$2.47 million through December. (Total funding over/under Expenditures)

Revenue / Other Sources

- ▶ Total funding for December was at 78.7% of the annual budget (excluding use of fund balance).
- ▶ Revenue from property tax collections were 84.3% through December.

Description	Budget	Actual	% of Budget
Property Taxes	\$ 4,884,842	\$ 4,115,894	84.3%
Other Local Taxes	260,000	72,601	27.9%
Intergovernmental Revenues	151,536	44,409	29.3%
Fines & Forfeitures	2,550	140	5.5%
Miscellaneous Revenues	53,000	16,097	30.4%
Interest Income	33,000	17,160	52.0%
Transfer In	50,000	12,500	25.0%
Total Funding	\$ 5,434,928	\$ 4,278,801	78.7%



2

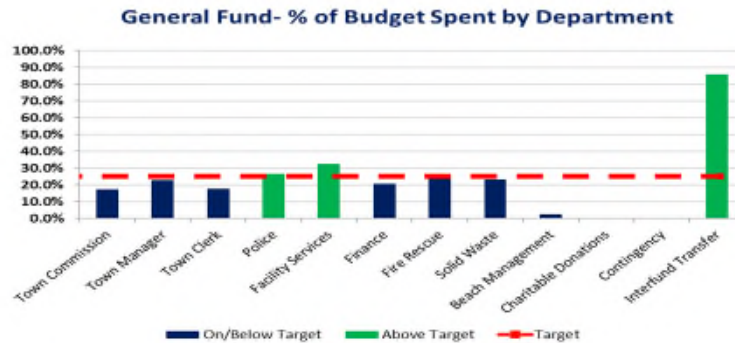
December 2020 Financial Report

2

GENERAL FUND

Expenditures

- ▶ Total expenditures for December were 28.2% of the annual budget or \$1.81 million.



3

December 2020 Financial Report

3

SPECIAL REVENUE FUNDS

Fund Highlights

- Community Bus Fund – Surplus of \$7.3 thousand due to County Transportation Grant.
 - Revenue collected is 20.9% of annual budget or \$24.6 thousand.
 - Expenses are 14.7% of annual budget or \$17.3 thousand.
 - Marine Law Enforcement Fund – 34.3% of annual budget or \$10.4 thousand.
 - Building Permits Fund – Surplus of \$8.5 thousand.
 - Revenue collected is 32.4% of the annual budget or \$81 thousand.
 - Expenses are 29% of annual budget or \$72.5 thousand.
 - P&Z, Code Compliance Fund – 23.1% of annual budget or \$11.6 thousand.
- ▶ Federal Forfeitures / Asset Sharing Fund- Balance for December is \$106 thousand (includes interest income).



4

December 2020 Financial Report

4

OTHER FUNDS

Debt Service Fund – FEMA Bridge Loan

- ▶ FEMA Grant funding through December was \$421 thousand.
- ▶ The FEMA Bridge Loan was paid off on October 1, 2020.

Capital Projects Fund – (General Fund Improvements)

- ▶ The capital expenditures for December were \$79.7 thousand or 36.6% of the annual budget.



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December 2020 Financial Report

5

WATER FUND

Overview

- ▶ Overall, the water fund had a deficit of \$13.6 thousand.
- ▶ Operations had a surplus of \$2 thousand.
- ▶ Debt Service payments of \$203.7 thousand were made in November for the Water Main Project.

Revenue/Other Sources

- ▶ Total revenue – 22.1% of the annual budget.
- ▶ Total water service revenue – 23.3% of the annual budget.
- ▶ The water usage billings through December were down by 15.21% compared to last year at this time.



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December 2020 Financial Report

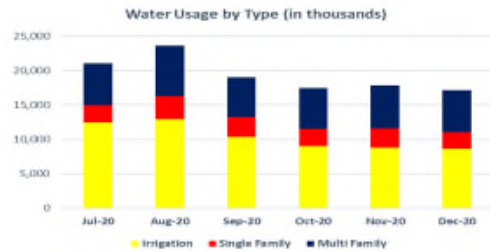
6

WATER FUND

Water Usage Comparison

- ▶ The chart below on the left shows the usage for December by service type, comparing prior year December 2019 and last month usage.
- ▶ The total gallons used compared to last month decreased by 710 thousand gallons or 4%.
- ▶ The chart below to the right compares the water usage by service type for the last 6 months.

Service Type	(Prior Yr)			Month-to-Month Change	
	Dec-'19	Nov-'20	Dec-'20	Change in Usage	% Change
Irrigation	9,777	8,765	8,617	-148	-1.7%
Single Family	2,379	2,855	2,411	-444	-15.6%
Multi Family	7,088	6,234	6,116	-118	-1.9%
Total	19,244	17,854	17,144	-710	-4.0%



7

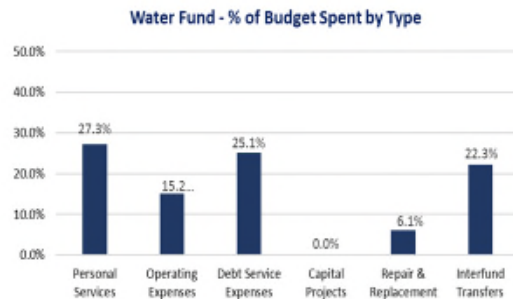
December 2020 Financial Report

7

WATER FUND

Expenses

- ▶ Total expenses through December were at 17.8% of the annual budget.
- Debt Service Expenses:
 - Loan payment for Water Main project will be paid on May 15, 2021.
 - Loan payment for Water Plant project will be paid on March 15, 2021.
- Capital Purchases:
 - No activity as of December 31, 2020.



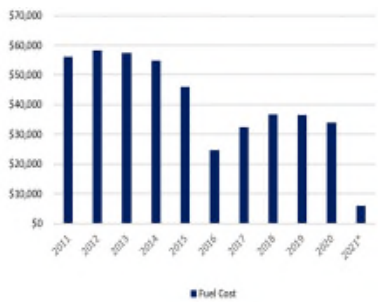
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December 2020 Financial Report

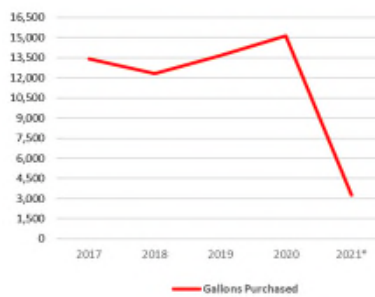
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FUEL COSTS ANALYSIS

Fuel Cost by Fiscal Year



Gallons Purchased by Fiscal Year



Fiscal Year	Fuel Cost	Gallons Purchased	Avg Price / Gallon
2011	\$56,162		
2012	\$58,320		
2013	\$57,515		
2014	\$54,888		
2015	\$46,030		
2016	\$24,771	11,858	\$2.09
2017	\$32,433	13,405	\$2.42
2018	\$36,733	12,320	\$2.98
2019	\$36,586	13,666	\$2.68
2020	\$33,942	15,133	\$2.24
2021*	\$6,016	3,249	\$1.85

* FY2021 totals thru December 31, 2020



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December 2020 Financial Report

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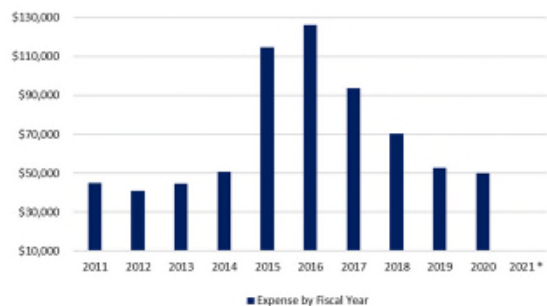
WORKERS' COMPENSATION INSURANCE – PREMIUM COST

Expense by Fiscal Year & Department

Fiscal Year	Admin	Police	Water	Total
2011	\$ 2,591	\$ 33,618	\$ 8,697	\$ 44,906
2012	\$ 1,229	\$ 32,501	\$ 7,275	\$ 41,005
2013	\$ 1,324	\$ 34,957	\$ 8,418	\$ 44,699
2014	\$ 1,653	\$ 39,343	\$ 9,560	\$ 50,556
2015	\$ 5,350	\$ 81,530	\$ 27,726	\$ 114,606
2016	\$ 5,897	\$ 89,829	\$ 30,361	\$ 126,086
2017	\$ 4,180	\$ 65,618	\$ 23,855	\$ 93,653
2018	\$ 3,313	\$ 49,202	\$ 17,897	\$ 70,412
2019	\$ 2,648	\$ 35,306	\$ 14,940	\$ 52,894
2020	\$ 2,577	\$ 32,766	\$ 14,552	\$ 49,894
2021 *	\$ 373	\$ 7,478	\$ 1,972	\$ 9,822
TOTAL	\$ 31,134	\$ 502,145	\$ 165,254	\$ 698,534

*FY2021 Totals thru December 31, 2020

Total Expenses by Fiscal Year



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December 2020 Financial Report

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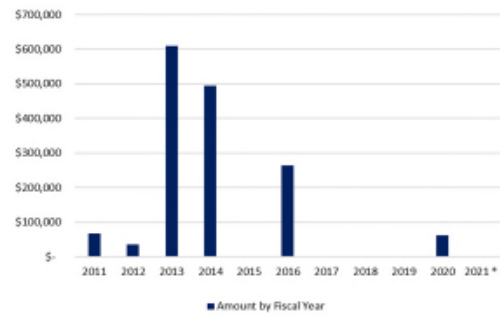
WORKERS' COMPENSATION INSURANCE - ANALYSIS OF CLAIMS

Amount & Status of Claims by Fiscal Year

Fiscal Year	Amount by Fiscal Year	Claim Status
2011	\$ 67,154	Closed
2012	\$ 35,536	Closed
2013	\$ 609,507	Open Claim
2014	\$ 494,929	Open Claim
2015	\$ 404	Closed
2016	\$ 264,562	Open Claim
2017	\$ 102	Closed
2018	\$ 608	Closed
2019	\$ 368	Closed
2020	\$ 61,801	Open Claims
2021	\$ -	Closed

* Open Claim amounts thru 12/31/2020 – Updates are Quarterly

Total Claims by Fiscal Year



MEMORANDUM

TO: Mayor Deb Tarrant and Commissioners
FROM: Stephen Bloom, Finance Director
CC: Commissioner Vicky Feaman, Treasurer / Ken Cassel, Project Manager
DATE: January 21, 2021
SUBJECT: December Financial Report

Please find included in this agenda item the December 2020 financial report. At this point in the fiscal year (through December), the revenues and expenditures should be at approximately 25% of the adopted budget. To further assist with your review, an overview of each of the Town's funds is provided below.

General Fund

- Total funding through December was at 66.7% of the annual budget.
 - Ad valorem taxes are 84.6% collected through December.
- Total expenditures through December were at 28.2% of the annual budget.

Special Revenue Funds

Community Bus

- Total funding through December were at 20.9% of the annual budget.
- Total expenditures through December were at 14.7% of the annual budget.

Marine Law Enforcement Grant

- Total funding and expenditures through December were at 34.3% of the annual budget.

Building Permits

- Total funding through December were at 32.4% of the annual budget.
- Total expenditures through December were at 29% of the annual budget.

P&Z and Code Compliance

- Total funding and expenditures through December were at 23.1% of the annual budget.

Federal Forfeitures / Asset Sharing

- Total funds available through December - \$106,245.

Debt Service Fund – (FEMA Bridge Loan)

- FEMA funds were received in September. The Bridge Loan was paid in full October 1, 2020.

