



AGENDA

Town of Hillsboro Beach Commission Meeting

February 7, 2023
9:00 AM



Established 1939

MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldassarre
Honorable Jane Reiser

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

February 7, 2023 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER JANE REISER

TOWN MANAGER WILLIAM 'MAC'SERDA, ICMA-CM
TOWN ATTORNEY DONALD J.DOODY, ESQ
TOWN CLERK SHERRY D.HENDERSON, CMC

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A. January 10, 2023 Board of Zoning Appeals Public Hearing
- B. January 10, 2023 Regular Commission Meeting
- C. January 24, 2023 Special Commission Meeting

II. PRESENTATIONS

- A. Update on the Dining Membership Program for Residents at the Hillsboro Beach Resort
Presented by Ann Durso, General Manager of Hillsboro Beach Resort

III. SITE PLAN REVIEW

- A. **QUASI-JUDICIAL PUBLIC HEARING:** Pursuant to Chapter 12 Land Development Code, Div. 4, Sec. 12-48, Bomar Builders, Authorized Agent for Property Owner, is Seeking **Site Plan Review** for Property Located at **1079 Hillsboro Mile, Hillsboro Beach, FL 33062**

Staff: Presented by Daniel Mantell, Development Planner (CG&A)
Address: 1079 Hillsboro Mile, Hillsboro Beach, FL 33062
Request: The Applicant/Owner is requesting site plan approval for property

All interested parties are sworn in by the Town Attorney.

- ☐ Staff Presentation
- ☐ Commission Discussion
- ☐ Public Hearing Opened
- ☐ Public Comments
- ☐ Public Hearing Closed
- ☐ Commission Discussion

- ☐ Commission Motion & Second
- ☐ Commission Vote

IV. ORDINANCES

A. Ordinance No. 2023-01 Fences & Driveway Location (First Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING DIVISION 5 ENTITLED "ZONING" PROVIDING FOR AN AMENDMENT TO ARTICLE XIII ENTITLED "ADDITIONS EXCEPTIONS AND MODIFICATIONS" BY AMENDING SECTION 12-263 ENTITLED "USE REGULATIONS"; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

B. Ordinance No. 2023-02 Building Safety Program 25-year Inspections (First Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 4 ENTITLED "BUILDINGS AND BUILDING REGULATIONS" BY SPECIFICALLY BY AMENDING ARTICLE I ENTITLED "IN GENERAL" BY CREATING SECTION 4-9 TO BE ENTITLED "BUILDING SAFETY INSPECTION PROGRAM" TO PROVIDE FOR THE IMPLEMENTATION OF A BUILDING SAFETY INSPECTION PROGRAM; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

V. DISCUSSION & POSSIBLE ACTION

VI. RESOLUTIONS & CONTRACTS

- A. Resolution No. 2023-07** Consideration to Approve and Authorize Town Officials to Execute the FY2023-2024 Enhanced Marine Law Enforcement Grant (EMLEG) with Broward County
- B. Resolution No. 2023-08** Consideration to Approve and Award Great Lakes Dredge & Dock Company, LLC, Utilizing the Terms of the City of Boca Raton RFP to Place Sand on Town's Beach.
- C. Resolution No. 2023-09** Consideration to Approve and Authorize the Appropriate Town Officials to Execute an Agreement Between the Town of Hillsboro Beach, City of Deerfield Beach and Great Lakes Dredge & Dock Company, LLC Utilizing the Terms of the City of Boca Raton Agreement to Place Sand on the Beach within the Town of Hillsboro Beach.
- D. Resolution No. 2023-10** Consideration to Approve and Authorize the Appropriate Town Officials to Execute Agreement to Provide Funding for the Joint Beach Nourishment Project.

VII. CONSENT

A. INVOICES

- | | | |
|-------------------------|----------|---------------------------------------|
| 1. GCDE Invoice #45570 | Jan 2023 | \$5,250.55 (General Matters) |
| 2. GCDE Invoice #45571 | Jan 2023 | \$200.00 (Development Related) |
| 3. GCDE Invoice #45572 | Jan 2023 | \$325.00 (Development BH3) |
| 4. CG&A Invoice #112819 | Jan 2023 | \$97,494.70 |

- B. Proclamation Recognizing March 2023 as Irish Heritage Month**

C. Proclamation Recognizing May 20-26, 2023 as National Safe Boating Week

VIII. BEACH REPORT

A. Joint Beach Nourishment Project Update

IX. STAFF UPDATES

A. Police Department

Presented by Chief Jay Szesnat

B. Finance Department

Presented by Stephen Bloom, Finance Director, Inframark

First Quarter Finance Report FY2023

C. Building Department

Presented by Steve Mitchell, Building Official, CG&A

D. Code Compliance

Presented by Bernard Pita, Code Compliance Manager, CG&A

X. TOWN MANAGER REPORT

XI. TOWN ATTORNEY REPORT

XII. TOWN COMMISSION COMMENTS/REPORTS

XIII. PUBLIC COMMENTS

XIV. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.