



**MINUTES  
TOWN OF HILLSBORO BEACH  
SPECIAL COMMISSION MEETING  
JOINT MEETING WITH CITY OF DEERFIELD BEACH**

**TUESDAY**

**MARCH 18, 2021**

**6:00 P.M.**

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**CALL TO ORDER, ROLL CALL, PLEDGE OF ALLEGIANCE, AND MOMENT OF SILENCE**

Mayor Bill Ganz called the meeting to order at 6:00 p.m. Roll was called with the Commission members and staff present as listed below.

**Town Commission:**

Mayor Deborah L. Tarrant  
Commissioner Andrew R. Brown  
Commissioner Barbara Baldassarre

Vice Mayor Irene Kirdahy  
Commissioner Vicky Feaman

**Town Staff:**

Town Manager Mac Serda  
Town Attorney DJ Doody  
Town Clerk Sherry D. Henderson, CMC

**Deerfield Beach City Commission:**

Mayor Bill Ganz  
Commissioner Michael Hudak  
Commissioner Todd Drosky

Vice Mayor Bernie Parness  
Commissioner Ben Preston

**Deerfield Beach City Staff:**

City Manager David Santucci  
City Attorney Anthony Soroka  
City Clerk Samantha Gillyard, CMC  
Deputy Clerk Heather Montemayor, CMC

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**Clerk's Note:** Broward County Commissioner Lamar Fisher was in attendance.

## APPROVAL OF AGENDA

**Motion** made by Commissioner Feaman, seconded by Commissioner Baldasarre, to approve the agenda as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

Deerfield Beach City Clerk Heather Montemayor outlined the process for public participation in the meeting.

### I. RESOLUTIONS & CONTRACTS

#### A. Resolution No. 2021-16 Ranking and Award of Request for Contracts

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPROVING THE RANKING AND AWARD OF REQUEST FOR QUALIFICATIONS #21-15-JW FOR COASTAL ENGINEERING SERVICES (BEACH NOURISHMENT); AUTHORIZING THE TOWN MANAGER TO NEGOTIATE AN AGREEMENT WITH THE MOST QUALIFIED, RESPONSIVE, AND RESPONSIBLE PROPOSER, COASTAL PROTECTION ENGINEERING, LLC, FOR A THREE-YEAR TERM WITH TWO ADDITIONAL ONE-YEAR RENEWAL TERMS; PROVIDING FOR AN EFFECTIVE DATE.

Deerfield Beach City Attorney Anthony Soroka read the Deerfield Beach Resolution by title only.

Hillsboro Beach Town Clerk Sherry D. Henderson explained the Special Joint Commission Meeting for Town of Hillsboro Beach Commission and the City of Deerfield Beach Commission was being held with a quorum physically present, following the expiration of the Governor's Executive Order 20-246 allowing for meetings of a municipality's governing boards without having a quorum of its members present physically or at any specific location. She further noted public comment was being accepted by email, as well as on the Zoom system.

Town Attorney DJ Doody read the Hillsboro Beach Resolution by title only.

City of Deerfield Beach Mayor Bill Ganz recognized that Broward County Commissioner Lamar Fisher was in attendance.

#### a. City of Deerfield Beach Staff Comments

Deerfield Beach City Manager David Santucci provided a brief overview of the ranking and award of Request for Qualifications (RFQ) #21-15-JW. He explained the process took

the normal Deerfield Beach procurement process and was done through the electronic bidding system. He stated 11 vendors showed interest in the document and three (3) responses were received by the deadline. He stated those responses were then reviewed independently by a committee made up of two (2) representatives from Deerfield Beach and two (2) representatives of Hillsboro Beach, and that committee was unanimous in its decision to recommend moving forward with negotiation with Coastal Protection Engineering, LLC to jointly work with the two (2) municipalities on the beach nourishment. He noted the scope of services were included in the backup materials and that he was available to answer questions.

**b. Town of Hillsboro Beach Staff Comments**

Town Manager Mac Serda stated that both sides had worked cooperatively and professionally, and the responses reflected that relationship. He noted there were excellent applicants and the committee had selected the best candidate. He thanked all those who had contributed to the effort. He stated with the best possible firm for the project, they had the opportunity to seize the moment and have a very meaningful and fruitful project for both jurisdictions.

**c. City of Deerfield Beach Commission Comments**

Commissioner Hudak expressed his excitement to be working with the Town of Hillsboro Beach. He stated to move forward in partnership was a tremendous blessing for both sides.

Vice Mayor Preston thanked City of Deerfield Beach staff and Town of Hillsboro staff for recognizing the importance of finding a workable solution and maintaining professional decorum through the process.

**d. Town of Hillsboro Beach Commission Comments**

Mayor Tarrant stated that she appreciated the hard work on the part of a lot of people to get to this point. She noted that over the past few years, she had come in contact with quite a few coastal engineers, geologists, biologists, and coastal scientists, and had the pleasure of hearing Tom Pierro and other members of the Coastal Protection Engineering, LLC team speak at conferences. She stated in her opinion, this was the dream team of beach projects, and she would be very happy to have them drive the train on behalf of the Town.

**e. Public Comments**

Deerfield Beach Deputy City Clerk Heather Montemayor stated there were no advance comments received by the City.

Hillsboro Beach Town Clerk Sherry D. Henderson stated there were no advance comments received by the Town.

Broward County Commissioner Lamar Fisher stated it brought great joy to his heart to see the municipalities working together, and asserted it was going to be an exciting project.

**f. Additional Commission Comments**

None.

**g. Motion and Vote by City of Deerfield Beach Commission**

**Motion** made by Commissioner Hudak, seconded by Commissioner Parness, to approve Resolution No. 2021-038 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

**h. Motion and Vote by Town of Hillsboro Beach Commission**

**Motion** made by Commissioner Brown, seconded by Commissioner Feaman, to approve Resolution No. 2021-16 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

**II. ADJOURNMENT**

**City of Deerfield Beach**

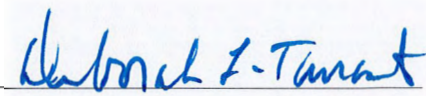
**Motion** made by Vice Mayor Preston, seconded by Commissioner Parness, to adjourn the meeting at 6:17 p.m. In a roll call vote, the **motion** passed unanimously. (5-0)

**Town of Hillsboro Beach**

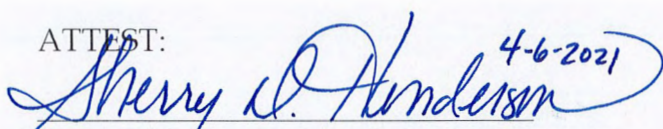
**Motion** made by Commissioner Feaman, seconded by Commissioner Brown, to adjourn the meeting at 6:17 p.m. In a roll call vote, the **motion** passed unanimously. (5-0)

ADOPTED THIS 6<sup>th</sup> DAY OF April, 2021.

By:

  
Deborah L. Tarrant, Mayor

ATTEST:

 4-6-2021  
Sherry D. Henderson, CMC Town Clerk