Capital Projects Fund – (General Fund Improvements)

- Total funding and expenditures through December were at 36.6% of the annual budget.

MEMORANDUM

Town of Hillsboro Beach

Subject: December Financial Report

Page 2

Water Fund – (Operations)

- Total funding through December was at 22.3% of the annual budget. The water usage billings through December (YTD) were down by 15.21% compared to last year at the same time. For the month of December, the total gallons used was down by 4% or 710 thousand gallons compared to last month. The chart below compares the usage for December by category (Single Family, Multi Family, Irrigation) with last month and with the prior year - December 2019. The Change in usage and % change compare current month with prior month.

Usage Comparison in thousands)

Service Type				Month-to-Month Change	
	(Prior Yr) Dec-19	Nov-20	Dec-20	Change in Usage	% Change
Irrigation	9,777	8,765	8,617	-148	-1.7%
Single Family	2,379	2,855	2,411	-444	-15.6%
Multi Family	7,088	6,234	6,116	-118	-1.9%
Total	19,244	17,854	17,144	-710	-4.0%

- Total expenses through December were at 22.2% of the annual budget.

Debt Service – (State Revolving Loans)

- Total funding through December was 23.2% of the annual budget.
- The next loan payment for the water plant will be on March 15, 2021.
- The loan payment for the water main project was paid on time November 15, 2020.

Capital Projects Fund – (Water Fund Improvements)

- Total funding and expenditures through December were 0.6% of the annual budget.

Town of Hillsboro Beach

Financial Report
December 31, 2020

Prepared by



Town of Hillsboro Beach

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Town of Hillsboro Beach

Financial Statements

(Unaudited)

December 31, 2020



Balance Sheet
December 31, 2020

ACCOUNT DESCRIPTION	GENERAL FUNDS	SPECIAL REVENUE FUNDS	WATER FUNDS	TOTAL
<u>ASSETS</u>				
Current Assets				
Equity in Pooled Cash	\$ 5,651,594	\$ 70,460	\$ 2,575,308	\$ 8,297,362
Accounts Receivable	64,137	240	241,963	306,340
Allow -Doubtful Accounts	(26,072)	-	(32,305)	(58,377)
Due From Other Gov'tl Units	32,683	30,169	500	63,352
Deferred Outflow of Resources	-	-	84,510	84,510
Fuel	7,411	-	-	7,411
Money Market Account	-	134,048	-	134,048
Prepaid Items	61,806	-	730	62,536
Total Current Assets	5,791,559	234,917	2,870,706	8,897,182
Noncurrent Assets				
Fixed Assets				
Buildings	-	-	2,037,360	2,037,360
Accum Depr - Buildings	-	-	(727,873)	(727,873)
Distribution System	-	-	11,713,307	11,713,307
Plant Improvements	-	-	608,583	608,583
Infrastructure	-	-	102,068	102,068
Accum Depr - Infrastructure	-	-	(2,112,528)	(2,112,528)
Equipment	-	-	140,393	140,393
Meters	-	-	406,036	406,036
Vehicles	-	-	80,905	80,905
Accum Depr - Equip/Furniture	-	-	(518,478)	(518,478)
Total Noncurrent Assets	-	-	11,729,773	11,729,773
TOTAL ASSETS	\$ 5,791,559	\$ 234,917	\$14,600,479	\$20,626,955

LIABILITIES

Current Liabilities

Accounts Payable	\$ 111,044	\$ 28,858	\$ 11,562	\$ 151,464
Accrued Expenses	51,268	51,689	4,246	107,203
DBPR/DCA/BRA Surcharges	-	1,559	-	1,559
Accounts Payable - Other	100	-	-	100
Notes/Loans Payable - Current	-	-	320,258	320,258
Compensated Absences-Current	26,244	-	-	26,244
Accrued Interest Payable	-	-	27,391	27,391
Accrued Wages Payable	63,586	-	13,129	76,715
Accrued Taxes Payable	5,119	-	989	6,108
Payroll Deduction - Misc.	22,692	-	7,817	30,509
Deferred Compensation-ICMA 457	2,523	-	275	2,798
AFLAC	209	-	276	485



Balance Sheet
December 31, 2020

ACCOUNT DESCRIPTION	GENERAL FUNDS	SPECIAL REVENUE FUNDS	WATER FUNDS	TOTAL
ICMA-Retirement Health Savings	2,619	-	-	2,619
Flexible Spending Account	3,024	-	3	3,027
Deposits	8,125	-	-	8,125
Total Current Liabilities	296,553	82,106	385,946	764,605
Long-Term Liabilities				
Note/Loan Payable - LT (Water Plant)	-	-	3,382,624	3,382,624
Note/Loan Payable - LT (Water Main)	-	-	6,607,094	6,607,094
Compensated Absences-Long-Term	-	-	81,830	81,830
OPEB Liability	-	-	7,751	7,751
Deferred Inflow of Resources	-	-	10,739	10,739
Net Pension Liability	-	-	320,889	320,889
Total Long-Term Liabilities	-	-	10,410,927	10,410,927
TOTAL LIABILITIES	296,553	82,106	10,796,873	11,175,532

FUND BALANCES / NET ASSETS

Fund Balances

Nonspendable:

Prepaid Items	61,806	-	-	61,806
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Restricted for:

Special Revenue	-	152,811	-	152,811
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Assigned to:

Reserves - Beach Assessment	8,207	-	-	8,207
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Unassigned:

	5,424,993	-	-	5,424,993
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Net Assets

Invested in capital assets, net of related debt	-	-	1,419,796	1,419,796
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Unrestricted/Unreserved	-	-	2,383,810	2,383,810
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TOTAL FUND BALANCES / NET ASSETS	\$ 5,495,006	\$ 152,811	\$ 3,803,606	\$ 9,451,423
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TOTAL LIABILITIES & FUND BALANCES / NET ASSETS	\$ 5,791,559	\$ 234,917	\$14,600,479	\$20,626,955
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**Statement of Revenues, Expenditures and Changes in Fund Balances
General Fund**

For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
FUNDING						
Revenues						
Property Taxes	\$ 4,884,842	\$ 4,115,894	\$ 768,948	84.3%	\$ 3,961,606	\$ 154,289
Other Local Taxes	260,000	72,601	187,399	27.9%	71,811	790
Intergovernmental Revenues	151,536	44,409	107,127	29.3%	42,028	2,382
Fines & Forfeitures	2,550	140	2,410	5.5%	561	(421)
Miscellaneous Revenues	53,000	16,097	36,903	30.4%	3,603	12,494
Interest Income	33,000	17,160	15,840	52.0%	19,747	(2,587)
Total Revenues	5,384,928	4,266,302	1,118,626	79.2%	4,099,355	166,947
Other Sources						
Transfer In	50,000	12,500	37,500	25.0%	14,814	(2,314)
Use / (Add't) Fund Balance	981,013	-	-	0.0%	-	-
Total Other Sources	1,031,013	12,500	37,500	1.2%	14,814	(2,314)
TOTAL FUNDING	6,415,941	4,278,802	1,156,126	66.7%	4,114,169	164,633
EXPENDITURES						
Town Commission	46,603	8,101	38,502	17.4%	8,174	73
Town Manager	319,821	72,427	247,394	22.6%	83,604	11,177
Town Clerk	258,583	45,364	213,219	17.5%	51,336	5,972
Police	2,952,458	783,921	2,168,537	26.6%	738,143	(45,779)
Facility Services	217,518	70,206	147,312	32.3%	59,347	(10,859)
Finance	117,480	24,152	93,328	20.6%	23,040	(1,112)
Fire Rescue	833,021	208,255	624,766	25.0%	204,814	(3,441)
Solid Waste	334,682	77,298	257,384	23.1%	67,053	(10,245)
Beaches	587,000	14,643	572,357	2.5%	108,164	93,521
Charitable Donations	6,344	-	6,344	0.0%	-	-
Contingency	157,479	-	157,479	0.0%	-	-
TOTAL EXPENSES	5,830,989	1,304,367	\$ 4,526,622	22.4%	1,343,675	39,308
Interfund Transfer - Out	584,952	502,541	82,411	85.9%	4,936	(497,605)
TOTAL EXPENDITURES	6,415,941	1,806,908	\$ 4,609,033	28.2%	1,348,611	(458,297)
Total Funding over (under)						
Expenditures	\$ -	2,471,894			\$ 2,765,558	\$ (293,664)
Fund Balance - Beginning		3,023,110				
Fund Balance - Ending		\$ 5,495,004				



General Fund - Revenue
For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
FUNDING						
Revenues						
Property Tax						
Ad Valorem Taxes	\$ 5,066,779	\$ 4,285,901	\$ 780,878	84.6%	\$ 4,125,745	\$ 160,156
Ad Valorem Taxes - Prior Years	3,000	-	3,000	0.0%	-	-
Ad Valorem Taxes - Discounts	(184,937)	(170,007)	(14,930)	91.9%	(164,139)	(5,868)
Total - Property Tax	4,884,842	4,115,894	768,948	84.3%	3,961,606	154,289
Other Local Taxes						
FPL Franchise	230,000	62,904	167,096	27.3%	62,093	811
Local Communications Tax	30,000	9,697	20,303	32.3%	9,718	(21)
Total - Other Local Taxes	260,000	72,601	187,399	27.9%	71,811	790
Intergovernmental Revenues						
Occupational Licenses	1,900	87	1,813	4.6%	206	(119)
State Revenue Sharing	24,000	10,370	13,630	43.2%	11,350	(981)
Alcoholic Beverage License	636	-	636	0.0%	-	-
Half-Cent Sales Tax	125,000	29,683	95,317	23.7%	30,472	(789)
Interlocal Agreement	-	2,100	(2,100)	n/a	-	2,100
Total - Intergov. Revenues	151,536	44,409	107,127	29.3%	42,028	2,382
Fines & Forfeitures						
Judgments and Fines	2,500	90	2,410	3.6%	561	(471)
Other Fines and/or Forfeits	50	50	-	100.0%	-	50
Total - Fines & Forfeitures	2,550	140	2,410	5.5%	561	(421)
Miscellaneous Revenue						
Miscellaneous	3,000	82	2,918	2.7%	503	(421)
Police Reimbursement	35,000	10,515	24,485	30.0%	-	10,515
Lien Search Fee	15,000	5,500	9,500	36.7%	3,100	2,400
Total - Misc. Revenue	53,000	16,097	36,903	30.4%	3,603	12,494
Interest Income						
Interest - Investments	65,000	10,937	54,063	16.8%	21,799	(10,862)
Interest - Tax Collector	3,000	13	2,987	0.4%	-	13
Net Incr (Decr) In FMV-Invest	(35,000)	6,210	(41,210)	-17.7%	(2,052)	8,262
Total - Interest Income	33,000	17,160	15,840	52.0%	19,747	(2,587)
Total Revenue	5,384,928	4,266,302	1,118,626	79.2%	4,099,355	166,947



General Fund - Revenue
For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
Transfer In						
Water Fund	50,000	12,500	37,500	25.0%	12,500	-
Special Rev. - Permits, P&Z	-	-	-	n/a	2,314	(2,314)
Total - Transfer In	50,000	12,500	37,500	25.0%	14,814	(2,314)
Use / (Add't) Fund Balance	981,013	-	981,013	0.0%	-	-
TOTAL FUNDING	6,415,941	4,278,802	2,137,139	66.7%	4,114,169	164,633



