



AGENDA

Town of Hillsboro Beach Commission Meeting

June 7, 2022
9:00 AM



MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldasarre
Honorable Jane Reiser

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

June 7, 2022 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER JANE REISER

TOWN MANAGER WILLIAM 'MAC'SERDA, ICMA-CM
TOWN ATTORNEY DONALD J.DOODY, ESQ
TOWN CLERK SHERRY D.HENDERSON, CMC

A Regular Town Commission Meeting will be held at 9:00 a.m., Tuesday, June 7, 2022 . The Town Commission will meet at Town Hall. The public can attend in person. The meeting will also utilize communications media technology to allow the public to participate via Zoom. LIVE ZOOM Meeting number: 878 4736 1566 Passcode: 951699

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A. April 5, 2022 Regular Commission Meeting
- B. May 3, 2022 Regular Commission Meeting

II. PRESENTATIONS

- A. **Special Recognition of Promotion: Police Captain James Pugliese**
Presented by Police Chief Jay Szesnat
- B. **Update on Traffic Study Assessment Regarding Additional Cross Walks**
Presented by Jenna Martinetti with Calvin, Giordano and Associates (CG&A)
- C. **Broward County Transit Premium Mobility Plan Presentation (Virtual)**
Presented by Elaine Blattner, Public Information Project Manager (Dickey Consulting, Inc.)

III. ORDINANCES

- A. **Ordinance No. 2022-06**
Amendment to the Town's Code of Ordinance, Amending Ch. 7 Entitled "Offenses and Miscellaneous Provisions", Specifically Amending Article VII "Noises" and Creating Section 7-94 to Provide for Miscellaneous Applications (Second Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 7 ENTITLED "OFFENSES AND MISCELLANEOUS PROVISIONS" BY SPECIFICALLY AMENDING ARTICLE VII ENTITLED "NOISES" BY CREATING SECTION 7-94 TO PROVIDE FOR MISCELLANEOUS APPLICATIONS; PROVIDING FOR THE CREATION OF SECTION 7-95 TO REGULATE THE TESTING OF EMERGENCY GENERATORS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

B. Ordinance No. 2022-07

Amendment to the Town's Code of Ordinance, Amending Chapter 12 "Land Development Code to Provide for Setback Requirements and Building Length (First Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE", BY SPECIFICALLY AMENDING ARTICLE V ENTITLED "RS-2 SINGLE-FAMILY RESIDENTIAL DISTRICT REGULATIONS" TO PROVIDE FOR SETBACK REQUIREMENTS AND BUILDING LENGTH; PROVIDING FOR A LANDSCAPE BUFFER FOR SINGLE FAMILY RESIDENCES; PROVIDING FOR AN AMENDMENT TO SECTION 12-128 ENTITLED "GUEST HOUSES" TO INCREASE THE DISTANCE TO THE MAIN HOUSE; PROVIDING FOR AN AMENDMENT TO ARTICLE VI ENTITLED "RM-16 MULTIPLE FAMILY DWELLING RESIDENTIAL DISTRICT REGULATIONS (WITH 3-STORY MAXIMUM LIMIT)" TO PROVIDE FOR SETBACK REQUIREMENTS AND FOR MAXIMUM BUILDING LENGTH; PROVIDING FOR THE PROHIBITION OF STRUCTURES IN THE REQUIRED SIDE YARD SETBACK; PROVIDING FOR A LANDSCAPE BUFFER FOR MULTI-FAMILY RESIDENTIAL DWELLINGS; AMENDING ARTICLE VII ENTITLED "RM-30 MULTIPLE-FAMILY DWELLING RESIDENTIAL DISTRICT (WITH 7-STORY MAXIMUM LIMIT)" TO PROVIDE FOR SETBACK REQUIREMENTS AND BUILDING LENGTH; PROVIDING FOR A LANDSCAPE BUFFER FOR MULTI-FAMILY DWELLINGS; PROVIDING FOR AMENDMENT TO ARTICLE XIII ENTITLED "ADDITIONS, EXCEPTIONS, AND MODIFICATIONS" TO PROVIDE FOR RESTRICTIONS ON ACCEPTED PROJECTIONS, OPEN TERRACES AND FENCES AND WALLS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

IV. DISCUSSION & POSSIBLE ACTION

- A. Discussion and Possible Action to Designate the 2022 Voting Delegate for the Annual Business Session at the Florida League of Cities Annual Conference August 11-13, 2022 in Hollywood, FL

V. RESOLUTIONS & CONTRACTS

A. Resolution No. 2022-20 (Tabled 12/7/2021)

Consideration to Approve and Authorize the Appropriate Town Officials to Amend Resolution No. 2017-874 to Provide for a Procedure by the Town Commission Relative to the Issuance of Proclamations and Other Ceremonial Items.

- B. Resolution No. 2022-21** Consideration to Approve and Authorize Acceptance of \$100,000.00 Donation from the Fraternal Order of Police (FOP) Lodge #61 for Renovations and Improvements Needed to Convert an Unenclosed Storage Garage into a Training and Wellness Facility for the Police Department.

- C. Resolution No. 2022-22** Consideration to Ratify the Purchase of a 2021 Ford Interceptor with lights and siren for the Police Department at a total cost of \$40,039.37, Piggybacking the Terms of the Charlotte County, Florida Contract #2021000541.

- D. Resolution No. 2022-23** Consideration to Authorize the Appropriate Town Officials to Execute the Operation Stonegarden Memorandum of Understanding between Broward County Sheriff's Office and the Town of Hillsboro Beach, Florida.

- E. Resolution No. 2022-24** Consideration to Authorize the Appropriate Town Officials to Execute the Hurricane Shelter Agreement between JM Family Enterprises, Inc. and the Hillsboro Beach Police Department to Provide a Temporary Parking Garage for Emergency Response Equipment and Vehicles in the Event of a Hurricane.

F. Resolution No. 2022-25

Consideration to Waive Procurement Process and Accept Proposal by Authorizing the Appropriate Town Officials to Execute Agreement and Addendum with Calvin, Giordano & Associates, Inc. (CG&A) to Manage the Creation and Population of a 40-Year Certification Database for the Town.

VI. CONSENT

A. INVOICES FOR APPROVAL

- 1. Limousines of South Florida (LSF)** Invoice # 22-0430-26 service Apr 2022 **\$6,132.10**
- 2. CG&A** Invoice #102809 service Apr 2022 **\$34,031.36**
- 3. GCDE** Invoice 41778 service April/May 2022 **\$7,251.20** (General Matters)
- 4. GCDE** Invoice 41779 service April/May 2022 **\$1,750.00** (Richard Crusco, Writ of Cert-Site Plan)
- 5. GCDE** Invoice 41780 service May 2022 **\$765.00** (Development BH3)
- 6. Inframark** Invoice 77678 service May 2022 **\$7,704.87**

VII. BEACH REPORT

- A.** Update on Joint Beach Nourishment Project

VIII. STAFF UPDATES

A. Police Department

Presented by Chief Jay Szesnat

1. Hurricane Season Notification

B. Finance Department

Presented by Stephen Bloom, Finance Director, Inframark

1. Preliminary Budget Discussion to Establish Budget Priorities

C. Building Department

Presented by Steve Mitchell, Building Official, CG&A

D. Code Compliance

Presented by Bernard Pita, Code Compliance Manager, CG&A

IX. TOWN MANAGER REPORT

- A.** 1. FDOT State Road A1A Redesign Project - construction / mobilization begins 6/17/2022
2. Update on Town Hall Facade

X. TOWN ATTORNEY REPORT

XI. TOWN COMMISSION COMMENTS/REPORTS

XII. PUBLIC COMMENTS

XIII. ADJOURNMENT

UPCOMING MEETINGS AND EVENTS

- A.** Wed, June 1, 2022 5pm - 6pm FDOT Public Meeting
(Virtual) (re: Mobility Improvements in Hillsboro Beach & Deerfield Beach)

Wed, June 1, 2022	6pm -7pm (In-person Town Hall)	FDOT Public Meeting (re: Mobility Improvements in Hillsboro Beach & Deerfield Beach)
Tue, June 7, 2022	9:00 AM	Regular Commission Mtg
Mon, July 4, 2022	Town Hall Closed	Independence Day Holiday
Tue, July 12, 2022	9:00 AM	Regular Commission Mtg
Commission on Recess Aug 2022		
Mon, Sept 12, 2022	5:01 PM	1st Budget & Millage Rate Hearing
Tue, Sept 13, 2022	9:00 AM	Regular Commission Meeting
Mon, Sept 19, 2022	5:01 PM	2nd and Final Budget & Millage Rate Hearing
Tue, Oct 4, 2022	9:00 AM	Regular Commission Mtg
Tue, Nov 1, 2022	9:00 AM	Regular Commission Mtg
Tue, Dec 6, 2022	9:00 AM	Regular Commission Mtg

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.



**MINUTES
TOWN OF HILLSBORO BEACH
REGULAR COMMISSION MEETING
APRIL 5, 2022**

9:00 A.M.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Mayor Deborah L. Tarrant called the meeting to order at 9:00 a.m. Roll was called with the Commission members and staff present as listed below.

Town Commission:

Mayor Deborah L. Tarrant
Vice Mayor Irene Kirdahy
Commissioner Jane Reiser

Commissioner Barbara Baldassarre
Commissioner Vicky Feaman

Town Staff:

Town Manager William "Mac" Serda, ICMA-CM
Donald J. Doody, Town Attorney, Esq.
Town Clerk Sherry D. Henderson, CMC

APPROVAL OF AGENDA

Amendments to "Discussion & Possible Action" order of discussion:

Item 5D (Site Plan Review Checklist) became Item 5B.

Item 5C (Noise Ordinance) moved to 5E to discuss Planning & Zoning items together.

Motion made by Commissioner Feaman, seconded by Vice Mayor Kirdahy, to approve the agenda as amended. In a roll call vote, the **motion** passed unanimously. (5-0)

I. APPROVAL OF MINUTES

A. Minutes of the March 1, 2022 Regular Town Commission Meeting

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to approve the minutes from the March 1, 2022 Regular Town Commission Meeting as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

B. Minutes of the March 15, 2022 Reorganization Meeting

Motion made by Commissioner Reiser, seconded by Commissioner Feaman, to approve the minutes from the March 15, 2022 Reorganization Commission Meeting as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

II. PRESENTATIONS

A. Florida Department of Transportation A1A Mobility Project – Presented by FDOT District 4 (virtual)

Binod Basnet, Florida Department of Transportation (FDOT) Project Manager, provided a presentation on the A1A Mobility Project, including a brief history and project schedule. He explained FDOT had selected a Construction Engineering and Inspection (CEI) contractor and was in final contract negotiations. He noted the anticipated construction start date was summer 2022 and projected completion was the end of 2023.

Amin Ahmed, Stanley Consultants, reviewed the scope of the project. He showed maps of the project area and discussed the improvements planned. He shared details of public outreach to date and noted meetings with individual property owners have also been held to gather feedback and respond to questions.

Mr. Basnet introduced Tyler Furrey, FDOT Construction Project Manager, to introduce the project management team. Mr. Furrey introduced the team for the next phase of the project, including:

- Victor Diaz, FJ-Group, Senior Project Engineer (CEI Consultant)
- Victor Zarzuela, FJ-Group, Project Administrator (CEI Consultant)
- Rebecca Guerrero, The Corradino Group, Community Outreach Specialist

Mr. Furrey explained the expected start date would be finalized once the consultant contracts are through the procurement process. He opened the floor to questions.

Town Manager Mac Serda noted Jenna Martinetti with Calvin, Giordano, and Associates (CG&A) was also present and explained Ms. Martinetti had been hired by the Town to support its interests through the project.

Mayor Tarrant asked if it was anticipated the road raising would be complete prior to the busy season in 2022. Mr. Furrey stated once the contractor is on board, the team will emphasize completing that portion of the project first. He noted King Tide would impact the construction heavily in the fall.

Mayor Tarrant asked if there were licensing agreements required in the Deerfield Beach portion of the project. Mr. Ahmed stated it was his understanding the licensing agreements were only needed in Hillsboro Beach, due to the scope of the project.

Mayor Tarrant inquired about the beacons planned for the pedestrian crossings and explained safety issues surrounding the line between Deerfield Beach and Hillsboro Beach. She noted the most recent traffic study was completed in 2007 and asked what would be required to justify installation of flashing lights at the SE 10th Street crossing.

Roberto Jimenez, Stanley Consultants, described what was being proposed for the SE 10th Street intersection. Mr. Basnet provided additional detail, and discussion ensued regarding the location and proposed solutions.

Vice Mayor Kirdahy stated she and Mr. Serda had met with the FDOT team and had left the meeting with the belief there would be ground lit crosswalk lights embedded across the intersection at SE 10th Street. Mr. Jimenez responded that studies show no additional safety benefit of the lights being discussed and stated there may have been a misunderstanding based on terminology used at the meeting.

Vice Mayor Kirdahy urged the team to take another look at the intersection.

Mayor Tarrant asserted she was not exaggerating when stating that the Town has to keep a police car at the intersection in order to save lives.

Mr. Serda added that the intersection is significantly more dangerous than others being addressed as part of the project.

Vice Mayor Kirdahy reiterated that the most recent traffic study was completed in 2007, and noted it was completed during the off season. She stated she believed addressing the issues at the corner was a lifesaving issue. Mr. Jimenez noted that if the intersection was within the City of Deerfield, they would be responsible for maintenance, and the proposal was already represented in a signed maintenance agreement. He stated they were not arguing that the intersection was not more dangerous but did not feel the inground lights would represent additional safety.

Mayor Tarrant invited Mr. Jimenez to observe the difference between the lighted crosswalk and those with lights on the side at the S-curve. She pointed out that she was referencing the east/west crosswalk, and stated it was in Hillsboro Beach.

Mr. Basnet stated the issue could be discussed outside the meeting. He stated Deerfield Beach had been very specific about what type of beacons they wanted due to other lights within their community, but additional research could be done.

Commissioner Reiser asked whether FDOT had any plans to conduct an updated traffic study. She noted there are issues with other locations needing crosswalks.

Mayor Tarrant added additional detail regarding the addition of the crosswalks and asserted there was time to conduct a traffic study prior to the end of the project.

Vice Mayor Kirdahy stated she had shared details of a recent traffic fatality with the FDOT team, and they had agreed to look into additional crosswalk locations.

Mr. Basnet agreed they had a conversation on the matter, and noted his role was to design within the scope given to him by FDOT. He stated any traffic study needed for additional crosswalks would be conducted by a different department and encouraged staff to reach out to that department. He discussed the process for new and existing crosswalks.

Mayor Tarrant asserted it made no sense to conduct a project based on a 15-year-old traffic study.

Mr. Serda stated staff had made the contact with the FDOT department being discussed and noted the Town had also made previous requests. He explained the Town had engaged with CG&A to conduct a high-level review to ascertain whether it made sense to invest in a traffic study. Discussion continued on the approach.

Commissioner Baldassarre asked for clarification on the timeline. Mr. Furrey discussed the objectives for the project and noted that labor shortages are a factor.

Vice Mayor Kirdahy expressed concern with the difficulty in securing contractors in the current environment.

Mayor Tarrant shared continued concern from residents regarding the slope of the road and water pooling.

Commissioner Reiser asked what happens when the project is completed and water pools on the road. Mr. Serda stated there is a reasonable expectation that flooding will occur with seasonal events, but water should be pushed to the west side of A1A to drain. He discussed exacerbating circumstances in Hillsboro Beach and the predictive analytics related to the project.

Discussion ensued regarding the potential benefits of a pumping system and the issues related to installation of pumps, as well as resiliency projections.

Mayor Tarrant thanked the FDOT team for their work.

III. SITE PLAN REVIEW

- A. James Baron, Authorized Agent for Property Owner, is Seeking Site Plan Approval for Property Located at 971 Hillsboro Mile, Hillsboro Beach, FL 33062.

Town Attorney DJ Doody swore in those wishing to provide testimony.

Joe Arenal, Development Planner with RMA, explained the item and presented the staff report for the proposed three (3) story home. He stated the item had been tabled at the March 1, 2022. He reviewed the documents submitted and noted staff recommends approval of the Site Plan with conditions as follows:

1. Provide Florida Department of Environmental Protection (EPA) approval for construction beyond the Coastal Construction Control Line (CCCL). Approval will be required as part of the Zoning approval for Building Permit application.
2. Provide Broward County Environmental permit for any construction activity on the dune or provide a letter of non-jurisdiction.
3. Provide FDOT approval of the trafficways and right-of-way dedication.
4. Compliance with Section 3-9 requirements for marine turtle protection (for any site lighting).
5. Provide updated survey indicating top of wall elevations at adjacent properties at Building Permit application submittal.
6. Broward County Tree Removal Permit.
7. Construction Site Management Plan per Section 12-50.
8. Any seawall improvements must comply with Section 12-268.
9. Applicant will comply with Ordinance 2022-04.

Mayor Tarrant clarified the item was tabled at the March 1 meeting to allow for a peer review of the project to be certain Code requirements had been met.

James Baron, Baron Development, presented on behalf of the applicant. He provided a brief history of the project and noted since the original presentation, the landscape architect and architect had worked to increase the buffer between the house and the neighbor in an effort to try to accommodate the neighbor's concerns.

Mr. Doody asked whether the applicant agreed to comply with conditions one (1) through nine (9) included within the staff report. Mr. Baron confirmed that the applicant agreed.

Mayor Tarrant pointed comment eight (8) and clarified that improvements to the seawall are required to bring the seawall to Code as triggered by construction on the east side of A1A. She stated she did not foresee a problem but wanted to clarify the language. Mr. Brown explained preliminary plans for the seawall have been submitted to the appropriate channels.

Mayor Tarrant stated she would like additional detail on the comment recommended by Jim Hickey, CG&A, following the peer review, which would require any improvements on the west side of A1A to receive Commission approval. Mr. Hickey explained he had suggested the comment be standard to any development application.

Mayor Tarrant asked Mr. Hickey's recommended wording and proposed the following be added to the list of conditions of approval:

10. The applicant shall be required to submit an additional Site Plan approval for any construction on the west side of A1A.

Mr. Doody asked whether the submission could be an amendment to the existing Site Plan. Discussion ensued regarding the logistics of the recommendation.

Mr. Doody asked the applicant whether the addition of condition 10 was acceptable. Mr. Baron stated that it was acceptable.

Mayor Tarrant opened the item to public comment.

Alan Ellman, 969 Hillsboro Mile, stated that he and his wife, Dari Ellman, are the neighbors of the project to the south. He noted that he had hired a planning professional, Christen Hutton, to assist in his review of the project but had been unable to meet with the neighbor to discuss his concerns. He stated his family is concerned with the impact of the project but is excited that a beautiful home is being built in the neighborhood. He explained his main concern is screening of the project due to difference in elevation.

Christen Hutton provided a brief overview of her client's position. She stated Mr. Ellman does not want to block development, but wants to ensure Code is followed and privacy, vegetation regulations, and development impact are managed. She noted she had attempted to reach out to the owner's representative several times but had been unable to meet with them. She referenced previous comments by Mr. Baron regarding increased screening and stated this was encouraging, though she had not had the opportunity to review the plans prior to the meeting. Ms. Hutton highlighted Objective 2.2 in the Comprehensive Plan, which emphasizes neighborhood character, and asserted the proposed trees are too small for the grade difference. She referenced Chapter 12-4, Section 4-9a (9) of the Town Code and argued the Site Plan could not be approved prior to review for a tree permit.

Mayor Tarrant asked Mr. Doody for guidance on the Code sections as referenced in Ms. Hutton's comments. Mr. Doody stated, the Commission could choose whether to accept the recommendation from Ms. Hutton for an additional condition regarding the height of the trees. He asserted it was appropriate to consider the Site Plan at this time.

Mayor Tarrant asked for clarification on the potential conflict between the Code requirement that the Broward County Tree Removal Permit be secured prior to Site Plan approval and the practice of including the permit in the conditions.

Mr. Doody responded that he did not believe that order could be accomplished, as Broward County will not process the application until the Site Plan is approved.

Mayor Tarrant inquired about adding another condition regarding the height of the trees utilized in screening between the projects. Mr. Doody stated the Commission could entertain the recommendation if they are concerned about the height of the trees.

Mayor Tarrant asserted she was concerned about the difference in elevations between the two (2) properties and wanted to make sure there was something added within the Code on how to address the condition.

Mr. Hickey briefly shared that in his experience with the process, Site Plan approval is necessary prior to bringing a Broward County Tree Removal Permit application to the County, but the condition of approval is requiring that the applicant go through that process. He stated Broward County would make changes to the plan based on the tree needs. Continuing, Mr. Hickey stated requirement of 12-foot trees at time of planting is standard across the County.

Vice Mayor Kirdahy asked whether the difference in elevation between the lots was due to the general topography of the land, or whether it was a case of landscaping. Mr. Hickey explained the issue had to do with the average dune heights and the associated survey of those points. He stated the Town had a surveyor come to the site for additional review, and each site would be different in height based on the dune height.

Mayor Tarrant asserted the difference in the dune height between the two (2) properties is not that much, but construction differences were also a factor.

Mr. Arenal stated Chapter 12-266 of the Town Code was clear that the landscaping is part of the Building Permit process. He noted 12-403 also references the landscape plan. Mr. Arenal pointed out that according to the plans, there is a strip of landscaping which is not as recessed as the house is and the grades between the properties at that point would be comparable.

Mayor Tarrant asked whether Mr. Arenal was arguing the comment about a 12-foot tree not giving the privacy it should be due to difference in grades was incorrect. Mr. Arenal stated based on the Civil Plan, the comment was not accurate. He noted he was not sure the 30-foot mature trees requested by the neighbor would be available in the market.

Ms. Hutton stated she had called Broward County to determine whether the tree permit application had been submitted, and it was not. She noted the County told her that applicants typically were advised to submit concurrently, and gave the reasons provided. She explained her disagreement with the interpretation of the Civil Plan and stated 30-foot trees are more difficult to obtain but are available.

Dari Ellman, 969 Hillsboro Mile, commented on the need to update the Code to meet the current construction situation.

Mayor Tarrant agreed and pointed out a discussion on Code updates was on the agenda later in the meeting. She noted the application had to be addressed under the Code as it exists.

Ms. Ellman asked how she and her husband would be protected, asserting there was no privacy between their home and the proposed project.

Mayor Tarrant explained the Town had taken an extra month to review the application and stated she understood the concerns, but they were required to move forward. She asserted she agreed it was too much house for the lot.

Mayor Tarrant closed the item to public comment.

Vice Mayor Kirdahy stated being as Mr. Hickey had explained the applicant cannot get approval for the tree permit from Broward County prior to Site Plan approval, she did not see a reason to not approve the Site Plan at this time.

Mr. Doody stated based on his 40 years of experience as a Broward County municipal attorney, an approval was necessary to move forward with that application. Mr. Hickey clarified it may not be a requirement, but the process was handled that way in most municipalities.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to approve the Site Plan with the 10 conditions of approval as outlined. In a roll call vote, the **motion** passed (5-0).

Mayor Tarrant recommended Mr. Baron ask the client to consider their neighbors in making the final tree selection.

Mr. Baron stated he understands the concerns regarding vegetation and screening and noted if the neighbor wanted to bring in trees for their own property once the site is cleared, he could use the cleared site for access.

- B. Mark Rothenberg with Ellermar Luxury Construction, Authorized Agent for Property Owner, is Seeking Site Plan Approval for Property Located at 925 Hillsboro Mile, Hillsboro Beach, FL 33062**

Mr. Doody swore in those wishing to provide testimony.

Joe Arenal, Development Planner with RMA, explained the item and presented the staff report for the proposed single-family four (4) story residence east of A1A. He explained a variance for improvements west of A1A was previously approved and permitted for construction. He reviewed the documents submitted and noted staff recommends approval of the Site Plan with conditions as follows:

1. Provide Florida Department of Environmental Protection (EPA) approval for construction beyond the Coastal Construction Control Line (CCCL). Approval will be required as part of the Zoning approval for Building Permit application.
2. Provide Broward County Environmental permit for any construction activity on the dune or provide a letter of non-jurisdiction.
3. Provide FDOT approval of the trafficways and right-of-way dedication.
4. Compliance with Section 3-9 requirements for marine turtle protection (for any site lighting).
5. Provide Broward County Tree Removal Permit.
6. Provide Construction Site Management Plan per Section 12-50.
7. Use of artificial turf will require compliance with Ordinance 2020-09, Section 12-396.
8. Seawall improvements must comply with Section 12-268.

Mr. Arenal noted condition seven (7) had been met, as the applicant applied for permit on the west side of the property.

Mark Rothenberg, Ellermar Enterprises, stated he and the project architect were present to answer any questions. He explained he had worked diligently with Mr. Arenal to get everything prepared to the Town's satisfaction.

Mr. Doody asked whether the applicant agreed to comply with conditions one (1) through eight (8) included within the staff report. Mr. Rothenberg confirmed that the applicant agreed.

Mayor Tarrant stated the plan said utilities would be buried and asked if Florida Power & Light (FPL) had agreed to the provision. Mr. Rothenberg responded that discussions with FPL are ongoing, but they had agreed that it would be buried. He noted the existing location of a transformer.

Mayor Tarrant asked why the proposed pool was being permitted separately.

Shane Ames, Ames International Architecture, explained swimming pools are permitted as a separate structure, and the pool is the only portion within the DEP permit area.

Mayor Tarrant clarified the pool was a part of the Site Plan approval. Mr. Ames stated that was correct and provided additional detail.

Mayor Tarrant asked about the step out into the setback on the retaining wall. Mr. Ames explained the ground had been stair-stepped in order to get underground parking. He outlined the steps taken.

Mayor Tarrant noted the plan put three (3) structures in the setback and stated she has an issue with that. Mr. Ames explained the structures further and stated the applicant's team had worked with Mr. Arenal on working out the details to get it exactly the way it has to be.

Mayor Tarrant stated a review of the Town's rules surrounding setbacks was also planned as a part of the Code discussion later in the meeting. She asked for clarification on the area underneath the balcony projection on the north. Mr. Ames explained the decorative element.

Mayor Tarrant asked for additional explanation on the vehicle access to the property. Mr. Ames described the turn radiuses and stated the garage was drive through, with entrance on the south and exit on the north.

Vice Mayor Kirdahy referenced the circular driveway and stated she saw the water feature but did not see whether a vehicle would be able to pass if a landscape truck was parked on the driveway. Mr. Rothenberg stated the width was over 20 feet.

Vice Mayor Kirdahy asked about underground piping for the water features. Mr. Rothenberg stated it was a cascading water fountain and noted it was built on top of the garage with a depth was 18 inches. Discussion ensued on the water weight and planned structure.

Mayor Tarrant asked how many parking spaces were allowed for service vehicles. Mr. Rothenberg explained there was a 12-car garage underneath the project, a four (4) car garage separate from the structure, and a two (2) car garage at the guest house across the street. He noted the central drive through was intended for service. Discussion continued regarding parking for service vehicles.

Mayor Tarrant opened a public hearing on the matter, however there being none to speak, she closed the public hearing.

Mayor Tarrant asked counsel whether a condition could be added to address service vehicle parking on the property, because she saw a future issue.

Vice Mayor Kirdahy asserted she disagreed, pointing out vehicles could park on the driveway turn around, as vehicles are able to pass. She stated the aesthetics of service vehicles parked in front of the house was the owner's issue, not an issue for the Town.

Commissioner Reiser noted they would also be able to park on the guest property on the west side, though the shoulder would not be an option. She agreed the problem was the owner's.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Reiser, to approve the Site Plan with the eight (8) conditions of approval as outlined in the staff report. In a roll call vote, the **motion** passed (5-0).

C. Bomar Builders, Authorized Agent for Property Owner, is Seeking Site Plan Approval for Property Located at 961 Hillsboro Mile, Hillsboro Beach, FL 33062

Mr. Doody swore in those wishing to provide testimony.

Joe Arenal, Development Planner with RMA, explained the item and presented the staff report for the proposed single-family three (3) story residence east of A1A and a seawall improvement and dock on the west side of A1A. He reviewed the documents submitted, including those in a second submittal and response to comments. He noted if Commission approved use of existing grades prior to excavation due to COVID-19 restrictions as was being requested by the applicant, staff recommends approval of the Site Plan with conditions as follows:

1. Provide Florida Department of Environmental Protection (EPA) approval for construction beyond the Coastal Construction Control Line (CCCL). Approval will be required as part of the Zoning approval for Building Permit application.
2. Provide Broward County Environmental permit for any construction activity on the dune or provide a letter of non-jurisdiction.
3. Provide FDOT approval of the trafficways and right-of-way dedication.
4. Compliance with Section 3-9 requirements for marine turtle protection (for any site lighting).
5. Provide Broward County Tree Removal Permit.
6. Provide Construction Site Management Plan per Section 12-50.
7. Use of artificial turf will require compliance with Ordinance 2020-09, Section 12-396.
8. Seawall improvements must comply with Section 12-268.
9. Applicant will comply with Ordinance 2022-04.

James Wentzel, Bomar Builders, presented on behalf of the applicant. He explained the request to use existing grades prior to excavation due to COVID-19 restrictions, providing a brief history of the project and the impact of surrounding projects. He noted the architect used previous surveys to complete the plans and original grades were lower.

Bob Mayer, Bomar Builders, added that months had been lost due to the project next door.

Mr. Doody asked for clarification on the request. Mayor Tarrant explained the grade of the property next door had changed between the time the applicant submitted plans and the Site Plan approval hearing.

Mr. Wentzel noted a resurvey had been conducted to address comments in the submittal process, resulting in two (2) different numbers due to the work next door. He stated the applicant was requesting to move forward with the first elevations.

Mr. Doody asked the date of established grades the applicant was requesting to utilize. Stephanie Portus, landscape architect on the project, pointed to the hardscape page of the packet for detail on the four (4) surveys and the dates of each. Mr. Wentzel confirmed the date of the existing grade survey was January 27, 2021.

Mayor Tarrant stated the square footage of the home was a more reasonable size for the 100-foot lot and noted it was nice not to have a driveway in the side setback. She asked whether FPL had agreed to the burial of utilities. Mr. Wentzel stated FPL had agreed.

Mayor Tarrant noted the difficulties in navigating the change in grade on the property. Mr. Mayer stated the plan had been created to meet the current Code as it exists today.

Mayor Tarrant asked for clarification on the balcony projection. Stuart Brenner, architect, explained the distances reflected on the plan.

Mayor Tarrant referenced a decorative water feature and asked whether it was allowed within the 85-foot setback requirement. Mr. Arenal responded that it was allowed, as long as it did not exceed six (6) feet in height.

Mayor Tarrant asked whether the existing dune crossover would stay. Mr. Wentzel stated the crossover was in a state of disrepair, so a permit through Department of Environmental Protection (DEP) to make improvements was likely necessary. Mr. Arenal explained the Town's Code has limitations on the dune crossover, as well.

Mayor Tarrant opened a public hearing on the matter, however there being none to speak, she closed the public hearing.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Reiser, to approve the Site Plan with the nine (9) conditions of approval as outlined in the staff report. In a roll call vote, the **motion** passed (5-0).

IV. ORDINANCES

- a. **Ordinance No. 2022-04** Amendment to the Town's Code of Ordinance, Amending Ch. 12-49 "Site Plan Requirements" and Creation of Section Entitled "Excavation" (Second Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12-49, ENTITLED "SITE PLAN REQUIREMENTS"; BY SPECIFICALLY CREATING SECTION 12-49 (C), ENTITLED "EXCAVATION", TO PROVIDE FOR THE USE OF BEACH COMPATIBLE SAND; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

Mr. Doody read the Ordinance by title only.

Mr. Serda explained the Ordinance further clarified what to do with beach compatible material and non-compatible material. He noted input was gathered from multiple sources in the process of crafting the wording.

Mayor Tarrant asked for clarification on whether the method used in Surfside would be a better benefit to the Town, as it would avoid putting the testing in the hands of the developer. Mr. Doody stated that was a logical concern, and stated the difference was that Miami-Dade County had an agency to submit analysis through, and Broward County does not.

Mayor Tarrant asserted it was unfortunate, as the methodology appeared flawed in allowing the developer to tell the Town whether the sand was compatible and how much existed. She stated more standardized methods were needed.

Mayor Tarrant referenced a typographical error in the references listed in section G. She added that the Ordinance was more developer friendly than the Ordinances in other municipalities reviewed.

Mayor Tarrant opened a public hearing on the matter.

James Wentzel, Bomar Builders, explained anytime a developer applies for a DEP permit, they have to provide a cut and fill calculation. He stated if enough fill does not exist on the site, bringing sand in requires testing of a sample by the DEP. He noted this meant a third party was involved and testing was not just reliant on the developer.

Mr. Doody clarified Mr. Wentzel was referencing the Florida Department of Environmental Protection. Mr. Wentzel confirmed.

Mayor Tarrant closed the public hearing.

Motion made by Commissioner Reiser, seconded by Vice Mayor Kirdahy, to adopt Ordinance 2022-04 with amendment to correct the typographical error in section G. In a roll call vote, the **motion** passed unanimously. (5-0)

- b. Ordinance No. 2022-05** Amendment to the Town's Code of Ordinance, Amending Ch. 2 Entitled "Administration," by Amending Article V Entitled "Purchasing" to Provide for Increase in Purchasing Threshold for the Town Manager. (First Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 2 ENTITLED "ADMINISTRATION," BY SPECIFICALLY AMENDING ARTICLE V ENTITLED "PURCHASING"; PROVIDING FOR AN INCREASE IN PURCHASING THRESHOLDS FOR THE TOWN MANAGER; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

Mr. Doody read the Ordinance by title only.

Mayor Tarrant explained the Ordinance was a result of the Town's February newsletter being held up for two (2) weeks due to a small price increase from the printer which put the job above the \$1,000 purchasing threshold for the Town Manager.

Mr. Serda added that the Ordinance would give staff the ability to make purchases up to \$5,000 without comparative pricing.

Mayor Tarrant opened a public hearing on the matter, however there being none to speak, she closed the public hearing.

Motion made by Commissioner Baldasarre, seconded by Vice Mayor Kirdahy, to approve Ordinance 2022-04 on first reading. In a roll call vote, the **motion** passed unanimously. (5-0)

V. DISCUSSION & POSSIBLE ACTION

A. Update on Limiting Assemblage of Parcels

Mr. Serda explained CG&A had been tasked with analyzing a method for placing limits on the assemblage of parcels within the Town for future development. He noted 1174 as an example, which assembled six (6) acres on the east and six (6) acres on the west.

Jim Hickey, CG&A, provided a brief update on the project. He explained the team is conducting an analysis of the actual parcels, including reviewing the width of parcels, frontage, and setbacks. He stated he is also looking at the requirements in other municipalities. Continuing, Mr. Hickey explained feedback was needed on increasing

setbacks dependent on the width of the lot. He noted he would work with counsel on language if that was the direction of the Commission.

Mayor Tarrant stated the crux of the issue was establishing the vision for the Town into the future. She asserted the discussion was mostly applicable to multi-family zoning and protecting the tax base in the single-family area.

Commissioner Baldassarre asked if there was a minimum lot size. Mayor Tarrant responded that the minimum is 100 feet.

Mayor Tarrant stated she was of the belief larger setbacks should be required with larger lots, noting that had been an issue with the development of 1174 and 1175 Hillsboro Mile. Discussion continued regarding future potential subdivisions and availability of green space.

Mr. Hickey discussed options for setting minimum frontage or requiring a process to review each application individually.

Vice Mayor Kirdahy asked for clarification on the setback requirements. Mr. Hickey explained.

Commissioner Reiser asked how many land leases exist in Town. Mayor Tarrant stated to her knowledge, only the co-ops.

Vice Mayor Kirdahy clarified that not all the co-ops are land leases. She noted hers was purchased but remained a co-op.

Commissioner Reiser stated the land leases and co-ops were more likely to be purchased. Discussion continued on the co-ops in the community.

Commissioner Reiser stated they could not expect everyone to do what the most recent project had done and build with larger setbacks.

Mr. Serda stated Mr. Hickey's next steps were to put together a skeleton of a vision for addressing the issue that the Commission and staff to review.

Bob Mayer, Bomar Builders, commented on the potential for setback issues in single-family projects to consider in the Code review, as well. Discussion continued on development potential throughout Town.

Mr. Hickey stated he would review the language with counsel to be sure any change was legal and could be implemented.

B. Discussion on Chapter 12, Land Development Code

Mayor Tarrant explained a full rewrite of Chapter 12 of the Code was needed, but that process would take a lot of time, so the intent was to address specific areas as quickly as possible.

Mr. Serda clarified that Chapter 12 was the entire Land Development Code, including multi-family and single-family. He noted staff hoped the rewrite would take 12 months with the assistance of Mr. Hickey and CG&A, as they had undertaken that process in other municipalities in the past. Mr. Serda explained while the Town was working under the current Code, there are some areas that have been identified which may be addressed in the short term. He noted setbacks, height, and dune measurement were among those issues identified, but were not the limit of the conversation.

Mayor Tarrant asserted most of the issues were a function of the changing culture and changes to building preferences. She stated if the Town hoped to have any green space at all in 20 years, they needed to close up some of the loopholes in the Land Development Code which allow building to the max. Continuing, Mayor Tarrant noted maximum height was also an issue. She stated her areas of immediate concern include:

1. Driveways in-side setbacks, including side entry garages with insufficient turning or backup space.
2. Ample parking on the east side of single-family properties to accommodate all service vehicles, including landscape trucks with trailers.
3. No vehicle parking on the west side unless it is greater than 10 feet from the edge of the road.
4. More specific definition for measurement of average dune height.
5. Changes in elevation between properties, including timing and spacing of elevations on property lines, retaining walls that consider differences in neighboring elevations, and impact of changes in elevation made by neighbors.
6. Changes of elevation within a property.
7. Length of time before construction must start.
8. Generators, including requirement and placement.
9. Reevaluation of things allowed in setbacks.
10. Ratio of basements and lower levels, including clarification of the number of stories.
11. Rooftop living, such as pools and other amenities on the roof.

Discussion ensued regarding the trend to utilize rooftops for living space, and potential associated safety hazards.

12. Clarification of the seawall Ordinance.
13. Requiring renderings or drawn elevations of the front, rear, and sides of buildings as part of plan submission.

Commissioner Reiser noted Mr. Hickey had worked on Codes in other municipalities and asked whether those other municipality Codes could be used as a model. Mr. Serda explained that was how the process would start.

Mr. Doody added that relying on other Code revisions required an understanding of the Commission's vision for what Hillsboro Beach will look like. He noted this would help staff to focus on creating a Code that matches the vision.

Mayor Tarrant asked if there were other hot spots in need of addressing prior to a full Code revision. Mr. Doody stated he would try to emphasize putting in place procedures, as opposed to prohibitions. He noted Conditional Use provisions as an example, with conditions imposed by the Town. Mr. Doody stated putting procedures in place might create more work for the Commission, but it would give them more discretion to future Commissions in determining how properties are being utilized.

Mr. Doody stated they would also need to consider where vehicle charging stations would be allowed. He explained the issue had recently come to the forefront. Discussion continued.

Bob Mayer, Bomar Builders, stated his company would like to be a part of the review. He provided a brief history of the number of building projects and renovations they had been part of as they built in Hillsboro Beach dating back to 1991. He noted they see the issue from a different perspective than the Commission would, and explained decisions made in this process would impact marketability of homes. Mayor Tarrant invited Mr. Mayer to provide input at any time as it comes up.

Mayor Tarrant called for a recess at 12:41 p.m.

Mayor Tarrant called the meeting to order and reconvened at 1:17 p.m.

Item C was addressed following item E.

C. Discussion on the Town's Noise Ordinance

Mr. Serda pointed to a draft Noise Ordinance in the meeting backup. He explained it still required work, but he wanted to facilitate a discussion with the Commission regarding the direction they wanted to take on the issue. He provided a brief background on the existing language in the Town's Code and its shortcomings. He explained the Ordinance would not address cars or boats passing by but would address neighbor disputes.

Mr. Doody provided additional detail. He noted the existing is a subjective standard, so a decibel level, a method had been litigated previously, was included in the draft.

Mr. Serda stated the current direction was to have decibel meters, which were calibrated annually and included staff training to make the Ordinance enforceable. He asked if the Commission wanted staff to move forward with the draft and present it for first reading, or if they were seeking a different direction.

Mayor Tarrant asserted the issue of noise complaints related to pickleball were the catalyst for the Ordinance and stated this draft did not address that issue.

Mr. Serda stated in his view, the creation of a pickleball court where one does not exist is more of the issue in that case, making it a different issue.

Vice Mayor Kirdahy stated it is difficult to enforce noise issues in the middle of the day. She asserted time constraints should be included in the draft. Mr. Doody agreed it would be more difficult to measure decibels in the daytime.

Commissioner Baldasarre asked if the Town really needed something like this.

Mayor Tarrant stated they had brought it in because they were asked to by residents who were told they could not play pickleball, because they believed if the Ordinance allows activity to be stopped in the middle of the afternoon, that was an issue. She provided examples and asked if they constituted a noise issue.

Vice Mayor Kirdahy asserted she agreed with Commissioner Baldasarre. She added that she did not think it enforceable as what is reasonable to one person is not reasonable to another.

Mayor Tarrant stated she believed there were parts of the Ordinance the Town could benefit from. She noted some of the noise items had already been identified and addressed.

Mr. Serda stated if there were specific issues the Commission wanted staff to address, they could also go that route. He noted they could craft language to address recreational activities during the day, or loud noise at night, or gatherings of residents after hours. Discussion ensued regarding language in the Ordinance.

Commissioner Baldasarre noted the things she finds annoying are cars with loud mufflers or loud music playing speeding through Town on A1A, which the Town did not have the ability to do anything about.

Commissioner Feaman stated her biggest complaint would be loud parties. Mayor Tarrant explained in that case the police would have to abide by the Ordinance, so the Ordinance needed to give them whatever tools they needed to address the issue.

Mr. Serda explained there is not a lot of definition in the current Code and discussed how the

issue could be addressed with a decibel level.

Mayor Tarrant stated leaf blowers were most annoying to her, but those had already been addressed with time constraints.

Mr. Serda asserted he was not hearing a lot of interest for the Ordinance. He noted if there were specific items that come up, those could be addressed in the future.

Mayor Tarrant stated the maximum allowable sound levels for residential properties might be useful. She asked whether that could be applied to a pickleball game.

Commissioner Reiser asked the size of the decibel meter. Bernard Pita, Code Enforcement, CG&A, explained the equipment.

