



AGENDA

Town of Hillsboro Beach Commission Meeting

October 4, 2022
9:00 AM



Established 1939

MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldassarre
Honorable Jane Reiser

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

October 4, 2022 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER JANE REISER

TOWN MANAGER WILLIAM 'MAC'SERDA, ICMA-CM
TOWN ATTORNEY DONALD J.DOODY, ESQ
TOWN CLERK SHERRY D.HENDERSON, CMC

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A. Sept 12, 2022 - FY2023 First Budget Hearing
- B. Sept 13, 2022 - Board of Zoning & Appeals Public Hearing
- C. Sept 13, 2022 - Regular Commission Meeting
- D. Sept 19, 2022 - FY2023 Second Budget Hearing

II. PRESENTATIONS

- A. **Presentation on the Joint Beach Nourishment Project with the City of Deerfield Beach**
Presented by Coastal Protection Engineers, LLC - Thomas Pierro, Tara Brenner & Stacy Buck

III. SITE PLAN REVIEW

- A. **PUBLIC HEARING:** Pursuant to Chapter 12 Land Development Code, Div. 4, Sec. 12-48, Jim Frogner with Frogner Consulting, LLC, Authorized Agent for Property Owner, is Seeking Site Plan Approval for Property Located at 987 Hillsboro Mile, Hillsboro Beach, FL 33062. *(Tabled from 9/13/2022 Meeting)*

Staff: Presented by Daniel Mantell, Development Planner (CG&A)

Address: 987 Hillsboro Mile, Hillsboro Beach, FL 33062

Request: The Applicant/Owner is requesting site plan approval for property

IV. ORDINANCES

- A. Ordinance No. 2022-08** Amendment to the Town's Code of Ordinance Providing for Restrictions on Political Signs and Providing Procedures for Removal and Enforcement **(SECOND READING)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S LAND DEVELOPMENT CODE BY AMENDING CHAPTER 12 DIVISION 6 BY SPECIFICALLY CREATING SECTION 12-390 ENTITLED "POLITICAL SIGNS"; PROVIDING FOR RESTRICTIONS ON POLITICAL SIGNS BASED ON SIZE, PLACEMENT, AND LIGHTING; PROVIDING PROCEDURES FOR REMOVAL AND ENFORCEMENT; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

- B. Ordinance No. 2022-09** Amendment to the Town's Code of Ordinance Providing Election Events Permits for Use on Public Property **(SECOND READING)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 5 ENTITLED "ELECTIONS" TO CREATE SECTION 5-2 TO BE ENTITLED "ELECTION EVENTS; PERMITS"; PROVIDING FOR ELECTION EVENT PERMITS FOR USE OF PUBLIC PROPERTY; PROVIDING FOR PLACEMENT AND TIME LIMITATIONS; PROVIDING PROCEDURES FOR REMOVAL OF DEBRIS, TRASH, GARBAGE AND EVENT PROPERTY; PROVIDING FOR PENALTIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

- C. Ordinance No. 2022-10** Amendment to the Town's Code of Ordinance Providing Provisions for Film Production on Publicly -Owned or Controlled Property **(SECOND READING)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 7 ENTITLED "OFFENSES AND MISCELLANEOUS PROVISIONS" BY SPECIFICALLY CREATING ARTICLE XII TO BE ENTITLED "FILM PRODUCTION ON PUBLICLY-OWNED OR CONTROLLED PROPERTY" CREATING REGULATIONS FOR THE COORDINATION OF FILM PRODUCTIONS ON PUBLICLY-OWNED OR CONTROLLED PROPERTY IN THE TOWN OF HILLSBORO BEACH, FLORIDA; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