General Fund - Town Commission
For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
Personal Services						
Mayor/Commission Stipend	\$ 28,800	\$ 7,200	\$ 21,600	25.0%	\$ 7,200	\$ -
FICA	2,203	551	1,652	25.0%	551	-
Total Personal Services	31,003	7,751	23,252	25.0%	7,751	-
Operating Expenses						
Election Fees	3,600	-	3,600	0.0%	-	-
Annual Conf. - League of Cities	2,500	-	2,500	0.0%	-	-
Conferences/Seminars	6,000	-	6,000	0.0%	-	-
Mayor/Commission Expense	3,500	350	3,150	10.0%	423	73
Total Operating Expenses	15,600	350	15,250	2.2%	423	73
TOTAL COMMISSION	\$ 46,603	\$ 8,101	\$ 38,502	17.4%	\$ 8,174	\$ 73



General Fund - Town Manager
For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
Personal Services						
Salaries	\$ 139,514	\$ 37,947	\$ 101,567	27.2%	\$ 34,404	\$ (3,544)
Payroll - Vacation	11,856	-	11,856	0.0%	-	-
Car Allowance	6,500	1,500	5,000	23.1%	1,500	-
FICA	12,077	2,717	9,360	22.5%	2,483	(234)
Florida Retirement System	41,309	9,518	31,791	23.0%	8,999	(518)
Health and Life Insurance	18,252	5,247	13,005	28.7%	3,869	(1,378)
Workers' Comp Insurance	213	38	175	17.7%	50	12
Unemployment Compensation	500	-	500	0.0%	-	-
Total Personal Services	230,221	56,967	173,254	24.7%	51,305	(5,662)
Operating Expenses						
Town Attorney	75,000	13,624	61,376	18.2%	25,095	11,471
Prof. Services - IT Services	9,100	975	8,125	10.7%	900	(75)
Contracts - Other Services	-	-	-	n/a	6,200	6,200
Miscellaneous	1,000	861	139	86.1%	-	(861)
Computer Expense / Supplies	1,000	-	1,000	0.0%	-	-
Training Expenses	3,500	-	3,500	0.0%	105	105
Total Operating Expenses	89,600	15,460	74,140	17.3%	32,299	16,840
TOTAL TOWN MANAGER	\$ 319,821	\$ 72,427	\$ 247,394	22.6%	\$ 83,604	\$ 11,177



General Fund - Town Clerk
For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date	Variance
					Dec-19	Fav (unfav)
Personal Services						
Salaries	\$ 117,426	\$ 20,820	\$ 96,606	17.7%	\$ 18,576	\$ (2,244)
Payroll - Vacation	2,301	-	2,301	0.0%	920	920
Employee Award	-	200	(200)	n/a	-	(200)
FICA	9,159	1,600	7,559	17.5%	1,483	(117)
Florida Retirement System	11,973	1,904	10,069	15.9%	1,631	(273)
Health and Life Insurance	31,562	4,821	26,741	15.3%	3,977	(843)
Workers' Comp Insurance	180	32	148	17.7%	43	11
Unemployment Compensation	250	-	250	0.0%	-	-
Total Personal Services	172,851	29,377	143,474	17.0%	26,631	(2,746)
Operating Services						
Coding Ordinance	3,000	886	2,114	29.5%	1,026	140
Prof. Services- Digitize records	10,000	-	10,000	0.0%	-	-
Contracts - Minutes Preparation	3,000	900	2,100	30.0%	-	(900)
Temporary Labor	-	4,216	(4,216)	n/a	5,041	825
Contracts - Other Services	4,000	735	3,265	18.4%	2,504	1,769
Software Maintenance/Support	16,065	1,133	14,932	7.1%	3,501	2,368
Postage and Freight	2,500	224	2,276	8.9%	510	286
Copier	6,100	1,187	4,913	19.5%	1,643	456
Advertising	10,000	2,396	7,604	24.0%	2,330	(66)
Office Supplies	5,900	110	5,790	1.9%	636	526
Website Support	4,967	1,241	3,726	25.0%	1,242	0
Subscriptions and Memberships	5,700	910	4,790	16.0%	4,307	3,397
Office Equipment	1,000	225	775	22.5%	-	(225)
Training Expenses	3,500	150	3,350	4.3%	522	372
Resident Mailings	10,000	1,674	8,326	16.7%	1,445	(230)
Total Operating Services	85,732	15,987	69,745	18.6%	24,705	8,719
TOTAL TOWN CLERK	\$ 258,583	\$ 45,364	\$ 213,219	17.5%	\$ 51,336	\$ 5,972



General Fund - Police

For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
Personal Services						
Salaries	\$ 1,551,140	\$ 398,033	\$ 1,153,107	25.7%	\$ 389,679	\$ (8,354)
Paid Holidays	50,201	21,912	28,289	43.6%	17,160	(4,751)
Overtime	20,000	7,180	12,820	35.9%	6,348	(832)
Overtime - Task Force	26,000	7,977	18,023	30.7%	7,909	(68)
Sick Leave Cash Out	31,000	26,714	4,286	86.2%	30,638	3,924
Incentive	17,270	3,714	13,556	21.5%	2,963	(752)
Employee Award	-	4,200	(4,200)	n/a	-	(4,200)
FICA	129,715	37,047	92,668	28.6%	35,746	(1,301)
Florida Retirement System	370,871	88,567	282,304	23.9%	94,710	6,143
Health and Life Insurance	460,326	104,741	355,585	22.8%	95,888	(8,853)
Workers' Comp Insurance	42,153	7,478	34,675	17.7%	8,270	792
Tuition Reimbursement	2,250	-	2,250	0.0%	-	-
AD&D Insurance	739	167	572	22.7%	168	1
Unemployment Compensation	1,000	-	1,000	0.0%	-	-
Total Personal Services	2,702,665	707,731	1,994,934	26.2%	689,479	(18,252)
Operating Expenses						
Contracts - Other Services	22,856	5,479	17,377	24.0%	2,338	(3,141)
Town Attorney	5,000	-	5,000	0.0%	-	-
Prof. Services - IT Services	5,000	461	4,539	9.2%	790	329
Telephone Services	4,100	653	3,447	15.9%	885	231
Mobile Phones	4,140	846	3,294	20.4%	1,142	296
Postage	500	-	500	0.0%	-	-
Electricity	8,500	2,058	6,442	24.2%	2,108	50
Liability and Property Insurance	23,188	5,860	17,328	25.3%	5,041	(819)
Building Repairs & Maintenance	5,000	373	4,627	7.5%	318	(55)
Radio Maintenance	2,100	-	2,100	0.0%	-	-
Auto Repairs and Maintenance	25,000	1,490	23,510	6.0%	7,121	5,631
Boat Repairs and Maintenance	30,000	16,996	13,004	56.7%	3,938	(13,058)
ATV Repairs and Maintenance	1,500	181	1,319	12.1%	-	(181)
Rental - Vehicles	9,500	2,538	6,962	26.7%	2,135	(403)
Vehicles - GPS	1,364	130	1,234	9.5%	-	(130)
Copier	3,000	1,618	1,382	53.9%	838	(781)
Miscellaneous Services	1,500	-	1,500	0.0%	20	20
Internet Service	6,550	1,612	4,938	24.6%	945	(666)
Physical Examinations	2,500	290	2,210	11.6%	-	(290)
Office Supplies	3,000	569	2,431	19.0%	109	(460)
Operating Supplies	10,000	250	9,750	2.5%	899	649
Fuel & Oil	32,000	5,177	26,823	16.2%	8,059	2,882



General Fund - Police

For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date	Variance
					Dec-19	Fav (unfav)
Uniforms Supplies	15,000	1,540	13,460	10.3%	4,387	2,847
Investigation Division	1,500	147	1,353	9.8%	63	(84)
Subscriptions and Memberships	1,995	1,624	371	81.4%	845	(779)
Protective PPE	2,500	5,587	(3,087)	223.5%	-	(5,587)
Protective PPE (Facilities)	2,500	20,494	(17,994)	819.8%	-	(20,494)
Education / Training	20,000	217	19,783	1.1%	6,684	6,467
Total Operating Expenses	249,793	76,190	173,603	30.5%	48,663	(27,527)
TOTAL POLICE	\$ 2,952,458	\$ 783,921	\$ 2,168,537	26.6%	\$ 738,143	\$ (45,779)



General Fund - Facility Services
For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date	Variance
					Dec-19	Fav (unfav)
Personal Services						
Salaries	\$ 48,818	\$ 12,392	\$ 36,426	25.4%	\$ 12,893	\$ 501
Vacation Leave Cash Out	3,755	-	3,755	0.0%	1,878	1,878
Sick Leave Cash Out	1,876	1,878	(2)	100.1%	1,690	(188)
Employee Award	-	200	(200)	n/a	-	(200)
FICA	4,165	1,107	3,058	26.6%	1,259	152
Florida Retirement System	5,445	1,107	4,338	20.3%	1,136	30
Health and Life Insurance	33,969	7,401	26,568	21.8%	7,279	(123)
Workers' Comp Insurance	1,709	303	1,406	17.7%	558	255
Total Personal Services	99,737	24,388	75,349	24.5%	26,692	2,304
Operating Expenses						
Telephone Service	8,400	980	7,420	11.7%	1,841	861
Utility - Water	7,050	1,386	5,664	19.7%	1,667	281
Electricity	4,000	953	3,047	23.8%	1,028	75
Utility - Sewer	900	216	684	24.0%	181	(35)
Internet Service	5,500	1,228	4,272	22.3%	824	(404)
Liability and Property Insurance	19,531	5,268	14,263	27.0%	4,246	(1,023)
Pest Control - Building/Grounds	1,200	288	912	24.0%	288	-
R&M - Equipment	10,000	-	10,000	0.0%	381	381
R&M - Grounds	2,000	834	1,166	41.7%	-	(834)
Landscape Maintenance	10,000	845	9,155	8.4%	2,550	1,705
Town Hall Maint. / Repairs	8,000	7,355	646	91.9%	1,432	(5,922)
Generator Maint. Contract	5,200	4,031	1,169	77.5%	-	(4,031)
R&M - Bocce Court	5,000	2,866	2,134	57.3%	2,488	(377)
Operating Supplies - General	4,000	868	3,132	21.7%	548	(320)
Town Events	25,000	11,378	13,622	45.5%	15,178	3,800
Protective PPE	-	4,030	(4,030)	n/a	-	(4,030)
Protective PPE (Facilities)	-	3,293	(3,293)	n/a	-	(3,293)
A/C Maintenance Contract	2,000	-	2,000	0.0%	-	-
Total Operating Expenses	117,781	45,818	71,963	38.9%	32,655	(13,164)



General Fund - Other Departments
For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
Finance						
Auditing Services	\$ 19,500	\$ -	\$ 19,500	0.0%	\$ -	\$ -
Accounting/Financial Services	87,640	21,727	65,913	24.8%	20,651	(1,076)
Investment Services	10,340	2,425	7,915	23.5%	2,306	(119)
Bank Fees	-	-	-	n/a	83	83
Total Finance Expense	117,480	24,152	93,328	20.6%	23,040	(1,112)
Fire Rescue						
Fire Service Agreement	833,021	208,255	624,766	25.0%	204,814	(3,441)
Total Fire Rescue Expense	833,021	208,255	624,766	25.0%	204,814	(3,441)
Solid Waste						
Contracts Services	334,682	77,298	257,384	23.1%	67,053	(10,245)
Total Solid Waste Expense	334,682	77,298	257,384	23.1%	67,053	(10,245)
Beach Management						
Engineering – Legal Matters	50,000	-	50,000	0.0%	-	-
Engineering – Other	15,000	-	15,000	0.0%	-	-
Beach Attorney	500,000	14,643	485,357	2.9%	107,305	92,663
Beach Salvage (Boat removal)	2,000	-	2,000	0.0%	859	859
Buoys	20,000	-	20,000	0.0%	-	-
Total Beach Management Expense	587,000	14,643	572,357	2.5%	108,164	93,521
Charitable Donations						
Lighthouse Preservation Contrib.	2,500	-	2,500	0.0%	-	-
Area Council on Aging Contrib.	3,844	-	3,844	0.0%	-	-
Total Charitable Donations	6,344	-	6,344	0.0%	-	-
Contingency	157,479	-	157,479	0.0%	-	-
Total Expense before Transfer Out	2,036,006	324,348	1,711,658		403,071	78,723