Mayor Tarrant asked if Mr. Pita had reviewed the draft and what his thoughts were. Mr. Pita echoed Mr. Doody's comments regarding the difficulty in measuring due to the existence of ambient noise. He noted time constraints would be useful.

Mayor Tarrant stated Mr. Pita and the Police Department would ultimately be responsible for enforcement. She asked Police Chief Jay Szesnat his thoughts on the matter.

Police Chief Szesnat noted the Police Department gains compliance over time by asking. He further explained the pickleball incident and stated there were underlying issues which were not noise. He outlined the process officers follow in observing noise following complaints. He stated there was some value in the Ordinance and further reviewed the language and its potential impact on enforcement. Discussion continued regarding the proposed enforcement language and its spirit.

Mayor Tarrant stated the Town should have regulation on generator testing. Discussion ensued regarding the testing process and times. Consensus was to move forward with portions of the Ordinance.

Item D was addressed prior to item B.

D. Discussion on Site Plan Review Applicant Checklist

Mayor Tarrant explained the Town had received input from some of the builders in Town on the draft checklist, as the intent was to adjust the process with a checklist to assist builders in expediting the process of Site Plan review. She noted the cost of a long review process.

Mr. Doody asked whether the intent was to codify the list. Mr. Serda and Mayor Tarrant explained it was just intended as a list from the Building Department to help builders and the

Building Official through the process.

Mayor Tarrant provided comments on the proposed checklist. She reviewed each section and provided notes. Mr. Serda noted the list was still in draft form and provided additional detail as appropriate.

E. Update on Burying Utility Powerlines in Town

Mr. Serda provided an update on the plan to be prepared for an opportunity to bury utility powerlines in Town. He noted the subcontractor assisting the Town in the effort had assigned a new teammate who was reaching out to condo representatives and homeowners regarding easements. Mr. Serda stated the Town had not been targeted in its information due to potential confusion between this issue and the need for FDOT easements for the A1A redesign project. He explained the FDOT easements were almost complete, and the people working on that could shift to utility easements.

Mr. Serda explained the strategy briefly. He pointed out staff's efforts to take care in contacting residents. Discussion ensued regarding people not having an interest in giving up an easement versus the benefits of burying the utilities.

VI. RESOLUTIONS & CONTRACTS

A. Resolution No. 2022-13

CONSIDERATION TO APPROVE AND AUTHORIZE THE APPROPRIATE TOWN OFFICIALS TO AMEND THE CONTRACT AGREEMENT WITH MOFFAT & NICHOL, ACCEPTING THE PROPOSAL FOR CONSULTING SERVICES FOR POST CONSTRUCTION BIOLOGICAL MONITORING RELATIVE TO THE HILLSBORO BEACH NOURISHMENT PROJECT.

Mr. Doody read the Resolution by title only.

Mr. Serda presented the item, beginning with a brief history on the project. He stated the survey was needed to be in compliance with the permit, and the subcontractor was seeking payment for the expense, which had not been previously authorized. He explained the cost would be submitted to FEMA for reimbursement.

Mayor Tarrant stated it was Moffat & Nichol's responsibility to know whether or not monitoring was required. She asserted the issue had come up in the past in different ways. Mr. Serda explained that issue had been discussed.

Motion made by Commissioner Feaman, seconded by Vice Mayor Kirdahy, to adopt Resolution 2022-13. In a roll call vote, the **motion** passed unanimously. (5-0)

B. Resolution No. 2022-14

CONSIDERATION TO APPROVE AND AUTHORIZE THE PURCHASE OF ONE (1) 2022 UNMARKED PATROL POLICE VEHICLE FROM ALAN JAY FLEET SALES, PIGGYBACKING THE COOPERATIVE PURCHASING AGREEMENT, SOURCEWELL (FORMERLY NJPA) CONTRACT # 2022 120716-NAF

Mr. Doody read the Resolution by title only.

Mr. Serda clarified the agenda item and stated it was an unmarked patrol vehicle. He stated it would replace an administrative vehicle but would have patrol lights so the vehicle could be used for patrol back-up as needed.

Commissioner Feaman stated the recently purchased truck looked gorgeous. Mr. Serda provided additional detail on the clearance of the truck and the benefits of that feature.

Police Chief Szesnat provided additional detail. He stated the existing administrative vehicle has over 200,000 miles and is used daily. He reviewed the vehicle's current uses.

Motion made by Commissioner Baldasarre, seconded by Vice Mayor Kirdahy, to adopt Resolution 2022-14. In a roll call vote, the **motion** passed unanimously. (5-0)

C. Resolution No. 2022-15

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPOINTING ITS PRIMARY REPRESENTATIVE AND ALTERNATES TO THE BROWARD LEAGUE OF CITIES FOR THE TERM OF 2022-2023.

Mayor Tarrant explained the representatives in 2021 had been Commissioner Baldasarre as primary, Vice Mayor Kirdahy as first alternate, and Mayor Tarrant as second alternate. She commended Commissioner Baldasarre on her perfect attendance and asked if she was willing to serve in the role again. Commissioner Baldasarre agreed.

Vice Mayor Kirdahy asked whether a similar Resolution was needed for the Metropolitan Planning Organization (MPO). Mr. Doody stated the MPO did not require an annual appointment and does not accept alternates.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to adopt the slate for the Broward League of Cities with Commissioner Baldasarre as primary representative, Commissioner Reiser as first alternate, and Vice Mayor Kirdahy as second alternate. In a roll call vote, the **motion** passed unanimously. (5-0)

Mr. Doody read the Resolution by title only.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Baldasarre, to adopt Resolution 2022-15. In a roll call vote, the **motion** passed unanimously. (5-0)

VII. CONSENT AGENDA

A. Invoices for Approval

1. **CG&A Invoice #100822** service thru Feb 2022 **\$24,934.55**
2. **LSF Shuttle Invoice #22-0228-26** service thru Feb 2022 **\$5,615.88**
3. **RMA Invoice # 4674** service Jan 2022 **\$4,525.00**
4. **RMA Invoice #4675** service Feb 2022 **\$4,250.00**
5. **GCDE Invoice #40554** service Feb-Mar 2022 **\$6,517.95** (General Matters)
6. **GCDE Invoice #40557** service Mar 2022 **\$3,217.50** (Writ of Cert-Site Plan)
7. **GCDE Invoice #40556** service Mar 2022 **\$9,178.45** (Richard Crusco, Charles Doherty, et al)
8. **GCDE Invoice #40555** service Mar 2022 **\$225.00** (Writ of Garnishment)

Motion made by Commissioner Baldasarre, seconded by Vice Mayor Kirdahy, to approve the Consent Agenda as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

VIII. BEACH REPORT

Mr. Serda shared that Broward County had approved the joint beach nourishment permit, including the source of sand. He noted an authorization request would be before the Commission at the next meeting for the six (6) month survey with Deerfield Beach. He stated the scope of work and budget were in process for that survey.

IX. STAFF UPDATES

A. Police Department

Police Chief Szesnat presented the monthly report. He stated the Police Department is busy and noted ongoing issues with the crosswalk discussed during the FDOT presentation earlier in the meeting. He updated on compliance with bicycle riders, and discussed notable events from February, including completed training by a new officer and response to a missing five-year-old which ended up being fine. He commended Lieutenant Pugliese who was recognized by a resident following an incident where he had rendered aid.

Mayor Tarrant recognized Lieutenant Pugliese and asked that he be thanked on behalf of the Commission. Discussion ensued regarding traffic and crosswalks.

Mr. Serda noted the Marine Patrol had been out six (6) and seven (7) days a week. He stated they may need to budget for two (2) new motors.

B. Building Department

Steve Mitchell, Building Official, CG&A, presented the Building Department report. He stated the Site Plan approvals earlier in the meeting would allow the department to move forward with three (3) new projects, so single-family projects would be ramping up. He referenced ongoing substantial work with condominiums.

Continuing, Mr. Mitchell stated the Opal Towers West project seemed to be moving backward. He explained they were trying to do upgrades and renovations but had not made progress on the fire repair from July 2021. He noted there has been an uptick in work without permit cases being brought forward by Code Enforcement.

Mr. Mitchell noted there was a new full-time employee at the front counter of the Building Department, Patesha Johnson. He stated computers would be installed for two (2) workstations later in the week to move forward with online plan review.

Mayor Tarrant asked whether parking for service vehicles on the driveway above the parking garage was being addressed as part of the renovation at 1155 Hillsboro Mile. She noted the building is the biggest offender for vehicles parking on the side of State Road A1A and blocking traffic.

Mr. Mitchell stated there was not anything in the plan to address parking. He noted there is a heavy concentration of service workers in the building at this time due to the renovation project.

Police Chief Szesnat addressed enforcement. He noted angles of the parking in that area was difficult. He stated the Police Department is constantly having vehicles moved.

Mayor Tarrant asked whether there were means to have them use their driveway for parking as it was intended. Mr. Mitchell stated he did not believe there was a mechanism for enforcing that. Discussion continued regarding parking at 1155 Hillsboro Mile.

Mayor Tarrant asserted the Town needed to start enforcing the Code regarding parking along State Road A1A. She stated they may need to start ticketing, which would encourage the building to reinforce the garage for parking.

Vice Mayor Kirdahy stated reinforcing the garage to move from an 8,000-pound limit to a 20,000-pound limit would be a major cost. Mayor Tarrant argued they needed off-site parking if that was the case.

Mr. Mitchell stated that issue could be reviewed as staff goes through the Land Development Code. He noted they could be required to lease 20 parking spaces from the neighboring parcel for the duration of the project.

Mr. Mitchell provided a brief update on capturing the 40-year inspection reports and stated those required over the last four (4) years were either completed or in progress. Mr. Mitchell explained the State had chosen not to take any action on the matter, and the Town has no means of enforcement. He stated the Town needs to potentially consider a penalty for not filing the report or completing repairs in a timely manner.

Mayor Tarrant shared an email she had received related to the 40-year recertification at Port De Mer, thanking Mr. Mitchell for his guidance. She shared an email from 1043 Hillsboro Mile, where a resident was grateful for Mr. Mitchell's assistance in making necessary improvements.

Commissioner Reiser asked for clarification on who is responsible for permits being left open. Mr. Mitchell explained. Mr. Doody provided additional detail.

Commissioner Baldasarre added that property owners are having issues with getting contractors to return to finalize so that permits can be closed. She expressed concern this results in an uninspected air conditioning unit in the building.

Mayor Tarrant asked for an update on the permits for 1075 Hillsboro Mile. Mr. Mitchell explained they are all expired, and a lengthy conversation outside of the meeting will be needed.

C. Code Compliance

Mr. Serda noted Mr. Pita had been making a concerted effort in terms of fire violations.

Bernard Pita, Code Enforcement, CG&A, presented his report. He stated he had 12 cases opened in February, and he was looking to resolve those as turtle nesting season is about to get busy. He noted all of the open case are fire related. He explained he has a total of 76 cases open which he has been working on. Mr. Pita discussed the upcoming turtle nesting season briefly. He stated he has had a lot of residents and an HOA reach out regarding assessment of their lights.

Mayor Tarrant asked for clarification on the fire violations. Mr. Pita explained the violations stem from the annual fire inspections. He reviewed the process.

Mayor Tarrant asked about the situation with the catwalk at Sea Club. Mr. Pita responded that he had been there earlier in the day.

Mayor Tarrant inquired as to what was included in the revenue summary. Mr. Pita noted the summary was not broken down by case.

Mayor Tarrant asked for an update on the vacation rentals at Royal Flamingo. She noted there were violations that had been open since July 2021.

Mr. Doody explained counsel representing Royal Flamingo had contacted him, and stated they take an exception to the individual unit registration, as they are operating as a co-op. He noted he was in receipt of a letter which he had not yet reviewed thoroughly which included copies of licenses which show the property operating as one (1) entity, as recognize by the State. He stated counsel would review the information and reassess the Town's position and interpretation of Code.

Commissioner Feaman asked if there had been any movement on condominiums operating as illegal Airbnbs. Mr. Serda explained the Town cannot do anything to restrict vacation rentals beyond requiring them to register. He noted the Town was preparing to work with a service to identify vacation rentals listed in the community and compile information to pursue registration.

Mayor Tarrant asked whether there was sharing between who the Town has registration for and who the State is collecting tourist dollars from. Mr. Serda stated part of the registration with the Town is to provide the State license.

Mayor Tarrant noted the Town does not receive funds from the County from tourist tax dollars. She asserted for this reason the information needed to be compiled for submission to the County.

Commissioner Reiser asked whether the information gathered on rentals would be handed over to the condominium associations. Mr. Serda stated he envisioned a database which could be accessed by the associations. He discussed the data gathering process and the type of data which will be provided.

X. TOWN MANAGER REPORT

A. Community Event – Saturday, April 30, 2022 (9 a.m. to 12 p.m.)

Mr. Serda shared details of the next community event, scheduled for April 30. He explained there would be shredding, household hazardous waste collection, and prescription drop off. He noted there was no limit, but it was for residents only. He stated he would be out of town, and Town Clerk Sherry Henderson would be handling the event.

Ms. Henderson noted the public meeting with FDOT was confirmed after the agenda was printed, so it could also be announced as a public event. She stated the meeting was scheduled for May 18; 5pm -6pm virtual presentation and 6pm-7pm in-person Open House meeting in the Commission Chambers at Town Hall.

B. Town Hall Façade Update

Mr. Serda stated the Town is in its third iteration of architectural plans for Town Hall and provided a brief history on the issues with past plans. He noted the updated drawings should be available later in the week for review by the Building Department.

Mayor Tarrant posited whether the Town's time requirements on builders are realistic, considering it had taken the Town a year to do a basic facelift of the building.

Mr. Serda explained the driveway cuts were scheduled for May 18 and discussed pending quotes for irrigation and pavers.

Commissioner Feaman asked about the timing on the lights behind the Police Station. Mr. Serda stated he would follow up.

C. Fiscal Year 2022-2023 Budget Hearing Calendar

Mr. Serda noted the tentative budget calendar was included in the meeting backup. He pointed out dates for the County and School budget hearings were not yet incorporated.

XI. TOWN ATTORNEY REPORT

Mr. Doody stated he and a colleague are working on two (2) briefs as a result of the action filed by residents following the approval of variances and Site Plan associated with Related Properties (1174-1185 Hillsboro Mile). He explained he was also in communication with counsel for Related Properties to ensure the issues are being covered on a consistent basis. Mr. Doody stated it was expected the variances would be addressed first, with a response expected the following week. He noted he would provide the Commissioners with copies of the filings.

XII. TOWN COMMISSION COMMENTS/REPORTS

A. Commissioner Jane Reiser

None.

B. Commissioner Vicky Feaman

None.

C. Commissioner Barbara Baldassarre

Commissioner Baldassarre shared that the Condo Forum was scheduled for April 14, and there would be a guest speaker discussing emotional support animals. She stated flags would be installed for Memorial Day along A1A and noted she would like to have private homeowners participate.

Commissioner Reiser stated someone had mentioned to her that students get credit for community service, and they may be asked to assist with installing flags. Mr. Serda responded that staff could reach out to the schools.

D. Vice Mayor Irene Kirdahy

Vice Mayor Kirdahy stated most of the FDOT questions had been covered by the presentation earlier in the meeting. She noted at the meeting she and Mr. Serda had attended with FDOT, there was extensive conversation regarding the crosswalks.

Vice Mayor Kirdahy provided an update on the MPO meeting. She explained there had been multiple complaints regarding lane closures on Atlantic causing backups, but they had been assured the project was ongoing and would create a much safer crossing. She discussed the gas tax being removed and noted an update to staffing.

E. Mayor Deborah L. Tarrant

Mayor Tarrant asked whether the Town could ask that a portion of the penny Transportation Surtax revenue be for maintenance of the crosswalk at 10th Street. Mr. Serda stated maintenance was not a capital expense, but he could look into it. He explained the shuttle is currently utilizing those funds. Discussion ensued as to whether the crosswalk was in Hillsboro Beach or Deerfield Beach.

Mayor Tarrant stated approval had been granted for fiber optics at the intersection of Hillsboro Boulevard and A1A with Transportation Surtax dollars.

XIII. PUBLIC COMMENTS

None.

XIV. ADJOURNMENT

Motion made by Commissioner Baldassarre, seconded by Commissioner Feaman, to adjourn the meeting at 3:02 p.m. In a roll call vote, the **motion** passed unanimously. (5-0)

ADOPTED THIS _____ DAY OF _____, 2022

By: _____
Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC, Town Clerk

DRAFT



DRAFT

MINUTES
TOWN OF HILLSBORO BEACH
REGULAR COMMISSION MEETING
MAY 3, 2022

9:00 A.M.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Mayor Deborah L. Tarrant called the meeting to order at 9:00 a.m. Roll was called with the Commission members and staff present as listed below.

Town Commission:

Mayor Deborah L. Tarrant
Vice Mayor Irene Kirdahy
Commissioner Jane Reiser

Commissioner Barbara Baldassarre
Commissioner Vicky Feaman

Town Staff:

Town Manager William "Mac" Serda, ICMA-CM
Donald J. Doody, Town Attorney, Esq.
Town Clerk Sherry D. Henderson, CMC

APPROVAL OF AGENDA

Mayor Tarrant noted two (2) invoices were included in the agenda backup but inadvertently left off the Consent Agenda. She asked that invoices be added as items eight (8) and nine (9) under VI. A.

Town Manager Mac Serda asked that item IX. C should read Update on State Road A1A Design, rather than on burying utility lines as written. Mayor Tarrant asked that a utility line update be added as item IX. D.

Motion made by Commissioner Feaman, seconded by Commissioner Reiser, to approve the agenda as amended. In a roll call vote, the **motion** passed unanimously. (5-0)

I. APPROVAL OF MINUTES

None.

II. PRESENTATIONS

Mayor Tarrant presented Town Clerk Sherry Henderson with flowers in recognition of Municipal Clerks Week.

Mr. Serda shared thoughts on the traits that make Ms. Henderson a great asset to the Town of Hillsboro Beach. Mayor Tarrant added that in the 4.5 years Ms. Henderson has been Town Clerk, she has never heard anything from residents but phenomenal flattery. The Commissioners agreed.

Mayor Tarrant presented a gift box of individually wrapped cookies to Police Chief Jay Szesnat for the Police Department employees in recognition of Peace Officers Memorial Week. She thanked the Police Department for their helpful service to the residents of Hillsboro Beach and stated the Town is fortunate. Police Chief Szesnat recognized the great men and women of the Department.

III. ORDINANCES

- a. **Ordinance No. 2022-05** Amendment to the Town's Code of Ordinance, Amending Ch. 2 Entitled "Administration," by Amending Article V Entitled "Purchasing" to Provide for Increase in Purchasing Threshold for the Town Manager. (Second Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 2 ENTITLED "ADMINISTRATION," BY SPECIFICALLY AMENDING ARTICLE V ENTITLED "PURCHASING"; PROVIDING FOR AN INCREASE IN PURCHASING THRESHOLDS FOR THE TOWN MANAGER; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

Mayor Tarrant explained the item had become necessary when the newsletter was not able to be printed in a timely fashion due to a small price increase at the printer company.

Mr. Doody read the Ordinance by title only.

Mr. Serda presented the item briefly. He noted the change was from \$1,000 to \$5,000.

Mayor Tarrant referenced the last line of the Ordinance on pursuing quotes for items under \$15,000. Discussion ensued regarding the difficulty in obtaining three (3) competitive bids.

Mayor Tarrant asked for clarification on the difference between comparatives and competitive bids in the Ordinance. Mr. Serda and Town Attorney DJ Doody explained.

Mayor Tarrant opened a public hearing on the matter, however there being none to speak, she closed the public hearing.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to amend Ordinance 2022-05 to make clerical clarifications as discussed. In a roll call vote, the **motion** passed unanimously. (5-0)

Motion made by Commissioner Feaman, seconded by Commissioner Reiser, to adopt Ordinance 2022-05 on second reading as amended. In a roll call vote, the **motion** passed unanimously. (5-0)

b. Ordinance No. 2022-06 Amendment to the Town's Code of Ordinance, Amending Ch. 7 Entitled "Offenses and Miscellaneous Provisions," Specifically Amending Article VII "Noises" and Creating Section 7-94 to Provide for Miscellaneous Applications (First Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 7 ENTITLED "OFFENSES AND MISCELLANEOUS PROVISIONS" BY SPECIFICALLY AMENDING ARTICLE VII ENTITLED "NOISES" BY CREATING SECTION 7-94 TO PROVIDE FOR MISCELLANEOUS APPLICATIONS; PROVIDING FOR THE CREATION OF SECTION 7-95 TO REGULATE THE TESTING OF EMERGENCY GENERATORS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

Mr. Doody read the Ordinance by title only.

Mr. Serda presented the item briefly. He explained the Ordinance had come out of a discussion at the April meeting regarding issues within the Town Code which needed to be addressed to handle noise disturbances, including congregation of people, broadcast of loud music, and amplification of voices, as well as testing of generators. He noted direction was needed as to the hours to permit generator testing.

Vice Mayor Kirdahy asserted it made sense for the purpose of consistency to follow the hours regarding landscaping. Mr. Serda clarified that would be from 9 a.m. to 5 p.m., Monday through Friday.

Mayor Tarrant stated the language regarding "gathering or congregation that involves two (2) or more people" was too restrictive. She noted the intent was to keep noise levels down, and asked Police Chief Szesnat to address the issue.

Police Chief Szesnat shared details of how the Ordinance would be enforced and explained that it would be utilized in the rare occasion where people do not willingly curb the noise when an officer asks them to. Discussion ensued regarding the level of restriction the Ordinance should include. Consensus was to remove the number of people in the reference to gatherings.

Mayor Tarrant noted scrivener's errors. She asked whether consensus was to make the generator hours consistent with the landscaping Ordinance.

Commissioner Reiser stated she was not familiar with the noise level of generator testing. She asked if it would be better to further restrict the hours. Mayor Tarrant explained the process of generator testing briefly and stated they could discuss restricting it to a period of three (3) hours per day. Discussion continued the process.

Commissioner Reiser inquired as to whether the restriction would include repairs. Consensus was that repairs should be excluded.

Mayor Tarrant opened a public hearing on the matter, however there being none to speak, she closed the public hearing.

Motion made by Commissioner Reiser, seconded by Commissioner Feaman, to amend Ordinance 2022-06 to limit generator testing to 9 a.m. to 5 p.m. Monday through Friday, clarify generator testing hours do not include repairs, remove number in the gatherings and to correct scrivener's errors. In a roll call vote, the **motion** passed unanimously. (5-0)

Motion made by Commissioner Feaman, seconded by Commissioner Reiser, to approve Ordinance 2022-06 on first reading as amended. In a roll call vote, the **motion** passed unanimously. (5-0)

IV. DISCUSSION & POSSIBLE ACTION

A. Discussion on Ordinance Amendment for Broward County 40-Year Building Inspection Program

Steve Mitchell, Building Official, CG&A, presented the item. He noted the Florida State Legislature had not added the anticipated rules related to 40-year building inspections. He explained the Broward County provisions and stated his recommendation would be to consider an Ordinance to outline the process as far as directing a non-compliant case to the Special Magistrate and allow for the implementation and enforcement of fines.

Mr. Serda provided additional detail on the types of situations that might be covered.

Mr. Mitchell reviewed the backup materials provided, including a sample Ordinance from another municipality and the Broward County policy. He discussed flexibility within the existing requirements.

Vice Mayor Kirdahy asked for additional detail on flexibility in extending the timeline in the case of an older building which is taking time to complete the work. Mr. Mitchell explained a recent clarification of the process by the Broward County Board of Rules and Appeals. Vice Mayor Kirdahy noted in the Surfside issue, the people of the association had voted against spending the money to have the work done. She asked if there was any recourse in a similar case. Mr. Mitchell responded that if the engineer's report declares the building is unsafe or not habitable, the Building Department will shut the building down.

Vice Mayor Kirdahy stated it would be rare for that to be the case and asked how that would be addressed. Mr. Mitchell explained it would be the responsibility of the engineer creating the report to follow the situation and notify the Building Department if the status of the building changes. He added that once the building is in the construction phase, the engineer provides staff with weekly or monthly reports outlining the progress made, and policy dictates someone be onsite to supervise.

Commissioner Feaman stated it may be helpful that insurance companies are denying renewal if 40-year inspections are not completed. Mr. Mitchell agreed that was correct. He explained mortgage lenders are also asking for the inspection.

Commissioner Reiser asked about the impact of open permits. Mr. Mitchell explained and discussed the role of Code Enforcement in the process.

Mayor Tarrant asked whether the Town had a spreadsheet showing all the buildings, including the year they were built, when the year the 40-year inspection is due, and other details.

Mr. Mitchell explained he is currently working on a spreadsheet, however it is incomplete at this time. He noted he had reported previously that Broward County Property Appraiser's Office is trying to upgrade their process. Mr. Mitchell explained the County staff had asked that they focus on buildings with inspections due in the past four (4) years and getting those current, with a special concern of buildings taller than three (3) floors. He discussed his understanding of the historical process related to the 40-year inspection reports.

Vice Mayor Kirdahy noted her experience with a tremendous number of errors in the Broward County system. Mr. Mitchell agreed and added additional detail on inaccurate data which had been discovered in the process.

Mayor Tarrant asked if additional staff was needed to have an individual focus on this project and pursue the correct information. Mr. Mitchell responded that he believed they were getting closer and noted his comfort level with the safety of the buildings in Town is quite good. He stated adding staff could be a consideration but would be a priority for the Town to decide.

Mr. Serda stated he could work with CG&A to work out a scope and cost for the position for future discussion.

Discussion continued regarding the availability of qualified engineers and the cost of construction as recommended by the inspections.

Consensus to instruct the Town Attorney to draft an Ordinance.

B. Update on Limiting Assemblage of Parcels

Jim Hickey, Town Planner, CG&A, presented the item. He shared a *PowerPoint* presentation which is attached to the record. He began with a review of existing lot widths and building lengths in the Town and discussed the proposed amendment to the Town Code to address assemblage of parcels and allow developments to better meet the desire of the Commission while allowing people to utilize the existing parcels.

Mayor Tarrant asked for clarification on the square footages included in the proposed amendment. Mr. Hickey provided additional explanation.

Mayor Tarrant asserted it was necessary to dig into this issue because it is a huge visionary thing for the future of how the Town of Hillsboro Beach wants to look.

Mr. Hickey noted the next big issue to look at was setbacks and single-family homes. He discussed the need for sufficient landscape buffer.

Mayor Tarrant stated the requirement for grass along A1A is currently being bent to translate to parking. She noted the issue of available parking also needed to be reviewed.

Mr. Serda explained approximately 12 immediate Code issues had been identified for examination, but most required time for analysis. He stated setback issues would be the next issue to be presented.

Discussion ensued regarding recent Site Plan reviews.

Commissioner Reiser asked whether balconies would be considered part of the setback going forward. Mr. Hickey stated in Town people are placing balconies in the setback, and asserted he believed the Code needed to be clarified for issues like balconies and setbacks. Discussion continued interpretation of the Code.

Mr. Doody restated that the Town is embarking on a methodical approach to updating its Code to ensure the character and the vision for the Town that the Commission wants to approach. He stated because of that approach, the updates will be brought forward in pieces. He asked patience as staff ensures a legal basis with justification for each change, as there is possibility of it being challenged.

V. RESOLUTIONS & CONTRACTS

A. Resolution No. 2022-16

CONSIDERATION TO APPROVE AND AUTHORIZE THE APPROPRIATE TOWN OFFICIALS TO EXECUTE CONTRACT AMENDMENT FOR COASTAL PROTECTION ENGINEERING LLC PROPOSAL TO CONDUCT 2022 PHYSICAL MONITORING OF SETTLEMENT AGREEMENT PROJECT AREA.

Mr. Doody read the Resolution by title only.

Mr. Serda presented the item, explaining this was a requirement of the settlement agreement with Deerfield Beach. He noted it would be an agreed upon engineer and costs would be shared 50/50 as part of the joint agreement to monitor the beach for the long-term.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to adopt Resolution 2022-16. In a roll call vote, the **motion** passed unanimously. (5-0)

B. Resolution No. 2022-17

CONSIDERATION TO WAIVE THE TOWN'S PROCUREMENT CODE AND APPROVE AND AUTHORIZE THE APPROPRIATE TOWN OFFICIALS TO EXECUTE CONTRACT AGREEMENT WITH OA EXCAVATIONS & TRUCKING CORP, A QUALIFIED EXCAVATING AND HAULING COMPANY TO REMOVE CATALYST SAND FROM THE TOWN'S WATER TREATMENT PLANT, NOT TO EXCEED \$30,240.00

Mr. Doody read the Resolution by title only.

Motion made by Commissioner Feaman, seconded by Commissioner Reiser, to waive the procurement process for Resolution 2022-17. In a roll call vote, the **motion** passed unanimously. (5-0)

Vice Mayor Kirdahy asked for clarification on the sand being removed. Mr. Serda provided explanation and noted that the engineers had reviewed whether it was useable for the beach.

Mayor Tarrant commented on the spread between bids ranging from \$30,240 to \$110,200. Mr. Serda explained. Discussion continued on the cost and process.

Motion made by Commissioner Feaman, seconded by Vice Mayor Kirdahy, to adopt Resolution 2022-17. In a roll call vote, the **motion** passed unanimously. (5-0)

C. Resolution No. 2022-18

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE PROPER TOWN OFFICIALS TO EXECUTE THE 2022 AMENDMENT TO INTERLOCAL AGREEMENT PROVIDING FOR DIVISION AND DISTRIBUTION OF THE PROCEEDS FROM THE BROWARD COUNTY ADDITIONAL THREE-CENT LOCAL OPTION GAS TAX ON MOTOR FUEL.

Mr. Doody read the Resolution by title only.

Mr. Serda noted the expenditure was earmarked for transportation, and now that the shuttle is funded by the County, it will be used for other transportation-related projects.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to adopt Resolution 2022-18. In a roll call vote, the **motion** passed unanimously. (5-0)

D. Resolution No. 2022-19

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA APPROVING AND AUTHORIZING THE PROPER TOWN OFFICIALS TO EXECUTE THE 2022 AMENDMENT TO INTERLOCAL AGREEMENT PROVIDING FOR DIVISION AND DISTRIBUTION OF THE PROCEEDS FROM THE BROWARD COUNTY ADDITIONAL FIFTH-CENT LOCAL OPTION GAS TAX ON MOTOR FUEL FOR TRANSIT.

Mr. Doody read the Resolution by title only.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to adopt Resolution 2022-15. In a roll call vote, the **motion** passed unanimously. (5-0)

VI. CONSENT AGENDA

A. Invoices for Approval

1. **CG&A Invoice #101817 service thru March 2022 \$36,530.32**
2. **RMA Invoice # 4682 service March 2022 \$5,375.00**
3. **RMA Invoice #4675 service April 2022 \$3,250.00**
4. **LSF Shuttle Invoice #22-0331-26 service thru Feb 2022 \$5,618.00**
5. **GCDE Invoice #41087 service April 2022 \$2,755.85 (General Matters)**
6. **GCDE Invoice #41088 service April 2022 \$68.55 (Development)**
7. **GCDE Invoice #41089 service April 2022 \$8,005.55 (Richard Crusco, Charles Doherty, et al)**
8. **GCDE Invoice #41090 service April 2022 \$2,340.00**
9. **GCDE Invoice #41091 service April 2022 \$247.50**

Mayor Tarrant noted the additional invoices which had been added during the agenda approval at the beginning of the meeting.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to approve the Consent Agenda Invoices as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

B. PROCLAMATION

1. Proclamation Recognizing National Safe Boating Week (May 20-27, 2022)

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to approve the Consent Agenda Proclamation as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

VII. BEACH REPORT

Mr. Serda noted the expenditure for monitoring had just been approved and stated the efforts toward the joint beach nourishment project continue to move forward.

VIII. STAFF UPDATES

A. Police Department

Police Chief Szesnat presented the monthly report. He stated the Police Department was still engaging with the community, and contacts with pedestrians and cycles were up. He noted there were 6,600 security checks in the month. Police Chief Szesnat highlighted calls from throughout the month and discussed the hours on the Marine Unit.

Vice Mayor Kirdahy commented on the installation of speed signage on the intracoastal waterway. Police Chief Szesnat provided additional detail on the project and its progress.

Mayor Tarrant asked about a recent closure of the bridge. Police Chief Szesnat explained the mechanical issue which had presented itself.

Commissioner Baldasarre asked if there was a possibility of putting notice up at 14th Street when the bridge is closed. Discussion ensued regarding communication.

Vice Mayor Kirdahy asked whether the Police Department had concerns regarding recent legislation related to gun carrying. Police Chief Szesnat stated the Florida State Legislation was still pending and if passed the Police Department will manage it accordingly.

B. Finance Department

Stephen Bloom, Inframark, presented the second quarter report via Zoom. He provided an overview of the General Fund, noting revenue through March was at 91 percent of annual budget and total property tax collections were at 95.3 percent. He discussed spending was at 46 percent of the annual budget at the halfway point through the year and explained all departments except interfund transfers were at or below budget for the first six (6) months of the year.

Continuing, Mr. Bloom reviewed highlights of the Special Revenue Funds. He discussed projects in the Capital Projects Fund which had been funded through the General Fund, including \$45,000 for Town Hall renovations and \$152,000 for beach projects. He provided a breakdown of the Water Fund, noting 50 percent of the American Rescue Plan Act grant had been received, in the amount of \$503,900. He discussed month-to-month and year-to-year water usage. He reviewed the Town's fuel usage and updated on tracking of Worker's Compensation claims and premiums.

Vice Mayor Kirdahy asked for clarification on the reduction in the Water Fund. Mr. Bloom explained.

Mayor Tarrant asked for clarification on the Federal Forfeiture Funds. Mr. Bloom provided additional detail on the cash available versus the balance of the fund due to prepaid expenses. He stated he would add a foot note to future reports.

Mayor Tarrant inquired as to when the Capital Improvements at the Water Plant were planned to start. Mr. Serda stated it had to do with how many projects he could manage at the same time and provided an update on the status.

Mayor Tarrant commented on the increased fuel cost and use. Mr. Serda explained and noted he had reviewed options for hedging against fuel costs but did not see it as something the Town needed to pursue at this time.

Mayor Tarrant asked when the Town could expect reimbursement for legal expenses associated with the Dezer Related property. Mr. Serda stated the deposit should be made in the next week or two (2). Discussion continued on the year-to-date legal expenses.

Mayor Tarrant asked for an update on the line item for the Software Maintenance and Support. Ms. Henderson stated the Town hasn't received the invoices for agenda management, employee intranet and public records request tracking software yet. Mr. Serda provided additional detail.

Mayor Tarrant noted the revenue in the Building Department and asked whether the fee structure needed to be reviewed. Mr. Serda stated staff would update the status of those fees.

Mayor Tarrant stated the Town's fiscal position was strong and she was happy with the reporting. Mr. Serda agreed, noting by every metric the Town was in good shape.

C. Building Department

Steve Mitchell, Building Official, CG&A, presented the Building Services report. He stated the department is busy and noted three (3) additional single-family homes are expected for Site Plan review in the next few months. He discussed seasonal adjustments to the permit applications and noted ongoing projects.

Mr. Serda explained he had a call scheduled later in the day regarding a potential purchase at 1205 Hillsboro Mile and would update shortly.

D. Code Compliance

Bernard Pita, Code Enforcement, CG&A, presented his report. He noted the top violations and stated the fire inspections were being closed out. He discussed a construction violation related to removal of sand and plans for the impending Special Magistrate hearing. He provided a brief update on turtle lighting.

Mr. Doody highlighted the violations associated with 1225 Hillsboro Mile and stated those violations were generated by an opinion he had produced. He explained it was his opinion that each unit required a separate registration and stated since that time he had been receiving information from counsel for the Royal Flamingo which indicated the units were all operating under one State license. He noted he was likely to revisit his original position based on the evidence provided.

Mayor Tarrant stated the County receives the bed tax.

Continuing, Mayor Tarrant asked what kind of Code Enforcement can be done if something like a commune is being hosted on a property. Discussion ensued.

Commissioner Reiser asked about the regulations surrounding drones. Mr. Doody and Mr. Serda explained briefly, and discussion continued.

Mayor Tarrant stated there remain a number of unscreened trash receptacles on the west side of State Road A1A. She asked for an update on addressing those. Mr. Serda explained

the owners were in the process of getting designs and applying for permits. He stated some extensions had been given due to COVID-19.

Vice Mayor Kirdahy asked for clarification on the more than 40 potential turtle lighting violations listed in the report. Mr. Pita explained the survey he receives from Nova and the follow up work he conducts to verify.

IX. TOWN MANAGER REPORT

A. Town Hall Façade Improvement Update

Mr. Serda stated the latest Town Hall façade designs had been sent to the Building Department for review at the beginning of the week. He explained they hope the design includes the design elements the Town is looking for, as well as the structural integrity being sought while under the budget constraints provided. He discussed the pieces of the project which are outstanding, including pavers, irrigation, landscaping, and the façade design.

B. April 30, 2022 Community Event Recap (Shred/Recycling Event)

Ms. Henderson shared a snapshot of the April 30 event. She stated the day was a success, and thanked the generous residents for donations of 10 units of lifesaving blood, which can potentially benefit 30 people. She thanked the Commissioners and staff who supported her in conducting the event.

C. Update on A1A Design - FDOT Public Meeting May 18, 2022, 4 p.m. - 8 p.m. (Town Hall)

Mr. Serda noted an item had been missed on the agenda to discuss the budget hearing calendar. He reviewed the calendar briefly and pointed out a potential conflict for the Commissioners due to an evening followed by a morning meeting.

- Sept 12 5:01 PM 1st Budget & Millage Rate Hearing
- Sept 13 9:00 AM Regular Town Commission Meeting
- Sept 19 5:01 PM 2nd and Final Budget/Millage Rate Hearing

Mr. Serda provided detail of the tentatively scheduled Florida Department of Transportation (FDOT) Public Meeting scheduled for May 18. He explained the flyer and agenda were still in the approval process at FDOT and he would distribute that once it was received.

D. Update on Utility Undergrounding

Mr. Serda updated on the utility undergrounding project. He stated there was a new employee tasked with moving the project forward.

Mayor Tarrant stated she was willing to help with contact regarding easements as necessary. Discussion ensued regarding easements for the undergrounding and licensing agreements for the FDOT project.

XI. TOWN ATTORNEY REPORT

Mr. Doody provided an update on the status of the appeal brought forth by individual property owners regarding two (2) actions related to the variance for height and site plan approval for 1174-1185 Hillsboro Mile development project, and gave a review of the status as well as the next steps. He explained there was no action required from the Commission and noted he would be happy to discuss any questions with the Commissioners individually.

Continuing, Mr. Doody shared an update regarding an action filed against the Town involving an incident with the Police Department. He stated the matter was being handled by insurance counsel.

XII. TOWN COMMISSION COMMENTS/REPORTS

A. Commissioner Jane Reiser

Commissioner Reiser stated she and Commissioner Baldasarre had attended the Town event on Saturday and noted Ms. Henderson had done an excellent job in Mr. Serda's absence. She added that the palm tree ink pens had been a hit and stated people had asked whether the Town would sell the Hillsboro Beach floppy hats as a fundraiser.

B. Commissioner Barbara Baldasarre

Commissioner Baldasarre shared that a forum was scheduled for May 12 and noted the April Condo Forum had more than 20 in attendance. Mr. Serda stated the event had been well received and was an energetic discussion.

Commissioner Baldasarre updated on the project to post flags by State Road A1A on holidays and stated they would go up for the weekend of Memorial Day. Discussion ensued regarding an effort to recruit students to help with putting out the flags.

C. Commissioner Vicky Feaman

None.

D. Vice Mayor Irene Kirdahy

None.

E. Mayor Deborah L. Tarrant

Mayor Tarrant shared two (2) articles in the Sun-Sentinel related to seawalls and discussed items of interest from each. She noted the no wake zones in Hillsboro Beach and posited improvements for the benefit of the manatees. She pointed to a letter from Governor Ron DeSantis regarding funding for manatee protection and stated it would be nice if the Town of Hillsboro Beach could mobilize in the issue.

Discussion ensued regarding the seawalls and creating a no wake zone. Consensus was to have the Town Manager talk to other municipalities about interest in working together on the issue.

XIII. PUBLIC COMMENTS

None.

XIV. ADJOURNMENT

Motion made by Commissioner Baldasarre, seconded by Vice Mayor Kirdahy, to adjourn the meeting at 12:37 p.m. In a roll call vote, the **motion** passed unanimously. (5-0)

ADOPTED THIS _____ DAY OF _____, 2022

By: _____
Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC, Town Clerk



WRITTEN PUBLIC COMMENTS

Hand-outs Provided or Presented at Meeting Entered into the Record.

MAY 3, 2022

Regular Town Commission Meeting

Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062
TownofHillsboroBeach.com
954-427-4011



Town of Hillsboro Beach Assembly of Parcels for Development May 3, 2022

Presenter:
Jim Hickey, AICP, Consultant Planner



Calvin, Giordano & Associates, Inc.
A SAFEbuilt COMPANY



1

1

R-2 District – Lot Width



North



South



Calvin, Giordano & Associates, Inc.
A SAFEbuilt COMPANY



2

2

R-2 Districts

Lot Width	Number	Percent
Under 110	22	39%
110 to 200	22	39%
200 to 300	9	16%
300 Plus	3	5%
Total	56	100%

Building Length	Number	Percent
Vacant	3	5%
Less than 80	25	45%
80 to 100	12	21%
100 to 200	11	20%
200 Plus	5	9%
Total	56	100%



3

RM-16 & RM-30 Districts – Lot Width



4

RM-16 and RM-30 Districts

Lot Width	Number	Percent
Under 200	25	45%
200 to 300	13	24%
300 to 400	10	18%
400 Plus	7	13%
Total	55	100%

Building Width	Number	Percent
Vacant	2	4%
Less than 100	21	38%
100 to 200	25	45%
200 to 300	3	5%
300 Plus	4	7%
Total	55	100%



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A SAFEbuilt COMPANY



5

5

Proposed Amendments – R-2

ARTICLE V. - RS-2 SINGLE-FAMILY RESIDENTIAL DISTRICT REGULATIONS

...

Sec 12-124-Yard Regulations

...

