



AGENDA

Town of Hillsboro Beach Commission Meeting

February 7, 2023
9:00 AM



MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldassarre
Honorable Jane Reiser

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

February 7, 2023 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER JANE REISER

TOWN MANAGER WILLIAM 'MAC'SERDA, ICMA-CM
TOWN ATTORNEY DONALD J.DOODY, ESQ
TOWN CLERK SHERRY D.HENDERSON, CMC

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A. January 10, 2023 Board of Zoning Appeals Public Hearing
- B. January 10, 2023 Regular Commission Meeting
- C. January 24, 2023 Special Commission Meeting

II. PRESENTATIONS

- A. Update on the Dining Membership Program for Residents at the Hillsboro Beach Resort
Presented by Ann Durso, General Manager of Hillsboro Beach Resort

III. SITE PLAN REVIEW

- A. **QUASI-JUDICIAL PUBLIC HEARING:** Pursuant to Chapter 12 Land Development Code, Div. 4, Sec. 12-48, Bomar Builders, Authorized Agent for Property Owner, is Seeking **Site Plan Review** for Property Located at **1079 Hillsboro Mile, Hillsboro Beach, FL 33062**

Staff: Presented by Daniel Mantell, Development Planner (CG&A)
Address: 1079 Hillsboro Mile, Hillsboro Beach, FL 33062
Request: The Applicant/Owner is requesting site plan approval for property

All interested parties are sworn in by the Town Attorney.

- ☐ Staff Presentation
- ☐ Commission Discussion
- ☐ Public Hearing Opened
- ☐ Public Comments
- ☐ Public Hearing Closed
- ☐ Commission Discussion

- ☐ Commission Motion & Second
- ☐ Commission Vote

IV. ORDINANCES

A. Ordinance No. 2023-01 Fences & Driveway Location (First Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING DIVISION 5 ENTITLED "ZONING" PROVIDING FOR AN AMENDMENT TO ARTICLE XIII ENTITLED "ADDITIONS EXCEPTIONS AND MODIFICATIONS" BY AMENDING SECTION 12-263 ENTITLED "USE REGULATIONS"; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

B. Ordinance No. 2023-02 Building Safety Program 25-year Inspections (First Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 4 ENTITLED "BUILDINGS AND BUILDING REGULATIONS" BY SPECIFICALLY BY AMENDING ARTICLE I ENTITLED "IN GENERAL" BY CREATING SECTION 4-9 TO BE ENTITLED "BUILDING SAFETY INSPECTION PROGRAM" TO PROVIDE FOR THE IMPLEMENTATION OF A BUILDING SAFETY INSPECTION PROGRAM; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

V. DISCUSSION & POSSIBLE ACTION

VI. RESOLUTIONS & CONTRACTS

- A. Resolution No. 2023-07** Consideration to Approve and Authorize Town Officials to Execute the FY2023-2024 Enhanced Marine Law Enforcement Grant (EMLEG) with Broward County
- B. Resolution No. 2023-08** Consideration to Approve and Award Great Lakes Dredge & Dock Company, LLC, Utilizing the Terms of the City of Boca Raton RFP to Place Sand on Town's Beach.
- C. Resolution No. 2023-09** Consideration to Approve and Authorize the Appropriate Town Officials to Execute an Agreement Between the Town of Hillsboro Beach, City of Deerfield Beach and Great Lakes Dredge & Dock Company, LLC Utilizing the Terms of the City of Boca Raton Agreement to Place Sand on the Beach within the Town of Hillsboro Beach.
- D. Resolution No. 2023-10** Consideration to Approve and Authorize the Appropriate Town Officials to Execute Agreement to Provide Funding for the Joint Beach Nourishment Project.

VII. CONSENT

A. INVOICES

- | | | |
|-------------------------|----------|---------------------------------------|
| 1. GCDE Invoice #45570 | Jan 2023 | \$5,250.55 (General Matters) |
| 2. GCDE Invoice #45571 | Jan 2023 | \$200.00 (Development Related) |
| 3. GCDE Invoice #45572 | Jan 2023 | \$325.00 (Development BH3) |
| 4. CG&A Invoice #112819 | Jan 2023 | \$97,494.70 |

- B. Proclamation Recognizing March 2023 as Irish Heritage Month**

C. Proclamation Recognizing May 20-26, 2023 as National Safe Boating Week

VIII. BEACH REPORT

A. Joint Beach Nourishment Project Update

IX. STAFF UPDATES

A. Police Department

Presented by Chief Jay Szesnat

B. Finance Department

Presented by Stephen Bloom, Finance Director, Inframark

First Quarter Finance Report FY2023

C. Building Department

Presented by Steve Mitchell, Building Official, CG&A

D. Code Compliance

Presented by Bernard Pita, Code Compliance Manager, CG&A

X. TOWN MANAGER REPORT

XI. TOWN ATTORNEY REPORT

XII. TOWN COMMISSION COMMENTS/REPORTS

XIII. PUBLIC COMMENTS

XIV. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.



DRAFT

**TOWN OF HILLSBORO BEACH
BOARD OF ZONING & APPEALS MEETING
JANUARY 10, 2023**

9:00 A.M.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Mayor Deborah L. Tarrant called the meeting to order at 9:00 a.m. Roll was called with the Commission members and staff present as listed below.

Town Commission:

Mayor Deborah L. Tarrant
Vice Mayor Irene Kirdahy
Commissioner Jane Reiser

Commissioner Barbara Baldassarre
Commissioner Vicky Feaman

Town Staff:

Town Manager Mac Serda
DJ Doody, Town Attorney
Town Clerk Sherry D. Henderson, CMC
Police Chief Jay Szesnat

Town Attorney DJ Doody explained the Quasi-Judicial procedures to be followed throughout the meeting. He explained the types of evidence to be presented and the role of each party.

I. QUASI-JUDICIAL PUBLIC HEARINGS

- A.** Sign Variance Request submitted by GM SIGNS, authorized agent for Hillsboro Windsor Condominiums, property located at 1169 Hillsboro Mile, Hillsboro Beach, FL 33062

Mr. Doody swore in all those giving testimony at the hearing.

Town Manager Serda noted there did not appear to be anyone present to speak on behalf of the applicant. Mayor Tarrant stated the meeting would proceed with the staff presentation of the request.

Daniel Mantel, Town Planner with CG&A, presented the item. He provided a brief background on Hillsboro Windsor Condominiums and stated the request was for a variance from the allowable height of an illuminated sign. He explained the newly proposed sign would replace the existing sign in the same location. Based on a review of

the application and the criteria, staff recommended approval of the application.

Mr. Doody inquired as to whether the staff recommendation of approval contained any conditions. Mr. Mantel stated it did not.

Mayor Tarrant stated she believed the limitations within the Code were intended to ensure signs were done in an appropriate scale. She noted as illustrated, if only two (2) letters and a single character were to be used, strict adherence to the Code would result in ridiculously small letters, and approval was common sense.

Commissioner Reiser stated in 27 years as a resident, she had never noticed the sign, as it was seven (7) stories up. She asked why they didn't just lower their sign, pointing out that it was the only illuminated sign of its type on Hillsboro Mile. She asserted she did not see a hardship and saw potential for other applicants to request to have a sign of the same type, which would impact the character of the Town.

Vice Mayor Kirdahy stated she did not see an issue with the sign, as it was far enough from the road that it would not create a problem. She noted she had intended to ask the applicant about the lighting but did not have concerns with the size. Mr. Mantel explained the applicant was proposing internal back lighting for the sign.

Mayor Tarrant noted there are several lit signs in the community, including Opal Towers. She stated it is difficult to see where to go if the signs are not lit.

Commissioner Baldasarre stated every building has its own personality, and because the residents were involved in selecting the sign, she did not have any issues with it.

Mayor Tarrant stated her only issue was that the Code did not allow for this type of sign, and asserted that should be addressed separately. She stated her understanding of the hardship was that the building could not be seen at night if the sign were smaller.

Mr. Mantel explained the Code does not limit the total size of the sign, only the letter height, so if they had written it out, the sign could have been much larger.

Nicole Sullivan with GM Signs was reached by cell phone and sworn in to testify on behalf of the applicant. She stated she did not have anything to add to the presentation.

Mayor Tarrant opened a public hearing on the item, however there being none to speak, she closed the public hearing.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to approve the sign variance, considering the hardship that the building is difficult to find, especially at night. In a roll call vote, the **motion** passed unanimously. (5-0)

III. PUBLIC COMMENTS

None.

II. ADJOURNMENT

Motion made by Commissioner Feaman, seconded by Commissioner Baldassarre, to adjourn the meeting. In a roll call vote, the **motion** passed unanimously. (5-0)

There being no further business before the Board of Zoning and Appeals, the meeting was adjourned at 9:17 a.m.

ADOPTED THIS _____ DAY OF _____, 2023

By: _____
Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk



DRAFT

**TOWN OF HILLSBORO BEACH
REGULAR COMMISSION MEETING
JANUARY 10, 2023**

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Mayor Deborah L. Tarrant called the meeting to order at 9:18 a.m. Roll was called with the Commission members and staff present as listed below.

Town Commission:

Mayor Deborah L. Tarrant
Vice Mayor Irene Kirdahy
Commissioner Jane Reiser

Commissioner Barbara Baldassarre
Commissioner Vicky Feaman

Town Staff:

Town Manager William "Mac" Serda, ICMA-CM
Donald J. Doody, Town Attorney, Esq.
Town Clerk Sherry D. Henderson, CMC
Police Chief Jay Szesnat

APPROVAL OF AGENDA

Motion made by Commissioner Baldassarre, seconded by Commissioner Feaman, to approve the agenda. In a roll call vote, the **motion** passed unanimously. (5-0)

I. APPROVAL OF MINUTES

A. Minutes of the December 6, 2022, Regular Commission Meeting

Commissioner Reiser pointed to a misspelling to be corrected on page two (2) under Beach Management.

Motion made by Commissioner Reiser, seconded by Commissioner Baldassarre, to approve the minutes from the December 6, 2022, Regular Meeting as amended. In a roll call vote, the **motion** passed unanimously. (5-0)

II. PRESENTATIONS

III. ORDINANCES

A. Ordinance No. 2022-12 Amendment to the Town's Code of Ordinances Providing Provisions for Multi Family Site Plan Requirements. **(SECOND READING)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE", BY SPECIFICALLY AMENDING ARTICLE III ENTITLED "DEFINITIONS" TO ADD A DEFINITION FOR BUILDING SEPARATION; AMENDING ARTICLE VI ENTITLED "RM-16 MULTIPLE FAMILY DWELLING RESIDENTIAL DISTRICT REGULATIONS (WITH 3-STORY MAXIMUM LIMIT)" TO PROVIDE FOR SETBACK REQUIREMENTS AND FOR MAXIMUM BUILDING LENGTH; PROVIDING FOR THE PROHIBITION OF STRUCTURES IN THE REQUIRED SIDE YARD SETBACK; PROVIDING FOR A LANDSCAPE BUFFER FOR MULTI-FAMILY RESIDENTIAL DWELLINGS; AMENDING ARTICLE VII ENTITLED "RM-30 MULTIPLE FAMILY DWELLING RESIDENTIAL DISTRICT (WITH 7-STORY MAXIMUM LIMIT)" TO PROVIDE FOR SETBACK REQUIREMENTS AND BUILDING FRONTAGE; PROVIDING FOR A LANDSCAPE BUFFER FOR MULTI-FAMILY DWELLINGS; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

Mr. Doody read the Ordinance by title only.

Jim Hickey, Town Planner with CG&A, presented the item. He noted the ordinance focused on the multi-family dwellings and reviewed changes made between the first and second reading for consistency and based on Commission direction.

Mayor Tarrant noted a scrivener's error and discussion ensued regarding additional language which had been added to allow for common areas connecting condominium buildings. Mr. Hickey provided additional detail.

Mayor Tarrant opened the item to public comment, however there being none to speak, she closed the public hearing.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to amend Ordinance 2022-12 to allow for addition of the language regarding common areas connecting buildings and correction of the scrivener's errors. In a roll call vote, the **motion** passed unanimously. (5-0)

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to adopt Ordinance 2022-12 as amended. In a roll call vote, the **motion** passed unanimously. (5-0)

IV. DISCUSSION & POSSIBLE ACTION

V. RESOLUTIONS & CONTRACTS

A. Resolution No. 2023-01

CONSIDERATION TO ACCEPT PROPOSAL FROM COASTAL PROTECTION ENGINEERING LLC (CPE) TO PROVIDE COASTAL ENGINEERING SERVICES TO THE TOWN OF HILLSBORO BEACH AND THE CITY OF DEERFIELD BEACH UNDER THE WORK AUTHORIZATION AGREEMENT PURSUANT TO RFQ #21-15-JW JOINT BEACH NOURISHMENT PROJECT.

Mr. Doody read the Resolution by title only.

Mr. Serda presented the item. He explained the Town was working together with the City of Deerfield Beach and the City of Boca Raton on a pending beach nourishment which would include dredging of the Boca inlet and placing that sand on the beaches. He stated this proposal would continue the relationship with the agency previously selected for the joint project with Deerfield Beach to oversee this nourishment. He noted the soft costs were a 50/50 split under the agreement with Deerfield Beach.

Mayor Tarrant stated a Special Meeting of the Town Commission was scheduled for 10 a.m. on January 24, 2023 to discuss the specific details of this beach nourishment project.

Mayor Tarrant expressed concern regarding redundancy between Coastal Protection Engineering LLC (CPE) and Moffat & Nichol, noting CPE was hiring Moffat & Nichol as a subcontractor due to the Town of Hillsboro Beach's history with the agency. She noted the scope of work listed some portions of the project under both agencies.

Mr. Serda asserted due to the subcontractor relationship, CPE and Moffat & Nichol would be looking to manage that potential for redundancy themselves. He pointed out the Town was not paying Moffat & Nichol directly for this project, and additional work would come from CPE's revenue, not the Town directly.

Motion made by Commissioner Baldasarre, seconded by Commissioner Feaman, to adopt Resolution 2023-01 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

B. Resolution No. 2023-02

CONSIDERATION TO APPROVE AND AUTHORIZE THE APPROPRIATE TOWN OFFICIALS TO EXECUTE AGREEMENT FOR LOBBYING SERVICES WITH CAPITAL CITY CONSULTING.

Mr. Doody read the Resolution by title only.

Mr. Serda provided a brief overview of the Commission's previous discussions regarding contracting a lobbying firm and explained the process that had brought him to Capital City Consulting. He stated he had contracted with the firm administratively, and it was now before the Commission to determine next steps for the engagement. He noted the agreement was month-to-month.

Mayor Tarrant stated she believed it was important for the Town to have a lobbyist. She mentioned programs which represented opportunities for funding. Discussion ensued regarding the programs, storm damage, and County lobbying efforts.

Commissioner Reiser asked whether other towns in Broward County have lobbyists. Mr. Serda explained that most municipalities have lobbyists, with some having multiple with different focuses.

Commissioner Reiser inquired regarding potential conflicts of interest. Mr. Serda stated through conversations with Capital City Consulting, he had determined their client list did not represent any conflicts.

Motion made by Commissioner Reiser, seconded by Commissioner Feaman, to adopt Resolution 2023-02 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

C. Resolution No. 2023-03

CONSIDERATION TO APPROVE AND AUTHORIZE THE USE OF \$45,000 FEDERAL FORFEITURE FUNDS TO ACQUIRE SAFERWATCH ALERT SYSTEM EMERGENCY RESPONSE APPLICATION FOR 3 YEARS.

Mr. Doody read the Resolution by title only.

Police Chief Jay Szesnat presented the item. He stated staff believed this Safer Watch app would be more effective in connecting with the community than the Nixle alert program currently used. He explained the app allows law enforcement to coordinate non-emergency communication with residents, in addition to having a more robust alert system. He noted the app was free for residents and had name recognition. Continuing, Police Chief Szesnat asserted the Safer Watch app would not take away from 911 services in any way and would be utilized for non-emergency situations.

Commissioner Baldasarre asked whether the Town would keep Nixle in place, as well. Police Chief Szesnat responded that they would at this time. Mr. Serda provided additional detail, noting the Town did not have access to the users at Nixle in order to transfer them over. He stated at least a year of transition would be needed.

Mr. Doody pointed out photos and messages submitted to the Town through the Safer Watch app would be public records and asked how public records would be retained. Police Chief Szesnat stated that once the purchase was approved, staff would work out a policy. He discussed public outreach and stated the Police Officers were willing and ready to conduct communication and outreach.

Commissioner Baldasarre asked whether the app was currently available to residents. Police Chief Szesnat explained that it was available and free, but the Police Department would not receive uploads unless the Town took part.

Vice Mayor Kirdahy stated she was in support of anything that helped with emergencies, but she was concerned regarding the education outreach and potential for emergency calls to be transferred to the app. Police Chief Szesnat agreed the Police Department would have work to do to educate residents, including integrating lessons learned from the Nixle roll out.

Commissioner Reiser asked if there were other towns in the Northeast corridor of Broward County that are currently using the app. Police Chief Szesnat stated Deerfield Beach, Pompano Beach, and Wilton Manors use it, but he does not have a list. He noted the schools and hospitals also use the app.

Mr. Serda explained it was easier and cheaper to do nothing, but Police Chief Szesnat and his support staff saw it as a way to give back to the residents. He noted this perspective had led him to believe the initiative was worth trying.

Mayor Tarrant expressed concern that the app would add to existing confusion over communication in the Town. She noted the tool was extremely complex and asked whether they would be able to get the communication out to make it useful. She stated she understood the officers wanted to give back to the community and thought that was wonderful but saw that it would be a lot of work for a Town with limited staff.

Mayor Tarrant posited the use of the app would make it easy to involve the Police Department in disputes between neighbors. Police Chief Szesnat stated he understood the concern, and noted the police already get caught up in some of that and acknowledged that he would be busier than he currently is. Discussion continued.

Commissioner Baldasarre asked if staff had spoken with Deerfield Beach or another municipality to find out what their major issues in dealing with the app are. Police Chief Szesnat stated neighboring communities utilize the system for communicating traffic alerts, Code violations, sexual predators, and other issues.

Commissioner Feaman stated she believed there would be a great deal of education required to make the program work in the community.

Vice Mayor Kirdahy noted Mr. Serda had pointed out the agreement could be canceled at any time. Mr. Serda stated the cost would be prorated if the Town were to cancel.

Mayor Tarrant suggested tabling the item to allow for Police Chief Szesnat to speak further with the Police Department to determine whether they were advocating for the tool.

Commissioner Reiser asked whether it would be possible to conduct a small test group to determine whether the app would be used. Discussion ensued regarding the idea.

Motion made by Commissioner Reiser, seconded by Commissioner Feaman, to table Resolution 2023-03 to the February meeting. In a roll call vote, the **motion** passed unanimously. (5-0)

D. Resolution No. 2023-04

CONSIDERATION TO APPROVE AND AUTHORIZE THE DONATION OF \$5,000 FEDERAL FORFEITURE FUNDS TO FLORIDA FBI NATIONAL ACADEMY ASSOCIATES, INC. TO ASSIST WITH OFFSETTING THE COST OF THE 2023 ANNUAL RE-TRAINER PROGRAM IN JACKSONVILLE, FLORIDA.

Mr. Doody read the Resolution by title only.

Police Chief Szesnat presented the item. He explained three (3) individuals in the Police Department are FBI National Academy graduates, and stated two (2) members of the department were likely to retrain in 2023.

Commissioner Baldasarre asked whether there was a cost for retraining. Police Chief Szesnat stated there was. He noted this was a donation for training.

Motion made by Commissioner Baldasarre, seconded by Commissioner Feaman, to adopt Resolution 2023-04 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

E. Resolution No. 2023-05

CONSIDERATION TO APPROVE AND AUTHORIZE THE USE OF \$30,000 FEDERAL FORFEITURE FUNDS TO ACQUIRE ACCESS CONTROL SYSTEM WITH INTERCOM IMPLEMENTATION FROM TECH PRO SECURITY PRODUCTS.

Mr. Doody read the Resolution by title only.

Police Chief Szesnat presented the item. He explained the access control system in the Police Department was outdated and faulty, and parts are becoming difficult to find.

Mayor Tarrant stated the purchase was for the safety of the Police Officers and she was in support.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to adopt Resolution No. 2023-05 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

F. Resolution No. 2023-06

CONSIDERATION TO APPROVE AND AUTHORIZE THE USE OF \$75,000 FEDERAL FORFEITURE FUNDS TO ESTABLISH A BRIEFING/TRAINING ROOM FOR POLICE DEPARTMENT.

Mr. Doody read the Resolution by title only.

Police Chief Szesnat presented the item. He explained the communications center had been rebuilt, and the goal was to build a training and briefing area. Mr. Serda provided additional detail regarding development of the space.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to adopt Resolution 2023-06 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

VI. CONSENT AGENDA

A. Invoices for Approval

1.	LSF	Invoice #22-0930-26	September 2022	\$5,615.88	
2.	LSF	Invoice #22-1031-26	October 2022	\$40,640.70	
3.	LSF	Invoice #22-1130-26	November 2022	\$8,4681.14	
4.	Moffat & Nichol	Invoice #007746346		\$105,338.50	

5.	GCDE	Invoice #45359	December 2022	\$5,853.90	General matters
6.	CG&A	Invoice #111774	December 2022	\$2,525.00	

Motion made by Commissioner Baldasarre, seconded by Commissioner Feaman, to approve the Consent Agenda Invoices. In a roll call vote, the **motion** passed unanimously. (5-0)

VIII. BEACH REPORT

A. Update on Joint Beach Nourishment Project (Hillsboro Beach and Deerfield Beach)

Mr. Serda reviewed recent actions related to the beach, including hiring a consultant and lobbyist to protect the Town's interests and assist with funding, and hiring an engineer to oversee details of the beach renourishment project. He stated Boca Raton was moving forward with the next step of awarding the contract to dredge the inlet, and noted the attorneys were working on an Interlocal Agreement between the three (3) agencies.

Mr. Serda discussed the separate truck haul project which had been being pursued and stated the bid had initially yielded no results and later obtained one bid. He stated at this point, it appears the dredge project will have approximately half the cost of a truck haul. Continuing, he discussed the moving pieces related to the renourishment of the beach and maximizing funds available for that purpose.

Mayor Tarrant asked if there was a general idea of how much sand could come south of Boca Raton from the dredging project. Mr. Serda stated they were looking to place approximately 100,000 cubic yards in Boca Raton, 30,000 cubic yards in Deerfield Beach, and at least 70,000 cubic yards in Hillsboro Beach. He noted the limitation would be the Town's ability to finance it.

Mayor Tarrant asked Tom Pierro, Principal Engineer, Coastal Protection Engineering, the last time the Boca ebb shoal was dredged. Mr. Pierro stated he did not know the exact date, but typically it was every three (3) to five (5) years. He added that there was sufficient sand to accommodate the goals Deerfield Beach and Hillsboro Beach were looking to achieve, and likely excess.

Mayor Tarrant asserted the need for a truck haul was not there. Mr. Serda stated it was not, and noted that Deerfield Beach had the need to get approximately 10,000 cubic yards of sand off a lot in their city.

Mayor Tarrant asked how the sand would get onto the beach, noting that no beach access points were required. Mr. Pierro explained there would be a pipeline on top of the beach, with sections of pipe added incrementally depending on the extent of the renourishment. He stated there would be some mobilization of equipment, which would likely take place on the Deerfield Beach access points at the beginning and end of the project. He noted there would not be constant traffic like a truck haul.

IX. STAFF UPDATES

A. Police Department

Police Chief Jay Szesnat presented the monthly report. He noted the reduction in marine unit activity was a result of a part-time officer being out for a month following an injury. He provided a brief update on accreditation and stated they would be up for Excelsior status next year.

Mayor Tarrant shared that the Town had hosted the Broward League of Cities luncheon On January 5th, and stated the Commissioners developed a better appreciation for what the responsibilities and training of an emergency 911 dispatcher represent. She noted legislation was being sought to make dispatchers qualify as first responders.

Discussion ensued regarding the detailed training dispatchers undergo. Police Chief Szesnat explained all of the Town's Police Officers are certified as dispatchers.

Mayor Tarrant asked whether the new beach unit was out yet. Police Chief Szesnat stated it was not yet in Town. He provided a brief update on the status of the unit.

Commissioner Reiser asked how many of the Town's Police Officers were trained to use a defibrillator. Police Chief Szesnat stated all of the officers were trained and carried AED units in their vehicles.

B. Building Department

Steve Mitchell, Building Official, CG&A, presented his report. He provided an updated list of projects and reviewed the current activity.

Mayor Tarrant noted 26 percent of all single family lots are under construction.

Mr. Mitchell stated Related Group (1174-1185 Hillsboro Mile) has indicated they will come in at the end of March with a final version of their project, and he will seek to turn that plan around quickly.

Mayor Tarrant inquired as to whether there was a way to educate residents on what the temporary sales center at the Related Group property is. Mr. Serda stated staff would share the information in the newsletter and at the condo forum.

Mr. Mitchell updated on Opal Towers West and stated staff had been working to broker a deal to improve the safety of the building.

C. Code Compliance

Bernard Pita, Code Enforcement, CG&A, reviewed open cases, the case action which took place in November, as well as inspections and re-inspections which had been conducted.

IX. TOWN MANAGER REPORT

Mr. Serda gave a brief overview of the status of construction at Town Hall. He stated installation of signage, as well as the plaque for the pedestal of the Postman was expected later in the week. He noted once that work was complete, a ribbon cutting would be scheduled to formalize the opening of the reflection walkway.

Continuing, Mr. Serda stated the A1A project was progressing favorably and ahead of schedule. He stated the construction management engineer planned to be at the February meeting to give an update and answer any questions.

Mr. Serda provided an update on the underground utility project. He stated most of the non-binding letters of support had been received, and the next step is to pay for a survey and identify each of the parcels through an easement. He noted the Commission would need to decide whether to move forward with paying that cost from Town funds or to wait until funding is received for that project from the Related Group. Discussion ensued regarding the timeline, and consensus was to wait until the dredging project was completed.

XI. TOWN ATTORNEY REPORT

Mr. Doody shared that the court had not yet issued a ruling on the appeal of the variance application related to the Related Group project. Continuing, he stated he had just been brought into the beach renourishment project and had reached out to the Deerfield Beach City Attorney for initial conversation.

Mr. Serda provided additional detail regarding the complexities of the dredging project and the need for an Interlocal Agreement. He stated it was a lot to work through in a short time.

Vice Mayor Kirdahy inquired as to whether there was any indication of when the court would reach its decision on the variance. Mr. Doody stated there was not.

XIII. TOWN COMMISSION COMMENTS/REPORTS

A. Commissioner Jane Reiser

Commissioner Reiser wished Vice Mayor Kirdahy a happy birthday.

B. Commissioner Barbara Baldasarre

Commissioner Baldasarre thanked everyone for participating in the Broward League of Cities Board of Directors luncheon. She stated she was proud to host. Continuing, she noted the first condo forum of the year would be held on Thursday, January 12 at Town Hall.

Mayor Tarrant recognized Commissioner Baldasarre on the effort she had put into creation of the condo forum. She stated it was an awesome addition to the Town and she appreciated it.

Commissioner Baldasarre commented on the information guide put together by Town staff and stated it would be helpful to get them into the condo associations so they could pass them on to new residents. Discussion ensued.

C. Commissioner Vicky Feaman

Commissioner Feaman had no report.

D. Vice Mayor Irene Kirdahy

Vice Mayor Kirdahy reported on the most recent meeting of the Metropolitan Planning Organization, and stated the next meeting was scheduled for Thursday, January 12.

E. Mayor Deborah L. Tarrant

Mayor Tarrant shared the front page of the Sun Sentinel, noting an article regarding the Broward County Animal Shelter. She stated the facility was taxpayer-funded and should not have the issues that it does and discussed ongoing issues with the facility and its

director. She noted a Public Meeting and Press Conference will be held later in the evening (January 10) at 6:00pm in City of Hallandale Beach City Hall to further discuss the Broward County Animal Care and Adoption Center issues and bring further awareness to the public.

XIV. ADJOURNMENT

Motion made by Commissioner Reiser, seconded by Commissioner Feaman, to adjourn the meeting at 11:28 p.m. In a roll call vote, the **motion** passed unanimously. (5-0)

ADOPTED THIS _____ DAY OF _____, 2023

By: _____
Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC, Town Clerk



DRAFT

**MINUTES
TOWN OF HILLSBORO BEACH
SPECIAL COMMISSION MEETING
JANUARY 24, 2023**

10:00 A.M.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Mayor Deborah L. Tarrant called the meeting to order at 10:00 a.m. Roll was called with the Commission members and staff present as listed below.

