



AGENDA

Town of Hillsboro Beach Commission Meeting

June 7, 2022
9:00 AM



Established 1939

MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldassarre
Honorable Jane Reiser

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

June 7, 2022 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER JANE REISER

TOWN MANAGER WILLIAM 'MAC'SERDA, ICMA-CM
TOWN ATTORNEY DONALD J.DOODY, ESQ
TOWN CLERK SHERRY D.HENDERSON, CMC

A Regular Town Commission Meeting will be held at 9:00 a.m., Tuesday, June 7, 2022 . The Town Commission will meet at Town Hall. The public can attend in person. The meeting will also utilize communications media technology to allow the public to participate via Zoom. LIVE ZOOM Meeting number: 878 4736 1566 Passcode: 951699

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A. April 5, 2022 Regular Commission Meeting
- B. May 3, 2022 Regular Commission Meeting

II. PRESENTATIONS

- A. **Special Recognition of Promotion: Police Captain James Pugliese**
Presented by Police Chief Jay Szesnat
- B. **Update on Traffic Study Assessment Regarding Additional Cross Walks**
Presented by Jenna Martinetti with Calvin, Giordano and Associates (CG&A)
- C. **Broward County Transit Premium Mobility Plan Presentation (Virtual)**
Presented by Elaine Blattner, Public Information Project Manager (Dickey Consulting, Inc.)

III. ORDINANCES

- A. **Ordinance No. 2022-06**
Amendment to the Town's Code of Ordinance, Amending Ch. 7 Entitled "Offenses and Miscellaneous Provisions", Specifically Amending Article VII "Noises" and Creating Section 7-94 to Provide for Miscellaneous Applications (Second Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 7 ENTITLED "OFFENSES AND MISCELLANEOUS PROVISIONS" BY SPECIFICALLY AMENDING ARTICLE VII ENTITLED "NOISES" BY CREATING SECTION 7-94 TO PROVIDE FOR MISCELLANEOUS APPLICATIONS; PROVIDING FOR THE CREATION OF SECTION 7-95 TO REGULATE THE TESTING OF EMERGENCY GENERATORS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

B. Ordinance No. 2022-07

Amendment to the Town's Code of Ordinance, Amending Chapter 12 "Land Development Code to Provide for Setback Requirements and Building Length (First Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE", BY SPECIFICALLY AMENDING ARTICLE V ENTITLED "RS-2 SINGLE-FAMILY RESIDENTIAL DISTRICT REGULATIONS" TO PROVIDE FOR SETBACK REQUIREMENTS AND BUILDING LENGTH; PROVIDING FOR A LANDSCAPE BUFFER FOR SINGLE FAMILY RESIDENCES; PROVIDING FOR AN AMENDMENT TO SECTION 12-128 ENTITLED "GUEST HOUSES" TO INCREASE THE DISTANCE TO THE MAIN HOUSE; PROVIDING FOR AN AMENDMENT TO ARTICLE VI ENTITLED "RM-16 MULTIPLE FAMILY DWELLING RESIDENTIAL DISTRICT REGULATIONS (WITH 3-STORY MAXIMUM LIMIT)" TO PROVIDE FOR SETBACK REQUIREMENTS AND FOR MAXIMUM BUILDING LENGTH; PROVIDING FOR THE PROHIBITION OF STRUCTURES IN THE REQUIRED SIDE YARD SETBACK; PROVIDING FOR A LANDSCAPE BUFFER FOR MULTI-FAMILY RESIDENTIAL DWELLINGS; AMENDING ARTICLE VII ENTITLED "RM-30 MULTIPLE-FAMILY DWELLING RESIDENTIAL DISTRICT (WITH 7-STORY MAXIMUM LIMIT)" TO PROVIDE FOR SETBACK REQUIREMENTS AND BUILDING LENGTH; PROVIDING FOR A LANDSCAPE BUFFER FOR MULTI-FAMILY DWELLINGS; PROVIDING FOR AMENDMENT TO ARTICLE XIII ENTITLED "ADDITIONS, EXCEPTIONS, AND MODIFICATIONS" TO PROVIDE FOR RESTRICTIONS ON ACCEPTED PROJECTIONS, OPEN TERRACES AND FENCES AND WALLS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

IV. DISCUSSION & POSSIBLE ACTION

- A. Discussion and Possible Action to Designate the 2022 Voting Delegate for the Annual Business Session at the Florida League of Cities Annual Conference August 11-13, 2022 in Hollywood, FL

V. RESOLUTIONS & CONTRACTS

A. Resolution No. 2022-20 (Tabled 12/7/2021)

Consideration to Approve and Authorize the Appropriate Town Officials to Amend Resolution No. 2017-874 to Provide for a Procedure by the Town Commission Relative to the Issuance of Proclamations and Other Ceremonial Items.