- (B) Side yard. There shall be a side yard on each side of the building, having a width of not less than 15 feet measured from the roof overhang, or 6 inches per foot of building height, whichever is the greater. For parcels with a lot width greater than 100 feet, the side yard setback shall be 17.5% of the lot width or 6 inches per foot of building height, whichever is greater. Exception: air conditioning compressors, pool pumps and pool heaters may be placed in the side yard provided that:
- (1) None shall be separated from the primary structure a greater distance than is necessary for installation, operation and maintenance thereof as determined by manufacturers' specifications;
 - (2) Landscaping shall screen all such accessory equipment from horizontal view from all points off the lot on which situated.



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6

6

Proposed Amendments – R-2

Sec. 12-125. Lot area regulation, building length, and density per family.

Every lot or tract of land hereafter occupied by a use permitted in this district shall have an area of not less than 20,000 square feet and an average width of not less than 100 feet measured between the north and south lot or property lines. Building width along Hillsboro Mile (A1A) shall be a maximum of 130 linear feet. Any additional buildings onsite shall have the required side setback if the property was subdivided in the future. Maximum gross density shall not exceed 2 dwelling units per acre.

...



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Proposed Amendments – R-2

...

Sec. 12-128. Guest houses.

Guest houses shall contain a floor area of not less than 1,250 square feet, shall not be closer than ~~16~~ 30 feet to the main building and shall be located upon the same side of State Highway A1A as the main building; provided, however, that a guest house conforming to the floor area requirements may be located upon the opposite side of State Highway A1A from the main building whenever the Town Commission is assured that proper legal instruments have been filed ensuring that the area on each side of the State Highway will be treated as 1 building area as long as the guest house remains. Guest houses shall not be rented separately from the main building. Guest houses may include separate "staff quarters" provided the quarters are incorporated into the guest house and the quarters are not rented separately from the main building.



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Proposed Amendments – RM-16

...
ARTICLE VI. - RM-16 MULTIPLE FAMILY DWELLING RESIDENTIAL DISTRICT
REGULATIONS (WITH 3-STORY MAXIMUM LIMIT)
...

Sec. 12-144. - Yard regulations.

...
(B) Side yard.

- (1) Dimension. There shall be a side yard on each side of the building having a width of not less than 15 feet measured from the roof overhang, or 6 inches per foot of building height, whichever is greater. For parcels with a lot width greater than 100 feet, the side yard setback shall be 17.5% of the lot width or 6 inches per foot of building height, whichever is greater.
- (2) Other. If 2 or more buildings are constructed on the same plot of ground, there shall be provided a side yard of 25 30 feet measured between the roof overhang of each building or 6 inches per foot of building height, whichever is greater.



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Proposed Amendments – RM-16

...
Sec. 12-145. Area, building length and density regulations.

- (A) Plot size and building length, single-family residential dwelling. Every plot for a single-family dwelling shall be not less than 100 feet in width and 12,000 square feet in area. Building width along Hillsboro Mile (A1A) shall be a maximum of 130 linear feet. Any additional buildings onsite shall have the required side setback if the property was subdivided in the future.
- (B) Plot size and building length, multiple-family residential dwelling. Every plot for a multiple-family residential dwelling shall not be less than 100 feet in width, not less than 100 feet in depth, and contain not less than 25,000 square feet in area. Building width along Hillsboro Mile (A1A) shall be a maximum of 195 linear feet. Any additional buildings onsite shall have the required side setback if the property was subdivided in the future.



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Proposed Amendments – RM-30

...
ARTICLE VII. - RM-30 MULTIPLE-FAMILY DWELLING RESIDENTIAL DISTRICT (WITH
7-STORY MAXIMUM LIMIT)

...
Sec. 12-164. - Yard regulations.

- ...
(B) Side yard.
- (1) Dimension. There shall be a side yard on each side of the building having a width of not less than 15 feet measured from the roof overhang, or 6 inches per foot of building height, whichever is greater. For parcels with a lot width greater than 100 feet, the side yard setback shall be 17.5% of the lot width or 6 inches per foot of building height, whichever is greater.
 - (2) Other. If 2 or more buildings are constructed on the same plot of ground, there shall be provided a side yard of 25 30 feet measured between the roof overhang of each building or 6 inches per foot of building height, whichever is greater.



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Proposed Amendments – RM-30

...
Sec. 12-165. Area, building length and density regulations.

- (A) Plot size and building length, single-family residential dwelling. Every plot for a single-family dwelling shall be not less than 100 feet in width and 12,000 square feet in area. Building width along Hillsboro Mile (A1A) shall be a maximum of 130 linear feet. Any additional buildings onsite shall have the required side setback if the property was subdivided in the future.
- (B) Plot size and building length, multiple-family residential dwelling. Every plot for a multiple-family residential dwelling shall not be less than 100 feet in width, not less than 100 feet in depth, and contain not less than 25,000 square feet in area. Building width along Hillsboro Mile (A1A) shall be a maximum of 195 linear feet. Any additional buildings onsite shall have the required side setback if the property was subdivided in the future.



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Questions

Jim Hickey, AICP

Calvin, Giordano and Associates

Email: jhickey@cgasolutions.com

Telephone: 954.766.2786



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13



TOWN OF HILLSBORO BEACH



Jay Szesnat, Chief of Police
jszesnat@townofhillsborobeach.com

Date: June 7th, 2022

To: Mayor, Vice Mayor and Commission

From: Jay Szesnat, Chief of Police

Subject: On May 6th Lieutenant James Pugliese was reclassified to Captain.

Historical landmarks for James Pugliese.

- Date of Hire 1995
- Police Academy 1997
- Bachelor's Degree in 2011
- Graduate SPI- 2013
- FEDS Class 2017
- FBINAA- 2019

Jim serves this town with dedication and commitment. One word repetitively to describe Jim is loyal. Over the last two years Jim's assigned duties changed to include the Patrol, Investigations, Special Vehicles (Beach Vehicle and Marine Unit) and until our Communication Supervisor was implemented, Communications. Jim monitors the pulse of the department and does this with integrity and honor.

Over the last two-years assigned responsibilities included:

- Oversight of four new vehicle purchases and equipment installations. Handles all fleet maintenance.
- Provides oversight for overtime, vacations, scheduling and personnel deployment.
- Established heavy focus on creating and developing an accomplished Marine Unit for the Police Department. This included multiple operations, increased presence, maintenance, coordinated the installation of variable speed signs, training, coalitions, networking, etc.
- Completed backgrounds investigations and all FDLE required paperwork for four part time employees and one new full-time employee.
- Process refinement for our FTO (Field Training) system with specialty training in vessels, and Communications.
- Successfully completed and submitted our JAG grant for funding of our NIBRS transition. This changed our records management and how we create, record and retain reports.
- Successfully completes our annual requirements for our fuel dispenser.

- Continues to support our Patrol and Communication team with leadership and management.
- Oversaw new Patrol functions to include new inspections, body cameras, in car cameras, GPS, car cleaning, uniforms and monthly stats and reports.
- Oversaw multiple operational plans to include WAVES, King Tides, Boca Bash, Burglary Apprehension Task Force and continues to manage our roads to make sure we are creating a safe atmosphere and environment for our residents. Most recently, Jim oversaw our Memorial Day Safety Vessel Operation.
- Created a new Inventory System.
- Established our first mobile message board. Requires Patrol to come up with new “focus” ideas each month (*3 Foot Rule, Don’t Block the Paved Shoulders, Don’t Text and Drive Click It or Ticket*).
- Contributes to the role of developing our supervisors. Each Sergeant now has a certain training core (IA Investigations, Middle Management, FEDs class, FTO class, when available Southern Police Institute and/or FBI National Academy. As for our Communication Supervisor (Records classes, CTO, and all FCIC requirements.).
- Currently the Records Custodian for the Police Department. Works hand in hand with our Town Clerk when we receive public record requests.
- Liaison to our Court and State Attorney.
- Completes special assigned projects from the Chief, Deputy Chief and Town Hall routinely.

Jim is a dedicated and hard-working employee. We are very proud of Jim and all he does to keep Hillsboro Beach the Town we know and love.



Memorandum

- ☒ **Fort Lauderdale Office** · 1800 Eller Drive · Suite 600 · Fort Lauderdale, FL 33316 · 954.921.7781(p) · 954.921.8807(f)
☐ **West Palm Beach Office** · 560 Village Boulevard · Suite 340 · West Palm Beach, FL 33409 · 561.684.6161(p) · 561.684.6360(f)

Date: May 27, 2022

To: Mac Serda, Town of Hillsboro Beach

From: Jenna Martinetti, PE

Subject: Mid-Block Crosswalks

Project: Hillsboro Mile/A1A Mid-Block Crosswalks

CC: Diana White, PE; CGA Keisha Westbrook, PE; CGA

Background:

Calvin Giordano & Associates (CGA) was asked by the Town of Hillsboro Beach to investigate three locations along Hillsboro Mile/SRA1A for the potential installation of marked mid-block crosswalks. Residents of the adjacent condominiums have requested the mid-block crossings to accommodate pedestrians crossing the roadway. During the design of the current FDOT Mobility project on SR A1A, the Town met with representatives from FDOT to discuss these new crosswalk location requests. FDOT stated that they are willing to keep the existing mid-block pedestrian crosswalks along the project corridor but, will not add any new marked crossings to their project plans. Since these locations connect private communities, FDOT will not pay for these or “make the case” to install them. This means the Town needs to complete an Engineering Study to evaluate the feasibility and need for the crossing and then go through FDOT’s permit approval process. The engineering study shall follow the guidance from the Traffic Engineering Manual (TEM), which requires traffic data collection (vehicles and pedestrian), pedestrian-vehicle crash history, proximity to significant pedestrian generators, analysis of existing conditions, and recommendations for the proposed treatment at each location.

Prior to contracting for an engineering study, the Town Manager asked CGA to conduct a preliminary investigation and determine the feasibility of installing marked mid-block crosswalks at the following three locations: LeBaron Condominium at 1051 Hillsboro Mile, Imperial Condominium at 1199 Hillsboro Mile and Landmark Condominium at 1021 Hillsboro Mile.

Preliminary Evaluation:

Per the Traffic Engineering Manual (TEM), “Placement of marked crosswalks should be based upon a strategic plan and requires an engineering study to validate the need”. Prior to the engineering study, the preliminary investigation would focus on the need for the crosswalks and the private property impacts to construct the required sidewalk connections, lighting, and signage for the crosswalks. It should be noted that no traffic data collection or analysis of the same has been completed as part of this preliminary review

CGA’s preliminary investigation of the pedestrian generator requirement revealed the need (pedestrian generator/attractor per TEM criteria) for the crosswalks to be the access to shared amenities of the private condominiums. Someone may live on one side and have amenities that may be on the other



Memorandum

side of the roadway creating a need to cross at that location. Per TEM criteria, this could be considered a “well-defined pattern of existing pedestrian crossings”.

CGA then reviewed the three locations and produced an exhibit over an aerial image for each location showing the tentative mid-block crosswalks locations and some of the impacts the installation would have on the private properties. The main impacts are to construct ADA accessible walkways from the marked crosswalk to the facilities they serve and to provide proper illumination/lighting for the crosswalks as required by the TEM and FDOT Design Manual.

The attached exhibits and below explanation show the approximate location of improvements that would be required to apply for the FDOT permit to construct the crossings once the engineering study is completed and approved by the Department.

LeBaron Condominium: The proposed marked crosswalk location was placed based on the ability to add an ADA accessible route/sidewalk to and from the crossing locations without losing existing parking spaces. Once survey data is collected, this may shift north slightly on the east side of Hillsboro Mile due to the conflict with the driveway and movements out of the drive onto the road. The details would be finalized during the engineering design phase, but this location can accommodate a crosswalk with little to no additional impacts to parking and landscaping.

Imperial Condominium: The proposed marked crosswalk location was laid out to have the least impact on the existing landscaping and to maintain the parking space count on the site. The existing driveway would be minimized to 16' for the center, one-way, access point and the parking spaces would be re-striped to add the sidewalk within the existing paver area south of the southern parking bay. This layout would not affect the parking spaces total count.

Landmark Condominium: The proposed marked crosswalk location was chosen based on the grade challenges on the east side of Hillsboro Mile. At this location, ADA accessible slopes can be maintained and there is a door into the parking garage on the south side of the exit drive.

Recommendations:

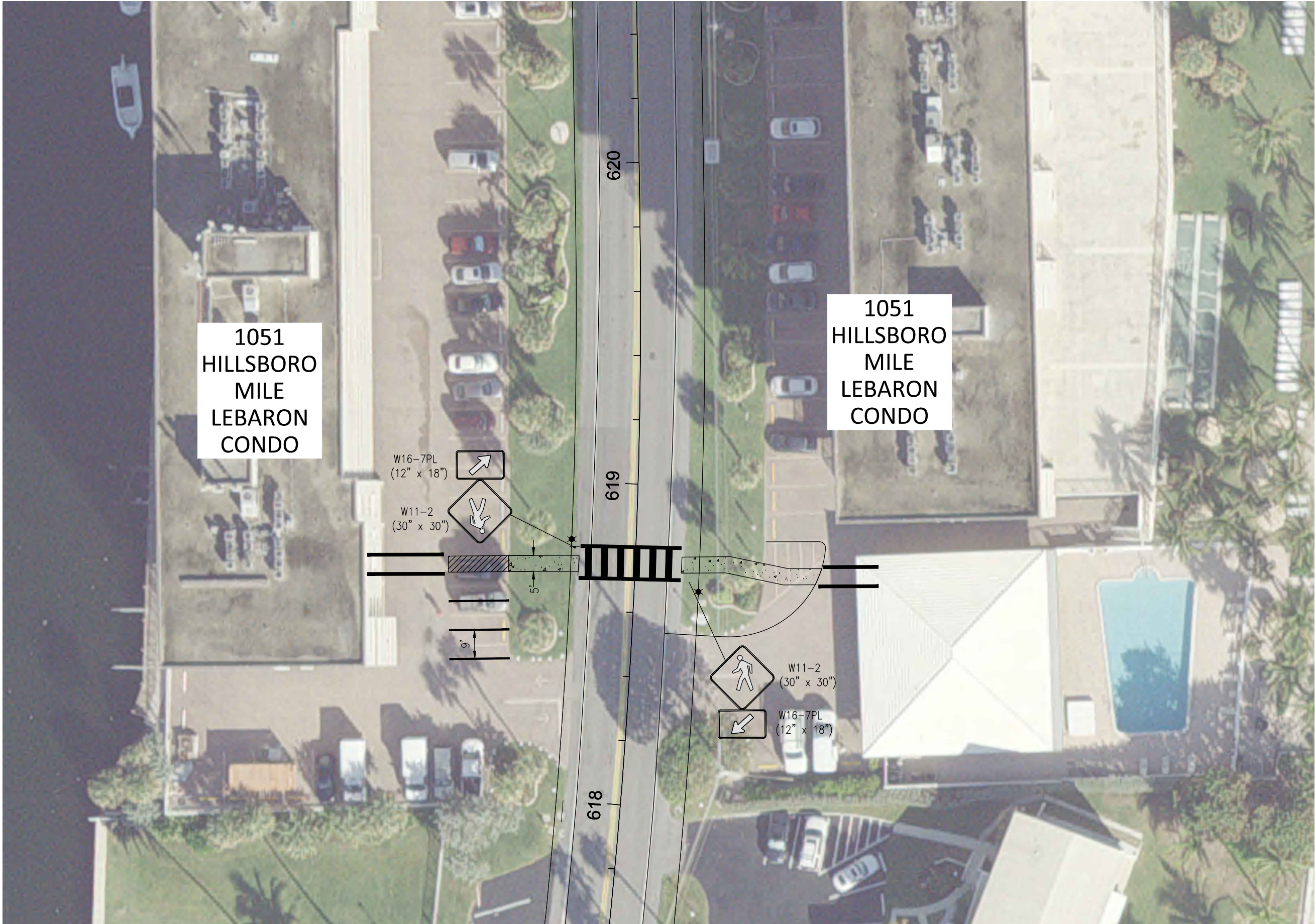
Based on the completed preliminary review, CGA recommends moving forward with the preparation of the engineering study for all three locations if the private properties agree to the required improvements within their site. The Town would need to discuss how the improvements would be funded since the sidewalk connection accommodations would be in private property. The engineering study will include the collection and analysis of traffic data, both pedestrian and vehicular, identification of pedestrian generators, review of safety considerations as well as any pedestrian-vehicle crash history that has occurred within the vicinity of the proposed marked crosswalks based upon a minimum of 3 years. According to FDOT, the Imperial Condominium location, is classified as a C4 with a speed limit of 35mph. Per the TEM, under these specific conditions, the pedestrian volume threshold is not needed. However, an engineering study is required to document the crossing need, location, and proposed treatment. Both the LeBaron and Landmark locations are classified as a C3R and are not exempt from pedestrian volumes. Since these two locations will be more dependent on pedestrian crossing volumes, the traffic data collection should be obtained during “peak season” when the condo residents are in town and vehicular traffic volumes are higher.



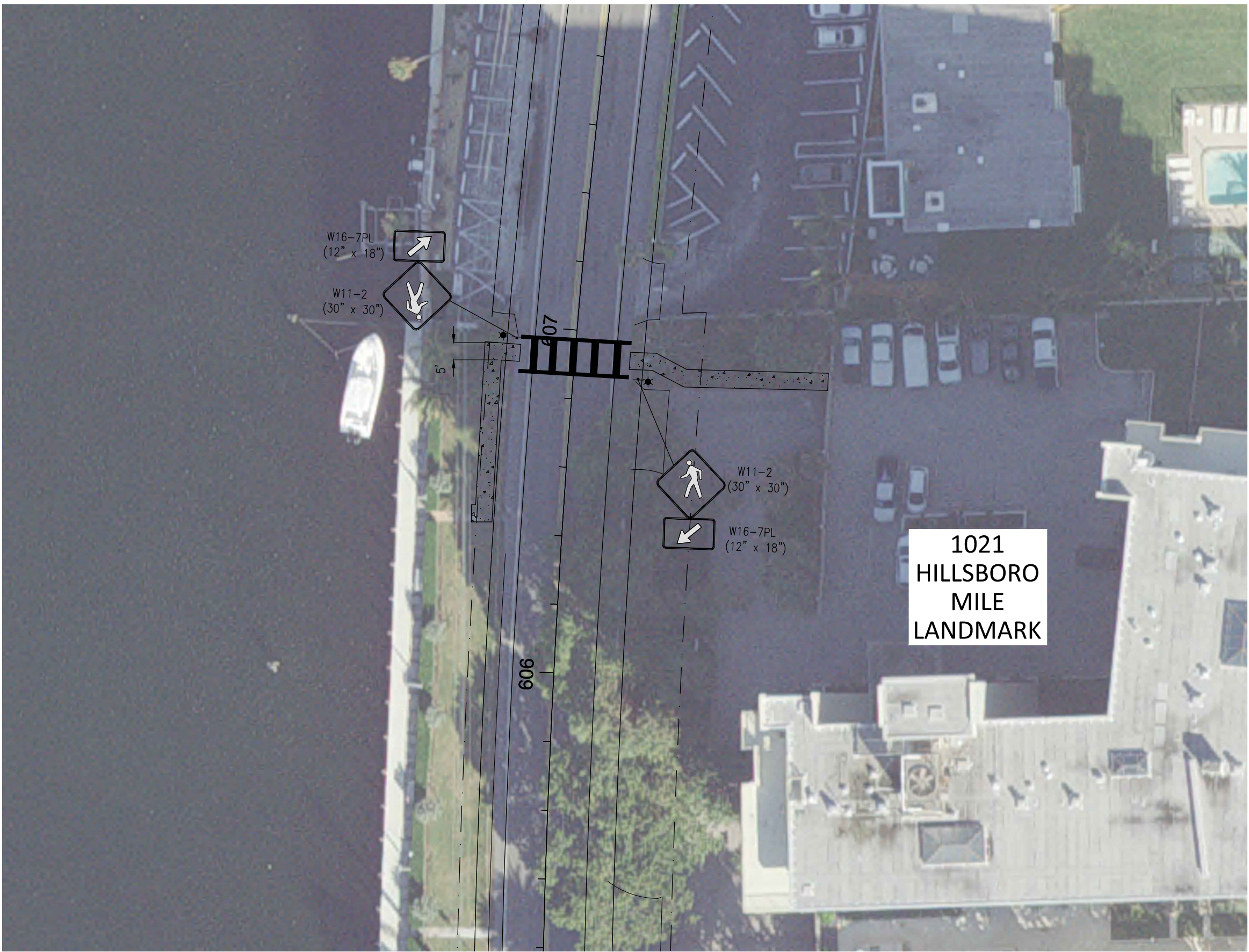
Memorandum

Next Steps:

The Town should determine if the referenced properties will support the identified improvements and how these will be funded. If the Town learns that residents will allow and support the revisions to their condo property, the Town should contract for the preparation of an engineering study to support the installation of the marked mid-block crosswalks for these locations, as per TEM criteria and for submission to FDOT. Once the study is completed, a meeting with the Town will be organized to discuss the results of the study prior to submitting the study to FDOT for review and approval. With FDOT's approval of the study and the concepts, the implementation of the marked-mid-block crossing can move into construction plans production which will be required for final FDOT permit approval. The Town will then determine how to implement the plans; depending on the status of the SR A1A mobility project at the time of permit approval, the mid-block crossing plans may be negotiated with the current SR A1A contractor or advertised for bids.







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RESOLUTION NO. 2020-74

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, EXPRESSING ITS SUPPORT FOR SPECIFIC KEY ELEMENTS TO THE DESIGN AND SPECIFICATIONS CURRENTLY BEING DEVELOPED BY THE FLORIDA DEPARTMENT OF TRANSPORTATION (FDOT) RELATIVE TO THE IMPROVEMENTS TO BE MADE TO THAT PORTION OF STATE ROAD A1A LOCATED IN HILLSBORO BEACH, FLORIDA; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, FDOT intends to make improvements to that portion of State Road A1A located in the Town of Hillsboro Beach, Florida; and

WHEREAS, FDOT has sought cooperation and input from the Town relative to the key components of the contemplated improvements to State Road A1A;

WHEREAS, the proposed plans and specifications for the improvements to State Road A1A contemplate increasing the elevation in specific locations, addressing the width of vehicular traffic lanes, the width and location of bicycle lanes, and the design and construction of a pedestrian sidewalk in a specific location of the Town; and

WHEREAS, the Town Commission of the Town of Hillsboro Beach deems it in the best interest of the Town to provide FDOT with the Town's position on the key elements of the anticipated improvements to State Road A1A so that the Town's position can be considered by FDOT and included in the design and specifications for the improvements to State Road A1A.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clauses are true and correct and hereby ratified and confirmed by the Town Commission. All exhibits attached hereto are hereby incorporated herein.

SECTION 2. The Town Commission of the Town of Hillsboro Beach, Florida hereby expresses its support for the following specific key elements to the design and specifications currently being developed by the Florida Department of Transportation (FDOT) relative to the improvements to be made to that portion of State Road A1A located in Hillsboro Beach, Florida:

1. Vehicle lanes to be maintained as presently exists and in any event no less than eleven (11) feet in width.
2. Limit bike lanes to 4'.
3. Sidewalk beginning at S.E. 10th Street and terminating at Opal Tower (1150 Hillsboro Mile).
4. Elevating the southern portion of town to eliminate flooding due to king tides, increased rainfall intensity and incorporating Broward County's projected sea-level rise into design.
5. Maintain 35mph speed limit.
6. Additional crosswalks at Imperial and Le Baron/Illuminated crosswalks at all crosswalks in town.

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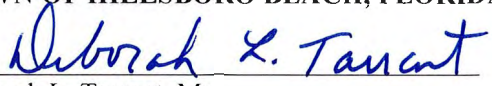
SECTION 3. The appropriate Town officials are authorized and directed to execute the necessary documents to comply with this Resolution.

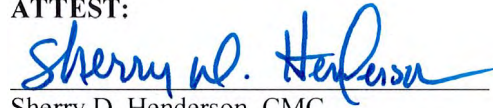
SECTION 4. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

ADOPTED by the Town Commission of the Town of Hillsboro Beach, Florida this 1st day of December 2020.

TOWN OF HILLSBORO BEACH, FLORIDA

Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk

RESOLUTION NO. 2020-74
Consideration to Accept and Approve
TOHB A1A Redesign Elements for Submittal to FDOT

TO: Town Manager Mac Serda
Town Attorney D.J. Doody
CC: Town Clerk Sherry Henderson
FROM: Mayor Deb Tarrant
RE: Agenda Back-up for the Above Resolution
December 1, 2020 Commission Meeting

As discussed at the November 10 Commission meeting, several elements of the FDOT 30% Complete design for the A1A project need to be addressed. As presented, certain parameters do not match those that were agreed to in conversations held during early stages of development for this project. This may be a result of the fact that both Town and FDOT personnel working on the project have changed since the project originated. Accordingly, it might be helpful for the Commission to know the early history of this project.

In February 2015, Greg Stewart, Executive Director of the MPO, came to Hillsboro Beach with a presentation for residents and for the Commission. Mr. Stewart's proposal was to resurface A1A in order to establish marked bike lanes. He wanted to narrow driving lanes and add 5' bike lanes on each side of the road. Mr. Stewart was overwhelmed by a Town Hall packed with angry residents spilling all the way out into the driveway. Residents were upset over the MPO proposal for several reasons:

- The Town only has a single road for egress onto and off of the island. The narrowness of the island creates an already overcrowded situation on A1A, with delivery trucks, mail trucks, construction vehicles, maintenance vehicles, etc. struggling for places to park every day.
- The average age for Hillsboro Beach residents is 66 years old. Very few of our residents are cyclists. The Town is basically a retirement community with elderly drivers needing adequate road width to navigate. Narrowing driving lanes provides a more hazardous situation for both drivers and cyclists.
- The MPO proposal did not address the need for flood control; it merely proposed reclaiming additional easement area and remarking the pavement.
- Residents did not want anything done to draw ever more cyclists through Hillsboro Beach.

RESOLUTION NO. 2020-74
Consideration to Accept and Approve
TOHB A1A Redesign Elements for Submittal to FDOT

Bottom line – The MPO project provided no benefit for the residents of Hillsboro Beach, only serving to turn our Town into a bicycle thoroughfare by allocating 10' of our already crowded roadway to cyclists. Given the extreme amount of resistance to the project, MPO withdrew the proposal altogether.

In late 2015, based on multiple road closures for King Tides and the tremendous need for flood control, while serving as Vice Mayor, I reached out to FDOT to request relief. FDOT representatives agreed to start design work to raise the road on a temporary basis until a complete redo of A1A could be financed by the Department. Subsequently, FDOT made the decision to forego a temporary fix, and budgeted the project for a complete overhaul in their 2022 budget, with the understanding that bike lanes would be included. With input from key (vocal) residents, it was agreed that:

- Driving lane widths would be maintained.
- A 4' bike lane would be done as a compromise – 4' bike lanes are used extensively in other areas of the County.
- A sidewalk would be added in the north mile of Town where 70% of the Town's population resides.
- The road would be raised to address flooding (beyond a temporary fix).

The agreement was for actual "marked" 4' bike lanes. Residents who still wanted no bike lanes at all finally agreed that in order to get the flooding addressed, a 4' bike lane would be the compromise. Additional considerations were that drivers would be less frustrated if cyclists are expected to stay within a marked bike lane, and cyclists would be much safer with a marked 4' lane rather than a shoulder measuring 2' – 3'.

To reiterate, the objection to 5' bike lanes went beyond maintaining the width of driving lanes. The consensus shared by the Commission and residents back in February 2015 was "if you build it, they will come." The last thing Hillsboro Beach residents wanted then (or now) is for our Town to become a cycling destination thoroughfare any more than it already is with the existing 2' – 3' shoulders. To use the words of one of our residents, "Having 5' bike paths in planned communities that are laid out ahead of time is great, but to cram 5' bike paths onto a dangerous, congested road 50 years after development is like forcing a round peg into a square hole."

In addition to deviation from the agreed upon 4' bike lanes, the 30% Completion proposal presented November 10 by FDOT deviated from original discussions in terms of installing a sidewalk in the central mile of Town. With residents' input, the agreement had been to install a sidewalk only in the north end of Town for the following reasons:

RESOLUTION NO. 2020-74
Consideration to Accept and Approve
TOHB A1A Redesign Elements for Submittal to FDOT

- Seventy percent of the Town's population lives in the north mile.
- Properties in the center mile provide Hillsboro Beach with much of its panache due to the beautiful tree canopy. Maintaining the essence of Hillsboro Mile was deemed very important.
- Each segment of Town would be given a benefit – the north mile would have a sidewalk, the center mile would maintain the old Hillsboro Mile feel, and the south mile would have flood control.

In addition to concerns that specs for bike paths, driving lanes, and sidewalks be executed with the needs of Hillsboro Beach residents as a consideration, it's concerning that the flood control piece of this project has yet to be specifically addressed. As presented at this year's FSBPA conference, the State recently passed legislation **requiring** resiliency studies to be done for all State projects. Dr. Jennifer Jurado, Broward County's chief resiliency officer, has studied resiliency in Broward County extensively. Her studies should be used in planning the new elevation for A1A. According to Dr. Jurado, by 2040 (just 19 years from now), it is expected that sea level will increase by 17" in Broward County. That is nearly one inch per year. Given that Hillsboro Mile already suffers road closures on a regular basis due to flooding with as much as nine or ten inches of standing water, it is of paramount importance that flood controls installed with this FDOT project be sufficient to last beyond just a few years. Flood control measures in Hillsboro Beach should be as aggressive as those used in Miami-Dade. It would seem MPO and FDOT would agree with this, since it does no good to create bike lanes if both the driving lanes and the bike lanes are under water.

It is for these reasons that this Resolution is on today's agenda. In hindsight, had a Resolution been passed at the beginning of the project, we likely would not be having this discussion. Fortunately, during the presentation on November 10, the FDOT representative acknowledged that changes to the original design had been made, so hopefully reverting back to the original parameters will not present a problem.

One additional point should be mentioned, lest there be confusion down the road. Unequivocally, residents of Hillsboro Beach do NOT want the speed limit on Hillsboro Mile reduced from 35 mph. This was made very clear to Mr. Stewart initially, and has been subsequently raised with FDOT as well.



Transportation Department

Service and Strategic Planning Division

1 N. University Drive, Suite 3100A • Plantation, Florida 33324 • 954-357-8300 • FAX 954-357-8382

May 9, 2022

Mac Serda
Town Manager
Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro, FL 33062

Re: Broward County Transit Systemwide Study (TSYS)–Premium Mobility Plan (“PREMO”) Presentation

Dear Mr. Serda,

Broward County is committed to identifying and implementing transportation and transit improvements across the County in support of the transportation surtax. To accomplish this, we initiated a Transit Systemwide Study, now branded as “PREMO” or Premium Mobility Plan. The branding of this effort puts Broward County in line with transit industry peers who brand premium services. To help develop this plan, we hired a national transit consultant, WSP, USA.

“PREMO”, as the vision for transit in Broward County, will define a network of premium high capacity transit projects. Significant public outreach and stakeholder participation will be the cornerstone of this effort, and the public outreach will be designed to solicit comments and engage and guide stakeholders in the development of the plan. Since “PREMO” will be corridor-based along key roadways, many of which provide mobility in and through the Town of Hillsboro Beach (City), we would like the opportunity to formally introduce the plan to you and your city.

Please advise us of the best way to present this information, i.e., schedule a meeting with you and/or your staff or perhaps as an information item at a scheduled Commission Meeting. In either case, the presentation would be a short but detailed PowerPoint on “PREMO” followed by a question and answer period.

Over the next 3-4 months, we plan to engage the residents of your City through local events like farmer’s markets, social media, HOA meetings, virtual town-hall meetings and direct mailings to educate, inform and seek input. Meeting with City leadership before these public engagements and public outreach events will be essential to the successful development of the plan.

To discuss your availability, please contact Elaine Blattner, our Public Information Project Manager with Dickey Consulting, Inc., at eblattner@dickeyinc.com or 954-467-6822 or provide a contact for us to follow-up with you. We look forward to hearing from you and having your involvement and also the residents of the City on this important effort.

Regards,

A handwritten signature in blue ink, appearing to read "Barney L. McCoy", is written over a light blue circular stamp.

Barney L. McCoy
Assistant General Manager-Service and Strategic Planning
Broward County Transit

Broward County Board of County Commissioners

Torey Alston • Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Jared E. Moskowitz • Nan H. Rich • Tim Ryan • Michael Udine
www.broward.org





PREMO
Premium Mobility Plan
Broward County Transit

Broward County Premium Mobility Plan

Briefing June and July 2022



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Agenda

- **Introductions and overview**
- **PREMO Planning process**
- **Outreach and branding**





2

2

Introductions

	Nicholas Sofoul, AICP Transit Planning Administrator BCT Service & Strategic Planning 11 years of experience - BCT Task Lead for PREMO and manages BCT Strategic Planning, Service Planning, and System Performance Teams		Scott Pringle, AICP WSP director of Florida Transit and Rail division 22 years of experience - Specializes in building transit programs eligible for Federal funding
---	--	--	---




3

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Premium Mobility Plan



Develop a **30-year vision for premium transit**. Premium transit service is **high-capacity, modern, convenient, attractive, and reliable**.



Meet the objectives of **MAP Broward**.



Develop a **pipeline** of premium transit projects in close coordination with Broward Public Works, Florida Department of Transportation, and Municipal Partners.




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Goals and Objectives

Improve mobility for all

Implement equitable transit solutions

Integrate with and serve communities (land use)

Enhance economic development and ensure financial sustainability

Improve safety and security, ensure environmental stewardship




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Planning Process – Initial Network



Starting point for PREMO **analyses**.



Focus on primary north-south and east-west **arterials**.

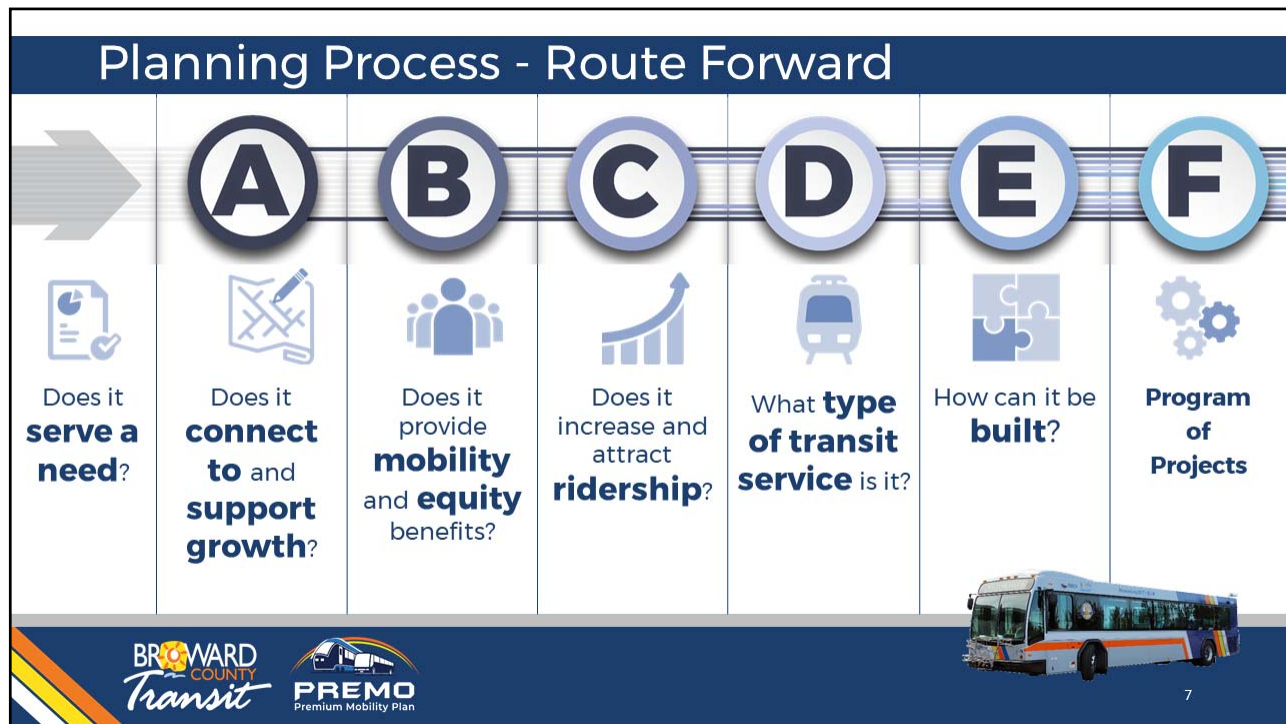


Focus on identify a **network** of high-capacity transit projects that **connects** local Broward County Transit services with regional services.

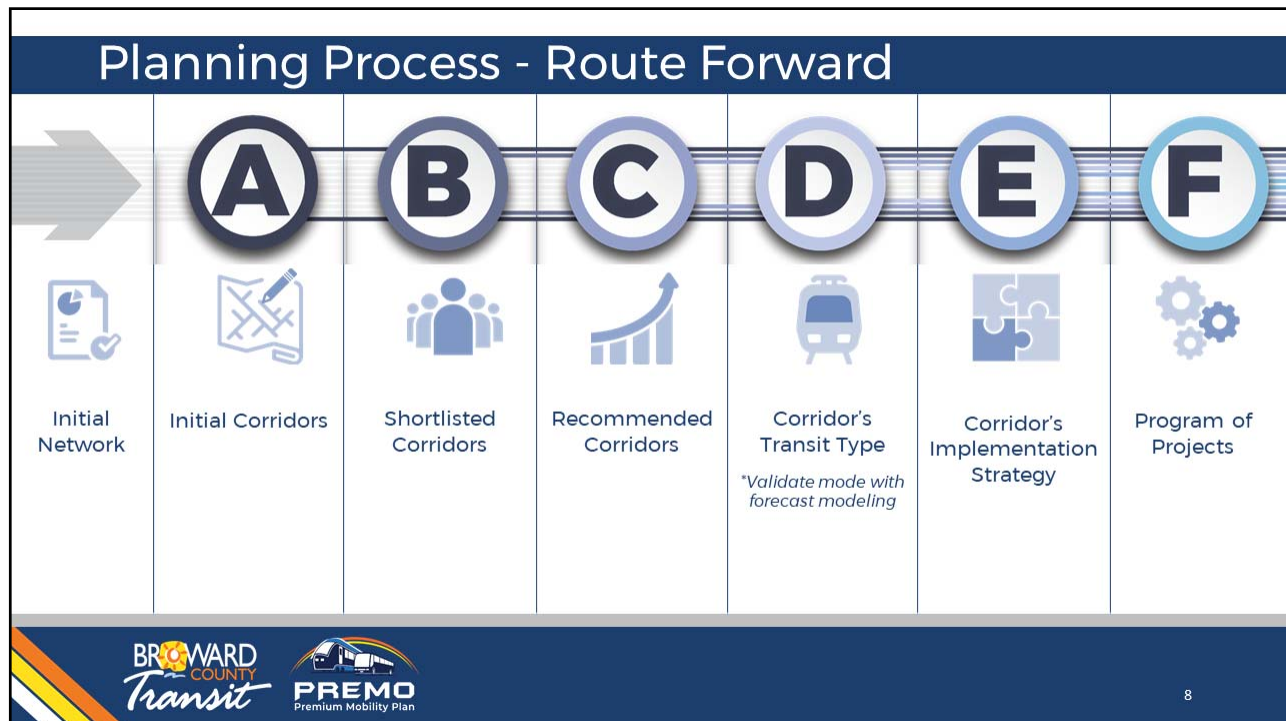



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Planning Process - Accelerated Projects

Based on project maturity, such as prior detailed study and preliminary engineering, **two (2)** projects will be **considered for acceleration**.

Will include updates, evaluation of performance, garner consensus, and advance to preliminary design.



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Project Advisory Group (PAG)

Provide project input to the team

Serve as advocates

PAG Role and Responsibilities

Support requests for information, data and/or resources, as appropriate

Meet to review progress



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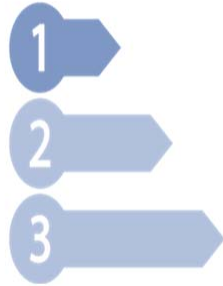
10

Branding

Easy to remember

Speaks to the purpose

Directly ties to BCT



11

11

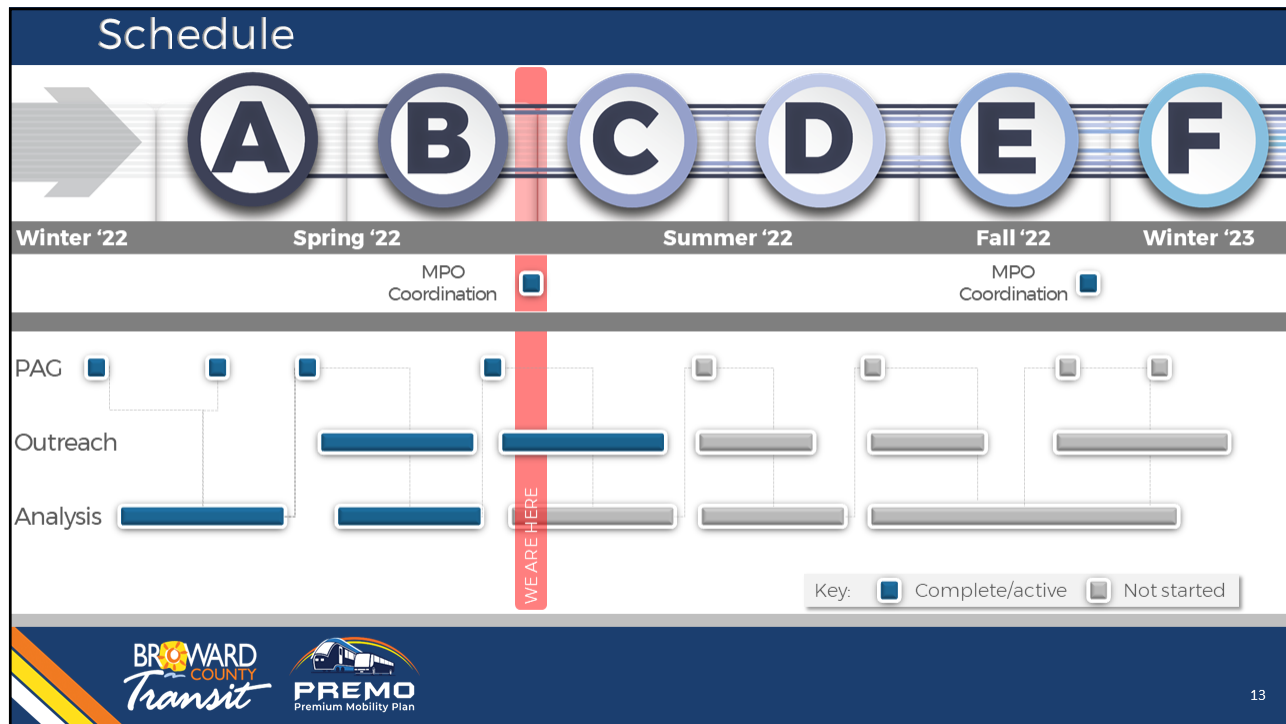
Outreach

- Municipal **briefings**
- Agency **briefings**
- Project **website** and **social media** campaign
- Interactive **project map** (web based)
- Project **videos**
- Public preference **surveys** (in-person and virtual)
- **Tourism** outreach (survey and materials at select locations)
- **Community drop-ins** (community events booth and in person survey)



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13



14

Thank You!



