



AGENDA

Town of Hillsboro Beach Commission Meeting

March 2, 2021
9:00 AM



Established 1939

MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldassarre
Honorable Andrew R. Brown

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011

www.TownofHillsboroBeach.com



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

March 2, 2021 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER ANDREW R. BROWN

TOWN MANAGER WILLIAM 'MAC' SERDA, ICMA-CM
TOWN ATTORNEY DONALD J. DOODY, ESQ
TOWN CLERK SHERRY D. HENDERSON, CMC

YOU ARE HEREBY NOTIFIED that a Regular Town Commission Meeting will be held Tuesday, March 2, 2021 at 9:00 AM. A quorum of the Town Commission will be physically present at the meeting. However, to ensure compliance with CDC recommendations for public safety, the meeting will utilize communications media technology with most Town staff participating via video conferencing. LIVE ZOOM Meeting number: 878 4736 1566 Passcode: 951699

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A. February 2, 2021 Regular Town Commission Meeting

II. PRESENTATIONS

- A. Update on the Department of Transportation Design of State Road A1A, presented by Calvin, Giordano & Associates, Inc. (CG&A)

III. ORDINANCES

- A. Ordinance No. 2021-01** Amendment to the Town's Code of Ordinance Allowing Provisions for Virtual Public Meetings by Use of Communication Media Technology During a Declared Emergency or Other Circumstances To Protect Health and Safety. **(Second Reading, Public Hearing)**

AN ORDINANCE OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AUTHORIZING THE TOWN MANAGER TO MAKE PROVISIONS FOR PUBLIC MEETINGS BY USE OF COMMUNICATION MEDIA TECHNOLOGY AND FOR ATTENDANCE BY USE OF SUCH TECHNOLOGY BY ELECTED AND APPOINTED OFFICIALS DURING PERIODS OF A PUBLIC HEALTH EMERGENCY OR OTHER CIRCUMSTANCES IN WHICH THE TOWN COMMISSION DETERMINES NECESSARY TO PROTECT THE HEALTH AND SAFETY OF TOWN OFFICIALS, TOWN STAFF, AND THE PUBLIC; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING AN EFFECTIVE DATE.

- B. Ordinance No. 2021-02** Amendment to the Town's Code of Ordinance Relative to Service Charges and Cost Recovery **(Second Reading, Public Hearing)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING SECTION 12-2 ENTITLED "DEVELOPMENT REVIEW ADMINISTRATION" TO CREATE SECTION 12-2 (H) RELATIVE TO SERVICE CHARGES AND COST RECOVERY; PROVIDING FOR REASONABLE SERVICE CHARGES, FEES, AND COST RECOVERY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

- C. Ordinance No. 2021-03** Amendment to the Town's Code of Ordinance, Amending the Land Development Code and Create 'Conditional Use' for Restaurant and Hotel Bar **(Second Reading, Public Hearing)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING ARTICLE XII TO BE RETITLED "SPECIAL USE AND CONDITIONAL USE REGULATION" ; PROVIDING FOR THE CREATION OF SECTION 12-252 TO BE ENTITLED "CONDITIONAL USE"; PROVIDING FOR THE CRITERIA FOR CONDITIONAL USE; PROVIDING FOR ENFORCEMENT ACTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

IV. DISCUSSION & POSSIBLE ACTION

- A.** Discussion on Enclosures Around Outdoor Dumpsters.
- B.** Discussion on *Bahamas Our Islands, Our Future Campaign* to Ban the Bahamas Petroleum Company from Offshore Oil Drilling in Bahamian Waters.

V. RESOLUTIONS & CONTRACTS

- A. Resolution No. 2021-09** Consideration to Accept Calvin, Giordano & Associates, Inc. (CGA) Proposal No. 21-4197 and Authorize Appropriate Town Officials to Execute Agreement with CG&A for Professional Planning Services, Piggybacking on the Agreement between City of Oakland Park, Florida & CG&A approved through RFP#030218.
- B. Resolution No. 2021-10** Ratifying the Agreement Between Gemstone Builders, LLC and the Town of Hillsboro Beach for Exterior Construction to Town Hall.
- C. Resolution No. 2021-11** Consideration to Authorize and Approve the Use of \$3,715.00 of Federal Forfeiture Funds Towards 400 Hour Training Course Provided by the Southern Police Institute.
- D. Resolution No. 2021-12** Resolution of the Town Commission of the Town of Hillsboro Beach, Florida Opposing Senate Bill 522 and House Bill 219, Preempting the Regulation of Vacation Rentals to the State.

VI. CONSENT

A. INVOICES FOR APPROVAL

- 1. **CG&A:** Invoice #81869 11/30/2020 **\$14,812.43**
- 2. **CG&A:** Invoice #83208 1/31/2021 **\$19,781.42**
- 3. **Goren, Cherof, Doody & Ezrol** Invoice #34758 Services 1/25/2021 thru 2/17/2021 **\$4,370.55**
- 4. **Inframark:** Invoice # 60452 2/11/2021 **\$7,445.06**
- 5. **LSF:** Invoice # 21-0131-26 January 2021 **\$5,615.88**
- 6. **Moffat & Nichol:** Invoice #00756917 Services rendered 9/27/2020 thru 11/28/2020 **\$14,628.34**
- 7. **Moffat & Nichol:** Invoice #00757356 Services rendered 11/29/2020 thru 12/26/2020 **\$3,625.75**

VII. BEACH REPORT

- A.** Update on Hillsboro Beach & Deerfield Beach Joint RFQ 21-15-JW Coastal Engineering Services (Beach Nourishment)

VIII. STAFF UPDATES

- A. Police Department**
Presented by Chief Jay Szesnat
- B. Building Dept**
Presented by Steve Mitchell, Building Official, CG&A
- C. Finance Department**
Presented by Stephen Bloom, Inframark

D. Code Compliance

Presented by Mario Sotolongo, CG&A

IX. TOWN MANAGER REPORT

A. Employee Recognition for Juan Rivera, Water Treatment Plant

B. Pump Station Roof Update

C. Municipal Election - March 9, 2021 (Town Clerk)

X. TOWN ATTORNEY REPORT

XI. TOWN COMMISSION COMMENTS/REPORTS

XII. PUBLIC COMMENTS

XIII. ADJOURNMENT

UPCOMING MEETINGS & EVENTS

- A.
- | | | |
|-------------------|------------|---|
| Mon. Feb. 8, 2021 | - | Last Day to Register to Vote for Municipal Election
www.RegisterToVoteFlorida.gov |
| Sat. Feb 27, 2021 | by 5:00 PM | Last Day to Request "Mail-In-Ballot" for Municipal Election |
| Tue. Mar 2, 2021 | 9:00 AM | Regular Town Commission Meeting |
| Tue. Mar 9, 2021 | 7AM-7PM | Town Municipal Election Day |
| Tue. Mar 16, 2021 | 9:30 AM | Reorganization Meeting |
| Tue. Apr 6, 2021 | 9:00 AM | Regular Town Commission Meeting |

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.