- B. Resolution No. 2022-21** Consideration to Approve and Authorize Acceptance of \$100,000.00 Donation from the Fraternal Order of Police (FOP) Lodge #61 for Renovations and Improvements Needed to Convert an Unenclosed Storage Garage into a Training and Wellness Facility for the Police Department.

- C. Resolution No. 2022-22** Consideration to Ratify the Purchase of a 2021 Ford Interceptor with lights and siren for the Police Department at a total cost of \$40,039.37, Piggybacking the Terms of the Charlotte County, Florida Contract #2021000541.

- D. Resolution No. 2022-23** Consideration to Authorize the Appropriate Town Officials to Execute the Operation Stonegarden Memorandum of Understanding between Broward County Sheriff's Office and the Town of Hillsboro Beach, Florida.

- E. Resolution No. 2022-24** Consideration to Authorize the Appropriate Town Officials to Execute the Hurricane Shelter Agreement between JM Family Enterprises, Inc. and the Hillsboro Beach Police Department to Provide a Temporary Parking Garage for Emergency Response Equipment and Vehicles in the Event of a Hurricane.

F. Resolution No. 2022-25

Consideration to Waive Procurement Process and Accept Proposal by Authorizing the Appropriate Town Officials to Execute Agreement and Addendum with Calvin, Giordano & Associates, Inc. (CG&A) to Manage the Creation and Population of a 40-Year Certification Database for the Town.

VI. CONSENT

A. INVOICES FOR APPROVAL

- 1. Limousines of South Florida (LSF)** Invoice # 22-0430-26 service Apr 2022 **\$6,132.10**
- 2. CG&A** Invoice #102809 service Apr 2022 **\$34,031.36**
- 3. GCDE** Invoice 41778 service April/May 2022 **\$7,251.20** (General Matters)
- 4. GCDE** Invoice 41779 service April/May 2022 **\$1,750.00** (Richard Crusco, Writ of Cert-Site Plan)
- 5. GCDE** Invoice 41780 service May 2022 **\$765.00** (Development BH3)
- 6. Inframark** Invoice 77678 service May 2022 **\$7,704.87**

VII. BEACH REPORT

- A.** Update on Joint Beach Nourishment Project

VIII. STAFF UPDATES

A. Police Department

Presented by Chief Jay Szesnat

1. Hurricane Season Notification

B. Finance Department

Presented by Stephen Bloom, Finance Director, Inframark

1. Preliminary Budget Discussion to Establish Budget Priorities

C. Building Department

Presented by Steve Mitchell, Building Official, CG&A

D. Code Compliance

Presented by Bernard Pita, Code Compliance Manager, CG&A

IX. TOWN MANAGER REPORT

- A.** 1. FDOT State Road A1A Redesign Project - construction / mobilization begins 6/17/2022
2. Update on Town Hall Facade

X. TOWN ATTORNEY REPORT

XI. TOWN COMMISSION COMMENTS/REPORTS

XII. PUBLIC COMMENTS

XIII. ADJOURNMENT

UPCOMING MEETINGS AND EVENTS

- A.** Wed, June 1, 2022 5pm - 6pm FDOT Public Meeting
(Virtual) (re: Mobility Improvements in Hillsboro Beach & Deerfield Beach)

Wed, June 1, 2022	6pm -7pm (In-person Town Hall)	FDOT Public Meeting (re: Mobility Improvements in Hillsboro Beach & Deerfield Beach)
Tue, June 7, 2022	9:00 AM	Regular Commission Mtg
Mon, July 4, 2022	Town Hall Closed	Independence Day Holiday
Tue, July 12, 2022	9:00 AM	Regular Commission Mtg
Commission on Recess Aug 2022		
Mon, Sept 12, 2022	5:01 PM	1st Budget & Millage Rate Hearing
Tue, Sept 13, 2022	9:00 AM	Regular Commission Meeting
Mon, Sept 19, 2022	5:01 PM	2nd and Final Budget & Millage Rate Hearing
Tue, Oct 4, 2022	9:00 AM	Regular Commission Mtg
Tue, Nov 1, 2022	9:00 AM	Regular Commission Mtg
Tue, Dec 6, 2022	9:00 AM	Regular Commission Mtg

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.