



AGENDA

Town of Hillsboro Beach Commission Meeting

April 5, 2022
9:00 AM



Established 1939

MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldassarre
Honorable Jane Reiser

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

April 5, 2022 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER JANE REISER

TOWN MANAGER WILLIAM 'MAC'SERDA, ICMA-CM
TOWN ATTORNEY DONALD J.DOODY, ESQ
TOWN CLERK SHERRY D.HENDERSON, CMC

YOU ARE HEREBY NOTIFIED that a Regular Town Commission Meeting will be held at 9:00 a.m., Tuesday, April 5, 2022 . A quorum of the Town Commission will be physically present at the meeting. The public can attend in person. The meeting will also utilize communications media technology to allow the public to participate via Zoom video conference. **LIVE ZOOM Meeting number: 878 4736 1566 Passcode: 951699**

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A. March 1, 2022 Regular Town Commission Meeting Minutes
- B. March 15, 2022 Reorganization Meeting Minutes

II. PRESENTATIONS

- A. **Florida Department of Transportation A1A Mobility Project Presentation**
Presented by FDOT District 4 (virtual)

III. SITE PLAN REVIEW

- A. **James Baron, Authorized Agent for Property Owner, is Seeking Site Plan Approval for Property Located at 971 Hillsboro Mile, Hillsboro Beach, FL 33062. (Tabled 3-1-2022)**
Staff: Presented by Joe Arenal, Development Planner (RMA)
Address: 971 Hillsboro Mile, Hillsboro Beach, FL 33062
Request: The Applicant/Owner is requesting site plan approval for property
- B. **Mark Rothenberg with Ellermar Luxury Construction, Authorized Agent for Property Owner, is seeking Site Plan Approval for Property Located at 925 Hillsboro Mile, Hillsboro Beach, FL 33062.**
Staff: Presented by Joe Arenal, Development Planner (RMA)
Address: 925 Hillsboro Mile, Hillsboro Beach, FL 33062

Request: The Applicant/Owner is requesting site plan approval for property.

C. Bomar Builders, Authorized Agent for Property Owner, is Seeking Site Plan Approval for Property Located at 961 Hillsboro Mile, Hillsboro Beach, FL 33062.

Staff: Presented by Joe Arenal, Development Planner (RMA)

Address: 961 Hillsboro Mile, Hillsboro Beach, FL 33062

Request: The Applicant/Owner is requesting site plan approval for property.

IV. ORDINANCES

A. Ordinance No. 2022-04

Amendment to the Town's Code of Ordinance, Amending Ch. 12-49 "Site Plan Requirements" and Creation of Section Entitled "Excavation" (Second Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12-49, ENTITLED "SITE PLAN REQUIREMENTS"; BY SPECIFICALLY CREATING SECTION 12-49 (C), ENTITLED "EXCAVATION", TO PROVIDE FOR THE USE OF BEACH COMPATIBLE SAND; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

B. Ordinance No. 2022-05

Amendment to the Town's Code of Ordinance, Amending Ch. 2 Entitled "Administration", by Amending Article V Entitled "Purchasing" - Provide for Increase in Purchasing Threshold for the Town Manager. (First Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 2 ENTITLED "ADMINISTRATION", BY SPECIFICALLY AMENDING ARTICLE V ENTITLED "PURCHASING"; PROVIDING FOR AN INCREASE IN PURCHASING THRESHOLDS FOR THE TOWN MANAGER; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

V. DISCUSSION & POSSIBLE ACTION

- A.** Update on Limiting Assemblage of Parcels
- B.** Discussion on Chapter 12, Land Development Code
- C.** Discussion on the Town's Noise Ordinance
- D.** Discussion on Site Plan Review Applicant Check-List
- E.** Update on Burying Utility Powerlines in Town

VI. RESOLUTIONS & CONTRACTS

A. Resolution No. 2022-13

Consideration to Approve and Authorize the Appropriate Town Officials to Amend the Contract Agreement with Moffatt & Nichol Accepting the Proposal for Consulting Services for Post Construction Biological Monitoring Relative to the Hillsboro Beach Nourishment Project.

B. Resolution No. 2022 -14

Consideration to Approve and Authorize the Purchase of One (1) 2022 Marked Patrol Police Vehicle from

Alan Jay Fleet Sales Piggybacking the Terms of the Cooperative Purchasing Agreement, Sourcewell (Formerly NJPA) Contract # 2022 120716-NAF.

C. Resolution No. 2022 -15

A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida, Appointing its Primary Representative and Alternates to the Broward League of Cities for the Term of 2022-2023.

VII. CONSENT

A. INVOICES FOR APPROVAL

1. CG&A	Invoice #100822	service thru Feb 2022	\$24,934.55
2. LSF Shuttle	Invoice #22-0228-26	service thru Feb 2022	\$5,615.88
3. RMA	Invoice # 4674	service Jan 2022	\$4,525.00
4. RMA	Invoice #4675	service Feb 2022	\$4,250.00
5. GCDE	Invoice #40554	service Feb-Mar	\$6,517.95 (General Matters)
6. GCDE	Invoice #40557	service Mar 2022	\$3,217.50 (Writ of Cert-Site Plan)
7. GCDE	Invoice #40556	service Mar 2022	\$9,178.45 (Richard Crusco, Charles Doherty, et al)
8. GCDE	Invoice #40555	service Mar 2022	\$225.00 (Writ of Garnishment)

VIII. BEACH REPORT

IX. STAFF UPDATES

A. Police Department

Presented by Chief Jay Szesnat

B. Building Department

Presented by Steve Mitchell, Building Official, CG&A

C. Code Compliance

Presented by Bernard Pita, Code Enforcement, CG&A

X. TOWN MANAGER REPORT

A. Community Event - Saturday, April 30, 2022 (9am-12pm)

Household Hazardous Waste Drop-off , Prescription Drug Take Back, Electronic Recycling, FREE Shredding & Blood Drive

B. Town Hall Facade Update

C. Fiscal Year 2022-2023 Budget Hearing Calendar

XI. TOWN ATTORNEY REPORT

XII. TOWN COMMISSION COMMENTS/REPORTS

XIII. PUBLIC COMMENTS

XIV. ADJOURNMENT

UPCOMING MEETINGS AND EVENTS

A.	Tue, Apr 5, 2022	9:00 AM	Regular Commission Mtg
	Sat, Apr 30, 2022	9 AM - 12 PM	FREE Shed, HHW drop off, Electronic Recycling & Prescription Drug Take Back Day
	Sat, Apr 30, 2022	8 AM - 1 PM	Blood Drive
	Tue, May 3, 2022	9:00 AM	Regular Commission Mtg

Tue, June 7, 2022	9:00 AM	Regular Commission Mtg
Tue, July 12, 2022	9:00 AM	Regular Commission Mtg

Commission on Recess August 2022

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.