Town Commission:

Mayor Deborah L. Tarrant
Vice Mayor Irene Kirdahy
Commissioner Jane Reiser

Commissioner Barbara Baldassarre
Commissioner Vicky Feaman

Town Staff:

Town Manager William “Mac” Serda, ICMA-CM
Donald J. Doody, Town Attorney, Esq.
Town Clerk Sherry D. Henderson, CMC

I. PRESENTATIONS

Mayor Tarrant thanked everyone who contributed to putting together the presentation for the meeting.

Tarra Brenner, PG, PE, Senior Coastal Engineer, Coastal Protection Engineering (CPE), introduced the team and provided a *PowerPoint* presentation, which is **included in the record for this meeting**. She discussed volumes, permitted capacity, and reimbursements.

Vice Mayor Kirdahy asked for clarification on determining the amount of sand to be distributed. Ms. Brenner noted further detail would be presented later in the presentation, but the deciding factor would be cost and budget.

Ms. Brenner continued her presentation, reviewing the bid results for the ebb shoal dredging and truck haul. Mayor Tarrant provided additional clarification on what was covered by mobilization fees.

Continuing, Ms. Brenner outlined the timeline for coordination of the dredge project.

Mayor Tarrant noted that Boca Raton needed to mobilize the dredge with or without the project in order to keep their inlet open, so there was a benefit to them in that Deerfield Beach and Hillsboro Beach would be sharing in mobilization costs. Ms. Brenner agreed and stated that split was a large part of what was being negotiated in the Interlocal Agreement between the parties.

Ms. Brenner discussed potential cost share sources, including Federal and State programs and local partnerships.

Mayor Tarrant noted funding from Broward County was listed as “to be determined” and asked what was happening with communications with the County regarding the request for them to participate. Ms. Serda stated there had been local lobbyists engaged, and staff of both Hillsboro Beach and Deerfield Beach had had conversations. He noted he would not count on the County as a likely funding source.

Mayor Tarrant asserted that was a problem, as every coastal community in the State gets County participation when State money is involved except Hillsboro Beach, and stated sand placed on the beach benefits the County.

Mr. Serda pointed out that due to the number of funding sources identified for this nourishment, the incremental effect of County participation on the Town’s 6.5 percent share would be nice, but not the lion’s share. She stated that going forward to the next nourishment, that issue would be more significant.

Mayor Tarrant argued her concern was with the precedent set by the County not participating. She challenged the Town to figure out how to move the needle, and noted this challenge was not personal to Mr. Serda. She stated the Town should not take the path of least resistance. Discussion continued regarding County participation in other Florida communities and the calculation utilized.

Ms. Brenner reviewed the recommended plan for the sand placement area and discussed project options. She stated all options would place sand along the full permitted length and would raise the beach approximately seven (7) feet above the water level. She presented the individual options, reviewing the goals, sand volume, total cost, and Town cost for each.

Option	Sand Volume (cubic yards)	Estimated Total Construction Cost	Construction cost per cubic yard	Hillsboro Beach share after reimbursements
A	108,855	\$3.4 million	\$31.59	\$800,000
B1	195,000	\$5.5 million	\$27.98	\$2.4 million
B2	216,855	\$5.6 million	\$25.60	\$2 million
C	375,900	\$10.3 million	\$27.41	\$7.1 million

Ms. Brenner explained CPE and staff recommend option B2 as the most beneficial at this time. She stated it would satisfy the settlement agreement, complete the FEMA Hurricane Dorian repair, offset recent erosion, and maximize the State cost share, while also resulting in the lowest cost per cubic yard of sand.

Stephen Bloom, Town Finance Director, Inframark, provided additional financial information regarding the recommended option. He stated despite the fact that the Town's contribution would be approximately \$2 million, they would still need to fund the full \$5.6 million estimated total construction cost up-front pending reimbursements. Mr. Bloom explained to make the funds available without interruption to cash flow for the Town's operations, he would recommend \$1 million be taken from cash reserves and \$4.6 million come from a draw down loan, with reimbursements expected in the first year and the remaining \$1 million to be financed for the remaining term. He stated with an assumed interest rate of five (5) percent, a three (3) year term would result in a cost of approximately \$367,000 per year and a five (5) year term would cost approximately \$231,000 per year. He noted all numbers were estimated for discussion purposes.

Discussion ensued regarding loan terms. Mr. Doody clarified that the Commission would not be determining the loan term at this meeting.

Commissioner Baldasarre inquired as to the expectations for reimbursement. Mr. Serda and Ms. Brenner explained the expectations and provided historical information. Mr. Serda stated within one (1) year was the benchmark expectation for the FEMA portion.

II. DISCUSSION & POSSIBLE ACTION

A. Pre-Project Update, Discussion, and Possible Action on the Town of Hillsboro Beach and the City of Deerfield Beach Joint Beach Renourishment Project

Mr. Serda stated the request was for direction regarding the scope of the project so staff could start negotiating next steps.

Mr. Doody explained he had been in contact with the Deerfield Beach City Attorney and stated formal action would be coming before the Commission as soon as possible. He discussed the components of the Interlocal Agreement to be negotiated with Boca Raton and stated a proposal with a lender would also need to be accepted.

Consensus was to move forward with option B2 as recommended.

Mr. Serda pointed out that regardless of which option was selected, the cost per cubic yard ranged from \$25.61 to \$31.59 and while the cost per yard for a truck haul was

estimated at \$60 to \$65, the bid which had been received was \$125 per cubic yard. He noted whichever option the Commission selected, the Town was maximizing its dollars.

Mayor Tarrant asked how likely it was that the regional sand management mentality being utilized here would continue on a structured basis every five (5) years. She noted Boca Raton needed to keep its inlet open, so an ongoing schedule and plan for use of the sand seemed to make sense.

Ms. Brenner stated everyone she had spoken with was excited to see this project move forward, including locally and in Tallahassee. Thomas Pierro, PE, D.CE, Principal Engineer, CPE, provided additional detail. He stated while they could not speak for other agencies, there was a lot of excitement for this approach to regional sand management. He added that once the concept was proven, it would be an objective to create a more programmatic management of the inlet.

Mayor Tarrant reiterated her appreciation and discussed the hundreds of people at different levels of a number of agencies that had come together to make this happen.

Commissioner Baldassarre asked how often the cost-sharing funds utilized were available. Mayor Tarrant explained the funds were available annually but were divided up around the State based on need and projects planned. Discussion ensued regarding past use of the funds.

Vice Mayor Kirdahy asked about the timeline. Mr. Doody stated he hoped the documentation would be ready for approval at the February meeting, and mobilization was expected in March. He noted there was ample opportunity to call a special meeting prior to the election if needed.

Commissioner Reiser stated based on everything discussed, beach access was not needed for this project. Mayor Tarrant confirmed it was not needed for this project, but the agreement with Deerfield Beach did not exist in perpetuity. She noted it was her hope that everyone saw the benefit of regional sand management as a result of this project and would continue to pursue similar projects rather than relying on truck hauls.

Mayor Tarrant opened the meeting to public comment, however there being none to speak, she closed the public comments.

III. ADJOURNMENT

Motion made by Commissioner Baldasarre, seconded by Commissioner Feaman, to adjourn the meeting at 11:08 a.m. In a roll call vote, the **motion** passed unanimously. (5-0)

ADOPTED THIS _____ DAY OF _____, 2023

By: _____
Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, Town Clerk
Town Clerk March

HILLSBORO/DEERFIELD BEACH NOURISHMENT PROJECT

PRE-PROJECT UPDATE



Special Commission Meeting
January 24, 2023



Coastal Protection Engineering

Tara Brenner, PG, PE, Sr. Coastal Engineer (CPE)



moffatt & nichol

PROJECT TEAM



Coastal Protection Engineering (CPE)

Thomas Pierro, PE, D.CE, Principal Engineer

Thomas Campbell, PE, D.CE, Principal Advisor

Tara Brenner, PG, PE, Sr. Coastal Engineer & Geologist

Stacy Buck, Sr. Marine Biologist

Dylan Nestler, PE, Coastal Engineer



moffatt & nichol

Moffatt & Nichol (M&N)

Tim Blankenship, PE, Coastal Engineer

Jackie Brower, PE, PhD, Coastal Engineer & Scientist

Pete Seidle, PE, Coastal Engineer

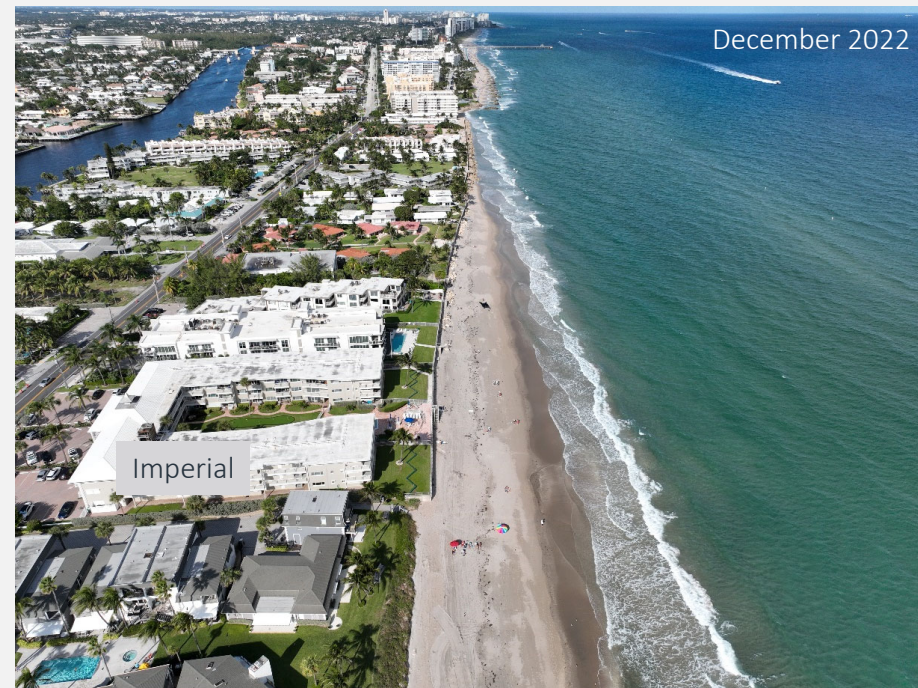


moffatt & nichol



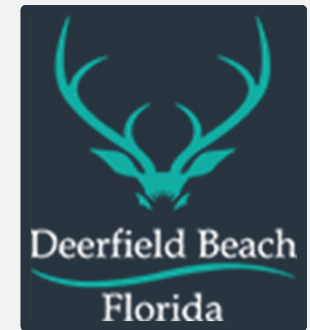
OCTOBER 2022 COMMISSION MEETING

- Beach Conditions Based on Summer 2022 Survey
 - Recent storm events (Ian and Nicole)
 - Winter 2022 survey available now
- Preliminary Project Volumes
- Potential Cost Sharing Partners
 - FEMA, FDEM
 - State (LGFR)
 - Broward County (TBD)
- Preliminary Project Costs
- Preliminary Construction Schedule



PRIMARY PROJECT OBJECTIVES

- Joint beach nourishment with City of Deerfield Beach
- Comply with October 2020 Settlement Agreement
- Utilize FEMA Dorian funds
- Seek cost sharing from State and County
- 1st project to be complete in 2023



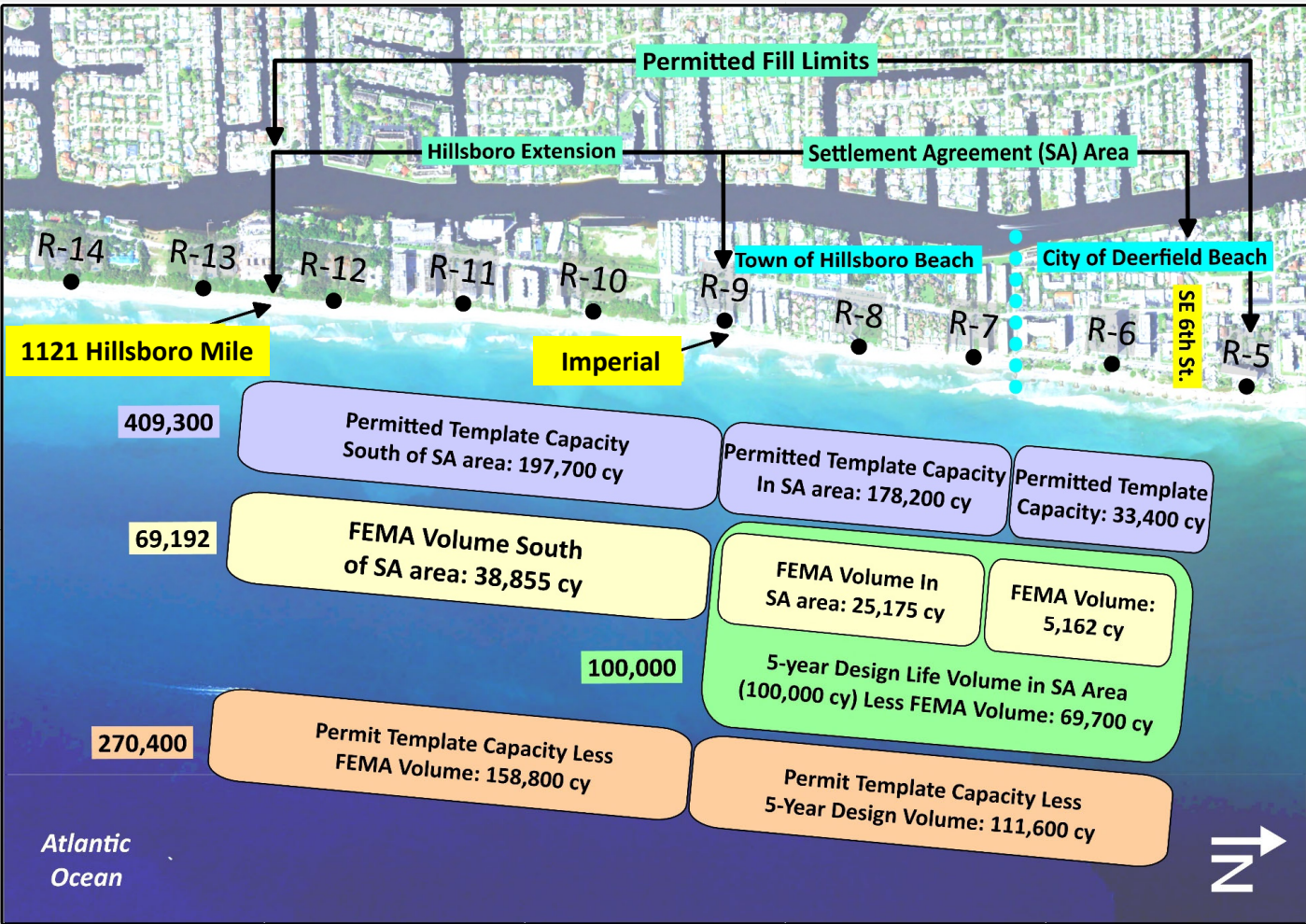
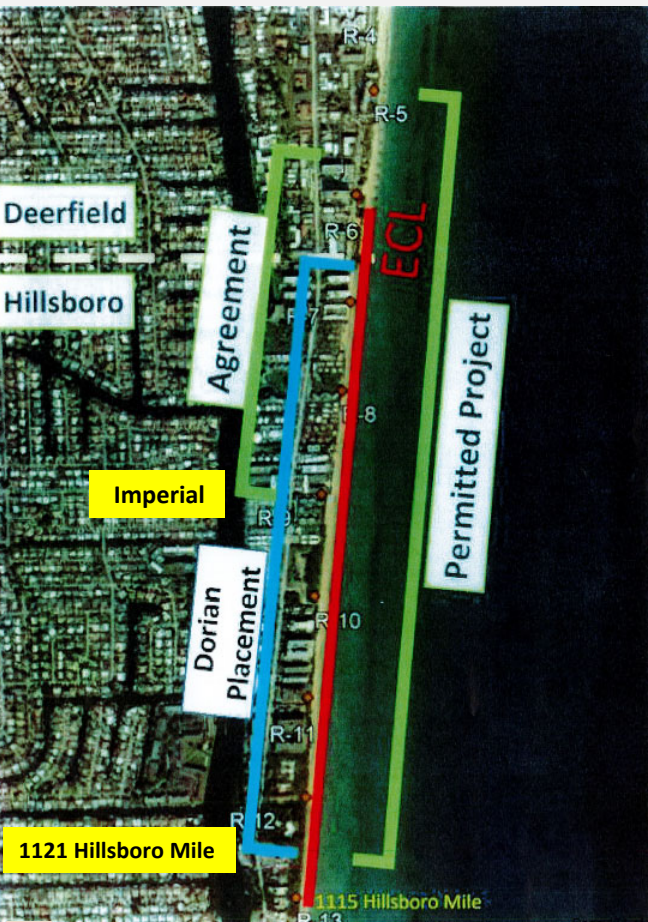
Today: Present bid results and related information for project decision making and budget discussion



moffatt & nichol



UPDATED VOLUMES BASED ON DECEMBER 2022 SURVEY



BID RESULTS

■ Ebb Shoal Dredging

- 1 bidder – Great Lakes Dredge & Dock
- Key results
 - Mobilization/Demobilization: \$3,975,000
 - Settlement Agreement Area: \$13.55/cy
 - Hillsboro Extension: \$26.50/cy



■ Truck Haul

- 1 bidder – Eastman Aggregates
- Key results
 - Mobilization/Demobilization: \$250,000
 - Settlement Agreement Area: \$124/cy
 - Hillsboro Extension: \$125/cy



DREDGE PROJECT COORDINATION

- Contracting & Local Agreements

- City of Boca Raton – 1/10

- Awarded GLDD Base Bid
 - City Manager approved for Interlocal Agreement development

- City of Deerfield Beach – 1/24

- Interlocal Agreement (ILA) with City of Boca Raton
 - Award GLDD Bid Alternates
 - Memorandum of Understanding (MOU) with Town of Hillsboro Beach
 - CPE construction services proposal

- City of Hillsboro Beach – 1/24

- Construction Budget/Volume Discussion
 - Discuss project options for construction

- Target Construction Window: March/April 2023



POTENTIAL COST SHARE SOURCES

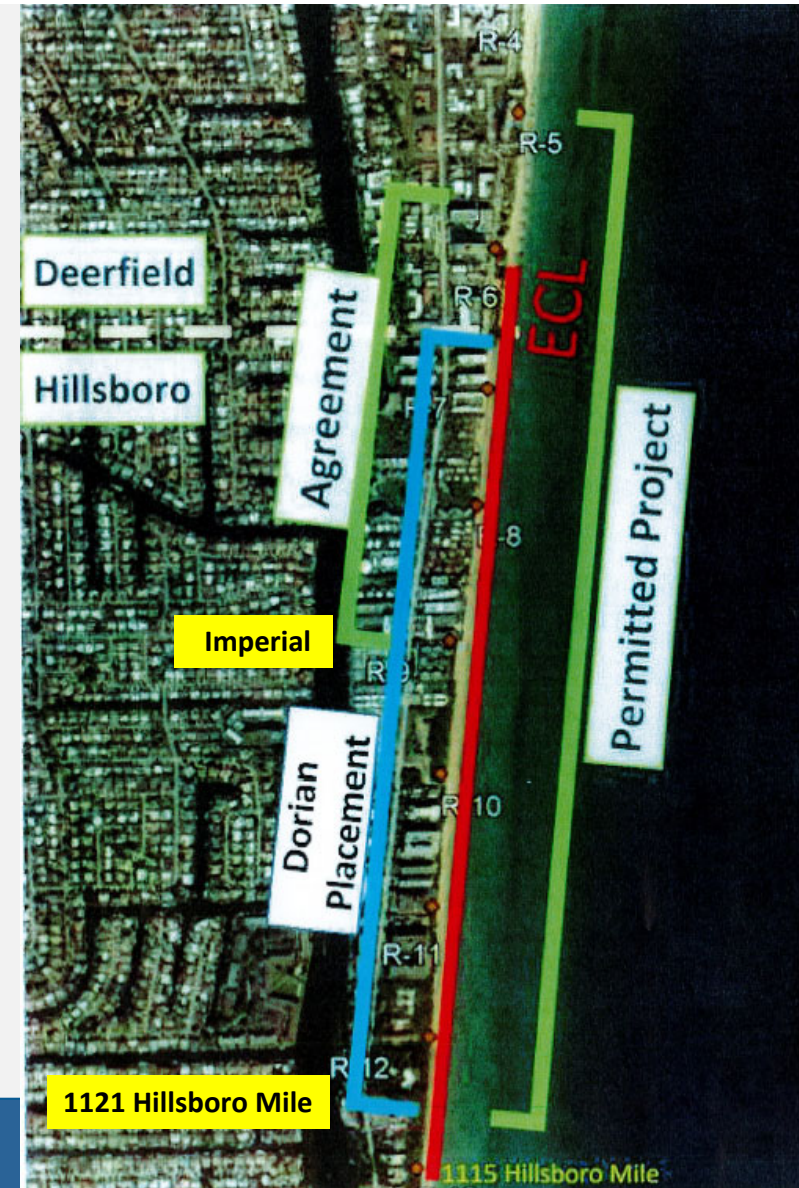


- Hurricane Dorian Storm Repair (64,030 cy):
 - 75% by Federal Emergency Management Agency (FEMA)
 - 12.5% by FL Department of Emergency Management (DEM)
- State of FL Local Government Funding Request (LGFR) Program
 - Joint Settlement Agreement Project Area qualified for 50% state cost sharing after FEMA/DEM funding
- Broward County: TBD
- Local Partners:
 - City of Boca Raton - Inlet Dredging Mobilization/Demobilization
 - City of Deerfield Beach - Settlement Agreement Area
 - Town of Hillsboro Beach - Settlement Agreement Area and Extension

SAND PLACEMENT AREA

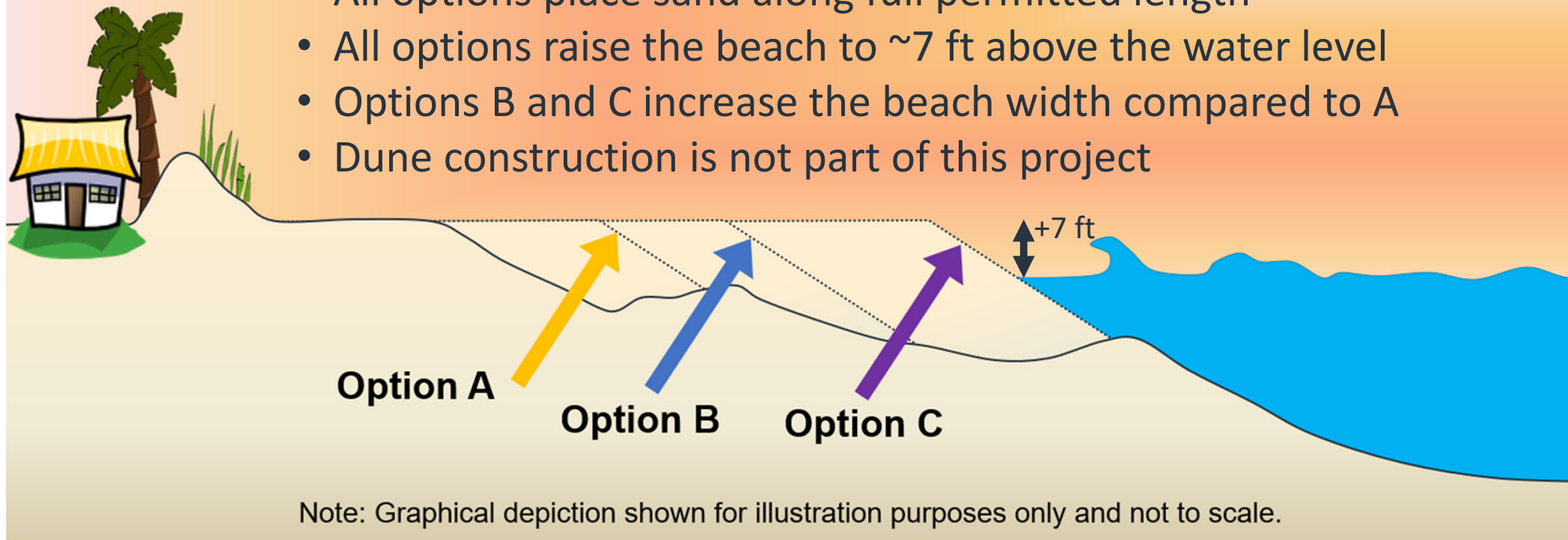
Recommended Plan:

- Meet intent of Settlement Agreement
- Place sand over entire permitted length
- Satisfy FEMA repair of Dorian damage:
 - Settlement Agreement Area:
 - 10th Street to Imperial Condo
 - South of Settlement Agreement Area:
 - Imperial Condo to 1121 Hillsboro Mile
- Consider additional sand for recent storm impacts



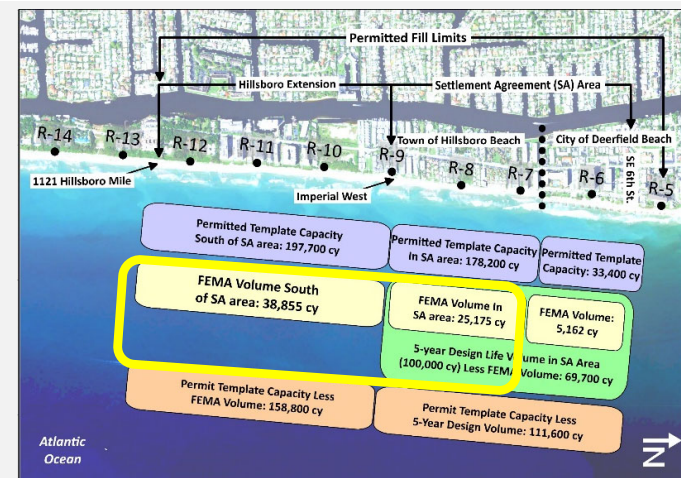
PROJECT OPTIONS

- All options place sand along full permitted length
- All options raise the beach to ~7 ft above the water level
- Options B and C increase the beach width compared to A
- Dune construction is not part of this project



PROJECT OPTION A

- Places Hurricane Dorian FEMA quantity
- Meets the design goal of the Settlement Agreement



	Area	Sand Volume (cy)	Estimated Total Construction Cost	Construction Overall \$/CY	Hillsboro Share After Reimbursements
	Hillsboro - Settlement Area	70,000	\$1.9 M		\$.6 M
	Hillsboro - South Extension	38,855	\$1.6 M		\$0.2 M
	Sum	108,855	\$3.4 M	\$31.59	\$.8 M



moffatt & nichol

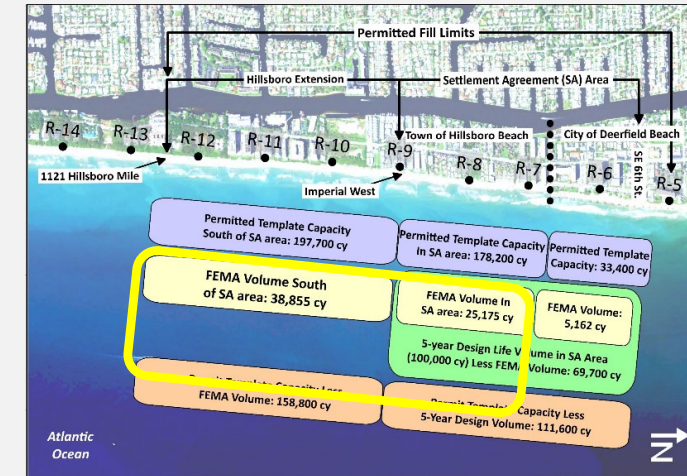
Construction costs are estimates that include mobilization, sand placement and soft costs.

Assumed mobilization split based on cubic yardage and that Boca places 200,000 cy and Deerfield places 30,000cy.



PROJECT OPTION B1

- Places Hurricane Dorian FEMA quantity
- Meets the design goal of the Settlement Agreement
- Bid volumes + 25% (contract allowance)
- Provides additional sand to offset recent storm impacts



	Area	Sand Volume (cy)	Estimated Total Construction Cost	Construction Overall \$/CY	Hillsboro Share After Reimbursements
	Hillsboro - Settlement Area	132,500	\$3.2 M		\$1.3 M
	Hillsboro - South Extension	62,500	\$2.3 M		\$1.0 M
	Sum	195,000	\$5.5 M	\$27.98	\$2.4 M



moffatt & nichol

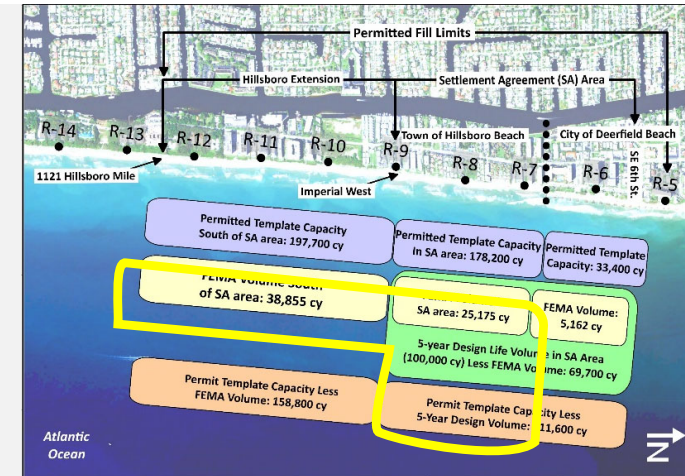
Construction costs are estimates that include mobilization, sand placement and soft costs.

