



**MINUTES
TOWN OF HILLSBORO BEACH
REGULAR COMMISSION MEETING
JULY 6, 2021**

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Mayor Deborah L. Tarrant called the meeting to order at 10:58 a.m. Roll was called with the Commission members and staff present as listed below.

Town Commission:

Mayor Deborah L. Tarrant
Vice Mayor Irene Kirdahy
Commissioner Jane Reiser

Commissioner Barbara Baldassarre
Commissioner Vicky Feaman

Town Staff:

Mac Serda, Town Manager
DJ Doody, Town Attorney
Sherry D. Henderson, CMC, Town Clerk
Jay Szesnat, Chief of Police

Also Present

Steve Mitchell, Building Official (CG&A)
Terry-Ann Boyd-Reynolds, Code Compliance (CG&A)
Steven Bloom, Finance (Inframark)

APPROVAL OF AGENDA

Motion made by Commissioner Feaman, seconded by Vice Mayor Kirdahy, to approve the agenda. In a roll call vote, the **motion** passed unanimously. (5-0)

I. APPROVAL OF MINUTES

A. Minutes of the June 1, 2021 Board of Zoning & Appeals Meeting

Motion made by Commissioner Baldassarre, seconded by Vice Mayor Kirdahy, to approve the minutes from the June 1, 2021 Board of Zoning & Appeals Meeting as printed. In a roll call vote, the **motion** passed unanimously. (5-0)

B. Minutes of the June 1, 2021 Regular Commission Meeting

Mayor Tarrant shared corrections and clarifications to the June 1 Regular Commission minutes as presented.

Motion made by Commissioner Baldasarre, seconded by Commissioner Feaman, to approve the minutes from the June 1, 2021 Regular Commission Meeting as amended. In a roll call vote, the **motion** passed unanimously. (5-0)

C. Minutes of the June 15, 2021 Special Commission Meeting

Motion made by Commissioner Baldasarre, seconded by Vice Mayor Kirdahy, to approve the minutes from the June 15, 2021 Special Commission Meeting as printed. In a roll call vote, the **motion** passed unanimously. (5-0)

II. PRESENTATIONS

A. Certificate of Commendation Presented to Communications Resource Specialist (CRS) Tyler Franco

Mayor Tarrant thanked the Police Department for going way beyond the requirements of the job.

Deputy Chief Robert O'Neill shared details of an event which officers had responded to on May 24, and stated the Town was proud of the staff and their response which had resulted in an excellent outcome.

Mayor Tarrant read a commendation for Communications Resource Specialist Tyler Franco.

B. Certificate of Commendation Presented to Officer James Nolan

Officer Nolan was not able to attend in person.

C. Life Saving Award Presented to Sergeant Andrew Kirchoff

Mayor Tarrant read the Life Saving Award presented to Sergeant Andrew Kirchoff.

Police Chief Jay Szesnat recognized Sergeant Kirchoff, noting he had started as an unpaid reserve officer. He stated Sergeant Kirchoff is the Police Department's trainer and listed some of the things he trains on. He added that it had been an honor to watch Sergeant

Kirchoff grow as an officer and a leader and noted this was his third Life Saving Award with the Town.

III. ORDINANCES

A. Ordinance No. 2021-07 Amendment to the Town's Code of Ordinance, Amending Ch. 12-49 "Site Plan Requirements" and Creation of Section Entitled "Excavation." (First Reading) (Public Hearing)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12-49 ENTITLED "SITE PLAN REQUIREMENTS"; BY SPECIFICALLY CREATING SECTION 12-49(C), ENTITLED "EXCAVATION", TO PROVIDE FOR THE USE OF BEACH COMPATIBLE SAND; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

Mr. Doody read the Ordinance by title only.

Mr. Serda explained this had to do with the excavation and retention of sand. He summarized the requirements of beach compatible sand for the record. He noted the cost incurred was the responsibility of the applicant.

