



AGENDA

Town of Hillsboro Beach Commission Meeting

March 1, 2022
9:00 AM



MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldassarre
Honorable Jane Reiser

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

March 1, 2022 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER JANE REISER

TOWN MANAGER WILLIAM 'MAC'SERDA, ICMA-CM
TOWN ATTORNEY DONALD J.DOODY, ESQ
TOWN CLERK SHERRY D.HENDERSON, CMC

YOU ARE HEREBY NOTIFIED that a Regular Town Commission Meeting will be held at 9:00 a.m., Tuesday, March 1, 2022 . A quorum of the Town Commission will be physically present at the meeting. The public can attend in person. However, for health and public safety, the meeting will also utilize communications media technology to allow the public to participate via Zoom video conference. **LIVE ZOOM Meeting number: 878 4736 1566 Passcode: 951699**

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A.** January 11, 2022 Board of Zoning Appeals Meeting Minutes
- B.** January 11, 2022 Regular Town Commission Meeting Minutes
- C.** February 1, 2022 Regular Town Commission Meeting Minutes

II. PRESENTATIONS

- A. Update from Moffatt & Nichol**
Presented by Jackie Brower, PhD, PE
- B. Update from Coastal Protection Engineering (CPE)**
Presented by Thomas Pierro, PE, D.CE, Principal Engineer
Tara Brenner, PG, PE, Sr. Coastal Engineer
- C. Beach Erosion**
Hillsboro Windsor Condos, 1169 Hillsboro Mile
- D. Introduction of Police Officer James Engle (Marine Patrol)**
Presented by Chief Szesnat
- E. Water Plant Operations Excellence Award 2021**
Town of Hillsboro Beach Public Water System

III. SITE PLAN REVIEW

- A. **James Baron, Authorized Agent for Property Owner, is Seeking Site Plan Approval for Property Located at 971 Hillsboro Mile, Hillsboro Beach, FL 33062.**

STAFF: Presented by Joe Arenal, Development Planner (RMA)

ADDRESS: 971 Hillsboro Mile, Hillsboro Beach, FL 33062

REQUEST: The Applicant/Owner is requesting site plan approval for property

IV. ORDINANCES

- A. **Ordinance No. 2022-04**
Amendment to the Town's Code of Ordinance, Amending Ch. 12-49 "Site Plan Requirements" and Creation of Section Entitled "Excavation" (First Reading, Tabled 9/7/2021)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12-49, ENTITLED "SITE PLAN REQUIREMENTS"; BY SPECIFICALLY CREATING SECTION 12-49 (C), ENTITLED "EXCAVATION", TO PROVIDE FOR THE USE OF BEACH COMPATIBLE SAND; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

V. DISCUSSION & POSSIBLE ACTION

- A. Discussion on Printing Quarterly Newsletter

VI. RESOLUTIONS & CONTRACTS

- A. **Resolution No. 2022-06**
Consideration to Accept and Approve the Ranking as Generally Recommended by the Evaluation and Selection Committee and Authorizing the Proper Town Officials to Execute Continuing Contracts with the Selected Firms in Response to the Town's Request for Qualifications RFQ #2021-01 for Continuing Professional Architectural and Engineering Services for Various Projects.
- B. **Resolution No. 2022-07**
Consideration to Authorize the Proper Town Officials to Enter into a Law Enforcement Mutual Aid Agreement with Broward County Sheriff's Department for Burglary/ Property Crime Apprehension Task Force.
- C. **Resolution No. 2022-08**
Consideration to Approve and Authorize the Appropriate Town Officials to Execute Contract Amendment for Coastal Protection Engineering LLC Proposal to Conduct Endangered Species Act Listed Coral Survey for the Town of Hillsboro Beach and the City of Deerfield Beach under the Contract Approved Pursuant to RFQ #21-15-JW.
- D. **Resolution No. 2022-09**
A Resolution of the Mayor and Town Commission of the Town of Hillsboro Beach, Florida Strongly Opposing House Bill 403 in the 2022 State Florida Legislature Which Seek to Enable Businesses to Sue Governments and Halt Enforcement of Local Ordinances.

VII. CONSENT

A. INVOICES FOR APPROVAL

1.	1	CG&A	Invoice #99939	service thru 01/31/2022	\$207,224.57	
	2.	LSF Shuttle	Invoice #21-1231-26	service thru Dec 2021	\$6,551.86	
	3.	LSF Shuttle	Invoice #22-0131-26	service thru Jan 2022	\$6,083.87	
	4.	Inframark	Invoice #72201	service thru Jan 2022	\$7,400.62	
	5.	Inframark	Invoice # 74078	service thru Feb 2022	\$8,874.75	
	5.	GCDE	Invoice #39933	service 1/25 thru 2/22/2022	\$5,819.85	(General Matters)
	6.	GCDE	Invoice #39934	service 1/25 thru 2/22/2022	\$1,733.20	(Development)
	7.	GCDE	Invoice #39935	service 2/16/2022	\$67.50	(Writ of Garnishment)
	8.	GCDE	Invoice #39936	service 1/31 thru 2/14/2022	\$720.00	(Richard Crusco, Charles Doherty, et al)

B. PROCLAMATION FOR APPROVAL

Problem Gambling Awareness Month (PGAM) March 2022

VIII. BEACH REPORT

IX. STAFF UPDATES

A. Police Department

Presented by Chief Jay Szesnat

1. January 2022 Activity & Fuel Report
2. Update on Lighting "Hot Zones" along the Beach - Sea Turtle Nesting Season

B. Building Department

Presented by Steve Mitchell, Building Official, CG&A

C. Code Compliance

Presented by Bernard Pita, Code Enforcement, CG&A

X. TOWN MANAGER REPORT

A. Municipal Election - Tuesday, March 8, 2022 (7am-7pm) Community Room at Town Hall

Early voting in Broward County: Saturday Feb. 26, 2022 through Sunday, March 6, 2022 (select locations)

B. Community Event - Saturday, April 30, 2022 (9am-12pm)

Household Hazardous Waste Drop-off, Prescription Drug Take Back, Electronic Recycling, FREE Shredding & Blood Drive

C. Town Hall Facade Update

XI. TOWN ATTORNEY REPORT

XII. TOWN COMMISSION COMMENTS/REPORTS

XIII. PUBLIC COMMENTS

XIV. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.