Assumed mobilization split based on cubic yardage and that Boca places 200,000 cy and Deerfield places 30,000cy.



PROJECT OPTION B2

- Places Hurricane Dorian FEMA quantity
- Meets the design goal of the Settlement Agreement
- Maximizes FEMA and State cost share
- Provides additional sand to offset recent storm impacts as a feeder beach



	Area	Sand Volume (cy)	Estimated Total Construction Cost	Construction Overall \$/CY	Hillsboro Share After Reimbursements
	Hillsboro - Settlement Area	178,000	\$4.1 M		\$1.8 M
	Hillsboro - South Extension	38,855	\$1.4 M		\$.2 M
	Sum	216,855	\$5.6 M	\$25.60	\$2.0 M



moffatt & nichol

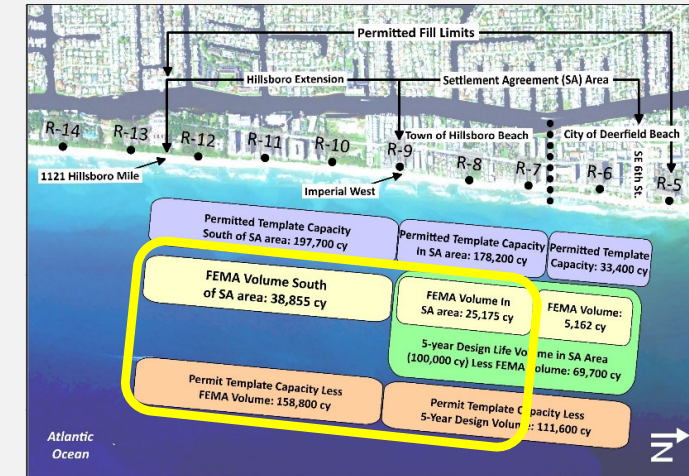
Construction costs are estimates that include mobilization, sand placement and soft costs.

Assumed mobilization split based on cubic yardage and that Boca places 200,000 cy and Deerfield places 30,000cy.



PROJECT OPTION C

- Fills the permitted template to the limits
- Pending ebb shoal volume availability and budget
- May result in renegotiation with dredge contractor
- Not recommended at this time



	Area	Sand Volume (cy)	Estimated Total Construction Cost	Construction Overall \$/CY	Hillsboro Share After Reimbursements
	Hillsboro - Settlement Area	178,200	\$3.7 M		\$1.6 M
	Hillsboro - South Extension	197,700	\$6.6 M		\$5.5 M
	Sum	375,900	\$10.3 M	\$27.41	\$7.1 M



moffatt & nichol

Construction costs are estimates that include mobilization, sand placement and soft costs.

Assumed mobilization split based on cubic yardage and that Boca places 200,000 cy and Deerfield places 30,000cy.



SUMMARY OF PROJECT OPTIONS

Project		Sand Volume (cy)	Est. Total Construction Cost	Construction Overall \$/CY	Hillsboro Share After Reimbursements
	Option A	108,855	\$3.4 M	\$31.59	\$.8 M
	Option B1	195,000	\$5.5 M	\$27.99	\$2.4 M
	Option B2	216,855	\$5.6 M	\$25.61	\$2.0 M
	Option C	375,900	\$10.3 M	\$27.41	\$7.1 M



moffatt & nichol

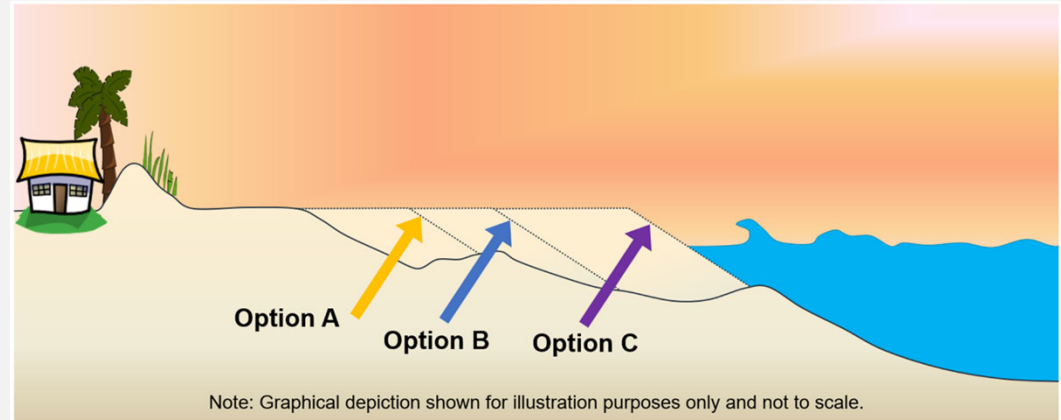
Construction costs are estimates that include mobilization, sand placement and soft costs.

Assumed mobilization split based on cubic yardage and that Boca places 200,000 cy and Deerfield places 30,000cy.



RECOMMENDATION – OPTION B2

- ✓ Satisfy Settlement Agreement
- ✓ Complete FEMA Dorian Repair
- ✓ Offset recent erosion
- ✓ Maximize State cost share
- ✓ Lowest \$/CY



Project	Sand Volume (cy)	Est. Total Construction Cost	Construction Overall \$/CY	Hillsboro Share After Reimbursements
Option A	108,855	\$3.4 M	\$31.59	\$.8 M
Option B1	195,000	\$5.5 M	\$27.99	\$2.4 M
Option B2	216,855	\$5.6 M	\$25.61	\$2.0 M
Option C	375,900	\$10.3 M	\$27.41	\$7.1 M


moffatt & nichol

Construction costs are estimates that include mobilization, sand placement and soft costs.

Assumed mobilization split based on cubic yardage and that Boca places 200,000 cy and Deerfield places 30,000cy.



FINANCE DIRECTOR DISCUSSION

Assumptions:

- Option B2 - \$5.6M
- \$1M from cash reserves
- \$4.6M draw down loan
- Interest rate: 5%
- Reimbursements within first year (State, FEMA)
- \$1M financed for remaining term
- Annual loan servicing amounts:
 - 3-year term ~\$367,000/year
 - 5-year term ~231,000/year

Project		Sand Volume (cy)	Est. Total Construction Cost	Construction Overall \$/CY	Hillsboro Share After Reimbursements
	Option A	108,855	\$3.4 M	\$31.59	\$.8 M
	Option B1	195,000	\$5.5 M	\$27.99	\$2.4 M
	Option B2	216,855	\$5.6 M	\$25.61	\$2.0 M
	Option C	375,900	\$10.3 M	\$27.41	\$7.1 M

*Note: All numbers and estimates are approximate for discussion purposes

HILLSBORO/DEERFIELD BEACH NOURISHMENT PROJECT

PRE-PROJECT UPDATE



THANK YOU!

Coastal Protection Engineering

Tara Brenner, PG, PE, Sr. Coastal Engineer



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Update on the Dining Membership Program for Residents at the Hillsboro Beach Resort
Presented by Ann Durso, General Manager of Hillsboro Beach Resort

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: February 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: None



**1210 Hillsboro Mile
Hillsboro Beach, FL 33062**

TOWN OF HILLSBORO BEACH

**Phone: (954) 427-4011
Fax: (954) 427-4834**

TO: Mayor Tarrant and Town Commission
THROUGH: Mac Serda, Town Manager
FROM: Jim Hickey, Daniel Mantell, Planning Consultant.
DATE: February 1, 2023
SUBJECT: Site Plan Approval for New Single-Family Home
LOCATION: 1079 Hillsboro Mile

This Agenda report is regarding Site Plan Approval Request for a new single-family home on a vacant lot, located at 1079 Hillsboro Mile. The owner of the property, 1079 Hillsboro Mile LLC, has assigned Bomar Builders, Inc. as the authorized agent. The Applicant has submitted plans indicating the proposal of a new two-story single-family home, which includes a pool and jacuzzi, an outdoor seating area with a fireplace, a stand-alone garage attached to the primary structure by a breezeway, a driveway, a new access gate and landscaping. All of the proposed work will be completed on the portion of the property located east of A1A.

Background

The existing vacant oceanfront property, located 1079 Hillsboro Mile, is approximately 52,049 square feet (1.19 acres) of vacant oceanfront property. All of the proposed work is located on the east side of A1A. The Applicant currently has submitted for a new dock and seawall with the Town.

Documents Submitted

Information submitted with the Site Plan Approval packet included an application, architectural plans, and landscape plans inclusive of hardscape and planting plans, and a signed and sealed survey. The Planning Consultant reviewed the aforementioned documents and determined they meet the submittal requirements of the Town of Hillsboro Beach Code of Ordinances.

General Description of the Development Proposal

The Applicant is proposing to build a 2-story single family 12,562 square feet home with amenities which include a pool and jacuzzi, outdoor seating area and fireplace, new access gate, a standalone garage, driveway and landscaping.

Site Plan Review and Comments

The Consultant Planner reviewed the site plan application packet submitted to the Town using the Town's Land Development Regulations including regulations recently adopted by the Town Commission. Plans were not reviewed for compliance with FEMA flood regulations, which will be reviewed at time of Building Permit submittal. Please find below an analysis of the proposed project and the Consultant Planner's determination if it meets the requirements of the Town Code. If the proposed project does not meet a section of the Code, it will be shown in **red** font:

STANDARDS / RESULTS

Town of Hillsboro Beach Zoning Code, Applicable Requirements

Sec. 12-122. - Height regulations.

Residential	Required Maximum Height	Proposed
Single-Family Residential RS-2	For property east of SR A1A, no building shall exceed 35 feet in height above the dune elevation	31'6" proposed (measured from average dune elevation) of 18'6"). 29'0" to the roofline. The elevator shaft/stone wall finish is higher than the roofline. Per code section 12-261, this is an exception to the height requirements. The elevator shaft/stone wall finish is 31'6" as measured from average dune elevation.
	For property west of SR A1A, no building shall exceed 35 feet in height above the roadway crown elevation of SR A1A adjacent to the property.	No structure proposed on west side of A1A

Sec. 12-123. – Parking Regulations

Residential	Required Setbacks	Proposed
Required parking	a minimum of two (2) solidly enclosed and covered parking spaces, and one unenclosed parking space, excluding driveway space. One additional unenclosed parking space shall be required for building areas exceeding 5,000 square feet of habitable area, excluding garage space utilized for parking, and one additional unenclosed parking space shall also be required for each additional 5,000 square feet, for visitor parking and service vehicles. $12,562/5,000 = 3$ visitor parking spaces	More than 2 solidly enclosed parking spaces provided. Carport A and Carport B 7 parking spaces provided)
Unenclosed parking spaces	unenclosed parking spaces shall not be located within the minimum eight (8) foot wide Side Yard Landscaped Buffer, nor	parking area is setback 52'9" from the centerline, and not within the side yard landscaped buffer

	closer than twenty-five (25) feet to center line of State Highway A1A	
Material and Drainage	Parking areas and driveways must be paved or other material as approved by the Town Commission, and must have drainage or sumps to ensure no runoff or flow of water into State Highway A1A or adjoining properties.	Drainage plan has been provided
Screening / Landscaping	Parking areas must be shielded from State Highway A1A by appropriate landscaping The area between State Highway A1A and the parking space shall be appropriately landscaped with grass, trees or shrubbery.	Sufficiently screened.
Landscape Buffer	A. A minimum of 10 feet in width, immediately adjacent to the paved edge of State Highway A1A and adjoining bicycle lane, shall consist of ground cover landscaping which naturally grows and/or can be maintained at a height no less than eighteen (18) inches and no greater than thirty (30) inches, so as to prevent the use of the space for parking, and this 10-foot area shall be clear and contain no obstructions. Exceptions to the 10-foot requirement: In any area of the Town of Hillsboro Beach in which there is not more than 15 feet distance between the westerly paved edge of State Highway A1A and adjoining bicycle lane and the mean high water line along the easterly shore of the Intracoastal Waterway, only one (1) parallel paved parking space, not more than 10-feet by 20-feet in dimension, shall be permitted. The remainder of this area shall consist of ground cover landscaping which naturally grows and/or can be maintained at a height no less than eighteen (18) inches and no greater than thirty (30) inches. No additional parking, other than for emergency purposes, shall be permitted in any of	10-foot landscape buffer has been provided for, on both sides of A1A.

	the areas to which this exception applies; B. Frangible, vertical markers; C. Rounded domes not exceeding 12 inches in diameter, not more than 6 inches high, and spaced not less than 6 feet apart; D. Mirrors, on posts not exceeding 4 inches by 4 inches; E. Mailboxes; F. Vegetation.	
--	--	--

Sec. 12-124. - Yard regulations.

Residential	Required Setbacks	Proposed
Front Setback	On the east and west sides of State Highway A1A there shall be an open yard having a depth of not less than 85 feet from the center line of the State Highway A1A *Exception for mechanical equipment	85'0" front setback
Side yard	Not less than 15 feet measured from the roof overhang, or 6 inches per foot of building height, whichever is greater Each side yard shall include a minimum eight (8) foot wide Side Yard Landscaped Buffer which shall consist solely of landscaping *Exception for mechanical equipment	15'0" side setbacks; 15-feet of landscaped buffer provided
Rear yard, ocean front	No building or part of a building shall extend easterly beyond a line as shown on plat of easterly building line as defined herein. Retaining walls, fences, barricades, whether connected with the buildings or for the improvement of lots shall not be built, erected or constructed closer than the building setback line as shown on the plat.	Does not encroach easterly of the easterly building line

Sec. 12-127. - Accessory buildings

Residential	Standards	Proposed
--------------------	------------------	-----------------

Architectural style	Accessory buildings shall conform to the architectural style of the main dwelling or be typical of the use to which they are put such as green houses, orchid houses and/or similar structures for this purpose.	Stand along garage has same architectural style No accessory building is proposed
Location	Accessory buildings shall be placed entirely within the building lines of the lot.	85' setback.
Construction	No accessory building shall be constructed upon a lot until the construction of the main building has been actually commenced, and no accessory building, except guest houses, shall be used for dwelling purposes.	No accessory building is proposed.

Sec. 12-261. - Height regulations.

	Required	Proposed
Height Limitation	The height limitations of this article shall not apply to: (A) Master radio or television antennae; (B) Chimneys; (C) Flag poles; or (D) Elevator components.	The elevator shaft is higher than the roofline by 2'4".

Sec. 12-262. - Yard and open space requirements.

	Required	Proposed
Accepted projections	Every part of a required yard shall be open to the sky except for the ordinary projections of sills, belt courses, cornices and ornamental features; and these projections shall not exceed 6 inches. Chimneys and unenclosed balconies may have a projection not to exceed 4 feet into the front and side yards. Balconies may have roofs but shall not be screened or enclosed.	Not encroaching into the setback areas.
Balcony enclosures	(1) All balcony enclosures, including but not limited to, glass, sliding doors or other such enclosures are prohibited on all balconies above the first floor, if the balconies project beyond the face of the building. Uniform	(1) Proposed balconies are open and not enclosed. (2) Not proposed in this submittal.

	screening for all balconies in multi-family buildings shall not be considered an enclosure. (2) Installation of any hurricane shutters or storm paneling shall require a building permit from the Town of Hillsboro Beach. At no time shall any balcony be permitted to be enclosed to create a permanent or semi-permanent room.	
Drainage	No drainage as defined in this chapter may be discharged into the Atlantic Ocean.	Acknowledged
Open terraces	Open unenclosed staircases and walkways may extend into a side yard but not within the minimum eight (8) foot wide Side Yard Landscaped Buffer. This shall not be interpreted to include or permit canopies over any part of structures which extend into the minimum required side yard.	Setbacks are being met; no extensions into the side yard landscape buffers
Sewage disposal system.	(1) In addition to any yard requirements for single-family residential dwellings, there shall always be sufficient ground left unoccupied for the construction and maintenance of a system of sewage disposal. (2) This disposal system with its necessary drain field shall not be placed and constructed within the side	Noted

Sec. 12-263. - Use regulations.

	Required	Proposed
Fences and Walls	a) Fences or walls constructed of processed materials and not exceeding 6 feet in height measured from either the adjoining property or the original topography of the property, without berming, whichever is more restrictive, with the	a. Wall is setback 10' from the front property line.

	exception of tennis court fences, may be erected within or along the boundaries of a lot or yard area, providing, however, that no fence or wall shall be erected on ocean side of State Highway A1A east of the easterly building line shown on the district map as elsewhere defined, nor any closer than 10 feet to the edge of the pavement of State Road A1A. b) Fences erected parallel to State Road A1A in the front of a property shall be permitted to be installed level between the north and south boundary lines with the height measured from the highest point of the property along the front property line (as defined above) gates and gate posts shall be no closer than 40 feet to the edge of the pavement of State Road A1A. c) Fence posts shall not exceed 7 feet in height and shall be not less than 20 feet apart, except as provided in subsection (A)(2) below, with lights and decorative features not exceeding 8 feet in height. These requirements shall be minimum standards subject to the approval of the Town Commission. All permits for fences and walls adjacent and parallel to State Road A1A shall be reviewed by and subject to the approval of the Town Commission prior to the issuance of a permit if not previously approved during site plan review.	b. 40' travel distance setback which accommodates the stacking of 2 vehicles. (40' setback to gate not provided but proposed code change to RS-2 to allow this) c. In compliance.
Retaining Wall	When a wall positioned between lots functions as a retaining wall, that wall	Provides a compliance notation and renderings appear to meet the code requirement.

	shall not exceed the following height limitations: 1. The height of a retaining wall parallel to the side yard property line shall not exceed a height of 6 feet; 2. A minimum of 3 feet of the maximum 6-foot retaining wall shall be dedicated as a header to allow for drainage and the prevention of water from sheeting over onto the abutting neighboring property while also acting as a fall protection measure. As it relates to retaining walls, a header shall be defined as the top portion of the wall which extends above the existing or proposed infill of grade.	
--	---	--

Sec. 12-264. - Swimming pools, pool patios and decks.

	Required	Proposed
Location	(1) Swimming pools (including, but not limited to jacuzzis, spas, hot tubs and the like) shall be permitted in all districts. They shall be constructed no closer than 15 feet to any side property line, or 45 feet to the center line of State Highway A1A. (2) They shall not extend east of the easterly building line or closer than 15 feet to the easterly right-of-way line of the Intracoastal Waterway, or 15 feet east of any seawall erected east of this line. (3) All measurements are to be made horizontally from the water's edge of the swimming pool to the specific reference point listed above.	(1) The pool is setback 15 feet from the side property lines and is setback more than 45 feet from the centerline of A1A (proposed in rear) (2) Does not extend east of the easterly building line (3) Provided from waters edge
Fuel storage	Fuel for pool heaters, heating systems and generators may be stored either above the ground or underground. Fuel storage units installed above the ground shall be subject to the setback	Noted

	requirements otherwise set forth in the town's Code of Ordinances.	
Patio	Flat and open patios with no footings may extend 15 feet east of the easterly building line and to the easterly right-of-way line of the Intracoastal Waterway.	Does not encroach. Meets setback requirements.
Maintenance	All swimming pools, jacuzzis, hot tubs, spas and fountains shall be maintained in such a manner that the operating equipment, such as pumps and filters shall be fully operational at all times.	Noted
Maintenance	All swimming pools, jacuzzis, hot tubs, spas and fountains shall be properly maintained and not allow for the accumulation of vegetative matter and/or debris. All swimming pools shall be maintained to provide for clarity of the water such that the bottom of the pool at the deepest point is clearly visible from the edge of the pool.	Noted

Staff Recommendation

Based on the analysis of the Hillsboro Beach Code of Ordinances, the Consultant Planner recommends approval of the proposed work with the following conditions of approval which will be addressed during building permitting:

1. Provide FDOT permits for driveway and trafficways.
2. Provide Broward County Environmental approval for work in the Dune. Provide Broward County Environmental permit plans for any construction activity on Dune or Provide letter of non-jurisdiction.
3. Provide FDEP permit plans for construction east of CCCL.
4. Bomar Builders is in the process of permitting a new dock and seawall which will comply with the Town Land Development Code.



RECEIVED

OCT 04 2022

TOWN OF HILLSBORO BEACH
1210 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
PHONE (954) 427-4011 • FAX (954) 427-4834
www.townofhillsborobeach.com

DEVELOPMENT APPLICATION

Submittal Date: 10-04-22

Zoning Board Meeting Date: _____

Property Control # 4843 17 00 0160

Town Commission Meeting Date: 11-01-22

PROPERTY OWNER(S)		AUTHORIZED AGENT	
NAME: 1079 HILLSBORO MILE LLC		NAME: Bomar Builders, Inc.	
ADDRESS: 1079 Hillsboro Mile, Hillsboro Beach, FL 33062		ADDRESS: 230 S.W. Natura Avenue , Deerfield Beach, FL 33441	
PHONE:	CELL:	PHONE: 954-428-2522	CELL: 954-650-4682
E-MAIL eric@bhg-inc.com	FAX:	E-MAIL jamesw@bomarbuilders.com	FAX: 954-425-0024

APPLICANT'S CERTIFICATION

(I) Robert Mayer (owner), (architect) or (authorized agent) affirm and certify that I understand and will comply will all provisions and regulations of the Town of Hillsboro Beach Florida. I certify that all drawings and specifications for buildings or structures costing \$5,000 or over for commercial buildings or \$10,000 for residential building must be drawn or verified by a state registered architect or engineer and his seal of office imprinted thereon. Additionally, I certify that the drawings that the drawings and specifications show full compliance and do fully comply with the Zoning Code. I understand that if any drawings or specifications are not in full compliance, the application will be rejected. If approved by the Town, the aforementioned real property described herein will be considered, in every respect, to be a part of the Town of Hillsboro Beach and will be subjected to all applicable laws, regulations, taxes and police powers of the Town including the Comprehensive Plan and Zoning Code. I further certify that all statements and diagrams submitted herewith are true and accurate to the best of my knowledge and belief. Further, I understand that this Application and attachments become part of the Official Records of the Town of Hillsboro Beach, Florida, and are not returnable.

[Signature]
Signature

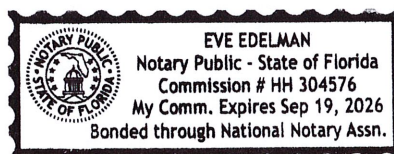
Robert Mayer
Print Name

STATE OF FLORIDA, COUNTY OF BROWARD

The foregoing instrument was acknowledged before me on this 04 day of October, 2022, by Robert Mayer as President for Bomar Builders, Inc.

Personally know X or has produced identification _____. Type of Identification _____

[Signature]
Notary Signature
Eve Edelman
Print Notary Name



CHECK BELOW WHERE APPLICABLE

	FINAL PLAT - \$1,000.00		REZONING - \$3,500.00
	LAND USE PLAN AMENDMENT - \$3,500.00	X	SITE PLAN REVIEW - \$2,000.00
	PRELIMINARY PLAT - \$1,000.00		VARIANCE - \$1,050.00

Hillsboro Beach Town Code Sec. 12.1.3d provides for the collection of service charges or fees, consultant review fees, etc. for the administrative processing and review of applications for development permits submitted to the Town for review and approval. The owner, architect or other authorized agents are urged to attend the Zoning Board of Appeals and Town Commission meetings. Each applicant must familiarize himself with the criteria and procedures. **If all required information is not presented with this application by the submittal date, the project will not be placed on the agenda for review and consideration.** PLEASE NOTE: THE FEES LISTED ABOVE ARE **ADMINISTRATIVE FEES ONLY**. YOU WILL BE BILLED BY THE TOWN OF HILLSBORO BEACH FOR ANY AND ALL ADDITIONAL EXPENSES WHICH WILL BE INCURRED BY THE TOWN THROUGH THE SERVICES OF THE TOWN ENGINEER/PLANNER, LEGAL ADVERTISING, REBUTTALS, CONSULTATION AS WELL AS POSTAGE FOR MAILINGS AND COURIER SERVICES RELATED TO YOUR PROJECT.

Items Required for Submittal: Must be submitted **30 days prior** to the Town Commission Meeting date.

1. This application and all applicable fees
2. Narrative letter describing the request
3. Letters from each adjoining property owners (with approvals, if possible) – Variance Application only
4. Approval letter from the Association and minutes (when applicable)
5. Agent's authorization letter (when applicable)
6. 1 electronic copy and 2 signed and sealed – Plans are to be standard architectural size
7. 1 set of plans for the City of Deerfield Fire Inspector / Plans Examiner (when applicable)

Code References: (All sections are available for viewing and printing on the website)

- Chapter 12 – Division 1. General Provisions
- Chapter 12 – Division 2. Development Review Requirements
- Chapter 12 – Division 3. Platting and Subdivision Regulations
- Chapter 12 – Division 4. Site Plan Procedures & Requirements
- Chapter 12 – Division 5. Zoning

GENERAL DATA

Project Location: 1079 Hillsboro Mile, Hillsboro Beach, FL 33062 District: _____

Proposed Zoning: SFR

Existing Comprehensive Plan Designation: NA

Proposed Comprehensive Plan Designation: NA

Existing Land Use: SFR

Proposed Land Use: SFR

Total Site Area: 52,049 Sq. Ft. _____ Acres

Flood Zone Category: VE

Is site currently serviced by public water? Yes ☒ No ☐

Is site currently serviced by public sewer? Yes ☒ No ☐

OCT 03 2022

Describe briefly the nature of any improvements presently located on the subject property. _____

New two (2) story SFR with pool, jacuzzi, garage, landscaping, etc. _____

Describe the type of operation or business proposed; or the proposed construction. NA _____

Estimated construction cost: 6,794,000.00 _____

Describe in detail the phasing of the proposed development. _____

Construction to be continuous from the beginning until the end. _____

State the reasons or basis for the Approval request, and explain why this request is consistent with good planning and zoning practice, will not be contrary to the Town's Comprehensive Plan, and will not be detrimental to the promotion of public appearance, comfort, convenience, general welfare, good order, health, morals, prosperity, and safety of the Town. Additionally, all standards set forth in the Town Code of Ordinances must be addressed. (Attach a separate Justification Statement if insufficient space.)

This is only a two (2) story home and does not fill the entire buildable area. Allows for ample green space

Has any previous Application been filed within the last year in connection with the subject property?

Yes ☐ No ☒ If yes, briefly describe the nature of the Application. _____

Has a site plan been previously approved by the Town Commission for this property?

Yes ☐ No ☒ If yes, please note date of previous approval. _____

(A) Every general contractor or other person being issued a building permit, shall deposit with the Town Clerk a bond in the amount of \$500 per each \$100,000 with a minimum of \$1,000 for any complete new building or an addition to existing building. The bond shall be in the form of a cashier's check. _____

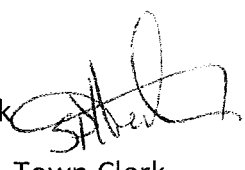
(B) By the deposit of the funds the contractor authorizes the Town of Hillsboro Beach, through its proper officials, to expend all or any portion of the bond to effect cleanup, during and after construction, if not satisfactorily performed by the contractor or person. Subsequent to the satisfactory cleanup of the vicinity of the construction, unused funds in whole or in part will be refunded to the contractor or person.

(C) (1) It shall be the duty of the general contractor or other person receiving the permit to see that the premises and adjoining public areas shall be policed at all times during and after construction to prevent debris from being discarded on adjoining properties.

(2) The DRO or the DRO's designate shall certify in writing to the Town Commission his or her determination and recommendation. The building plans and specifications shall be approved by the Town Commission prior to the issuance of a building permit. (1976 Code, CH. 12, Div. 5, Art. XV § 9)

memo



TO: Terri Lusk – Inframark 
FROM: Sherry D. Henderson, Town Clerk
Date: October 5, 2022
RE: **Development Order Payment Fee – SITE PLAN REVIEW**

Hello Terri,

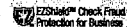
Please post the attached checks for payment fees for Site Plan Review for property located at 1079 Hillsboro Mile. This matter will be presented at an upcoming Board of Zoning Appeals Meeting for consideration of approval.