Mr. Doody noted the Town now has a requirement that sand remain on the island and stated this Ordinance was a further step which imposes a requirement on development that where there is excavation, that sand must be utilized either toward the beach or dune restoration or provided to the Town. He added that he looked forward to input from the Commission as to whether this was close to what they would like to see.

Mayor Tarrant noted the filtering process was not addressed in the Ordinance and asked who would make the determination as to whether sand was beach compatible. She asked if it could be provided that the Town's engineers make the determination of compatibility.

Mr. Doody stated this was intended as a component of site plan approval, and the Town's consultants would review the geotechnical evaluation. He noted that to the extent of compatibility, he would hope the evaluation would determine not only compatibility but whether the sand was infused with debris.

Mayor Tarrant asserted that the Town needed to provide for what happens if it does contain debris. She asked if Hillsboro Beach could do what Miami Beach does, and require the sand be filtered.

Mr. Doody stated that Surfside and Miami Beach had stringent requirements, but Broward

County and Palm Beach did not. He noted staff had checked with Broward County and they did not have the means to evaluate.

Mr. Serda added that Department of Environmental Protection (DEP) approval of the sand source would be required. He noted filtering could be an additional requirement if the Commission chose.

Mayor Tarrant stated that to use the sand, it would need to be filtered. She noted that at this point the sand is not allowed to be removed from the Town, but there is no instruction as to what to do with it.

Discussion ensued regarding how the issue had been handled with past development.

Mayor Tarrant asked what would happen if the sand was not compatible, and whether that was possible. She asserted that she thought they needed to ask Tim Blankenship, but she did not believe it was possible for sand to come out of the barrier island and not be compatible.

Mr. Serda stated that he thought debris which was not beach compatible should be allowed to be removed. He noted that excavated material which was not beach compatible should be provided for within the Ordinance.

Mr. Doody responded that he thought Mayor Tarrant brought up a good point, as the entire island was once sand.

Mr. Serda referenced the sewer project and stated there was sand excavated that was not compatible, as the grains were too large.

Discussion continued regarding depths of excavation and the depths of useable sand, as well as what a geotechnical report would include.

Commissioner Baldassarre asked what cost the Ordinance would add to construction. She stated it might be cheaper for the builder to buy the Town sand instead.

Mr. Serda stated that once there was language in place, staff intended to consult local builders.

Mr. Doody stated that the Ordinance could be tabled for first reading and then put out for developer review and input.

Mayor Tarrant asserted that the current Code was more restrictive.

Mr. Doody stated that he would make additional revisions to address filtering and to integrate feedback. He noted that Mr. Blankenship, Town Engineer, had been consulted

during drafting.

Vice Mayor Kirdahy shared that she had seen images from the construction of her building in 1953 and it looked like the excavated area was just sand.

Mr. Doody responded this was the reason for using pilings and noted that just because it was sand did not mean it was beach compatible.

Mayor Tarrant agreed Mr. Blankenship should be asked whether it was even possible that sand be noncompatible, considering the island was once entirely beach.

Mr. Doody stated that he had given the option within the Ordinance to favor the property owner utilizing the sand, but in instances where they wanted to give the sand to the Town, storage would need to be considered. He noted Mr. Blankenship had informed him that Deerfield Beach may have a storage site.

Mayor Tarrant stated that anything south of Opal Towers did not have a permit to do anything on their own beach. She stated that would require going through the permit process.

Mr. Serda asserted that they had discussed the water plant as an option for storage. Discussion ensued regarding the cost of trucking and storage.

Commissioner Baldasarre suggested cost sharing might be an option.

Mayor Tarrant stated the entire point of keeping sand on the island was that it was cheaper, and if the costs started adding up it made more sense to truck it in from an inland mine.

Motion made by Commissioner Feaman, seconded by Vice Mayor Kirdahy, to table Ordinance 2021-07 to the September regular meeting for a first reading. In a roll call vote, the **motion** passed unanimously. (5-0)

IV. DISCUSSION & POSSIBLE ACTION

None.

