



AGENDA

Town of Hillsboro Beach Commission Meeting

November 9, 2021
9:30 AM



MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldassarre
Honorable Jane Reiser

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011

www.TownofHillsboroBeach.com

Established 1939



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

November 9, 2021 | 9:30 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER JANE REISER

TOWN MANAGER WILLIAM 'MAC'SERDA, ICMA-CM
TOWN ATTORNEY DONALD J.DOODY, ESQ
TOWN CLERK SHERRY D.HENDERSON, CMC

YOU ARE HEREBY NOTIFIED that a Regular Town Commission Meeting will be held Tuesday, November 9, 2021 immediately following adjournment of the Board of Zoning Appeals. A quorum of the Town Commission will be physically present at the meeting. The public can attend in person. However, for health and public safety, the meeting will also utilize communications media technology to allow the public to participate via Zoom video conference. LIVE ZOOM Meeting number: 878 4736 1566 Passcode: 951699

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A.** October 5, 2021 Board of Zoning Appeals Public Hearing
- B.** October 5, 2021 Regular Town Commission Meeting

II. PRESENTATIONS

III. ORDINANCES

A. Ordinance No. 2021-09

Amendment to the Town's Code of Ordinance, Chapter 12 Land Development Code Amending Sec. 12-396 to Provide for the Use of Artificial Synthetic Turf. (First Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE"; BY SPECIFICALLY AMENDING SECTION 12-396 ENTITLED "APPROPRIATE PLANT SELECTION, LOCATION AND ARRANGEMENT" TO PROVIDE FOR THE USE OF ARTIFICIAL TURF; PROVIDING FOR AN AMENDMENT TO PROCEDURE, REVIEW CRITERIA, AND DESIGN STANDARDS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

IV. DISCUSSION & POSSIBLE ACTION

A. Discussion on Procedures for Proclamations

B. Discussion on Amending Land Development Code, Regarding Maximum Lot Size

V. RESOLUTIONS & CONTRACTS

A. Resolution No. 2021-50

Consideration to Approve and Authorize the Appropriate Town Officials to Execute Maintenance Memorandum of Agreement (MMOA) with Florida Department of Transportation - District, Relating to State Road A1A Project #441360-1-56-01.

B. Resolution No. 2021-51

Consideration to Approve and Authorize \$19,996.00 Purchase of Speed Variable Signs from Transportation Solution and Lighting for the Police Department.

C. Resolution No. 2021-52

Consideration to Approve and Authorize \$25,342.15 Purchase of Office Furniture from Russ Bassett for Communications Area at Police Station.

D. Resolution No. 2021-53

Consideration to Approve and Authorize Fiscal Year 2021 Budget Amendments.

E. Resolution No. 2021-54 Consideration to Approve and Adopt the Town of Hillsboro Beach 2022 Commission Meeting Schedule.

VI. CONSENT

A. INVOICES

1. **LSF Shuttle** Invoice #21-0930-26 Services for Sept 2021 **\$6,083.87**
2. **LSF Shuttle Invoice #21-1031-26 Oct 2021 \$6,083.87**
3. **CG&A** Invoice#8911 Services for Sept 2021 **\$31,657.33**
4. **CG&A** Invoice #90078 Services for Oct 2021 **\$71,165.11**
5. **Inframark** Invoice#68833 Services for Oct 2021 **\$7,325.94**
6. **GCDE** Invoice #37935 9/27-10/26/2021 **\$6,680.65** (General Matters)
7. **GCDE** Invoice #37936 9/28-10/18/2021 **\$1,397.70** (Development)
8. **GCDE** Invoice #37937 9/27/2021 **\$180.00** (Writ of Garnishment)
9. **RMA** Invoice #4637 8/20 thru 10/1/2021 **\$8,650.00**
10. **LSF Shuttle** Invoice #21-1031-26 Oct 2021 **\$6,083.87**

B. PROCLAMATIONS

1. Proclamation Recognizing January 23-29, 2022 as National School Choice Week
2. Proclamation Celebrating Angelique Salic's 100th Birthday (ratify)

VII. BEACH REPORT

- A.** Update on Beach Renourishment Project with City of Deerfield Beach
- B.** Update for Florida Shore & Beach Preservation Association Conference Action Items

VIII. STAFF UPDATES

A. Police Department

Presented by Chief Jay Szesnat

1. Police Department Monthly Activity Report
2. Vehicle Noise Enforcement

B. Finance Dept

Presented by Stephen Bloom, Inframark

C. Building Department

Presented by Steve Mitchell, Building Official, CG&A

D. Code Compliance

Presented by Bernard Pita, Code Enforcement, CG&A

IX. TOWN MANAGER REPORT

- A.** Update on RFP #2021-002 Audit Professional Services (Request for Proposal)
- B.** Town's Comprehensive Fee Schedule
- C.** Town Hall Renovation Update

D. Saturday Oct 23, 2021 Community Event - update

X. TOWN ATTORNEY REPORT

XI. TOWN COMMISSION COMMENTS/REPORTS

XII. PUBLIC COMMENTS

XIII. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.