15

15

ORDINANCE NO. 2022-06

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 7 ENTITLED "OFFENSES AND MISCELLANEOUS PROVISIONS" BY SPECIFICALLY AMENDING ARTICLE VII ENTITLED "NOISES" BY CREATING SECTION 7-94 TO PROVIDE FOR MISCELLANEOUS APPLICATIONS; PROVIDING FOR THE CREATION OF SECTION 7-95 TO REGULATE THE TESTING OF EMERGENCY GENERATORS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town of Hillsboro Beach is predominately a residential community that enjoys a quality of life consistent with the residential character of the Town; and

WHEREAS, the Town Commission finds and determines that to maintain the quality of life enjoyed by the residents of the Town that any noise generated from any source which would disturb the public peace and welfare of the Town should be enforced on a twenty-four (24) hour basis; and

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a part of this Ordinance.

Section 2. Chapter 7 entitled "Offenses and Miscellaneous Provisions" and specifically Article VII entitled "Noises" of the Code of Ordinances is hereby amended by creating Section 7-94 which shall read as follows:

Section 7-94. Miscellaneous applications.

- a. It shall be unlawful for any event, activity, gathering or congregation ~~that involves two (2) or more people to take place at a location~~ whose activities create a breach of the peace within the Town or disturbs the peace and quiet of the good order of the Town.
- b. It shall be unlawful to ~~The use~~ing, operateing or permiting to be played, used or operated, of any radio, television, tape or record player, amplifier, musical instrument or other machine or device used for production, reproduction or emission of sound in a manner which either annoys, disturbs, injures or endangers the peace, health or comfort of a reasonable person of ordinary sensibilities, or at any time with greater sound intensity than necessary for convenient hearing for the person or persons who are in the room, vehicle or area in which such device is operated.
- c. It shall be unlawful to ~~The use~~ing, operating-operate or permiting to be used or operated, of any loud speaker or public address system in such a manner which either annoys, disturbs, injures or endangers the peace, health or comfort of a

reasonable person of ordinary sensibilities, or at any time with greater sound intensity than necessary for convenient hearing for the person or persons who are in the room, vehicle or area in which such device is operated.

Section 3. Chapter 7 entitled "Offenses and Miscellaneous Provisions" and specifically Article VII entitled "Noises" of the Code of Ordinances is hereby amended by creating Section 7-95 which shall read as follows:

Section 7-95. Emergency generators.

- a. Testing of generators shall be conducted for the minimum duration and at the minimum frequency recommended by the manufacturer, but in no case shall said testing exceed one (1) hour in any one (1) day.
- b. Testing and repairs shall only be conducted between the hours of 9:00 a.m. and 5:00 p.m. daily and only Monday through Friday except in the case of an emergency. Testing on Saturday and Sunday is prohibited.

Section 4. If any section, subsection, sentence, clause or provision of this Ordinance is held invalid, the remainder of this Ordinance shall not be affected by such invalidity.

Section 5. That all ordinances or parts of ordinances and all resolutions or parts of resolutions in conflict with this Ordinance are repealed to the extent of such conflict.

Section 6. It is the intention of the Town Commission of the Town of Hillsboro Beach, that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of Town of Hillsboro Beach, Florida, and the Sections of this ordinance may be renumbered, re-lettered and the word "Ordinance" may be changed to "Section," "Article," or such other word or phrase in order to accomplish such intention.

Section 7. This Ordinance shall be effective on April 1, 2022 after its passage and adoption by the Town Commission of the Town of Hillsboro Beach.

PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, ON FIRST READING, THIS 3 DAY OF May, 2022.

PASSED ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, ON SECOND AND FINAL READING, THIS ____ DAY OF ____, 2022.

By: _____

Deborah L. Tarrant, Mayor

ATTEST:

By: _____
Sherry D. Henderson, CMC

APPROVED AS TO FORM:

Donald J. Doody, Town Attorney



Printed: 5/10/2022 9:20:43 AM

Page 1 of 3

Order ID: 7209049

* Agency Commission not included

GROSS PRICE * : \$119.50

PACKAGE NAME: SSC Other Legal Notices



Printed: 5/10/2022 9:20:43 AM

Page 2 of 3

Order ID: 7209049

* Agency Commission not included

GROSS PRICE * : **\$119.50**

PACKAGE NAME: SSC Other Legal Notices

Product(s): Sun Sentinel, Affidavit, Floridapublicnotices.com, Classified.ss.com_Legal

AdSize(s): 1 Column

Run Date(s): Friday, May 27, 2022

Zone: Full Run

Color Spec. B/W

Preview

Order ID: 7209049

* Agency Commission not included

GROSS PRICE * : \$119.50**PACKAGE NAME: SSC Other Legal Notices****TOWN OF HILLSBORO BEACH, FLORIDA
PUBLIC HEARING TUESDAY, JUNE 7,
2022, AT 9:00 AM**

NOTICE IS HEREBY GIVEN that prior to the Town of Hillsboro Beach Commission's consideration of the Second Reading of Ordinance 2022-06, at PUBLIC HEARING will be held on Tuesday, June 7, 2022, at 9:00 a.m. in the Town Hall, located at 1210 Hillsboro Mile, Hillsboro Beach, FL 33062. The Public can attend in person or provide comments via Live Zoom Video Conference.

**ORDINANCE NO. 2022-06
NOISE ORDINANCE**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 7 ENTITLED "OFFENSES AND MISCELLANEOUS PROVISIONS" BY SPECIFICALLY AMENDING ARTICLE VII ENTITLED NOISES; BY CREATING SECTION 7-94 TO PROVIDE FOR MISCELLANEOUS APPLICATIONS; PROVIDING FOR THE CREATION OF SECTION 7-95 TO REGULATE THE TESTING OF EMERGENCY GENERATORS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

All interested parties may appear at said meeting in-person or attend virtually via Zoom Video, and be heard with respect to the proposed Ordinance, which may be inspected by the public in the Office of The Town Clerk, Town Hall, 1210 Hillsboro Mile, Hillsboro Beach, FL 33062

JOIN LIVE ZOOM MEETING Tuesday, June 7, 2022, at 9:00 AM (Eastern)
Log-in details available on website. Sherry D. Henderson, CMC Town Clerk
TOWN OF HILLSBORO BEACH, FLORIDA
5/27/2022
5/27/20227209049

ORDINANCE NO. 2022-07

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE", BY SPECIFICALLY AMENDING ARTICLE V ENTITLED " RS-2 SINGLE-FAMILY RESIDENTIAL DISTRICT REGULATIONS" TO PROVIDE FOR SETBACK REQUIREMENTS AND BUILDING LENGTH; PROVIDING FOR A LANDSCAPE BUFFER FOR SINGLE FAMILY RESIDENCES; PROVIDING FOR AN AMENDMENT TO SECTION 12-128 ENTITLED "GUEST HOUSES" TO INCREASE THE DISTANCE TO THE MAIN HOUSE; PROVIDING FOR AN AMENDMENT TO ARTICLE VI ENTITLED "RM-16 MULTIPLE FAMILY DWELLING RESIDENTIAL DISTRICT REGULATIONS (WITH 3-STORY MAXIMUM LIMIT)" TO PROVIDE FOR SETBACK REQUIREMENTS AND FOR MAXIMUM BUILDING LENGTH; PROVIDING FOR THE PROHIBITION OF STRUCTURES IN THE REQUIRED SIDE YARD SETBACK; PROVIDING FOR A LANDSCAPE BUFFER FOR MULTI-FAMILY RESIDENTIAL DWELLINGS; AMENDING ARTICLE VII ENTITLED "RM-30 MULTIPLE-FAMILY DWELLING RESIDENTIAL DISTRICT (WITH 7-STORY MAXIMUM LIMIT)" TO PROVIDE FOR SETBACK REQUIREMENTS AND BUILDING LENGTH; PROVIDING FOR A LANDSCAPE BUFFER FOR MULTI-FAMILY DWELLINGS; PROVIDING FOR AMENDMENT TO ARTICLE XIII ENTITLED "ADDITIONS, EXCEPTIONS, AND MODIFICATIONS" TO PROVIDE FOR RESTRICTIONS ON ACCEPTED PROJECTIONS, OPEN TERRACES AND FENCES AND WALLS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission finds and determines that the unique residential character of the town is an aesthetic asset worthy of protecting and preserving;

WHEREAS, the Town Commission has authorized a review of the Town's Land Development Code by it's planning consultants and requested recommendations aimed at maintaining the natural barrier island environment that enhances the quality of life enjoyed by the residents of Hillsboro Beach;

WHEREAS, the Town Commission deems it in the best interest of the residents of the Town to accept staff's recommendation to address setback requirements and building length for future development in the Town;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and is hereby made a part of this Ordinance.

Section 2. The Town Commission deems it important to preserve and maintain the residential character of the Town of Hillsboro Beach and therefore undertakes the following amendments to Chapter 12 of the Code of Ordinances entitled "Land Development Code" by specifically amending the following Articles and Sections which shall read as follows:

Section 3. ARTICLE V. - RS-2 SINGLE-FAMILY RESIDENTIAL DISTRICT REGULATIONS, Sec 12-124 is amended as follows:

ARTICLE V. - RS-2 SINGLE-FAMILY RESIDENTIAL DISTRICT REGULATIONS

Sec 12-124-Yard Regulations

- (B) Side yard. There shall be a side yard on each side of the building, having a width of not less than 15 feet measured from the roof overhang, or 6 inches per foot of building height, whichever is the greater. For parcels with a lot width greater than 100 feet, the side yard setback shall be 17.5% of the lot width or 6 inches per foot of building height, whichever is greater. Within each side yard shall include a landscaped buffer coterminous with the required setback, which shall consist of landscaping as defined in Sec. 12-90, including: Exception: air conditioning compressors, pool pumps and pool heaters may be placed in the side yard provided that:
- (1) None shall be separated from the primary structure a greater distance than is necessary for installation, operation and maintenance thereof as determined by manufacturers' specifications; Shade trees and/or large shrubbery no less than fourteen (14) to sixteen (16) feet in height at the time of planting. Palm trees shall be a minimum of eighteen (18) feet in height at the time of planting.
 - (2) Landscaping shall screen all such accessory equipment from horizontal view from all points off the lot on which situated. Hedges and/or other natural products no less than four (4) feet in height at the time of planting.

Section 4. ARTICLE V. - RS-2 SINGLE-FAMILY RESIDENTIAL DISTRICT REGULATIONS, Sec. 12-125 is amended as follows:

Sec. 12-125. Lot area regulation, building width, and density per family.

Every lot or tract of land hereafter occupied by a use permitted in this district shall have an area of not less than 20,000 square feet and an average width of not less than 100 feet measured between the north and south lot or property lines. Building width along Hillsboro Mile (A1A) shall be a maximum of 130 linear feet. Any additional buildings onsite shall have the required side setback if the property was subdivided in the future. Maximum gross density shall not exceed 2 dwelling units per acre.

Section 5. ARTICLE V. - RS-2 SINGLE-FAMILY RESIDENTIAL DISTRICT REGULATIONS, Sec. 12-128 is amended as follows:

Sec. 12-128. Guest houses.

Guest houses shall contain a floor area of not less than 1,250 square feet, shall not be closer than ~~16~~ 35 feet to the main building and shall be located upon the same side of State Highway A1A as the main building; provided, however, that a guest house conforming to the floor area requirements may be located upon the opposite side of State Highway A1A from the main building whenever the Town Commission is assured that proper legal instruments have been filed ensuring that the area on each side of the State Highway will be treated as 1 building area as long as the guest house remains. Guest houses shall not be rented separately from the main building. Guest houses may include separate "staff quarters" provided the quarters are incorporated into the guest house and the quarters are not rented separately from the main building.

...

Section 6. ARTICLE VI. - RM-16 MULTIPLE FAMILY DWELLING RESIDENTIAL DISTRICT REGULATIONS (WITH 3-STORY MAXIMUM LIMIT), Sec. 12-141 and Sec. 12-144 area mended as follows:

ARTICLE VI. - RM-16 MULTIPLE FAMILY DWELLING RESIDENTIAL DISTRICT REGULATIONS (WITH 3-STORY MAXIMUM LIMIT)

Sec. 12-141. - Use regulations.

...

A building or premises shall be used only for the following purposes.

...

(B) Uses accessory to multiple-family residential dwellings.

(1) Accessory structures within the RM-16 Multiple-Family Dwelling Residential District shall be limited to free standing shade structures within the pool deck (cabanas, gazebo, tiki huts, trellises, pergolas), decks, patios, carports, sauna units, gym and spa buildings.

(a) Freestanding shade structures within the pool deck (cabanas, gazebos, tiki huts, trellises and pergolas) shall provide a ten (10) foot setback. Freestanding shade structures shall be open all sides, no greater than twelve (12) feet in height as measured from the ground to the top of the structure and shall be limited in size to a maximum of two hundred (200) gross square feet in area. No more than two (2) freestanding shade structures shall be permitted, and no structures shall be permitted within the required side yard setback.

(b) Carports ~~may extend into a required front or side yard subject to the following requirements:~~ shall have minimum front ~~or side~~ yard setback of fifteen (15) feet from the property line, shall not be located within the required side yard setback, and a maximum height of ten (10) feet, and shall be open on all sides, except for when attached to the principal building.

...

Sec. 12-144. - Yard regulations.

...

(B) Side yard.

(1) Dimension. There shall be a side yard on each side of the building having a width of not less than 15 feet measured from the roof overhang, or 6 inches per foot of building height,

whichever is greater. For parcels with a lot width greater than 100 feet, the side yard setback shall be 17.5% of the lot width or 6 inches per foot of building height, whichever is greater.

- (2) Other. If 2 or more buildings are constructed on the same plot of ground, there shall be provided a side yard of ~~25~~ 35 feet measured between the roof overhang of each building or 6 inches per foot of building height, whichever is greater.

- (3) Landscaping. Within each side yard shall include a landscaped buffer coterminous with the required setback, which shall consist of landscaping as defined in Sec. 12-90, including shade trees and/or large shrubbery no less than fourteen (14) to sixteen (16) feet in height and hedges and/or other natural products no less than four (4) feet in height, at the time of planting. Palm trees shall be a minimum of eighteen (18) feet in height at the time of planting. Exception: internal side yards as required under (B)(2) above.

...

Section 7. ARTICLE VI. - RM-16 MULTIPLE FAMILY DWELLING RESIDENTIAL DISTRICT REGULATIONS (WITH 3-STORY MAXIMUM LIMIT), Sec. 12-145 is amended as follows:

Sec. 12-145. Area, building length and density regulations.

- (A) Plot size and building length, single-family residential dwelling. Every plot for a single-family dwelling shall be not less than 100 feet in width and 12,000 square feet in area. Building width along Hillsboro Mile (A1A) shall be a maximum of 130 linear feet. Any additional buildings onsite shall have the required side setback if the property was subdivided in the future.
- (B) Plot size and building length, multiple-family residential dwelling. Every plot for a multiple-family residential dwelling shall not be less than 100 feet in width, ~~not less than 100 feet in depth~~, and contain not less than 25,000 square feet in area. Building width along Hillsboro Mile (A1A) shall be a maximum of 195 linear feet. Any additional buildings onsite shall have the required side setback if the property was subdivided in the future.
- (C) Plot area and density per multiple-family dwelling unit. Every plot shall have not less than 2,900 square feet of ground area for each multiple-dwelling unit or exceed a maximum gross density of 16 dwelling units per acre.
- (D) Ground coverage. Ground coverage of building or building above ground, shall not exceed 35 percent of the total area of the plot. Driveways and parking areas which must be paved shall not exceed 15 percent of the total area of plot.
- (E) Open area. Every plot used for a multiple-family residential dwelling or for a single-family dwelling shall have a minimum of 50 percent of the total area set aside for open recreational and green areas. Every plot shall have a maximum of 15 percent of the total area set aside as a paved recreational area, which will include, but not be limited to swimming pools, pool decks, shuffle board and tennis courts. A minimum of 35 percent of the total plot area shall be set aside as a green area. All green areas shall be planted and maintained in lawn and/or landscaping.

Section 8. ARTICLE VII. - RM-30 MULTIPLE-FAMILY DWELLING RESIDENTIAL DISTRICT (WITH 7-STORY MAXIMUM LIMIT) , Sec. 12-161 and Sec. 12-164 are amended as follows:

ARTICLE VII. - RM-30 MULTIPLE-FAMILY DWELLING RESIDENTIAL DISTRICT (WITH 7-STORY MAXIMUM LIMIT)

Sec. 12-161. - Use regulations.

...

A building or premises shall be used only for the following purposes.

...

(B) *Uses accessory to multiple-family residential dwellings.*

(1) Accessory structures within the RM-30 Multiple-Family Dwelling Residential District shall be limited to free standing shade structures within the pool deck (cabanas, gazebos, tiki huts, trellises, pergolas), decks, patios, carports, sauna units, gym and spa buildings and recreational equipment racks.

(a) Freestanding shade structures within the pool deck (cabanas, gazebos, tiki huts, trellises and pergolas) shall provide a ten (10) foot setback. Freestanding shade structures shall be open all sides, no greater than twelve (12) feet in height as measured from the ground to the top of the structure and shall be limited in size to a maximum of two hundred (200) gross square feet in area. No more than two (2) freestanding shade structures shall be permitted per parcel, and no structures shall be permitted within the required side yard setback.

(b) Carports ~~may extend into a required front or side yard subject to the following requirements:~~ shall have minimum front ~~or side~~ yard setback of fifteen (15) feet from the property line, shall not be located within the required side yard setback, and a maximum height of ten (10) feet, and shall be open on all sides, except for when attached to the principal building.

...

Sec. 12-164. - Yard regulations.

...

(B) Side yard.

(1) Dimension. There shall be a side yard on each side of the building having a width of not less than 15 feet measured from the roof overhang, or 6 inches per foot of building height, whichever is greater. For parcels with a lot width greater than 100 feet, the side yard setback shall be 17.5% of the lot width or 6 inches per foot of building height, whichever is greater.

(2) Other. If 2 or more buildings are constructed on the same plot of ground, there shall be provided a side yard of ~~25~~ 35 feet measured between the roof overhang of each building or 6 inches per foot of building height, whichever is greater.

(3) Landscaping. Within each side yard shall include a landscaped buffer coterminous with the required setback, which shall consist of landscaping as defined in Sec. 12-90, including shade trees and/or large shrubbery no less than fourteen (14) to sixteen (16) feet in height and hedges and/or other natural products no less than four (4) feet in height, at the time of planting. Palm trees shall be a minimum of eighteen (18) feet in height at the time of planting. Exception: internal side yards as required under (B)(2) above.

Section 9. ARTICLE VII. - RM-30 MULTIPLE-FAMILY DWELLING RESIDENTIAL DISTRICT (WITH 7-STORY MAXIMUM LIMIT), Sec. 12-165 is amended as follows:

1 **Sec. 12-165.** Area, building length and density regulations.

- 2
- 3 (A) Plot size and building length, single-family residential dwelling. Every plot for a single-family
4 dwelling shall be not less than 100 feet in width and 12,000 square feet in area. Building width
5 along Hillsboro Mile (A1A) shall be a maximum of 130 linear feet. Any additional buildings onsite
6 shall have the required side setback if the property was subdivided in the future.
- 7 (B) Plot size and building length, multiple-family residential dwelling. Every plot for a multiple-family
8 residential dwelling shall not be less than 100 feet in width, ~~not less than 100 feet in depth~~, and
9 contain not less than 25,000 square feet in area. Building width along Hillsboro Mile (A1A) shall
10 be a maximum of 195 linear feet. Any additional buildings onsite shall have the required side
11 setback if the property was subdivided in the future.
- 12 (C) Plot area and density per multiple-family dwelling unit. Every plot shall have not less than 2,900
13 square feet of ground area for each multiple-dwelling unit or exceed a maximum gross density of
14 16 dwelling units per acre.
- 15 (D) Ground coverage. Ground coverage of building or building above ground, shall not exceed 35
16 percent of the total area of the plot. Driveways and parking areas which must be paved shall not
17 exceed 15 percent of the total area of plot.
- 18 (E) Open area. Every plot used for a multiple-family residential dwelling or for a single-family dwelling
19 shall have a minimum of 50 percent of the total area set aside for open recreational and green
20 areas. Every plot shall have a maximum of 15 percent of the total area set aside as a paved
21 recreational area, which will include, but not be limited to swimming pools, pool decks, shuffle
22 board and tennis courts. A minimum of 35 percent of the total plot area shall be set aside as a
23 green area. All green areas shall be planted and maintained in lawn and/or landscaping.

24

25 **Section 10.** ARTICLE XIII. - ADDITIONS, EXCEPTIONS AND MODIFICATIONS, Sections 12-262,
26 12-263, 12-264, and 12-265 are amended as follows:

27

28 ARTICLE XIII. - ADDITIONS, EXCEPTIONS AND MODIFICATIONS

29 ...

30 Sec. 12-262. - Yard and open space requirements.

- 31 (A) *Accepted projections.* Every part of a required yard shall be open to the sky ~~except for the~~
32 ~~ordinary projections of including~~ sills, belt courses, cornices and ornamental features; ~~and~~
33 ~~these projections shall not exceed 6 inches.~~ Chimneys and unenclosed balconies ~~may have~~
34 ~~a projection not to exceed 4 feet shall not project~~ into the front and side yards. Balconies
35 may have roofs but shall not be screened or enclosed.

36 ...

- 37
- 38 (D) *Open terraces.* An open unenclosed paved terrace, patio or pool deck ~~with less than a 6-inch~~
39 ~~curb may shall not~~ extend into a side yard. ~~but not closer than 7 1/2 feet to the north and~~
40 ~~south lot lines. This shall not be interpreted to include or permit canopies.~~

41 ...

42 Sec. 12-263. - Use regulations.

- 43 (A) *Fences and walls.*

44 ...

- 45 (4) *Tennis court fences.* On any portion of land on which any tennis court exists or is
46 hereafter constructed, a chain link fence with wind screen may be erected and exist in
47 connection with the tennis court. No such fence shall exceed 10 feet in height above the
48 ground, ~~shall be within the side yard setback, any closer to any side lot line than 15 feet,~~

shall be no closer to the easterly right-of-way line of the intracoastal waterway than 15 feet or closer to the centerline of State Road A1A than 45 feet, all such distances measured perpendicularly to the lot line or right-of-way line, respectively...

- (B) *Driveway location.* No driveway entrance or exit shall be within ~~8 feet of the intersection of the side yard setback~~ of a side lot line and State Highway A1A, or street giving access to the lot, and this minimum requirement shall continue for a distance of not less than 45 feet from the center line of the state highway or street."

...
Sec. 12-264. - Swimming pools, pool patios and decks.

(A) *Location.*

- (1) Swimming pools (including, but not limited to jacuzzis, spas, hot tubs and the like) shall be permitted in all districts. They shall not be constructed ~~no closer than 15 feet to any side property line or within the side yard setback, or within~~ 45 feet to the center line of State Highway A1A.

...
Sec. 12-265. - Beach steps and platforms.

- (B) *Beach steps.* Beach steps are the means of access from the level of any property to the beach. They shall have protective rails on both sides and shall not be constructed ~~closer than 15 feet to any north or south lot line~~ within the side yard setback.

(C) *Beach platforms and walkovers.*

...
(2) No excavation or construction shall be conducted waterward of the coastal construction line except such as comply with the following requirements:

- ...
(d) All construction shall comply with the following limitations and specifications:

- ...
7. No structure to which this section applies shall be constructed ~~closer than 15 feet to any north or south lot line~~ within the side yard setback; and...

Section 11. If any section, subsection, sentence, clause or provision of this Ordinance is held invalid, the remainder of this Ordinance shall not be affected by such invalidity.

Section 12. That all ordinances or parts of ordinances and all resolutions or parts of resolutions in conflict with this Ordinance are repealed to the extent of such conflict.

Section 13. It is the intention of the Town Commission of the Town of Hillsboro Beach, that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of Town of Hillsboro Beach, Florida, and the Sections of this ordinance may be renumbered, re-lettered and the word "Ordinance" may be changed to "Section," "Article," or such other word or phrase in order to accomplish such intention.

Section 14. This Ordinance shall be effective fifteen (15) days after its passage and adoption by the Town Commission of the Town of Hillsboro Beach.

PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, ON FIRST READING, THIS ____ DAY OF _____, 2022.

PASSED ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, ON SECOND AND FINAL READING, THIS ____ DAY OF _____, 2022.

By: _____
Deborah L. Tarrant, Mayor

ATTEST:

By: _____
Sherry D. Henderson, CMC, Town Clerk

APPROVED AS TO FORM:

Donald J. Doody, Town Attorney



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011
Fax: (954) 427-4834

TO: Mayor Tarrant and Town Commission
THROUGH: Mac Serda, Town Manager
FROM: Jim Hickey, Planning Consultant
DATE: June 7, 2022
SUBJECT: Code Amendment - Regarding Building Length, Setbacks and Setback Requirements.

The Town's Planning Consultant reviewed the existing regulations regarding setbacks and minimum lot widths for residential parcels with the Town Commission at the May 3, 2022 Commission meeting. At that meeting, the Town Commission requested that proposed changes to the Town's Land Development Code (Code) be brought back the next Town Commission Meeting. This memorandum is a summary of the proposed changes.

Background

The Town of Hillsboro Beach has seen significant redevelopment over the past several years. As development occurs, the structures being built are larger than the existing residential homes thereby placing constraints on property setbacks and compatibility with adjacent neighbors. Based on preserving the overall character of the Town, the Town Commission directed its planning consultant to review existing regulations regarding setbacks on properties and look to identify potential Code changes to keep the existing character of the Town.

The Town's Planning Consultant provided a presentation to the Commission on May 3, 2022, describing some potential changes to the Code to clarify side yard setbacks as well as maximum building lengths.

Side Yard Setbacks

Based on the analysis provided at the May 3rd meeting, the vast majority of single-family lots (~80%) located in the R-2 Single-family district have a lot width less than 200 feet. Within the RM-16 Multiple-family district and the RM-30 Multiple-family district, the majority of lots (~87%) are less than 300 feet in width.

Because of the variation in lot widths, the analysis described a proposed change in side yard setbacks which increases as the property width increases. The existing Code requires a 15-foot side yard setback (or $\frac{1}{2}$ of the maximum height of 35 feet) which would be 17.5 feet, the proposed code language would increase the side yard setback as the property width increases in size based on a percentage. So for example, a 100-foot wide lot would have a side yard setback of 17.5' (for a 35-foot structure), however, if the lot was 200-foot wide, the lot would be required a 17.5% side yard setback or 35 feet for each side. A 300-foot lot would require 3 times a 100-foot wide lot which would equal 52.5 feet. This proposed change would allow the setbacks between properties to increase for larger lots thereby allowing more air and light between structures and allowing for more landscaped area between properties. A graphic representation of the existing and proposed code language on 100-, 200- and 300-foot lots is provided within Appendix A.

Building Lengths

As the majority of residential lots within the R-2 Zoning district being 200 feet wide or less, the proposed Code amendment would allow for building lengths up to 130 feet wide, thereby requiring the required side yard setbacks of 35 feet on each side of the building. The maximum width would be set at 130 feet or a maximum length building length equal to the proposed maximum of a 200-foot-wide lot. Parcels larger than this width would be allowed to construct a separate structure, but they would require appropriate setbacks between buildings (minimum 35 feet).

Within the RM-16 and RM-30 Zoning districts, the vast majority of parcels are 300 feet wide or less. Based on this assessment, the maximum building length would be a maximum of 195 feet, which would allow for the proposed required setbacks of 52.5 feet on each side setback. Parcels larger than this width would be allowed to construct additional structures on the property, but they would need to maintain the setback required for each building proposed.

Setback Requirements

In addition to establishing setback and building length requirements, this Code amendment will also address what will be allowed within the required side yard setback. The proposed language would not allow any structures within the side yard setback only trees, palms and landscaping. The structures prohibited in the side yard setback would include air conditioning units, compressors, pool pumps, pool heaters, pool decks (cananas, gazebos, tiki huts, trellises and pergolas), carports, roof overhangs, silts, belt corses, cornices, and ornamental features, chimneys, unenclosed balconies, driveways, swimming pools, beach steps and platforms. All required structures and features will need to be within the building footprint area and not the required side yard setback. In addition to these new requirements, there are additional landscaping requirements which would require shade trees to be installed at 14 to 16 feet and 18 feet for palms at time of planting. Hedge material would be required to be 4 feet at the time of planting. This landscaping would not be required in internal side yards (more than one building on the lot) is developed.

Conclusion and Recommendation

The purpose of this code amendment is to maintain the overall existing character and aesthetics of the community by establishing side yard setbacks that will allow for increased setbacks for new structures to be built in the Town. The setbacks will be based on the width of the lot and will increase in size as the lot width increases. In addition, there will be building length maximums for each residential building as well. Additional changes will limit items in the side yard setbacks to landscape, trees and hedges to create the necessary screening from one property to another. All structures for the building will be required to be outside of the required setback. The Town's Planning Consultant is requesting the Town Commission review the proposed recommendations, provide feedback regarding the proposed changes, and set second reading of the ordinance to adopt the ordinance.

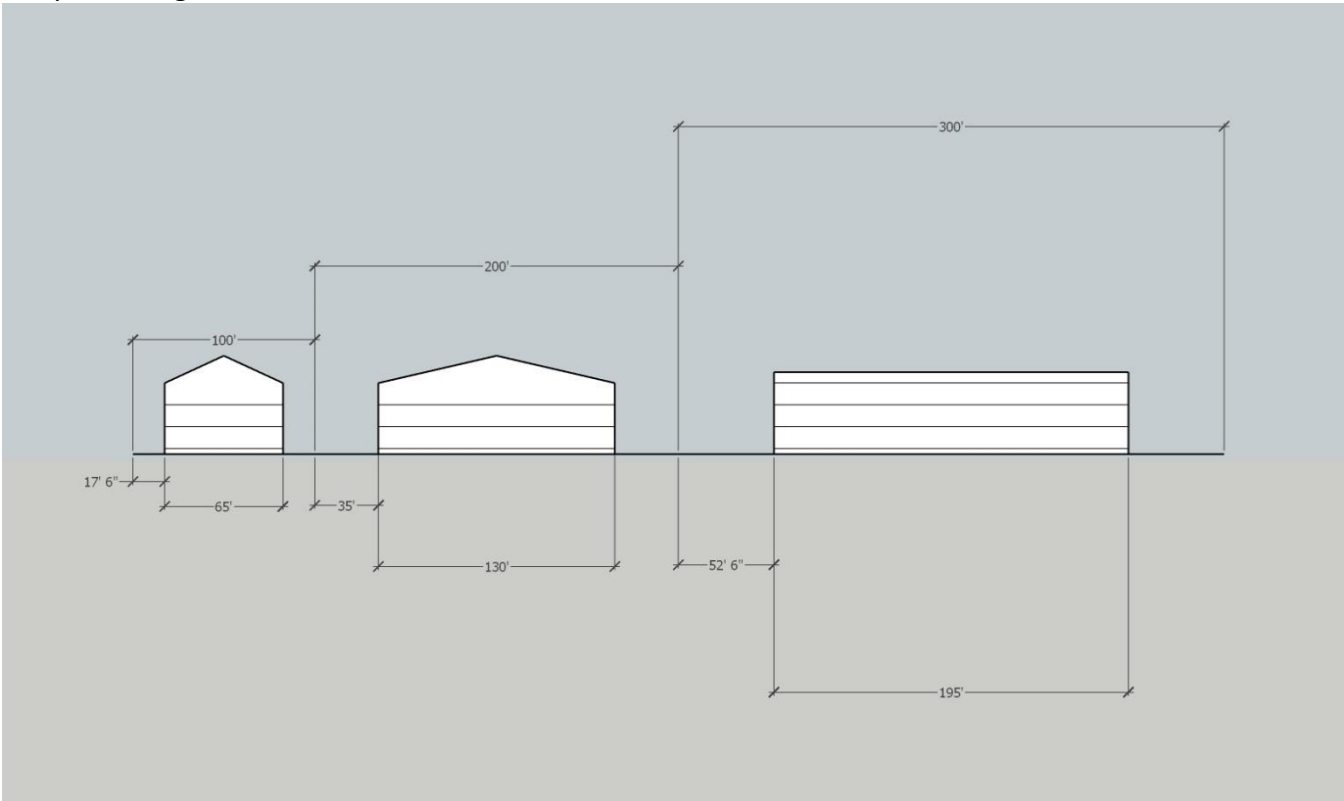
Attachments:

Appendix A – Proposed and Existing Setback Regulations

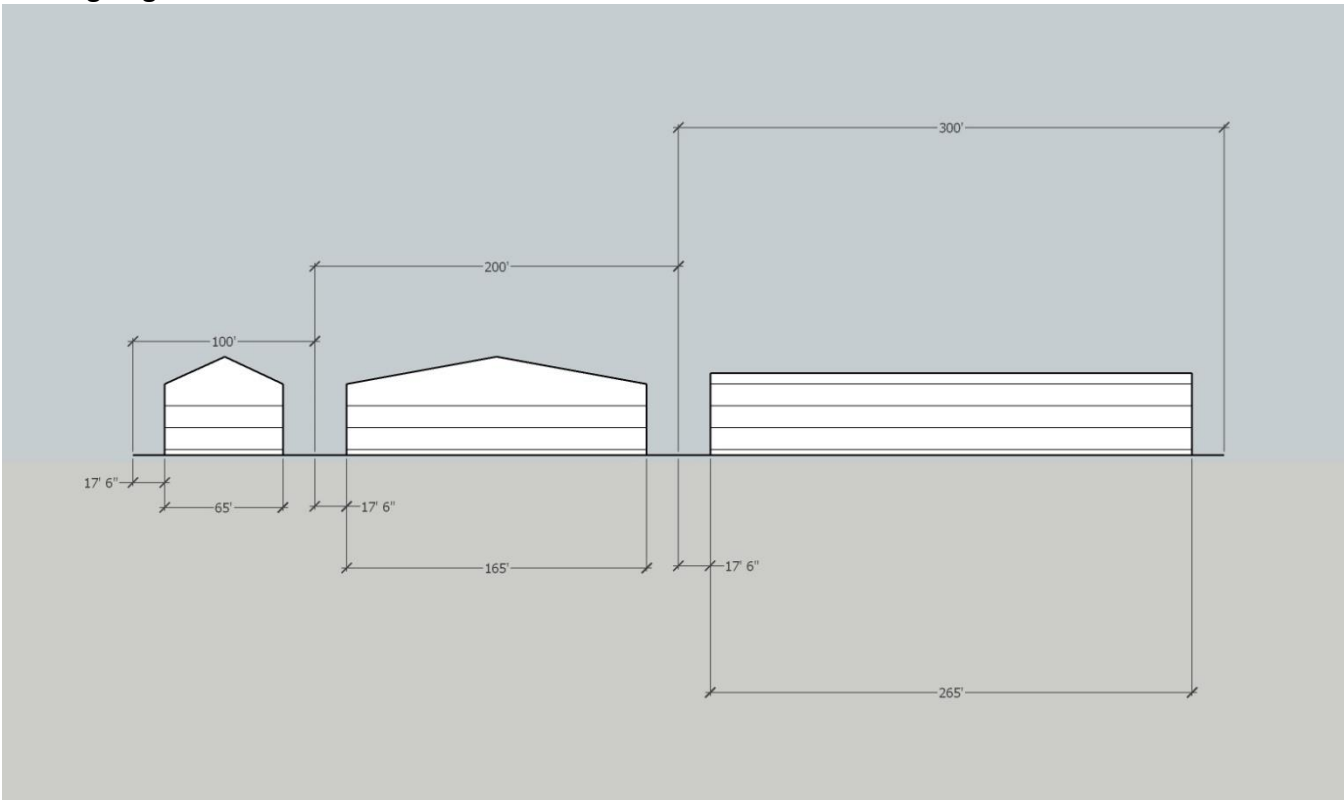
Appendix B – Data on Parcel Width and Building Length of Existing Parcels.

