



AGENDA

Town of Hillsboro Beach Commission Meeting

January 11, 2022
10:00 AM



MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldassarre
Honorable Jane Reiser

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

January 11, 2022 | 10:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER JANE REISER

TOWN MANAGER WILLIAM 'MAC'SERDA, ICMA-CM
TOWN ATTORNEY DONALD J.DOODY, ESQ
TOWN CLERK SHERRY D.HENDERSON, CMC

YOU ARE HEREBY NOTIFIED that a Regular Town Commission Meeting will be held Tuesday, January 11, 2022 immediately following adjournment of the Board of Zoning Appeals. A quorum of the Town Commission will be physically present at the meeting. The public can attend in person. However, for health and public safety, the meeting will also utilize communications media technology to allow the public to participate via Zoom video conference. LIVE ZOOM Meeting number: 878 4736 1566 Passcode: 951699

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A. December 7, 2021 Board of Zoning Appeals Public Hearing
- B. December 7, 2021 Regular Town Commission Meeting

II. PRESENTATIONS

III. SITE PLAN REVIEW

- A. **QUASI-JUDICIAL PUBLIC HEARING** - Eric Fordin, with Related Group, Authorized Agent for Property Owners, is seeking Site Plan Approval for Property Located at 1174 - 1185 Hillsboro Mile, Hillsboro Beach, FL 33062.

Staff: Presented by Jim Hickey, Development Planner (CG&A)

Address: 1174-1185 Hillsboro Mile, Hillsboro Beach, FL 33062

Request: The Applicant/Owner is requesting site plan approval for property

All Interested Parties are Sworn in by the Town Attorney

- ☐ Staff Presentation
- ☐ Commission Discussion
- ☐ Public Hearing Opened
- ☐ Public Comments

- ☐ Public Hearing Closed
- ☐ Commission Discussion
- ☐ Commission Motion & Second
- ☐ Commission Vote

IV. ORDINANCES

A. Ordinance No. 2021-09

Amendment to the Town's Code of Ordinance, Chapter 12 Land Development Code Amending Sec. 12-396 to Provide for the Use of Artificial Synthetic Turf. (Second Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE"; BY SPECIFICALLY AMENDING SECTION 12-396 ENTITLED "APPROPRIATE PLANT SELECTION, LOCATION AND ARRANGEMENT" TO PROVIDE FOR THE USE OF ARTIFICIAL TURF; PROVIDING FOR AN AMENDMENT TO PROCEDURE, REVIEW CRITERIA, AND DESIGN STANDARDS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

B. Ordinance No. 2022-01

Amendment to the Town's Code of Ordinance, Amend Hours of Operation of Lawn Maintenance Equipment (First Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING ARTICLE VII ENTITLED "NOISES" BY SPECIFICALLY AMENDING SECTION 7-93 TO AMEND THE HOURS OF OPERATION OF LAWN MAINTENANCE EQUIPMENT HOURS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

C. Ordinance No. 2022-02

Amendment to the Town's Code of Ordinance, Amending Section 6-132 Providing for Suspension in Enforcement in an Event of Emergency (First Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING ARTICLE VI ENTITLED "NUISANCES" BY SPECIFICALLY AMENDING SECTION 6-132 ENTITLED "LANDSCAPING"; PROVIDING FOR A SUSPENSION IN ENFORCEMENT IN AN EVENT OF AN EMERGENCY; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

D. Ordinance No. 2022-03

Amendment to the Town's Code of Ordinance, Chapter 12 Land Development Code Amending Sec. 12-261 to Provide for An Exception to the Height Regulations of Chapter 12 for Elevator Equipment. (First Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE"; BY SPECIFICALLY AMENDING SECTION 12-261 ENTITLED "HEIGHT REGULATIONS" TO PROVIDE FOR AN EXCEPTION TO THE HEIGHT REGULATIONS OF CHAPTER 12 FOR ELEVATOR EQUIPMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

V. DISCUSSION & POSSIBLE ACTION

A. Discussion on Limiting Assemblage of Parcels

- B. Discussion on Updates to the Land Development Code

VI. RESOLUTIONS & CONTRACTS

A. Resolution No. 2022-01

Consideration to Approve and Authorize Proper Town Officials to Execute and Deliver a Letter of No Objection to the Plat Note Amendment and Non-Vehicular Access Line Amendment for the Development Project Located at 1174-1185 Hillsboro Mile, Hillsboro Beach, Florida 33062.

B. Resolution No. 2022-02

Consideration to Accept the Recommendation of the Evaluation and Selection Committee and Determining that Grau & Associates is the Most Responsive and Most Responsible Proposer for Professional External Audit Services RFP NO. 2021-02.

VII. CONSENT

A. INVOICES FOR APPROVAL

1. A. **GCDE Invoice#38761 Services Dec 2021 \$5,169.80 (General Matters)**
- B. **GCDE Invoice# 38762 Services Dec 2021 \$3,262.50 (Development)**
- C. **GCDE Invoice# 38763 Services Dec 2021 \$157.50 (Writ of Garnishment)**
- D. **LSF Shuttle Invoice# 21-1231-26 Service Dec 2021 \$6,551.86**
- E. **CG&A Invoice# 91656 Service Dec 2021 \$32,292.48**
- F. **RMA Invoice# 4649 Service Nov 2021 \$6,325.00**

VIII. BEACH REPORT

- A. Update on Beach Renourishment Project with City of Deerfield Beach
- B. Coastal and Waterway Consultant

IX. STAFF UPDATES

A. Police Department

Presented by Chief Jay Szesnat

B. Building Department

Presented by Steve Mitchell, Building Official, CG&A

C. Code Compliance

Presented by Bernard Pita, Code Enforcement, CG&A

X. TOWN MANAGER REPORT

- A. Town Hall Improvements Update

XI. TOWN ATTORNEY REPORT

XII. TOWN COMMISSION COMMENTS/REPORTS

XIII. PUBLIC COMMENTS

XIV. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision

made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.