- Bomar Builders, Inc. Check #9146 \$2,000

Bomar Builders, Inc.
230 SW Natura Avenue
Deerfield Beach, FL 33441



NORTHERN TRUST
THE NORTHERN TRUST COMPANY
63-965/660

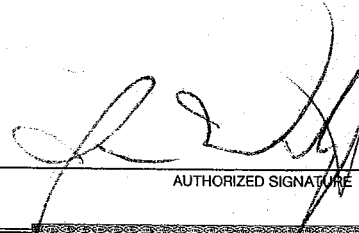


9146

DATE	AMOUNT
10/04/2022	\$ *2,000.00

PAY EXACTLY TWO THOUSAND DOLLARS

TO THE ORDER OF: Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach FL 33062


AUTHORIZED SIGNATURE

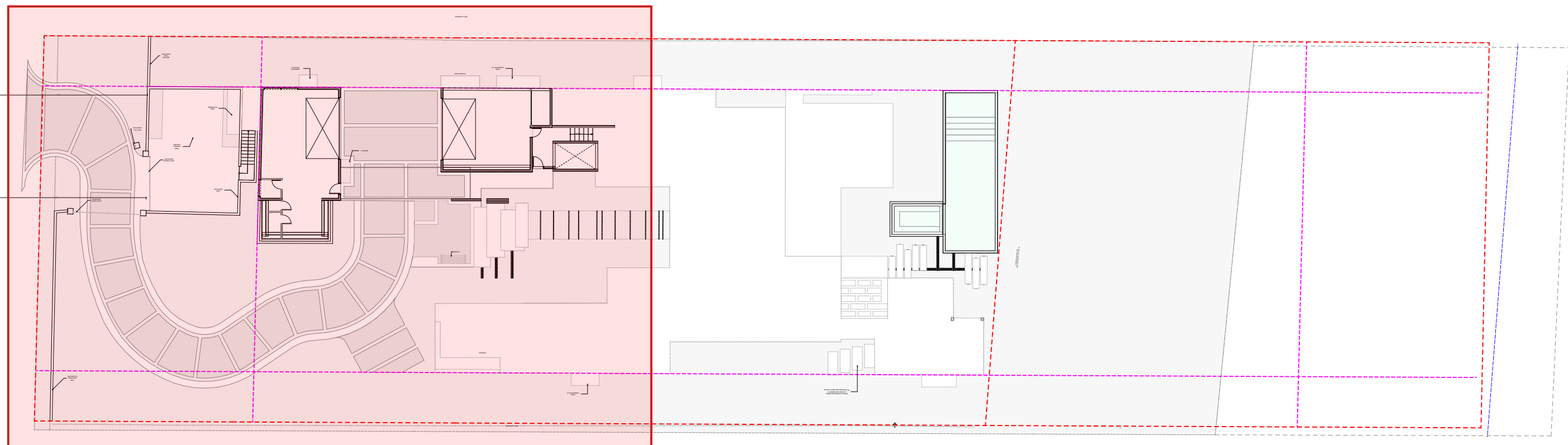
SITE PLANS

**1079 Hillsboro Mile
Hillsboro Beach, FL 33062**

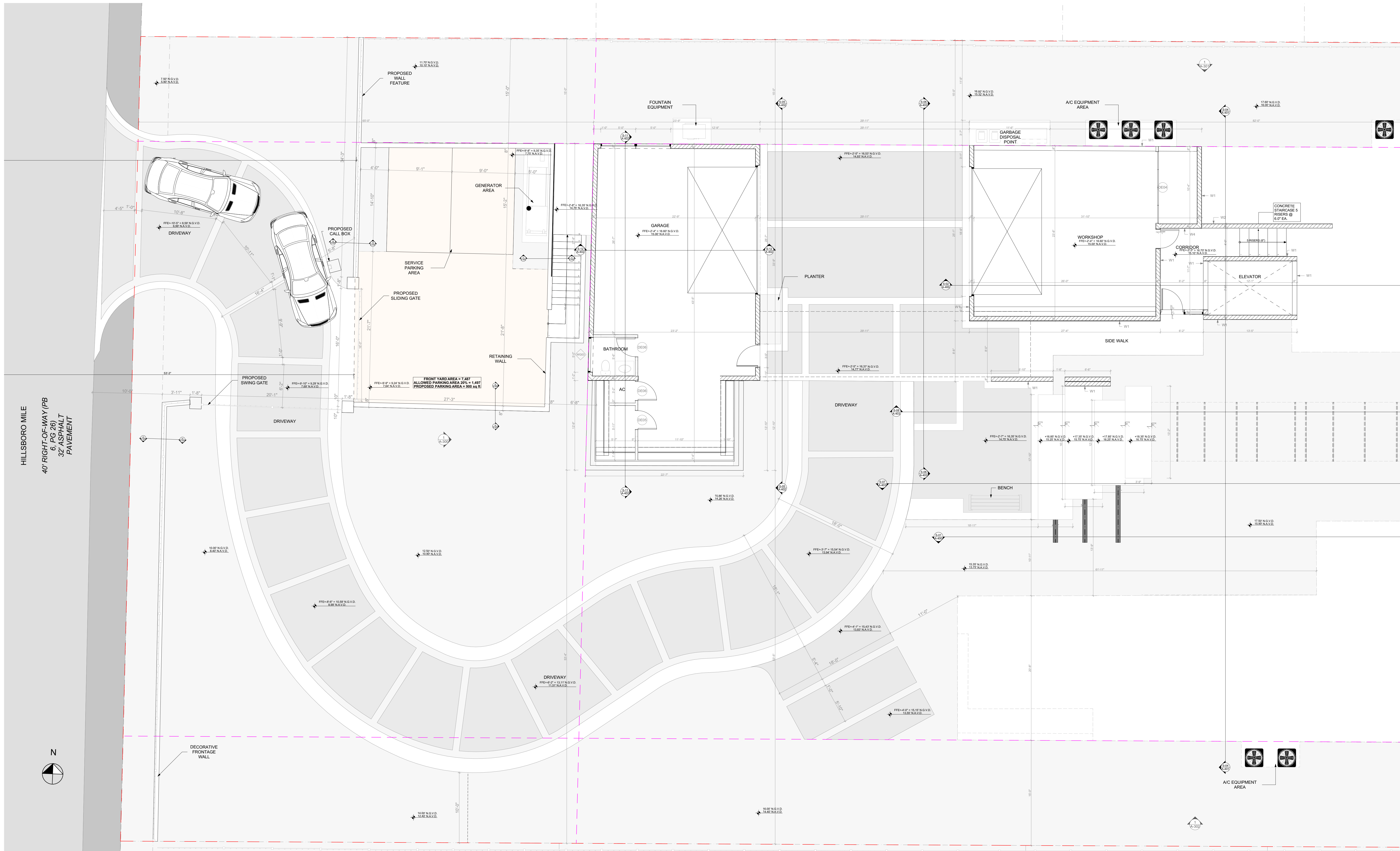
FIRE-STOPS:
FIRE-STOPPING SHALL BE PROVIDED TO CUT OFF ALL CONCEALED DRAFT SPACES BOTH VERTICAL AND HORIZONTAL.
FIRE-STOPPING SHALL BE INSTALLED IN WOOD FRAME CONSTRUCTION IN CONCEALED SPACES OF STUD WALLS AND PARTITIONS INCLUDING FURRED SPACES AT CEILING AND FLOOR LEVELS TO LIMIT THE MAXIMUM DIMENSION OF ANY CONCEALED SPACE TO 8 FEET. IN CONCEALED SPACES BETWEEN STAIR STINGERS AT LEAST ONCE, IN THE MIDDLE OF EACH RUN, AT THE TOP AND BOTTOM, AND BETWEEN STUDS ALONG AND IN LINE WITH ADJACENT RUN OF STAIRS OF THE RUN.

BATHTUB AND SHOWER SPACES.
BATHTUB AND SHOWER FLOORS AND WALLS ABOVE BATHTUBS WITH INSTALLED SHOWER HEADS AND IN SHOWER COMPARTMENTS SHALL BE FINISHED WITH A NONABSORPTIVE SURFACE. SUCH WALL SURFACES SHALL EXTEND TO A HEIGHT OF NOT LESS THAN 6 FEET (1829 MM) ABOVE THE FLOOR. MOISTURE RESISTANT GYPSUM BOARD (GREEN BOARD) SHALL NOT BE USED AS A BACKER BOARD DIRECTLY BEHIND TUB TILES OR SHOWER AREAS.

INTERIOR FINISHES NOTES.
ALL INTERIOR FINISHES (WALLS, CEILINGS, ETC.) INCLUDING WOOD, SHALL HAVE A MINIMUM FLAME SPREAD RATING OF CLASS "B" OR "C" PROVIDED BY THE MANUFACTURER AS PER F.B.C. 2014 803.1.1



2 SCHEMATIC PLAN - GROUND FLOOR



1 GROUND FLOOR
3/16" = 1'-0"

00 CORAL WAY, SUITE 600, MIAMI, FL, 33145

CONSULTANTS

CASTRO HOUSE
NEW TWO STORY HOUSE
1079 Hillsboro Mile LLC
HILLSBORO MILE HILLSBORO BEACH 33062-2166

1079 Hillsboro Mile LLC

1079 HILLSBORO MILE HILLSBORO BEACH 33062-2166

[illegible]

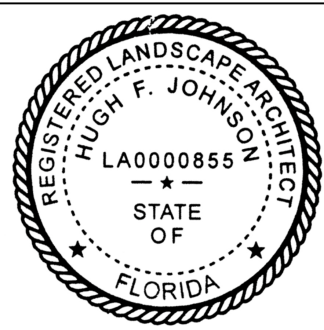
DRAWING BY	: LEONARDO BONILLA
SCALE	:
DATE	: 01/11/2023
PROJECT NO	: 2116
PHASE	: CONST. DOCS.
CHECKED BY	:
CHECKED ON	:

GROUND FLOOR

A-200

ARCHITECT:
GABRIEL LOPEZ
AR94243

 USE DIMENSIONS SHOWN. DO NOT SCALE DRAWINGS. IF THERE IS ANY DISCREPANCY IN THE DRAWINGS, PLEASE CONTACT THE ARCHITECT

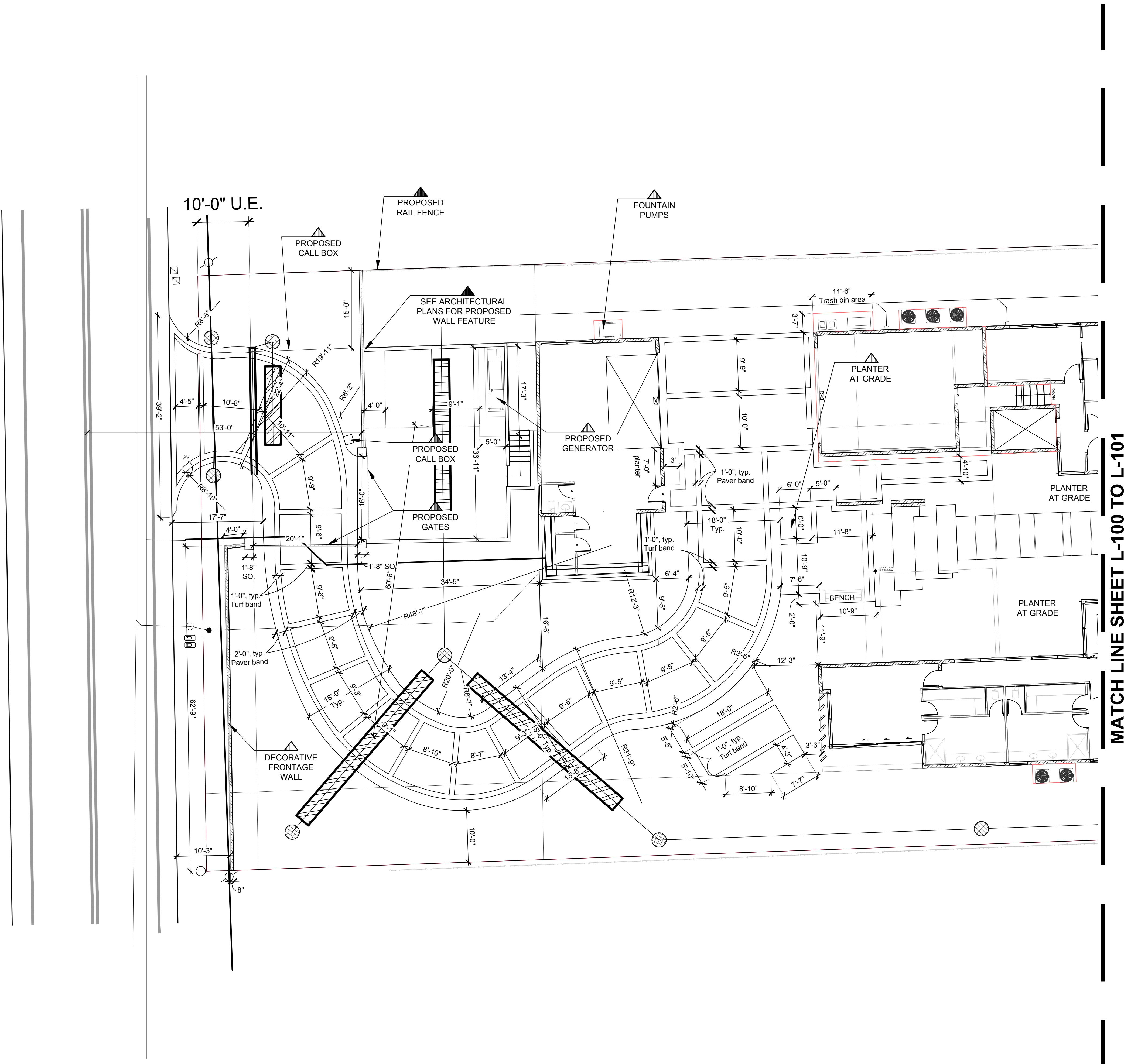
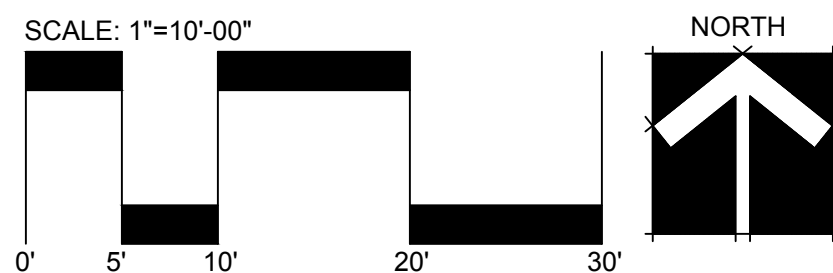


1	Site Updates 11-11-2022
2	Site Updates 01-10-2023

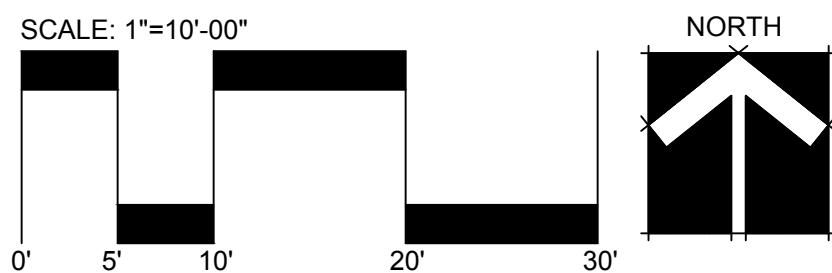
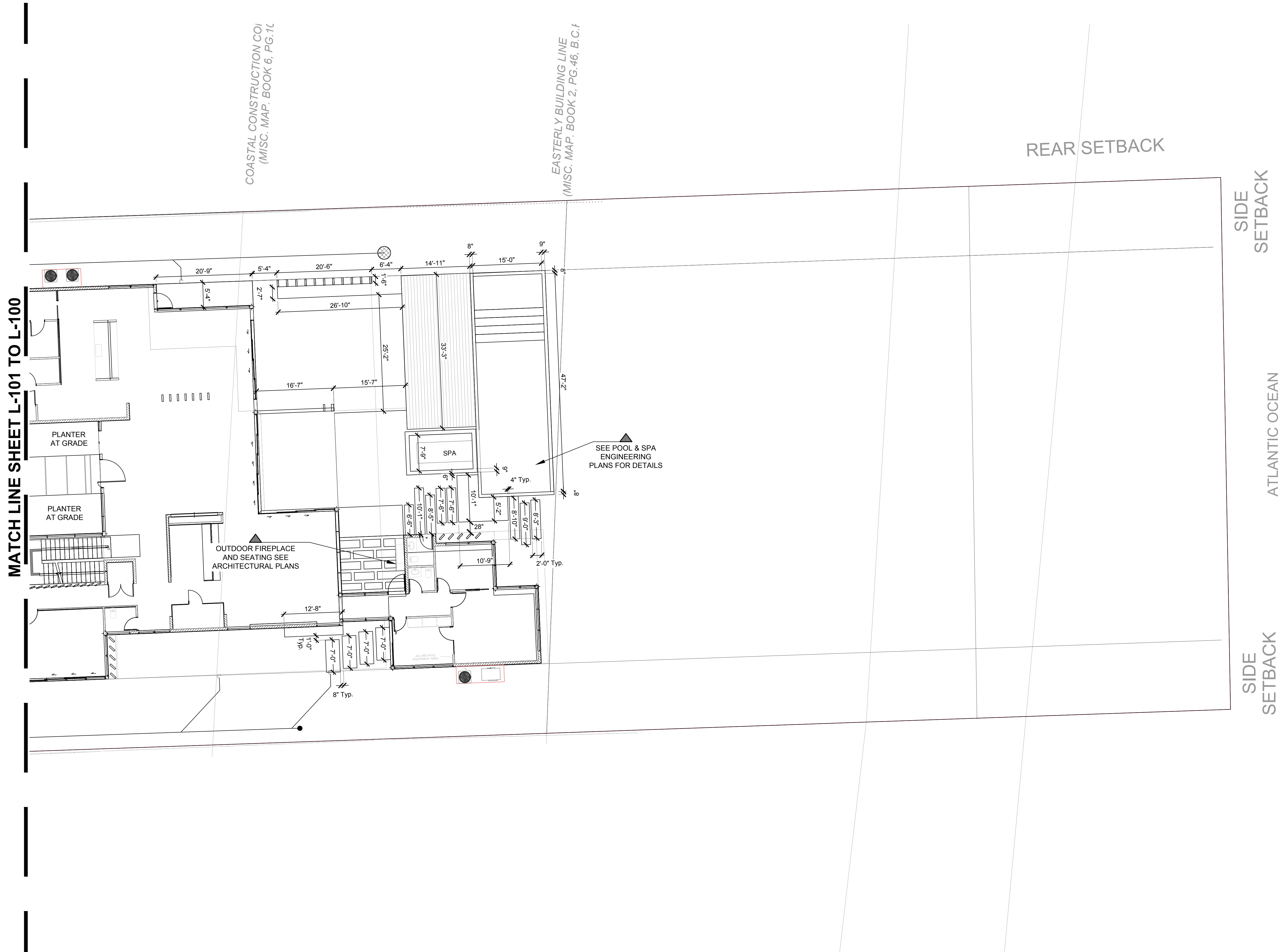
Revision Dates

SUBMITTAL SET
The Castro Residence
 1079 HILLSBORO MILE
 HILLSBORO BEACH, FLORIDA

Sheet Description
HARDSCAPE DIMENSIONS PLAN
Release Date
08-02-22
Project Number
2205
Drawing Number
L-101
Sheet 2 of 2



MATCH LINE SHEET L-100 TO L-101



811

KNOW WHAT'S BELOW
ALWAYS CALL 811
BEFORE YOU DIG

It's fast, it's free, it's the law.
Call 811 two business days
before digging.

SCALE: 1"=10'-00"

0'5'10'20'30'

NORTH

SUBMITTAL SET

The Castro Residence

1079 HILLSBORO MILE

HILLSBORO BEACH, FLORIDA

Sheet Description

HARDSCAPE
DIMENSIONS
PLAN

Release Date

08-02-22

Project Number

2205

Drawing Number

L-101

Sheet 2 of 2

AAAL

Architectural Alliance Landscape

612 SW 4th Ave., Fort Lauderdale, FL 33315

954-784-8858

TEL: 954-784-8858

FAX: 954-784-8858

EMAIL: info@aaal.com

REGISTERED LANDSCAPE ARCHITECT

FLORIDA

11-11-2023

See updates: 01-10-2023

Revision Dates

AAAL

Architectural Alliance Landscape

612 SW 4th Ave., Fort Lauderdale, FL 33315

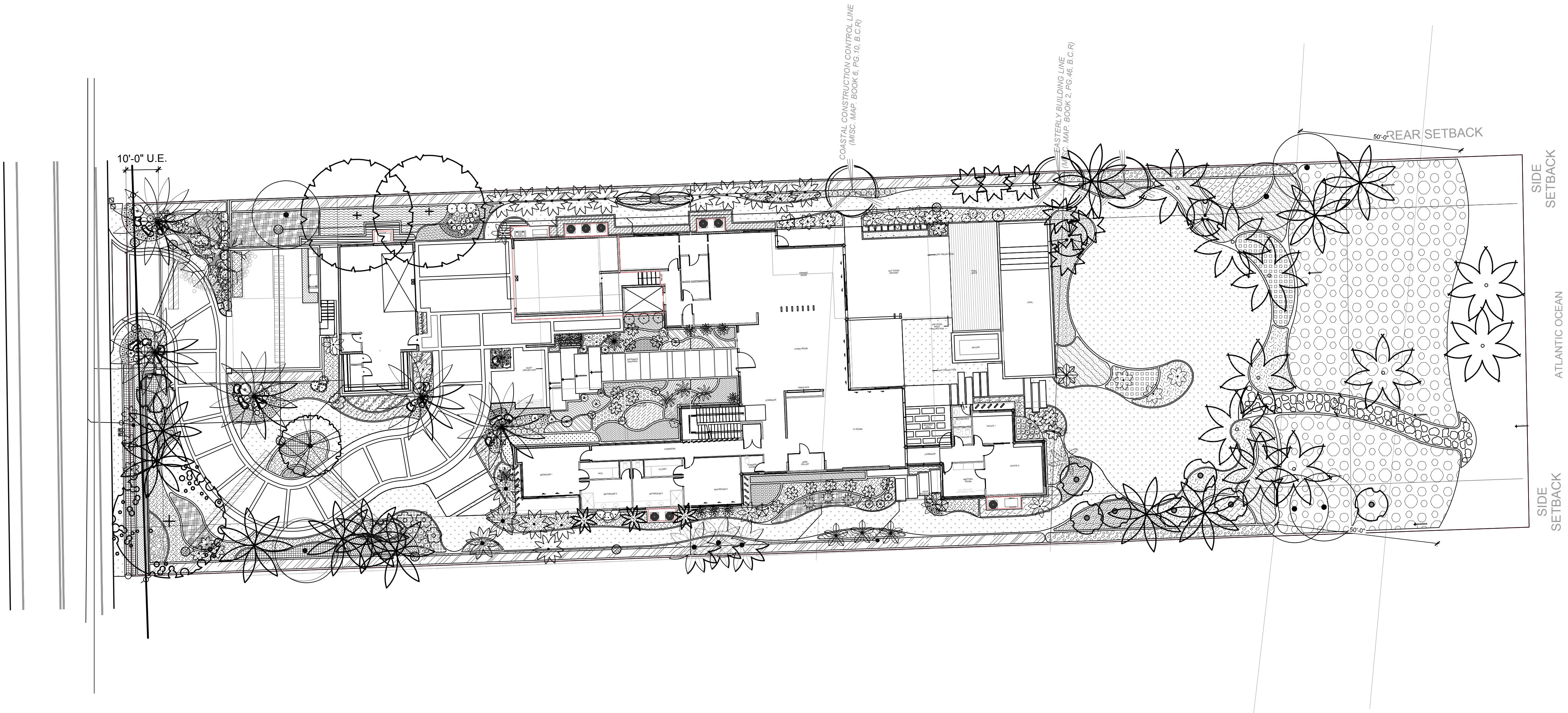
954-784-8858

TEL: 954-784-8858

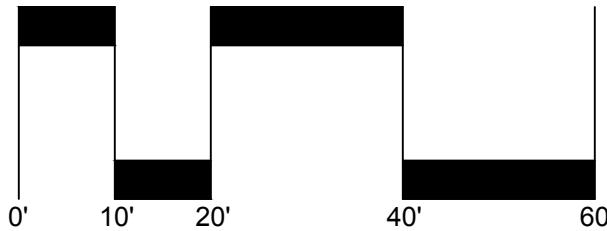
FAX: 954-784-8858

EMAIL: info@aaal.com

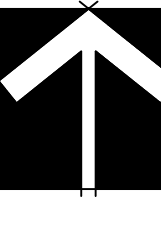
Page 60 of 167



SCALE: 1"=20'-00"



NORTH



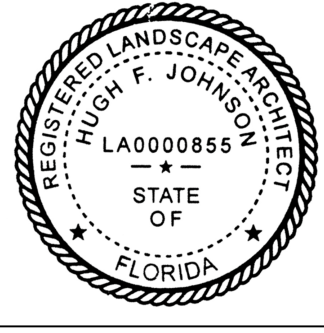
Sheet Description
OVERALL LANDSCAPE PLAN
Release Date
08-02-22
Project Number
2205
Drawing Number
L-210
Sheet 1 of 5

SUBMITTAL SET

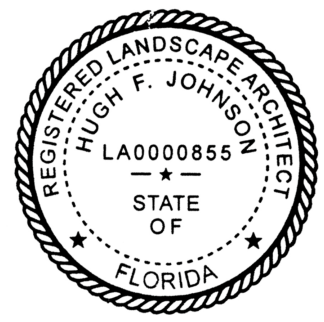
The Castro Residence

1079 HILLSBORO MILE
HILLSBORO BEACH, FLORIDA

11-11-2023
01-10-2023
Revision Dates



AAL
Architectural Alliance Landscape
612 SW 4th Ave., Fort Lauderdale, FL 33315
TEL: 954-784-8858 FAX: 954-784-8859
E-MAIL: info@aal.com

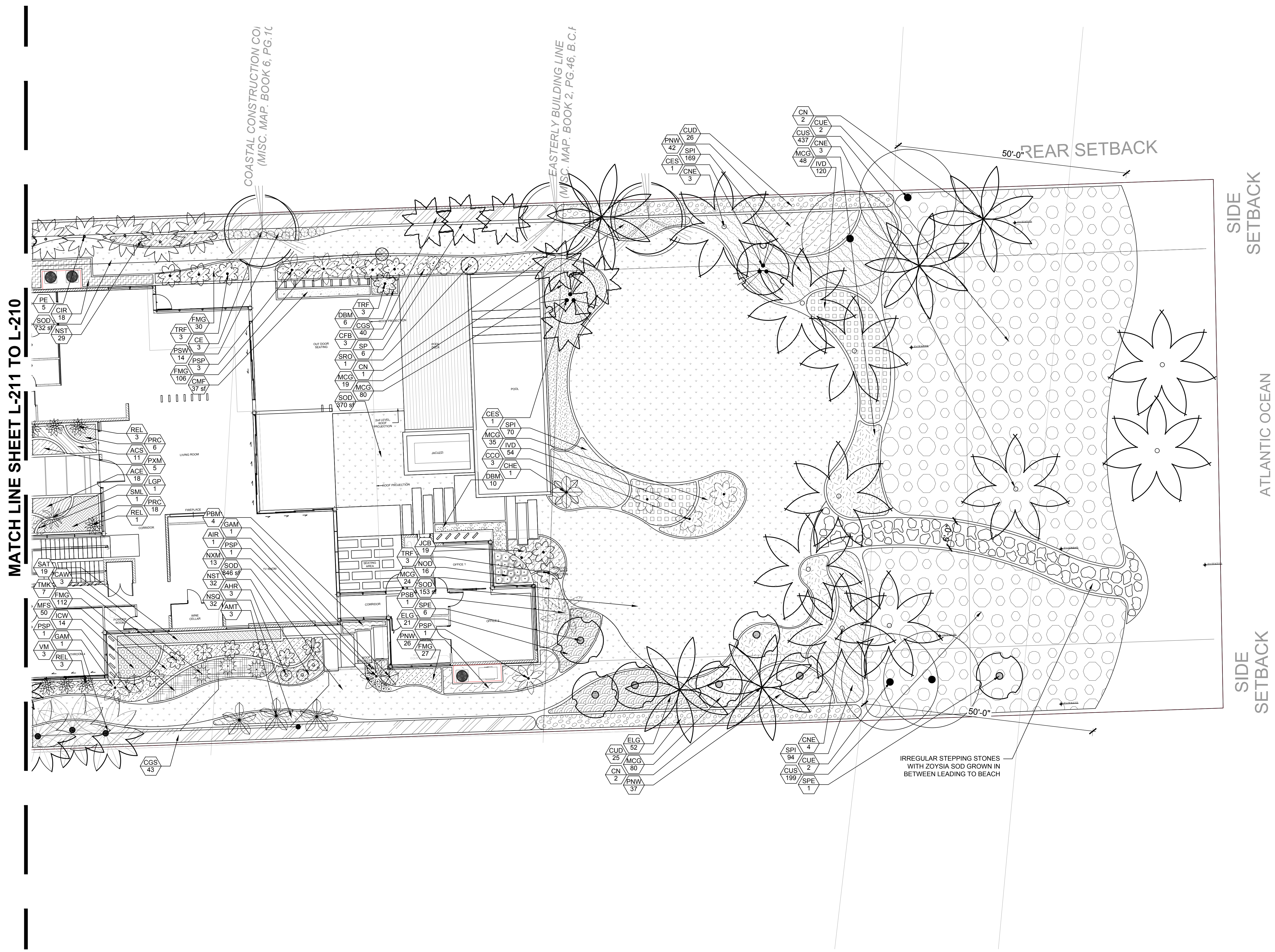
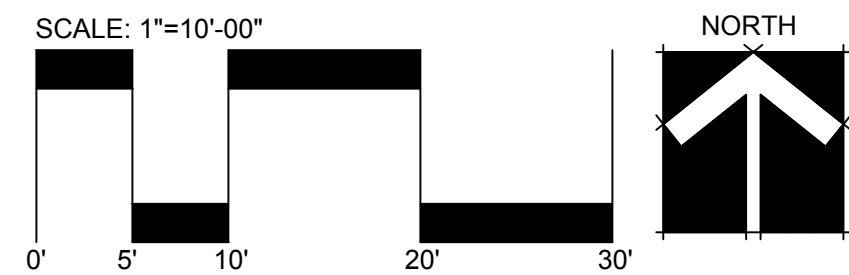


