



AGENDA

Town of Hillsboro Beach Commission Meeting

May 4, 2021
9:00 AM



Established 1939

MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldassarre
Honorable Andrew R. Brown

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011

www.TownofHillsboroBeach.com



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

May 4, 2021 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER ANDREW R. BROWN

TOWN MANAGER WILLIAM 'MAC' SERDA, ICMA-CM
TOWN ATTORNEY DONALD J. DOODY, ESQ
TOWN CLERK SHERRY D. HENDERSON, CMC

YOU ARE HEREBY NOTIFIED that a Regular Town Commission Meeting will be held Tuesday, May 4, 2021 at 9:00 AM. A quorum of the Town Commission will be physically present at the meeting. However, to ensure compliance with CDC recommendations for public safety, the meeting will utilize communications media technology with most Town staff participating via video conferencing. **LIVE ZOOM Meeting number: 878 4736 1566 Passcode: 951699**

A. PROVIDING PUBLIC COMMENT

Persons desiring to provide public comment may do so by one of the methods listed below. Please be sure to include your name and address for the record. Your comments will be limited to three minutes per person.

- **VIA EMAIL** – Public comments and documents may be submitted via email to TownClerk@TownofHillsboroBeach.com. Comments will be read aloud to the Commission and public and incorporated into the record. Emails will be accepted up until the end of the Public Comment portion of the Meeting.

LIVE ZOOM PARTICIPATION – If attending via Zoom online, at the appropriate public comment period, click “raise hand” on the bottom of the “participants” tab, and your audio will be unmuted when you are recognized.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

A. April 6, 2021 Board of Zoning & Appeals Meeting Minutes

B. April 6, 2021 Regular Town Commission Meeting Minutes

II. PRESENTATIONS

A. Presentation & Update on Easement Acquisition for Underground Utilities, presented by Mark Porter with Utility Consultants of Florida

B. Proclamation Recognizing Municipal Clerks Week, May 2-8, 2021

C. Proclamation Commemorating National Police Week, May 9-15, 2021 and National Peace Officers Memorial Day, May 15, 2021

III. ORDINANCES

A. PUBLIC HEARING - Ordinance No. 2021-03

Amendment to the Town's Code of Ordinance, Amending the Land Development Code and Create 'Conditional Use' for Restaurant and Hotel Bar (Second Reading - Public Hearing)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING ARTICLE XII TO BE RETITLED "SPECIAL USE AND CONDITIONAL USE REGULATION" ; PROVIDING FOR THE CREATION OF SECTION 12-252 TO BE ENTITLED "CONDITIONAL USE"; PROVIDING FOR THE CRITERIA FOR CONDITIONAL USE; PROVIDING FOR ENFORCEMENT ACTIONS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

B. PUBLIC HEARING - Ordinance No. 2021-04

Amendment to Town's Code of Ordinance, Creating Section Entitled "Dumpster Enclosure" (Second Reading - Public Hearing)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 6 ENTITLED "GARBAGE AND TRASH DISPOSAL" BY SPECIFICALLY CREATING SECTION 6-42 TO BE ENTITLED "DUMPSTER, COMPACTION, AND ROLL-OFF CONTAINERS ENCLOSURE"; PROVIDING FOR ALL VISIBLE REFUSE AND RECYCLING CONTAINERS TO BE ENCLOSED; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

C. PUBLIC HEARING - Ordinance No. 2021-05

Amendment to the Town Code of Ordinance - Seawall Ordinance, Chapter 12-Land Development, Div. 5-Zoning, Article XIII, Section 12-268 Seawalls (Second Reading - Public Hearing)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE", BY SPECIFICALLY AMENDING SECTION 12-268 ENTITLED "SEAWALLS" BY AMENDING SECTION 12-268 TO PROVIDE FOR ADDITIONAL PURPOSES IN ORDER TO PROTECT PROPERTIES WITHIN THE TOWN IMPACTED BY TIDAL WATERS; PROVIDING FOR THE FAILURE TO MAINTAIN SEAWALLS IN GOOD REPAIR SHALL RESULT IN CITATIONS BEING ISSUED TO THE OWNER OF THE PROPERTY; PROVIDING FOR THE ISSUANCE OF CITATIONS IN THE EVENT PROPERTY OWNERS FAIL TO PREVENT TIDAL WATERS FROM FLOWING OVER LAND AND LEAVING THEIR PROPERTY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

D. Ordinance No. 2021-06

Amendment to the Town's Code of Ordinance, Amending the Noise Ordinance (First Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING ARTICLE VII ENTITLED "NOISES" BY SPECIFICALLY AMENDING SECTION 7-93 (A) TO DELETE SPECIFIC HOURS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

IV. DISCUSSION & POSSIBLE ACTION

- A.** Discussion on Commissioner Andrew Brown's Resignation from the Town Commission and His Unexpired Term.
- B.** Discussion on Requiring Developers to Filter Sand From Excavations to Make it Beach Compatible.

V. RESOLUTIONS & CONTRACTS

VI. CONSENT

A. INVOICES FOR APPROVAL

- 1. **GCDE:** Invoice #35520 Services rendered from 3/31/2021 thru 4/23/2021 **\$1,732.50** (Development)
- 2. **GCDE:** Invoice #35522 Services rendered from 3/30/2021 thru 4/26/2021 **\$8,291.95** (General Matters)
- 3. **Inframark:** Invoice #62482 Services provided for the month of April 2021 **\$7,415.22**
- 4. **LSF:** Invoice # 21-0331-26 Services provided for the month of March 2021 **\$6,551.86**
- 5. **Moffatt & Nichol:** Invoice #00759820 Services rendered from 12/24/2020 thru 3/24/2021 **\$4,438.50**

B. PROCLAMATIONS

1. Proclamation Recognizing Mental Health Awareness Month, May 2021

VII. BEACH REPORT

- A. Update on Beach Renourishment Project with City of Deerfield Beach

VIII. STAFF UPDATES

A. Police Department

Presented by Chief Jay Szesnat

B. Finance Department

Presented by Stephen Bloom, Inframark

C. Building Dept

Presented by Steve Mitchell, Building Official, CG&A

D. Code Compliance

Presented by Bernard Pita, CG&A

IX. TOWN MANAGER REPORT

A. Town Manager Report - Mac Serda

1. Light Fixtures for Town Hall
2. 2022 Election Cost Estimate
3. Blood Drive - Sat. May 22, 2021
4. Shredding/Electronic Recycle & HHW Event - Sat. May 22, 2021

X. TOWN ATTORNEY REPORT

A. Town Attorney Report - DJ Doody

1. Special Magistrate's Resignation

XI. TOWN COMMISSION COMMENTS/REPORTS

XII. PUBLIC COMMENTS

XIII. ADJOURNMENT

UPCOMING MEETINGS & EVENTS

A.	Mon, May 3, 2021	Special Magistrate Hearing	9:00 AM
	Tue, May 4, 2021	Reg Town Commission Meeting	9:00 AM
	Sat, May 22, 2021	Blood Drive	9:00 AM
	Sat, May 22, 2021	Shred/Electronic Recycle/HHW Event	9:00 AM
	Tue, June 1, 2021	Reg Town Commission Meeting	9:00 AM
	Mon, June 7, 2021	Special Magistrate Hearing	9:00 AM

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.