General Fund - Other Departments
For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
Transfer Out						
To Transportation Fund	-	-	-	n/a	4,936	4,936
To P&Z and Code Enf. Fund	38,500	1,975	36,525	5.1%	-	(1,975)
To Debt Service Fund	387,952	420,854	(32,902)	108.5%	-	(420,854)
To General Fund CIP	158,500	79,712	78,788	50.3%	-	(79,712)
Total Transfer Out	584,952	502,541	82,411	85.9%	\$ 4,936	\$ (497,605)
TOTAL OTHER DEPARTMENTS	\$ 2,620,958	\$ 826,889	\$ 1,794,069	31.5%	\$ 408,007	\$ (418,882)
TOTAL GENERAL FUND EXPENDITURES	\$ 6,415,941	\$ 1,806,908	\$ 4,609,033	28.2%	\$ 1,348,611	\$ (458,297)



Notes to the Financial Statements - General Fund December 31, 2020

The notes below are intended to provide additional information helpful when reviewing the financial statements. Per the Adopted Budget, the revenues and expenditures should be at 25% through December. Below is an analysis of revenues and expenditures that have significant variances compared to the budget.

Variance Analysis

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
Expenditures				
<u>Town Manager</u>				
Miscellaneous Services	1,000	861	86.1%	Creation of time off policies, professional picture, polo shirts with logo
<u>Town Clerk</u>				
Coding Ordinance	3,000	886	29.5%	Code of Ordinance supplemental pages, Municode
Contracts - Minutes Preparation	3,000	900	30.0%	Summary meeting minutes and zoning minutes
Temporary Labor	-	4,216	N/A	Temporary Administrative Assistant
<u>Police</u>				
Payroll-Salaries	1,551,140	398,033	25.7%	Police officer's salaries includes hours for COVID
Paid Holidays	50,201	21,912	43.6%	Paid for holidays
Overtime	20,000	7,180	35.9%	Staffing during vacations, sick time and COVID
Overtime - Task Force	26,000	7,977	30.7%	DEA overtime
Sick Leave Cash Out	31,000	26,714	86.2%	Paid out annually in December
Liability and Property Insurance	23,188	5,860	25.3%	General Liability/Auto/Property insurance
Boat Repairs and Maintenance	30,000	16,996	56.7%	Boat and motor service and repairs, GPS, transducer, rewire dash panel, capacitor, repair gas hose for fueling the boat
Rental - Vehicle	9,500	2,538	26.7%	Rental of vehicles for special duty
Copier	3,000	1,618	53.9%	Includes copies of records, no trespassing signs
Subscriptions and Memberships	1,995	1,624	81.4%	Annual memberships for BCCPA, FCPA, FL MLUR, Adobe subscription
Protective PPE	2,500	5,587	223.5%	Masks-black and custom with logo, hand sanitizer stand
Protective PPE (Facilities)	2,500	20,494	819.8%	Fogging and sanitizing services, hand sanitizer, soap dispenser, HEPA Rx UV Filter machine
<u>Facility Services</u>				
Payroll-Salaries	48,818	12,392	25.4%	Maintenance worker's salary includes overtime for events
Sick Leave Cash Out	1,876	1,878	100.1%	Paid out annually in December
Liability and Property Insurance	19,531	5,268	27.0%	General Liability/Auto/Property insurance
R&M - Grounds	2,000	834	41.7%	Flush cut, grind & remove tree, repair equipment
Town Hall Maint. / Repairs	8,000	7,355	91.9%	Bridge sign and conduit/cable repair, A/C repair/flush drain, replace wire and fuse for A/C in Community Room. Repair roof on carport near gas pumps
Generator Maint. Contract	5,200	4,031	77.5%	Remove/replace transfer switch controller, quarterly generator maintenance
R&M - Bocce Court	5,000	2,866	57.3%	Remove/replace concrete slab at bocce court, trash bin
Town Events	25,000	11,378	45.5%	Outside Holiday decorations at Town Hall
Protective PPE	-	4,030	N/A	Hand sanitizer stand, gloves, face masks w/Town logo and filters
Protective PPE (Facilities)	-	3,293	N/A	Acrylic shields in Commission Chambers



Statement of Revenues, Expenditures and Changes in Fund Balances
Special Revenue Fund - Transportation (Community Bus)
For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
Local Option Gas Tax	35,971	7,334	28,637	20.4%	7,946	(613)
County Transportation Grant	81,900	17,316	64,584	21.1%	4,901	12,415
Total Revenues	117,871	24,649	93,222	20.9%	12,847	11,802
<u>Other Sources</u>						
Transfer In	-	-	-	n/a	4,936	(4,936)
Total Other Sources	-	-	-	n/a	4,936	(4,936)
TOTAL FUNDING	117,871	24,649	93,222	20.9%	17,783	6,866
<u>EXPENDITURES</u>						
Contractual Services	81,900	17,316	64,584	21.1%	17,783	467
Reserve-Future Use	35,971	-	35,971	0.0%	-	-
TOTAL EXPENDITURES	117,871	17,316	\$ 100,555	14.7%	17,783	467
Total Funding over (under)						
Expenditures	\$ -	7,334			\$ -	\$ 7,334
Fund Balance - Beginning		30,696				
Fund Balance - Ending		\$ 38,030				



Statement of Revenues, Expenditures and Changes in Fund Balances
Special Revenue Fund - Marine Law Enforcement Grant
For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
Marine Law Enforcement Grant	30,336	10,403	19,933	34.3%	5,994	4,409
Total Revenues	30,336	10,403	19,933	34.3%	5,994	4,409
TOTAL FUNDING	30,336	10,403	19,933	34.3%	5,994	4,409
<u>EXPENDITURES</u>						
Police Wages	30,336	10,403	19,933	34.3%	5,994	(4,409)
TOTAL EXPENDITURES	30,336	10,403	\$ 19,933	34.3%	5,994	(4,409)
Total Funding over (under)						
Expenditures	<u>\$ -</u>	<u>-</u>			<u>\$ -</u>	<u>\$ -</u>
Fund Balance - Beginning			-			
Fund Balance - Ending		<u>\$ -</u>	-			



Statement of Revenues, Expenditures and Changes in Fund Balances
Special Revenue Fund - Building Permits
For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
Building Permit Fees	250,000	79,416	170,584	31.8%	126,797	(47,380)
Building Admin Fees	-	1,575	(1,575)	n/a	-	1,575
Total Revenues	250,000	80,991	169,009	32.4%	127,847	(46,855)
TOTAL FUNDING 250,000 80,991 169,009 32.4% 127,847 (46,855)						
<u>EXPENDITURES</u>						
ProfServ-Building Permits - RMA	30,000	4,425	25,575	14.8%	9,875	5,450
ProfServ-Building Permits - CGA	212,500	65,334	147,166	30.7%	107,640	42,306
Credit Card Processing Fees	7,500	2,696	4,804	36.0%	853	(1,843)
Total Building Permits	250,000	72,456	177,544	29.0%	125,533	53,078
Transfer to General Fund	-	-	-	n/a	2,314	2,314
TOTAL EXPENDITURES	250,000	72,456	\$ 177,544	29.0%	127,847	55,392
Total Funding over (under)						
Expenditures	\$ -	8,536			\$ -	\$ 8,536
Fund Balance - Beginning			-			
Fund Balance - Ending		\$ 8,536				



Statement of Revenues, Expenditures and Changes in Fund Balances
Special Revenue Fund - P&Z and Code Compliance
For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
Planning & Zoning Fees	10,000	5,925	4,075	59.3%	-	5,925
Fire Fees	1,500	3,650	(2,150)	243.3%	-	3,650
Total Revenues	11,500	9,575	1,925	83.3%	-	9,575
<u>Other Sources</u>						
Transfer In	38,500	1,975	36,525	5.1%	-	1,975
Total Other Sources	38,500	1,975	36,525	5.1%	-	1,975
TOTAL FUNDING	50,000	11,550	38,450	23.1%	-	11,550
<u>EXPENDITURES</u>						
P&Z and Code Compliance						
ProfServ-General Admin - RMA	15,000	1,850	13,150	12.3%	-	(1,850)
ProfServ-Site Planning - RMA	10,000	1,125	8,875	11.3%	-	(1,125)
ProfServ-Engineering - Other	10,000	700	9,300	7.0%	-	(700)
Code Compliance	15,000	3,450	11,550	23.0%	-	(3,450)
Total P&Z, and Code Compliance	50,000	11,550	38,450	23.1%	-	(11,550)
TOTAL EXPENDITURES	50,000	11,550	\$ 38,450	23.1%	-	(11,550)
Total Funding over (under)						
Expenditures	\$ -	-			\$ -	\$ -
Fund Balance - Beginning			-			
Fund Balance - Ending		\$ -	-			



Statement of Revenues, Expenditures and Changes in Fund Balances
Special Revenue Fund - Federal Forfeitures / Asset Sharing
For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
Interest Income	-	142	(142)	n/a	876	(734)
Total Revenues	-	142	(142)	n/a	1,683	(1,542)
TOTAL FUNDING						
	-	142	(142)	n/a	1,683	(1,542)
<u>EXPENDITURES</u>						
Personal Services						
Overtime - WAVES Program	-	2,411	(2,411)	n/a	-	(2,411)
Total Personal Services	-	2,411	(2,411)	n/a	-	(2,411)
Capital Outlay						
Police Equipment	-	71,876	(71,876)	n/a	-	(71,876)
Total Capital Outlay	-	71,876	(71,876)	n/a	-	(71,876)
TOTAL EXPENDITURES						
	-	74,287	(74,287)	n/a	-	(74,287)
Total Funding over (under)						
Expenditures	\$	-	(74,145)		\$	1,683 \$ (75,829)
Fund Balance - Beginning		180,390				
Fund Balance - Ending		\$ 106,245				



Statement of Revenues, Expenditures and Changes in Fund Balances
Debt Service Fund - (FEMA Bridge Loan)
For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
<u>FUNDING</u>						
Other Sources						
Transfer In	387,952	420,854	(32,902)	108.5%	-	420,854
Total Other Sources	387,952	420,854	(32,902)	108.5%	-	420,854
TOTAL FUNDING	387,952	420,854	(32,902)	108.5%	-	420,854
<u>EXPENDITURES</u>						
Debt Service Expenses						
Principal Debt Retirement	333,628	3,621,979	(3,288,351)	1085.6%	-	(3,621,979)
Interest Expense	54,324	50,930	3,394	93.8%	-	(50,930)
Bank Charges/Fee	-	50	(50)	n/a	-	(50)
Total Debt Service Expense	387,952	3,672,959	(3,285,007)	946.8%	-	(3,672,959)
TOTAL EXPENDITURES	387,952	3,672,959	\$ (3,285,007)	946.8%	-	(3,672,959)
Total Funding over (under)						
Expenditures	\$ -	(3,252,105)			\$ -	\$(3,252,105)
Fund Balance - Beginning		3,252,105				
Fund Balance - Ending		\$ -				



