



AGENDA

Town of Hillsboro Beach Commission Meeting

October 5, 2021
10:00 AM



MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldassarre
Honorable Jane Reiser

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011

www.TownofHillsboroBeach.com

Established 1939



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

October 5, 2021 | 10:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER JANE REISER

TOWN MANAGER WILLIAM 'MAC'SERDA, ICMA-CM
TOWN ATTORNEY DONALD J.DOODY, ESQ
TOWN CLERK SHERRY D.HENDERSON, CMC

YOU ARE HEREBY NOTIFIED that a Regular Town Commission Meeting will be held Tuesday, October 5, 2021 immediately following adjournment of the Board of Zoning Appeals. A quorum of the Town Commission will be physically present at the meeting. The public can attend in person. However, for health and public safety, the meeting will also utilize communications media technology to allow the public to participate via Zoom video conference. LIVE ZOOM Meeting number: 878 4736 1566 Passcode: 951699

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A.** September 7, 2021 Regular Commission Meeting
- B.** September 13, 2021 FY 2021-2022 1st Budget Hearing
- C.** September 23, 2021 FY 2021-2022 2nd Budget Hearing

II. PRESENTATIONS

III. ORDINANCES

A. Ordinance No. 2021-08

Amendment to the Town's Code of Ordinance, Creation of Civil Citations" (Second Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY SPECIFICALLY CREATING CHAPTER 11, ENTITLED "CIVIL CITATIONS"; PROVIDING FOR CODE ENFORCEMENT CITATION PROCEDURES AND APPLICABLE PENALTIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

IV. DISCUSSION & POSSIBLE ACTION

- A.** Discussion and Possible Action Concerning Code Compliance Case #21020001 for 1189 Hillsboro Mile, #16, Hillsboro Beach, FL 33062. Property Owner is requesting the Town Commission's Approval to Mitigate Outstanding Code Violation Fees.

V. RESOLUTIONS & CONTRACTS

A. Resolution No. 2021-46

Consideration to Approve and Authorize the Appropriate Town Officials to Execute License Agreement with Florida Department of Transportation (FDOT), as it Relates to the State Road A1A Redesign Project - ID No. 441360-1-52-01, Granting FDOT License to Occupy and Use Premises Parcel No. 953 (Item/Segment No. 4413601).

B. Resolution No. 2021-47

Consideration to Approve and Authorize the Appropriate Town Officials to Execute Agreement Between Broward County and the Town of Hillsboro Beach for Implementation of Projects Pursuant to the Enhanced Marine Law Enforcement Grant for Governmental Entities FY 2021-2022.

C. Resolution No. 2021-48

Consideration to Approve and Authorize the Appropriate Town Officials to Execute Agreement with Broward County Supervisor of Elections Office to Conduct the Town's 2022 Municipal Elections.

D. Resolution No. 2021-49

Consideration to Approve and Authorize the Appropriate Town Officials to Execute Engagement Letter with Grau & Associates Certified Public Accountants for Required Auditing Services for Fiscal Year 2020-2021.

VI. CONSENT

A. INVOICES FOR APPROVAL

1. **GCDE: Invoice # 37542** Services rendered 9/6/2021 thru 9/27/2021 **\$3,314.40 (General Matters)**
2. **GCDE: Invoice # 37543** Services rendered 9/1/2021 thru 9/26/2021 **\$4,387.50 (Development)**
3. **INFRAMARK: Invoice # 66922** Services rendered August 2021 **\$7,477.20**
4. **INFRAMARK: Invoice # 67793** Services rendered September 2021 **\$7,399.23**
5. **LSF: Invoice # 21-0831-26** Services rendered August 2021 **\$6,083.87**

VII. BEACH REPORT

- A.** Update on Beach Renourishment Project with City of Deerfield Beach
- B.** Update on Florida Shore & Beach Preservation Association 2021 Annual Conference

VIII. STAFF UPDATES

A. Police Department

Presented by Chief Jay Szesnat

B. Finance Dept

Presented by Stephen Bloom, Inframark

1. Financial Report for August 2021
2. Review of Fiscal Year 2019-2020 Audit Report
3. Discussion on Financial Reporting Frequency

C. Building Department

Presented by Steve Mitchell, Building Official, CG&A

D. Code Compliance

Presented by Bernard Pita, Code Enforcement, CG&A

IX. TOWN MANAGER REPORT

A. Town Manager Report

1. Excavation Ordinance
2. Town Hall Renovation
3. Shred/Recycle Event 10/23/2021
4. 2021 Holiday Decor

X. TOWN ATTORNEY REPORT

A. Town Manager's COLA

XI. TOWN COMMISSION COMMENTS/REPORTS

XII. PUBLIC COMMENTS

XIII. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.