AGENDA

Town of Hillsboro Beach Commission Meeting

September 7, 2021
9:00 AM

Established 1939

MAYOR
Honorable Deborah L. Tarrant

VICE MAYOR
Honorable Irene Kirdahy

COMMISSIONERS
Honorable Vicky Feaman
Honorable Barbara Baldasarre
Honorable Jane Reiser

TOWN MANAGER
William "Mac" Serda, ICMA-CM

TOWN ATTORNEY
Donald J. Doody

TOWN CLERK
Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL
1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011

www.TownofHillsboroBeach.com

TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

September 7, 2021 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER JANE REISER

TOWN MANAGER WILLIAM 'MAC'SERDA, ICMA-CM
TOWN ATTORNEY DONALD J.DOODY, ESQ
TOWN CLERK SHERRY D.HENDERSON, CMC

YOU ARE HEREBY NOTIFIED that a Regular Town Commission Meeting will be held Tuesday, September 7, 2021 at 9:00 A.M. A quorum of the Town Commission will be physically present at the meeting. The public can attend in person. However, for health and public safety, the meeting will also utilize communications media technology to allow the public to participate via Zoom video conference. LIVE ZOOM Meeting number: 878 4736 1566 Passcode: 951699

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

A. July 1, 2021 Quasi-Judicial Public Hearing

B. July 1, 2021 Regular Town Commission Meeting

II. PRESENTATIONS

III. ORDINANCES

A. Ordinance No. 2021-07
Amendment to the Town's Code of Ordinance, Amending Ch. 12-49 "Site Plan Requirements" and Creation of Section Entitled "Excavation" **(First Reading)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12-49, ENTITLED "SITE PLAN REQUIREMENTS"; BY SPECIFICALLY CREATING SECTION 12-49 (C), ENTITLED "EXCAVATION", TO PROVIDE FOR THE USE OF BEACH COMPATIBLE SAND; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

B. Ordinance No. 2021-08
Amendment to the Town's Code of Ordinance, Creation of Civil Citations" **(First Reading)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY SPECIFICALLY CREATING CHAPTER 11, ENTITLED "CIVIL CITATIONS"; PROVIDING FOR CODE ENFORCEMENT CITATION PROCEDURES AND APPLICABLE PENALTIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

IV. DISCUSSION & POSSIBLE ACTION

A. Discussion and Possible Action on Town Hall Renovation

V. RESOLUTIONS & CONTRACTS

A. Resolution No. 2021-32
Consideration to Approve and Authorize the Filing of Local Government Funding Request For Fiscal Year 2022/2023 with the Federal Department of Environmental Protection for Projects to Mitigate Beach Erosion in Hillsboro Beach.

B. Resolution No. 2021-33
Consideration to Approve and Authorize the Appropriate Town Officials to Execute Work Authorization and Accept the Proposal from Moffatt & Nichol, Inc for Post Construction Beach Monitoring Relative to the Hillsboro Beach Nourishment Project.

C. Resolution No. 2021-34
Consideration to Approve and Authorize the Appropriate Town Officials to Execute the American Rescue Plan Act (ARPA) Coronavirus Local Fiscal Recovery Fund Agreement.

D. Resolution No. 2021-35
Consideration to Approve and Authorize the Appropriate Town Officials to Execute Utility Work by Highway Contractor Agreement (UWHCA) on behalf of Town's Water Utility for FPID #441360-1-56-01, SR-A1A.

E. Resolution No. 2021-36
Resolution of the Town of Hillsboro Beach Commission Authorizing the Use of $94,730.00 of Federal Forfeiture Funds for Police Training, Radar Guns, Variable Signs, Communication Upgrade Equipment and Cellular Surveillance Equipment for the Police Department.

F. Resolution No. 2021-37
Consideration to Approve Lien Search Request Fee Amendment.

G. Resolution No. 2021-38
Consideration to Approve and Authorize the Appropriate Town Officials to Execute Agreement with Orange Data Systems for Lien Search Processing Services.

H. Resolution No. 2021-39
Consideration to Approve and Authorize the Proper Town Officials to Execute Renewal Letter Between Town of Hillsboro Beach and Limousines of South Florida, Inc. for FY 2021-2022 Community Shuttle Services.

VI. CONSENT

A. INVOICES FOR APPROVAL

1. CG&A: Invoice #86640 Services rendered thru June 30, 2021 **$56,931.61**

2. CG&A: Invoice #87378 Services rendered thru July 31, 2021 **$43,497.00**

3. CG&A: Invoice 88202 Services rendered thru August 31, 2021 **$51,794.42**

4. GDCE: Invoice #36761 Services rendered 6/26/2021 thru 7/29/2021 **$7,481.70**

5. GDCE: Invoice #36762 Services rendered 7/16/2021 thru 7/23/2021 **$495.00**

6. Inframark: Invoice #65790 Services rendered July 2021 **$7,400.39**

7. LSF: Invoice #21-0630-26 Services rendered June 2021 **$6,551.86**

8. LSF: Invoice #21-0731-26 Serices rendered July 2021 **$6,083.87**

9. RMA: Invoice #4617 Services rendered June 2021 **$4,625.00**

10. RMA: Invoice #4618 Services rendered July 2021 **$3,950.00**

11. RMA: Invoice #4619 Services rendered Aug 2021 **$1,337.50**

B. RESOLUTIONS & CONTRACTS

1. **Resolution No. 2021-40**
Consideration to Approve and Authorize the Appropriate Town Officials to Execute First Amendment to the Agreement with Calvin, Giordano & Associates (CG&A) for Building and Permit Services, Relating to Automatic Renewal.

2. **Resolution No. 2021-41**
Consideration to Approve and Authorize the Appropriate Town Officials to Execute First Amendment to Interlocal Agreement Between Broward County and Town of Hillsboro Beach for Community Shuttle Service.

C. PROCLAMATIONS

1. Proclamation Recognizing September 9, 2021 as Broward Mental Health Summit Day

2. Proclamation Recognizing the month of September 2021 as Suicide Prevention Awareness Month

VII. BEACH REPORT

A. Update on Beach Renourishment Project with City of Deerfield Beach

VIII. STAFF UPDATES

A. Police Department
Presented by Chief Jay Szesnat

B. Finance Dept
Presented by Stephen Bloom, Inframark

C. Building Department
Presented by Steve Mitchell, Building Official, CG&A

D. Code Compliance
Presented by Bernard Pita, Code Enforcement, CG&A

IX. TOWN MANAGER REPORT

A. Town Manager Performance Evaluation (FY20/21)

B. New Roof on Pump House and Generator Building

C. 2021 Holiday Decor

X. TOWN ATTORNEY REPORT

XI. TOWN COMMISSION COMMENTS/REPORTS

XII. PUBLIC COMMENTS

XIII. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.