Statement of Revenues, Expenditures and Changes in Fund Balances
Capital Projects Fund - (General Fund Improvements)
For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
FEMA reimbursement	\$ 59,500	\$ -	\$ 59,500	0.0%	\$ -	\$ -
Total Revenues	59,500	-	59,500	0.0%	-	-
Other Sources						
Transfer From General Fund	158,500	79,712	78,788	50.3%	-	79,712
Total Other Sources	158,500	79,712	78,788	50.3%	-	79,712
TOTAL FUNDING	218,000	79,712	138,288	36.6%	-	79,712
<u>EXPENDITURES</u>						
Land Purchase						
Town Attorney	-	1,085	(1,085)	n/a	-	(1,085)
Miscellaneous Services	-	28,632	(28,632)	n/a	-	(28,632)
Total Land Purchase Expense	-	29,717	(29,717)	n/a	-	(29,717)
Beach Projects						
Engineering – Monitoring (FY20 Prc	54,500	-	54,500	0.0%	-	-
Engineering – Qtrly Monitoring	5,000	-	5,000	0.0%	-	-
Total Beach Project Expense	59,500	-	59,500	0.0%	-	-
Miscellaneous						
Underground Utility Project	35,000	-	35,000	0.0%	-	-
Police Cars / Equipment	66,000	49,995	16,005	75.8%	-	(49,995)
Comm. Chambers Upgrade	50,000	-	50,000	0.0%	-	-
Comm. Chambers Modifications	7,500	-	7,500	0.0%	-	-
Total Misc. Expense	158,500	49,995	108,505	31.5%	-	(49,995)
TOTAL EXPENDITURES	218,000	79,712	138,288	36.6%	-	(79,712)
Total Funding over (under)						
Expenditures	\$ -	-			\$ -	\$ 159,424
Fund Balance - Beginning			-			
Fund Balance - Ending		\$ -				



**Statement of Revenues, Expenditures and Changes in Fund Balances
Water Fund (Summary)**

For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
<u>FUNDING</u>						
Revenue						
Water Service Revenue	\$ 1,326,480	\$ 308,700	\$ 1,017,780	23.3%	\$ 343,040	\$ (34,340)
Water Surcharge	407,450	87,192	320,258	21.4%	86,782	410
Other Miscellaneous Revenue	135,247	17,152	118,095	12.7%	16,766	386
Total Revenue	1,869,177	413,044	1,456,133	22.1%	446,588	(33,544)
Other Sources						
Transfer In	477,496	104,984	372,512	22.0%	105,505	(521)
Loan Proceeds	640,000	-	640,000	0.0%	-	-
Total Other Sources	1,117,496	104,984	1,012,512	9.4%	105,505	(521)
TOTAL FUNDING	2,986,673	518,028	2,468,645	17.3%	552,093	(34,065)
<u>EXPENSES</u>						
Personal Services	535,294	146,023	389,271	27.3%	141,391	(4,631)
Operating Expenses	398,937	60,454	338,483	15.2%	56,355	(4,099)
Debt Service Expenses	811,446	203,725	607,721	25.1%	189,665	(14,060)
Capital Projects	648,500	-	648,500	0.0%	-	-
Repair & Renewal	65,000	3,985	61,015	6.1%	4,506	521
Transfer Out	527,496	117,484	410,012	22.3%	118,005	521
TOTAL EXPENSES	2,986,673	531,671	2,455,002	17.8%	509,923	(21,748)
Total Funding over (under)						
Expenses	<u>\$ -</u>	<u>\$ (13,643)</u>			<u>\$ 42,170</u>	<u>\$ (12,317)</u>
Net Assets - Beginning		3,817,248				
Net Assets - Ending		\$ 3,803,605				



**Statement of Revenues, Expenses and Changes in Net Assets
Water Fund (Operations)**

For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
FUNDING						
Revenue						
Water Service						
Water-Base Rate	\$ 472,000	\$ 117,873	\$ 354,127	25.0%	\$ 118,017	\$ (144)
Water-Usage	854,480	190,827	663,653	22.3%	225,023	(34,196)
Total Water Service Revenue	1,326,480	308,700	1,017,780	23.3%	343,040	(34,340)
Other Revenue						
Miscellaneous Revenues	5,500	810	4,690	14.7%	1,571	(761)
Sprint Spectrum Cell Tower	65,675	-	65,675	0.0%	-	-
T-Mobile Cell Tower	33,072	8,268	24,804	25.0%	7,950	318
Hillsboro Inlet	6,000	1,500	4,500	25.0%	1,500	-
Interest	30,000	4,255	25,745	14.2%	6,511	(2,255)
Net Incr (Decr) In FMV-Invest	(5,000)	2,318	(7,318)	-46.4%	(766)	3,084
Total Other Revenue	135,247	17,152	118,095	12.7%	16,766	386
TOTAL FUNDING	1,461,727	325,852	1,135,875	22.3%	359,806	(33,954)
EXPENSES						
Personal Services						
Salaries	344,997	83,170	261,827	24.1%	85,735	2,564
Vacation Leave Cash Out	15,187	18,655	(3,468)	122.8%	14,798	(3,857)
Overtime	25,000	5,261	19,739	21.0%	5,577	317
Sick Leave Cash Out	8,065	4,618	3,447	57.3%	3,397	(1,220)
Employee Award	-	1,000	(1,000)	n/a	-	(1,000)
FICA	28,922	8,474	20,448	29.3%	8,257	(217)
Florida Retirement System	39,325	7,899	31,426	20.1%	7,702	(197)
Health and Life Insurance	62,182	14,974	47,208	24.1%	12,253	(2,722)
Workers' Comp Insurance	11,116	1,972	9,144	17.7%	3,673	1,701
Unemployment Compensation	500	-	500	0.0%	-	-
Total Personal Services	535,294	146,023	389,271	27.3%	141,391	(4,631)
Operating Expenses						
Auditing Services	16,500	-	16,500	0.0%	-	-
Contracts - Other Services	750	-	750	0.0%	-	-
Postage and Freight	1,000	-	1,000	0.0%	-	-
Telephone Service	7,300	1,850	5,450	25.3%	1,741	(109)
Electricity	54,000	12,354	41,646	22.9%	12,938	584
Liability and Property Insurance	47,373	12,215	35,158	25.8%	10,298	(1,916)



Statement of Revenues, Expenses and Changes in Net Assets
Water Fund (Operations)

For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
Maint - Distribution System	7,500	868	6,632	11.6%	1,761	893
Maint - Bldgs / Grounds	15,000	4,079	10,921	27.2%	1,183	(2,896)
Maint - SCADA System	10,000	-	10,000	0.0%	-	-
Repair & Maint - Equipment	32,000	2,895	29,105	9.0%	6,110	3,215
Tools and Equipment	1,000	271	729	27.1%	325	54
Advertising	1,000	-	1,000	0.0%	-	-
Licenses & Permits	5,400	-	5,400	0.0%	1,061	1,061
Office Supplies	1,500	-	1,500	0.0%	-	-
Computer Expense	6,000	262	5,738	4.4%	83	(179)
Uniform Supplies	5,500	1,869	3,631	34.0%	1,897	27
Fuel and Oil	5,000	839	4,161	16.8%	954	114
Sand Change	8,000	4,585	3,415	57.3%	104	(4,482)
Chemicals - Water Treatment	85,000	17,578	67,422	20.7%	16,913	(665)
Lab Test Analysis & Supplies	12,500	789	11,711	6.3%	988	199
Subscriptions and Memberships	500	-	500	0.0%	-	-
Contingency	73,114	-	73,114	0.0%	-	-
Water Conservation Program	3,000	-	3,000	0.0%	-	-
Total Operating Expenses	398,937	60,454	338,483	15.2%	56,355	(4,099)
Total Exp. Before Transfer Out	934,231	206,477	727,754	22.1%	197,747	(8,730)
Transfer Out						
General Fund	50,000	12,500	37,500	25.0%	12,500	-
Water Debt Service Fund	403,996	100,999	302,997	25.0%	100,999	-
Water CIP Fund	73,500	3,985	69,515	5.4%	4,506	521
Total Transfer Out	527,496	117,484	410,012	22.3%	118,005	521
TOTAL EXPENSES	1,461,727	323,961	1,137,766	22.2%	315,752	(8,209)
Total Funding over (under)						
Expenses	\$ -	1,891			\$ 44,054	\$ (42,163)
Net Assets - Beginning		2,877,757				
Net Assets - Ending		<u><u>\$ 2,879,648</u></u>				



Notes to the Financial Statements - Water Fund December 31, 2020

The notes below are intended to provide additional information helpful when reviewing the financial statements. Per the Adopted Budget, the revenues and expenses should be at 25% through December. Below is an analysis of revenues and expenses that have significant variances compared to the budget.

Variance Analysis

Account Name	Amended Budget	YTD Actual	% of Budget	Explanation
Expenses				
<u>Operating</u>				
Vacation Leave Cash Out	15,187	18,655	122.8%	Paid out annually in December.
Sick Leave Cash Out	8,065	4,618	57.3%	Paid out annually in December.
Telephone Service	7,300	1,850	25.3%	Phone and cell phone service with Comcast and Verizon.
Liability and Property Insurance	47,373	12,215	25.8%	General Liability/Auto/Property insurance
Maint - Bldgs / Grounds	15,000	4,079	27.2%	Monthly landscaping, plants, security lights for buildings
Tools and Equipment	1,000	271	27.1%	Annual fire extinguisher certification
Uniform Supplies	5,500	1,869	34.0%	Monthly uniform service, work boots
Sand Change	8,000	4,585	57.3%	Spiractor sand and forklift rental - done twice a year



Statement of Revenues, Expenses and Changes in Net Assets
Water Debt Service Fund - (State Revolving Loans)
For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
Water Surcharge	\$ 407,450	\$ 87,192	\$ 320,258	21.4%	\$ 86,782	\$ 410
Total Revenues	407,450	87,192	320,258	21.4%	86,782	410
Other Sources						
Operating Transfers-In	403,996	100,999	302,997	25.0%	100,999	-
Total Other Sources	403,996	100,999	302,997	25.0%	100,999	-
TOTAL FUNDING	811,446	188,191	623,255	23.2%	187,781	410
<u>EXPENSES</u>						
Debt Service Expenses						
<i>State Revolving Loan - Water Plant</i>						
Principal Debt Retirement	324,180	-	324,180	0.0%	-	-
Interest Expense	79,816	-	79,816	0.0%	-	-
<i>State Revolving Loan - Water Main Project</i>						
Principal Debt Retirement	333,941	170,458	163,483	51.0%	158,178	(12,280)
Interest Expense	73,509	33,267	40,242	45.3%	31,487	(1,780)
Total Debt Services Expenses	811,446	203,725	607,721	25.1%	189,665	(14,060)
TOTAL EXPENSES	811,446	203,725	607,721	25.1%	189,665	(14,060)
Total Funding over (under)						
Expenses	\$ -	(15,534)			\$ (1,884)	\$ (13,650)
Net Assets - Beginning		939,491				
Net Assets - Ending		\$ 923,957				



Statement of Revenues, Expenses and Changes in Net Assets
Capital Projects Fund - (Water Fund Improvements)
For the Period Ending December 31, 2020