APPENDIX A – PROPOSED AND EXISTING SETBACK REGULATIONS

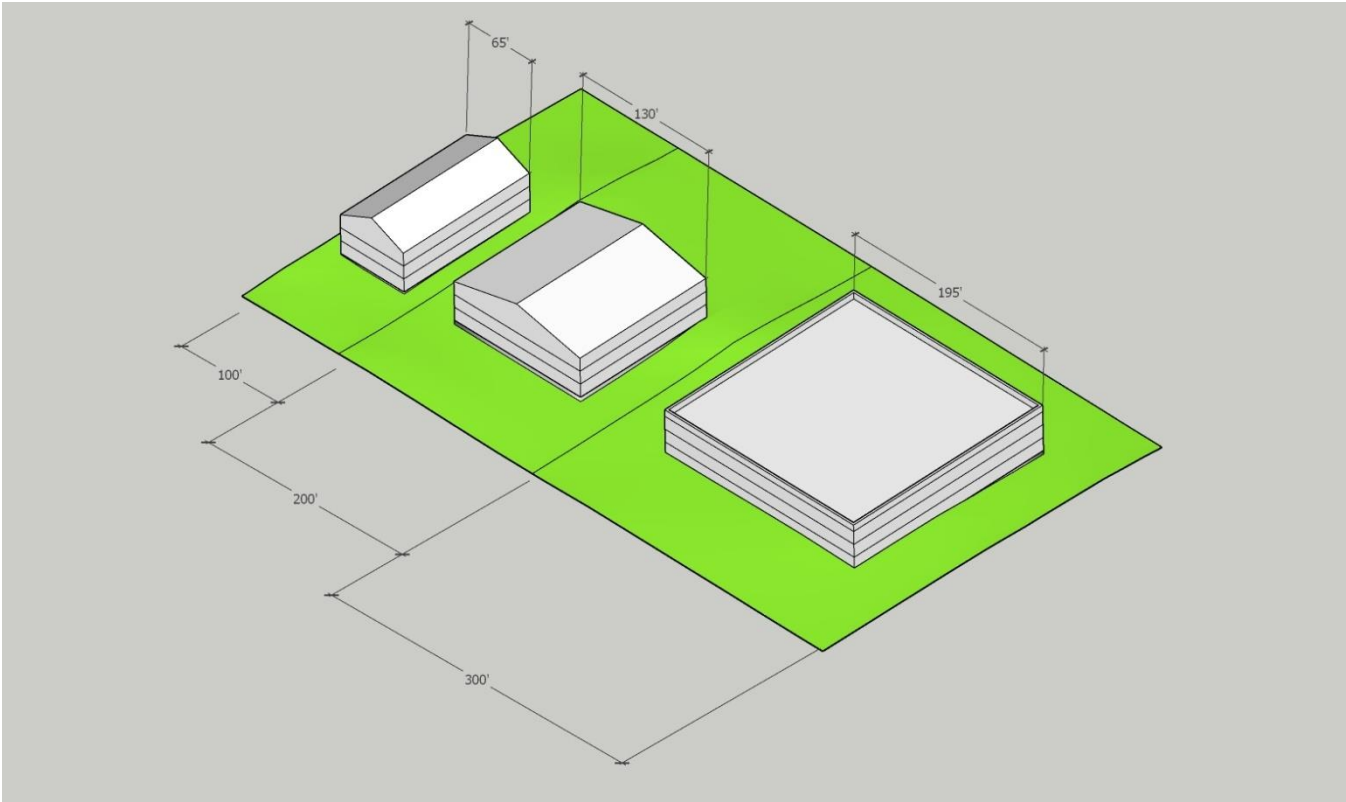
Proposed Regulations



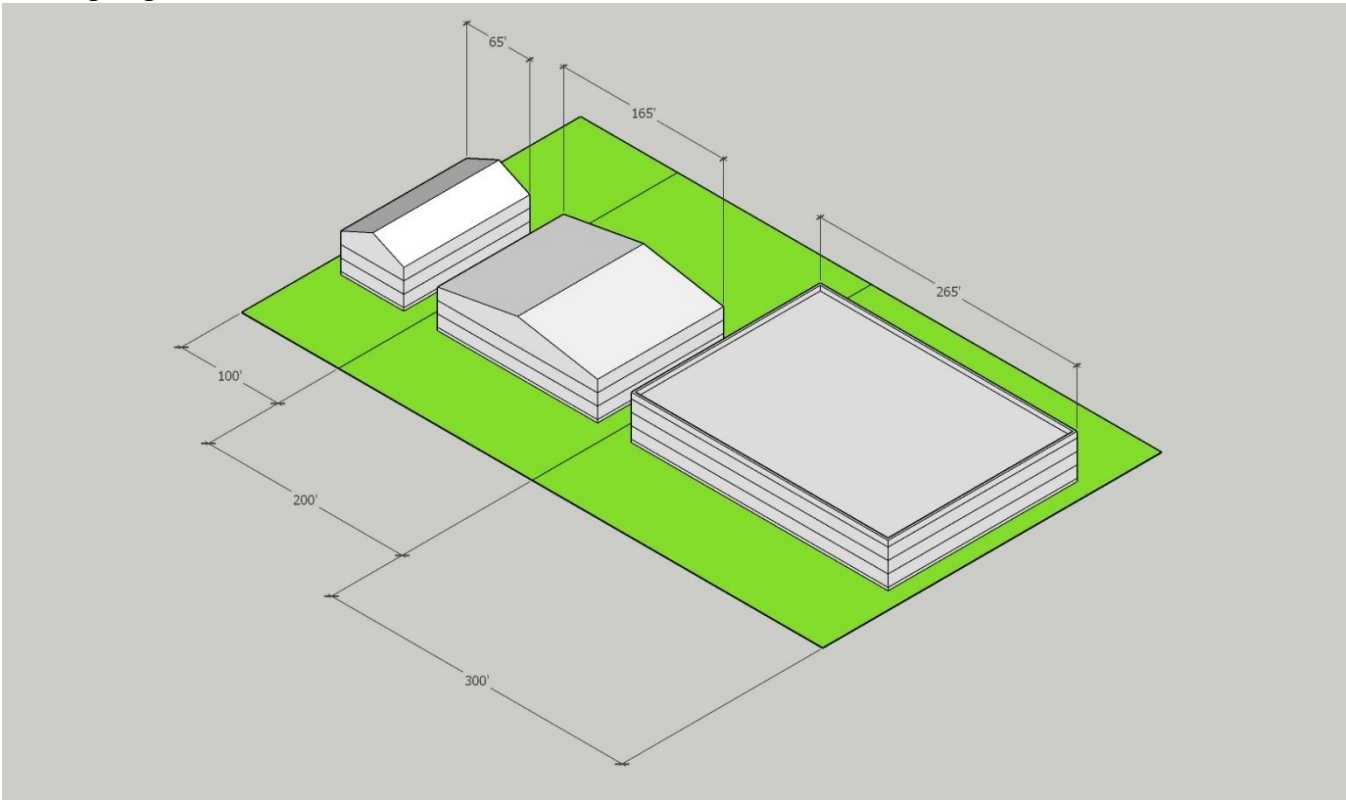
Existing Regulations



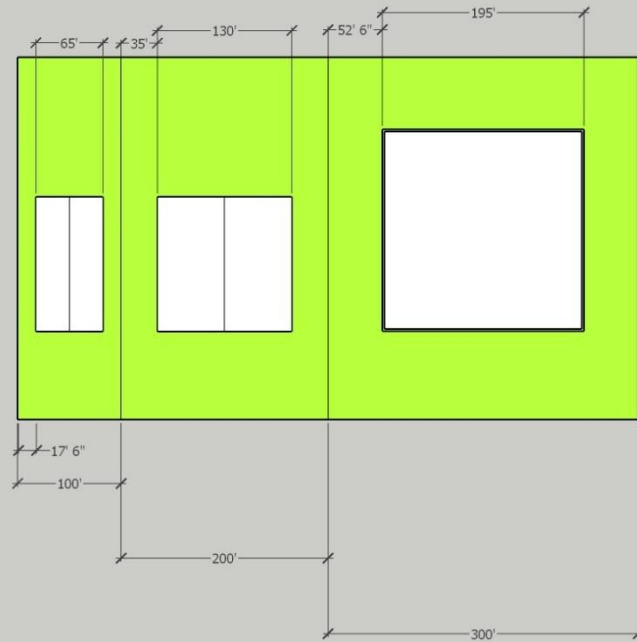
Proposed Regulations



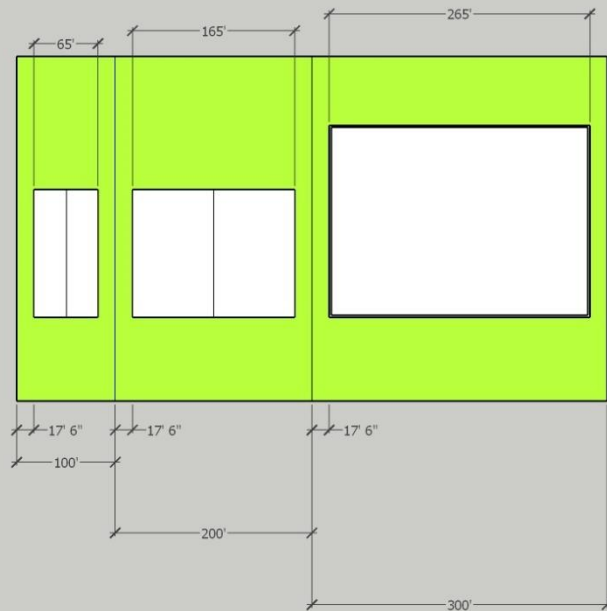
Existing Regulations



Proposed Regulations



Existing Regulations



APPENDIX B – MAP AND DATA OF EXISTING LOT WIDTHS AND BUILDING WIDTHS

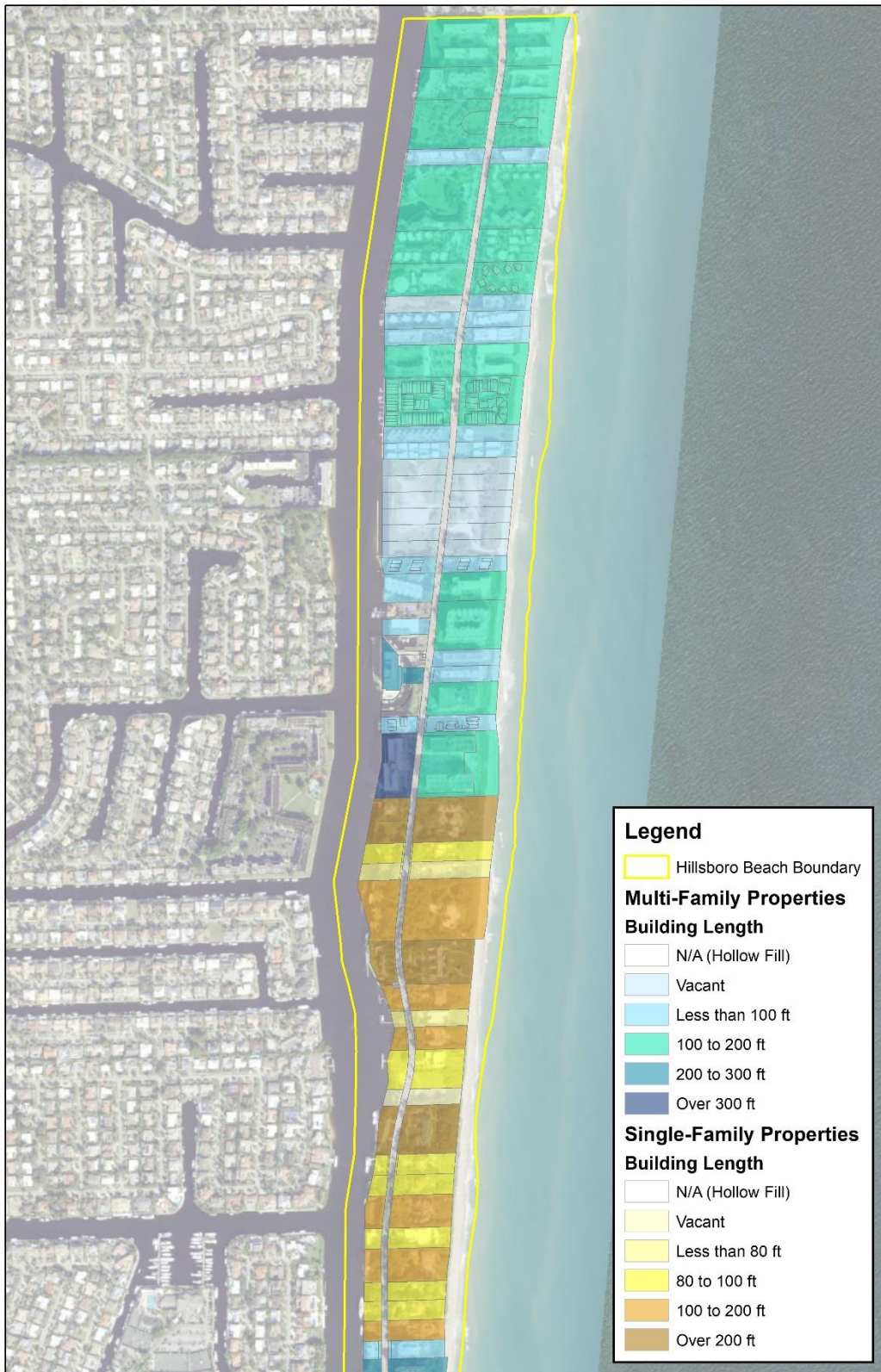
Lot Width - North



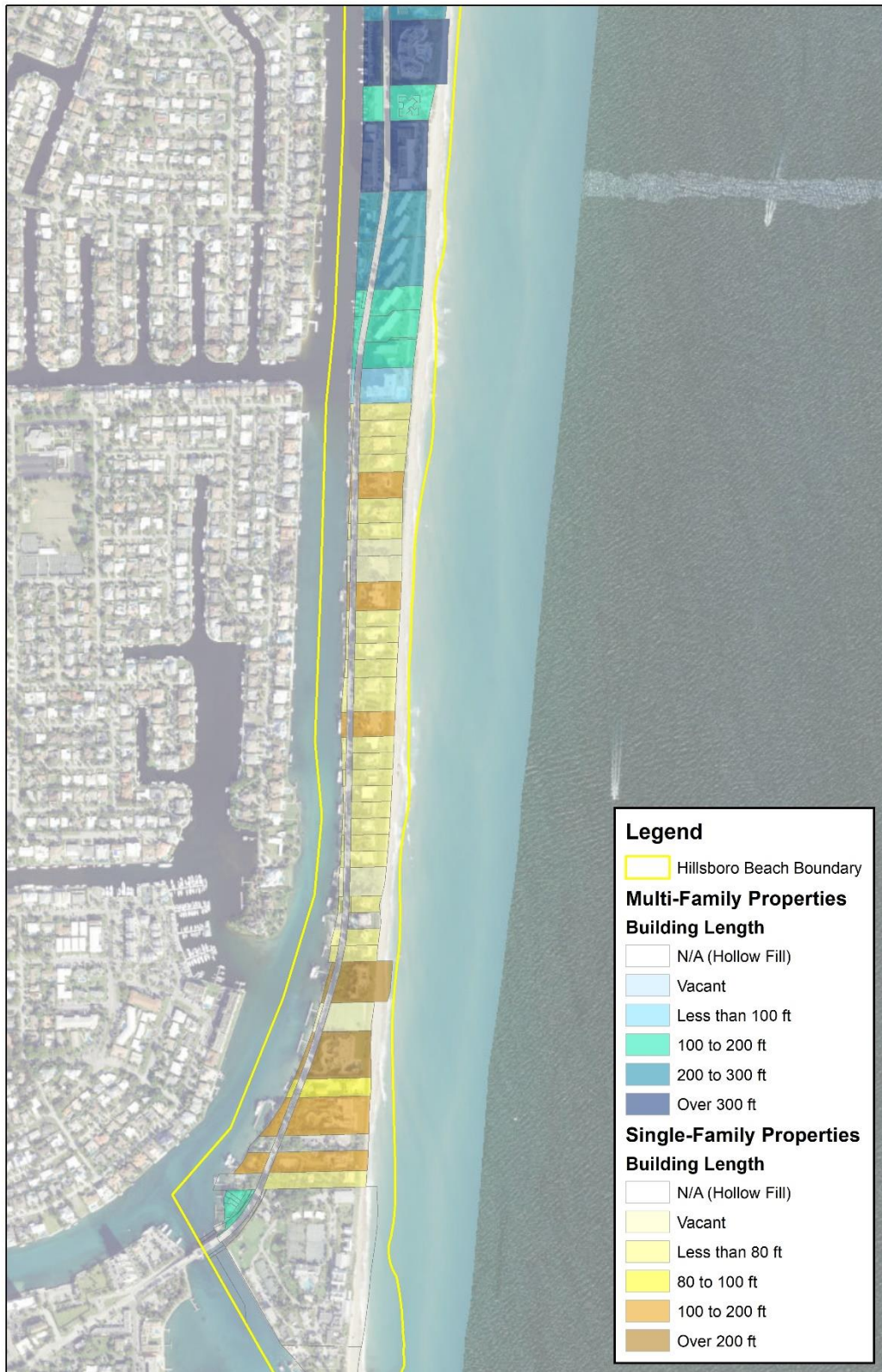
Lot Width – South



Building Width – North



Building Width – South



Single Family			Multi-family		
Lot Width	Building Length	Folio Number	Lot Width	Building Length	Folio Number
108.53	57.22	484320000420	385.27	157.14	484320110020
135.66	89.88	484320000410	163.10	145.51	484317PN0000
251.79	168.55	484320000401	161.81	117.21	484317NZ0000
122.10	82.73	484320000391	162.98	147.71	484317NY0000
307.28	244.91	484320000380	305.82	287.26	484317NX0000
261.38	213.56	484320000350	304.71	289.71	484317NW0000
102.37	76.46	484320000340	200.04	112.85	484317AJ0000
101.35	73.10	484320000330	400.08	308.23	484317AH0000
100.62	72.14	484320000320	110.02	80.32	484317AG0000
100.19	72.33	484320000311	214.66	65.1	484317AD0000
177.18	-	484320000290	434.51	405.86	484317AB0000
100.10	77.52	484320000280	216.04	138.89	484317AA0000
100.10	78.00	484320000270	203.02	141.38	484308PR0000
100.10	69.01	484320000230	203.08	146.74	484308PP0000
100.10	69.73	484320000220	100.77	76.01	484308NT0000
100.10	67.72	484320000210	100.73	22.1	484308NP0000
100.10	70.63	484320000200	101.50	74.07	484308NP0000
100.10	75.57	484320000190	406.16	166.07	484308NN0000
100.10	77.85	484320000180	176.69	110.7	484308CM0000
153.16	134.77	484320000170	100.97	60.76	484308CJ0000
210.21	77.87	484320000150	302.25	199.66	484308CH0000
110.11	66.80	484320000140	203.08	183.08	484308CG0000
100.10	72.92	484320000130	101.54	73.78	484308CB0000
100.10	67.82	484320000120	201.94	125.87	484308CA0000
100.10	72.93	484320000110	176.69	75.96	484308BM0000
175.18	139.38	484320000100	106.11	64.06	484308BK0000
160.16	-	484320000090	99.79	75.95	484308BJ0000
100.10	-	484320000081	363.47	323.42	484308BD0000
100.10	72.93	484320000080	300.56	129.3	484308BC0000
150.15	72.91	484320000070	205.92	184.47	484308AP0000
161.16	109.38	484320000050	213.19	78.37	484308AN0000
110.11	80.77	484320000040	100.97	86.81	484308AK0000
110.11	79.43	484320000030	353.45	160.6	484308AH0000
100.10	71.61	484320000020	101.05	69.44	484308AE0000
103.23	70.32	484320000010	290.13	102.12	484308AD0000
125.02	100.27	484317000200	163.83	118.52	484308AD0000
119.58	94.07	484317000170	105.36	75.95	484308AA0000
115.02	96.35	484317000160	100.97	73.78	484308150010
205.51	162.78	484317000140		0	484308150010
125.50	97.66	484317000130	v	0	484308130030
201.85	166.67	484317000120	v	0	484308130024
126.18	93.89	484317000111	v	0	484308130023
126.19	97.65	484317000110	v	0	484308130022
307.55	233.43	484317000100	v	0	484308130021
103.56	-	484317000084	682.94	0	484308130020
243.63	98.95	484317000081	v	0	484308130016
140.32	109.40	484317000070	v	0	484308130015
101.19	69.01	484317000060	v	0	484308130014
162.00	140.64	484317000050	v	0	484308130013
271.08	220.43	484317000040	v	0	484308130012
378.11	150.84	484317000020	678.45	0	484308130010
107.03	78.13	484308000381	106.02	52.08	484308120000
120.15	96.35	484308000380	300.84	182.43	484308080760
277.66	213.02	484308000360	300.84	167.18	484308080750
184.07	-	484320000370	100.97	229.17	484308000290
148.27	95.39		203.08	108.53	484308000090
			229.23	107.04	

Sherry D. Henderson

From: Eryn Russell <erussell@flcities.com> on behalf of Eryn Russell
Sent: Wednesday, May 11, 2022 2:28 PM
Subject: 2022 Voting Delegate Memo for the FLC Annual Conference
Attachments: 2022 Voting Delegate Memo.pdf

Good afternoon,

The Florida League of Cities' Annual Conference will be held at the Diplomat Beach Resort in Hollywood, Florida on August 11-13, 2022. This conference will provide valuable educational opportunities to help Florida's municipal officials serve their citizenry more effectively.

It is important that each member municipality sending delegates to the Annual Conference of the Florida League of Cities, designate one of their officials to cast their votes at the Annual Business Session. Election of League leadership and adoption of resolutions are undertaken during the business meeting. One official from each municipality will make decisions that determine the direction of the League.

For more information on this special 100-year anniversary conference, please visit our website [here](#).

Please see the attached form and let me know if you have any questions. Thank you!

Eryn Russell
Ambassador
Florida League of Cities, Inc.
850.701.3616
www.flcities.com





To: Key Official

From: Eryn Russell, Florida League of Cities

Date: May 11, 2022

Subject: 96th Annual Conference Voting Delegate Information

The Florida League of Cities' Annual Conference will be held at the Diplomat Beach Resort in Hollywood, Florida on August 11-13, 2022. This conference will provide valuable educational opportunities to help Florida's municipal officials serve their citizenry more effectively.

It is important that each member municipality sending delegates to the Annual Conference of the Florida League of Cities, designate one of their officials to cast their votes at the Annual Business Session. Election of League leadership and adoption of resolutions are undertaken during the business meeting. One official from each municipality will make decisions that determine the direction of the League.

In accordance with the League's by-laws, each municipality's vote is determined by population, and the League will use the Estimates of Population from the University of Florida.

Conference registration materials were sent to each municipality via the League's e-newsletter and are also available online at flcities.com.

If you have any questions on voting delegates, please email erussell@flcities.com. **Voting delegate forms must be received by the League no later than July 29, 2022.**

Attachments: Form Designating Voting Delegate



96th Annual Conference
Florida League of Cities, Inc.
August 11-13, 2022
Hollywood, Florida

It is important that each member municipality sending delegates to the Annual Conference of the Florida League of Cities, designate one of their officials to cast their votes at the Annual Business Session. League By-Laws requires that each municipality select one person to serve as the municipalities voting delegate. *Municipalities do not need to adopt a resolution to designate a voting delegate.*

Please fill out this form and return it to the League office so that your voting delegate may be properly identified. **Voting delegate forms must be received by the League no later than July 29, 2022.**

Designation of Voting Delegate

Name of Voting Delegate: _____

Title: _____

Delegate Email: _____

Municipality of: _____

AUTHORIZED BY:

Name

Title

Return this form to:
Eryn Russell
Florida League of Cities, Inc.
Post Office Box 1757
Tallahassee, FL 32302-1757
Fax: (850) 222-3806
Email: erussell@flcities.com



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Proclamation Process

Submitting Dept: Town Manager

Agenda Date: June 7, 2022

1. BACKGROUND / HISTORY

The current process for proclamation requests may limit the Town's ability to be responsive to immediate requests based on Resolution 2017-874 which provides the process for proclamations. Specifically, the resolution states proclamations "must be on an agenda and voted by the Commission... at a meeting prior to the meeting it is issued".

This does not allow for flexibility for any Commissioner to request a proclamation between monthly Commission meetings, or during the month of August when the Commission is on break.

2. CURRENT ACTIVITY

Should the Commission wish to include flexibility in the proclamation request process, the following process includes a manner for any Commissioner to request a proclamation, and also to require a proclamation to come before the Commission for a vote.

3. FINANCIAL IMPACT

No financial impact.

4. RECOMMENDATION

No recommendation or preference for this action.

RESOLUTION NO. 2022-20

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING RESOLUTION NUMBER 2017-874 TO PROVIDE FOR A PROCEDURE BY THE TOWN COMMISSION RELATIVE TO THE ISSUANCE OF PROCLAMATIONS, AWARDS, CERTIFICATES, PLAQUES AND OTHER CEREMONIAL ITEMS; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission of the Town of Hillsboro Beach, Florida deems it to be in the best interest of the citizens and residents of the Town to amend Resolution Number 2017-874 regarding Rules of Procedure relative to the issuance of Proclamations and other ceremonial items;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clause is true and correct and hereby ratified and confirmed by the Town Commission.

SECTION 2. This Resolution hereby amends Resolution No. 2017-874 as follows:

C. **Proclamations, Keys to the City, Awards, Certificates, Plaques:** The Town Commission establishes a procedure to be adhered to by the Town Commission relative, but not limited to, the issuance of proclamations, the issuance of keys to the Town, awards, certificates, and other ceremonial items or documents. ~~The deadline for submission of proposed proclamations or any other ceremonial items or documents shall be the same as for any agenda item. The placement of a proclamation on the agenda shall be at the discretion of the Town Manager after consulting with the Mayor.~~

~~1. Any certificate or plaque presented from a Commissioner or the Commission must be on an agenda and voted by the Commission in favor of presenting said certificate or plaque at a meeting prior to the meeting it is issued.~~

~~2. Proclamations and other ceremonial items or documents shall be read by the Town Clerk and issued by the Town Commission only after they have been reviewed, considered, and approved by a majority vote of the Town Commission.~~

Revised 5.26

D. Proclamations, Certificates, Plaques and all other ceremonial items shall meet one of the following criteria:

1. Pertain to an organization or event occurring within the Town or benefitting the Town.
2. Apply to a government or governmental issue or governmental event at the state, local or federal level.
3. Reference an individual who has resided or worked in Hillsboro Beach and/or made lasting contributions to the Town.

E. Proclamations, Resolutions, Awards, Certificates and Plaques shall not be issued for the following:

1. Endorsing candidates to be elected or appointed to public or private office
2. In support or opposition of any ballot issues.

F. Request Procedures:

1. Requests for Proclamations, Resolutions, Awards, Certificates and Plaques may be made in writing to any current member of the Town Commission.
2. Requests should include name of the honoree(s), description of accomplishment, contact information, details including dates, historical significance, names of those involved.
3. Written Notice to all the members of the Town Commission shall be issued by the Town Manager or his or her designee of the Commission member's request to issue a Proclamation, Resolution, Award, Certificate and Plaque three (3) calendar days prior to the intended date of issuance.
4. If no objection is made by one or more members of the Town Commission then the Proclamation, Resolution, Award, Certificate or Plaque shall be issued and if necessary signed by an authorized official of the Town.

G. Objections to Issue or not to issue Proclamations, Resolutions, Awards, Certificates and Plaques:

1. If any Commissioner objects within three (3) calendar days after receiving written notice from the Town Manager of the Commissioner's request, the ceremonial item shall not be issued. Any member of the Town Commission can request that the item be placed on the next Commission agenda for consideration by the Commission.
2. By majority vote the Commission may determine to issue or not to issue the Proclamation, Resolution, Award, Certificate and Plaque.

SECTION 3. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

Revised 5.26

SECTION 4. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

SECTION 5. This Resolution shall become effective immediately upon its passage and adoption.

ADOPTED by the Town Commission of the Town of Hillsboro Beach, Florida this ____ day of _____ 2022.

TOWN OF HILLSBORO BEACH, FLORIDA

Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC, Town Clerk

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1 Agenda may be removed from the Consent Agenda by any Commissioner, and
2 discussed and deliberated by the Town Commission.
3

4 C. **Proclamations, Keys to the City, Awards, Certificates:** The Town
5 Commission establishes a procedure to be adhered to by the Town Commission relative,
6 but not limited to, the issuance of proclamations, the issuance of keys to the Town,
7 awards, certificates, and other ceremonial items or documents. The deadline for
8 submission of proposed proclamations or any other ceremonial items or documents shall
9 be the same as for any agenda item. The placement of a proclamation on the agenda shall
10 be at the discretion of the Town Manager after consulting with the Mayor.

11
12 1. Any certificate or plaque presented from a Commissioner or the Commission must
13 be on an agenda and voted by the Commission in favor of presenting said certificate or
14 plaque at a meeting prior to the meeting it is issued.

15
16 2. Proclamations and other ceremonial items or documents shall be read by the Town
17 Clerk and issued by the Town Commission only after they have been reviewed,
18 considered, and approved by a majority vote of the Town Commission.

19
20 **SECTION 3.** All Resolutions or parts of Resolutions in conflict herewith, be
21 and the same are repealed to the extent of such conflict.
22

23 **SECTION 4.** If any clause, section or other part of this Resolution shall be held
24 by any court of competent jurisdiction to be unconstitutional or invalid, such
25 unconstitutional or invalid part shall be considered eliminated and will in no way affect
26 the validity of the other provisions of this Resolution.
27

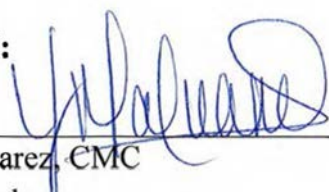
28 **SECTION 5.** This Resolution shall become effective immediately upon its
29 passage and adoption.
30

31 **ADOPTED** by the Town Commission of the Town of Hillsboro Beach, Florida this 10th
32 day of January 2017.
33

34 **TOWN OF HILLSBORO BEACH, FLORIDA**

35 
36 _____
37 Deborah L. Tarrant, Mayor
38

39 **ATTEST:**

40 
41 _____
42 Yude Alvarez, CMC
43 Town Clerk





1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

www.townofhillsborobeach.com

Phone: (954) 427-4011

Agenda Item Cover Memo

Agenda Item: Donation Acceptance
Submitting Dept: Mac Serda, Town Manager
Agenda Date: June 7th, 2022

1. BACKGROUND / HISTORY

The Police Department is in need of an area to conduct training simulations, hand-to-hand exercises and physical storage space to place their training equipment. Through a donation from the Fraternal Order of Police (FOP), the open-air garage building located behind Town Hall will be transformed into a secure and airconditioned training space for workout and police training.

2. CURRENT ACTIVITY

The FOP has designed the space, the Building Department has approved the plans and some physical work has begin on the space.

3. FINANCIAL IMPACT

There is no initial financial commitment to the Town, however increased utility expense and ongoing maintenance will be the Town's responsibility.

4. RECOMMENDATION

Approval is recommended.

**State of Florida
Broward County
Town of Hillsboro Beach**

RESOLUTION NO. 2022-21

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE ACCEPTANCE OF A \$100,000.00 DONATION FROM THE FRATERNAL ORDER OF POLICE (FOP) LODGE #61 FOR RENOVATIONS AND IMPROVEMENTS REQUIRED TO CONVERT AN UNENCLOSED STORAGE GARAGE INTO A TRAINING AND WELLNESS FACILITY FOR THE POLICE DEPARTMENT; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission deems it to be in the best interests of the Town to approve and authorize the acceptance of a \$100,000.00 donation from the Fraternal Order of Police (FOP) Lodge #61 for Renovations and Improvements required to convert an unenclosed storage garage into a Training and Wellness Facility for the Police Department.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clause is true and correct and hereby ratified and confirmed by the Town Commission. All exhibits attached hereto are hereby incorporated herein.

SECTION 2. The Town Commission of the Town of Hillsboro Beach, Florida hereby approves and authorizes the acceptance of a \$100,000.00 donation from the Fraternal Order of Police (FOP) Lodge #61 for Renovations and Improvements required to convert an unenclosed storage garage into a Training and Wellness Facility for the Police Department.

SECTION 3. The appropriate Town officials are authorized and directed to execute the necessary documents to comply with this Resolution.

SECTION 4. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

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SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

ADOPTED by the Town Commission of the Town of Hillsboro Beach, Florida this ____ day of _____ 2022.

TOWN OF HILLSBORO BEACH, FLORIDA

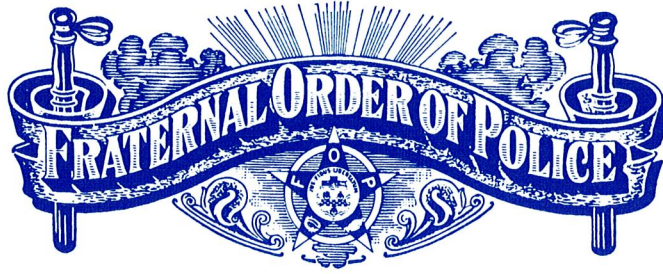
Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC, Town Clerk

RESOLUTION NO. 2022-21
RECORD OF TOWN COMMISSION VOTE:

	<u>YES</u>	<u>NO</u>
MAYOR DEBORAH I. TARRANT	☐	☐
VICE MAYOR IRENE KIRDAHY	☐	☐
COMMISSIONER VICKY FEAMAN	☐	☐
COMMISSIONER BARBARA BALDASARRE	☐	☐
COMMISSIONER JANE REISER	☐	☐



HILLSBORO BEACH LODGE #61

1210 Hillsboro Mile, Suite B
Hillsboro Beach, Florida 33062
(954) 427-6600

May 4th, 2022

Mac Serda
Town Manager
Town of Hillsboro Beach
1210 Hillsboro Mile, Suite A
Hillsboro Beach, FL 33062

Dear Mr. Serda,

Please accept this letter as a notice of intent from the Fraternal Order of Police (FOP) Lodge #61 to donate the renovations and improvements needed to the unenclosed storage garage located next to the water department and bocci ball courts. This needed work will convert the garage into a renovated, enclosed, air-conditioned training and wellness facility to benefit the police department as a whole. This new facility will incorporate physical training equipment, a training simulator, and an open space for indoor training. The generous donation of \$100,000 from the FOP Lodge #61 will be able to fund this project.

Thank you for your time with this matter

Respectfully,

Louis Mastandrea Jr.
President FOP Lodge #61



Town of Hillsboro Beach Donations Policy

Purpose:

To establish a policy for the general conditions where the Town may accept donations from residents or commercial entities.

Background:

The Town recognizes that periodically various individuals or businesses may decide to donate items or funds to the Town with the intent of the donated goods to be applied for the benefit of the Town.

This policy shall not apply to sponsorships for town-sponsored events, such as Household Hazardous Waste events. These sponsorships will be in accordance with the related vendor or sponsorship agreements.

Conditions for Accepting Donations:

1. Donations must be for the exclusive use of the Town, not to an individual or employee, and the benefit of the donation must be for a public purpose, as determined by the Town Commission.
2. Town employees shall not actively solicit for donations without the prior written consent of the Town Manager. No donations shall be solicited without identifying the specific purpose for the donation.
3. There should be no perceived or implied benefit to the person or entity providing the donation to the Town, nor shall there be any perceived withholding of service due to failure to donate.
4. Vendors shall not be solicited due to the perceived implication that donations may be in exchange for doing business with the Town.
5. Unusual donations including gifts considered inappropriate or representing potential conflicts of interest, may be rejected by the Town Manager or referred to the Town Commission for specific direction.

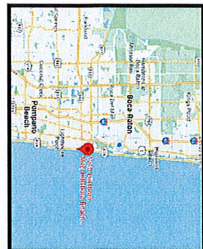
Procedures:

1. Notice of an intent to donate to the Town should be communicated in writing to the Town Manager.
2. The Town Manager shall assess the purpose, value and intent of the donation.
3. The amount, purpose and who is offering the donation shall be identified.
4. The Town Manager will communicate with the donor to establish that no preferential treatment is expected by the donor.
5. The Town Manager will provide notice to the Commission of the intended donation, and for donations in excess of \$100 in value will seek commission approval prior to accepting any donation. Use of the donated funds will follow the existing budget process.
6. Use of the donated items will be for the benefit of the Town, and will be for a bona fide public purpose.
7. If the item donated is to be sold by the Town, the proceeds of the sale shall comply with the procedures set forth in this policy.

**Resolution No. 2021-20
Adopted 4-6-2021**

INTERIOR STORAGE IMPROVEMENT TO TURN IN A HUMIDITY CONTROLLED SPACE

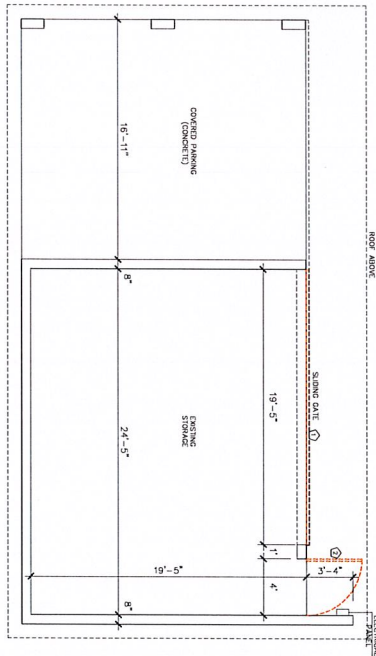
1210 HILLSBORO MILE HILLSBORO BEACH, FL 33062



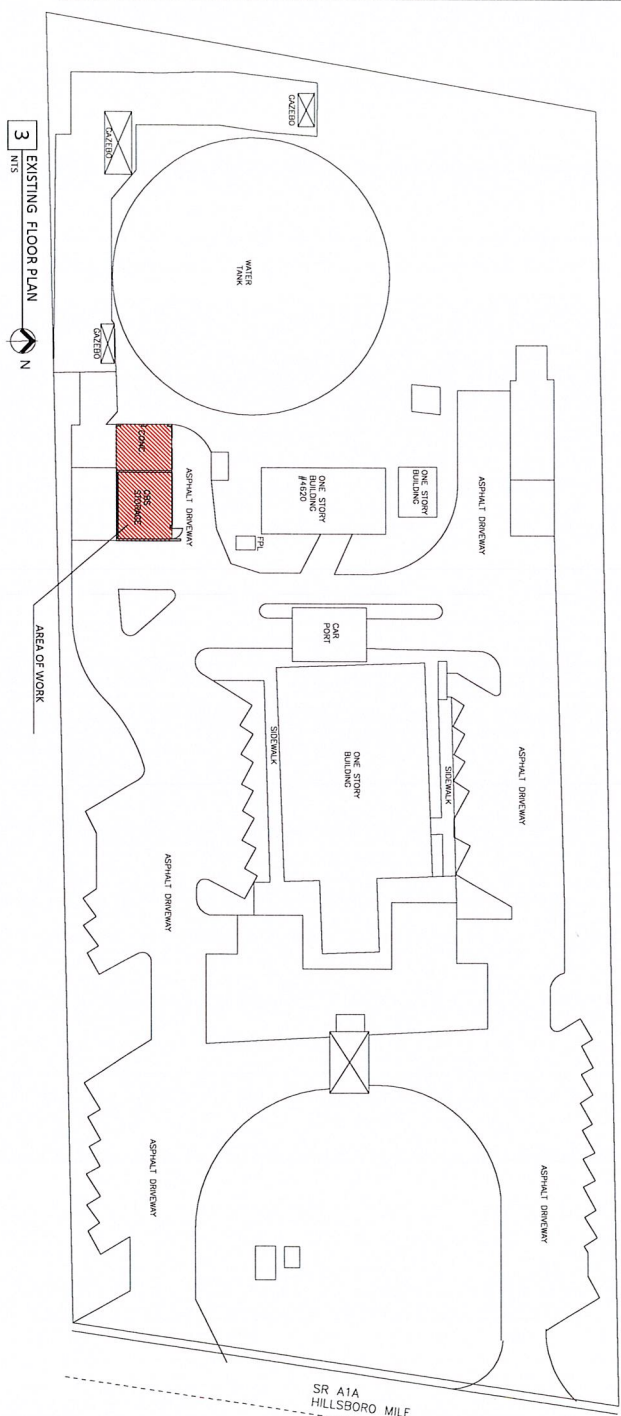
1 LOCATION MAP
NTS

- SCOPE OF WORK:**
- DEMOLITION:** -REMOVE EXISTING SLABS
 - REFER TO THE SHEET A-02 ON DEMOLITION LEGEND.
 - CONSTRUCTION:**-NEW CONCRETE WALLS FOR THE PLAN
 - INSTALL NEW FORMING AND BRACING ON THE EXISTING CONCRETE EXTERIOR WALLS.
 - REFER TO THE SHEET A-02 CONSTRUCTION LEGEND
 - STRUCTURAL:** -NEW SLAB ON THE TOP OF CONCRETE FLOORING AND A NEW FLOORING TO ATTACH NEW OLD WALL
 - AND THE NEW DOOR REFER TO SHEET S-01
 - ELECTRICAL:** -INSTALL NEW AC SW/1 UNIT
 - INSTALL NEW 6 OUTLETS
 - INSTALL NEW ELECTRICAL PANEL
 - CLADDING:** N/A
 - FINISH:** N/A
 - SHEET INDEX:**
 - A-01 - LOCATION & EXISTING/DEMOLITION FLOOR PLAN
 - A-02 - DEMOLITION LEGEND
 - S-01 - PROPOSED ELECTRICAL PLAN
 - S-02 - PROPOSED STRUCTURAL PLAN
 - S-03 - STRUCTURAL GENERAL NOTES
 - S-04 - STRUCTURAL PLANS AND DETAILS
 - S-05 - FINISHES
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2 EXISTING/DEMO FLOOR PLAN
SCALE 1/4" = 1'-0"



- DEMOLITION LEGEND**
- 1. SLAB TO BE REMOVED AS NOTED BY THE ARCHITECT. THE ARCHITECT SHALL BE RESPONSIBLE FOR ANY DAMAGE INCURRED TO THE SURROUNDING EXISTING STRUCTURE. THE ARCHITECT SHALL BE RESPONSIBLE TO REMOVE AND/OR REPAIR THE DAMAGE.
 - 2. ALL PILES AND COLUMNS IN WALLS TO BE DEMOLISHED SHALL BE CAPPED, REMOVED AND/OR RELOADED AS REQUIRED.
 - 3. ALL EXISTING WALLS AND PARTS TO BE REMOVED SHALL BE DEMOLISHED TO THE EXISTING SURFACE.
 - 4. ALL DEBRIS SHALL BE REMOVED FROM THE CONSTRUCTION SITE.
 - 5. ALL EXISTING WALLS TO BE REMOVED SHALL BE DEMOLISHED TO THE EXISTING SURFACE.
 - 6. ALL EXISTING WALLS TO BE REMOVED SHALL BE DEMOLISHED TO THE EXISTING SURFACE.
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 - 9. ALL EXISTING WALLS TO BE REMOVED SHALL BE DEMOLISHED TO THE EXISTING SURFACE.
 - 10. ALL EXISTING WALLS TO BE REMOVED SHALL BE DEMOLISHED TO THE EXISTING SURFACE.
- WALL LEGEND**
- 1. EXISTING EXTERIOR WALL
 - 2. EXISTING INTERIOR WALL
 - 3. EXISTING PARTITION WALL TO REMAIN
 - 4. EXISTING TO BE DEMOLISHED AND/OR RELOADED



REVISIONS

NO.	DATE	DESCRIPTION
1	05/05/2023	ISSUED FOR PERMIT

LOCATION MAP/SITE PLAN

EXISTING/DEMO FLOOR PLAN

SHEET NO. A-01

DATE: 05/05/2023

DRAWN BY: J.P.

CHECKED BY: J.P.

PROJECT NO. 20230001

IMPROVEMENTS FOR:

HUMIDITY CONTROLLED SPACE

OWNER:

F&B HILLSBORO BEACH

ADDRESS:

1210 HILLSBORO MILE

HILLSBORO BEACH, FL 33062

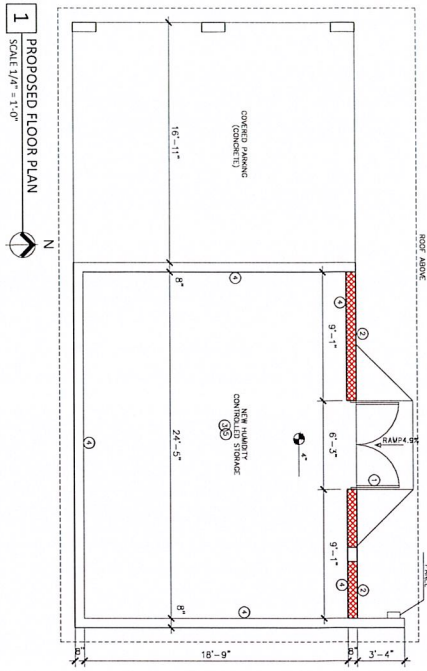
OFFICIALLY SUBMITTED FOR:

REVISIONS:

NO.

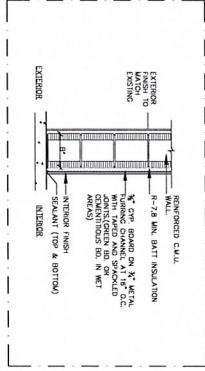
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DESCRIPTION

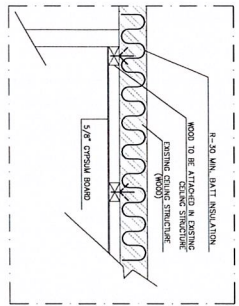


- CONSTRUCTION LEGEND**
- 1 INSTALL NEW HOLLOW METAL DOOR
 - 2 INSTALL NEW COLD WALL, AS FOR THE DETAIL, ATTACHED
 - 3 INSTALL NEW STUCCO, BOARD ON THE CEILING AND R-20 INSULATION
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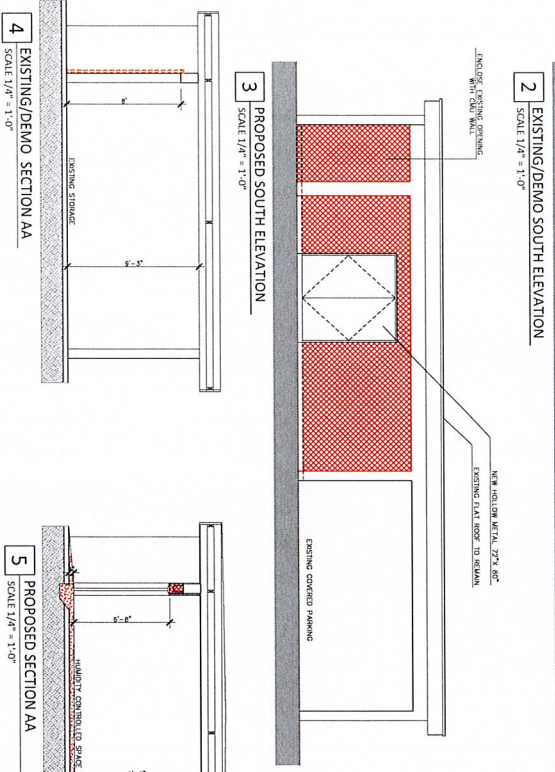
WALL LEGEND	
	EXISTING WALL, PARTITION TO REMAIN
	NEW COLD WALL, TO BE CONSTRUCTED



6 CMU WALL TYPICAL DETAIL
NTS



7 TYPICAL CEILING DETAIL
NTS



2 EXISTING/DEMO SOUTH ELEVATION
SCALE 1/4" = 1'-0"

4 EXISTING/DEMO SECTION AA
SCALE 1/4" = 1'-0"

5 PROPOSED SECTION AA
SCALE 1/4" = 1'-0"

SHEET NO. A-02		DATE 10/10/2020 DESIGN BY B.P.	APPROVED 10/10/2020 B.P.
PROJECT NO.:			
SHEET TITLE PROPOSED FLOOR PLAN ELEVATIONS, SECTIONS DETAILS			
REVISION #			
OFFICIALLY SUBMITTED FOR			
APPROVED FOR HUMANITY CONTROLLED SPACE			
DRAFTER F.O.P. HILSBORO BEACH ADDRESS 1210 HILSBORO WALK HILSBORO BEACH, FL 33062			

COMPLETE SET OF CONSTRUCTION DOCUMENTS CONSISTS OF PLANS, SECTIONS & SPECIFICATIONS & THE TEXT OF A DISSEMINATION, GENERAL CONTRACTOR SHALL VERIFY THE PROJECT AND/OR ENGINEER FOR SUBMISSION, ANY DISCREPANCY FROM THESE DRAWINGS, WITHOUT THE WRITTEN AUTHORIZATION OF THE ARCHITECT AND/OR ENGINEER IS PROHIBITED. GENERAL CONTRACTOR OR SUBCONTRACTORS ASSUME FULL RESPONSIBILITY FOR ANY UNAUTHORIZED DEVIATION FROM THE INFORMATION PROVIDED IN THE CONSTRUCTION DOCUMENTS.