V. RESOLUTIONS & CONTRACTS

A. Resolution No. 2021-29

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AUTHORIZING THE PURCHASE OF ONE (1) 2021 MARKED PATROL VEHICLE WITH PERIPHERALS AND EQUIPMENT FROM BARTOW FORD, PIGGYBACKING THE TERMS OF CHARLOTTE COUNTY, FLORIDA CONTRACT #2018000509.

Mr. Doody read the Resolution by title only.

Police Chief Szesnat explained the vehicle would replace the Police Department's 2005 Ford Crown Victoria "Betsy," which is falling to pieces.

Mr. Serda added that the vehicle would have multiple uses, including pulling the Marine Unit and for high water needs.

Mayor Tarrant asked if there were funds in the budget for the purchase and whether it made more sense to purchase in September when the 2022 vehicles came out.

Stephen Bloom provided clarification on the budget, noting that the line item was over for the year, but there had been additional revenue, including an insurance payout.

Police Chief Szesnat stated that there were long delay times with vehicle repairs, and he wanted to be sure that they could keep two (2) marked police vehicles on the road at all times.

Mr. Serda added that hurricane season was also a reason to move forward at this time.

Motion made by Commissioner Feaman, seconded by Vice Mayor Kirdahy, to adopt Resolution 2021-29 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

B. Resolution No. 2021-30

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AUTHORIZING THE USE OF \$12,543 OF FEDERAL FORFEITURE FUNDS TO PURCHASE ONE (1) ELECTRONIC MESSAGE BOARD WITH RADAR AND TRAFFIC STATISTIC PACKAGE, PIGGYBACKING THE TERMS OF THE FLORIDA SHERIFF'S CONTRACT #FSA20-EQU118.0.

Mr. Doody read the Resolution by title only.

Police Chief Szesnat explained how the message board would be used, including in cooperation with other agencies. He noted forfeiture funds would be used.

Commissioner Feaman asked if the board could be used to flash a passing vehicle's speed.

Police Chief Szesnat responded that more importantly, the board recorded traffic data.

Vice Mayor Kirdahy asked if forfeiture funds were being used for the vehicle, and whether there would be enough remaining for both purchases.

Mr. Serda clarified that General Funds would be used for the vehicle purchase.

Mayor Tarrant commended Mr. Serda for bringing the officer to the Town who was responsible for the forfeiture funds. She stated to keep the board meaningful, its use should be limited so people did not ignore it. She commented on the aesthetics of the message board.

Police Chief Szesnat stated that policy and procedure was being developed for the board, and staff would take that feedback under account.

Discussion ensued regarding the functions of the board and its camera.

Commissioner Feaman suggested the board could also be used on the Intracoastal.

Mr. Doody noted that care would need to be taken to avoid placing the board on private property.

Motion made by Commissioner Reiser, seconded by Commissioner Baldassarre, to adopt Resolution 2021-30 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

C. Resolution No. 2021-31

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE TOWN OF HILLSBORO BEACH TO JOIN THE STATE OF FLORIDA AND OTHER LOCAL GOVERNMENT UNITS AS A PARTICIPANT IN THE FLORIDA MEMORANDUM OF UNDERSTANDING AND FORMAL AGREEMENTS IMPLEMENTING A UNIFIED PLAN RELATING TO THE PROPOSED ALLOCATION AND USE OF OPIOID SETTLEMENT PROCEEDS.

Mr. Doody read the Resolution by title only.

Mayor Tarrant asked if the funds could be used exclusively for police training.

Mr. Serda stated that it also allowed for treatment supplies. He noted that a grant was in place currently, but at its expiration, the funds could be utilized for additional supplies.

Vice Mayor Kirdahy asked for clarification on the use of the treatment medications.

Mayor Tarrant noted that it was a small amount of money with large reporting requirements, but taking part was beneficial to the County.