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-19	Variance Fav (unfav)
FUNDING						
Revenues						
Miscellaneous Revenue	\$ -	\$ -	\$ -	n/a	\$ -	\$ -
Total Revenues	-	-	-	n/a	-	-
Other Sources						
Interfund Transfer - In	73,500	3,985	69,515	5.4%	4,506	(521)
Loan Proceeds	640,000	-	640,000	0.0%	-	-
Total Other Sources	713,500	3,985	709,515	0.6%	4,506	(521)
TOTAL FUNDING	713,500	3,985	709,515	0.6%	4,506	(521)
EXPENSES						
Plant Project						
Well Rehabilitation	120,000	-	120,000	0.0%	-	-
Storage Tank	350,000	-	350,000	0.0%	-	-
Total Plant Project	470,000	-	470,000	0.0%	-	-
Other Expenses						
Repair & Renewal	65,000	3,985	61,015	6.1%	4,506	521
Water Tower Rehab	100,000	-	100,000	0.0%	-	-
Beach Tank Repainting	8,500	-	8,500	0.0%	-	-
Roof - Pump House	60,000	-	60,000	0.0%	-	-
Perimeter Fence	10,000	-	10,000	0.0%	-	-
Total Other Expenses	243,500	3,985	239,515	1.6%	4,506	521
TOTAL EXPENSES	713,500	3,985	709,515	0.6%	4,506	521
Total Funding over (under)						
Expenses	\$ -	-			\$ -	\$ -
Net Assets - Beginning			-			
Net Assets - Ending		\$ -				

Town of Hillsboro Beach

Supporting Schedules

December 31, 2020



**Cash and Investment Balances
December 31, 2020**

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>YIELD</u>	<u>MATURITY</u>	<u>BALANCE</u>	<u>NOTES</u>
Commercial Analysis Checking Account	BankUnited	0.00%	N/A	\$3,847,496	Account earns a credit allowance of 0.25%. Yield is 0 since fees are netted against credit allowance. Operating account for AP invoices and payroll.
Money Market Account	BankUnited	0.25%	N/A	\$134,964	Account for excess cash from General & Water Funds.
Money Market Account	BankUnited	0.25%	N/A	\$412,864	(1) Account for reserve for SRL Loan.
Money Market Account	BankUnited	0.25%	N/A	\$134,048	(2) Account for Federal forfeitures/Asset sharing.
State Board Account	Florida Prime	0.18%	N/A	\$430,903	Account for excess cash from the General Fund.
Investment Account	BB & T	1.39%	N/A	\$3,409,806	See Investment Report for further details.
TOTAL				<u>\$8,370,082</u>	

Footnotes:

(1) Restricted funds for State Revolving Loan.

(2) Restricted funds for Federal forfeiture/Asset sharing.



Investment Portfolio

Trades Settled as of 12/31/20

Posting Date	CUSIP #	Description	Rating	Maturity Date	Par Value	Total Cost	Premium / Discount	Market Value	Accrued Interest	Annual Income	Yield to Maturity
	SA0000560	BB&T TRUST DEPOSIT RIS			263,608	263,608	-	263,608	-	26	0.01%
		Subtotal			263,608	263,608	-	263,608	-	26	0.01%
09/27/19	037833DL1	APPLE INC	AA+	09/11/22	50,000	49,928	(72)	51,264	47	850	0.21%
10/30/19	166764BN9	CHEVRON CORP	AA	03/03/22	50,000	50,458	458	51,225	201	1,249	0.39%
11/03/15	313381BR5	COCA-COLA CO	AA+	12/09/22	100,000	98,196	(1,804)	103,367	896	1,875	0.12%
08/26/20	3133EL3P7	FED HOME LOAN BANK	AA+	08/12/25	250,000	249,750	(250)	250,098	55	1,325	0.52%
06/23/20	3133ELE67	FED FARM CREDIT BANK	AA+	06/03/24	290,000	289,855	(145)	290,264	98	1,682	0.55%
06/23/20	3134GVYP7	FED FARM CREDIT BANK		05/27/25	210,000	209,003	(997)	208,889	79	1,050	0.62%
10/09/20	3134GW4B9	FED HOME LOAN MTGE CORP		10/29/25	55,000	54,890	(110)	55,007	-	275	0.50%
10/28/20	3136G45H2	FED NATL MTGE ASSN	AA+	10/29/25	55,000	54,945	(55)	55,002	-	275	0.50%
10/23/20	3136G45X7	FED NATL MTGE ASSN	AA+	10/29/26	140,000	140,000	-	140,195	-	980	0.68%
07/16/18	341271AB0	FLA ST BRD OF ADMIN FIN CORP	AA	07/01/21	200,000	197,798	(2,202)	202,214	-	5,276	0.37%
09/16/20	341271AD6	FLORIDA ST TXBL	AA	07/01/25	185,000	185,000	-	189,238	-	2,327	0.74%
04/09/20	342816P66	FLA ST MUN PWR AGY REV		10/01/22	200,000	202,246	2,246	205,100	186	5,160	1.10%
05/21/20	43232VVH1	HILLSBOROUGH CNTY TXBL	AA-	07/01/25	200,000	200,000	-	211,100	-	3,830	0.66%
12/31/18	54289SBG1	LONGBOAT KEY FL SPL ASSMNT REV	AA+	08/01/24	105,000	104,116	(884)	108,677	-	4,200	2.29%
08/09/18	59333HCL8	MIAMI-DADE CNTY FL PROF SPORTS	AA	10/01/22	75,000	75,000	-	77,952	-	2,517	1.07%
08/05/20	593561BE2	MIAMI GARDENS FL TXBL	AA	07/01/25	125,000	125,000	-	127,919	-	1,674	0.81%
01/17/20	661046BV3	NORTH MIAMI BEACH FLA WTR	A+	08/01/24	160,000	160,000	-	166,416	-	3,234	0.88%
01/18/19	68389XBB0	ORACLE CORP	A+	05/15/22	60,000	59,060	(940)	61,604	283	1,500	0.54%
05/16/18	68389XBK0	ORACLE CORP	A+	09/15/21	50,000	48,217	(1,783)	50,504	166	950	0.42%
02/27/20	758449RV6	REEDY CREEK FL IMPT DIST TXBL	A	06/01/24	150,000	150,000	-	155,061	-	2,504	0.67%
05/11/18	78013XKG2	ROYAL BANK OF CANADA	AA-	04/30/21	50,000	49,954	(46)	50,479	67	1,600	0.26%
04/03/20	822582AX0	SHELL INTERNATIONAL	AA-	08/12/23	30,000	31,167	1,167	32,381	156	1,020	0.33%
01/16/19	89236TCQ6	TOYOTA MOTOR CREDIT CORP	AA-	07/13/22	60,000	59,351	(649)	62,273	23	1,680	0.28%
04/06/20	89236TGW9	TOYOTA MOTOR CREDIT CORP	AA-	03/30/23	30,000	30,342	342	31,737	17	870	0.29%
03/13/20	912828Q60	US TREASURY INFL INDEX BD		04/15/21	274,660	271,924	(2,736)	275,610	139	343	0.12%
		Subtotal			3,154,660	3,146,198	(8,462)	3,213,574	2,414	48,245	1.50%
		Total			3,418,268	3,409,806	(8,462)	3,477,182	2,414	48,272	1.39%



Ridership Summary

December 31, 2020

Daily Passengers:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		39		39	
36		38		39	
38		38		38	
39		40			
39		41			

Total Monthly Passengers:

464

Daily Revenue Miles:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
		109.0		109.0	
109.0		109.0		109.0	
109.0		109.0		109.0	
109.0		109.0			
109.0		109.0			

Total Monthly Revenue Miles:

1308.0

Total Scheduled Revenue Miles

1306.1

Total Vehicle Hours

116.0

Total Revenue Hours

106.0

Service Days

12

Missed Service in Minutes

0

Passengers per revenue hour

4.4

Total Monthly Vehicle Miles:

1,590.0



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011
Fax: (954) 427-4834

TO: Mayor Deb Tarrant and Commission

FROM: Steve Mitchell, Building Official

DATE: January 14, 2021

SUBJECT: December 2020 Building Department Report

December's customer-driven workloads were expectedly light for the holiday season, but provided us with ample time to address several tasks that required some additional focus.

- Mariana was able to work side-by-side with Nicole for nearly three weeks to get a refresher course in Hillsboro Beach processes and procedures, as well as getting familiar with the projects currently in progress (some regrettably still ongoing from Mariana's first tour here in 2018).
- Files have been updated on a few large projects that are nearing completion, this will allow us to advise contractors of the documents and inspections needed for a quick progression to final inspections and a Certificate of Occupancy.
- We were able to complete a final, in-depth review of abandoned and expired Broward County legacy files, completing or closing records on dozens of old jobs.
- Inspectors and Plans Examiners had opportunities to become familiar with the newly adopted editions of the Florida Building Codes and the National Electrical Code. Online training sessions will continue through this Spring.

Based on plans currently in review for permitting, and the completion of nearly every legacy project, 2021 should be a very strong year for construction in the Town of Hillsboro Beach.

Respectfully Submitted,

Steven Mitchell

Building Official | Chief Electrical Inspector

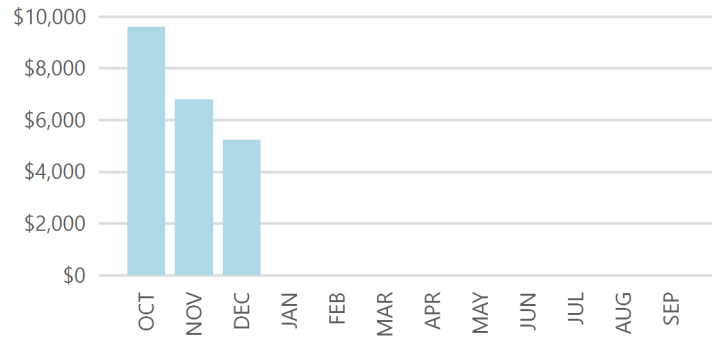


**The Town of Hillsboro Beach
Building Department
Summary Report**

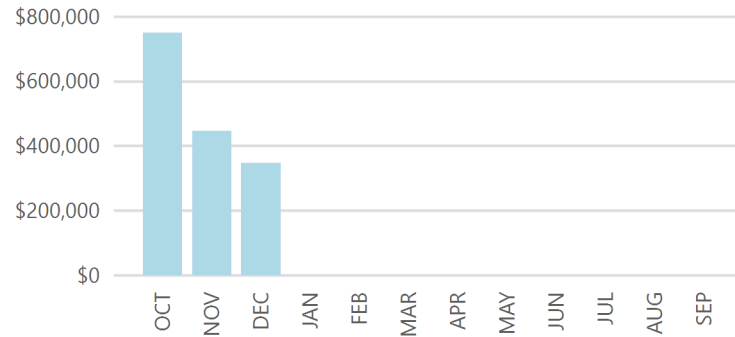
**Start Date: 12/1/2020
End Date: 12/31/2020**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	YTD
Construction Value	\$750,861	\$445,307	\$347,211	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,543,379
Building Permit Fees	\$30,365	\$16,721	\$27,925	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75,011
Fire & Zoning Fees	\$5,038	\$4,275	\$1,050	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,363
Total Revenue	\$35,403	\$20,996	\$28,977	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$85,376
CGA Expense	\$25,811	\$14,212	\$23,736	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$63,759
Town Revenue	\$9,592	\$6,783	\$5,239	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$21,614

Net Revenue



Construction Value





**The Town of Hillsboro Beach
Building Department
Finance Report**

**Start Date: 12/1/2020
End Date: 12/31/2020**

	Permit Fees	Town Revenue	Fire Fees	Zoning Fees	Admin Fees	CGA Revenue	BORA	DBPR	DCA
MTD	\$27,925.15	\$4,188.77	\$750.00	\$300.00	\$175.00	\$23,736.38	\$240.24	\$188.66	\$142.58
YTD	\$75,011.05	\$11,251.68	\$5,900.00	\$4,462.50	\$1,575.00	63,759.39	\$991.00	\$764.81	\$568.06