- INSTALL ME 9 RECESSED LIGHTS ON THE NEW CEILING;
- INSTALL NEW 6 RECEPTACLES AS FOR THE PLAN;

- INSTALL ME 9 RECESSED LIGHTS ON THE NEW CEILING;
- INSTALL NEW 6 RECEPTACLES AS FOR THE PLAN;

GENERAL CONDITIONS: THE GENERAL CONDITIONS FORM A PART OF SPECIFICATIONS FOR THIS TRADE. EACH SUBCONTRACTOR MUST READ GENERAL CONDITIONS, AS WELL AS SPECIFICATIONS FOR WORK OF OTHER TRADES, AND TO ASCERTAIN WHAT WORK AND MATERIALS HE MUST SUPPLY TO THE OTHER CONTRACTORS.

- [illegible]

CEILING MOUNTED JUNCTION BOX	RECEPTACLE 220V H-7
PENDANT LIGHT	RECEPTACLE 110V

- | | | | |
|---|------------------------|---|------------------------|
|  | ELECTRICAL PANEL |  | DOOR |
|  | SWITCH |  | RECESSED LIGHTS |
|  | RECESSED LIGHT |  | SMOKE DETECTOR |
|  | RECESSED LIGHT |  | CEILING FAN |
|  | THERMOSTAT ON THE WALL |  | SIGNAL TOWER INTERSECT |

PANEL A		PANEL B		PANEL C	
Q1	Q2	Q3	Q4	Q5	Q6
1	2	3	4	5	6
7	8	9	10	11	12
13	14	15	16	17	18
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LOADS (Kilograms)	kg	lb
MAXIMUM LOAD	10	
MINIMUM LOAD	40	
MAXIMUM LOAD	10	
MINIMUM LOAD	40	
TOTAL LOAD	20	10

1. FLORIDA BUILDING CODE, 2022, 7TH EDITION
2. NATIONAL ELECTRICAL CODE (NEC 2017)

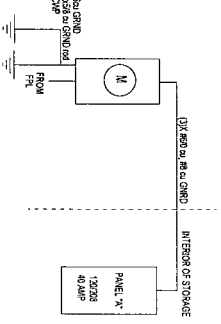
1. FLORIDA BUILDING CODE, 2022, 7TH EDITION
2. NATIONAL ELECTRICAL CODE (NEC 2017)

1. ARC-FALL (REG. 210.12)
ALL NEW OR REWORKED CIRCUITS SHALL BE A/C PROTECTED

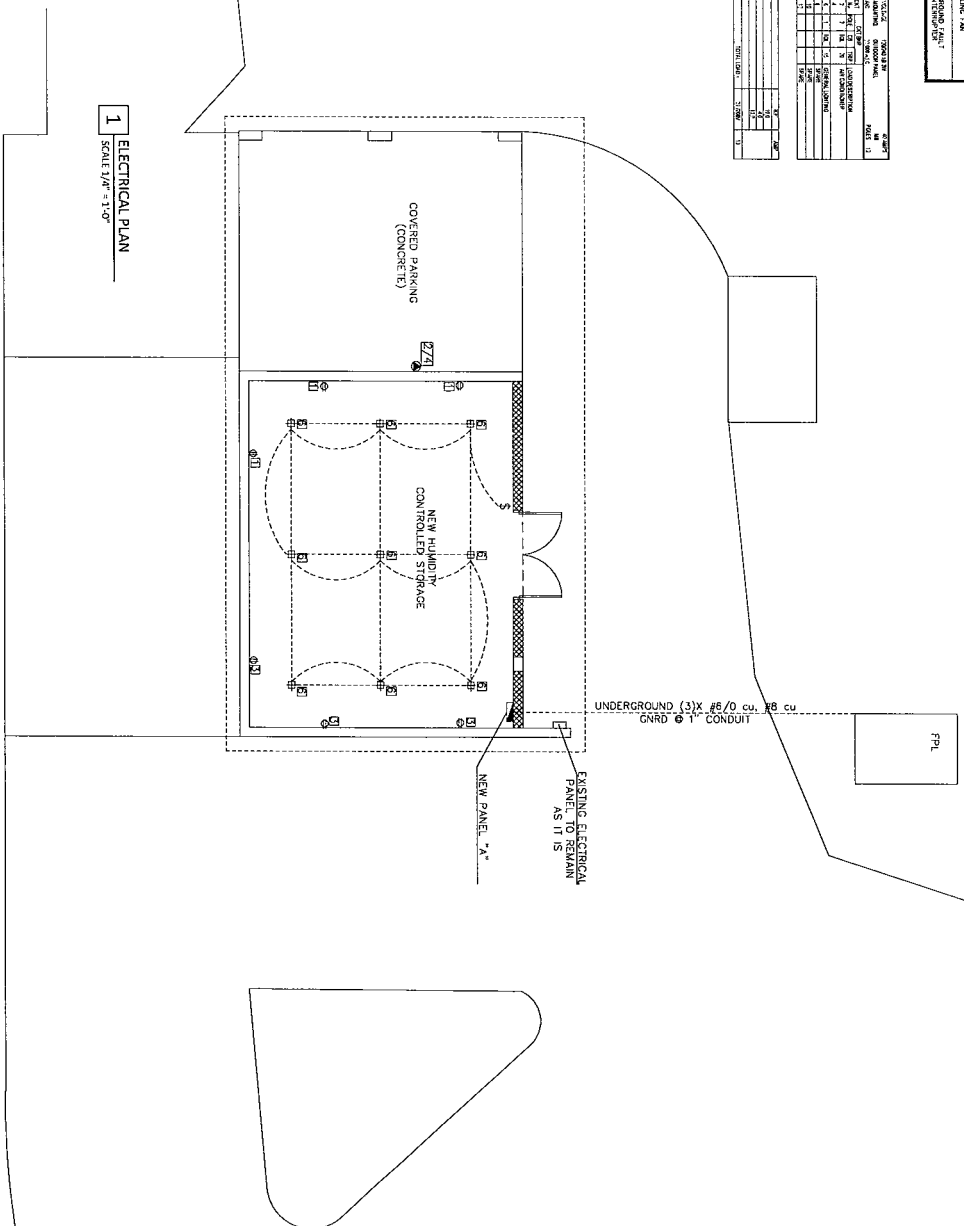
1. ARC-FALL (REG. 210.12)
ALL NEW OR REWORKED CIRCUITS SHALL BE A/C PROTECTED

1. 130C 404.1, N.E.C. 4106
AT LEAST 75% OF THE FIXTURES SHALL BE ENERGY EFFICIENT!

1. 130C 404.1, N.E.C. 4106
AT LEAST 75% OF THE FIXTURES SHALL BE ENERGY EFFICIENT



1	ELECTRICAL PLAN
SCALE 1/4" = 1'-0"	



ELECTRICAL CONTRACTOR
GOODY ELECTRICAL, LLC
4172 NW 2ND PLACE
MARTINSDEN - FL 32901
CR - 13019506

IMPROVEMENTS FOR:
HUMIDITY CONTROLLED
SPACE

OFFICIALLY SUBMITTED FOR

REVISION #

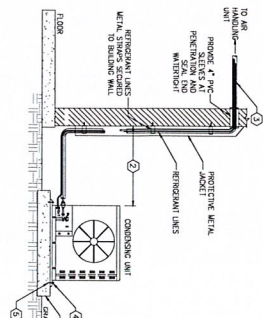
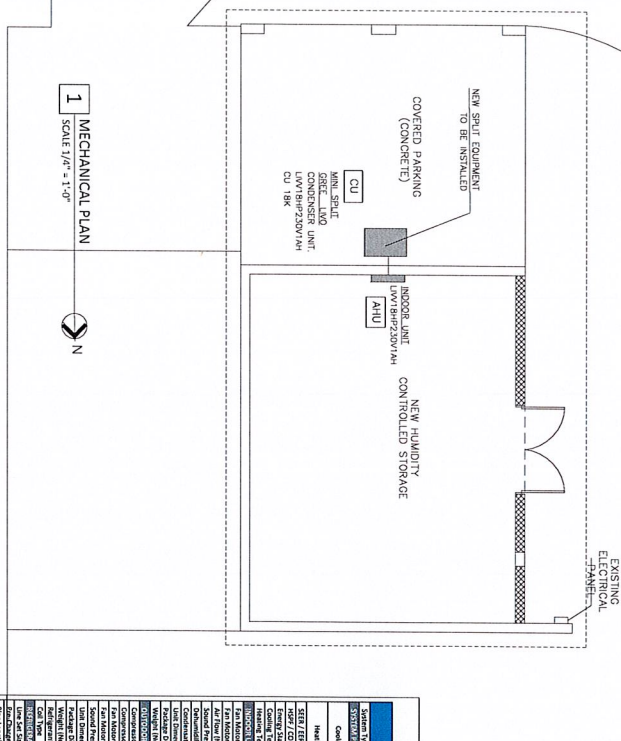
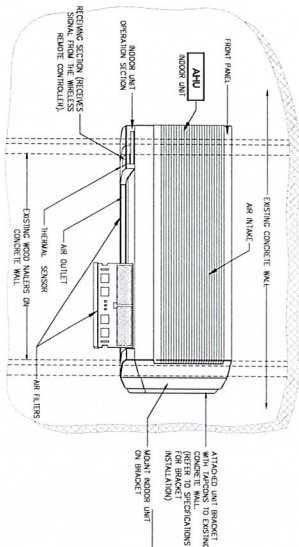
SHEET TITLE
ELECTRICAL PLAN

SHEET NO.
E-01

1. CONCLUSIONS

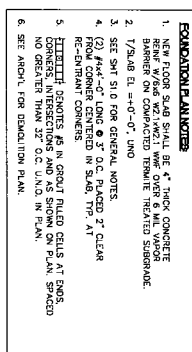
- NOTES:

-ROUTE 2" CONDENSATE DRAIN ABOVE THE CEILING, THEN DOWN AT WALL TO EXTERIOR, TERMINATE 18" ABOVE GRADE AND PROVIDE SP-LASH BLOCK



- [illegible]

[illegible][illegible]



SCALE-3/8"-1'-0"



SHEET NO.
S-2

OWNER'S SET OF CONSTRUCTION DOCUMENTS CONSISTS OF PLANS, DETAILS & SPECIFICATIONS. IN THE EVENT OF A DISCREPANCY BETWEEN CONTRACTOR SHALL NOTIFY THE ARCHITECT IMMEDIATELY FOR CLARIFICATION AND RESOLUTION THEREOF. CONTRACTOR SHALL NOT BE RESPONSIBLE FOR ANY OMISSIONS OR ERRORS IN THE ARCHITECT'S WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY OMISSIONS OR ERRORS IN THE CONTRACTOR'S WORK. CONTRACTOR SHALL BE RESPONSIBLE FOR ANY OMISSIONS OR ERRORS IN THE CONTRACTOR'S WORK.



1210 Hillsboro Mile
Hillsboro Beach, FL 33062
www.townofhillsborobeach.com

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011

Agenda Item Cover Memo

Agenda Item: Approval for purchase of new vehicle

Submitting Dept: Police Chief

Agenda Date: June 7th, 2022

1. BACKGROUND / HISTORY

In the April 5th meeting, Town Commission adopted Resolution 2022-14 to purchase a 2022 Toyota 4-Runner using Sourcewell Contract Number 2022 120716-NAF.

2. CURRENT ACTIVITY

During purchasing of the 2022 4-Runner, inventory became unavailable. According to an email submitted by a representative of Toyota, they would not be able to accommodate the Town until after June. Due to the need of the vehicle, the time delay of the purchase and the shortage/availability of vehicles nationwide, an emergency purchase by the Town Manager of a 2021 Gas Ford Interceptor was purchased.

This purchase utilized Charlotte County Contract 2021000541 and expires in September of 2022.
Price of vehicle using Bartow Ford: \$35,220.02.

Bartow pricing was used for the additional features to include lights and siren in the amount of \$4,700.

3. FINANCIAL IMPACT

Total costs will be \$40,039.37 out of budgeted funds. The original request for the Toyota was for \$48,413.83 in an overall savings of \$8374.56.

4. RECOMMENDATION

Approval is recommended.

RESOLUTION NO. 2022-22

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, WAIVING COMPETITIVE PROCUREMENT AND AUTHORIZING AND APPROVING THE PURCHASE OF ONE (1) 2021 GAS FORD INTERCEPTOR FOR THE TOWN'S POLICE DEPARTMENT PIGGYBACKING THE TERMS OF CHARLOTTE COUNTY CONTRACT 2021000541; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission deems it to be in the best interests of the Town to waive competitive procurement and authorize and approve the purchase of one (1) 2021 Gas Ford Interceptor for the Town's Police Department piggybacking the terms of Charlotte County Contract 202100541.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clause is true and correct and hereby ratified and confirmed by the Town Commission. All exhibits attached hereto are hereby incorporated herein.

SECTION 2. The Town Commission of the Town of Hillsboro Beach, Florida hereby waives competitive procurement in accordance with the applicable section of the code of ordinances and authorizes the appropriate Town officials to purchase one (1) 2021 Gas Ford Interceptor for the Town's Police Department piggybacking the terms of Charlotte County Contract 202100541 in an amount not to exceed \$40,039.37.

SECTION 3. The appropriate Town officials are authorized and directed to execute the necessary documents to comply with this Resolution.

SECTION 4. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

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SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

ADOPTED by the Town Commission of the Town of Hillsboro Beach, Florida this ____ day of _____ 2022.

TOWN OF HILLSBORO BEACH, FLORIDA

Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk

RESOLUTION NO. 2022-22
RECORD OF TOWN COMMISSION VOTE:

	<u>YES /YEA</u>	<u>NO/ NAY</u>
MAYOR DEBORAH L. TARRANT	☐	☐
VICE MAYOR IRENE KIRDAHY	☐	☐
COMMISSIONER VICKY FEAMAN	☐	☐
COMMISSIONER BARBARA BALDASARRE	☐	☐
COMMISSIONER JANE REISER	☐	☐



Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

PURCHASE ORDER NO.	5/5/22A
ORDER DATE	5/5/22
P.O. NUMBER AND REQUESTING DEPT. MUST APPEAR ON ALL INVOICES, SHIPPING PAPERS AND CORRESPONDENCE	

V
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N
D
O
R

VENDOR NUMBER:

Bartow Ford
2800 US Hwy 98 North
Bartow, FL 33830

S
H
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P
T
O

Town of Hillsboro Beach
1210 Hillsboro Mile Suite B
Hillsboro Beach, FL 33062
Tel: 954-427-6600
Fax: 954-427-4728

REQUISITION	BUYER	TERMS	F.O.B.	SHIP VIA		
		30 Days				
ITEM NO.	STOCK NO.	ACCOUNT NUMBER	QUANTITY	U/M	UNIT PRICE	TOTAL AMOUNT
	DESCRIPTION					
	2021 Ford Interceptor Utility					\$
	3.3L V6 Direct-Injection Engine					
	10 Speed Automatic Transmission					
	Front Headlamp Prep					
	Rear Taillight Prep Package					
	Dark Car Feature					
	Factory Grill, Lamp, Siren & Speaker Wiring					
	Factory Pillar Mounted LED Spotlight					
	Voice Activated Bluetooth					
	Keyless Entry Fob					
	Reverse Sensing					
	Class III Trailer Tow Lighting Package					
	Pre-Collision Assist w/Pedestrian Detection					
	Factory Rear View Camera					
	Global Lock / Unlock					
	Rear Console Plate					
	Factory Invoice					
	Government Price Concession Discount					\$ 2,650.00
	4.27% Contract Discount					\$ 1,570.98
	See Page 2					

REQUESTING DEPARTMENT: Police Department

TOTAL

See Page 2

Authorized By:

Chief Jay Szesnat

May 5, 2022

Hillsboro Beach Police Department
Chief Jay Szesnat

DESCRIPTION	
K8A	2021 Ford Interceptor Utility
99B	3.3L V6 Direct-Injection Engine
44U	10 Speed Automatic Transmission
	Front Headlamp Prep
86T	Rear Taillight Prep Package
43D	Dark Car Feature
60A	Factory Grill, Lamp, Siren & Speaker Wiring
51T	Factory Pillar Mounted LED Spotlight
	Voice Activated Bluetooth
55F	Keyless Entry Fob
76R	Reverse Sensing
52T	Class III Trailer Tow Lighting Package
76P	Pre-Collision Assist w/Pedestrian Detection
	Factory Rear View Camera
18D	Global Lock / Unlock
85R	Rear Console Plate
	Factory Invoice
	\$39,441.00
	Government Price Concession Discount
	\$2,650.00
	4.27% Contract Discount
	\$1,570.98
	Whelen Inneredge Lightbar Red/Blue with (2) LED Take Down Lights, Whelen 295SLSA6 Siren Controller, (1) Whelen SA315P 100 Watt Speakers Mounted in Grill Area, Whelen MICRON (1) Red (1) Blue Mounted Forward in Grill Area, (4) Whelen Clear Vertex LED's 2 Front & 2 Rear Mounted in Headlights & Taillights, Wig-Wag Headlights, (2) Whelen ION DUO's (1) Red/White (1) Blue/White Mounted on Angle Bracket each Side of Push Bumper, (1) Whelen Spitfire ION Red Mounted High in Rear Glass, (1) Whelen Spitfire ION Blue Mounted High in Rear Glass, Havis C-VS-1012-INUT Console, (2) Magnetic Mic Clips, CUP2-1001 Self Adjusting Cup Holder, C-ARM-101 Arm Rest & 2 Charging USB (Includes all required faceplates), Remove Spotlight, HD Rubber Front & Rear Floor Mats, Deep Window Tint 100 AMP Fuse, 6 Block Panel Fuse, Bartow Ford Custom Installation
	\$4,700.00
	Yellow CITY Tag
	\$119.85
	\$0.00
TOTAL PURCHASE AMOUNT PER UNIT	
	\$40,039.87

CHARLOTTE
COUNTY
CONTRACT

BARTOW
PRICING

Pricing in accordance with the Charlotte County contract # 2021000541

If you have any questions or need any additional information please feel free contact me anytime.

Sincerely Yours,
Richard Weissinger
Commercial Fleet Sales
Direct Line (813) 477-0052
Fax (863) 533-8485



Charlotte County

Commission Chambers,
Room 119
18500 Murdock Circle
Port Charlotte, FL 33948
CharlotteCountyFL.gov

Agenda Item Summary

File #: 2021-2733

Agenda Date: 9/14/2021

Agenda Item #: 13.

DEPARTMENT MAKING REQUEST

Budget & Admin Services

Title

21-541, Award, Vehicles - Annual Contract (Fleet)

REQUESTED MOTION/ACTION

Recommended Action:

- a) Approve award of Request for Bids #21-541, Vehicles - Annual Contract to Bartow Ford, for a 4.27% discount off of Ford Factory Invoice, and a 0% mark-up on dealer installed options. Term of contract is from October 1, 2021 through and including September 30, 2022; and
- b) Authorize the County Administrator to approve the renewal options for up to two additional one-year terms, at the same prices, terms, and conditions, by mutual consent. This annual contract allows for the purchase of Ford vehicles on an as needed basis.

Budgeted Action:

No action needed. Purchases will be facilitated by Fleet, and then charged to the department as budgeted in the FY2022 budget process.

BACKGROUND (Why is this Action Necessary, and What Action will be accomplished)

Background:

This is an annual contract that allows for the purchase of Ford vehicles on an as needed basis. Contractors bid a percentage discount off of the Ford Factory Invoice, and a percentage mark-up on dealer installed options. Bartow Ford was the lowest responsive/responsible bidder, which is the highest discount.

**BID FORM
VEHICLES – ANNUAL CONTRACT
BID NO. 2021000541**

TO: Senior Division Manager - Purchasing
Board of County Commissioners
Charlotte County Administration Center
18500 Murdock Circle
Port Charlotte, FL 33948-1094

The undersigned, as bidder, does hereby declare that he has read the Request for Bids, Instructions to Bidders, Technical Specifications & Conditions, Insurance, Safety & Health Requirements, Bid Form, and any other documentation for

VEHICLES – ANNUAL CONTRACT

and further agrees to furnish all items listed on the attached Bid Form in accordance with the unit price(s) submitted. The above specified documents are herein incorporated into the Bid Form and shall be defined as the contract documents.

Please Note: For bid evaluation purposes, award will be based on the lowest total of the following vehicle and dealer installed option purchases, calculated at the percentage discount (for vehicles) and percentage mark-up (for dealer installed options) submitted by each bidder. These quantities and descriptions are not actual and may vary considerably. They are only given as a means of determining / calculating the lowest responsive, responsible bidder.

PERCENTAGE DISCOUNT OFF OF FORD FACTORY INVOICE (NEW VEHICLE PURCHASES) 4.27 %

PERCENTAGE MARK-UP ON DEALER INSTALLED OPTIONS 0.00 %

Reminder: From the date of the purchase order, the bidder shall have ninety (90) days to deliver (including acceptance) normal production vehicles and one hundred twenty (120) days to deliver (including acceptance) vehicles with dealer installed options.

NOTE: In accordance with Florida Statutes, Section 119.071(1)(b)2: Sealed bids, proposals, or replies received by an agency pursuant to a competitive solicitation are exempt from s. 119.071(1)(b)2 and s. 24(a), Art. I of the State Constitution, except as provided by Florida Statutes 255.0518, until such time as the agency provides notice of an intended decision or until 30 days after opening the bids, proposals, or final replies, whichever is earlier. Upon release of the intended decision, if you wish to obtain the quote results, you may do so by visiting our Website at <http://purchasingbids.charlottecountyfl.gov/> under "Purchasing Bids Online", document number 215414. No information regarding the submittal will be divulged over the telephone.

Name of Bidder: Bartow Ford Co

(This form to be returned)

State of Florida
Broward County
Town of Hillsboro Beach

RESOLUTION NO. 2022-14

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, WAIVING COMPETITIVE PROCUREMENT AND AUTHORIZING AND APPROVING THE PURCHASE OF ONE (1) 2022 TOYOTA 4RUNNER SRS 4WD WITH A BASIC LIGHT PACKAGE FOR THE TOWN'S POLICE DEPARTMENT PIGGYBACKING THE TERMS OF SOURCEWELL CONTRACT NUMBER 2022 120716-NAF & 060920-NAF; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission deems it to be in the best interests of the Town to waive competitive procurement and authorize and approve the purchase of one (1) 2022 Toyota 4Runner SRS 4WD with a Basic Light Package for the Town's Police Department piggybacking the terms of Sourcewell Contract Number 2022 120716-NAF & 060920-NAF.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clause is true and correct and hereby ratified and confirmed by the Town Commission. All exhibits attached hereto are hereby incorporated herein.

SECTION 2. The Town Commission of the Town of Hillsboro Beach, Florida hereby waives competitive procurement in accordance with the applicable section of the code of ordinances and authorizes the appropriate Town officials to purchase one (1) 2022 Toyota 4Runner SRS 4WD with a Basic Light Package for the Town's Police Department piggybacking the terms of Sourcewell Contract Number 2022 120716-NAF & 060920-NAF in an amount not to exceed \$48,413.83.

SECTION 3. The appropriate Town officials are authorized and directed to execute the necessary documents to comply with this Resolution.

SECTION 4. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

RESOLVED

1
2 **SECTION 6.** This Resolution shall become effective immediately upon its passage
3 and adoption.
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6 **ADOPTED** by the Town Commission of the Town of Hillsboro Beach, Florida this
7 5 day of April 2022.

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9 **TOWN OF HILLSBORO BEACH, FLORIDA**

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12 *Deborah L. Tarrant*

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14 Deborah L. Tarrant, Mayor

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16 **ATTEST:**

17 *Sherry D. Henderson*

18 Sherry D. Henderson, CMC, Town Clerk

19 *4/5/2022*



RESOLUTION NO. 2022-14

RECORD OF TOWN COMMISSION VOTE:

	<u>YES</u>	<u>NO</u>
MAYOR DEBORAH L. TARRANT	☒	☐
VICE MAYOR IRENE KIRDAHY	☒	☐
COMMISSIONER VICKY FEAMAN	☒	☐
COMMISSIONER BARBARA BALDASARRE <i>Motion</i>	☒	☐
COMMISSIONER JANE REISER <i>Second</i>	☒	☐



Awarded Contract

Call Us first, for all of your Fleet Automotive, & Light Truck needs.

Quote

PHONE (800) ALANJAY (252-6529)		DIRECT 863-402-4234	WWW.ALANJAY.COM	35649-2
Corporate Office	2003 U.S. 27 South Sebring, FL 33870	MOBILE 863-991-4693	Mailing Address	P.O. BOX 9200 Sebring, FL 33871-9200
		FAX 863-402-4221		

ORIGINAL QUOTE DATE
1/7/2022

QUICK QUOTE SHEET

REVISED QUOTE DATE
2/22/2022

REQUESTING AGENCY	HILLSBORO BEACH POLICE DEPARTMENT			
CONTACT PERSON	JAY SZESNAT	EMAIL	JSZESNAT@TOWNOFHILLSBOROBEACH.COM	
PHONE	954-242-1778	MOBILE	FAX	

SOURCEWELL (FORMERLY NJPA) CONTRACT # 2022 120716-NAF & 060920-NAF www.NationalAutoFleetGroup.com

MODEL	8664	MSRP	\$40,355.00
2022 TOYOTA 4RUNNER SR5 4WD			

CUSTOMER ID

BASE VEHICLE PRICE \$36,341.00

BED LENGTH

SUV

** All vehicles will be ordered white w/ darkest interior unless clearly stated otherwise on purchase order.

FACTORY OPTIONS

DESCRIPTION

0040	SUPER WHITE EXTERIOR	\$0.00
FB22	Graphite, Fabric Seat Trim	\$0.00
4.0L	ENGINE 4.0L DOHC V6	\$0.00
MR20	All Weather Floor Mats with All Weather Cargo	\$400.00

CONTRACT OPTIONS

DESCRIPTION

FACTORY OPTIONS

\$400.00

DTF SUV	Deep tint film on SUV with full side and rear glass coverage.	\$290.00
WSTP	Windshield strip (25% On Windshield).	\$40.00
W HHS3200-LC	Whelen HHS3200 hand held controller Whelen 100/200W Scan-Lock Self-Contained Siren/Switch for low current applications.	\$620.00
W SA315P	Whelen 100 watt speaker with bracket.	\$295.00
W STRIPLT-DUO-2-LB-RB	(2) Whelen Strip-Light LED light duo color light head with 90 deg mounting L-brackets (RED/BLUE) mounted behind grille.	\$400.00
W STRIPLT-DUO-2-LB-RQG-RB	(2) Whelen Strip-Light LED light duo color light head with 90 deg mounting L-brackets (RED/BLUE) mounted in rear quarter glass.	\$400.00
W AVGR-D-HLB-RB	Whelen dual Avenger with single color per light head with headliner mount bracket (red/blue).	\$440.00
W TLI-2-LIC-RB	(2) T-IONS DUO (RED/WHITE & BLUE/WHITE) INSTALLED ON EITHER SIDE OF LICENSE PLATE ATTACHED VERTICAL PLACEMENT.	\$425.00
W-VERTEX-W	Whelen Vertex corner LED kit - (4) Whelen Vertex series hemispherical LED light heads LED's will be mounted in headlamps and tail lamps where possible, alternate mounting locations may be substituted. (WHITE)	\$730.00
NO-TEMP	TEMP TAG NOT REQUESTED, CUSTOMER WILL HANDLE THEIR OWN TAG WORK.	\$0.00

CONTRACT OPTIONS

\$3,640.00

SOURCEWELL (FORMERLY NJPA) CONTRACT # 2022 120716-NAF & 060920-NAF www.NationalAutoFleetGroup.com

TRADE IN

VEHICLE TOTAL	\$36,741.00
MSRP DISCOUNT	9.9%
ACCESSORY TOTAL	\$3,640.00
CUSTOMER PRICE	\$40,381.00

YES WE TAKE TRADE INS ~~~ ASK ABOUT MUNICIPAL FINANCING ~~~

\$0.00

TOTAL COST LESS TRADE IN(S)	QTY	1	\$40,381.00
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Estimated Annual payments for 60 months paid in advance: \$9,043.68

Municipal finance for any essential use vehicle, requires lender approval, WAC.

Comments

VEHICLE QUOTED BY

SCOTT WILSON

FLEET SALES MANAGER

scott.wilson@alanjay.com

"I Want to be Your Fleet Provider"

I appreciate the opportunity to submit this quotation. Please review it carefully. If there are any errors or changes, please feel free to contact me at any time.
I am always happy to be of assistance.



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Approval for purchase of new vehicle

Submitting Dept: Police Chief

Agenda Date: April 5th, 2022

1. BACKGROUND / HISTORY

Our police car, Unit 166, a 2014 Dodge Charger, serves as a police “admin” vehicle. This vehicle is used for administrative duties such as, attending trainings, undercover patrol and investigations, providing a vehicle to a command staff who will respond as needed on a 24-hour basis, and the vehicle is frequently used as a back-up patrol vehicle when all other vehicles are down.

2. CURRENT ACTIVITY

Unit 166 has close to 200,000 miles and has been experiencing major electrical and mechanical issues. I am requesting we purchase a new vehicle to replace this one from budgeted funds. We are recommending purchasing a Toyota 4-Runner, which has higher profile to handle rain events and for a higher sight-level. We would like to get away from the current Dodge inventory as the vehicle is low in profile. In addition, these Dodge Chargers are not available for law enforcement from our vendors for the year of 2022.

Unit 166 is currently in the shop, getting a heater pump installed. We are not sure if that will 100% repair the problem. With our current fleet, typically, one is in the shop, one is experiencing some difficulties and leaves patrol with only one vehicle. Once the new pickup truck is received (placed in July 2021), that should remedy this issue. We currently are down to 2 functioning vehicles and the Chief’s car as a backup as Unit 166 is not patrol capable in its current situation.

The 4-Runner was quoted at \$36,341.00, \$400.00 for factory options, with a basic light package for \$3,640 dollars. We will be procuring using the cooperative purchasing agreement, Sourcewell (formerly NJPA) contract number 2022 120716-NAF & 060920-NAF.

3. FINANCIAL IMPACT

Total cost for the vehicle is \$40,381 from budgeted funds.

4. RECOMMENDATION

Approval is recommended for a new police vehicle.



1210 Hillsboro Mile
Hillsboro Beach, FL 33062
www.townofhillsborobeach.com

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011

Agenda Item Cover Memo

Agenda Item: Approval and Signature to Assist the Broward County Sheriff's Office

Submitting Dept: Police Chief

Agenda Date: June 7th, 2022

1. BACKGROUND / HISTORY

This operation is a multi-agency effort to combat illegal border crossings, human trafficking events and smuggling that occur on the waterways of Broward County.

2. CURRENT ACTIVITY

The Broward Sheriff's Office has asked us to assist them with these criminal activities and will provide funding for related expenses and overtime for these investigations.

3. FINANCIAL IMPACT

Our overtime costs accrued from these investigations will be reimbursed through the Broward Sheriff's Office. Any OT worked will be pre-authorized by BSO, and the workload will not affect normal police operations.

4. RECOMMENDATION

Approval is recommended.

RESOLUTION NO. 2022-23

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPROVING AND AUTHORIZES THE APPROPRIATE TOWN OFFICIALS TO EXECUTE OPERATION STONEGARDEN MEMORANDUM OF UNDERSTANDING BETWEEN THE BROWARD SHERIFF'S OFFICE AND THE TOWN OF HILLSBORO BEACH; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission deems it to be in the best interests of the Town to approve and authorize the Appropriate Town Officials to execute Operation Stonegarden Memorandum of Understanding between the Broward Sheriff's Office and the Town of Hillsboro Beach.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clause is true and correct and hereby ratified and confirmed by the Town Commission. All exhibits attached hereto are hereby incorporated herein.

SECTION 2. The Town Commission of the Town of Hillsboro Beach, Florida hereby approves and authorizes Appropriate Town Officials to execute Operation Stonegarden Memorandum of Understanding between the Broward Sheriff's Office and the Town of Hillsboro Beach. A copy of the Memorandum of Understanding is attached hereto as Exhibit "A".

SECTION 3. The appropriate Town officials are authorized and directed to execute the necessary documents to comply with this Resolution.

SECTION 4. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

1 **ADOPTED** by the Town Commission of the Town of Hillsboro Beach, Florida this
2 ___ day of _____ 2022.

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TOWN OF HILLSBORO BEACH, FLORIDA

Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk

RESOLUTION NO. 2022-23

RECORD OF TOWN COMMISSION VOTE:

	<u>YES /YEA</u>	<u>NO/ NAY</u>
MAYOR DEBORAH L. TARRANT	☐	☐
VICE MAYOR IRENE KIRDAHY	☐	☐
COMMISSIONER VICKY FEAMAN	☐	☐
COMMISSIONER BARBARA BALDASARRE	☐	☐
COMMISSIONER JANE REISER	☐	☐

OPERATION STONEGARDEN MEMORANDUM OF UNDERSTANDING

WHEREAS, the below subscribed law enforcement agencies have joined together in a multi-agency effort intended to combat criminal activity associated with the illegal border crossings, human trafficking, alien smuggling, and illicit drugs or other contraband; and

WHEREAS, the Broward Sheriff's Office is the recipient of a federal grant disbursed by the Florida Department of Emergency Management to assist law enforcement in investigating and combating criminal activity associated with the illegal Border crossings, human trafficking, alien smuggling, and illicit drugs or other contraband by providing funding for expenses and overtime funding, which are incurred by law enforcement as a result of such investigations,

NOW THEREFORE, the parties agree as follows:

Each of the undersigned law enforcement agencies approve, authorize and enter into this Agreement for the purposes and goals indicated below:

Current Parties To This Agreement:

The Broward Sheriff's Office
Town of Hillsboro Beach

Additional parties may enter into this Agreement at a later date upon signing the Agreement upon the approval of the Broward Sheriff's Office. Any party may cancel its participation in this Agreement upon delivery of written notice of cancellation to all Parties to the Agreement.

MISSION

Operation Stonegarden provides for law enforcement efforts primarily with regard to the investigation prevention, and apprehension of persons involved in criminal activity associated illegal Border crossings, human trafficking, alien smuggling, and illicit drugs or other contraband. The Parties to this Agreement are contributing personnel and resources in support of these efforts, with the operations of the Participating Agencies being coordinated by the Broward Sheriff's Office.

JURISDICTION

The principal site of operations activity shall be within Broward County, Florida. Nothing in this Agreement shall be construed as to grant jurisdiction outside a Participating Member's normal territorial boundaries. The appropriate federal and/or state authorities will be contacted should an investigation extend outside the jurisdiction of the respective agency.

Nothing herein shall otherwise limit the jurisdiction and powers normally possessed by an employee of the Participating Agencies.

COMPOSITION AND SUPERVISION

The undersigned agencies agree that the Broward Sheriff's Office, as the grant recipient, shall be the lead agency of the Operation. The Broward Sheriff's Office Operational Commander will be responsible for determining the operational needs. The authorization of overtime and any other expenditures will be the responsibility of the Broward Sheriff's Office (as the grant recipient), to the extent that the costs will be funded - as permitted - by the federal grant disbursed by FDEM.

LIABILITY AND COST-RELATED ISSUES

Each Party to this Agreement agrees to assume its own liability and responsibility, as outlined below, for the acts, omission, or conduct of such Party's own employees while such employees are engaged in operations related to this Agreement.

Each Party agrees to maintain its own comprehensive general liability insurance, professional liability insurance, automobile liability insurance and workers' compensation insurance policies or maintain a self-insuring fund for the term of this Agreement in the amounts determined by each Party to adequately insure such Party's liability assumed herein, but in no event shall such coverage be less than the amount of statutory waiver of sovereign immunity.

Each Party agrees to provide the other Parties, upon request, with proof of insurance (comprehensive general liability, professional liability, automobile liability and workers' compensation) or proof that the Party maintains a self-insurance fund consistent with F.S.S. Chapter 768.28.

Each Party (indemnitor) hereby shall, to the extent permitted by law, indemnify from any liability and hold harmless the other Parties (indemnities), their employees, agents, or servants against liability including, but not limited to, court costs and attorneys' fees, arising from any actions, causes of actions, suits, trespasses, damages, judgments, executions, claims, and demands of any kind whatsoever, in law or in equity, brought against the indemnities, their employees, agents, and servants as a result of the indemnitor, its employees, agents or servants' negligent acts or negligent omissions, while acting within the scope of their employment. Each Party will at all times be entitled to the benefits of sovereign immunity as provided in F.S.S. 768.28 and common law. Nothing contained herein shall be construed as a waiver of sovereign immunity.

Each Party to this Agreement agrees to furnish necessary personnel, property, police equipment, vehicles, and vessels to render services to this Agreement in order to affect the purposes of the Agreement and agrees to bear the cost of loss or damage to such equipment, vehicles, or property. Parties understand and agree that they will be responsible for their own liability and bear their own costs with regard to their property and resources.

Each participating agency shall compensate its employees during the time they participate in operations and shall defray the actual expenses of its employees while so engaged, including any amounts paid or due for compensation due to personal injury or death while such employees are engaged in operations. The privileges and immunities from liability, exemption from laws, ordinances, and rules, and all pension, insurance, relief, disability, workers' compensation, salary (including overtime compensation or compensatory time), death and other benefits that apply to the activity of an employee of an Agency when performing the employee's duties shall apply to the employee to the same degree, manner, and extent while such employee acts under this Agreement. This provision shall not preclude payment of compensation (including overtime compensation), if allowed, through the use of Operation Grant funds, as agreed to by the Parties.

BSO and HBPD shall provide law enforcement officers to perform work on Operation Stonegarden on an overtime status. HBPD officers will not work overtime on Agreement related operations without the approval of the BSO command. BSO shall be responsible for reimbursing HBPD for overtime hours worked, including FICA and retirement fringe benefits, subject to available Grant funding. The number of hours and frequency of hours will be determined by BSO based upon available funds, intelligence reports and other ongoing investigations.

FORFEITURE ACTIONS

Forfeiture actions based upon seizures made by the Participating Agencies may be pursued in either state or federal actions. The agency initiating the operation shall be responsible for pursuing any forfeiture action stemming from the operation/investigation. Distribution of any proceeds from a successful forfeiture action shall be dispersed based on the respective roles of support provided by the parties.

RECORDS AND REPORTS

The Parties to this Agreement agree to forward a copy of all operational reports via USPS mail, email communication, or fax which will be maintained by the Broward Sheriff's Office. All original case reports evidence will be maintained by the lead-investigating agency for each individual case.

In accordance with the CBP grant disbursed to the Participating Agencies through the Broward Sheriff's Office, the CBP may order a review and audit of operations with regard to the seizure and handling of all evidence, property, or cash or any other aspect of Agreement operations. The Parties agree to cooperate in any such audit by allowing full access to documents, personnel and facilities necessary to perform the audit function.

TERM OF AGREEMENT

This Agreement shall be effective as to the executing Parties upon execution by the Broward Sheriff's Office and at least one other participating Agency. As each additional Party executes this Agreement, it shall be effective as to the newly executing Party. This Agreement may be duplicated for dissemination to all Parties, and such duplicates shall be of the same force and effect as the original.

This Agreement shall remain in full force as to all participating Parties unless otherwise terminated as provided herein. The Agreement may be terminated without cause by BSO.

This Agreement may be terminated upon the consent of all participating Parties. Any Party may withdraw its individual participation upon notification to all participating Parties.

IN WITNESS WHEREOF, the Parties hereto sign on the date specified.

Broward Sheriff's Office

Town of Hillsboro Beach

Gregory Tony, as Sheriff of Broward County

Deborah L. Tarrant, Mayor

Date: _____

Date: _____

William "Mac" Serda, Town Manager

Date: _____

Approved as to form and legal sufficiency
Subject to execution by the parties.

Approved as to form and legal sufficiency
subject to execution by the parties.

Terrence O. Lynch, General Counsel

Donald J. Doody, Town Attorney



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Agreement with JM Family Enterprises for Hurricane Shelter

Submitting Dept: Police Chief

Agenda Date: June 7th, 2022

1. BACKGROUND / HISTORY

Our Town is situated in an area where we could suffer from large tidal waves and flooding during hurricanes. Our police department will evacuate if we are expecting one of these large water events. JM Family is located just west of 1-95 and out of the flooding zone. JM Family, in the past have opened their doors to our agency if these events were to occur. JM Family have CAT5 rated buildings to house our equipment, vehicles and personnel to keep them safe and secure and be able to quickly respond when the Town becomes safe to do so.

2. CURRENT ACTIVITY

JM Family is requesting we sign an agreement with them to allow us to utilize their facility.

3. FINANCIAL IMPACT

There is no financial impact to the Town.

4. RECOMMENDATION

Approval is recommended.

RESOLUTION NO. 2022-24

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE TOWN OFFICIALS TO EXECUTE THE HURRICANE SHELTER AGREEMENT BETWEEN JM FAMILY ENTERPRISES, INC. AND TOWN OF HILLSBORO BEACH; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission deems it to be in the best interests of the Town to approve and authorize the appropriate Town Officials to execute the Hurricane Shelter Agreement between JM Family Enterprises, Inc. and the Town of Hillsboro Beach.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clause is true and correct and hereby ratified and confirmed by the Town Commission. All exhibits attached hereto are hereby incorporated herein.

SECTION 2. The Town Commission of the Town of Hillsboro Beach, Florida hereby approves and authorizes the appropriate Town Officials to execute the Hurricane Shelter Agreement between JM Family Enterprises, Inc. and the Town of Hillsboro Beach. A copy of the Agreement is attached hereto as Exhibit "A".