- D. Ordinance No. 2022-11** Amendment to the Town's Code of Ordinance Providing Provisions for Single Family Site Plan Requirements **(FIRST READING)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING DIVISION 4 ENTITLED "SITE PLAN PROCEDURES AND REQUIREMENTS" BY SPECIFICALLY AMENDING SECTION 12-48 ENTITLED "APPLICATION FOR FINAL SITE PLAN APPROVAL", TO PROVIDE FOR LOCATION OF GENERATORS; AMENDING DIVISION 5 ENTITLED "ZONING" BY SPECIFICALLY AMENDING ARTICLE III ENTITLED "DEFINITIONS" BY AMENDING SECTION 12-90 TO PROVIDE FOR A DEFINITION OF SIDE YARD BUFFER; PROVIDING FOR AN AMENDMENT TO ARTICLE V ENTITLED "RS-2 SINGLE FAMILY RESIDENTIAL DISTRICT REGULATIONS" BY SPECIFICALLY AMENDING SECTION 12-123 ENTITLED "PARKING REGULATIONS", SPECIFICALLY AMENDING SECTION 12-124 ENTITLED "YARD REGULATIONS"; PROVIDING FOR AN AMENDMENT TO ARTICLE XIII ENTITLED "ADDITIONS EXCEPTIONS AND MODIFICATIONS" BY AMENDING SECTION 12-262; PROVIDING FOR SIDE YARD LANDSCAPED BUFFER LIMITATIONS; AMENDING SECTION 12-263 ENTITLED "USE REGULATIONS" PROVIDING FOR AN AMENDMENT TO SECTION 12-264 ENTITLED "SWIMMING POOLS, POOL PATIOS AND DECKS"; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

V. DISCUSSION & POSSIBLE ACTION

VI. RESOLUTIONS & CONTRACTS

A. Resolution No. 2022-47

A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida, Approving an Increase in Salaries Paid to the Mayor and Members of the Town Commission.

B. Resolution No. 2022-48

Consideration to Ratify Administrative Purchase of Water Utility Pickup Truck with Mounted Crane and Related Equipment Installation at cost of \$59,894.77.

C. Resolution No. 2022-49

A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida, Requesting Broward County Animal Care and Adoption Division to Abandon the Newly Created Intake Policy Requiring Municipalities and Law Enforcement to Hold Stray or Endangered Animals for a Time Period of 72 Hours Prior to Acceptance by the County.

VII. CONSENT

A. INVOICES FOR APPROVAL

1. LSF	Invoice #22-0831	Aug 2022	\$5,615.88	
2. GCDE	Invoice #43725	Sept 2022	\$8,276.25	(General Matters)
3. GCDE	Invoice #43726	Sept 2022	\$584.80	(Development - BH3)
4. GCDE	Invoice #43727	Sept 2022	\$125.00	(Development - Related)
5. GCDE	Invoice #43728	Sept 2022	\$75.00	(Richard Crusco, Writ of Cert- Site Plan)
6. GCDE	Invoice #43729	Sept 2022	\$100.00	(William Thomas)
7. GCDE	Invoice #43730	Sept 2022	\$725.00	(Petition for Destruction of Contraband)

B. PROCLAMATION

1. Childhood Cancer Awareness Week Oct. 23-29, 2022

VIII. BEACH REPORT

IX. STAFF UPDATES

A. Police Department

Presented by Chief Jay Szesnat

B. Building Department

Presented by Steve Mitchell, Building Official, CG&A

C. Code Compliance

Presented by Bernard Pita, Code Compliance Manager, CG&A

D. Finance Department

Presented by Stephen Bloom, Finance Director, Inframark

1. FY2022 3rd Quarter Financial Report (June 2022)

X. TOWN MANAGER REPORT

A. Town Hall Facade Update

B. Update on SR A1A Mobility Improvement Project

C. FREE Shredding, Electronic Recycling, HHW, Prescription Drug Take Back, Blood Drive - Sat. Oct. 29, 2022
9am-12pm

D. Christmas Tree & Menorah Lighting Celebration - Thu, Dec. 1, 2022

XI. TOWN ATTORNEY REPORT

XII. TOWN COMMISSION COMMENTS/REPORTS

XIII. PUBLIC COMMENTS

XIV. ADJOURNMENT

UPCOMING MEETINGS AND EVENTS

A.	Tue, Oct 4, 2022	9:00 AM	Regular Commission Meeting
	Mon, Oct 10, 2022	9:00 AM	Special Magistrate Hearing
	Tue, Oct. 29, 2022	9 AM - 12 PM	FREE Shred, HHW Drop Off, Electronic Recycling
	Tue, Nov. 1, 2022	9:00 AM	Regular Commission Meeting
	Tue, Nov. 8, 2022	7 AM - 7 PM	General Election (Community Room Town's Polling Site)
	Thu, Dec. 1, 2022	5:30 PM - 7 PM	Christmas Tree & Menorah Lighting Celebration
	Tue, Dec. 6, 2022	9:00 AM	Regular Commission Meeting

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.