**The Town of Hillsboro Beach
Building Department
Permit Report**

**Start Date: 12/1/2020
End Date: 12/31/2020**

Permit Type	# Issued	Building Permit Fees
COMMERCIAL A/C CHANGE OUT	1	125.00
COMMERCIAL DOCK	1	609.15
COMMERCIAL RE-ROOF	1	407.70
RESIDENTIAL A/C CHANGE OUT	10	1,879.03
RESIDENTIAL ALTERATION	7	9,425.21
RESIDENTIAL HURRICANE SHUTTERS	2	345.00
RESIDENTIAL RE-ROOF	1	2.00
RESIDENTIAL SERVICE CHANGE/REPAIR	2	250.00
RESIDENTIAL WATER HEATER	2	250.00
RESIDENTIAL WINDOWS/DOORS/SHUTTERS	4	816.46
SINGLE FAMILY RESIDENCE	1	13,817.60
	32	\$27,927.15



**The Town of Hillsboro Beach
Building Department
Issued Permits Report**

**Start Date: 12/1/2020
End Date: 12/31/2020**

Folio #	Permit #	Date Issued	Job Address	Job Sub Division	Construction Value
RESIDENTIAL ALTERATION					
484317AJ0200	2014602-0	12/3/2020	1069 HILLSBORO MILE(UNIT 306)	OCEAN HILLSBORO CONDO	\$35,850.00
484308BM0150	2014617-0	12/16/2020	1170 HILLSBORO MILE(UNIT 303)	HARBORSIDE AT HILLSBORO BEACH	\$147,100.00
484308CM0110	2014621-0	12/18/2020	1169 HILLSBORO MILE(UNIT 203)	HILLSBORO WINDSOR	\$18,326.00
484308CA0490	2014628-0	12/29/2020	1155 HILLSBORO MILE (UNIT 602)	HILLSBORO OCEAN CLUB	\$8,975.00
Grand Total					\$210,251.00



**The Town of Hillsboro Beach
Building Department
Activity Report**

**Start Date: 12/1/2020
End Date: 12/31/2020**

Discipline	Total # of Inspections	Plan Review	Permits Applied
Building	37	32	24
Electrical	19	24	7
Plumbing	23	18	8
Mechanical	13	18	8
Fire	4	4	0
Zoning	0	4	0
Totals	96	100	71



**The Town of Hillsboro Beach
Building Department
Plan Review Times Report**

**Start Date: 12/1/2020
End Date: 12/31/2020**

	Number of Reviews	Average Days In Review	Most Days In Review
Completed Reviews	92	3.71	15.11



Code Compliance Summary Report

From 12/1/2020 To 12/31/2020 Corridor (All Corridors)

Case Totals for Period

Cases Open at Start of Period	29
Cases Opened During Period	1
Cases Opened as result of Complaint	1
Cases Closed During Period	5
Cases Closed Prior to Hearing	3
Cases Open at End of Period	25
Inspections	1
Re-inspections	8
Total	9
Special Magistrate Cases During Period	4

Case Summary by Officer

Officer	Open at Start	Opened During Period	Opened as result of Complaint	Closed During Period	Closed Prior to Hearing	Open at End of Period
B. Pita	1	0	0	0	0	1
M. Sotolongo	28	1	1	5	3	24
Total	29	1	1	5	3	25



Code Compliance Summary Report

From 12/1/2020

To 12/31/2020

Corridor (All Corridors)

Inspections by Officer

Officer	Inspections	Reinspections	Total
M. Sotolongo	1	8	9
Total	1	8	9

Summary of Cases Opened by Incident Type

Incident Type	Number
Property Maintenance	1
Total	1

Revenue Summary

	Period Start	During Period	Period End
Total Fines Assessed	\$73,325.00	\$3,575.00	\$76,900.00
Total Payments	\$0.00	\$0.00	\$0.00
Balance	\$73,325.00		\$76,900.00



Case Action Report*

From 12/1/2020

To 12/31/2020

Corridor (All Corridors)

<u>Date Issue</u>	<u>Incident Type</u>	<u>Site Address</u>	<u>Status</u>	<u>Documents Issued</u>		
12/24/2020	Property Maintenance. Construction fence and dust screen in disrepair.	1159 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				12/24/2020	Complaint	M. Sotolongo
				12/24/2020	Notice of Violation	M. Sotolongo

*Cases included in this report are those where the owner was first cited within the date range and corridor specified



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Town Hall Exterior Renovations

Submitting Dept: Town Clerk, Sherry D. Henderson, Town Clerk

Agenda Date: February 2, 2021

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: 1. GEMSTONE BUILDERS - Exterior Renovation (Jan 2021)



Gemstone Builders LLC

Building the Future. Restoring the Past.

PROPOSAL ASSEMBLED FOR:

Town of Hillsboro Beach

1210 Hillsboro Mile

Hillsboro Beach, FL 33062

OUTLINING THE SCOPE OF WORK FOR THE PROJECT:

Exterior Renovation

January 14, 2021



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Thank you for considering **Gemstone Builders** ! We are a full service property improvement company servicing Commercial, HomeOwners and Condominium Associations throughout Florida. With a relentless commitment to **quality work** at an **affordable price**, Gemstone is the right choice for your community.

Our 3 Keys to Success

We've learned that true customer satisfaction requires more than a great product. It demands that we provide an experience that meets the unique needs of our clients. Each client and every project receives a customized plan to get the job done! Moreover, all clients receive three important benefits in every job we do –

SAFETY – Our steadfast commitment to safety is unsurpassed in our industry. With third-party oversight and weekly meetings as part of our quality assurance program, we communicate and enforce safe practices in everything we do. We employ an audited Safety P&P Manual to ensure compliance.

RELIABILITY - Meeting our high standards is essential to us. More important is meeting our customer's requirements. We have never had a claim for liquidated damages in over 30 years of business on thousands of jobs.

CUSTOMER SATISFACTION – Our founders have shown their respective client's commitment, consistency and the ability to get the job done! Our referrals speak volume on our ability to produce quality, time and again.

Our team of private contractors and employees contribute complementary capabilities and extensive experience within the construction field, established safety records, and documented quality workmanship.



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Philosophy

Relationship Focused Culture- The company culture at Gemstone Paint and Waterproofing focuses on building successful, long lasting relationships with our clients. At Gemstone, we form these relationships by exceeding our clients' expectations by providing:

Partnering
Open Communication
Quality
Competitive Pricing
Honesty and Integrity
A Strong Focus on Safety
Professionalism
Experience and Efficiency
Immediate Response
Customer Service
Environmental Responsibility

We have proven that our relationship focused culture will produce higher quality, lower cost, and a faster schedule on our clients' projects- providing value to all parties involved.

Mission Statement

"Provide value-enriched design, project management and construction services to our clients, thereby creating successful partnerships and lasting relationships. We shall exceed expectations of our clients by providing our services with exceptional performance, professionalism, quality, integrity and a strong focus on safety."

Call us for a NO-obligation consultation, inspection and analysis of your community.

Respectfully,

Moti Bilia

Moti Bilia,
PRESIDENT



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We hereby propose to perform the labor necessary for the completion of:

SCOPE OF WORK

The project is located at **1210 Hillsboro Mile, Hillsboro Beach, FL 33062**. The project consists of Exterior Renovations. Gemstone was provided a scope of work that would be required via email. The included description of the tasks to be performed. Gemstone will provide material, labor, and tools required for the scope of work and price is based on visual inspection only.

Scope of work summarized as follows:

Exterior Renovation

- Ramp Renovation Price \$5,400.00
 - Remove Existing Ramp and Railings



- Fabricate ADA slope at entry door
 - Provide 1/12" pitch (maximum)
- Entryway Repair Price \$ N/C
 - Repair Damaged Corner Bead
- Covered Entryway Price \$ 2,800.00
 - Remove Wall with Riverrock and flower box





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- Memorial Area Renovation

Price \$ 3,800.00

- Remove Rock under Postman Statue



- Relocate statue onto Pedestal
- Create Walkway from townhall entrance to Memorial Area (Mulch)



-
- Flag Reinstallation
 - Remove Flag from existing area
 - Re-Install near Postman Statue
- Survey & Plans Allowance
- Remove/Clean job site area

Price \$ 750.00

Price \$ 5000.00



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Options:

- Fabricate Walkway from Townhall entrance to Postman Statue
 - Concrete Price \$21.00 / SQFT

Exclusions:

- Repair of electrical / light fixtures / signage
- Permit cost, dewatering permit, engineering, density test and expediting.
- Vehicular traffic systems
- All offsite trash removal
- All permit and municipal fees
- Any area not specifically specified or included in the Contractor's Scope of Work

Assumptions:

- 1 Year Warranty on Labor
- Financing available upon financial review.
- Gemstone Builders includes mobilization fee in total price.
- Water and Electricity provided by Owner/Representative
- We will be allowed a minimum of 8-hour work days.
- Parking for personnel will be provided at no charge to Gemstone



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SPECIFICATIONS

PRESSURE CLEANING

All masonry and stucco surfaces shall be pressure cleaned by GEMSTONE and free of any surface contamination and any moisture prior to application of any coatings. GEMSTONE will ensure a clean surface using a chemical cleaning agent and pressure washer at greater than or equal to 3500 PSI, therefore removing peeling/flaking paint, chalk residue, salt, alongside other particles of nature.

PREPARATION & REPAIRS

GEMSTONE shall inspect all perimeter joints. Deteriorating caulking shall be removed as well as dirt and/or foreign matter, then properly replaced with caulking. GEMSTONE shall seal all perimeter joints around windows and doors, top and sides of decorative attachments (excluding the bottom/underside), expansion joints, joints where dissimilar materials meet, and/or other areas where water intrusion may result. Gemstone shall cautiously smooth out all patchwork performed on the property. Repairs to cracks shall be filled with brush grade sealants.

Caulking: Benjamin Moore's AllPro ProGun 40 Year Acrylic Caulk
Patching: Benjamin Moore's Richards Rich Flex Elastomeric Patching

MASONRY & STUCCO SUBSTRATES

GEMSTONE shall inspect all stucco surfaces. All spalling, loose and broken stucco, concrete/masonry shall be removed upon agreement with owner and adjacent areas of suspect areas "sounded" for deteriorated stucco. If rebar is exposed, continue to adequately expose several inches of clean, sound steel. All exposed steel surfaces shall be free of all surface rust, then primed/coated with rust inhibited primer or rebar coating. Gemstone will repair the area as required using Elastomeric Patch. After proper surface repair, Gemstone will prime and paint the area. **All surfaces shall receive**

Spot Prime-New/Hot Stucco: Benjamin Moore's Acrylic Masonry Conditioner 608 Series
Finish: Benjamin Moore's Ultra Exterior Low Lustre N455

METAL RAILINGS, DOORS AND FENCES

GEMSTONE shall ensure any existing rust is prepared prior to priming and spot prime all metals before top coating as needed. **All surfaces shall receive**

Prime Coat: Benjamin Moore's Corotech Acrylic Metal Primer V110 series
Finish Coat: Benjamin Moore's Coronado's Rust Scat waterborne

WOODEN SUBSTRATES

GEMSTONE shall inspect all wood prior to priming and spot prime all wood before top coating as needed.