SECTION 3. The appropriate Town officials are authorized and directed to execute the necessary documents to comply with this Resolution.

SECTION 4. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

1 **ADOPTED** by the Town Commission of the Town of Hillsboro Beach, Florida this
2 ____ day of _____ 2022.

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TOWN OF HILLSBORO BEACH, FLORIDA

Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk

RESOLUTION NO. 2022-24

RECORD OF TOWN COMMISSION VOTE:

	<u>YES /YEA</u>	<u>NO/ NAY</u>
MAYOR DEBORAH L. TARRANT	☐	☐
VICE MAYOR IRENE KIRDAHY	☐	☐
COMMISSIONER VICKY FEAMAN	☐	☐
COMMISSIONER BARBARA BALDASARRE	☐	☐
COMMISSIONER JANE REISER	☐	☐



Agenda Item Cover Memo

Agenda Item: CG&A Proposal to Create Town's Broward's Building Safety Inspection Report

Submitting Dept: Mac Serda, Town Manager

Agenda Date: May 27, 2022

1. BACKGROUND / HISTORY

During the May3, 2022 Commission Meeting it was requested that a proposal come forward for Commission's consideration with a scope of service to create a report indicating various data elements related to condominiums' compliance with Broward County's Building Safety Inspection Program, commonly referred to as the 40-year certification program.

2. CURRENT ACTIVITY

The Town Manager conducted discussions with the Town's Building Official and CG&A's Pres/CEO to develop a scope of work and methodology to ascertain the historical construction information such as: construction completion date, last compliance report submitted, next compliance report due, and various construction elements including, sub-grade parking and number of floors. The process will involve a combination of sleuthing and building expertise. An investigative approach is required to correct erroneous data from the Property Appraiser's database, and to locate historical engineering reports, while building knowledge is necessary to ensure appropriate compliance with Broward's program.

The proposed budget is based on our Building Official dedicating 300 hours toward the project, and a "not to exceed" budget of \$21,636.

3. FINANCIAL IMPACT

The financial impact to the Town is \$21,636 and can be funded by our Building Department's Special Revenue Fund.

4. RECOMMENDATION

Approval is recommended.

RESOLUTION NO. 2022-25

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE TOWN OFFICIALS TO EXECUTE THE PROPOSAL SUBMITTED BY CALVIN, GIORDANO & ASSOCIATES, INC. ("CGA") DATED MAY 20, 2022 REGARDING HILLSBORO BEACH'S BUILDING CODE 40-YEAR CERTIFICATION AND THE ADDENDUM TO PROPOSAL; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission deems it to be in the best interests of the Town to approve and authorize the appropriate Town Officials to execute the Proposal submitted by CGA dated May 20, 2022 regarding Hillsboro Beach's Building Code 40-Year Certification and the Addendum to Proposal.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clause is true and correct and hereby ratified and confirmed by the Town Commission. All exhibits attached hereto are hereby incorporated herein.

SECTION 2. The Town Commission of the Town of Hillsboro Beach, Florida hereby approves and authorizes the appropriate Town Officials to execute the Proposal submitted by CGA dated May 20, 2022 regarding Hillsboro Beach's Building Code 40-Year Certification and the Addendum to Proposal. A copy of the Proposal and Addendum are attached hereto as composite Exhibit "A".

SECTION 3. The appropriate Town officials are authorized and directed to execute the necessary documents to comply with this Resolution.

SECTION 4. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

1 **SECTION 5.** If any clause, section or other part of this Resolution
2 shall be held by any court of competent jurisdiction to be unconstitutional
3 or invalid, such unconstitutional or invalid part shall be considered
4 eliminated and will in no way affect the validity of the other provisions of
5 this Resolution.
6

7 **SECTION 6.** This Resolution shall become effective immediately
8 upon its passage and adoption.
9

10 **ADOPTED** by the Town Commission of the Town of Hillsboro Beach, Florida this
11 ____ day of _____ 2022.
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15 TOWN OF HILLSBORO BEACH, FLORIDA
16

17
18 _____
19 Deborah L. Tarrant, Mayor
20

21 ATTEST:
22

23 _____
24 Sherry D. Henderson, CMC
25 Town Clerk
26
27

RESOLUTION NO. 2022-25

RECORD OF TOWN COMMISSION VOTE:

	<u>YES</u>	<u>NO</u>
MAYOR DEBORAH I. TARRANT	☐	☐
VICE MAYOR IRENE KIRDAHY	☐	☐
COMMISSIONER VICKY FEAMAN	☐	☐
COMMISSIONER BARBARA BALDASARRE	☐	☐
COMMISSIONER JANE REISER	☐	☐



Calvin, Giordano & Associates, Inc.
A **SAFEbuilt** COMPANY

Building Code Services
Civil Engineering / Roadway
& Highway Design
Coastal Engineering
Code Enforcement
Construction Engineering &
Inspection (CEI)
Construction Services
Data Technologies &
Development
Electrical Engineering
Engineering
Environmental Services
Facilities Management
Grant Management &
Writing
Geographic Information
Systems (GIS)
Governmental Services
Indoor Air Quality (IAQ)
Landscape Architecture
Planning
Project Management
Redevelopment &
Urban Design
Surveying & Mapping
Transportation & Mobility
Transportation Planning
Water / Utilities Engineering
Website Development

1800 Eller Drive
Suite 600
Fort Lauderdale, FL 33316
Tel: 954.921.7781
Fax: 954.921.8807

www.cgasolutions.com

May 20, 2022

Mr. Mac Serda

Town Manager

Town of Hillsboro Beach

1210 Hillsboro Mile

Hillsboro Beach, FL 33062

RE: Hillsboro Beach Building Code 40-Year Certification

CGA Proposal No. 17-9902.1

Dear Mr. Serda,

We are pleased to submit this proposal for Professional Services on the above referenced project located in the Town of Hillsboro Beach.

I. Professional Building Code Services

A. Manage the creation and population of a 40-year certification status sheet to include current and upcoming inspection and certification requirements. This project shall include both site visits and research as well as County historical research to determine if (prior to CGA Building Dept involvement in the Town) historically required inspections occurred and their current status. This database spreadsheet shall then be maintained by existing staff to ensure the Town has an up-to-date status of all structures within and upcoming to the 40-year certification program.

- Note: 40-year onsite inspections and 40-year report creation to be completed by others.
- Note: Meetings with BORA, BCPA, the Commission, and Town Manager included.

REIMBURSABLE EXPENSES

Calvin, Giordano & Associates, Inc. and its consultants will be reimbursed for the printing of drawings and specifications, deliveries, Federal Express services, required travel time and travel expenses, long distance telephone calls, fax transmittals, postage, fees paid for securing approval of authorities having jurisdiction over the project, renderings, models and mock-ups required by CLIENT, as required. Reimbursable expenses and sub-consultant invoices will be billed directly to the CLIENT at a multiplier of 1.25.

MEETING ATTENDANCE

Due to the difficulties of predicting the number or duration of meetings, no meetings other than those listed above, are included in the Schedule of Fees shown below. Preparation for and meeting attendance, as necessary, will be provided on a time and materials basis and will be billed at the standard hourly rates in accordance with the attached Hourly Rate Schedule.

SCHEDULE OF FEES

Calvin, Giordano & Associates, Inc. will perform the Scope of Services for an hourly not to exceed fee as shown in the proposed Schedule of Fees:

PROPOSED SCHEDULE OF FEES		
I	Professional Building Code Services	\$21,636.00
II	Meetings not included in I thru I	Hourly
TOTAL Hourly (Not to Exceed)		\$21,636.00

TERMINATION OF THE AGREEMENT

- This Agreement may be terminated by either party upon not less than seven (7) days written notice should the other party fail substantially to perform in accordance with the terms of this Agreement through no fault of the party initiating the termination. Failure of CLIENT to make payments to Calvin, Giordano & Associates, Inc., in accordance with this Agreement, shall be considered substantial nonperformance and cause for termination.
- In the event of termination in accordance with this Agreement or termination not the fault of Calvin, Giordano & Associates, Inc., Calvin, Giordano & Associates, Inc. shall be compensated for services properly performed prior to receipt of notice of termination, together with Reimbursable Expenses then due.

We appreciate the opportunity to submit this proposal. Calvin, Giordano & Associates, Inc. is prepared with the necessary manpower to proceed with the proposed scope of services upon receipt of the executed authorization. Our personnel are committed to completing the project in a timely manner. Please indicate your acceptance of this proposal by signing below and returning one executed copy of the contract to this office. We look forward to working with you in making this project a success.

Sincerely,

CALVIN, GIORDANO & ASSOCIATES, INC.

Chris Giordano

Chris Giordano
President

Cost of these services are \$21,636.00 plus hourly as noted in fee breakdown.

ACCEPTANCE OF CONTRACT

CALVIN, GIORDANO & ASSOCIATES, INC.

By: Chris Giordano Date: 5/20/22
Name: Chris Giordano
Title: President

By: _____ Date: _____
Name: Mr. Mac Serda
Title: Town Manager

**Addendum between the Town of Hillsboro Beach, Florida
and
Calvin, Giordano & Associates, Inc.**

This ADDENDUM (“Addendum”), dated _____, 2022, shall be included as part of the Proposal dated May 20, 2022 (referred to as “Agreement”) by and between the **Town of Hillsboro Beach**, a Florida municipal corporation (“Town”) and **Calvin, Giordano & Associates, Inc.** (“CGA”). Town and CGA shall be collectively referred to herein as the “Parties” and individually as a “Party”.

1. **Termination for Convenience.** The Agreement may be terminated by Town for convenience, upon providing thirty (30) days prior written notice to CGA.
2. **Governing Law and Venue.** The Agreement shall be governed by and construed in accordance with the laws of the State of Florida as now and hereafter in force. The venue for any and all actions or claims arising out of or related to the Agreement shall be in Broward County, Florida.
3. **Sovereign Immunity.** Nothing contained in the Agreement, nor set forth herein is intended nor shall be construed to waive Town’s rights and immunities under the common law or Section 768.28, Florida Statutes, as may be amended from time to time.
4. **Non-Discrimination & Equal Opportunity Employment.** During the performance of the Agreement, neither CGA nor any subcontractors shall discriminate against any employee or applicant for employment because of race, religion, color, gender, national origin, sex, age, marital status, political affiliation, familial status, sexual orientation, or disability if qualified. CGA will take affirmative action to ensure that employees are treated during employment, without regard to their race, religion, color, gender, national origin, sex, age, marital status, political affiliation, familial status, sexual orientation, or disability if qualified. Such actions must include, but not be limited to, the following: employment, promotion, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. CGA shall agree to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause. CGA further agrees that CGA will ensure that subcontractors, if any, will be made aware of and will comply with this nondiscrimination clause.
5. **Binding Authority.** Each person signing this Addendum on behalf of either party individually warrants that he or she has full legal power to execute the Agreement on behalf of the party for whom he or she is signing, and to bind and obligate such party with respect to all provisions contained in this Agreement.
6. **Public Records.** The Town is a public agency subject to Chapter 119, Florida Statutes. CGA shall comply with Florida’s Public Records Law. Specifically, CGA shall:
 - 6.1 Keep and maintain public records required by the Town to perform the service;
 - 6.2 Upon request from the Town’s custodian of public records, provide the Town with a copy of the requested records or allow the records to be inspected or copied within a

reasonable time at a cost that does not exceed the cost provided in Chapter 119, Florida Statutes, or as otherwise provided by law;

- 6.3 Ensure that public records that are exempt or that are confidential and exempt from public record disclosure requirements are not disclosed except as authorized by law for the duration of the Agreement term and, following completion of the Agreement, CGA shall destroy all copies of such confidential and exempt records remaining in its possession after CGA transfers the records in its possession to the Town; and
- 6.4 Upon completion of the Agreement, CGA shall transfer to the Town, at no cost to the Town, all public records in CGA's possession. All records stored electronically by CGA must be provided to the Town, upon request from the Town's custodian of public records, in a format that is compatible with the information technology systems of the Town.
- 6.5 The failure of CGA to comply with the provisions set forth in this Article shall constitute a default and breach of this Agreement, for which, the Town may terminate the Agreement in accordance with the terms herein.

IF CGA HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO CGA'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THE AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT:

Town Clerk
Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062
[\(954\) 427-4011](tel:9544274011)

7. **Scrutinized Companies.** CGA, its principals or owners, certify that they are not listed on the Scrutinized Companies that Boycott Israel List, Scrutinized Companies with Activities in Sudan List, Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or are engaged in business operations with Syria. In accordance with Section 287.135, Florida Statutes, as amended, a company is ineligible to, and may not, bid on, submit a proposal for, or enter into or renew a contract with any agency or local governmental entity for goods or services of:
 - 7.1 Any amount if, at the time bidding on, submitting a proposal for, or entering into or renewing such contract, the company is on the Scrutinized Companies that Boycott Israel List, created pursuant to Section 215.4725, Florida Statutes, or is engaged in a boycott of Israel; or
 - 7.2 One million dollars or more if, at the time of bidding on, submitting a proposal for, or entering into or renewing such contract, the company:

- 7.2.1 Is on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to Section 215.473, Florida Statutes; or
 - 7.2.2 Is engaged in business operations in Syria.
8. **Employment Eligibility.** CGA certifies that it is aware of and complies with the requirements of Section 448.095, Florida Statutes, as may be amended from time to time and briefly described herein below.
- 8.1 **Definitions for this Section:**
- 8.1.1 “Contractor” means a person or entity that has entered or is attempting to enter into a contract with a public employer to provide labor, supplies, or services to such employer in exchange for salary, wages, or other remuneration. “Contractor” includes, but is not limited to, a vendor or consultant.
 - 8.1.2 “Contractor” includes, but is not limited to, a vendor or consultant.
 - 8.1.3 “Subcontractor” means a person or entity that provides labor, supplies, or services to or for a contractor or another subcontractor in exchange for salary, wages, or other remuneration.
 - 8.1.4 “E-Verify system” means an Internet-based system operated by the United States Department of Homeland Security that allows participating employers to electronically verify the employment eligibility of newly hired employees.
- 8.2 **Registration Requirement; Termination:** Pursuant to Section 448.095, Florida Statutes, effective January 1, 2021, CGA, shall register with and use the E-verify system in order to verify the work authorization status of all newly hired employees. Contractor shall register for and utilize the U.S. Department of Homeland Security’s E-Verify System to verify the employment eligibility of:
- 8.2.1 All persons employed by a Contractor to perform employment duties within Florida during the term of the contract; and
 - 8.2.2 All persons (including sub-vendors/subconsultants/subcontractors) assigned by Contractor to perform work pursuant to the contract with the Town. The Contractor acknowledges and agrees that registration and use of the U.S. Department of Homeland Security’s E-Verify System during the term of the contract is a condition of the contract with the Town; and
 - 8.2.3 The Contractor shall comply with the provisions of Section 448.095, Florida Statutes., "Employment Eligibility," as amended from time to time. This includes, but is not limited to registration and utilization of the E-Verify System to verify the work authorization status of all newly hired employees. Contractor shall also require all subcontractors to provide an affidavit attesting that the subcontractor does not employ, contract with, or subcontract with, an unauthorized alien. The Contractor shall maintain a copy of such affidavit for the duration of the contract. Failure to comply

will lead to termination of this Contract, or if a subcontractor knowingly violates the statute, the subcontract must be terminated immediately. Any challenge to termination under this provision must be filed in the Circuit Court no later than twenty (20) calendar days after the date of termination. Termination of this Contract under this Section is not a breach of contract and may not be considered as such. If this contract is terminated for a violation of the statute by the Contractor, the Contractor may not be awarded a public contract for a period of one (1) year after the date of termination.

9. **Conflict of Terms.** In the event of any conflict or ambiguity between the language in the Agreement, and this Addendum, the terms of this Addendum shall control.
10. **Indemnification.** CGA shall indemnify and hold harmless the Town and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense, which the Town or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from CGA's act or omissions related to CGA's performance of the Agreement. CGA shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the Town, where applicable, including appellate proceedings, and shall pay all costs, judgments, and attorneys' fees which may issue thereon.

IN WITNESS OF THE FOREGOING, the parties have set their hands and seals the day and year first written above.

TOWN:

TOWN OF HILLSBORO BEACH, FLORIDA

ATTEST:

Sherry D. Henderson, CMC, Town Clerk

By: _____
Mac Serda, Town Manager

APPROVED AS TO FORM:

Donald J. Doody, Town Attorney

CALVIN, GIORDANO & ASSOCIATES, INC.

Signed By: _____

Print Name: _____

Title: _____



A TRANSPORTATION AMERICA COMPANY

LIMOUSINES OF SOUTH FLORIDA INC

2000 N SR 7

LAUDERDALE LAKES, FL 33313

(954) 463 - 0845

April 30, 2022

Town of Hillsboro Beach

1210 Hillsboro Mile

Hillsboro Beach, FL 33062

Attention: inframark@avidbill.com

Invoice Number: 22-0430-26

Account Number: 32-TOWNH

For Services Provided April 2022 (13 Service Days)

Hillsboro Beach Route (April 1 - 30, 2022)

<i>Hillsboro</i>	8.90	<i>Svc Hrs/Day</i>	X	13	<i>Days</i>	=	115.70	<i>hrs</i>	@	\$53.00	<i>hr</i>	\$6,132.10
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<i>Monthly Total Prior to Downtime Deduction</i>	6,132.10
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<i>Downtime Deduction</i>	\$0.00
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<i>Total Amount Due</i>	\$6,132.10
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Remittance Instructions: Limousines of South Florida 2000 N SR 7 Lauderdale Lakes, FL 33313

For Billing Inquiries, please contact David Fernandez (954) 463-0845

LIMOUSINES OF SOUTH FLORIDA THANKS YOU FOR YOUR BUSINESS



LIMOUSINES OF SOUTH FLORIDA INC

2000 N SR 7

LAUDERDALE LAKES, FL 33313

(954) 463 - 0845

April 30, 2022

Town of Hillsboro Beach

1210 Hillsboro Mile

Hillsboro Beach, FL 33062

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<i>Monthly Total Prior to Downtime Deduction</i>	6,132.10
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<i>Downtime Deduction</i>	\$0.00
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<i>Total Amount Due</i>	\$6,132.10
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Remittance Instructions: Limousines of South Florida 2000 N SR 7 Lauderdale Lakes, FL 33313

For Billing Inquiries, please contact David Fernandez (954) 463-0845

LIMOUSINES OF SOUTH FLORIDA THANKS YOU FOR YOUR BUSINESS

LSF Billing Copy Ridership Summary

April 2022

Daily Passengers:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				45		
44		43		43		
43		42		42		
41		42		39		
41		45		43		

0 0
553

Total Monthly Passengers:

Daily Revenue Miles:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				106.00		
106.00		106.00		105.00		
106.00		106.00		105.00		
105.00		105.00		102.00		
106.00		105.00		105.00		

0.0 0.0
1,368.0

Total Monthly Revenue Miles:

Total Scheduled Revenue Miles 1,414.9

Total Vehicle Hours 125.71

Total Revenue Hours 114.79

Service Days - Weekdays 13

Missed Service in Minutes 0

Pass/Revenue Hour 4.8

Total Monthly Vehicle Miles: ** 1,673.5

Vehicle	AM - 1st day this month	PM - Last day this month	Total
2017	21,708	23,584	1,876.0
			0.0
			0.0
			0.0
			0.0
			1,876.0

Hillsboro Beach April 2022 Down Time

ROUTE	DATE	BUS	DRIVER	TIME ROUTE DOWN	TIME ROUTE UP	TOTAL DOWN TIME	REASON FOR DOWN ROUTE

TOTAL: 0



A TRANSPORTATION AMERICA COMPANY

LIMOUSINES OF SOUTH FLORIDA INC

2000 N SR 7

LAUDERDALE LAKES, FL 33313

(954) 463 - 0845

April 30, 2022

Town of Hillsboro Beach

1210 Hillsboro Mile

Hillsboro Beach, FL 33062

Attention: inframark@avidbill.com

Date of Service		Hillsboro	Total Hours	Hourly \$	Total \$	Disruption
Friday, April 1, 2022		8.90	8.90	\$53.00	\$471.70	
Saturday, April 2, 2022						
Sunday, April 3, 2022						
Monday, April 4, 2022		8.90	8.90	\$53.00	\$471.70	
Tuesday, April 5, 2022						
Wednesday, April 6, 2022		8.90	8.90	\$53.00	\$471.70	
Thursday, April 7, 2022						
Friday, April 8, 2022		8.90	8.90	\$53.00	\$471.70	
Saturday, April 9, 2022						
Sunday, April 10, 2022						
Monday, April 11, 2022		8.90	8.90	\$53.00	\$471.70	
Tuesday, April 12, 2022						
Wednesday, April 13, 2022		8.90	8.90	\$53.00	\$471.70	
Thursday, April 14, 2022						
Friday, April 15, 2022		8.90	8.90	\$53.00	\$471.70	
Saturday, April 16, 2022						
Sunday, April 17, 2022						
Monday, April 18, 2022		8.90	8.90	\$53.00	\$471.70	
Tuesday, April 19, 2022						
Wednesday, April 20, 2022		8.90	8.90	\$53.00	\$471.70	
Thursday, April 21, 2022						
Friday, April 22, 2022		8.90	8.90	\$53.00	\$471.70	
Saturday, April 23, 2022						
Sunday, April 24, 2022						
Monday, April 25, 2022		8.90	8.90	\$53.00	\$471.70	
Tuesday, April 26, 2022						
Wednesday, April 27, 2022		8.90	8.90	\$53.00	\$471.70	
Thursday, April 28, 2022						
Friday, April 29, 2022		8.90	8.90	\$53.00	\$471.70	
Saturday, April 30, 2022						
Sunday, May 1, 2022						
		115.70	115.70		\$6,132.10	

LSF Billing Copy Ridership Summary

April 2022

Daily Passengers:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				45		
44		43		43		
43		42		42		
41		42		39		
41		45		43		
					0	0

Total Monthly Passengers:

553

Daily Revenue Miles:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
				106.00		
106.00		106.00		105.00		
106.00		106.00		105.00		
105.00		105.00		102.00		
106.00		105.00		105.00		
					0.0	0.0

Total Monthly Revenue Miles:

1,368.0

Total Scheduled Revenue Miles

1,414.9

Total Vehicle Hours

125.71

Total Revenue Hours

114.79

Service Days - Weekdays

13

Missed Service in Minutes

0

Pass/Revenue Hour

4.8

Total Monthly Vehicle Miles: **

1,673.5

Vehicle	AM - 1st day this month	PM - Last day this month	Total
2017	21,708	23,584	1,876.0
			0.0
			0.0
			0.0
			0.0
			1,876.0

Hillsboro Beach Missed Service Events

April 2022

[illegible]

Directions: This table will calculate the total missed service and billable missed service for each month. To use this chart please enter the total missed service in minutes for each event. If this event crosses the billable threshold, the invoice reduction will be automatically calculated. Per our new missed service policy, if missed service events can be rectified within 45 minutes then missed service will not be deducted from your quarterly invoice. Please email communityshuttlereports@broward.org if you have any questions.

Hillsboro Beach April 2022 Down Time

ROUTE	DATE	BUS	DRIVER	TIME ROUTE DOWN	TIME ROUTE UP	TOTAL DOWN TIME	REASON FOR DOWN ROUTE

TOTAL: 0



A TRANSPORTATION AMERICA COMPANY

LIMOUSINES OF SOUTH FLORIDA INC

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Thursday, April 28, 2022						
Friday, April 29, 2022		8.90	8.90	\$53.00	\$471.70	
Saturday, April 30, 2022						
Sunday, May 1, 2022						
		115.70	115.70		\$6,132.10	



Calvin, Giordano & Associates, Inc.
EXCEPTIONAL SOLUTIONS™
1800 Eller Drive, Suite 600, Fort Lauderdale, Florida 33316
Phone: 954.921.7781 · Fax: 954.921.8807

TOWN OF HILLSBORO BEACH
1210 HILLSBORO MILE
HILLSBORO BEACH, FL 33062

Invoice number 102809
Date 04/30/2022

Project **179902 HILLSBORO BEACH BUILDING
CODE**

Billing period through April 30, 2022

CGA PM: Peter Deveaugh

emailto: Mac Serda (mserda@townofhillsborobeach.com)

cc: Stephen.Bloom@inframark.com
terri.lusk@inframark.com
ranathan@townofhillsborobeach.com
Sherry D. Henderson (shenderson@townofhillsborobeach.com)
Billing 85% of Permit Fees Collected

Invoice Summary

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Remaining	Current Billed
BUILDING CODE SERVICES	0.00	0.00	1,611,785.60	1,577,754.24	-1,611,785.60	34,031.36
FLOOD PLAIN MANAGEMENT	0.00	0.00	562.50	562.50	-562.50	0.00
REIMBURSABLES	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	1,612,348.10	1,578,316.74	-1,612,348.10	34,031.36

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Remaining	Current Billed
BUILDING CODE SERVICES	0.00	0.00	1,611,785.60	1,577,754.24	-1,611,785.60	34,031.36
Total	0.00	0.00	1,611,785.60	1,577,754.24	-1,611,785.60	34,031.36

Invoice total 34,031.36



**Town of Hillsboro Beach
Building Department
Finance Report**

**Start Date: 4/1/2022
End Date: 4/30/2022**

	Permit Fees	Town Revenue	Fire Fees	Zoning Fees	Admin Fees	CGA Revenue	BORA	DBPR	DCA
MTD	\$39,566.30	\$5,934.95	\$450.00	\$2,700.00	\$400.00	\$33,631.36	\$623.28	\$484.33	\$350.60
YTD	\$537,644.70	\$80,646.71	\$3,750.00	\$9,900.00	\$2,150.00	456,998.00	\$10,583.64	\$8,164.27	\$5,593.46

GOREN, CHEROF, DOODY & EZROL, P.A.
Attorneys at Law
3099 East Commercial Boulevard
Suite 200
Fort Lauderdale, Florida 33308
Telephone (954) 771-4500

► RECEIVED ◀

MAY 27 2022

TOWN OF HILLSBORO BEACH
1210 Hillsboro Mile
Hillsboro Beach FL 33062

Attn: Mac Serda, Town Manager

Page: 1
05/27/2022
ACCOUNT NO: 1182-0606490
STATEMENT NO: 41778

General Matters

			HOURS
04/28/2022	DJD	Review email; Telephone conference with Town Manager, Mac Serda re: crosswalk	0.50
05/02/2022	SMS	Research on zoning in progress.	1.30
	DJD	Review memorandum from Jim Hickey re: Analysis and Recommendation Maximum Lot Size; Telephone conference with Town Manager, Mac Serda; Telephone conference with Town Manager and Town Building Officials; review agenda; review email	2.80
05/03/2022	DJD	Prepare for and attend Town Commission meeting	4.30
05/04/2022	DJD	Post Commission follow up; revise resolutions; initial draft of 40 year inspection report ordinance	1.30
05/06/2022	DJD	Telephone conference with Town Manager, Mac Serda; drafting of ordinance relative to building inspection	1.20
05/10/2022	DJD	Telephone conference with Michael Owens, Esq.; transmittal of e-mail correspondence.	0.40
05/12/2022	DJD	Review emails from Town Manager, Mac Serda; review proposed code re: political signs	0.70
05/13/2022	DJD	Review emails re: no wake; telephone conference with Town Manager, Mac Serda	0.80
05/16/2022	JAC	Conference call and follow up with CityManager regarding 7K exemption and application two hours of work provision of collective bargaining agreement	0.80
05/17/2022	DJD	Revise 40 year inspection ordinance; review memorandum of understanding (MOU) with the Broward Sheriff's Office (BSO)	1.30
05/18/2022	DJD	Revise ordinance relating to 40 year inspection; review order from Worker's Comp Judge; review draft of setback language as proposed by Jim Hickey; address status of the Thomas lawsuit	1.90
05/19/2022	DJD	Telephone conference with Town Manager, Mac Serda; review revised Memorandum of Understanding (MOU) with Broward Sheriff's Office (BSO); review agreement with JKM	0.90
05/20/2022	SMS	Research on political sign ordinances.	0.80

General Matters

			HOURS	
	DJD	Telephone conference with Town Manager, Mac Serda and Building Official; revise Resolution re: proclamations; draft sit back ordinance; review agenda items from Town Clerk	1.80	
05/23/2022	SMS	Draft Political Sign Ordinance.	1.80	
	DJD	Draft ordinance amending Land Development Code; revise Proclamation resolution; research polling places	2.30	
05/24/2022	DJD	Prepare resolutions for agenda; revisions to setback ordinance; research political signs; revisions to Resolution re: Proclamation	3.30	
05/25/2022	DJD	Telephone conference with Town Manager, Mac Serda; revise Proclamation Resolution; revise Political Sign Ordinance	1.60	
05/26/2022	SMS	Draft Addendum to Agreement with CGA.	0.60	
	DJD	Address issues with setback ordinance; review Florida Statute re: political signs; revise Proclamation Resolution; review proposal for 40 year inspection services; prepare Resolution	1.70	
		FOR CURRENT SERVICES RENDERED	32.10	7,222.50

RECAPITULATION

<u>TIMEKEEPER</u>	<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>
JAMES A. CHEROF	0.80	\$225.00	\$180.00
D.J. DOODY	26.80	225.00	6,030.00
SEAN M. SWARTZ	4.50	225.00	1,012.50

Photocopies	28.70
TOTAL EXPENSES THRU 05/26/2022	28.70
TOTAL CURRENT WORK	7,251.20

BALANCE DUE

\$7,251.20

AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE

RECEIVED

MAY 27 2022

GOREN, CHEROF, DOODY & EZROL, P.A.
Attorneys at Law
3099 East Commercial Boulevard
Suite 200
Fort Lauderdale, Florida 33308
Telephone (954) 771-4500

TOWN OF HILLSBORO BEACH
1210 Hillsboro Mile
Hillsboro Beach FL 33062

Attn: Sherry Henderson

Page: 1
05/27/2022
ACCOUNT NO: 1182-1200996
STATEMENT NO: 41779

adv. Richard Crusco (Writ of Cert-Site Plan)

			HOURS	
04/28/2022	DJD	Review of response filed	1.00	
	SMS	Revise motion and proposed order and correspondence with opposing counsel; Discussion related to filing and proposed orders; Discussion with applicant on filing.	0.70	
05/02/2022	DJD	Review of Hillsboro Mile Property Owner response	1.20	
05/04/2022	SMS	Draft/revise Site Plan response.	1.20	
05/05/2022	SMS	Draft site plan response and review of appendix.	0.80	
	DJD	Review of e-mails.	0.20	
05/09/2022	DJD	Review final version of Town Response; review of e-mails.	1.50	
05/12/2022	SMS	Revisions to response and correspondence related to filing.	0.50	
05/20/2022	DJD	Exchange of emails	0.30	
05/24/2022	DJD	Address potential mediation	0.30	
		FOR CURRENT SERVICES RENDERED	7.70	1,732.50

	RECAPITULATION		
TIMEKEEPER	HOURS	HOURLY RATE	TOTAL
D.J. DOODY	4.50	\$225.00	\$1,012.50
SEAN M. SWARTZ	3.20	225.00	720.00

Photocopies	17.50
TOTAL EXPENSES THRU 05/26/2022	17.50
TOTAL CURRENT WORK	1,750.00

BALANCE DUE

\$1,750.00

AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE

RECEIVED

MAY 27 2022

GOREN, CHEROF, DOODY & EZROL, P.A.
Attorneys at Law
3099 East Commercial Boulevard
Suite 200
Fort Lauderdale, Florida 33308
Telephone (954) 771-4500

TOWN OF HILLSBORO BEACH
1210 Hillsboro Mile
Hillsboro Beach FL 33062

Attn: Sherry Henderson

Page: 1
05/27/2022
ACCOUNT NO: 1182-1200998
STATEMENT NO: 41780

Development (BH3)

			HOURS	
05/12/2022	DJD	Review proposed Amendment to Conditional Use for Hillsboro Beach Resort	1.00	
05/16/2022	DJD	Address conditional use application related issues	1.30	
05/17/2022	DJD	Address application for amendment to conditional use	0.50	
05/19/2022	DJD	Review code in light of application	0.60	
		FOR CURRENT SERVICES RENDERED	3.40	765.00

TIMEKEEPER		RECAPITULATION		TOTAL
		HOURS	HOURLY RATE	
D.J. DOODY		3.40	\$225.00	\$765.00

TOTAL CURRENT WORK 765.00

BALANCE DUE

\$765.00

AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE



2002 West Grand Parkway North
Suite 100
Katy, TX 77449

INVOICE

INVOICE#

#77678

DATE

5/16/2022

CUSTOMER ID

C1312

NET TERMS

Net 30

PO#**DUE DATE**

6/15/2022

BILL TO

Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach FL 33062
United States

Services provided for the Month of: May 2022

DESCRIPTION	QTY	UOM	RATE	MARKUP	AMOUNT
Accounting Services for the Month of: May 2022					
Financial Accounting Service 001-532004-51308-5000	1	Ea	7,607.43		7,607.43
Postage 001-541010-51307-5000	1	Ea	86.34		86.34
Storage 001-544025-51307-5000	1	Ea	11.10		11.10
Subtotal					7,704.87

Subtotal

\$7,704.87

Tax

\$0.00

Total Due

\$7,704.87

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:

Account Name: INFRAMARK, LLC

ACH - Bank Routing Number: 111000614 / Account Number: 912593196

Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.



Hillsboro Beach Police Monthly Report

To: Town Manager, Mac Serda
From: Police Chief, Jay Szesnat
Subject: April 2022 Monthly Report

Patrol Snapshot:

Activity	Current Month	March 2022	April 2021
Contacts			
Motor Vehicle	71	99	62
Crosswalk	70	69	79
Marine Unit	109	126	148
Beach Unit	17	19	92
Cyclists	99	103	31
Arrests	1	1	2
Service			
Alarms	14	12	17
Assist Other Agency	7	7	3
Dogs on Beach/Animal	5	3	7
Vessel	13	6	29
Noise	2	3	3
Open Doors	0	2	3
Police Assists	118	129	36
Domestic/Disturbances	0	1	3
Sick/Injured	13	27	21
Crash	1	1	0
Trespassing	1	2	75
Security Checks	6226	6614	6322
Total Calls	288	289	240

Personnel News:

Officer James Engle has successfully completed our field training program which also included a specialized Basic Marine Law Enforcement / Boat Operations course. We have now integrated him into our operational schedule.

Investigations Snapshot:

April 2022 (new)	Actively Working	Inactivated/Cleared
Forgery (#220904)	Fraud-Romance Scam (#212822)	Fraud (#220631)
Grand Theft (#221015)	Death Investigation (#211267)	
Theft of Control Substance (#221005)	Stolen Vehicle (#202724)	
	Fraud (#220561)	
	Burglary Vessel/Grand Theft (#220657)	

April Notable Events:

On April 13th an HBPD Officer on patrol, made contact with an individual wandering in the parking lot of a condominium in the 1200 block of Hillsboro Mile. The subject was talking to himself and appeared to be confused about his location. The subject stated he was from Oakland Park and had gotten lost, a computer check revealed BSO had listed him as a missing person. The individual was transported to our headquarters, provided food and water by the officer, and his family was contacted to collect him. BSO advised.

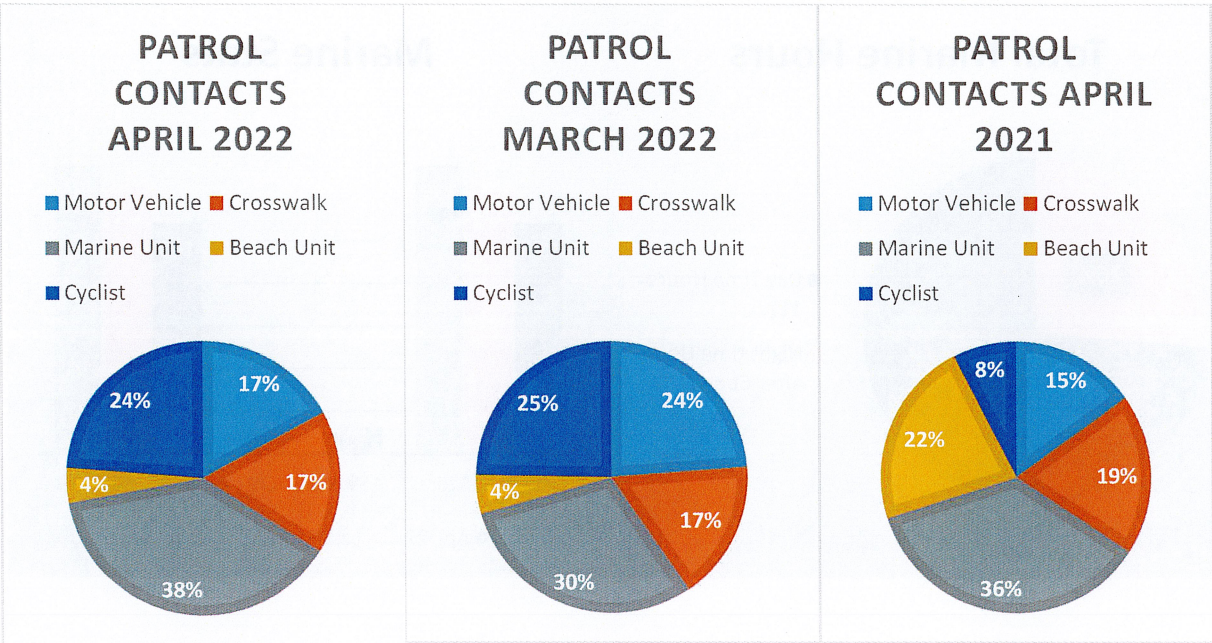
On April 17th an HBPD Officer on patrol, observed a bicyclist commit a traffic infraction in the 900 block of Hillsboro Mile. A computer check of the cyclist's name revealed an active warrant for Child Support, once confirmed, the cyclist was taken into custody. The arrestee was then transported to the Broward County Jail.

On April 19th our HBPD Officers responded to a report of a large hole in the middle of the road at the 1100 block of Hillsboro Mile. On arrival with BSO Fire Rescue, it was quickly determined the compromised pavement posed a significant risk to the safety of the motoring public. As a result the roadway was closed and traffic control points were established to reroute traffic until repairs could be completed. FDOT, Broward County, and particularly the wastewater department were all notified and responded. We sent NIXLE updates to our residents and managed the closure for a considerable period of time. Eventually a temporary fix was implemented and the roadway was re-opened.

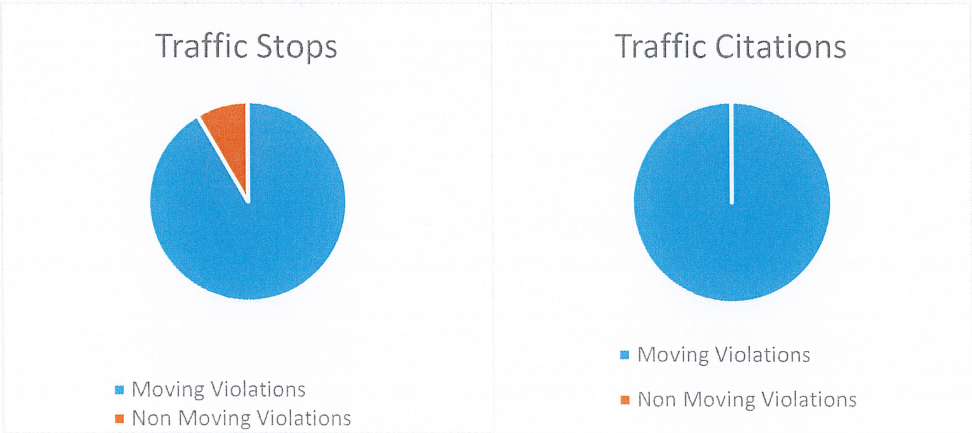
Also on April 19th (during the road closure) our HBPD Officers responded to a report of a missing 10 year old child. The child's mother reported her son went to the beach and she hadn't seen or heard from him in quite some time. We immediately initiated a full scale search and began the process of summoning additional resources. A short time after units arrived in the area, the child was located and reunited with his mother.

