



**MINUTES
TOWN OF HILLSBORO BEACH
FY 2023 FIRST BUDGET HEARING
SEPTEMBER 12, 2022**

MONDAY

5:01 P.M.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Mayor Deborah L. Tarrant called the meeting to order at 5:01 p.m. Roll was called with the Commission members and staff present as listed below.

Town Commission:

Mayor Deborah L. Tarrant
Vice Mayor Irene Kirdahy

Commissioner Barbara Baldassarre
Commissioner Jane Reiser

Absent:

Commissioner Vicky Feaman

Town Staff:

Town Manager William “Mac” Serda, ICMA-CM
Donald J. Doody, Town Attorney, Esq.
Town Clerk Sherry D. Henderson, CMC
Stephen Bloom, Finance Director – Inframark

I. PUBLIC HEARINGS

A. Resolution No. 2022-36

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, ADOPTING A TENTATIVE MILLAGE RATE OF 3.50 FOR GENERAL OPERATING BUDGET PURPOSES FOR FISCAL YEAR 2022-2023; PROVIDING FOR THE ESTABLISHMENT OF AND SETTING FORTH THE DATE, TIME, AND PLACE OF THE PUBLIC HEARING TO FORMALLY ADOPT THE FISCAL YEAR 2022-2023 MILLAGE RATE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

1. Staff Presentation

Stephen Bloom, Inframark, gave a brief *PowerPoint* presentation outlining the proposed Fiscal Year 2023 Millage Rate. He explained the budget was based on a flat Millage Rate

of 3.50 mills. He stated that rate was 8.38 percent higher than the roll back rate of 3.2294 mills and provided analysis of that proposed rate.

Mr. Bloom stated the total FY23 budget as proposed was largely unchanged since the budget discussed at the July Town Commission meeting. He reviewed high level assumptions, including:

- FY23 budget was developed using the FY22 service levels at a starting point
- General Fund and Water Fund budgets were balanced without needing to use reserves
- General Fund includes a contingency of \$128,000
- Water Fund contingency
- No change to staff count

Continuing, Mr. Bloom briefly reviewed the General Fund and special revenue funds individually.

Vice Mayor Kirdahy asked whether the budgeted amounts would cover annual increases in insurance costs. Town Manager Serda explained the costs which had been submitted.

Mayor Tarrant inquired as to the dispensation of water plant projects which had not been completed in Fiscal Year 2022. Town Manager Serda provided an update on accomplishing priorities prior to the end of the year.

Mayor Tarrant asked what adjustments had been made in the FY23 budget to reflect the underbudgeting of the Code Compliance Department in FY22. Town Manager Serda stated staff would relook at the line item.

Town Manager Serda discussed water rates. He stated staff was recommending keeping the rates flat for the coming year, as the Town had been able to absorb increasing costs. He noted it was likely some degree of water rate increase would be necessary for the next fiscal year.

2. Open Public Hearing

Mayor Tarrant opened a public hearing on the proposed millage rate of 3.50.

Mr. Serda stated there were none wishing to speak.

3. Close Public Hearing

Mayor Tarrant closed the public hearing.

4. Commission Discussion

No further discussion.

5. Motion to Adopt Tentative Millage Rate

Motion made by Commissioner Baldasarre, seconded by Vice Mayor Kirdahy, to adopt the tentative FY22-23 Millage Rate of 3.50. In a roll call vote, the **motion** passed unanimously. (4-0)

6. Motion to Adopt Resolution

Town Attorney DJ Doody read the Resolution by title only.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Reiser, to adopt Resolution 2022-36 with the Millage Rate of 3.50. In a roll call vote, the **motion** passed unanimously. (4-0)

Mr. Doody announced that the Millage Rate of 3.50 was 8.38 percent higher than the roll back rate of 3.2294 mills, and the public hearing to adopt the final Millage Rate would be held on September 19, 2022, at 5:01 p.m.

B. Resolution No. 2022-37

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, ADOPTING A TENTATIVE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, AND ENDING SEPTEMBER 30, 2023; DETERMINING AND FIXING THE AMOUNTS NECESSARY TO CARRY ON THE GOVERNMENT OF THE TOWN FOR THE ENSUING YEAR; DETERMINING THE AMOUNT OF APPLICABLE FUNDS ON HAND; ESTIMATED RECEIPTS AND EXPENDITURES FOR ALL FUNDS, EXHIBIT "A"; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mr. Doody read the Resolution by title only.

1. Staff Presentation

The Budget was Presented with Item A during Millage rate Presentation.

2. Open Public Hearing

Mayor Tarrant opened a public hearing on the proposed budget.

Mr. Serda stated there were none wishing to speak.

3. Close Public Hearing

Mayor Tarrant closed the public hearing.

4. Commission Discussion

No further discussion.

5. Motion to Adopt Resolution

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Baldasarre, to approve and adopt Resolution 2022-37 as presented. In a roll call vote, the **motion** passed unanimously. (4-0)

II. ANNOUNCE FINAL BUDGET PUBLIC HEARING

A. The SECOND and FINAL Budget Public Hearing will be held Monday, September 19, 2022 at 5:01 p.m.

Mr. Doody announced the second and final budget public hearing would be held on September 19, 2022, at 5:01 p.m., at which time the Commission would consider the final Fiscal Year 2023 budget.

III. PUBLIC COMMENTS

None.

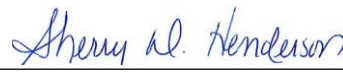
IV. ADJOURNMENT

Motion made by Commissioner Reiser, seconded by Commissioner Baldasarre, to adjourn the meeting at 5:27 p.m. In a roll call vote, the **motion** passed unanimously. (4-0)

ADOPTED THIS 4th DAY OF OCTOBER, 2022

By: 
Deborah L. Tarrant, Mayor

ATTEST:


Sherry D. Henderson, CMC
Town Clerk