



AGENDA

Town of Hillsboro Beach Commission Meeting

May 3, 2022
9:00 AM



Established 1939

MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldassarre
Honorable Jane Reiser

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

May 3, 2022 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER JANE REISER

TOWN MANAGER WILLIAM 'MAC'SERDA, ICMA-CM
TOWN ATTORNEY DONALD J.DOODY, ESQ
TOWN CLERK SHERRY D.HENDERSON, CMC

A Regular Town Commission Meeting will be held at 9:00 a.m., Tuesday, May 3, 2022 . The Town Commission will meet at Town Hall. The public can attend in person. The meeting will also utilize communications media technology to allow the public to participate via Zoom. LIVE ZOOM Meeting number: 878 4736 1566 Passcode: 951699

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

- I. APPROVAL OF MINUTES
- II. PRESENTATIONS
- III. ORDINANCES

A. PUBLIC HEARING - Ordinance No. 2022-05

Amendment to the Town's Code of Ordinance, Amending Ch. 2 Entitled "Administration", by Amending Article V Entitled "Purchasing" - Provide for Increase in Purchasing Threshold for the Town Manager. (Second Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 2 ENTITLED "ADMINISTRATION", BY SPECIFICALLY AMENDING ARTICLE V ENTITLED "PURCHASING"; PROVIDING FOR AN INCREASE IN PURCHASING THRESHOLDS FOR THE TOWN MANAGER; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

B. Ordinance No. 2022-06

Amendment to the Town's Code of Ordinance, Amending Ch. 7 Entitled "Offenses and Miscellaneous Provisions", Specifically Amending Article VII "Noises" and Creating Section 7-94 to Provide for Miscellaneous Applications (First Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 7 ENTITLED "OFFENSES AND MISCELLANEOUS PROVISIONS" BY SPECIFICALLY AMENDING ARTICLE VII ENTITLED "NOISES" BY CREATING SECTION 7-94 TO PROVIDE FOR MISCELLANEOUS APPLICATIONS; PROVIDING FOR THE CREATION OF SECTION 7-95 TO REGULATE THE TESTING OF EMERGENCY GENERATORS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

IV. DISCUSSION & POSSIBLE ACTION

- A. Discussion on Ordinance Amendment for Broward County 40-Year Building Inspection Program
- B. Planning & Zoning Update on Assembly of Parcels for Development

V. RESOLUTIONS & CONTRACTS

A. Resolution No. 2022-16

Consideration to Approve and Authorize the Appropriate Town Officials to Execute Contract Amendment for Coastal Protection Engineering LLC Proposal to Conduct 2022 Physical Monitoring of Settlement Agreement Project Area.

B. Resolution No. 2022-17

Consideration to Waive the Town's Procurement Code and Approve and Authorize the Appropriate Town Officials to Execute Contract Agreement with OA Excavations & Trucking Corp, a Qualified Excavating and Hauling Company to Remove Catalyst Sand from the Town's Water Treatment Plant, not to Exceed \$30,240.00.

C. Resolution No. 2022-18

A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida Approving and Authorizing the Proper Town Officials to Execute the 2022 Amendment to Interlocal Agreement Providing for Division and Distribution of the Proceeds from the Broward County Additional Three-Cent Local Option Gas Tax on Motor Fuel ([Exhibit 1](#))

D. Resolution No. 2022-19

A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida Approving and Authorizing the Proper Town Officials to Execute the 2022 Amendment to Interlocal Agreement Providing for Division and Distribution of the Proceeds from the Broward County Additional Fifth-Cent Local Option Gas Tax on Motor Fuel for Transit ([Exhibit 2](#))

VI. CONSENT

A. INVOICES FOR APPROVAL

1. CG&A	Invoice #101817	service Mar 2022	\$36,530.32
2. RMA	Invoice #4682	service Mar 2022	\$5,375.00
3. RMA	Invoice #4684	service Apr 2022	\$3,250.00
4. LSF Shuttle	Invoice #22-0331-26	service Mar 2022	\$5,618.00
5. GCDE	Invoice #41087	service Apr 2022	\$2,755.85 (General Matters)
6. GCDE	Invoice #41088	service Apr 2022	\$68.55 (Development)
7. GCDE	Invoice #41089	service Apr 2022	\$8,005.55 (Richard Crusco, Charles Dohrty, et al)

B. PROCLAMATION

- 1. Proclamation Recognizing National Safe Boating Week (May 20-27, 2022)

VII. BEACH REPORT

VIII. STAFF UPDATES

A. Police Department

Presented by Chief Jay Szesnat

B. Finance Department

Presented by Stephen Bloom, Finance Director, Inframark

1. First Quarter Financial Report
2. FY2023 Budget Calendar - Confirm Budget Hearing Dates

C. Building Department

Presented by Steve Mitchell, Building Official, CG&A

D. Code Compliance

Presented by Bernard Pita, Code Enforcement, CG&A

IX. TOWN MANAGER REPORT

- A.** Town Hall Facade Improvement Update
- B.** April 30, 2022 Community Event Recap (Shred/Recycling Event)
- C.** Update on Burying Utility Lines - FDOT Public Meeting May 18, 2022, 4pm-8pm (Town Hall)

X. TOWN ATTORNEY REPORT

XI. TOWN COMMISSION COMMENTS/REPORTS

XII. PUBLIC COMMENTS

XIII. ADJOURNMENT

UPCOMING MEETINGS AND EVENTS

A.	Tue, Apr 5, 2022	9:00 AM	Regular Commission Mtg
	Sat, Apr 30, 2022	9 AM - 12 PM	FREE Shredding, HHW drop off, Electronic Recycling & Prescription Drug Take Back Day
	Sat, Apr 30, 2022	8 AM - 1 PM	Blood Drive
	Tue, May 3, 2022	9:00 AM	Regular Commission Mtg
	Wed, May 18, 2022	4 PM - 8 PM	FDOT Public Meeting (re: Mobility Improvements in Hillsboro Beach & Deerfield Beach)
	Tue, June 7, 2022	9:00 AM	Regular Commission Mtg
	Tue, July 12, 2022	9:00 AM	Regular Commission Mtg
	Commission on Recess	Aug 2022	
	Tue, Sept 13, 2022	9:00 AM	Regular Commission Meeting
	Tue, Oct 4, 2022	9:00 AM	Regular Commission Mtg
	Tue, Nov 1, 2022	9:00 AM	Regular Commission Mtg
	Tue, Dec 6, 2022	9:00 AM	Regular Commission Mtg

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN

ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.