



AGENDA

Town of Hillsboro Beach Commission Meeting

December 7, 2021
10:00 AM



Established 1939

MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldassarre
Honorable Jane Reiser

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

December 7, 2021 | 10:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER JANE REISER

TOWN MANAGER WILLIAM 'MAC'SERDA, ICMA-CM
TOWN ATTORNEY DONALD J.DOODY, ESQ
TOWN CLERK SHERRY D.HENDERSON, CMC

YOU ARE HEREBY NOTIFIED that a Regular Town Commission Meeting will be held Tuesday, December 7, 2021 immediately following adjournment of the Board of Zoning Appeals. A quorum of the Town Commission will be physically present at the meeting. The public can attend in person. However, for health and public safety, the meeting will also utilize communications media technology to allow the public to participate via Zoom video conference. **LIVE ZOOM Meeting number: 878 4736 1566 Passcode: 951699**

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A. November 9, 2021 Board of Zoning Appeals Public Hearing
- B. November 9, 2021 Regular Town Commission Meeting

II. PRESENTATIONS

- A. **Proclamation of Election - March 8, 2022**
Presented by Mayor Deborah Tarrant

III. SITE PLAN APPROVAL

- A. **QUASI-JUDICIAL PUBLIC HEARING** - Paul S. Catania II, with Parker Yannette Design Group, Inc., authorized agent for property owner is seeking Site Plan Approval for property located at 1009 Hillsboro Mile, Hillsboro Beach, FL 33062.

Staff: Presented by Joe Arenal, Development Planner (RMA)

Address: 1009 Hillsboro Mile, Hillsboro Beach, FL 33062

Request: The Applicant/Owner is requesting site plan approval for property.

All Interested Parties are Sworn in by the Town Attorney

- ☐ Staff Presentation
- ☐ Commission Discussion
- ☐ Public Hearing Opened
- ☐ Public Comments
- ☐ Public Hearing Closed
- ☐ Commission Discussion
- ☐ Commission Motion & Second
- ☐ Commission Vote

B. QUASI-JUDICIAL PUBLIC HEARING - Eric Fordin, with Related Group, authorized agent for property owner is seeking Site Plan Approval for property located at 1174 - 1185 Hillsboro Mile, Hillsboro Beach, FL 33062.

Staff: Presented by Jim Hickey, Development Planner (CG&A)

Address: 1174-1185 Hillsboro Mile, Hillsboro Beach, FL 33062

Request: The Applicant/Owner is requesting site plan approval for property.

All Interested Parties are Sworn in by the Town Attorney

- ☐ Staff Presentation
- ☐ Commission Discussion
- ☐ Public Hearing Opened
- ☐ Public Comments
- ☐ Public Hearing Closed
- ☐ Commission Discussion
- ☐ Commission Motion & Second
- ☐ Commission Vote

IV. ORDINANCES

A. Ordinance No. 2021-09

Amendment to the Town's Code of Ordinance, Chapter 12 Land Development Code Amending Sec. 12-396 to Provide for the Use of Artificial Synthetic Turf. (Second Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE"; BY SPECIFICALLY AMENDING SECTION 12-396 ENTITLED "APPROPRIATE PLANT SELECTION, LOCATION AND ARRANGEMENT" TO PROVIDE FOR THE USE OF ARTIFICIAL TURF; PROVIDING FOR AN AMENDMENT TO PROCEDURE, REVIEW CRITERIA, AND DESIGN STANDARDS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

V. DISCUSSION & POSSIBLE ACTION

- A.** Discussion on Addition of Elevator Equipment as an Exception to Height Restrictions Within Single-Family Residential District
- B.** Discussion on Weekend Landscape Work

VI. RESOLUTIONS & CONTRACTS

A. Resolution No. 2021-55

Consideration to Approve and Authorize the Appropriate Town Officials to Amend Resolution No. 2017-874 to Provide for a Procedure by the Town Commission Relative to the Issuance of Proclamations.

B. Resolution No. 2021-56

Consideration to Approve and Authorize the Appropriate Town Officials to Enter Into A Regional Interlocal Agreement for Cooperative Fire, Rescue, Emergency Medical Services, and Special Operations Response Through Automatic Aid and Closest Unit Response Between the Municipalities Executing the Agreement, the Broward County Sheriff's Office, and Broward County Government.

C. Resolution No. 2021-57

A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida, Expressing Support of the Beagle Freedom Project Calling on Dr. Anthony Fauci's Organization, The National Institute of Health to Immediately Stop Funding Any Research That Uses Animals.

D. Resolution No. 2021-58

Consideration to Approve and Authorize the Proper Town Officials to Execute a Renewal Agreement with United Healthcare for Employee 2022 Health Insurance Benefits

VII. CONSENT

A. INVOICES FOR APPROVAL

1. A. **Inframark** Invoice #70332 services Nov 2021 **\$7,402.41**
- B. **GCDE** Invoice #38308 services Oct 27-Nov 29, 2021 **\$5,374.80** (General Matters)
- C. **GCDE** Invoice #38309 services Nov 2021 **\$3,848.90** (Development)
- D. **GCDE** Invoice #38310 services Nov 9-10, 2021 **\$90.00** (Writ of Garnishment)
- F. **CG&A** Invoice #90783 services Nov 2021 **\$52,969.61**
- G. **RMA** Invoice #4642 services for Oct 2021 **\$5,575.00**
- H. **LSF Shuttle** Invoice #21-1130-26 services Nov. 2021 **\$5,615.88**

VIII. BEACH REPORT

- A. Update on Beach Renourishment Project with City of Deerfield Beach
- B. Coastal and Waterway Consultant

IX. STAFF UPDATES

A. Police Department

Presented by Chief Jay Szesnat

1. October 2021 Monthly Activity Report
2. Convert Dispatch Position to Police Officer Position

B. Building Department

Presented by Steve Mitchell, Building Official, CG&A

C. Code Compliance

Presented by Bernard Pita, Code Enforcement, CG&A

X. TOWN MANAGER REPORT

- A. Update on Town Hall Renovation

B. Update on RFP 2021-02 Professional External Audit Services

C. Discussion of Maximum Lot Size for Redevelopment

D. Town Employee Recognition - Bob Knapstein, Water Plant

XI. TOWN ATTORNEY REPORT

XII. TOWN COMMISSION COMMENTS/REPORTS

XIII. PUBLIC COMMENTS

XIV. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.