Motion made by Commissioner Feaman, seconded by Vice Mayor Kirdahy, to adopt Resolution 2021-31 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

VI. CONSENT AGENDA

A. Invoices for Approval

1. **CG&A:** Invoice #86104 Services Rendered through 5/31/21 **\$16,154.29**
2. **Goren, Cherof, Doody & Ezrol P.A.:** Invoice #36424 Services 5/25/2021 through 6/28/21 **\$8,828.65** (General Matters)
3. **Goren, Cherof, Doody & Ezrol P.A.:** Invoice #36435 Services 5/26/2021 through 6/28/21 **\$5,609.50** (Development)
4. **Inframark:** Invoice #64724 Services through June 2021 **\$7,397.70**
5. **LSF:** Invoice #21-0531-26 Services through May 2021 **\$5,615.88**
6. **Moffat & Nichol:** Invoice #00761050 Services rendered from 3/28/2021 through 5/31/2021 **\$2,525.25.**
7. **RMA:** Invoice #4604 Services rendered from 5/1/2021 through 5/31/2021 **\$4,475.00.**

Motion made by Commissioner Baldasarre, seconded by Commissioner Feaman, to approve the invoices for approval in the Consent Agenda as printed. In a roll call vote, the **motion** passed unanimously. (5-0)

VII. BEACH REPORT

A. Hurricane Dorian FEMA Update

Mr. Serda provided a brief update. He stated Boca Raton had completed the survey of their inlet, but the analysis was not yet available regarding any potential opportunity to benefit from the dredge.

Mr. Serda reported the FEMA funding for Hurricane Dorian had been updated from \$4.2 to \$4.4 million, resulting in a 75 match from FEMA. Additionally, he explained staff had received written confirmation from the State that they would fund 12.5 percent. He noted this left the Town with 12.5 percent. Mr. Serda stated there was not movement yet on funding for the FEMA beach mitigation and beach management plan updating. He noted meetings are proceeding to move that forward.

Mayor Tarrant clarified that the second project was the FEMA funded inlet study that Dr. Jackie Broward had brought forward to study all of the different pieces which contribute to the beach situation from the Boca Inlet to the Hillsboro Inlet.

B. City of Deerfield Beach Joint Project Update

Mr. Serda stated that in September he would bring the Commission a ratification to approve Moffat and Nichol to do surveying as part of the ongoing beach monitoring. He noted that work would be 100 percent repaid by FEMA. He added that he would approve the work administratively to move the work forward ahead of that meeting as required.

Mayor Tarrant commented on the mutually beneficial relationship with Boca Raton, noting there was funding available to offset some of the dredge if the timing lined up.

VIII. STAFF UPDATES

A. Police Department

Police Chief Szesnat presented his May report and asked for questions. He noted that staffing was limited in May due to vacations. He shared details of a marine joint operation with the Broward County Sheriff's Department, Florida Fish and Wildlife Conservation Commission (FWC), and Lighthouse Point from June 28 to July 4. He explained it was a concentrating effort on reducing speed, noise, and wake violations and stated he was proud of the group effort and strength in numbers.

Police Chief Szesnat stated an officer had completed Marine Unit training and would be going to FWC for an additional 80 hours of training. He added that he was excited about the growth. Police Chief Szesnat stated that officers had been working hard to clean the shoulders of any debris and obstacles, and hoped the Commission noticed the improvement. He discussed efforts to work with delivery drivers and noted it was constant, but they were focusing.

Commissioner Feaman commented that she had noticed an improvement in the Amazon delivery drivers making an effort to get in and out quickly.

Mayor Tarrant thanked Deputy Chief O'Neill for the time taken to write letters of commendation and honor the officers. She noted additional letters received in addition to those recognized at the beginning of the meeting.

Mayor Tarrant shared an experience with a delivery driver and stated the driver had told her that they were authorized to determine if it was safe to pull in or not. She asked if there was a means to cite drivers who cause issues.

Police Chief Szesnat responded that it was his interpretation that delivery drivers are allowed to temporarily park to load and unload. He stated that research is ongoing, but the drivers did have some teeth in their argument.

Discussion ensued regarding noise signs on the Intercoastal.

