



# AGENDA

## Town of Hillsboro Beach Commission Meeting

**January 10, 2023**  
**10:00 AM**



### **MAYOR**

Honorable Deborah L. Tarrant

### **VICE MAYOR**

Honorable Irene Kirdahy

### **COMMISSIONERS**

Honorable Vicky Feaman  
Honorable Barbara Baldassarre  
Honorable Jane Reiser

### **TOWN MANAGER**

William "Mac" Serda, ICMA-CM

### **TOWN ATTORNEY**

Donald J. Doody

### **TOWN CLERK**

Sherry D. Henderson, CMC

### **HILLSBORO BEACH TOWN HALL**

1210 Hillsboro Mile  
Hillsboro Beach, FL 33062  
954-427-4011



## TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

January 10, 2023 | 10:00 AM

### REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT  
VICE MAYOR IRENE KIRDAHY  
COMMISSIONER VICKY FEAMAN  
COMMISSIONER BARBARA BALDASARRE  
COMMISSIONER JANE REISER

TOWN MANAGER WILLIAM 'MAC'SERDA, ICMA-CM  
TOWN ATTORNEY DONALD J.DOODY, ESQ  
TOWN CLERK SHERRY D.HENDERSON, CMC

#### CALL TO ORDER AND ROLL CALL

#### PLEDGE OF ALLEGIANCE

#### APPROVAL OF AGENDA

#### I. APPROVAL OF MINUTES

- A. December 6, 2022 Regular Commission Meeting Minutes

#### II. PRESENTATIONS

#### III. ORDINANCES

- A. **Ordinance No. 2022-12** Amendment to the Town's Code of Ordinance Providing Provisions for Multi-Family Residential District Site Plan Requirements **(SECOND READING)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE", BY SPECIFICALLY AMENDING ARTICLE III ENTITLED "DEFINITIONS" TO ADD A DEFINITION FOR BUILDING SEPARATION; AMENDING ARTICLE VI ENTITLED "RM-16 MULTIPLE FAMILY DWELLING RESIDENTIAL DISTRICT REGULATIONS (WITH 3-STORY MAXIMUM LIMIT)" TO PROVIDE FOR SETBACK REQUIREMENTS AND FOR MAXIMUM BUILDING LENGTH; PROVIDING FOR THE PROHIBITION OF STRUCTURES IN THE REQUIRED SIDE YARD SETBACK; PROVIDING FOR A LANDSCAPE BUFFER FOR MULTI-FAMILY RESIDENTIAL DWELLINGS; AMENDING ARTICLE VII ENTITLED "RM-30 MULTIPLE-FAMILY DWELLING RESIDENTIAL DISTRICT (WITH 7-STORY MAXIMUM LIMIT)" TO PROVIDE FOR SETBACK REQUIREMENTS AND BUILDING FRONTAGE; PROVIDING FOR A LANDSCAPE BUFFER FOR MULTI-FAMILY DWELLINGS; PROVIDING FOR A PROPERTY RIGHTS PROVISION; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

#### IV. DISCUSSION & POSSIBLE ACTION

#### V. RESOLUTIONS & CONTRACTS

- A. **Resolution No. 2023-01** Consideration to Accept Proposal from Coastal Protection Engineering LLC (CPE) to Provide Coastal Engineering Services to the Town of Hillsboro Beach and the City of

Deerfield Beach under the Work Authorization Agreement Pursuant to RFQ #21-15-JW Joint Beach Nourishment Project.

- B. Resolution No. 2023-02** Consideration to Approve and Authorize the Appropriate Town Officials to Execute Agreement for Lobbying Services with Capital City Consulting.
- C. Resolution No. 2023-03** Consideration to Approve and Authorize the Use of \$45,000 Federal Forfeiture Funds to Acquire SaferWatch Alert System Emergency Response Application for 3 years.
- D. Resolution No. 2023-04** Consideration to Approve and Authorize the Donation of \$5,000 Federal Forfeiture Funds to the Florida FBI National Academy Associates, Inc. to Assist with Offsetting the Cost of the 2023 Annual Re-Trainer Program in Jacksonville, Florida.
- E. Resolution No. 2023-05** Consideration to Approve and Authorize the Use of \$30,000 Federal Forfeiture Funds to Acquire Access Control System with Intercom Implementation From Tech Pro Security Products.
- F. Resolution No. 2023- 06** Consideration to Approve and Authorize the Use of \$75,000 Federal Forfeiture Funds to Establish a Briefing/Training Room for Police Department.

## **VI. CONSENT**

### **A. INVOICES FOR APPROVAL**

|    |                  |                     |           |                                     |
|----|------------------|---------------------|-----------|-------------------------------------|
| 1. | LSF              | Invoice #22-0930-26 | Sept 2022 | <b>\$5,615.88</b>                   |
| 2. | LSF              | Invoice #22-1031-26 | Oct 2022  | <b>\$5,509.88</b>                   |
| 3. | LSF              | Invoice #22-1130-26 | Nov 2022  | <b>\$4,626.90</b>                   |
| 4. | Moffatt & Nichol | Invoice #00774346   |           | <b>\$105,338.50</b>                 |
| 5. | GCDE             | Invoice #45359      | Dec 2022  | <b>\$5,258.95</b> (General Matters) |
| 6. | CG&A             | Invoice #111774     | Dec 2022  | <b>\$27,637.23</b>                  |

## **VII. BEACH REPORT**

- A.** Update on Joint Beach Nourishment Project (Hillsboro Beach & Deerfield Beach)

## **VIII. STAFF UPDATES**

### **A. Police Department**

Presented by Chief Jay Szesnat

### **B. Building Department**

Presented by Steve Mitchell, Building Official, CG&A

### **C. Code Compliance**

Presented by Bernard Pita, Code Compliance Manager, CG&A

## **IX. TOWN MANAGER REPORT**

- A.** Update on Underground Utility Project

## **X. TOWN ATTORNEY REPORT**

## **XI. TOWN COMMISSION COMMENTS/REPORTS**

## **XII. PUBLIC COMMENTS**

## **XIII. ADJOURNMENT**

**PLEASE TAKE NOTICE AND BE ADVISED** that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.