Patrol Services:

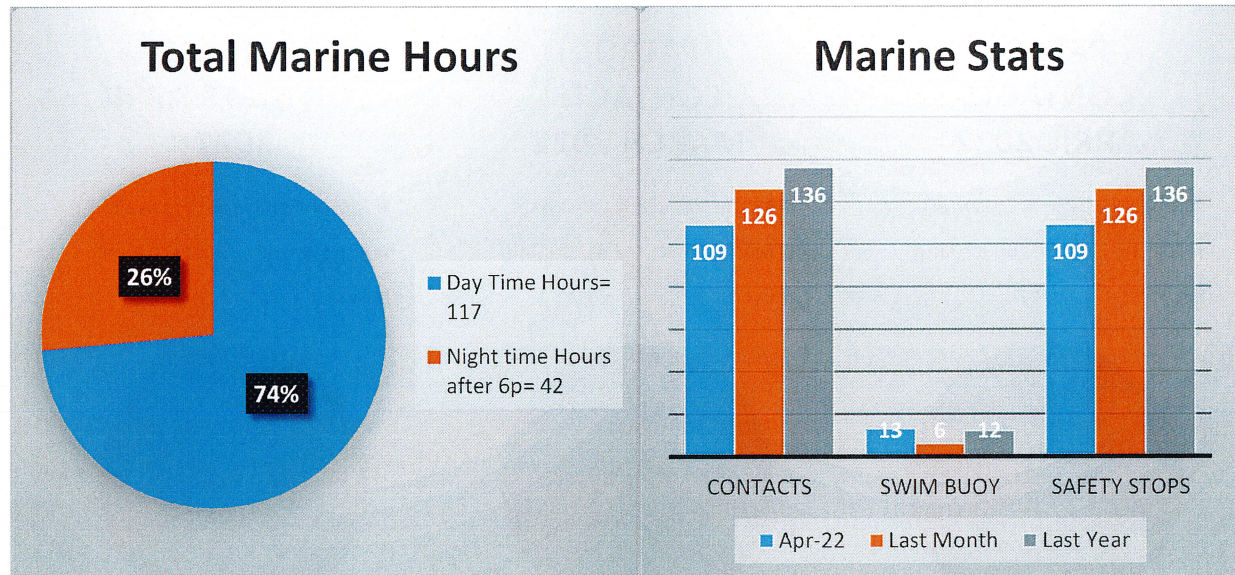
Contacts:



Traffic:



Marine/Beach Patrol:



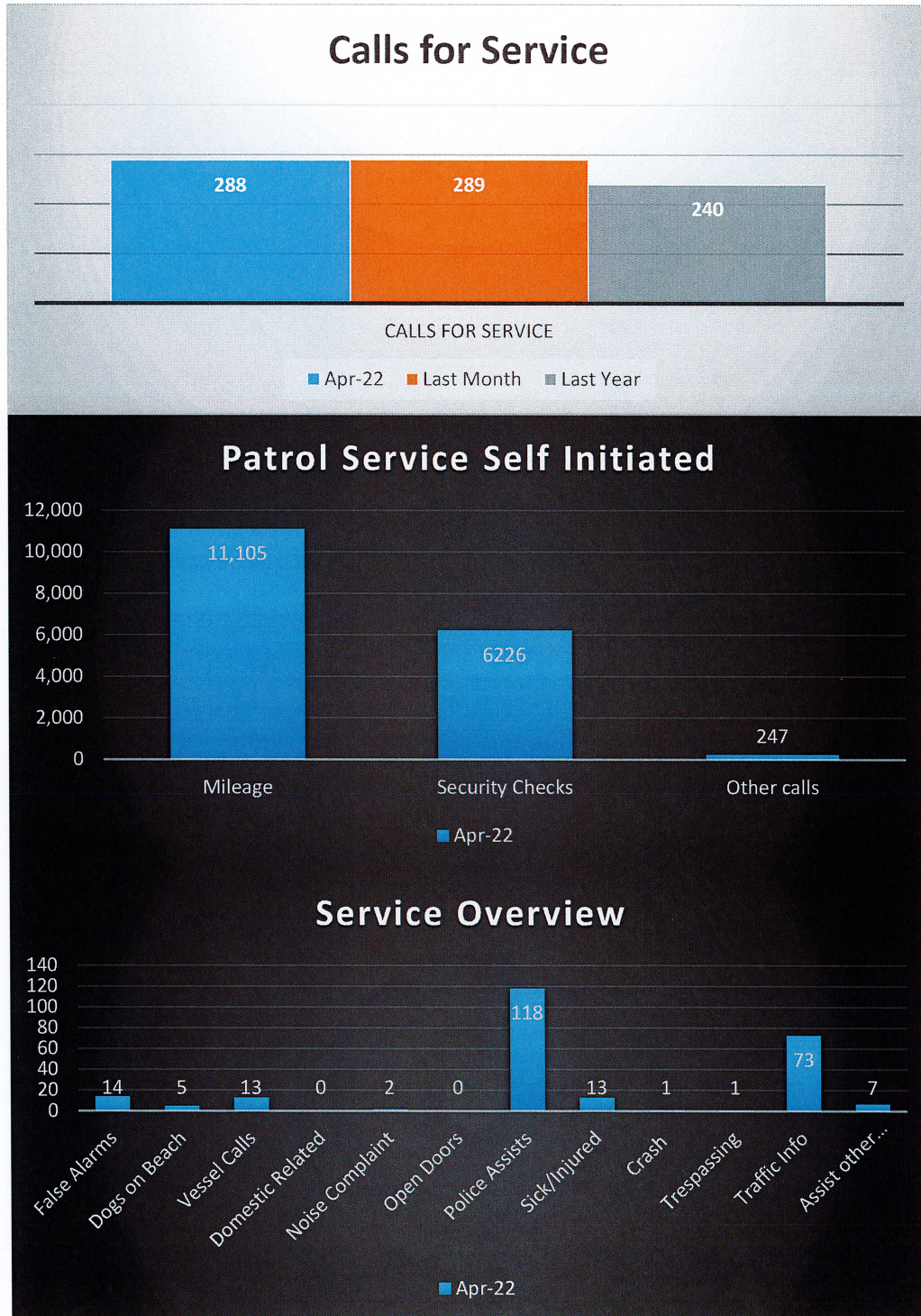
Training:

Police Law Institute (Online): Law Enforcement Officer Physical Well-Being

Power DMS Topics: Unusual Occurrences (Hurricanes, Special Operations)

Letters:

Overall Calls for Service:



Vehicle/Mileage Recap APRIL 2022

Unit	Type	Primary Use	EOM	BOM	CMM	PMM	INC/DEC
160	SUV	Road Patrol	86,015	80,457	5,558	2,477	3,081
161	SUV	Road Patrol	85,569	80,108	5,461	5,327	134
162	Crown Vic.	Training/Decoy	125,144	125,144	0	0	0
2162	SUV	Road Patrol	369	283	86	283	-197
2163	SUV	Road Patrol	42,258	42,258	0	2,684	-2,684
164	Charger	Chief	91,321	90,069	1,252	1,282	-30
166	Charger	Admin	198,168	196,834	1,334	1,382	-48
			Police	TOTALS	13,691	13,435	1,099
170	Pickup Truck	Maintenance	96,489	96,275	214	177	37
172	Pickup Truck	Water Dept	60,931	60,588	343	340	3
173	Pickup Truck	Water Dept	6,815	6,598	217	138	79
174	Pickup Truck	Water Dept	13,749	13,196	553	599	-46
			Water Dept	Totals		1,254	73
			EOMH	BOMH	CMH	PMH	INC/DEC
M1	Boat (new engine)	Patrol	1809.43	1680.15	129	133	-4
165	ATV	Patrol	401.5	384.8	16.7	18.5	-1.8

Key

EOM= End of Month

BOM= Beginning of Month

CMM= Current Month Mileage

PMM= Previous Month Mileage

INC/DEC= Increase/Decrease

EOMH= End of Month Hours

BOMH= Beginning of Month Hours

CMH= Current Month Hours

PMH= Previous Month Hours

2022 Gas Usage Police Department

Employee	Department	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total Gallons
1-Szesnat	Police	49.3	34.2	50.3	33.4									167.2
2-O'Neill	Police	0.0	0.0	16.7	28.7									45.4
3-Pugliese	Police	48.7	62.8	63.8	65.9									241.2
4-Mastandrea	Police	0.0	0.0	0.0	36.9									36.9
5-Clark	Police	143.1	96.7	114.9	92.4									447.1
6-Gianino	Police	69.7	112.0	98.4	112.0									392.1
7-Kirchoff	Police	3.2	0.0	64.0	4.0									71.2
8-McGrath	Police	119.1	115.2	82.5	123.3									440.1
9-Kelly	Police	0.0	0.0	0.0	0.0									0.0
10-Steel	Police	0.0	0.0	3.5	0.0									3.5
11-Nolan	Police	24.7	34.2	28.0	19.8									106.7
12-Pope	Police	71.4	106.7	83.9	107.4									369.4
13-Stengel	Police	26.8	0.0	22.8	8.5									58.1
14-Torres	Police	0.0	0.0	0.0	0.0									0.0
16-MacLellan	Police	110.0	161.0	238.3	218.1									727.4
18-Beauparlant	Police	139.0	91.5	199.9	126.0									556.4
15-Grant	Police	84.6	87.3	0.0	31.7									203.6
24- Goglewski	Police	0.0	0.0	36.8	70.6									107.4
25- Engle	Police	0.0	0.0	0.0	0.0									0.0
26-Joseph	Maintenance	0.0	16.2	16.4	12.3									44.9
17- Fondo	Police	0.0	0.0	0.0	0.0									0.0
Police Totals	TOTALS	889.6	917.8	1120.2	1091.0									4018.6

Gas Usage Water Department

19-Garray	Water Dept	0	0	19.9	0									19.9
20-Bullard	Water Dept	28.6	55.7	46.4	49.2									179.9
21-Charles	Water Dept	36.1	34.4	72.5	33									176
22-Knapstein	Water Dept	0	0	0	0									0
23-Rivera	Water Dept	23.6	0	0	0									23.6
Water Totals	TOTALS	88.3	90.1	138.8	82.2									399.4
Gas Tank	23"=1311 GAL													

2022 Vehicle Mileage PD

Unit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TM
160	3,432	255	2,477	5,558									11,722
161	1,625	4,793	5,327	5,461									17,206
162	0	0	0	0									0
2162	0	0	283	86									369
2163	5,335	4,995	2,684	0									13,014
164	673	1030	1,282	1,252									4,237
166	972	1,263	1,382	1,334									4,951
TOTAL	12,037	12,336	13,435	13,691									51,499
GALLONS	890	918	1,120	1,091									4,019

Specialty Vehicles PD

Marine 1	112	124	133	129									498
ATV	7.6	8	18.5	16.7									50.8

Water Department

170	128	80	177	214									599
172	350	381	340	343									1,414
173	63	34	138	217									452
174	480	481	599	553									2,113
TOTAL	1,021	976	1,254	1,327									5,905
GALLONS	88.3	90.1	138.8	82									399

2022 APRIL

WEEK 1	OFFICER	DATE	PATROL TIME START	PATROL TIME END	TOTAL PATROL HOURS	BOAT ENGINE HOURS	VESSEL STOPS	ACCIDENTS	CITATIONS	CALLS FOR SERVICE	COMPLAINT # / CITATION #
	MacLellan	4/1/22	1400	2200	8	6.3	3				(3) Wake Zone Warn
	MacLellan	4/2/22	1000	1800	8	6.86	6				(6) Wake Zone Warn
	Fondo	4/3/22	1000	1800	8	6.05	7				(5) Wake Zone, (1) Exclusionary Zone, (1) No Dive Flag
	MacLellan	4/5/22	1400	2200	8	6.64	4			1	(4) Wake Zone Warn
WEEK 2	MacLellan/Grant	4/8/22	1400	2400	10	8.45	6			1	(6) Wake Zone
	MacLellan	4/9/22	1000	1800	8	6.67	6				(6) Wake Zone
	Fondo	4/10/22	1000	1800	8	6.11	5				(5) Wake Zone
	MacLellan	4/12/22	1300	2300	10	8.22	6				(6) Wake Zone
	MacLellan	4/13/22	1400	1900	5	4.55	4				(4) Wake Zone
WEEK 3	MacLellan	4/15/22	1400	2200	8	6.39	5			1	(5) Wake Zone
	MacLellan	4/16/22	1000	1800	8	6.62	8			1	(8) Wake Zone
	Grant	4/17/22	1200	1600	4	2.99	5				(2) Jet Ski (3) Boat- Wake Zone
	MacLellan	4/19/22	1000	1800	8	6.29	4				(4) Wake Zone
	MacLellan	4/22/22	1400	2200	8	6.51	3				(3) Wake Zone
WEEK 4	MacLellan	4/23/22	1000	1800	8	6.49	8			1	(7) Wake Zone, (1) Speed Zone
	Grant/Fondo	4/24/22	1000	2000	10	8.17	12				(12) Wake Zone
	MacLellan	4/26/22	1400	2200	8	6.57	4				(4) Wake Zone
	MacLellan	4/27/22	1400	2200	8	6.3	3				(3) Wake Zone
	MacLellan	4/29/22	1400	2200	8	6.67	3				(3) Wake Zone
WEEK 5	MacLellan	4/30/22	1000	1800	8	6.43	7				(7) Wake Zone
TOTALS					159	129.28	109	0	0	5	

CERTIFICATION: I hereby certify that the times and dates of the patrols reflect services rendered by the contracting Municipality / Agency for the Broward County EMLEG Program.

TOTAL _____

GRANTEE PROJECT ADMINISTRATOR

DATE

NOTE: Grantee shall submit to County a certified copy of the officer's time card reflecting services rendered and appropriate approvals by grantee



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011
Fax: (954) 427-4834

TO: Mayor Deb Tarrant and Commission

FROM: Steve Mitchell, Building Official

DATE: May 30, 2022

SUBJECT: April 2022 Building Department Report

The Related Group sales center is moving forward quickly. The building department team has had a couple of online meetings with Related's design team, and I am taking several calls every week from their architects and management team. They are making every effort to have the plans approved on the first review. The current schedule has plans submitted in mid-June, with review completed within two weeks. Primary construction of the sales center will ideally take place in July, with a late Summer opening. The structure is a modular product, with a great deal of construction completed off-site, and a short assembly period on the property. Plans for the condos and villas are still expected by the end of 2022.

Opal Towers West continues with almost no progress, we have repeatedly offered our assistance to move the project forward even as the one-year mark is close at hand. Hopefully, the new condo board responsibility legislation will help us avoid similar future issues.

The 25/30-year condo inspection program, approved by the legislature last month, should only have a minor impact on the Town of Hillsboro Beach. We are awaiting direction from the Broward County Board of Rules and Appeals, but anticipate the only effect will be that a couple of newer buildings will enter the program sooner than required by the current program.

New single-family homes are everywhere and condo remodels continue.

Respectfully Submitted,

Steven Mitchell

Building Official | Chief Electrical Inspector
Building Code Services | Town of Hillsboro Beach

Calvin, Giordano & Associates, Inc.



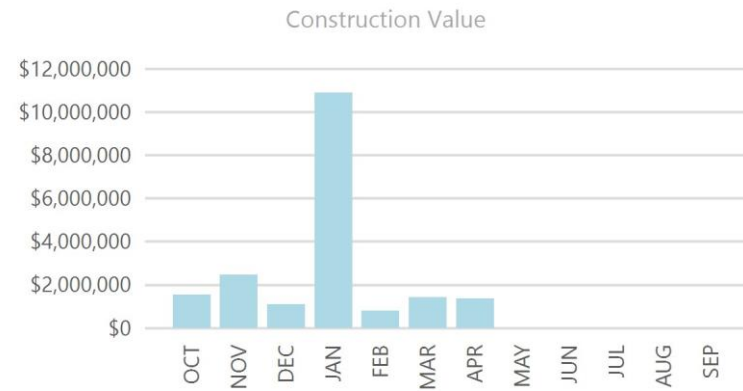
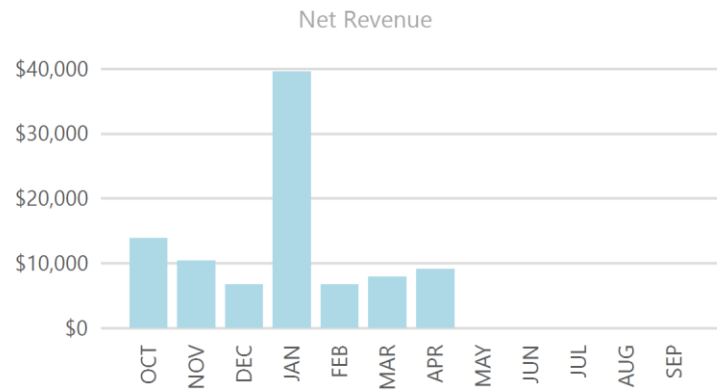
1210 Hillsboro Mile | Hillsboro Beach FL 33062
Office: 954.427.4011 | Fax: 954.427.4834 | Cell: 954.592.5057
Fort Lauderdale | Miami-Dade | West Palm Beach | Clearwater/Tampa | Estero | Port St. Lucie



**Town of Hillsboro Beach
Building Department
Summary Report**

**Start Date: 4/1/2022
End Date: 4/30/2022**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	YTD
Construction Value	\$1,555,179	\$2,455,199	\$1,101,323	\$10,882,195	\$808,931	\$1,428,021	\$1,376,692	\$0	\$0	\$0	\$0	\$0	\$19,607,539
Building Permit Fees	\$83,459	\$62,111	\$37,785	\$243,176	\$28,864	\$42,683	\$39,566	\$0	\$0	\$0	\$0	\$0	\$537,645
Fire & Zoning Fees	\$1,350	\$1,050	\$1,050	\$3,150	\$2,400	\$1,500	\$3,150	\$0	\$0	\$0	\$0	\$0	\$13,650
Total Revenue	\$84,809	\$63,161	\$38,835	\$246,326	\$31,264	\$44,183	\$42,716	\$0	\$0	\$0	\$0	\$0	\$551,295
CGA Expense	\$70,940	\$52,795	\$32,117	\$206,700	\$24,535	\$36,280	\$33,631	\$0	\$0	\$0	\$0	\$0	\$456,998
Town Revenue	\$13,869	\$10,367	\$6,718	\$39,626	\$6,730	\$7,902	\$9,085	\$0	\$0	\$0	\$0	\$0	\$94,297





**Town of Hillsboro Beach
Building Department
Finance Report**

**Start Date: 4/1/2022
End Date: 4/30/2022**

	Permit Fees	Town Revenue	Fire Fees	Zoning Fees	Admin Fees	CGA Revenue	BORA	DBPR	DCA
MTD	\$39,566.30	\$5,934.95	\$450.00	\$2,700.00	\$400.00	\$33,631.36	\$623.28	\$484.33	\$350.60
YTD	\$537,644.70	\$80,646.71	\$3,750.00	\$9,900.00	\$2,150.00	456,998.00	\$10,583.64	\$8,164.27	\$5,593.46



**Town of Hillsboro Beach
Building Department
Permit Report**

**Start Date: 4/1/2022
End Date: 4/30/2022**

Permit Type	# Issued	Building Permit Fees
BOAT LIFT	1	846.46
COMMERCIAL ALTERATION	3	5,524.44
COMMERCIAL BACKFLOW	1	125.00
COMMERCIAL FENCE	1	125.00
COMMERCIAL STRUCTURAL MISCELLANEOUS	1	380.00
RESIDENTIAL A/C CHANGE OUT	12	5,864.49
RESIDENTIAL ALTERATION	13	12,907.06
RESIDENTIAL BACKFLOW	1	125.00
RESIDENTIAL DOCK	3	3,877.66
RESIDENTIAL FIRE SPRINKLER	1	25.00
RESIDENTIAL GAS TANK	1	333.50
RESIDENTIAL MECHANICAL MISCELLANEOUS	1	220.00
RESIDENTIAL PLUMBING MISCELLANEOUS	2	345.00
RESIDENTIAL RE-ROOF	2	1,717.66
RESIDENTIAL SWIMMING POOL/SPA	1	95.00
RESIDENTIAL TEMP POLE	1	95.00
RESIDENTIAL WATER HEATER	5	940.00
RESIDENTIAL WINDOWS/DOORS/SHUTTERS	23	5,830.03
SINGLE FAMILY RESIDENCE	2	190.00
	75	\$39,566.30



**Town of Hillsboro Beach
Building Department
Activity Report**

**Start Date: 4/1/2022
End Date: 4/30/2022**

Discipline	Total # of Inspections	Plan Review	Permits Applied
Building	64	63	41
Electrical	22	26	8
Plumbing	28	29	12
Mechanical	17	30	20
Fire	3	5	1
Zoning	0	7	0
Totals	134	160	82



**Town of Hillsboro Beach
Building Department
Issued Permits Report**

**Start Date: 4/1/2022
End Date: 4/30/2022**

	Folio #	Permit #	Date Issued	Job Address	Job Sub Division	Construction Value
COMMERCIAL ALTERATION	484308CA0000	22344259-0	4/8/2022	1155 HILLSBORO MILE (COMMON AREA)- LOBBY/MAILROOM/BATHROOMS	HILLSBORO OCEAN CLUB CONDO	\$256,232.18
	484308000090	22344771-0	4/29/2022	1210 HILLSBORO MILE (POLICE STORAGE AREA)		\$65,058.00
	Grand Total					\$321,290.18
RESIDENTIAL ALTERATION	484308BD0490	22344053-0	4/4/2022	1150 HILLSBORO MILE (UNIT 504)	OPAL TOWERS WEST CONDO	\$24,700.00
	484317AB1510	22344301-0	4/12/2022	1050 HILLSBORO MILE (UNIT 902W)	HILLSBORO LE BARON CONDO	\$177,865.00
	484317AJ0610	22344405-0	4/14/2022	1069 HILLSBORO MILE (UNIT 901)	OCEAN HILLSBORO CONDO	\$127,000.00
	484317NX0300	22344521-0	4/21/2022	1043 HILLSBORO MILE (UNIT 16D)	HILLSBORO MILE OCEAN APTS	\$26,000.00
	484308CM0020	22344664-0	4/26/2022	1169 HILLSBORO MILE (UNIT 103)	HILLSBORO WINDSOR CONDO	\$18,000.00
	484308AN0140	22344672-0	4/26/2022	1228 HILLSBORO MILE (UNIT 302)	MEDITERRANEA CONDO	\$69,918.79
	Grand Total					\$443,483.79



**Town of Hillsboro Beach
Building Department
Plan Review Times Report**

**Start Date: 4/1/2022
End Date: 4/30/2022**

	Number of Reviews	Average Days In Review	Most Days In Review
Completed Reviews	153	5.08	18.03



Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Code Compliance Summary Report

From 4/1/2022 To 4/30/2022 Corridor (All Corridors)

Case Totals for Period

Cases Open at Start of Period	79
Cases Opened During Period	39
Cases Opened as result of Complaint	39
Cases Closed During Period	5
Cases Closed due to compliance	3
Cases Open at End of Period	113
Inspections	40
Reinspections	14
Total	54
Special Magistrate Cases During Period	0

Case Summary by Officer

Officer	Open at Start	Opened During Period	Opened as result of Complaint	Closed During Period	Closed due to compliance	Open at End of Period
B. Pita/N/A	79	39	39	5	3	113
Total	79	39	39	5	3	113



Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Code Compliance Summary Report

From 4/1/2022

To 4/30/2022

Corridor (All Corridors)

Inspections by Officer

Officer	Inspections	Reinspections	Total
B. Pita/N/A	40	14	54
Total	40	14	54

Summary of Cases Opened by Incident Type

Incident Type	Number
Artificial Lighting Regulations	16
Zoning Violation	10
Building Permit Required	6
Fire Inspection	5
Recreational Vehicle/Trailer	1
Vehicle Parking / Storage	1
Total	39

Revenue Summary

	Period Start	During Period	Period End
Total Fines Assessed	\$327,800.00	\$52,700.00	\$380,500.00
Total Payments	\$0.00	\$0.00	\$0.00
Balance	\$327,800.00		\$380,500.00



Case Action Report*

From 4/1/2022

To 4/30/2022

Corridor (All Corridors)

Date Issue	Incident Type	Site Address	Status	Documents Issued		
3/28/2022	Building Permit Required	1230 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 208	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/1/2022	Courtesy Notice	B. Pita
				4/1/2022	Complaint	B. Pita
4/5/2022	Fire Inspection	1169 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 #Common Area	Closed	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/5/2022	Courtesy Notice	B. Pita
				4/5/2022	Complaint	B. Pita
				5/2/2022	Affidavit of Compliance	
4/5/2022	Fire Inspection	1167 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 #Overlook Common Area	Closed	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/5/2022	Courtesy Notice	B. Pita
				4/5/2022	Complaint	B. Pita
				5/2/2022	Affidavit of Compliance	
4/5/2022	Fire Inspection	1170 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 #COMMON AREA / Harborside	Closed	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/5/2022	Courtesy Notice	B. Pita
				4/5/2022	Complaint	B. Pita
				5/2/2022	Affidavit of Compliance	
4/5/2022	Fire Inspection	1160 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 #Common Area	Closed	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/5/2022	Courtesy Notice	B. Pita
				4/5/2022	Complaint	B. Pita
				5/2/2022	Affidavit of Compliance	
4/5/2022	Fire Inspection	1155 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 #COMMON AREA / Hillsboro Ocean Club	Closed	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/5/2022	Courtesy Notice	B. Pita
				4/5/2022	Complaint	B. Pita
				5/2/2022	Affidavit of Compliance	

*Cases included in this report are those where the owner was first cited within the date range and corridor specified



Case Action Report*

From 4/1/2022

To 4/30/2022

Corridor (All Corridors)

<u>Date Issue</u>	<u>Incident Type</u>	<u>Site Address</u>	<u>Status</u>	<u>Documents Issued</u>		
4/12/2022	Building Permit Required	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 805	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/12/2022	Courtesy Notice	B. Pita
				4/12/2022	Complaint	B. Pita
				5/2/2022	Affidavit of Non-Compliance	
				5/2/2022	Notice of Violation	B. Pita
				5/17/2022	Notice of Hearing	S. Lowe
4/12/2022	Building Permit Required	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 414	Closed	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/12/2022	Courtesy Notice	B. Pita
				4/12/2022	Complaint	B. Pita
				4/20/2022	Affidavit	
4/12/2022	Building Permit Required	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 407	Closed	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/12/2022	Courtesy Notice	B. Pita
				4/12/2022	Complaint	B. Pita
				5/2/2022	Affidavit of Compliance	
4/15/2022	Artificial Lighting Regulations	901 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/18/2022	Courtesy Notice	B. Pita
				5/13/2022	Complaint	B. Pita
4/15/2022	Artificial Lighting Regulations	923 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/18/2022	Courtesy Notice	B. Pita
				5/13/2022	Complaint	B. Pita
4/15/2022	Artificial Lighting Regulations	949 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/18/2022	Courtesy Notice	B. Pita
				5/13/2022	Complaint	B. Pita

*Cases included in this report are those where the owner was first cited within the date range and corridor specified



Case Action Report*

From 4/1/2022

To 4/30/2022

Corridor (All Corridors)

<u>Date Issue</u>	<u>Incident Type</u>	<u>Site Address</u>	<u>Status</u>	<u>Documents Issued</u>		
4/15/2022	Artificial Lighting Regulations	951 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/18/2022	Courtesy Notice	B. Pita
				5/13/2022	Complaint	B. Pita
4/15/2022	Artificial Lighting Regulations	955 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/18/2022	Courtesy Notice	B. Pita
				5/13/2022	Complaint	B. Pita
4/15/2022	Artificial Lighting Regulations	965 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/18/2022	Courtesy Notice	B. Pita
				5/13/2022	Complaint	B. Pita
4/15/2022	Artificial Lighting Regulations	969 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/18/2022	Courtesy Notice	B. Pita
				5/13/2022	Complaint	B. Pita
4/18/2022	Artificial Lighting Regulations	977 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/18/2022	Courtesy Notice	B. Pita
				5/13/2022	Complaint	B. Pita
4/15/2022	Artificial Lighting Regulations	989 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/18/2022	Courtesy Notice	B. Pita
				5/13/2022	Complaint	B. Pita
4/15/2022	Artificial Lighting Regulations	991 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/18/2022	Courtesy Notice	B. Pita
				5/13/2022	Complaint	B. Pita
4/18/2022	Artificial Lighting Regulations	1001 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/22/2022	Courtesy Notice	B. Pita
				5/13/2022	Complaint	B. Pita

*Cases included in this report are those where the owner was first cited within the date range and corridor specified



Case Action Report*

From 4/1/2022

To 4/30/2022

Corridor (All Corridors)

<u>Date Issue</u>	<u>Incident Type</u>	<u>Site Address</u>	<u>Status</u>	<u>Documents Issued</u>		
4/22/2022	Artificial Lighting Regulations	1003 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/22/2022	Courtesy Notice	B. Pita
				5/13/2022	Complaint	B. Pita
4/25/2022	Artificial Lighting Regulations	1007 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/25/2022	Courtesy Notice	B. Pita
				5/13/2022	Complaint	B. Pita
4/25/2022	Artificial Lighting Regulations	1021 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/25/2022	Courtesy Notice	B. Pita
				5/13/2022	Complaint	B. Pita
4/25/2022	Artificial Lighting Regulations	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				4/25/2022	Courtesy Notice	B. Pita
				5/13/2022	Complaint	B. Pita

*Cases included in this report are those where the owner was first cited within the date range and corridor specified

OPEN CASES AS OF MAY 18, 2022 = 72

No.	Incident Type	Owner	Site Address	Date Created	
1	Artificial Lighting Regulations	COMMON AREA / HILLSBORO MILE TOWER CO-OP UNIT 1	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	4/25/2022	
2	Artificial Lighting Regulations	COMMON AREA / AREA/LANDMARK AT HILLSBORO CONDO	1021 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	4/25/2022	
3	Artificial Lighting Regulations	1007 HILLSBORO LAND TR GRAYER,EVAN TRSTEE	1007 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	4/25/2022	
4	Artificial Lighting Regulations	HENDRICKSON,ALFRED E JR	1003 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	4/22/2022	
5	Artificial Lighting Regulations	MIRRA,RAYMOND A JR MIRRA,SHAUNA	1001 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	4/18/2022	
6	Artificial Lighting Regulations	DAVID C HARDIN TRUSTEE DAVID C HARDIN LAND TR	991 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	4/15/2022	
7	Artificial Lighting Regulations	THOMAS,ZACHARY M & MARITZABEL	989 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	4/15/2022	
8	Artificial Lighting Regulations	SHAHRIARI,ALI PAOLO	977 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	4/18/2022	
9	Artificial Lighting Regulations	SHAHRIARI,VALERIE HIGBIE	969 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	4/15/2022	
10	Artificial Lighting Regulations	ELLMAN,ALAN H/E ELLMAN,DARI	965 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	4/15/2022	
11	Artificial Lighting Regulations	421 DD LLC %BUCKINGHAM DOOLITTLE	955 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	4/15/2022	
12	Artificial Lighting Regulations	BROWN,SUELLEN	951 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	4/15/2022	
13	Artificial Lighting Regulations	MIDDLESWORTH,KEVIN VAN	949 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	4/15/2022	
14	Artificial Lighting Regulations	PAUL C JANKOWSKI JR REV TR LISA M JANKOWSKI REV TR	923 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	4/15/2022	
15	Artificial Lighting Regulations	CHRIS D PEYERK LIV TR PEYERK,CHRIS D TRSTEE	901 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	4/15/2022	
16	Tide Water Seawall King Tide	HILLSBORO CLUB INC	997 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	5/5/2022	
17	Building Permit Required	MEDZ LLC	1230 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 208	3/28/2022	
18	Building Permit Required	HAMER-HODGES,KENNETH J & HAMER-HODGES,CHRISTINE R	1228 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 302	3/30/2022	
19	Building Permit Required	BIASE, JOSEPH NICHOLAS BIASE, DONNA	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 805	4/12/2022	
20	Construction Site Violation	VEGA, ADNEIRA	985 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	3/30/2022	
21	Building Permit Required	JOHN H MACMILLAN IV LIV TR LOUISE PARK MACMILLAN LIV TR	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 514	3/22/2022	
22	Building Permit Required	BONCI,KARA BONCI,TIMOTHY	1057 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 713	1/12/2022	
23	Building Permit Required	RONEMUS,DAVID SCHNEIDER,SUSAN LYNN	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 315	12/28/2021	
24	Building Permit Required	SESSA,RALPH	1147 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 1006	12/28/2021	
25	Building Permit Required	GHATTAS,MONA A GHATTAS,RAOUF T	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 27	12/28/2021	
26	Building Permit Required	SMITH,SHARON M	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 1012	12/29/2021	
27	Building Permit Required	LEHR,KATHLEEN P LEHR,RAYMOND V JR	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 302	1/4/2022	
28	Vacation Rental Registration	DEL PICO,STEPHEN E & CAROL-ANN	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 Z2	7/16/2021	Dj Working with Attorney Cases continued 90 days
29	Vacation Rental Registration	NICKEL-SCHINDEWOLF,SUSAN	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 SS1	7/16/2021	
30	Vacation Rental Registration	VILLA SS INC	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 M2	7/16/2021	
31	Vacation Rental Registration	VILLA M INC	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 HH2	7/16/2021	
32	Vacation Rental Registration	VILLA HH LLC	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 H2	7/16/2021	
33	Vacation Rental Registration	VILLA H INC	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 G2	7/16/2021	
34	Vacation Rental Registration	VAN-VILLA LLC % THOMAS JENKS	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 EE2	7/16/2021	
		SCHINDEWOLF,MARK A NICKEL-SCHINDEWOLF,SUSAN G			

35	Vacation Rental Registration	ROYAL FLAMINGO VILLAS CONDO INC	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 2	7/16/2021
36	Vacation Rental Registration	RFVA LLC	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 A2	7/16/2021
37	Vacation Rental Registration	PEAK,ANDREW	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 J1	7/16/2021
38	Vacation Rental Registration	NICKEL,CHARLES JOHN	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 Y2	7/16/2021
39	Vacation Rental Registration	MARMAC PRODUCTIONS LTD % MARY MACPHERSON	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 TT1	7/16/2021
40	Vacation Rental Registration	MARIO BUONAURO REV TR BUONAURO,MARIO TRSTEE	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 JJ1	7/16/2021
41	Vacation Rental Registration	MACPHERSON REALTY PETERBROUGH	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 KK2	7/16/2021
42	Vacation Rental Registration	MACPHERSON REALTY PETERBOROUGH LTD	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 S2	7/16/2021
43	Vacation Rental Registration	MACPHERSON REALTY LMTD INC CARVIN,ROZLYN	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 E2	7/16/2021
44	Vacation Rental Registration	JENKS,THOMAS RALPH	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 W1	7/16/2021
45	Vacation Rental Registration	JENKS,THOMAS RALPH	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 V1	7/16/2021
46	Vacation Rental Registration	J J HOEY INC	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 OO2	7/16/2021
47	Vacation Rental Registration	J & D MURPHY HOLDINGS INC	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 N2	7/16/2021
48	Vacation Rental Registration	HORGAN,LINDA HORGAN,TIMOTHY	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 P2	7/16/2021
49	Vacation Rental Registration	HHH PARTNERSHIP % MARK HEINRICH	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 B2	7/16/2021
50	Vacation Rental Registration	H P A ESTATES LLC	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 Q1	7/15/2021
51	Vacation Rental Registration	GESTION BAILLOT INC	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 R1	7/15/2021
52	Vacation Rental Registration	GAUDETTE & GAUDETTE INC	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 L2	7/15/2021
53	Vacation Rental Registration	DUNN,JAMES F FRIEDRICH,SANDRA ELLEN	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 CC2	7/15/2021
54	Vacation Rental Registration	DICKINSON,DAVID & JENNIFER SPEESE,WALTER & KATHRYN	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 GG2	7/15/2021
55	Vacation Rental Registration	CURTIS,JUDITH L	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 K2	7/15/2021
56	Vacation Rental Registration	CHRISTINE C BUCHNER REV TR BUCHNER,CHRISTINE TRSTEE	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 D2	7/15/2021
57	Vacation Rental Registration	CHARLES R KIRCHER FAM TR KIRCHER,CHARLES TRSTEE	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 DD1	7/15/2021
58	Vacation Rental Registration	CHARLES R KIRCHER FAM TR KIRCHER,CHARLES R TRSTEE	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 F1	7/15/2021
59	Vacation Rental Registration	CARVIN,MARGARET CARVIN,MICHAEL A	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 QQ2	7/15/2021
60	Vacation Rental Registration	CARVIN,JOSEPH	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 RR2	7/15/2021
61	Vacation Rental Registration	BRUNO RICHTER TR ANNELIESE FALTERBAUER TR ETAL	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 BB2	7/15/2021
62	Vacation Rental Registration	BRUNO RICHTER DECLARATION OF TR ANNELIESE FALTERBAUER TR ETAL	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 U1	7/15/2021
63	Vacation Rental Registration	BEDNARZ,MARYANN BEDNARZ,PAUL A	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 O1	7/15/2021
64	Vacation Rental Registration	BEDNARZ,ANTHONY & MARIANNE	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 FF2	7/15/2021
65	Vacation Rental Registration	58 PARK AVE CORP % PETER CAPOZZI	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 X2	7/15/2021
66	Tide Water Seawall King Tide	MIRCHANDANI,KISHORE H/E MIRCHANDANI,ANJALI	995 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	10/5/2021
67	Tide Water Seawall King Tide	TUCHEN, MICHAEL HENNING	973 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	6/7/2021
68	Landscape Violation	WINTER SUN INVESTMENTS LLC	1206 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	9/30/2021
69	Property Maintenance	WINTER SUN INVESTMENTS LLC	1205 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 101	8/30/2021
70	Tide Water Seawall King Tide	PAUL C JANKOWSKI JR REV TR LISA M JANKOWSKI REV TR	949 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	3/28/2020

71	Building Permit Required	LAMBERT,JAMES R	981 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	8/10/2021
72	Nuisance	MILLIONAIRE PORTFOLIO GROUP LLC	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 812	1/10/2021



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: 1. FDOT State Road A1A Redesign Project - construction / mobilization begins 6/17/2022
2. Update on Town Hall Facade

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: June 7, 2022

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: 1. FDOT 6-1-2022 Public Meeting Flyer



FLORIDA DEPARTMENT OF TRANSPORTATION - DISTRICT FOUR INVITES YOU TO AN IN-PERSON CONSTRUCTION OPEN HOUSE AND VIRTUAL PUBLIC MEETING

SR A1A Mobility Improvements Project

From Southern Town Limit of Hillsboro Beach to Southeast 3rd Street
Broward County, Florida

Financial Project ID: 441360-1-52-01



SR A1A Mobility Improvements Project

The Florida Department of Transportation (FDOT) District Four will host an in-person Construction Open House and Virtual Public Meeting regarding the mobility improvements along SR A1A in the City of Deerfield Beach and Town of Hillsboro Beach. Please see below for detailed meeting information.

The Broward MPO is investing over \$300 million to create safer, healthier communities in Broward County and this project is one of many within a larger plan to create enhanced bicycle, pedestrian, and public transportation access. The Broward MPO is a federally-mandated agency responsible for setting policy on local transportation issues and deciding how to spend Federal and State funding on transportation projects in the Broward region. For more Broward MPO information, please visit: BrowardMPO.org.

Construction Cost: \$6,377,643

Construction Start: June 17, 2022

Estimated Completion: Summer 2023

PROJECT IMPROVEMENTS

- Milling and resurfacing the existing travel lanes
- Widening the roadway to accommodate designated bike lanes
- Adding a sidewalk along the west side of the roadway between Opal Towers and SE 10th Street
- Upgrading existing mid-block pedestrian crossings with Rectangular Rapid Flashing Beacon Signs
- Raising the roadway elevation from 900 Hillsboro Mile to south of Le Baron Apartments

TRAFFIC IMPACTS

- For the Town of Hillsboro Beach, single lane closures are permitted weekdays, between 8 a.m. and 6 p.m.
- For the City of Deerfield Beach, single lane closures are permitted weekdays, between 7 a.m. and 7 p.m. and Saturdays between 9 a.m. and 7 p.m.
- Pedestrian detours will be in place during sidewalk closures, as needed.
- Business and residential access will be maintained at all times throughout construction.

CONTACT INFORMATION

Tyler Furrey, P.E., FDOT Project Manager
tyler.furrey@dot.state.fl.us or (954) 958-7681

Victor Diaz, P.E., Senior Project Engineer
vdiaz@fj-group.com or (305) 987-9913

Rebecca Guerrero, Community Outreach Specialist
rguerrero@corradino.com or (954) 940-7605

JOIN US AT THE IN-PERSON CONSTRUCTION OPEN HOUSE AND VIRTUAL PUBLIC MEETING

Virtual Public Meeting (GoToWebinar)

Wednesday, June 1, 2022

5 p.m. - 6 p.m.

Use the following link or QR code

to register: <https://tinyurl.com/SRA1AVPM>

You may also dial in via phone at (562) 247-8422

Access Code: 538-229-553



- **Presentations will begin promptly at 5 p.m. & 5:30 p.m. Question & Answer sessions will follow each presentation.**
- **An unguided PowerPoint slideshow will play in between presentations if time allows.**

In-Person Open House

Wednesday, June 1, 2022

6 p.m. - 7 p.m.

Hillsboro Beach Town Hall

1210 Hillsboro Mile

Hillsboro Beach, FL 33062

- **Project personnel will be available to review the project scope and schedule, lane closure information, and address questions one-on-one.**

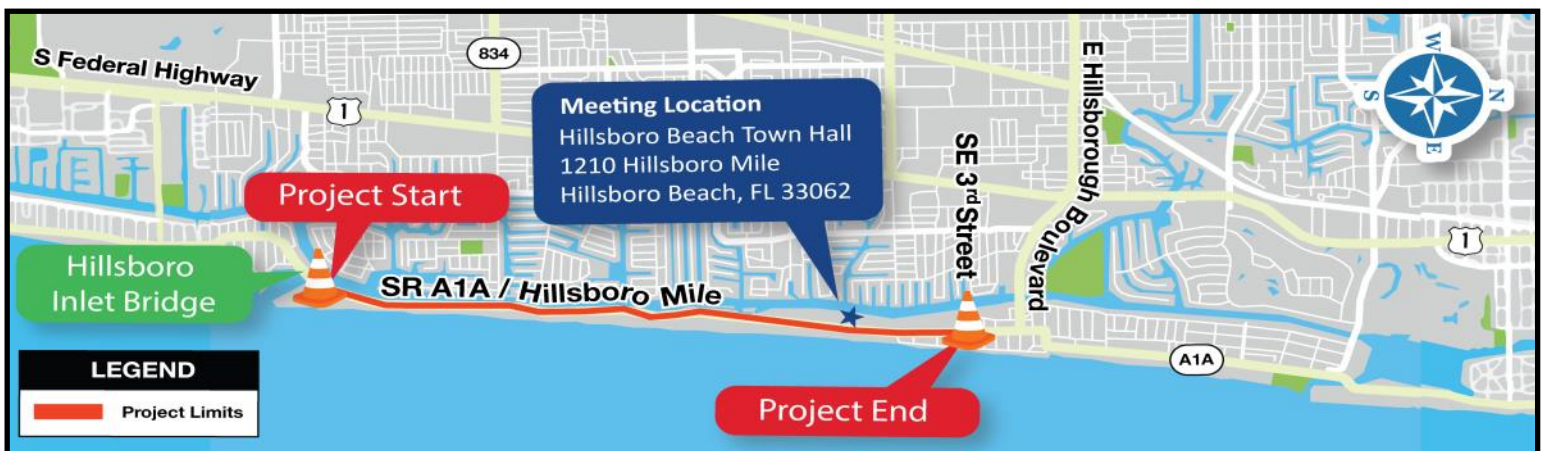
**The latest social distancing guidelines will be followed.*

WEBSITE AND SOCIAL MEDIA

Project website: www.d4fdot.com

Facebook: www.facebook.com/MyFDOTSEFL/

Instagram/Twitter: @MyFDOT_SEFL



FLORIDA DEPARTMENT OF TRANSPORTATION MISSION STATEMENT

The Department will provide a safe transportation system that ensures the mobility of people and goods, enhances economic prosperity and preserves the quality of our environment and communities.

Please contact the Community Outreach Specialist, Rebecca Guerrero to be added to project email notification lists. If special accommodations under the Americans with Disabilities Act (ADA) or translation services (free of charge) are needed, please contact the FDOT Project Manager, Tyler Furrey, at least seven (7) days prior to the Virtual Public Meeting and In-Person Construction Open House. Public participation is solicited without regard to race, color, national origin, age, sex, religion, disability, or family status.