B. Finance Department

a. Financial Report for May 2021

Steven Bloom presented the May report briefly. He stated the General Fund had a surplus of \$1.6 million, with 96 percent of revenue collected. He noted spending was at or below budget for all departments. Mr. Bloom briefly reviewed the Special Funds and noted that the Water Fund had a deficit of \$21,700 but was improving. He noted that water billing was down compared to last month, but up compared to May 2020.

Mr. Bloom reviewed fuel cost and gallons purchased for the year, Workers' Compensation premiums, and Workers' Compensation claims analysis. He noted all were down over last year.

Mayor Tarrant asked Mr. Bloom his thoughts on creating a beach reserve.

Mr. Bloom stated that it was a good idea and noted that the contingency fund could be a source in terms of establishing that reserve. Discussion ensued regarding a line item for the reserve fund.

Mayor Tarrant asked for clarification on spending for buoys.

Mr. Serda explained.

b. FY 2022 Budget Presentation

Steven Bloom presented the proposed budget schedule, as follows:

- July 6, 2021 – Budget presentation and discussion
- September 13, 2021 – Public Hearing at 5:01 p.m.
- September 20, 2021 – Public Budget Summary and Notice of Budget Hearing
- September 23, 2021 – Public Hearing at 5:01 p.m.
- September 26, 2021 – Final Millage Rate Submitted to County and State

Mr. Bloom reminded the Commission that they were setting the maximum Millage Rate at this meeting but would have the ability to go lower in subsequent hearings.

Mr. Bloom briefly explained the items included in the budget book, including the five (5) year Capital Improvement Plan (CIP) and focus on the fund balance. He reviewed the fund structure, noting that the only change was that there was no longer a line item for debt service.

Continuing, Mr. Bloom reviewed the budget assumptions and explained the proposed Millage Rate of 3.50 and rollback rate of 3.3530. He discussed the staffing plan, including adding two (2) new Marine Reserve positions to the Police Department and removal of one (1) part-time position in the Water Department. He explained compensation adjustments contemplated in the budget. Mr. Bloom continued to walk through budget assumptions for each department and provided a high-level review of the budget.

Mr. Serda asked if the Commission would prefer to review the rest of the budget at the first budget hearing due to time constraints.

Mayor Tarrant stated that she thought the assumptions were the important part to discuss at this point and asked Mr. Bloom if he had any issue with reviewing the remainder of the budget at the first hearing.

Mr. Bloom agreed that making sure the Commissioners were comfortable with the budget assumptions was the most important part. He offered individual meetings prior to the September budget hearing as needed.

Mayor Tarrant asked for clarification on the health insurance line item.

Mr. Serda stated that solicitations were not received until October, so the number would be an educated guess on increases.

Mayor Tarrant asked Mr. Bloom to define fund balance for the edification of the Commission and public.

Mr. Bloom explained fund balance meant the bottom-line total that fund has when you take away everything that is a liability. He noted it was not the same as reserves, as reserves could be included in the fund balance. He stated some might equate the number to retained earnings in business terminology. He explained how the number was utilized for discussion.

Discussion ensued regarding accounting terminology and use of reserve funds.

Mayor Tarrant asked questions on items related to increased building projects, beach nourishment, Town Hall renovations, and fencing.

Mr. Serda provided clarification.

The Commissioners and staff reviewed the budget hearing calendar.

Motion made by Commissioner Baldassarre, seconded by Commissioner Feaman, to set the first budget hearing for September 13 at 5:01 p.m. In a roll call vote, the **motion** passed unanimously. (5-0)

c. Approval of the FY 2022 Proposed Millage Rate and First Public Hearing

Mayor Tarrant reiterated that the Millage Rate being accepted was a maximum, and the budget book contemplated keeping the rate as currently set.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Reiser, to adopt a preliminary Millage Rate of 3.50. In a roll call vote, the **motion** passed unanimously. (5-0)

C. Building Services Report

Steve Mitchell, Building Official, CG&A, presented the May Building Services report while on vacation. He noted the report was consistent with the typical workload.

Mayor Tarrant asked for clarification on permits in the report which showed zero construction value.