1	Site Updates 11-11-2022
2	Site Updates 01-10-2023

Revision Dates

SUBMITTAL SET
The Castro Residence
 1079 HILLSBORO MILE
 HILLSBORO BEACH, FLORIDA

Sheet Description
LANDSCAPE PLAN
Release Date
08-02-22
Project Number
2205
Drawing Number
L-212
Sheet 3 of 5



PLANT SCHEDULE CASTRO RESIDENCE									
TREES	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	NATIVE	DROUGHT	
CE	3	CONOCARPUS ERECTUS	BUTTONWOOD	B & B FIELD GROWN	3" CAL	14' HT. X 8' SPR. X 6' C.T.	YES	HIGH	
CES	2	CONOCARPUS ERECTUS SERICEUS	SILVER BUTTON WOOD	B & B FIELD GROWN	3" CAL	10'-12' OA, TRIPLE TRUNKS	YES	HIGH	
FB	1	FICUS BENGHALENSIS	INDIAN BANYAN	B & B FIELD GROWN	3" CAL	16'-18" H. X 8' SPR., 8CT	NO	HIGH	
LJ	2	LIGUSTRUM JAPONICUM	TREE LIGUSTRUM	B & B FIELD GROWN	MULTI STEM	10' HT. X 8' SPR., 4'-5" CAL.	NO	MEDIUM	
RM	1	RAVENALA MADAGASCARIENSIS	TRAVELER'S TREE	B & B FIELD GROWN	SPECIMENS	16-18' MULTI-TRUNK, FULL	NO	HIGH	
EXISTING PALMS	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	NATIVE	DROUGHT	
CNE	10	COCOS NUCIFERA	COCONUT PALM "GREEN MALAYAN"	EXISTING		VARIES	NO	HIGH	
SPE	7	SABAL PALMETTO	CABBAGE PALMETTO	EXISTING		VARIES	YES	HIGH	
EXISTING TREES	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	NATIVE	DROUGHT	
BSE	1	BURSERIA SIMARUBA	QUMBO LIMBO	EXISTING		VARIES	YES	HIGH	
CUE	5	COCCOLOBA UVIFERA	SEA GRAPE	EXISTING		VARIES	YES	HIGH	
FME	2	FICUS MICROCARPA	INDIAN LAUREL FIG	EXISTING	VARIES	VARIES	NO	HIGH	
FLOWERING TREES	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	NATIVE	DROUGHT	
CF	1	CEIBA SPECIOSA	FLOSS SILK TREE	B & B FIELD GROWN	4' CAL	14' HT. X 5' SPD., 5' CT. STD	NO	HIGH	
TC	1	TABEBUIA CARAIBA	SILVER TRUMPET	B & B FIELD GROWN	4' CAL	12-14' OA., 5' + CT., 6' SPD., MATCHED	NO	HIGH	
PALM TREES	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	NATIVE	DROUGHT	
CN	11	COCOS NUCIFERA	COCONUT PALM "PANAMA TALL"	B & B FIELD GROWN		10' CT HEAVY MATCHED	NO	HIGH	
DA	3	DICTYOSPERMA ALBUM	PRINCESS PALM	B & B FIELD GROWN		8'-10' OA. HEAVY	NO	HIGH	
HV	3	HYOPHORBE VERSCHAFFELTII	SPINDLE PALM	B & B FIELD GROWN		8' OA, SINGLE HEAVY	NO	HIGH	
PD	5	PHOENIX DACTYLIFERA 'MEDJOL'	MEDJOL DATE PALM	B & B FIELD GROWN		14' CT NUT INCLUDED, MATCHED	NO	HIGH	
PSB	1	PSEUDOPHOENIX SARGENTII	BUCCANEER PALM		SPECIMENS	6'-8' OA	YES	HIGH	
PE	13	PTYCHOSPERMA ELEGANS	SOLITAIRE PALM	B & B FIELD GROWN	3" CAL	10'-12' OA. SINGLE	NO	HIGH	
SP	6	SABAL PALMETTO	CABBAGE PALMETTO	B & B FIELD GROWN		14'-20' OA. VARY HEIGHTS	YES	HIGH	
VM	3	VEITCHIA MONTGOMERYANA	MONTGOMERY PALM	B & B FIELD GROWN		7' GW, MATCHED	NO	MEDIUM	
SHRUBS	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	NATIVE	DROUGHT	
ADF	126	ASPARAGUS DENSIFLORUS 'MYERS'	MYERS ASPARAGUS	3 GAL		18"X18"	NO	HIGH	
NOD	44	NERIUM OLEANDER 'PETITE SALMON'	OLEANDER	-		20"X20" OA.	NO	HIGH	
PSW	29	PENNISETUM SETACEUM 'WHITE'	WHITE FOUNTAIN GRASS	3 GAL		18"X18"	NO	HIGH	
PPC	3	PHILODENDRON PINNATIFIDIUM	COMB LEAF PHILODENDRON	-		20"X20" OA.	NO	MEDIUM	
ACCENT PLANT	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	NATIVE	DROUGHT	
APN	15	AECHMEA X 'PINOT NOIR'	PINOT NOIR BROMELIAD	-	SPECIMEN	24" OA.	NO	HIGH	
AIR	15	ALCANTAREA IMPERIALIS 'RUBRA'	RED IMPERIAL BROMELIAD	-	SPECIMEN	30-36" OA	NO	HIGH	
APE	3	ALPINA PURPURATA 'EILEEN McDONALD'	PINK GINGER	-	MULTI-STEM	30" O.A., SPECIMEN	NO	MEDIUM	
ASR	8	ANDROPOLIS SKINERII RED TIP BROMELIAD	RED ANDROPOLIS	-	SPECIMEN	30-36"	NO	HIGH	
AHB	4	ANTHURIUM HOOKERI	BIRDSNEST ANTHURIUM	-		30" O.A., SPECIMEN	NO	MEDIUM	
AHR	3	ANTHURIUM HOOKERI 'RUFFLES'	RUFFLES BIRDSNEST ANTHURIUM	-		24-28" OA	NO	MEDIUM	
CHP	1	CALLIANDRA HAEMATOCEPHALA	PINK POWDER PUFF	-		5-6' OA, STANDARD	NO	MEDIUM	
CFB	3	CORDYLINE FRUTICOSA 'BLACK MAGIC'	BLACK MAGIC TI	-	MULTI-STEM	24-28" OA	NO	HIGH	
CAW	3	CRINUM ASIATICUM	WHITE CRINUM LILY	-		36" SPECIMEN	NO	HIGH	
FFV	3	FURCRAEA FOETIDA 'VARIEGATA'	VARIEGATED FALSE AGAVE	-		36" SPECIMEN	NO	HIGH	
GAM	2	GARDENIA AUGUSTA 'MIAMI SUPREME'	MIAMI SUPREME GARDENIA	-		5-6' OA, STANDARD	NO	MEDIUM	
LCR	19	LEEAE COCCINEA 'RUBRA'	RED LEEA	-	MULTI-STEM	48" OA, FULL TO BASE	NO	MEDIUM	
NGE	13	NEOREGELIA X 'GREEN EYES'	NEOREGELIA BROMELIAD	-		12" X 12" OA	NO	HIGH	
NXM	76	NEOREGELIA X 'MONET'	MONET BROMELIAD	-		10" OA	NO	HIGH	
NSK	16	NEOREGELIA X 'SUNKIST'	SUNKIST BROMELIAD	-		14" OA	NO	HIGH	
SML	3	SPATHIPHLYLUM X 'MAUNA LOA'	MAUNA LOA PEACE LILY	-	SPECIMEN	36" HT FULL	NO	MEDIUM	
SRO	4	STRELITZIA REGINAE	BIRD OF PARADISE	-		36" SPECIMEN	NO	HIGH	
PALMS & CYCADS	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	NATIVE	DROUGHT	
AMT	3	ADONIDIA MERRILLII	MANILA PALM	-	SPECIMEN	8' OA., TRIPLES - MATCHED	NO	HIGH	
CHE	4	CHAMAEEROPS HUMILIS CERIFERA 'SILVER SELECT'	SILVER MEDITERRANEAN FAN PALM	-	MULTI-STEM	5' OA., SPECIMEN, MATCHED	NO	HIGH	
CAF	4	COCCOTHRINAX ARGENTATA	FLORIDA SILVER PALM	-	SPECIMEN	5' OA., SPECIMEN, MATCHED	YES	HIGH	
CCO	5	COCCOTHRINAX CRINITA	OLD MAN PALM	-		5' OA., SPECIMEN, MATCHED	NO	HIGH	
CRW	2	CYRTOSTACHYS RENDA	SEALING WAX PALM	-	MULTI-STEM	6' + OA., SPECIMEN	NO	MEDIUM	
DSG	1	DIOON SPINULOSUM	CYCAD	-	SPECIMEN	42" OA., FULL TO BASE	NO	HIGH	
LGP	3	LICUALA GRANDIS	LICUALA PALM	-	SPECIMEN	4' OA	NO	MEDIUM	
PSP	9	PTYCHOSPERMA SCHEFFERI	SCHAEFFER'S PALM	-	MULTI-STEM	7-8' OA., MULTI-STEMMED - TREED UP	NO	HIGH	
REL	10	RHAPIS EXCELSA	LADY PALM	-	SPECIMEN	6' OA, FULL TO BASE	NO	MEDIUM	
TMK	16	THRINAX MORRISII	KEY THATCH PALM	-	SPECIMEN	4' OA	YES	HIGH	
TRF	15	THRINAX RADIATA	FLORIDA THATCH PALM	-		5' OA., SPECIMEN, MATCHED	YES	HIGH	
SHRUB AREAS	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	NATIVE	DROUGHT	SPACING
CIR	45	CHRYSOBALANUS ICACO 'REDTIP'	RED TIP COCOPLUM	-		20" HT X 20" SPR	YES	MEDIUM	24" o.c.
CGS	212	CLUSIA GUTTIFERA	SMALL-LEAF CLUSIA	-		48" HT. X 30" SPR.	YES	HIGH	36" o.c.
CUS	636	COCCOLOBA UVIFERA	SEA GRAPE	-		30" HT. X 30" SPR.	YES	HIGH	36" o.c.
CUD	51	COCCOLOBA UVIFERA X DIVERSIFOLIA	HYBRID SEA PLUM	-		48" HT. X 30" SPR.	YES	HIGH	36" o.c.
ICW	42	IXORA COCCINEA 'FRANKIE HIPP'	WHITE BLOOMING IXORA	-		20" HT X 20" SPR	NO	MEDIUM	24" o.c.
PBV	14	PANDANUS BAPTISTII 'VARIEGATED'	DWARF VARIEGATED PANDANUS	-		18"HT X 18"SPR	NO	HIGH	24" o.c.
PSL	12	PHILODENDRON SELLOUM	TREE PHILODENDRON	-		24"HT X 24"SPR	NO	MEDIUM	30" o.c.
PBM	86	PHILODENDRON X 'BURL MARX'	PHILODENDRON	-		12" HT X 12" SPR.	NO	MEDIUM	24" o.c.
PRC	55	PHILODENDRON X 'ROJO CONGO'	ROJO CONGO PHILODENDRON	-		20" HT X 20" SPR	NO	MEDIUM	24" o.c.
PXM	31	PHILODENDRON X 'MOONLIGHT'	MOONLIGHT PHILODENDRON	-		16" HT X 16" SPR	NO	MEDIUM	24" o.c.
PMD	28	PODOCARPUS MACROPHYLLUS 'DWARF PRINGLES'	DWARF PODOCARPUS	-		20" HT X 20" SPR.	NO	HIGH	24" o.c.
PMP	37	PODOCARPUS MACROPHYLLUS	PODOCARPUS	-		30" HT. X 30" SPR, FULL TO BASE	NO	MEDIUM	30" o.c.
PNW	105	PSYCHOTRIA NERVOSA	WILD COFFEE	-		20" HT X 20" SPR	YES	HIGH	24" o.c.
SAG	31	SCHAEFFLERA ARBORICOLA 'DWARF'	DWARF SCHAEFFLERA	-		24"HT X 24"SPR	NO	HIGH	24" o.c.
SAT	32	SCHAEFFLERA ARBORICOLA 'TRINETTE'	SCHAEFFLERA	-		20" HT X 20" SPR	NO	HIGH	24" o.c.
SAD	95	SCHAEFFLERA ARBORICOLA 'DAZZLE'	DAZZLE SCHAEFFLERA	-		20" HT X 20" SPR	NO	HIGH	24" o.c.
GROUND COVERS	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	NATIVE	DROUGHT	SPACING
ACE	38	AGLAONEMA COMMUTATUM 'EMERALD BEAUTY'	EMERALD BEAUTY CHINESE EVERGREEN	-		6" HT X 8" SPR	NO	MEDIUM	16" o.c.
ASB	12	AGLAONEMA COMMUTATUM 'SILVER BAY'	SILVER BAY CHINESE EVERGREEN	-		20"X20" FULL TO BASE	NO	MEDIUM	24" o.c.
ACS	31	AGLAONEMA COMMUTATUM 'SILVER QUEEN'	SILVER QUEEN CHINESE EVERGREEN	-		12" HT. X 12" SPR.	NO	MEDIUM	24" o.c.
BFD	13	BULBINE FRUTESCENS	STALKED BULBINE	-		12" HT FULL	NO	HIGH	16" o.c.
CMF	37 SF	CARMONA MICROPHYLLA	FUJIEI TEA	-		14" HT X 16" SPR	NO	HIGH	
ELG	73	ERNODEA LITTORALIS	GOLDEN CREEPER	-		12"H X 16" SPR	YES	HIGH	24" o.c.
FMG	816	FICUS MICROCARPA 'GREEN ISLAND'	GREEN ISLAND FICUS	-		12"H X 16" SPR	NO	HIGH	18" o.c.
HEM	163	HOMICRAPHIS ALTERNATA 'EXOTICA'	LARGE LEAF WAFFLE PLANT	-		4"HT X 12"SPR @	NO	MEDIUM	12" o.c.
IWD	260	ILEX VOMITORIA 'STOKES DWARF'	DWARF YALPON HOLLY	-		6"HT X 12"SPR @	YES	HIGH	18" o.c.
ICR	31	IXORA COCCINEA 'PETITE RED'	DWARF RED IXORA	-		12" HT. X 12" SPR.	NO	MEDIUM	18" o.c.
JCB	59	JUNIPERUS CONFERTA	SHORE JUNIPER	-		4"HT X 12"SPR @	NO	HIGH	24" o.c.
MFS	230	MICROSORUM SCOLOPENDRUM	WART FERN	-		6" HT. X 12" SPR.	NO	MEDIUM	18" o.c.
NSQ	32	NEOREGELIA X 'TEQUILA'	TEQUILA BROMELIAD	-		12" HT. X 12" SPR.	NO	HIGH	16" o.c.
NST	61	NEOREGELIA X 'TOSSED SALAD'	TOSSED SALAD BROMELIAD	-		12" HT. X 12" SPR.	NO	HIGH	16" o.c.
OJM	1,207	OPHIOPOGON JAPONICUS	MONDO GRASS	-		4" HT.	NO	MEDIUM	6" o.c.
POB	142	PEPEROMIA OBTUSIFOLIA	BABY RUBBER PLANT	-		6" HT X 8" SPR	YES	MEDIUM	12" o.c.
POV	31	PEPEROMIA OBTUSIFOLIA 'VARIEGATA'	VARIEGATED BABY RUBBER PLANT	-		6" HT. X 12" SPR.	YES	MEDIUM	12" o.c.
RID	16	RAPHIOLEPIS INDICA 'DWARF'	DWARF PINK INDIA HAWTHORN	-		14" HT X 16" SPR	NO	HIGH	24" o.c.
SPI	333	SCAEVOLA PLUMIERI	INKBERRY	-		14" H. X 12. SPR.	YES	HIGH	20" o.c.
SOD/SEED	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	NATIVE	DROUGHT	SPACING
SOD	8,296 SF	ZOYSIA X 'EMPIRE'	EMPIRE ZOYSIA	-		PALLET	NO	MEDIUM	
TALL GROUND COVERS	QTY	BOTANICAL NAME	COMMON NAME	CONT	CAL	SIZE	NATIVE	DROUGHT	SPACING
DBM	46	DIETES BICOLOR 'MORAEA'	FORTNIGHT LILY	-		18" HT X 18" SPR	NO	HIGH	24" o.c.
MCG	286	MUHLBERGIA CAPILLARIS	PINK MUHLY GRASS	-		20" HT. X 20" SPR.	YES	HIGH	24" o.c.

TOWN OF HILLSBORO BEACH PLANTING CALCULATIONS

Landscape Requirements: Single Family

	Required	Provided
Yard Areas: Lots > 8,000 s.f. : 2 Trees & 10 Shrubs for first 8,000 s.f. Plus One Tree & 6 Shrubs for every 3,000 additional s.f. (Max 10 trees per acre)		
Lot Area = 49,593 (1.38 Acres)	= 11 Trees = 94 Shrubs	11 94
	Required	Provided
Total Tree Requirement:	11	20+
50 % Required Native Plant Material		
Palms - Max 20% of Total Trees Required,		N/A
Total Trees (Counted towards requirements) no palms towards requirements		20
Total Native Trees		17
% Native or Drought Tolerant Trees		100%
Total Canopy Trees		23
Total Shrubs (Counted towards requirements)		400+
Total Native Shrubs		2,368
% Native or Drought Tolerant Shrubs		90%

SUBMITTAL SET
The Castro Residence
1079 HILLSBORO MILE
HILLSBORO BEACH, FLORIDA

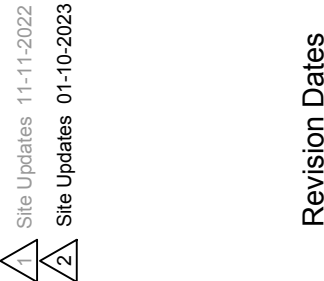
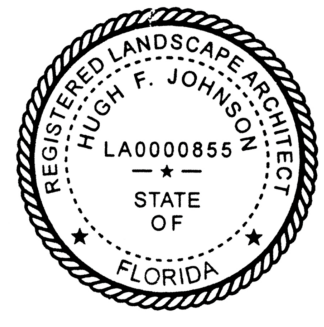
Sheet Description
LANDSCAPE
PLAN

Release Date
08-02-22

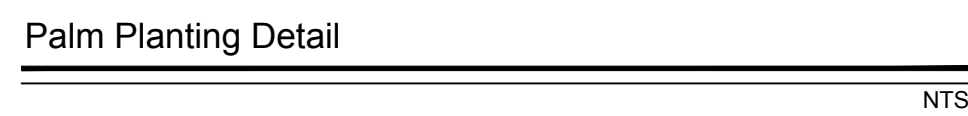
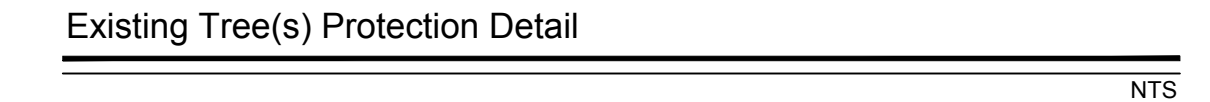
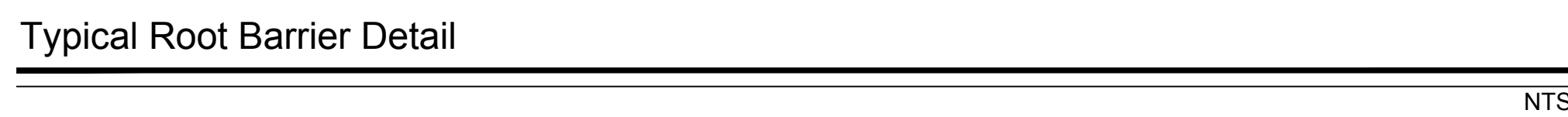
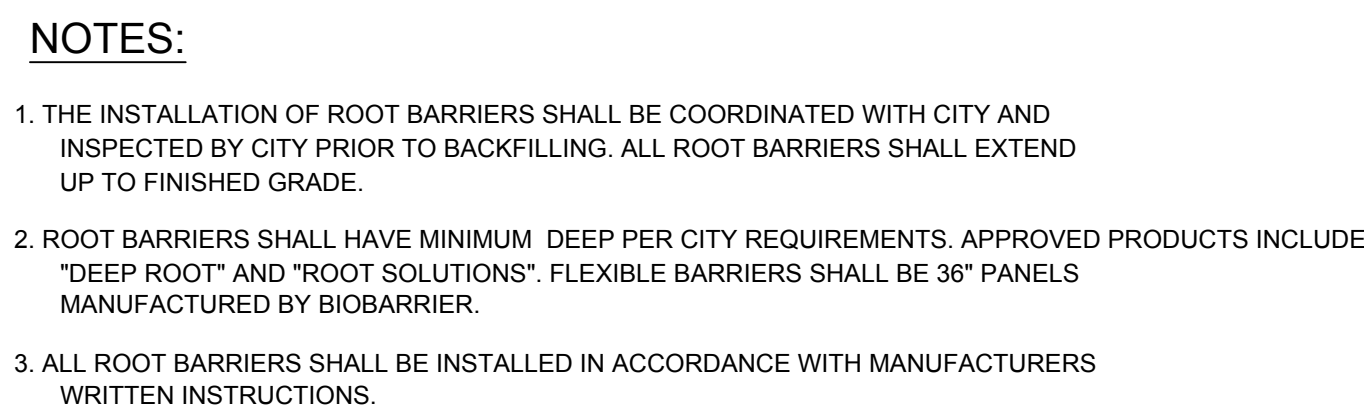
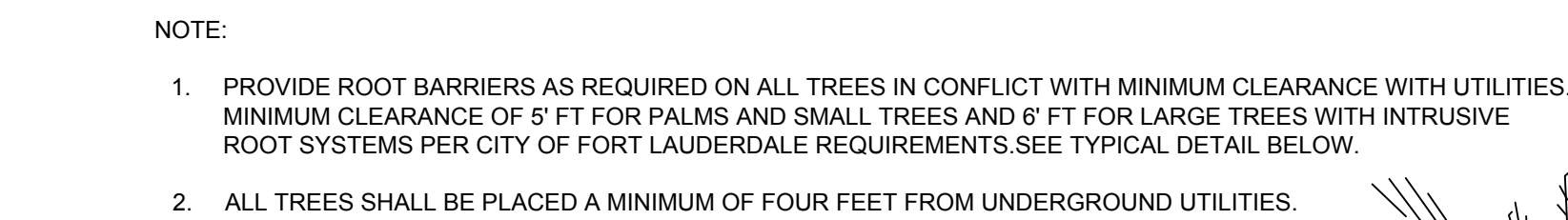
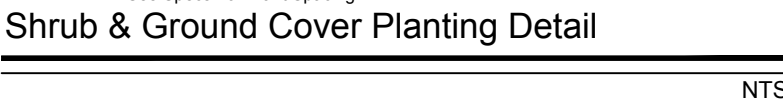
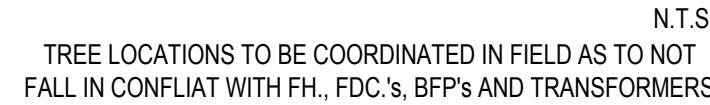
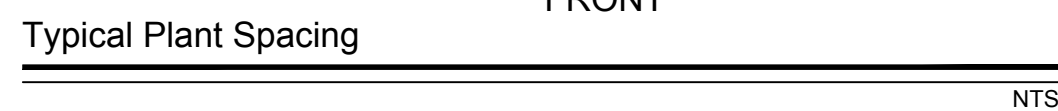
Project Number
2205

Drawing Number
L-213

Sheet 4 of 5



Revision Dates



GENERAL PLANTING REQUIREMENTS

All plant material furnished by the landscape contractor shall be Florida #1 or better as established by "Grades and Standards for Florida Nursery Plants" and "Grades and Standards for Florida Nursery Trees". All material shall be installed as per CSI specifications.

All plant material shall be planted in planting soil that is delivered to the site in a clean loose and friable condition. All soil shall have a well drained characteristic. Soil must be free of all rocks, sticks, and objectionable material including weeds and weed seeds as per CSI specifications.

All landscape areas shall be covered with Eucalyptus or sterilized seed free Melaleuca mulch to a minimum depth of three inches (3") of cover when settled. Cypress bark mulch shall not be used.

All plant material shall be thoroughly watered in at the time of planting; no dry planting permitted. All plant materials shall be planted such that the top of the plant ball is flush with the surrounding grade.

All landscape and lawn areas shall be irrigated by a fully automatic sprinkler system adjusted to provide 100% coverage of all landscape areas. All heads shall be adjusted to 100% overlap as per manufacturers specifications and performance standards utilizing a rust free water source. Each system shall be installed with a rain sensor.

It is the sole responsibility of the landscape contractor to insure that all new plantings receive adequate water during the installation and during all plant warranty periods. Deep watering of all new trees and palms and any supplemental watering that may be required to augment natural rainfall and site irrigation is mandatory to insure proper plant development and shall be provided as a part of this contract.

All plant material shall be installed with fertilizer, which shall be State approved as a complete fertilizer containing the required minimum of trace elements in addition to N-P-K, of which 50% of the nitrogen shall be derived from an organic source as per CSI specifications.

Contractors are responsible for coordinating with the owners and appropriate public agencies to assist in locating and verifying all underground utilities prior to excavation.

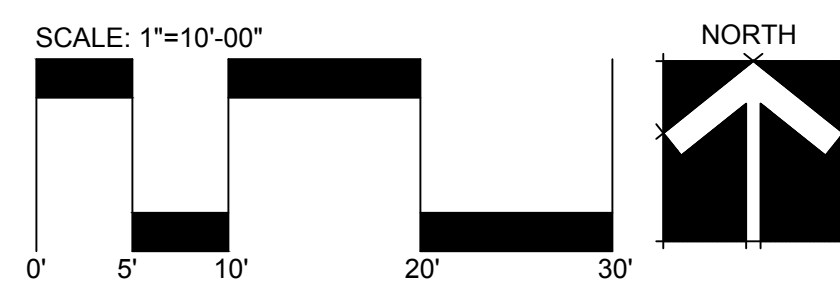
All ideas, designs and plans indicated or represented by this drawing are owned by and are the exclusive property of Architectural Alliance.

The plan takes precedence over the plant list.

SPECIAL INSTRUCTIONS

General site and berm grading to +/- 1 inch (1") shall be provided by the general contractor. All finished site grading and final decorative berm shaping shall be provided by the landscape contractor.

All sod areas as indicated on the planting plan shall receive Sod called for in Plant List under miscellaneous - solid sod. It shall be the responsibility of the landscape contractor to include in the bid, the repair of any sod which may be damaged from the landscape installation operations.