Prime Coat: Benjamin Moore's Fresh Start Exterior Wood Primer
Finish Coat: Benjamin Moore's Ultra Exterior Low Lustre N455

ALUMINUM SOFFITS, DOWNSPOUTS, & GUTTERS SUBSTRATES

GEMSTONE shall ensure any existing rust is prepared prior to priming and spot prime all metals before top coating as needed.

Prime Coat: Benjamin Moore's Corotech Acrylic Metal Primer V110 series
Finish Coat: Benjamin Moore's Coronado's Rust Scat waterborne



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Payment Terms:

All material is guaranteed to be as specified, and the above work to be performed in a workmanlike manner for the sum PER ITEM

Payments to be as follows:

50 % DEPOSIT

50 % UPON COMPLETION

Notice: Unless otherwise agreed to in writing prior to start up of work:. In the event the owner breaches the provisions of this agreement before the contractor begins work, and in light of the fact the damages which the contractor may incur as a result thereof may be very difficult or impossible to determine, the owner agrees to be liable for either the deposit amount that was given as liquidated damages as a result, or, the amount of the actual damages sustained by the contractor, whichever is greater. Payments received later than 72 hours from completion or stopped work date to be charged a \$100.00 late fee, and added to balance due. All balances due, after thirty (30) days to be levied a service charge of 1.5% per week and added to balance total. Please pay promptly. We adhere to Florida lien law statutes and procedures. The undersigned will be responsible for the costs of collection of any unpaid balance, including a reasonable attorney's fee. All work is to be completed in workmanlike manner pursuant to standard industry practices. Any alteration or deviation from above specifications involving extra cost(s) will be executed only upon written orders, and will become an extra charge over and above the estimate/proposal/contract. All agreements are contingent upon strikes, accidents, war, and/or acts of God and are delays beyond our control. Said proposal is subject to acceptance within 30 (thirty) days and is void thereafter at the option of Gemstone Builders, please be advised that in the event that Gemstone Builders needs to obtain a Lien on the above-said property, the undersigned homeowner/agent shall be responsible for any and all cost(s) incurred by Gemstone Builders, Including, but not limited to, reasonable attorney's fees and/or costs.



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Terms and Conditions:

All work shall be completed in a work-man like manner and in compliance with all codes or other applicable laws. Gemstone Paint and Waterproofing will be allowed a minimum of 8-hour work days. Parking for personnel will be provided at no charge to Gemstone Paint and Waterproofing. To the extent required by law, all work shall be performed by individuals duly licensed and authorized by law to perform said work. Work to be performed during regular working hours without interference with the owner's activities.

Contractor at its discretion may engage subcontractors to perform work hereunder, provided the contract shall fully pay subcontractors and in all instances, remain fully responsible for proper completion of this contract. All change orders will be in writing and signed by both Owner and Contractor, and shall be incorporated in, and become part of the contract.

Contractor warrants it is accurately insured for injury to its employees and others incurring loss or injury as a result of Contractor, its employees or subcontractors. Safety of persons & property shall be of the utmost concern, and very precaution shall be taken to ensure such safety, including the erecting of appropriate barriers to isolate the construction site from persons, animals, automobiles, etc. The Contractor shall be responsible for job safety administration, (including tools, equipment, work methods, etc.) and must be in compliance with applicable OSHA safety regulations.

Contractor shall at its own expense obtain all required permits necessary for the work to be performed unless specified otherwise in contract. Contractor shall at its own expense obtain all required permits necessary for the work to be performed unless specified otherwise in contract.

Contractor agrees to remove all debris and leave the premises in broom clean condition. Debris resulting from contractor or subcontractors work shall be placed in a designated location on site, containers to be provided by contractor and which will be removed by Contractor in a timely manner.

In the event Owner shall fail to pay any periodic or installment payment due hereunder, the Contractor may cease work without penalty or breach of contract pending payment or resolution of any dispute. Contractor shall not be liable for any delays due to circumstances beyond reasonable control including but not limited to: strikes, weather delays, casualty acts of God or nature, Fire nor arson, or general unavailability of materials.

Additional Terms and Conditions to be included with the original Contract when applicable.

GENERAL NOTES RELATED TO CONSTRUCTION WORK AS APPLICABLE TO THE DETAILED SCOPE:

CUSTOMER (OR OWNER): will be responsible to: safely store valuables and breakables, and provide timely access to all work areas. Customer will inform the contractor of any pre-existing deficient conditions. Customers shall provide insurance to cover the customer's property, including any work covered under this contract.

GEMSTONE BUILDERS LLC will furnish all labor, tools, equipment, and supervision necessary for the job as detailed in the above scope. Insurance will be provided at minimum per the requirements of the State of Florida.

CHANGES IN THE WORK: The Owner, without invalidating the Contract, may order changes in the Work within the general scope of the Contract consisting of additions, deletions, or other revisions, the Contract Sum and Contract Time being adjusted accordingly in writing. If the Owner and Contractor cannot agree to a change in the Contract Sum, the Owner shall pay the Contractor the actual cost plus reasonable overhead and profit (15%).



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DELAYS: GEMSTONE BUILDERS LLC is not responsible for delays for any of the following reasons: failure of the issuance of any necessary building permits within a reasonable length of time, acts of neglect or omission by **CUSTOMER**, failure of **CUSTOMER** to provide access to the jobsite or appropriate engineering/architectural or other supervision if required for the job, acts of God, stormy or inclement weather, extra work ordered by **CUSTOMER**, or any other causes beyond the control of **GEMSTONE BUILDERS LLC**. If the Contractor is delayed at any time in progress of the Work by changes ordered in the Work, or by labor disputes, fire, unusual delay in deliveries, unavoidable casualties or other causes beyond the Contractor's control, and Contract Time shall be subject to equitable adjustment.

CHANGED CONDITIONS: If concealed or unknown physical conditions are encountered at the site that differ materially from those indicated in the Contract Documents or from those conditions ordinarily found to exist, the Contract Sum and Contract Time shall be subject to equitable adjustment.

PAYMENT: Payments are due within 30 days of the invoice date unless specified in the Scope of Work. If payments are not made when due according to this Proposal/Contract, all Guarantees and Warranties, express and implied shall be null and void. **GEMSTONE BUILDERS LLC** shall have the right to stop work if any payment shall not be made when due on the dates as set forth in this Proposal/Contract. **CUSTOMER** shall be responsible shall be responsible for all costs incurred by **GEMSTONE BUILDERS LLC** including lien costs, costs of collection and attorneys' fees to collect payment as due under this Proposal/Contract.

Price: Price may changed due to increased of material(s)

This Proposal/Contract is to be construed according to the laws of the State of Florida. This Proposal/Contract may be withdrawn by **GEMSTONE BUILDERS LLC** if not accepted by **CUSTOMER** within 30 days from the date of this Proposal/Contract date.

TERMINATION: should there be a work stoppage due to the actions or inactions of the **CUSTOMER**, and should such stoppage continue for seven (7) days consecutively, then **GEMSTONE BUILDERS LLC** shall have the right to terminate this Proposal/Contract. **CUSTOMER** understands that delays of such time periods will cause hardship to **GEMSTONE BUILDERS LLC** and loss and damages. Should **GEMSTONE BUILDERS LLC** exercise its right to terminate, then it shall be entitled to retain all monies paid to it up to the point of termination and if there is additional monies due for work done or materials provided, then **CUSTOMER** agrees to pay said sums immediately within five (5) days of the date that demand is made for them. It is agreed by the parties that said work stoppage caused by **CUSTOMER** shall be considered a breach by **CUSTOMER** entitling **GEMSTONE BUILDERS LLC** to all remedies as provided by the State of Florida for breach of contract.

NOTICES: all notices required by this Proposal/Contract shall be deemed delivered on the second business day following deposit in the United States mail, postage prepaid, to the addresses listed in this Proposal/Contract.

If any provision of this Proposal/Contract shall be held to be illegal, invalid or unenforceable under present or future laws, such provisions shall be fully severable and this Proposal/Contract shall be construed and enforced as if such illegal, invalid or unenforceable provision had never comprised a part of this document and the remaining provisions shall remain in full force and effect.

This Proposal/Contract is the final, complete and exclusive agreement of the Parties with respect to the subject matter hereof and supersedes and merges all prior or contemporaneous representations, proposals, negotiations, communications, whether oral or written between the Parties. No modification of this Proposal/Contract shall be effective unless in writing and signed by the Parties.

CLEAN UP: Gemstone Builders LLC will clean up waste materials and tools provided to the project site

LEGAL FEES: Any attorney, court cost or legal fees arise will be paid by the Owner/Association.



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INSURANCE: Unless specifically precluded by the Owner's property insurance policy, the Owner and Contractor waive all rights against (1) each other and any of their subcontractors, suppliers, agent and employees, each of the other; and (2) the Architect, Architect's consultants and any of their agents and employees, for damages caused by fire or other causes of loss to the extent covered by property insurance or other insurance applicable to the Work.

INDEMNIFICATION: To the fullest extent permitted by law, the Contractor shall indemnify and hold harmless the Owner, Architect, Architect's consultants and agents and employees of any of them from and against claims, damages, losses and expenses, including but not limited to attorneys' fees, arising out of or resulting from performance of the Work, provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the Work itself), but only to the extent caused by the negligent acts or omissions of the Contractor, a subcontractor, anyone directly or indirectly employed by them or anyone for whose acts they may be liable, regardless of whether or not such claim, damage, loss or expense is caused in part by a party or indemnified hereunder.

LIAISON/COMMUNICATION: The Association Client will designate one (and no more than two) representatives from the board and/or management as a liaison or contact person(s). Gemstone will transact all business relating to the job with the designated contact person(s) and will not permit unauthorized interference from residents of the Association Client's property or from Gemstone employees.

ACCESS: The Association Client agrees to, and will be responsible for, the trimming and/or removal of all foliage clinging to or otherwise obstructing the building, and permit unobstructed access to the areas to be painted. Upon mobilization or during the course of painting, should Gemstone require the removal of any Association Client or resident/unit owner property to proceed, Gemstone will notify the designated contact person for instruction as Gemstone will not move anything without approval. Any item approved to be moved by Gemstone will be returned.

STAGING AREA: Gemstone is to submit requirements for a staging area for equipment and material prior to mobilization. The Association Client will make every effort to provide a suitable area. At the end of each working day, all equipment, ladders, paint, supplies, vehicles, etc. will be returned to the staging area and the working area left clean. Protection of this area is the sole responsibility of Gemstone and shall be left in a clean, safe and in an acceptable manner.



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AUTHORIZATION TO EXECUTE CONTRACT

The person(s) executing this contract on behalf of the Owner expressly warrant(s) that he/she/they possess the necessary authority to bind the Owner to all terms of the contract herein.

**Referenced Project: Hillsboro Townhall & Police Station- Exterior Painting
Amendment 1 of the Contract**

1210 Hillsboro Mile
Hillsboro, FL 33062

Price \$ ITEMIZED

Referenced Proposal date: January 14, 2021

This Agreement entered into on the ____ day of ____, 2021.

Owner (signature), authorized agent Mordechai Bilia, President

for _____ Gemstone Builders

Printed Name, Title



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: COVID-19 Vaccination Update

Submitting Dept: Town Clerk, Sherry D. Henderson, Town Clerk

Agenda Date: February 2, 2021

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: None



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Pump Station Roof Update

Submitting Dept: Town Clerk, Sherry D. Henderson, Town Clerk

Agenda Date: February 2, 2021

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: None



TOWN OF HILLSBORO BEACH

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Agenda Item Cover Memo

Agenda Item: 2021 Holiday Decorations

Submitting Dept: Town Clerk, Sherry D. Henderson, Town Clerk

Agenda Date: February 2, 2021

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: None