Mr. Mitchell shared examples, including acceptance of reports and demolitions.

Mayor Tarrant asserted that following the Town of Surfside tragedy, the Town is reminded of how important the structural inspections are. She noted that while ultimately it is the responsibility of each owners' association, the Town does need to know if a building is not following up regarding the 40-year inspections. She stated she would not be surprised to see a statewide law strengthening the requirements.

Mr. Mitchell provided a brief summary of the inspection report, explaining the protocol for the program through Broward County. He noted the LeBaron's report was due two (2) years ago, but they had a tremendous amount of work in progress and were working diligently to get that work complete. He stated that the department had reviewed all buildings six (6) floors and higher and confirmed there were no issues.

Vice Mayor Kirdahy asked about discrepancies within the Broward County records.

Mr. Mitchell explained documents were sourced from the Board of Rules and Appeals, Broward County Building Department, and Property Appraiser's records. He noted that some years were off and stated his staff would be digging into the materials on each building to confirm documents and create a database the Town can rely on.

Vice Mayor Kirdahy expressed concern that if the dates for her property were off by 11 years, others would be an issue, as well.

Mr. Mitchell responded that some of the inaccuracy came from a phase-in program, explaining that the initial roll-out was done based not only on the year the build date, but also on the size of the building. He stated once staff confirms the schedule each building is on, they will have their own database to work off of.

Mayor Tarrant stated that much of the documentation relied on the information in the records of Broward County.

Mr. Mitchell asserted that he was very confident that the Town does not have any issues with out-of-date inspections but will spend the next few weeks confirming. He stated having this information at their fingertips was the ultimate goal, but it would take one or two months. He added that Broward County's Board of Rules and Appeals had sent the schedule of inspection dating back to 2010.

D. Code Compliance Report

Terry-Ann Boyd-Reynolds, CG&A, presented the May update on Code Compliance. She stated there were four (4) cases opened regarding sea turtle lighting and one (1) building case for artificial turf installed without permit at 1115 Hillsboro Mile. She noted all had been sent courtesy notices to address the issue and were awaiting reinspection. Ms. Boyd-Reynolds explained a sixth case involving landscaping obscuring the view had been resolved.

Mr. Serda and Police Chief Szesnat updated on staff coordination for turtle enforcement.

Mayor Tarrant commented on educating new residents regarding turtle enforcement and other issues specific to Hillsboro Beach.

Mr. Doody stated that as of July 1, Code complaints can no longer be anonymous. He noted that he would be issuing a memo shortly.

IX. TOWN MANAGER REPORT

A. State Road A1A Design

Mr. Serda explained an informal notice of the Florida Department of Transportation (FDOT) public meeting had been received, and the meeting was set for July 29 at 5 p.m., at the FDOT auditorium at 3400 West Commercial Boulevard. He stated that as soon as a formal notice was received, staff would post in lobbies and notify homeowners. He noted the meeting would be in person and on Zoom, and public comments would be accepted.

Vice Mayor Kirdahy asked if public comments would be allowed.

Mr. Serda stated that questions and comments would be accepted, but they may not have answers during the meeting. He noted the meeting would be virtual and in person.

Mayor Tarrant added that State Representative Chip LaMarca and State Senator Gary Farmer were engaged on behalf of the Town in terms of lobbying related to drainage, and stated it was possible that a revision was the reason the meeting was pushed back.

Mr. Serda stated that in relation to the utility changes there was still hope. He explained that scheduling of meetings with the Metropolitan Planning Organization (MPO) and FDOT was in process. He noted a DEP loan may also be an option.

Mayor Tarrant clarified that the Town had a responsibility to raise manholes and move utilities once the road was raised, and American Recovery Act funds had been identified as a possible source to fund the work, which was not budgeted.

Vice Mayor Kirdahy asserted that it had been years that this project was in progress, and from the very beginning they had been clear that drainage was needed. She stated that it was pointless to raise the road without drainage.

Mayor Tarrant stated there was a law that any State project needed to be reviewed for sea level rise impacts.