Order ID: 7362963

* Agency Commission not included

GROSS PRICE * : **\$107.75**

PACKAGE NAME: SSC_Notice of Public Meeting

Order ID: 7362963

* Agency Commission not included

GROSS PRICE * : \$107.75

PACKAGE NAME: SSC_Notice of Public Meeting

Product(s): Sun Sentinel, Affidavit, Floridapublicnotices.com, Classified.ss.com_Legal

AdSize(s): 1 Column

Run Date(s): Friday, January 27, 2023

Zone: Full Run

Color Spec. B/W

Preview

**TOWN OF HILLSBORO BEACH, FLORIDA
TUE, FEBRUARY 7, 2023, AT 9:00 AM
SITE PLAN REVIEW
QUASI-JUDICIAL PUBLIC HEARING FOR**

**1079 HILLSBORO MILE, HILLSBORO
BEACH, FLORIDA 33062**

NOTICE IS HEREBY GIVEN the Town of Hillsboro Beach, Florida will hold a Quasi-Judicial Public Hearing Tuesday, February 7, 2023, at 9:00 am for Site Plan Review for property located at 1079 Hillsboro Mile, Hillsboro Beach, Florida 33062. Information on the SITE PLAN REVIEW can be obtained at Town Hall, 10 days prior to the meeting. Public comments on the request will be received in-person at the meeting on February 7, 2023, as well as virtually via Zoom. The public can attend in person at Town Hall, located at 1210 Hillsboro Mile, Hillsboro Beach, Florida or virtually via Zoom video conference and provide public comment. Zoom Meeting log-in details are provided on Town Website. If any person decides to Appeal any decision made with respect to any matter considered at the Public Hearing, he/she will need a record of the proceedings and for such purposes may need to ensure that a verbatim recording of the proceedings is made, which records include the testimony and evidence upon which the Appeal is to be based. In accordance with the American with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodations to participate in these proceedings should contact the Town Clerk no later than two days prior to the Public Hearing at 954-427-4011 for assistance. Sherry D. Henderson, CMC Town Clerk

1/27/2023 7362963



TOWN OF HILLSBORO BEACH, FLORIDA

1210 Hillsboro Mile
Hillsboro Beach, Florida 33062

(P) 954-427-4011
(F) 954-427-4834

CERTIFICATION LETTER

Date: January 26, 2023

Authorized Agent: Bomar Builders

Legal Description: 17-48-43 THAT PT OF GOV LOT 1 LYING BET PAR LINES THE S/L OF WHICH IS 2545.44 S OF N/L OF 17-48-43 & THE N/L OF WHICH IS 2430.44 S OF N/L OF 17-48-43

Address: 1079 Hillsboro Mile, Hillsboro Beach, FL 33062

Type of Application: Site Plan Review

This letter certifies the enclosed list of property owners were mailed PUBLIC NOTICE of the scheduled February 7, 2023 Commission Meeting, concerning Site Plan Review for property located at 1079 Hillsboro Mile, Hillsboro Beach, FL 33062. The list below includes all properties within 300 feet from property line of the subject site in compliance with the Town of Hillsboro Beach notification regulations.

This letter also certifies that the notices were mailed to property owners on January 26, 2023.

NOTICE MAILED TO:

- 10238 W. State Road 84, Davie, Florida 33324
(for 1079 Hillsboro Mile, Hillsboro Beach, FL)
- 1083 Hillsboro Mile, Hillsboro Beach, FL 33062
- 1087 Hillsboro Mile, Hillsboro Beach, FL 33062
- 1077 Hillsboro Mile, Hillsboro Beach, FL 33062
- 1075 Hillsboro Mile, Hillsboro Beach, FL 33062

Sherry D. Henderson, CMC, Town Clerk
Town of Hillsboro Beach

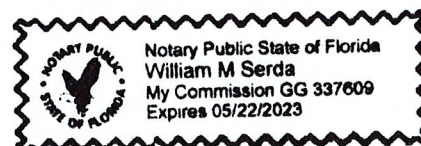


NOTARY PUBLIC

Sworn to and subscribed before me this 27 day of JANUARY, 2023

Notary Signature

My Commission Expires on: MAY 22, 2023



TOWN OF HILLSBORO BEACH, FLORIDA

Tue, February 7, 2023, at 9:00 am

SITE PLAN REVIEW

Quasi-Judicial Public Hearing for

1079 HILLSBORO MILE, HILLSBORO BEACH, FLORIDA 33062

NOTICE IS HEREBY GIVEN the Town of Hillsboro Beach, Florida will hold Quasi-Judicial Public Hearing **Tuesday, February 7, 2023, at 9:00 am** for Site Plan Review for property located at 1079 Hillsboro Mile, Hillsboro Beach, Florida 33062.

Information on the **SITE PLAN REVIEW** can be obtained at Town Hall, 10 days prior to the meeting. Public comments on the request will be received in-person at the meeting on February 7, 2023, as well as virtually via Zoom.

The public can attend in person at Town Hall, located at 1210 Hillsboro Mile, Hillsboro Beach, Florida or virtually via Zoom video conference and provide public comment. Zoom Meeting log-in details are provided on Town Website.

If any person decides to Appeal any decision made with respect to any matter considered at the Public Hearing, he/she will need a record of the proceedings and for such purposes may need to ensure that a verbatim recording of the proceedings is made, which records include the testimony and evidence upon which the Appeal is to be based.

In accordance with the American with Disabilities Act and Florida Statute 286.26, persons with disabilities needing special accommodations to participate in these proceedings should contact the Town Clerk no later than two days prior to the Public Hearing at 954-427-4011 for assistance.



Zoom Meeting Details

Meeting ID: 837 8493 9130

Passcode: 442896

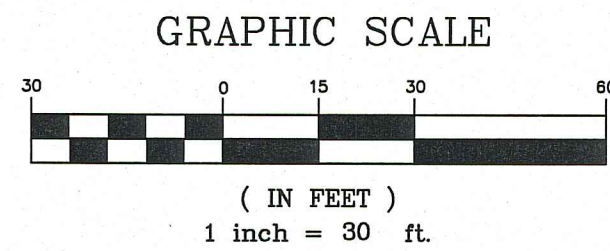


Sherry D. Henderson, CMC

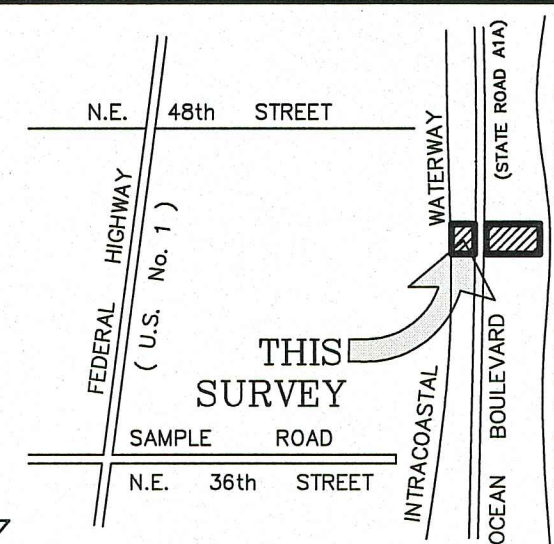
Town Clerk

A handwritten signature in blue ink, appearing to read "Sherry D. Henderson".

TOWN OF HILLSBORO BEACH, FLORIDA



RECORD LAND SURVEY
A Portion of Government Lot 1,
of Section 17, Township 48 South, Range 43 East.
BROWARD COUNTY, FLORIDA
#1079 HILLSBORO MILE

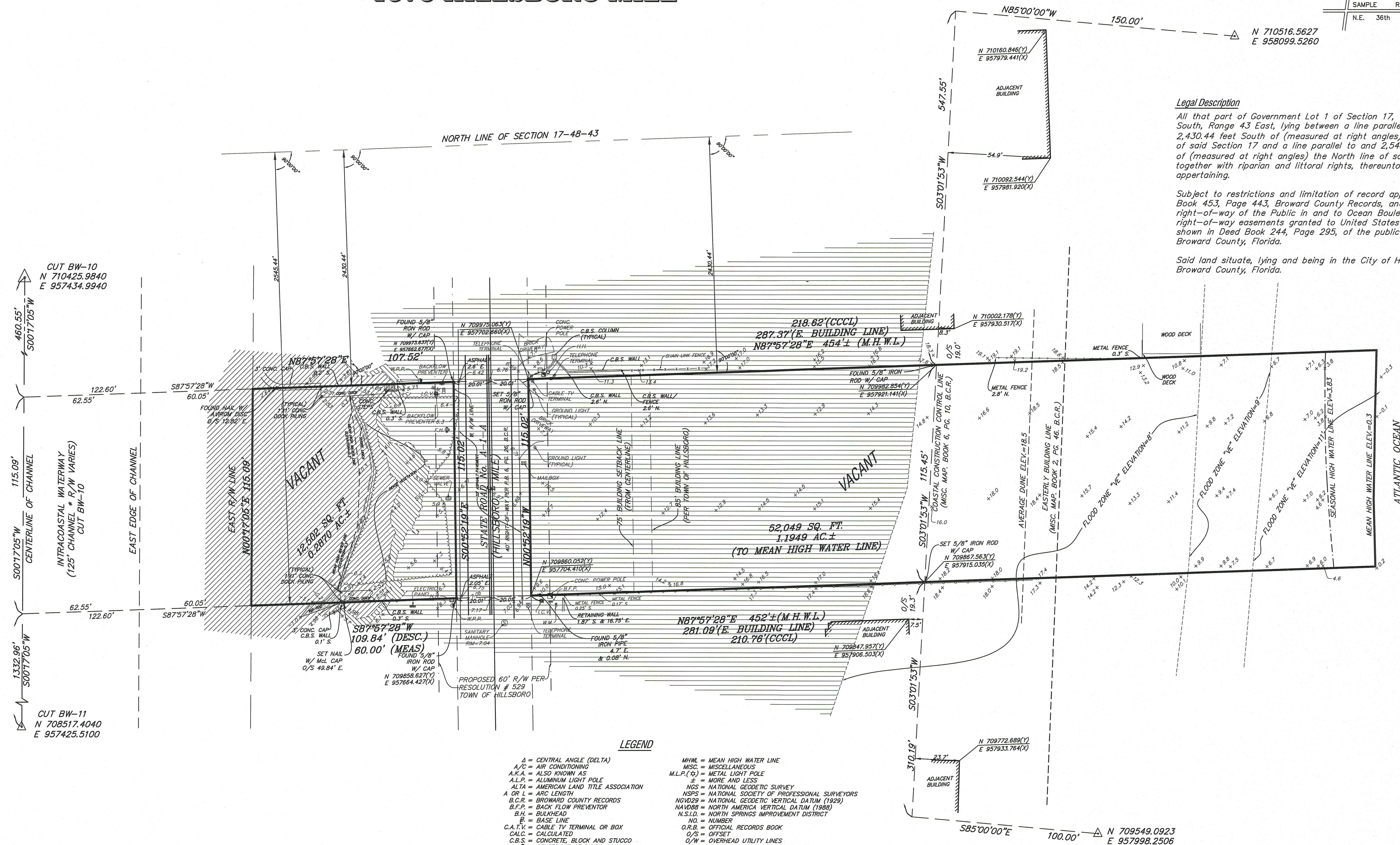


Legal Description

All that part of Government Lot 1 of Section 17, Township 48 South, Range 43 East, lying between a line parallel to and 2,430.44 feet South of (measured at right angles) the North line of said Section 17 and a line parallel to and 2,545.44 feet South of (measured at right angles) the North line of said Section 17, together with riparian and littoral rights, thereunto belonging and appertaining.

Subject to restrictions and limitation of record appearing in Deed Book 453, Page 443, Broward County Records, and to the right-of-way of the Public in and to Ocean Boulevard and right-of-way easements granted to United States of America, as shown in Deed Book 244, Page 295, of the public records of Broward County, Florida.

Said land situate, lying and being in the City of Hillsboro Beach,
Broward County, Florida.



NOTES:

- 1) *This survey reflects all easements and rights-of-way, as shown on above referenced record plat(s). The subject property was not abstracted for other easements, road reservations or rights-of-way of record by McLaughlin Engineering Company.*
- 2) *Underground improvements if any not located.*
- 3) *This drawing is not valid unless sealed with an authorized surveyors seal.*
- 4) *Boundary survey information does not infer Title or Ownership.*
- 5) *Reference Bench Mark: National Geodetic Data, BCM# # 3805
Elevation= 4.32 (NGVD 28), OR Elevation= 2.72 (NAVD83)*
- 6) *Elevations shown refer to North American Vertical Datum (1988) are indicated thus: $\text{Elev}^{\text{NAD83}}$ Elev. = 9.87*
- 7) *This property lies in Flood Zones "AE", Elev=5.0, "X", 0.2% Annual Chance Flood Hazard, "M", Minimal Annual Flood Hazard, "A", Elev=6.1, "VE" Elev=9, "VE" Elev=11" per Flood Insurance Rate Map No. 12011C0187 H, Dated: August 18, 2014. Community Panel No.120040.*
- 8) *Underground Utility locations shown herein, if any, are based upon paint marks and data provided by others. McLaughlin Engineering Company did not confirm the accuracy of this data. The exact location of all utilities should be confirmed prior to design or construction.*
- 9) *Bearings shown herein refer to State Plane Datum and assume the West Right-of-way line of State Road A-1-A as South 00°59'24" East.*
- 10) *Mean High Water Elevation provided by Florida Department of Environmental Protection Tidal Water Survey Approval dated 9/2/2021.*

OFFICE NOTES

FIELD BOOK NO. TDS, EFB, Print

JOB ORDER NO. U-4480, V-6763

CHECKED BY: _____

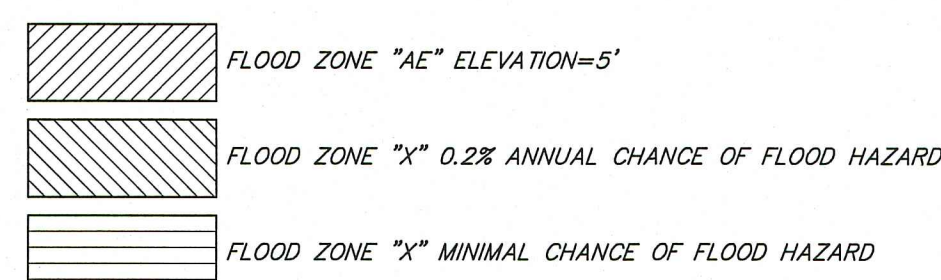
DRAWN BY: Edward J. Jones III, RDR, SAM

LEGEND

Δ = CENTRAL ANGLE (DELTA)
A/C = AIR CONDITIONING
AK = ALSO KNOWN AS
A.L.P. = ALUMINUM LIGHT POLE
ALTA = ALUMINUM LAND TITLE ASSOCIATION
A.P. = AIR PORT
B.C.R. = BROWARD COUNTY RECORDS
B.C.P. = BLACK FLOW PREVENTOR
B.D. = BROADWAY
B = BASE LINE
C.A.T.V. = CABLE TERMINAL OR BOX
C.B. = CONCRETE BASE
C.B.S. = CONCRETE, BLOCK AND STUCCO
C.C. = CEMENT CURB
CH = CHORD
CH.BRG. = CHORD BEARING
C.I. = CEMENT CAST IN CONCRECTION CONTROL
C.L. = CHAIN LINK
C.L.P. = CONCRETE LIGHT POLE
C.P. = CONCRETE POWER LIGHT POLE
C.P.P. = CONCRETE POWER POLE
C.O. = COMPANY
C. = CONCRETE
C/G = CLEAN OUT
C.D. = DEEP BOND
DESC. = DESCRIPTION FROM FORMER DESCRIPTION
DIA. = DIAMETER
D.W. = DRAIN WATER AT BREAST HIGH
ELEC. = ELECTRIC
EV. OR. L.E. = ELEVATION
F. = FEET
F.H. = FIRE HYDRANT
F.D.O.T. = FLORIDA DEPARTMENT OF TRANSPORTATION
F.L.P. = FLOOD LIGHT POLE
G.T.M. = GREASE TRAP MANHOLE
H. = HOLE
H.C.V. = IRRIGATION CONTROL VALVE
INV. = INVOICE
L.B. = LICENSE BUSINESS
MAG. = MAGNET
M.D.C.R. = MIAMI DADE COUNTY RECORDS
M.F. = MEASUREMENT
M.F.S. = MARKING SPACES

M.W.L. = MEAN HIGH WATER LINE
 MISC. = MISCELLANEOUS
 M.L.P.(+) = METAL LIGHT POLE
 ± = MORE AND LESS
 NGS = NATIONAL GEODETIC SURVEY
 N.S. = NATIONAL SURVEY OF PROFESSIONAL SURVEYORS
 NOV029 = NATIONAL GEODETIC VERTICAL DATUM (1929)
 NVA038 = NORTH AMERICA VERTICAL DATUM (1988)
 NS = NORTH SPRINGS IMPROVEMENT DISTRICT
 NO. = NUMBER
 O.B.F. = OFFICIAL RECORDS BOOK
 O/S = OFFSET
 O/W = OVERHEAD UTILITY LINES
 P. = PACE
 P.B. = PLAT BOOK
 P.B.C.R. = PALM BEACH COUNTY RECORDS
 P.C. = POINT OF CURVE
 P.C.D. = POLLUTION CONTROL DEVICE
 P.I. = POINT OF INTERSECTION
 P.I.V. = POINT INDICATOR
 P.O.B. = POINT OF BEGINNING
 P.O.C. = POINT OF COMMENCEMENT
 P.O.R. = POINT OF RETURN OR REVERSE
 P.R.M. = PERMANENT REFERENCE MONUMENT
 R. = RADIUS
 R.C.P. = REINFORCED CONCRETE PIPE
 R/O/W = RIGHT-OF-WAY
 S.B.T. = SOUTHERN BELL TELEPHONE
 S.W. = SEWER VALVE
 S.W.S. = SEASONAL HIGH WATER LINE
 T.L. = SURVEY TIE
 TAN. = TANGENT
 TAN.B. = TANGENT BEARING
 T.M. = TANGENT MEASURE
 W.B. = WATER VALVE
 W.B.F. = MET FACE OF BULKHEAD
 W.F. = MET FACE OF CAP
 W.L.P. = WOOD STREET LIGHT POLE
 W.P. = WOOD POWER STREET LIGHT POLE
 W.P. = WOOD POWER POLE
 W/M.C. = WITH McLAUGHLIN ENGINEERING CO. CAP
 WITH W.M.C. = WITH W.M.C.
 = HANDICAPPED PARKING SPACE

FLOOD ZONE HATCH LEGEND



CERTIFICATION:

We hereby certify that this survey meets the "Standards of Practice" as set forth by the Florida Board of Professional Surveyors and Mappers in Chapter 5J-17.05 Florida Administrative Code, pursuant to Section 472.027, Florida Statutes.

Revised to show improvements along West
Property line.
Dated at Fort Lauderdale, Florida, this 25th
day of June, 2008.
Resurveyed this 11th day of February, 2022.

McLAUGHLIN ENGINEERING COMPANY

SCOTT A. McLAUGHLIN
Professional Surveyor & Mapper No. 5842
State of Florida.

Scott A McLaughlin

Digitally signed by Scott A McLaughlin
DN: cn=Scott A McLaughlin,
o=McLaughlin Engineering Company, c=US
Location: Fort Lauderdale, FL
Reason: I attest to the accuracy and integrity of this
document
Contact info: info@meco400.com
This document are not for printed and sealed
and the signature must be verified on any electronic
copy
Date: 2022.03.16 11:19:18-0400

FILE NO.: **AA - 920 (22)**



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Ordinance No. 2023-01 Fences & Driveway Location (First Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING DIVISION 5 ENTITLED "ZONING" PROVIDING FOR AN AMENDMENT TO ARTICLE XIII ENTITLED "ADDITIONS EXCEPTIONS AND MODIFICATIONS" BY AMENDING SECTION 12-263 ENTITLED "USE REGULATIONS"; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: February 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: 1. ORD 01 - Fences & Driveway Location

Draft: 1/31/2023

ORDINANCE 2023-01

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING DIVISION 5 ENTITLED "ZONING" PROVIDING FOR AN AMENDMENT TO ARTICLE XIII ENTITLED "ADDITIONS EXCEPTIONS AND MODIFICATIONS" BY AMENDING SECTION 12-263 ENTITLED "USE REGULATIONS"; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission deems it in the best interest of the residents of the Town to accept the recommendation of the Town's planning consultant to address specific components of the Code of Ordinances regulating the location of driveways and gates;

WHEREAS, the Town Commission deems it in the best interest of the residents of Hillsboro Beach to ensure that future development aligns with the unique character of the Town of Hillsboro Beach;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and is hereby made a part of this Ordinance.

Section 2. The Town Commission deems it important to preserve the unique residential character of the Town of Hillsboro Beach and therefore undertakes the following amendments to Chapter 12 of the Code of Ordinances entitled "Land Development Code" by specifically amending the following Sections.

Section 3. Article XIII entitled "Additions, Exceptions, and Modifications" is amended by specifically amending Section 12-263 entitled "Use regulations" to read as follows:

Sec. 12-263. - Use regulations.

(A) *Fences and walls.*

(1) *In general.*

...

(b) Fences erected parallel to State Road A1A in the front of a property shall be permitted to be installed level between the north and south boundary lines with the height measured from the highest point of the property along the front property line (as defined above). ~~Gates~~ Gates and gate posts shall be no closer than 40 feet to the edge of the pavement of State ~~Road~~ Highway A1A. Gates and gate posts within the RS-2 zoning district are permitted to be a minimum of twenty-five (25) feet to the edge of pavement of the state highway provided the total distance of a driveway leading to such gates is a minimum of forty (40) feet in length (including any curvilinear distance). All call boxes and/or gate-opening devices on the street entrance side of such gates shall be located with sufficient distance to permit two (2) vehicles to queue within the driveway.

...

(B) *Driveway location.* No driveway ~~entrance or exit~~ shall be within the minimum eight (8) foot wide Side Yard Landscaped Buffer, or within 8 feet of the intersection of a side lot line and State Highway A1A, or street giving access to the lot, ~~and this minimum requirement shall~~

~~continue for a distance of not less than 45 feet from the center line of the state highway or street. All call boxes and/or gate opening devices associated with driveway entrance gates on the street entrance side of such gate shall be located with sufficient distance to permit two vehicles to queue on the driveway.~~

...

Section 4. If any section, subsection, sentence, clause or provision of this Ordinance is held invalid, the remainder of this Ordinance shall not be affected by such invalidity.

Section 5. That all ordinances or parts of ordinances and all resolutions or parts of resolutions in conflict with this Ordinance are repealed to the extent of such conflict.

Section 6. It is the intention of the Town Commission of the Town of Hillsboro Beach, that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of Town of Hillsboro Beach, Florida, and the Sections of this ordinance may be renumbered, re-lettered and the word "Ordinance" may be changed to "Section," "Article," or such other word or phrase in order to accomplish such intention.

Section 7. This Ordinance shall be effective after its passage and adoption by the Town Commission of the Town of Hillsboro Beach.

PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, ON FIRST READING, THIS ____ DAY OF _____, 2023.

PASSED ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, ON SECOND AND FINAL READING, THIS ____ DAY OF _____, 2023.

By: _____
Deborah L. Tarrant, Mayor

ATTEST:

By: _____
Sherry D. Henderson, CMC, Town Clerk

APPROVED AS TO FORM:

Donald J. Doody, Town Attorney



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Ordinance No. 2023-02 Building Safety Program 25-year Inspections (First Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 4 ENTITLED "BUILDINGS AND BUILDING REGULATIONS" BY SPECIFICALLY BY AMENDING ARTICLE I ENTITLED "IN GENERAL" BY CREATING SECTION 4-9 TO BE ENTITLED "BUILDING SAFETY INSPECTION PROGRAM" TO PROVIDE FOR THE IMPLEMENTATION OF A BUILDING SAFETY INSPECTION PROGRAM; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: February 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: 1. ORD 02 - Bldg Safety Program 25 year Inspections

ORDINANCE NO. 2023-02

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 4 ENTITLED "BUILDINGS AND BUILDING REGULATIONS" BY SPECIFICALLY BY AMENDING ARTICLE I ENTITLED "IN GENERAL" BY CREATING SECTION 4-9 TO BE ENTITLED "BUILDING SAFETY INSPECTION PROGRAM" TO PROVIDE FOR THE IMPLEMENTATION OF A BUILDING SAFETY INSPECTION PROGRAM; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the recent collapse of a multifamily complex in Surfside, Florida has resulted in heighten concerns for the safety and welfare of individuals residing in multifamily buildings built over twenty-five (25) years ago; and

WHEREAS, the Broward County Administrative Provisions of the Florida Building Code (FBC), Section 110.15, established the Building Safety Inspection Program; and

WHEREAS, the 2022 Florida Legislature created Section 553.899 of the Florida Statutes "Mandatory structural inspections for condominium and cooperative buildings"; and

WHEREAS, the Town Commission of Town of Hillsboro Beach finds that it is in the best interests of the residents of Hillsboro Beach to implement lawful measures intended to ensure that the structural integrity of multi-family buildings are maintained for the protection and safety of Town Residents residing in buildings constructed over twenty-five (25) years ago;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a part of this Ordinance.

Section 2. Chapter 4 entitled "Buildings and Building Regulations" is hereby amended by specifically creating Section 4-9 to be entitled "Building Safety Inspection Program" which shall read as follows:

Sec. 4-9. - Building Safety Inspection program.

(a) Inspection procedures.

(1) All inspections shall be performed by a Florida licensed engineer or architect, independent of the Town of Hillsboro Beach, and procedures shall conform, in general, with the minimum inspection procedural guidelines as issued by the Broward County Board of Rules and

1 Appeals as amended from time to time, and the requirements of Section 553.899 of the Florida
2 Statutes.

3
4 (2) Such inspection shall be for the purpose of determining the structural and electrical
5 condition of the building or structure which affects the safety of such building or structure and/or
6 which supports any dead or designed live load, and the general condition of its electrical systems
7 pursuant to the Building Code.

8
9 (b) Applicable buildings; exceptions.

10
11 (1) All buildings, except those listed below, shall be recertified in the manner described
12 below where such buildings or structures have been in existence for twenty-five (25) years or longer,
13 as determined by the building official, who shall at such time issue a notice of required inspection to
14 the building owner.

15
16 (2) The following buildings are exempt from the requirements of the section: All One-
17 and Two-Family Dwellings, fee-simple Townhouses designed and constructed according to the
18 definitions and requirements for townhouse as stated in the FCB Building and Residential Codes,
19 duplexes and minor structures defined as buildings or structures in any occupancy group having a
20 gross floor area less than three thousand five hundred (3,500) square feet. U.S. Government, schools
21 under the jurisdiction of the Broward County School Board and Buildings built on Indian
22 Reservations.

23
24 (3) Subsequent building safety inspections shall be required at ten (10) year intervals.

25
26 (c) For the purposes of this section minor buildings or structures shall mean buildings
27 or structures in any occupancy group having a gross area of three thousand five hundred (3,500)
28 square feet or less.

29
30 (d) Owner responsibilities.

31
32 (1) The owner of a building or structure subject to a building safety inspection shall
33 furnish, or cause to be furnished, within ninety (90) calendar days of receipt of a written notice of
34 required building safety inspection, the Broward County Board of Rules and Appeals Building Safety
35 Inspection Certification Form to the Town's building official together with the required processing
36 fee as established by Resolution from time to time.

37 (2) The building safety inspection certification form shall be prepared by a professional
38 engineer or architect registered in the State of Florida, certifying that each such building or structure
39 is structurally and electrically safe, or has been made structurally and electrically safe for the
40 specified use for the continued occupancy.

41
42 (3) The building safety inspection certification shall be in conformity with the minimum
43 inspection procedural guidelines as issued by the Board of Rules and Appeals.

44
45 (4) Such written report shall bear the impressed seal and signature of the certifying
46 engineer or architect.

1
2 (5) The certifying engineer or architect shall undertake such assignments only where
3 qualified by training and experience in the specific technical field involved in the inspection and
4 report.

5
6 (6) The report shall indicate the manner and type of inspection forming the basis for the
7 report and describe any matters identified as requiring remedial action.

8
9 (7) In the event that repairs, or modifications are found to be necessary resulting from
10 the building safety inspection report, the owner shall have a total of one hundred eighty (180)
11 calendar days from the date of building safety inspection report in which to complete all indicated
12 repairs or modifications which shall be executed in conformance with all applicable sections of the
13 Florida Building Code, including the acquisition of required building permits.

14
15
16 (e) Implementation.

17
18 (1) Buildings may be inspected under the building safety inspection program before the
19 building reaches the required inspection age of twenty-five (25) years. In the event such building is
20 determined to be structurally and electrically safe under the conditions set forth herein, and such
21 building or structure is less than twenty-five (25) years of age, a building safety inspector shall not
22 be required for a minimum of ten (10) years from that time.

23
24 (2) Subsequent building inspections shall be required at ten-year intervals.

25
26 (3) It shall be the responsibility of the Town's building official to take the necessary
27 action to implement this section.

28
29 (f) Administrative fee. The administrative fee shall be paid at the time of submittal of the
30 completed building safety inspection certification form to the Town's building official for the
31 processing of the certification application. For every certification and recertification as required
32 under this section of the Code the fee to be paid to the building division—Three hundred and fifty
33 dollars (\$350.00).

34
35 (g) Enforcement/penalties for non-compliance (failure to provide report and/or failure
36 to perform required repairs).

37 . Any owner in violation of this section of the code may be subject to the issuance of:

38
39 (1) A citation resulting in a fine as provided in the Code of Ordinances. A citation could
40 be issued for each day that the owner is in violation of this section of the code; and/or

41
42 (2) A notice of violation/notice to appear before a special magistrate which could result
43 in a fine per day as provided in the Code of Ordinance for a first violation for each day of non-
44 compliance with the Code and an additional fine as provided for herein per day for a repeat violation
45 and could result in a lien being recorded against property.

1 **Section 4.** If any section, subsection, sentence, clause or provision of this Ordinance is
2 held invalid, the remainder of this Ordinance shall not be affected by such invalidity.

3
4 **Section 5.** That all ordinances or parts of ordinances and all resolutions or parts of
5 resolutions in conflict with this Ordinance are repealed to the extent of such conflict.

6
7 **Section 6.** It is the intention of the Town Commission of the Town of Hillsboro Beach,
8 that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of
9 Town of Hillsboro Beach, Florida, and the Sections of this ordinance may be renumbered, re-lettered
10 and the word "Ordinance" may be changed to "Section," "Article," or such other word or phrase in
11 order to accomplish such intention.

12
13 **Section 7.** This Ordinance shall be effective after its passage and adoption by the
14 Town Commission of the Town of Hillsboro Beach.

15
16 PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH,
17 FLORIDA, ON FIRST READING, THIS ____ DAY OF ____, 2023.

PASSED ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA,
ON SECOND AND FINAL READING, THIS ____ DAY OF ____, 2023.

18
19
20
21
22 By: _____
23 Deborah L. Tarrant, Mayor

24 ATTEST:

25
26 By: _____
27 Sherry D. Henderson, CMC
28 Town Clerk



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011

www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: EMLEG Enhanced Marine Law Enforcement Grant

Submitting Department: Police Department

Agenda Date: February 6th, 2023

1. BACKGROUND / HISTORY

Annually the County requests the Town to execute an agreement with Broward County for the implementation of projects pursuant to the Enhanced Marine Law Enforcement Grant (EMLEG). Our current marine unit receives a grant (EMLEG) from Broward County that supports our mission of safety and vessel patrol coverage of the ICW. More specifically:
The current rate of pay is \$49.00 an hour.

- 392 Weekend Hours= \$19,208
- 304 Aggressive Hours (after 2PM, non weekend) = \$14,896
- Training = \$2,000

2. CURRENT ACTIVITY

Attached is the agreement, for the Fiscal Year 2023-2024. The County will pay a maximum of \$36,104.00 on a reimbursement basis at the rate of \$49.00 an hour.

3. FINANCIAL IMPACT

The Town will be reimbursed up to \$36,104.00 for working within the marine schedule during the fiscal year.

4. RECOMMENDATION

Recommend the Town approve the grant agreement for the Fiscal Year of 2023-2024.

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28
29
30
31
32
33
34
35
36
37
38
39
40
41
42
43
44
45
46
47
48
49

RESOLUTION NO. 2023-07

**A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF
HILLSBORO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE
APPROPRIATE TOWN OFFICIALS TO EXECUTE THE FY 2023-24
ENHANCED MARINE LAW ENFORCEMENT GRANT (EMLEG)
APPLICATION WITH BROWARD COUNTY; PROVIDING FOR CONFLICTS;
PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, the Town Commission deems it to be in the best interests of the Town to approve and authorize the appropriate Town officials to execute the FY 2023-24 Enhanced Marine Law Enforcement Grant (EMLEG) Application with Broward County.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF
HILLSBORO BEACH, FLORIDA THAT:**

SECTION 1. The foregoing "WHEREAS" clause is true and correct and is hereby ratified and confirmed by the Town Commission. All exhibits attached hereto are hereby incorporated herein.

SECTION 2. The Town Commission of the Town of Hillsboro Beach, Florida, hereby approves and authorizes the appropriate Town officials to execute the FY 2023-24 Enhanced Marine Law Enforcement Grant (EMLEG) Application with Broward County; a copy of the Grant Application is attached hereto as Exhibit "A".

SECTION 3. The appropriate Town officials are authorized and directed to execute the necessary documents to comply with this Resolution.

SECTION 4. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

1 **ADOPTED** by the Town Commission of the Town of Hillsboro Beach, Florida this ____ day
2 of _____ 2023.
3
4

5
6 TOWN OF HILLSBORO BEACH, FLORIDA
7
8

9
10
11 _____
12 Deborah L. Tarrant, Mayor
13

14 ATTEST:
15

16 _____
17 Sherry D. Henderson, CMC
18 Town Clerk

RESOLUTION NO. 2023-07

RECORD OF TOWN COMMISSION VOTE:

	<u>YES</u>	<u>NO</u>
MAYOR DEBORAH L. TARRANT	☐	☐
VICE MAYOR IRENE KIRDAHY	☐	☐
COMMISSIONER VICKY FEAMAN	☐	☐
COMMISSIONER BARBARA BALDASARRE	☐	☐
COMMISSIONER JANE REISER	☐	☐

BROWARD COUNTY MARINE ADVISORY COMMITTEE

ENHANCED MARINE LAW ENFORCEMENT GRANT APPLICATION

FISCAL YEAR 2023-2024

**TOWN OF HILLSBORO BEACH
APPLICANT AGENCY NAME**

**BROWARD COUNTY PARKS AND RECREATION DIVISION
950 NW 38th STREET, OAKLAND PARK, FLORIDA 33309
(954) 357-8133**

**BROWARD COUNTY
MARINE ADVISORY COMMITTEE**

**ENHANCED MARINE LAW ENFORCEMENT
GRANT (EMLEG) APPLICATION**

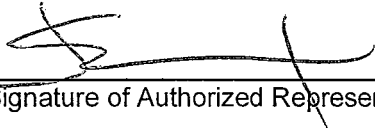
POLICY STATEMENT:

The purpose of the Enhanced Marine Law Enforcement Grant (EMLEG) program is to provide ways and means of improving boating safety in Broward County by enhancing or supplementing marine law enforcement activities and improving boating safety education. Attached is a list of the areas that the Broward County Marine Advisory Committee (MAC) feels are in need of enhanced marine law enforcement or boating safety education. It is desired that law enforcement agencies utilize the Local Option Vessel Registration Fee approved by the Board of County Commissioners to supplement existing services in their area of jurisdiction. Coordination with other law enforcement or educational agencies that have jurisdiction in Broward County is encouraged, and may be necessary, to enable the applicant agency to provide the needed enhanced coverage as desired. Innovative projects to improve boating safety in Broward County are enthusiastically encouraged.

APPLICANT: Hillsboro Beach Police Department
ADDRESS: 1210 Hillsboro Mile, Suite B
Hillsboro Beach, FL 33062

FEDERAL ID #: 59-600-2661
CONTACT PERSON(S): Jay Szesnat
TITLE: Chief of Police
PHONE NUMBER: (954) 427-6600
E-MAIL: jszesnat@townofhillsborobeach.com

I hereby certify that the information provided in this application is true and accurate. I further certify that I possess the authority to apply for this grant on behalf of the applicant.



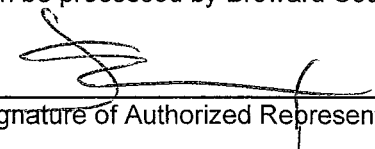
Signature of Authorized Representative

Chief of Police

Title

1/2/23
Date

All documents requesting reimbursement of grant funds will require an authorized signature before payment can be processed by Broward County.



Signature of Authorized Representative for Reimbursement Documents

Title

1/2/23
Date

PROJECT NAME: Hillsboro Beach Police Marine Division

PROJECT TYPE: (CHECK ONE) Please complete individual applications (Questions 1 through 11) for each project type being applied for:

- ☐ Innovative Law Enforcement Programs
☒ Enhanced Law Enforcement
☐ Police Marine Equipment
☐ Innovative Boating Safety/Education/Public Information
☐ Boating Safety Education/Public Information
☐ Educational/Safety/Public Information Equipment

PROJECT DESCRIPTION:

The Hillsboro Beach Police Department employs a police vessel to patrol the Hillsboro Inlet and the Intracoastal Waterway within its jurisdiction. The Marine division is committed to providing increased law enforcement presence to deter violations and promote boater safety through high visibility and enforcement of state laws.

Funding for waterway patrol hours.

Hours of Patrol: Daytime Patrol: Eight (8) hour shifts on Weekends and approved holidays. Aggressive Patrol: Eight (8) hour shifts scheduled as directed by the Chief of Police.

Area of Patrol: Southern portion of Zone 1 (Deerfield Beach city limits). Zone 2 including Hillsboro Inlet.

49 daytime shifts	392 hours.	392 X \$49.00 =	\$19,208.00
38 aggressive shifts	304 hours.	304 X \$49.00 =	\$14,896.00
<u>Marine Law Enforcement Training.</u>		<u>2 officers =</u>	<u>\$2,000.00</u>
Total Costs			\$36,104.00

The Towns jurisdiction is 3.2 miles long and is located on a barrier island. The town has natural boundaries with the Atlantic Ocean to the East and the Intracoastal Waterway to the West. The Hillsboro Inlet marks the Southern border. The vessel will not be used to patrol the Atlantic Ocean using EMLEG grant funds.

TOTAL PROJECT(S) GRANT COSTS REQUESTED \$36,104.00

LIST ELEMENTS FOR THE PROPOSED EMLEG PROJECT, QUANTITIES AND ESTIMATED COSTS, PROPOSED BY THE APPLICANT. THESE ELEMENTS WILL BE STRICTLY ADHERED TO, AND WILL REQUIRE EXECUTING AN "AMENDMENT TO THE AGREEMENT" TO CHANGE AFTER GRANT AGREEMENT IS EXECUTED. MINOR ADJUSTMENTS IN THE PROJECT(S), DUE TO UNFORSEEN CHANGES TO IMPROVE THE PROJECT AND WHICH DO NOT INCREASE THE PROJECT DOLLAR AMOUNTS, WILL BE ACCOMPLISHED BY ADMINISTRATIVE PROCEDURE.

PROJECT ELEMENTS	QUANTITY	ESTIMATED COST
1) Daytime Patrol Hours	392 (49 shifts) X \$49.00	\$19,208.00
2) Aggressive Patrol Hours	304 (38 shifts) X \$49.00	\$14,896.00
3) Marine Law Enforcement Training for 2 officers @ \$ 1000.00 Each		\$2,000.00
Total		\$36,104.00

1. WHAT IS THE CURRENT LEVEL OF MARINE LAW ENFORCEMENT/BOATING SAFETY EDUCATION FUNDING? WHAT IS THE FUNDING RATIO BETWEEN AGENCY AND GRANT MONIES EXPENDED FOR MARINE PATROL OR EDUCATIONAL TRAINING? PROVIDE THE NECESSARY DOCUMENTATION TO SUPPORT YOUR ANSWER.

The Hillsboro Beach Police Department provides marine patrol for the Hillsboro Inlet and Intracoastal Waterway primarily on weekends and certain evening hours. Officers stop boaters to address waterway violations, conduct vessel safety checks and disseminate educational materials regarding boater safety. The EMLEG grant will provide funding for an additional weekend patrol and aggressive patrol hours.

Estimated annual patrol hours for the Hillsboro Beach Marine unit is 696 hours (87, eight hour shifts). The estimated ratio between the Hillsboro Beach Police Department funding and EMLEG grant monies is projected to be evenly proportioned at 50% each. (one to one match)

2. PROVIDE NUMBER AND DESCRIBE TYPE OF BOATS CURRENTLY FUNDED FOR GRANT PATROLS. HOW MANY BOATS OR ENGINES HAVE BEEN PURCHASED USING GRANT MONIES? DESCRIBE TYPE OF EQUIPMENT CURRENTLY FUNDED TO PROVIDE BOATING SAFETY EDUCATION. PROVIDE A LISTING OF ALL EQUIPMENT PURCHASED UNDER PREVIOUS EMLEG GRANTS.

25 foot Contender center console with two 225hp Mercury motors.

3. WHAT IS THE CURRENT STAFFING LEVEL AND HOURS OF MARINE PATROL SERVICE PROVIDED. WHAT ARE THE QUALIFICATIONS OF THESE OFFICERS? HAVE THEY HAD BOATING EDUCATION TRAINING, WHAT TYPE, AND HOW MANY HOURS?

WHAT IS THE CURRENT STAFFING LEVEL AND HOURS OF BOATER SAFETY EDUCATION PROVIDED? WHAT ARE THE QUALIFICATIONS OF THESE STAFF MEMBERS? IF APPLICABLE, HAVE THEY HAD BOATING EDUCATION TRAINING? PROVIDE THE NECESSARY DOCUMENTATION TO SUPPORT YOUR ANSWER.

The Hillsboro Beach Marine Division consists of 14 officers who patrol primarily on weekends when boat traffic is heaviest. The hours of patrol are normally between 10:00 AM and 6:00 PM depending on weather conditions and other factors. Aggressive Hours are patrolled usually between 2:00 PM and 10:00 PM when staffing permits.

Marine Officers are required to complete a five-day training course (40 hours)

4. DESCRIBE HOW THE PROPOSED GRANT PROJECT WOULD IMPROVE BOATING SAFETY IN BROWARD COUNTY.

The proposed grant project will improve boating safety in Zones 1 and 2 by increasing patrol coverage on weekends and certain evening hours when the need is greatest. High visibility by a police vessel will serve to deter boater violations, and improve boating safety. Boaters are stopped to conduct boater safety inspections, inform of navigation rules and enforce state law.

5. IS THE PROPOSED GRANT PROJECT PROVIDING BOATING SAFETY ENHANCEMENTS FOR MORE THAN ONE POLITICAL JURISDICTION? WHY? HOW WILL THAT BE ACHIEVED? WHICH AGENCY WILL BECOME RESPONSIBLE FOR THE ADMINISTRATIVE FUNCTIONS OF THE MULTI-AGENCY AGREEMENT?

N/A

6. WILL THE AGENCY REQUESTING ENHANCED MARINE LAW ENFORCEMENT FUNDS PROVIDE FOR THE COSTS OF OFFICERS TO APPEAR IN COURT?

Yes

7. HOW WILL THE AGENCY REQUESTING ENHANCED MARINE LAW ENFORCEMENT FUNDS MEET, OR INCORPORATE, THE **"ZONES AND TIMES OF CONCERN"** (SEE EXHIBIT"A") IN THEIR GRANT PROPOSAL.

The Town's jurisdiction incorporates the Intracoastal Waterway to include the Southern portion of Zone 1 (Deerfield Beach city limits) and Zone 2 including the Hillsboro Inlet. Patrol for Saturday and Sunday daylight hours will be given priority. Patrol hours for approved holidays will be adhered to. Aggressive patrol hours will be determined by the Chief of Police.

8. IF APPLICABLE, DESCRIBE HOW REQUESTED NEW CAPITAL FOR POLICE MARINE EQUIPMENT WOULD IMPROVE THE ABILITY OF THE APPLICANT TO PROVIDE IMPROVED MARINE LAW ENFORCEMENT. IF APPLICABLE, PROVIDE SIMILAR INFORMATION REGARDING EQUIPMENT FOR BOATING SAFETY INSTRUCTION AS IT AFFECTS BOATER EDUCATION EFFORTS. WHAT IS THE PROPOSED OR EXPECTED LIFE OF THE EQUIPMENT?

N/A

9. WOULD THE REQUESTED NEW POLICE MARINE EQUIPMENT OR EDUCATIONAL EQUIPMENT REPLACE EXISTING EQUIPMENT, OR PROVIDE ADDITIONAL EQUIPMENT TO BE PLACED IN SERVICE? WHAT IS THE AGE OF THE EQUIPMENT THAT IS BEING REPLACED, AND WAS THIS EQUIPMENT WORN OUT EXCLUSIVELY DUE TO USE IN THE EMLEG PROGRAM?

N/A

10. WHO WOULD BE THE TARGET AUDIENCE OF THE PROPOSED BOATING SAFETY/EDUCATION/PUBLIC INFORMATION GRANT AND HOW WOULD THIS INFORMATION BE DISSEMINATED? WHERE WOULD THIS INFORMATION BE DISSEMINATED AND AT WHAT FREQUENCY?

N/A

11. HOW WOULD THE PROPOSED BOATING SAFETY/EDUCATION/PUBLIC INFORMATION GRANT IMPROVE SAFETY ON BROWARD COUNTY WATERWAYS? HOW WOULD THE APPLICANT BE ABLE TO QUANTIFY THE RESULTS OF THE PROPOSED PROJECT? ARE ANY PERMITS (FEDERAL, STATE, COUNTY, OR MUNICIPALITY) REQUIRED, AND WHAT IS THE STATUS OF THE PERMITS?

N/A

12. HOW MANY HOURS WERE PATROLLED WITH EMLEG FUNDS, AND HOW MANY WERE WITH THE APPLICANT'S FUNDS? ALSO, HOW MANY PATROL HOURS AND HOW MANY AGGRESSIVE HOURS WERE FUNDED BY EMLEG?

696 EMLEG Funds 1148 hours applicant funds
392 hours Patrol
304 hours Aggressive



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Resolution No. 2023-08 Consideration to Approve and Award Great Lakes Dredge & Dock Company, LLC, Utilizing the Terms of the City of Boca Raton RFP to Place Sand on Town's Beach.

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: February 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: None



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Resolution No. 2023-09 Consideration to Approve and Authorize the Appropriate Town Officials to Execute an Agreement Between the Town of Hillsboro Beach, City of Deerfield Beach and Great Lakes Dredge & Dock Company, LLC Utilizing the Terms of the City of Boca Raton Agreement to Place Sand on the Beach within the Town of Hillsboro Beach.

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: February 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: None



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Resolution No. 2023-10 Consideration to Approve and Authorize the Appropriate Town Officials to Execute Agreement to Provide Funding for the Joint Beach Nourishment Project.

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: February 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: None



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: INVOICES

- | | | |
|-------------------------|----------|--------------------------------|
| 1. GCDE Invoice #45570 | Jan 2023 | \$5,250.55 (General Matters) |
| 2. GCDE Invoice #45571 | Jan 2023 | \$200.00 (Development Related) |
| 3. GCDE Invoice #45572 | Jan 2023 | \$325.00 (Development BH3) |
| 4. CG&A Invoice #112819 | Jan 2023 | \$97,494.70 |

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: February 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

- ATTACHMENTS:**
1. GCDE invs-Hillsboro Beach-Feb 2023_
 2. CG&A INVOICE #112819

GOREN, CHEROF, DOODY & EZROL, P.A.
Attorneys at Law
3099 East Commercial Boulevard
Suite 200
Fort Lauderdale, Florida 33308
Telephone (954) 771-4500

TOWN OF HILLSBORO BEACH
1210 Hillsboro Mile
Hillsboro Beach FL 33062

Attn: Mac Serda, Town Manager

Page: 1
02/01/2023
ACCOUNT NO: 1182-0606490
STATEMENT NO: 45570

General Matters

			HOURS	
01/03/2023	DJD	Review agenda item re: variance for 1169 Hillsboro Mile; review revisions to ordinance 2022-12	1.40	
01/04/2023	DJD	Review proposed ordinances re: single family and multi family; attend to agenda	1.30	
01/05/2023	DJD	Prepare items for Agenda	1.10	
01/06/2023	DJD	Telephone conference with Deerfield City Attorney	0.40	
01/09/2023	DJD	Review revision to ordinance; prepare for Town Commission meeting	1.30	
01/10/2023	DJD	Post Commission follow-up	0.60	
01/17/2023	DJD	Prepare Development Order	0.30	
01/18/2023	DJD	Telephone conference with Eric Soroka, Esq.; telephone conference with Town Manager; prepare draft of resolution	1.20	
01/19/2023	DJD	Telephone conference with Town Manager; review emails	1.40	
01/20/2023	SMS	Research on election ratification by Clerk.	1.00	
	DJD	Research Florida case law re: Candidacy; draft memorandum; telephone conference with Anthony Soroka; telephone conference with Mac Serda	2.40	
01/23/2023	DJD	Telephone conference with Town Clerk; research Florida law; finalize memorandum; telephone conference with Town Manager; address issues related to the Special Meeting	2.30	
01/24/2023	SK	Revising Resolution approving work authorization with coastal protection	0.20	
	DJD	Prepare for Town Commission; telephone conference with Anthony Soroka, Esq.; attend Special Meeting	3.40	
01/30/2023	DJD	Review code liens	0.50	
01/31/2023	DJD	Initial review of Agreement with Great Lakes; telephone call with Mac Serda re: procurement; review of revised ordinance; prepare resolution; review email	2.20	
		FOR CURRENT SERVICES RENDERED	21.00	5,225.00

General Matters

	RECAPITULATION		
<u>TIMEKEEPER</u>	<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>
D.J. Doody	19.80	\$250.00	\$4,950.00
Sean M. Swartz	1.00	250.00	250.00
Sabrina Kalil	0.20	125.00	25.00

Color photocopies	5.60
Photocopies	19.95
TOTAL EXPENSES THRU 01/31/2023	25.55
TOTAL CURRENT WORK	5,250.55
BALANCE DUE	<u>\$5,250.55</u>

GOREN, CHEROF, DOODY & EZROL, P.A.
Attorneys at Law
3099 East Commercial Boulevard
Suite 200
Fort Lauderdale, Florida 33308
Telephone (954) 771-4500

TOWN OF HILLSBORO BEACH
1210 Hillsboro Mile
Hillsboro Beach FL 33062

Attn: Sherry Henderson

Page: 1
02/01/2023
ACCOUNT NO: 1182-1200998
STATEMENT NO: 45572

Development (BH3)

			HOURS	
01/12/2023	DJD	Telephone conference with Debbie Orshefsky	0.30	
01/20/2023	DJD	Telephone conference with Debbie Orshefsky; telephone conference with Hotel representative.	1.00	
		FOR CURRENT SERVICES RENDERED	1.30	325.00
RECAPITULATION				
<u>TIMEKEEPER</u>		<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>
D.J. Doody		1.30	\$250.00	\$325.00
TOTAL CURRENT WORK				325.00
BALANCE DUE				<u>\$325.00</u>

AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE



GOREN, CHEROF, DOODY & EZROL, P.A.
Attorneys at Law
3099 East Commercial Boulevard
Suite 200
Fort Lauderdale, Florida 33308
Telephone (954) 771-4500

TOWN OF HILLSBORO BEACH
1210 Hillsboro Mile
Hillsboro Beach FL 33062

Attn: Mac Serda, Town Manager

Page: 1
02/01/2023
ACCOUNT NO: 1182-1200993
STATEMENT NO: 45571

Development (Related)

			HOURS	
01/12/2023	DJD	Review order denying Motion to Dismiss	0.80	
		FOR CURRENT SERVICES RENDERED	0.80	200.00
		RECAPITULATION		
	<u>TIMEKEEPER</u>		<u>HOURS</u>	<u>HOURLY RATE</u>
	D.J. Doody		0.80	\$250.00
				TOTAL
				\$200.00
		TOTAL CURRENT WORK		200.00
		BALANCE DUE		<u>\$200.00</u>

AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE



Calvin, Giordano & Associates, Inc.
EXCEPTIONAL SOLUTIONS™
1800 Eller Drive, Suite 600, Fort Lauderdale, Florida 33316
Phone: 954.921.7781 • Fax: 954.921.8807

TOWN OF HILLSBORO BEACH
1210 HILLSBORO MILE
HILLSBORO BEACH, FL 33062

Invoice number 112819
Date 01/31/2023

Project **179902 HILLSBORO BEACH BUILDING
CODE**

Billing period through January 31, 2023

CGA PM: Peter Deveaugh

emailto: Mac Serda (mserda@townofhillsborobeach.com)

cc: Stephen.Bloom@inframark.com
terri.lusk@inframark.com
ranathan@townofhillsborobeach.com
Sherry D. Henderson (shenderson@townofhillsborobeach.com)
Billing 85% of Permit Fees Collected

Invoice Summary

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Remaining	Current Billed
BUILDING CODE SERVICES	0.00	0.00	2,203,355.94	2,106,361.24	-2,203,355.94	96,994.70
FLOOD PLAIN MANAGEMENT	0.00	0.00	1,062.50	562.50	-1,062.50	500.00
REIMBURSABLES	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	2,204,418.44	2,106,923.74	-2,204,418.44	97,494.70

Hillsboro Beach January 2023 Fees	
Total Permit Fees	\$ 113,905.53
Town Rev - 15%	\$ 17,085.83
CGA Rev - 85%	\$ 96,819.70
➤ CGA Admin Fees	\$ 175.00
CGA TOTAL	\$ 96,994.70

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Remaining	Current Billed
BUILDING CODE SERVICES	0.00	0.00	2,203,355.94	2,106,361.24	-2,203,355.94	96,994.70
Total	0.00	0.00	2,203,355.94	2,106,361.24	-2,203,355.94	96,994.70

65-101 FLOOD PLAIN MANAGEMENT

				Date	Units	Rate	Billed Amount
Environmental Administrator							
Christa Carrera							
Plan Review							
				01/10/2023	1.00	125.00	125.00
				01/12/2023	0.50	125.00	62.50
				01/17/2023	1.00	125.00	125.00
<i>Emails</i>							
<i>Plan Review</i>							
<i>Code Research</i>							
				01/18/2023	1.00	125.00	125.00
<i>Plan Review</i>							
<i>Corrections Email</i>							
				01/23/2023	0.50	125.00	62.50
<i>Return Plans</i>							
<i>Emails</i>							
Subtotal					4.00		500.00
Labor subtotal					4.00		500.00
Phase subtotal							500.00
Invoice total							97,494.70



**Town of Hillsboro Beach
Building Department
Finance Report**

**Start Date: 1/1/2023
End Date: 1/31/2023**

	Permit Fees	Town Revenue	Fire Fees	Zoning Fees	Admin Fees	CGA Revenue	BORA	DBPR	DCA
MTD	\$113,905.53	\$17,085.83	\$600.00	\$600.00	\$175.00	\$96,819.70	\$2,336.64	\$1,803.55	\$1,220.40
YTD	\$286,455.69	\$42,968.35	\$4,950.00	\$7,200.00	\$1,775.00	243,487.34	\$6,088.32	\$4,751.88	\$3,254.60



Proclamation of the Honorable Mayor and Town Commission
of the Town of Hillsboro Beach, Florida recognizing:

Irish American Heritage Month March 2023



Whereas, by 1776 nearly 300,000 Irish nationals had emigrated to the American colonies and played a crucial role in America's War for Independence; and

Whereas, five signers of the Declaration of Independence were of Irish descent and three signers were Irish born; and

Whereas, Irish Americans helped to fashion a system of government for our young Nation; and

Whereas, in 1792 Irish born James Hoban provided the architectural plans for the White House and served as one of the supervising architects for the construction of the Capitol; and

Whereas, Irish born Commodore John Barry was recognized by the United States Congress in September of 2002 as the "First Flag Officer of the United States Navy"; and

Whereas, in 1813, Captain Oliver Perry, An Irish American, achieved a major naval victory in the Battle of Lake Erie; and

Whereas, in 1942, the 5 Sullivan brothers made the ultimate sacrifice for democracy and freedom during the Naval Battle of Guadalcanal and later had the Destroyer USS Sullivan commissioned in their memory; and

Whereas, the Irish first came to Spanish "La Florida" in the 1500s - first as missionaries and mercenary soldiers and then as planters, traders, businessmen, doctors and administrators; and

Whereas, Fr. Richard Arthur, an Irish-born priest from Limerick who was appointed parish priest for St. Augustine in 1597 and ecclesiastical judge of "La Florida" established the first public school in America and opened it to both boys and girls of all races; and

Whereas, Irish Americans, since America's inception, have provided and continue to provide leadership and service to this nation's political, business and religious establishments; and

Whereas, it is fitting and proper to celebrate the rich cultural heritage and the many valuable contributions of Irish Americans.

Now, Therefore, I, Mayor Deb Tarrant, acknowledge March as "**Irish American Heritage Month**"

In Witness Whereof, have hereunto set my hand on this 7th day of February 2023 and cause the official seal of the Town of Hillsboro Beach, Florida to be affixed.

By:

Attested By:

(seal)

Honorable Deborah L. Tarrant
Mayor

Sherry D. Henderson, CMC
Town Clerk



Ancient Order of **HIBERNIANS** Irish · Catholic · American

Office of the Florida State Secretary

Greg Seán Canning

Grioghár Seán Ó Canannáin

Past Florida State President and National Director

10 January 2023

Mayor Deb Tarrant
Hillsboro Beach Town Hall
1210 Hillsboro Mile
Hillsboro Beach, FL 33062-1420

Dear Mayor Deb Tarrant,

Once again, Florida's Irish American community will be celebrating its Irish heritage during the month of March. Ever since the military governorship of Irish American Andrew Jackson, Irish Americans in Florida have provided leadership and service to their state, counties, and local communities. Irish Floridians can look back with pride on the legacy of their Irish forebears, who have contributed significantly to education, business, sports, literature, science, engineering, medicine, science and the arts. Today, we continue to recognize and honor the service of our current State, County and Town/City Council leaders and the contributions of fellow Irish Floridians.