B. Town Hall Exterior

Mr. Serda stated there were four (4) sets of lights to review outside the building. Discussion ensued regarding the options.

Mayor Tarrant called for a recess to view the lights at 1:20 p.m.

Mayor Tarrant called the meeting back to order at 1:25 p.m.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to accept *Kichler Harbor Bay Single Light Outdoor Wall Sconce* for the lights on the exterior of Town Hall. In a roll call vote, the **motion** passed unanimously. (5-0)

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to defer to Mayor Tarrant's recommendation for the size of lights on the exterior of Town Hall. In a roll call vote, the **motion** passed unanimously. (5-0)

C. Pumphouse Re-Roof

Mr. Serda shared details of a delay in the re-roofing of the pumphouse due to a shortage on construction materials. He stated the work is planned to start on July 20.

Mr. Serda added that Governor Ron DeSantis had signed bicycle legislation stating that riders must stay in the bike lane except when going around an obstacle. He noted that in a substandard lane or where there is no bike lane, bicyclists must ride single file. Mr. Serda explained the change started July 1 and Police Chief Szesnat would be working with FDOT on the educational phase and signage phase, as well as on enforcement. The portion of A1A in Hillsboro Beach is considered substandard, therefore cyclist must ride single-file through our Town.

X. TOWN ATTORNEY REPORT

Mr. Doody stated he had no report.

Mayor Tarrant asked if the Commission should consider an Ordinance to require offsite parking for construction projects. She stated that she was looking for parking outside the municipal boundaries.

Mr. Doody stated the owner would also have to be allowed to use their own property.

Mayor Tarrant referenced the former Seabonay project and stated if they can't fit all of the construction vehicles on site, they should not be allowed to block the shoulder. She stated she was asking if there was other enforcement available.

Mr. Doody suggested a threshold, noting there was a difference between two (2) electricians working on a property and a full construction project. He stated he would research the Ordinances of other communities.

XI. TOWN COMMISSION COMMENTS/REPORTS

A. Commissioner Jane Reiser

Commissioner Reiser stated that even though she has attended many Commission meetings in the past, as a newly appointed Commissioner, she noted there are many more details involved in the Town Commission than she ever realized.

B. Commissioner Vicky Feaman

Commissioner Feaman encouraged residents to make sure everything was inside or tethered due to incoming weather.

C. Commissioner Barbara Baldasarre

Commissioner Baldasarre stated she was impressed with the number of condos that participated with putting the flags out for Independence Day. Stated the condominium forum would not meet in July or August but would be back in September.

Mayor Tarrant suggested adding the flag project to the *Welcome to the Neighborhood* initiative.

D. Vice Mayor Irene Kirdahy

Vice Mayor Kirdahy related that there had been an election at the MPO and the officers remained the same. She stated they had done performance reviews for the council and Executive Director, as well as approved project on Southwest 10th Street, will be an active work zone from end of 2021 through 2025. She stated she did not know the specific location.

E. Mayor Deborah L. Tarrant

None.

XII. PUBLIC COMMENTS

Town Clerk Henderson read an email received after the Board of Zoning and Appeals meeting. Bill and Rose Silvers, Overlook Condos, stated they were concerned with a restaurant that would be open to the outside public. They asserted there was not sufficient parking for that.

The email was read aloud and entered into the record.

Mayor Tarrant responded that the Silvers would be relieved to know that the restaurant would not be open to the public.

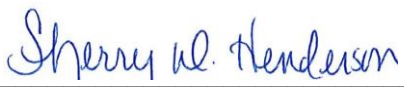
XIII. ADJOURNMENT

Motion made by Commissioner Baldasarre, seconded by Commissioner Feaman, to adjourn the meeting at 1:40 p.m. In a roll call vote, the **motion** passed unanimously. (5-0)

ADOPTED THIS 7th DAY OF SEPTEMBER, 2021

By: 
Deborah L. Tarrant, Mayor

ATTEST:


Sherry D. Henderson, CMC, Town Clerk