In the past, March has been designated "Irish American Heritage Month" throughout the United States to coincide with the celebration of St. Patrick's Day on the 17th. Across the State of Florida, the Ancient Order of Hibernians and other Irish organizations will be conducting parades, celebrations, and cultural events.

The Florida Ancient Order of Hibernians respectfully requests that your office issue a Proclamation designating March 2023 as "Irish American Heritage Month" in recognition of the long history of Irish American contributions to the State of Florida. To assist you in this request, I have taken the liberty of providing a few "WHEREAS" for your consideration and possible use.

On behalf of the Ancient Order of Hibernians in America, I would like to thank you for your kind consideration of this request. Should you have any questions or need additional information, please do not hesitate to contact me.

In Friendship, Unity, & Christian Charity,

Greg Seán Canning
AOH Florida State Secretary
Past Florida State President and National Director



Greg Seán Canning, FL AOH State Secretary, 4530 Caladium Ct., Kissimmee, FL 34758-2156
Hm Ph (407) 350-4205 Cell Ph (201) 787-6650 Grioghar@mac.com
The Florida State Board of The Ancient Order of Hibernians: <http://www.aohflorida.org>



Suggested “WHEREAS” for Irish American Heritage Month

WHEREAS, by 1776 nearly 300,000 Irish nationals had emigrated to the American colonies and played a crucial role in America’s War for Independence; and

WHEREAS, five signers of the Declaration of Independence were of Irish descent and three signers were Irish born; and

WHEREAS, Irish Americans helped to fashion a system of government for our young Nation; and

WHEREAS, twenty-two Presidents have proudly proclaimed their Irish American heritage; and

WHEREAS, in 1792 Irish born James Hoban provided the architectural plans for the the White House and served as one of the supervising architects for the construction of the Capitol; and

WHEREAS, Irish born Commodore John Barry was recognized by the United States Congress in September of 2002 as the “First Flag Officer of the United States Navy”; and

WHEREAS, Commodore John Barry fought the last sea battle of the American Revolution off the coast of Florida; and

WHEREAS, in 1813, Captain Oliver Perry, An Irish American, achieved a major naval victory in the Battle of Lake Erie; and

WHEREAS, in 1942, the 5 Sullivan brothers made the ultimate sacrifice for democracy and freedom during the Naval Battle of Guadalcanal and later had the Destroyer USS Sullivan commissioned in their memory; and

WHEREAS, the Irish first came to Spanish “*La Florida*” in the 1500s - first as missionaries and mercenary soldiers and then as planters, traders, businessmen, doctors and administrators; and

WHEREAS, three of the Spanish Governors of “*La Florida*” were actually Irish military officers; and

WHEREAS, Fr. Richard Arthur, an Irish-born priest from Limerick who was appointed parish priest for St. Augustine in 1597 and ecclesiastical judge of “*La Florida*,” established the first public school in America and opened it to both boys and girls of all races; and

WHEREAS, Andrew Jackson, whose family came from County Antrim, served as Florida’s military governor following its acquisition by the United States; and

WHEREAS, Irish Americans, since America’s inception, have provided and continue to provide leadership and service to this nation’s political, business and religious establishments; and

WHEREAS, it is fitting and proper to celebrate the rich cultural heritage and the many valuable contributions of Irish Americans





TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Proclamation Recognizing May 20-26, 2023 as National Safe Boating Week

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: February 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

- ATTACHMENTS:**
1. Proclamation - Natl. Safe Boating Week 2023
 2. Proclamation Request

*P*roclamation of the Town of Hillsboro Beach, Florida recognizing: **National Safe Boating Week**

May 20-26, 2023



For over 100 million Americans, boating continues to be a popular recreational activity. From coast to coast, and everywhere in between, people are taking to the water and enjoying time together boating, sailing, paddling and fishing. During National Safe Boating Week, the U.S. Coast Guard and its federal, state, and local safe boating partners encourage all boaters to explore and enjoy America's beautiful waters responsibly.

Safe boating begins with preparation. The Coast Guard estimates that human error accounts for most boating accidents and that life jackets could prevent nearly 83 percent of boating fatalities. Through basic boating safety procedures – carrying lifesaving emergency distress and communications equipment, wearing life jackets, attending safe boating courses, participating in free boat safety checks, and staying sober when navigating – we can help ensure boaters on America's coastal, inland, and offshore waters stay safe throughout the season.

National Safe Boating Week is observed to bring attention to important life-saving tips for recreational boaters so that they can have a safer, more fun experience out on the water throughout the year.

Whereas, on average, 650 people die each year in boating-related accidents in the U.S.; 75 percent of these are fatalities caused by drowning; and

Whereas, the vast majority of these accidents are caused by human error or poor judgment and not by the boat, equipment or environmental factors; and

Whereas, a significant number of boaters who lose their lives by drowning each year would be alive today had they worn their life jackets.

Now, Therefore, I, Deborah L. Tarrant, Mayor of the Town of Hillsboro Beach do hereby recognize May 20-26, 2023 as National Safe Boating Week, and I call this observance to the attention of all our citizens.

In Witness Whereof, I have hereunto set my hand on this day, the 7th of February, 2023 and cause the official seal of the Town of Hillsboro Beach, Florida to be affixed.

TOWN OF HILLSBORO BEACH, FLORIDA

By:

Attested By:

Deborah L. Tarrant
Mayor

(seal)

Sherry D. Henderson, CMC
Town Clerk

From: Sherry D. Henderson <shenderson@townofhillsborobeach.com>
Sent: Thursday, January 26, 2023 10:00 AM
To: 'Deb Tarrant' <dtarrant@townofhillsborobeach.com>
Cc: Mac Serda <mserda@townofhillsborobeach.com>
Subject: Proclamation Request: National Safe Boating Week

Good Morning, Mayor Tarrant:

Please note the email below and attached info.

Philip Petito, Flotilla Commander of the USCG Auxiliary, Boca Raton Flotilla recently contacted Town Hall to request a proclamation for National Safe Boating Week May 20-26, 2023

Please see below.

Respectfully,
Sherry D. Henderson, CMC **TOWN CLERK**
TOWN OF HILLSBORO BEACH, FLORIDA

From: Philip Petito <petito.aux@gmail.com>
Sent: Wednesday, January 25, 2023 4:02 PM
To: shenderson@townofhillsborobeach.com
Cc: Peter Paige <uscgauxpedu@gmail.com>; Andrea Rutherford <arutherfo@att.net>; Rafael Baez <rafaelbaez@gmail.com>; John James Goldasich <jjg@jjgoldasich.com>
Subject: Proclamation for National Safe Boating Week

Good Afternoon Sherry,

I am following up on our conversation regarding a National Safe Boating Week Proclamation. As I mentioned, my name is Philip Petito and I am the Flotilla Commander of the USCG Auxiliary, Boca Raton Flotilla. Last year with your help, Hillsboro Beach was kind enough to issue a Proclamation in honor of National Safe Boating Week and we are hoping the city will do so again this year.

National Safe Boating Week is being celebrated May 20th - May 26th, 2023 and I would be happy to attend any City Commission meeting in the next few months to receive it.

For your convenience, I have attached a template of this year's Proclamation in both a word doc and PDF format.

Thank you in advance for your support.

Regards,

Phil
Philip Petito - FC
USCG Auxiliary
Flotilla 36 - Boca Raton
Cell (631) 946-1921



Hillsboro Beach Police Monthly Report

To: Town Manager, Mac Serda
 From: Police Chief, Jay Szesnat
 Subject: December 2022 Monthly Report

Patrol Snapshot:

Investigations Snapshot:

Activity	Current Month	Nov 2022	Dec 2021
Contacts			
Motor Vehicle	180	189	63
Crosswalk	152	158	44
Marine Unit	92	87	135
Beach Unit	0	0	0
Cyclists	158	134	92
Arrests	1	0	0
Service			
Alarms	16	10	10
Assist Other Agency	4	1	14
Dogs on Beach/Animal	4	5	5
Vessel	15	4	8
Noise	2	1	4
Open Doors	4	6	4
Police Assists	114	97	120
Domestic/Disturbances	2	1	0
Sick/Injured	19	12	18
Crash	1	2	7
Trespassing	3	0	4
Security Checks	6977	6093	5944
Total Calls	281	238	305

Nov. 2022 (new)	Actively Working	Inactivated/Cleared
Theft/Dwelling(#223700)	Stolen Vehicle (#202724)	Theft from Dwelling (#223700)
	Burglary Conv (#223295)	
	Information (#223222)	
	Fraud (#220561)	
	Grand Theft (#223183)	
	Petit Theft (#223099)	
	Petit Theft (#223227)	
	Petit Theft (#223362)	
	Fraud/Theft (#223517)	



Hillsboro Beach Police Monthly Report

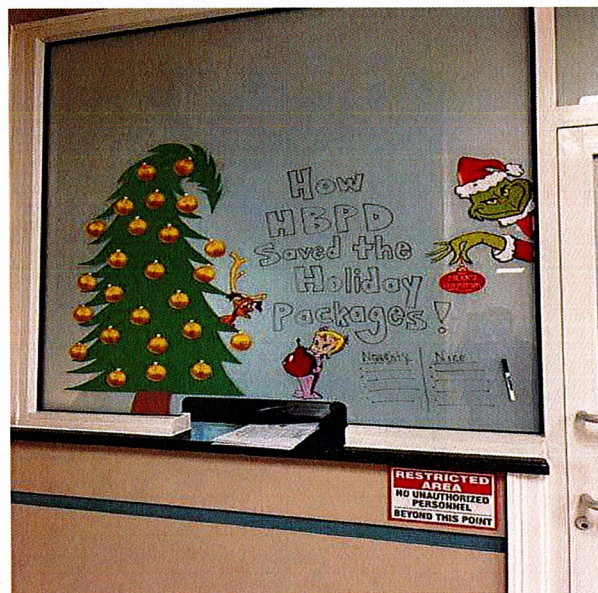
December Notable Events:

Special Request:

In the previous Commission meeting I was tasked to look more into SaferWatch, a new notification program for the town. More specifically: Is there a need and are we up to the task to provide the service. We have reached out to a handful of condominiums. We are receiving positive feedback thus far. We need additional time to assess.

Monthly Events:

In December we concentrated our efforts to combat package thieves and thefts. We called it "*How Hillsboro Beach saved the Holiday Packages.*" We made it our focus in December:



Objectives:

- Follow Amazon, FedEx, UPS and US Postal services and observe if anyone may be following or something out of the ordinary and if they left packages on the outside of their homes.
- Our goal was to identify these "left out" packages and to observe any suspicious activity with these trucks.

We followed the objectives and our team relocated and followed trucks for the entire month of December. We are proud to announce that we did not have any stolen packages for the month of December.

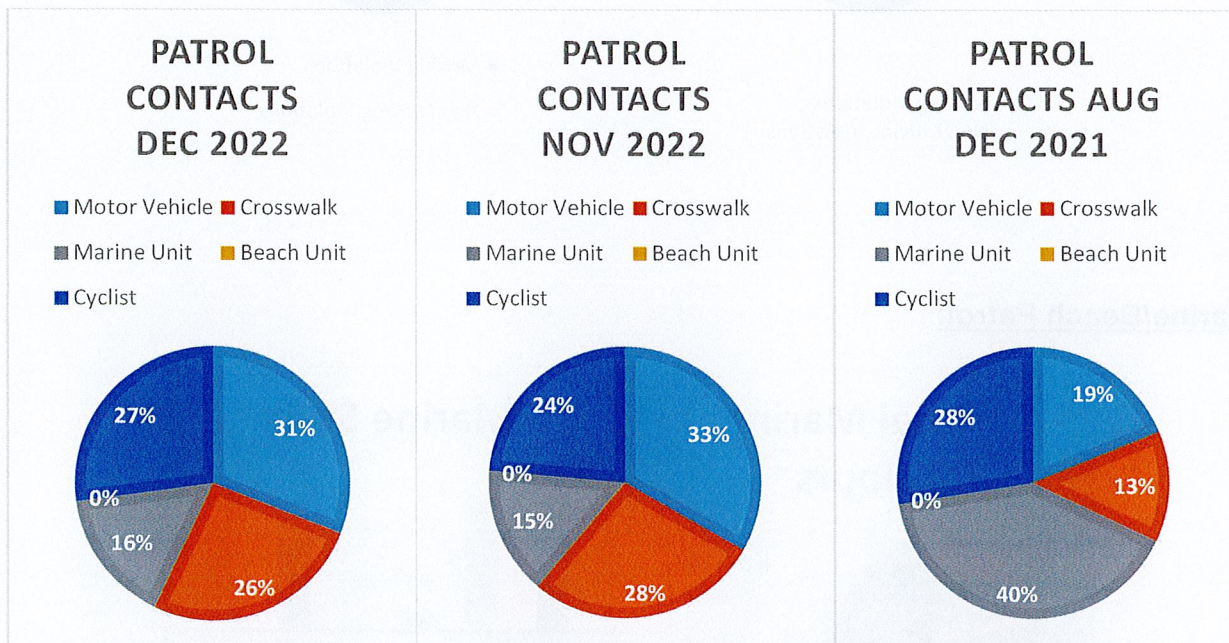


Hillsboro Beach Police Monthly Report

- (1) Our officers responded to a call where an individual may be a danger to himself. We responded and the subject was not at home. Our officers gathered the necessary information, contacted our criminal justice network and we were able to locate the individual and secure him to get him the help needed.
- (2) While on patrol officers apprehended an individual with a warrant. Subject was taken into custody without incident and transported to the Broward Sheriff's Detention Center.

Patrol Services:

Contacts:

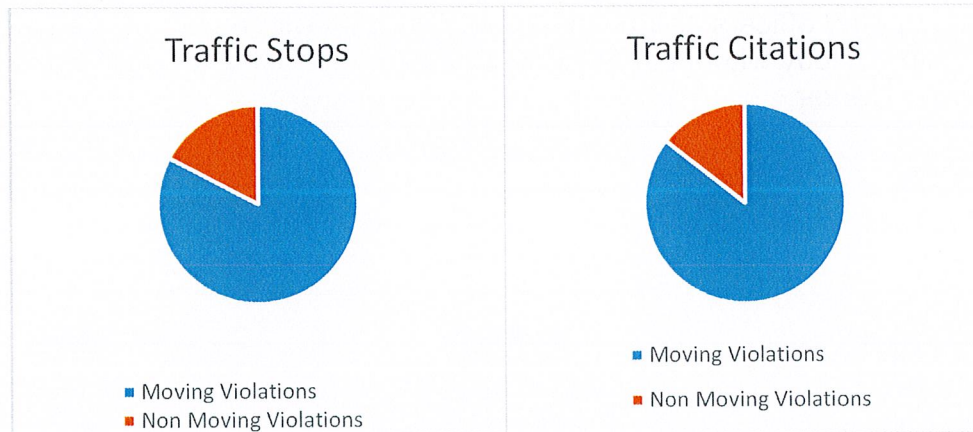




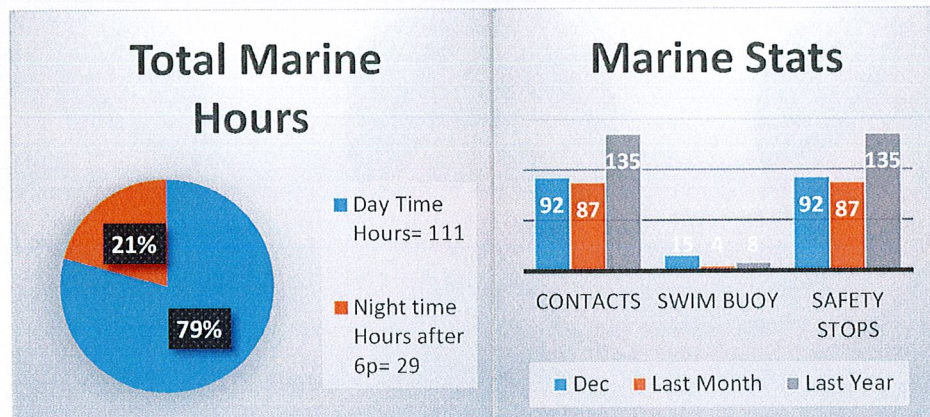
Hillsboro Beach Police Monthly Report

Road Patrol:

Traffic:



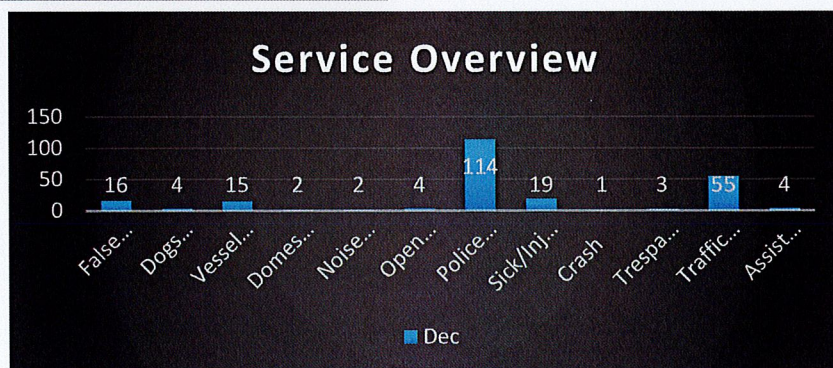
Marine/Beach Patrol:





Hillsboro Beach Police Monthly Report

Overall Calls for Service:



Training:

Police Law Institute:
Tactical De-escalation

Monthly:

We began our annual Firearm Training.

Letters:

Officer Gonglewski and Detective Pope received a letter from two individuals staying in town, who had items taken from their place of stay. Officer Gonglewski and Detective Pope were able to track down the valuable items and place a hold on them. The items are currently being held at a local pawn shop. Victims were notified and case cleared.

Vehicle/Mileage Recap DECEMBER 2022

Unit	Type	Primary Use	EOM	BOM	CMM	PMH	INC/DEC
160	SUV	Road Patrol	107,685	105,407	2,278	952	1,326
161	SUV	Road Patrol	111,649	109,620	2,029	2,897	-868
162	Crown Vic.	Training/Decoy	124,144	124,144	0	0	0
2162	Truck	Road Patrol	19,911	15,898	4,013	3,584	429
2163	SUV	Road Patrol	57,501	55,427	2,074	2,232	-158
164	Charger	Chief	99,320	98,355	965	1,248	-283
166	Charger	Admin	200,153	200,153	0	0	0
2166	SUV	Admin	7,138	6,072	1,066	1,282	-216
			Police	TOTALS	12,425	12,195	230
170	Pickup Truck	Maintenance	97,331	97,260	71	73	-2
172	Pickup Truck	Water Dept	62,669	62,669	0	0	0
173	Pickup Truck	Water Dept	9,793	9,155	638	472	166
174	Pickup Truck	Water Dept	18,760	17,806	954	478	476
			Water Dept	Totals	1,663	1,023	640
			EOMH	BOMH	CMH	PMH	INC/DEC
M1	Boat (new engine)	Patrol	2691.48	2578.44	113	90	23
165	ATV	Patrol	425	425	0	0	0

Key

EOM= End of Month
 BOM= Beginning of Month
 CMM= Current Month Mileage
 PMM= Previous Month Mileage
 INC/DEC= Increase/Decrease
 EOMH= End of Month Hours
 BOMH= Beginning of Month Hours
 CMH= Current Month Hours
 PMH= Previous Month Hours

2022 Vehicle Mileage PD

Unit	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TM
160	3,432	255	2,477	5,558	5,511	3,750	4,716	1,749	1,606	1,108	952	2,278	33,392
161	1,625	4,793	5,327	5,461	5,343	4,171	3,368	1,797	3,031	3,444	2,897	2,029	43,286
162	0	0	0	0	0	0	0	0	0	0	0	0	0
2162	0	0	283	86	166	170	1,655	3,495	3,264	3,900	3,584	4,013	20,616
2163	5,335	4,995	2,684	0	0	2,419	1,363	3,073	2,249	1,833	2,232	2,074	28,257
164	673	1030	1,282	1,252	1,153	729	725	1,433	822	924	1,248	965	12,236
166	972	1,263	1,382	1,334	1,334	651	0	0	0	0	0	0	6,936
2166	0	0	0	0	0	0	497	1,235	1,523	1,535	1,282	1,066	7,138
TOTAL	12,037	12,336	13,435	13,691	13,507	11,890	12,324	12,782	12,495	12,744	12,195	12,425	151,861
GALLONS	890	918	1,120	1,091	1,089	1,088	918	1,182.3	1,167.7	1,090.4	982.1	1,311	12,848

Specialty Vehicles PD

Marine 1	112	124	133	129	144	91	114	102	119	109	90	113	1380
ATV	7.6	8	18.5	16.7	17.1	5.4	1	0	0	0	0	0	74.3

Water Department

170	128	80	177	214	140	112	110	268	53	125	73	71	1,551
172	350	381	340	343	433	414	426	465	0	0	0	0	3,152
173	63	34	138	217	173	182	229	157	554	573	472	638	3,430
174	480	481	599	553	433	507	669	396	624	950	478	954	7,124
TOTAL	1,021	976	1,254	1,327	1,179	1,215	1,434	1,286	1,231	1,648	1,023	1,663	15,257
GALLONS	88.3	90.1	138.8	82	106	125	119	101.6	122.3	118	82.3	107.1	1,281

2022 Gas Usage Police Department

Employee	Department	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total Gallons
1-Szesnat	Police	49.3	34.2	50.3	33.4	44.2	33.1	50.5	33.6	0.9	81.3	50.2	40.5	501.5
2-O'Neill	Police	0.0	0.0	16.7	28.7	0.0	0.0	0.0	16.4	49.4	0.0	0.0	0.0	111.2
3-Pugliese	Police	48.7	62.8	63.8	65.9	50.4	41.8	15.9	64.1	71.7	70.2	53.3	70.9	679.5
4-Mastandrea	Police	0.0	0.0	0.0	36.9	0.0	43.3	66.8	21.1	20.6	0.0	0.0	16.5	205.2
5-Clark	Police	143.1	96.7	114.9	92.4	101.0	96.2	0.0	67.9	128.6	136.6	81.1	99.0	1157.5
6-Gianino	Police	69.7	112.0	98.4	112.0	127.3	161.9	107.7	115.4	104.5	117.0	128.7	59.9	1314.5
7-Kirchoff	Police	3.2	0.0	64.0	4.0	18.2	9.7	16.6	37.4	0.0	0.0	0.0	0.0	153.1
8-McGrath	Police	119.1	115.2	82.5	123.3	107.7	94.1	122.0	122.1	138.0	140.0	114.8	128.0	1406.8
9-Kelly	Police	0.0	0.0	0.0	0.0	0.0	0.0	9.7	14.0	23.5	4.5	21.7	4.4	77.8
10-Steel	Police	0.0	0.0	3.5	0.0	10.4	34.3	16.5	15.7	16.7	0.0	12.4	17.8	127.3
11-Nolan	Police	24.7	34.2	28.0	19.8	14.1	44.7	59.1	49.6	35.0	53.8	26.0	40.0	429.0
12-Pope	Police	71.4	106.7	83.9	107.4	90.6	85.5	91.4	95.4	82.0	80.9	86.3	82.6	1064.1
13-Stengel	Police	26.8	0.0	22.8	8.5	22.0	7.6	9.9	7.8	0.0	16.9	0.0	23.0	145.3
14-Tate	Police	0.0	0.0	0.0	0.0	0.0	0.0	0.0	31.1	21.5	6.5	43.0	27.6	129.7
16-MacLellan	Police	110.0	161.0	238.3	218.1	188.4	221.8	172.0	197.3	257.0	193.2	114.5	116.0	2187.6
18-Beauparlant	Police	139.0	91.5	199.9	126.0	149.9	155.2	75.4	169.8	134.4	162.2	155.2	137.2	1695.7
15-Grant	Police	84.6	87.3	0.0	31.7	32.8	18.0	43.6	61.6	0.0	0.0	75.7	41.2	476.5
24- Goglewski	Police	0.0	0.0	36.8	70.6	17.1	22.3	12.5	50.0	30.4	27.3	0.0	11.7	278.7
25- Engle	Police	0.0	0.0	0.0	0.0	102.7	0.0	48.2	0.0	53.5	0.0	0.0	53.7	258.1
26-Joseph	Maintenance	0.0	16.2	16.4	12.3	12.6	18.8	0.0	12.0	0.0	0.0	19.2	0.0	107.5
17- Fondo	Police	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Police Totals	TOTALS	889.6	917.8	1120.2	1091.0	1089.4	1088.3	917.8	1182.3	1167.7	1090.4	982.1	970.0	12506.6

Gas Usage Water Department

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	Total Gallons
19-Garray	Water Dept	0	0	19.9	0	17.9	55.7	65.2	0	32.3	17.1	17.8	0	225.9
20-Bullard	Water Dept	28.6	55.7	46.4	49.2	55.3	55.4	53.8	53.5	74.5	64.2	50.4	74.2	661.2
21-Charles	Water Dept	36.1	34.4	72.5	33	33.1	13.6	0	48.1	15.5	0	14.1	32.9	333.3
22-Knapstein	Water Dept	0	0	0	0	0.0	0	0	0	0	37.1	0.0	0	37.1
23-Rivera	Water Dept	23.6	0	0	0	0.0	0	0	0	0	0	0.0	0	23.6
Water Totals	TOTALS	88.3	90.1	138.8	82.2	106.3	124.7	119	101.6	122.3	118.4	82.3	107.1	1281.1
Gas Tank		23" = 1311												

DECEMBER 2022

WEEK 1	OFFICER	DATE	PATROL TIME START	PATROL TIME END	TOTAL PATROL HOURS	BOAT ENGINE HOURS	VESSEL STOPS	ACCIDENTS	CITATIONS	CALLS FOR SERVICE	COMPLAINT # / CITATION #
WEEK 1	Grant	12/3/22	0900	1700	8	6.82	11				11 Wake Zone Warn
	Fondo	12/4/22	0900	1700	8	6.07	5				5 Wake Zone Warn
	MacLellan/Engle	12/9/22	1300	2200	9	7.1	3				1 Wake Zone Warn/ 1 Manatee
	MacLellan	12/10/22	0915	1815	9	7.85	8				4 wake zone/ 4 Manatee
WEEK 2	Engle	12/11/22	0800	1600	8	6.14	5				5 Manatee Zone/ Boat maintenance
	Engle	12/14/22	1400	2200	8	6.61	3				3 Manatee Zone
	MacLellan	12/15/22	1130	1900	7.5	6	5				2 Wake Zone Warn/ 3 Manatee
	MacLellan	12/16/22	1200	2200	10	8	6				3 Wake Zone/ 3 Manatee
WEEK 3	MacLellan	12/17/22	0900	1800	9	7.22	8				4 Wake Zone/ 4 Manatee
	Engle	12/18/22	1000	1600	6	4.94	3				3 Manatee Zone
	Engle	12/21/22	1500	2200	7	5.36	4				4 Manatee Zone
	MacLellan	12/23/22	1145	2215	10.5	8.45	9				5 Wake Zone/ 4 Manatee
WEEK 4	MacLellan	12/24/22	0730	1430	7	6	1				1 Manatee
	Nolan	12/25/22	1000	1500	5	3.37	0				
	Engle	12/28/22	1400	2100	7	6.02	4				4 Manatee Zone
	MacLellan	12/30/22	1130	2230	11	9	7				3 Wake Zone/ 4 Manatee
WEEK 5	MacLellan	12/31/22	0800	1800	10	8.09	10			1	5 Wake Zone/ 5 Manatee
TOTALS					140	113.04	92	0	0	1	

CERTIFICATION: I hereby certify that the times and dates of the patrols reflect services rendered by the contracting Municipality / Agency for the Broward County EMLEG Program.

TOTAL

GRANTEE PROJECT ADMINISTRATOR

DATE

NOTE: Grantee shall submit to County a certified copy of the officer's time card reflecting services rendered and appropriate approvals by grantee



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Finance Department
Presented by Stephen Bloom, Finance Director, Inframark

First Quarter Finance Report FY2023

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: February 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS:

1. Financial Performance Presentation (Dec 22) (1)
2. Town of Hillsboro Beach December 2022 Financials (1)



TOWN OF HILLSBORO BEACH



FINANCIAL REPORT FY2023 1ST QUARTER - DECEMBER 2022

Meeting Date: February 7, 2022

1

GENERAL FUND

(25% Year Complete)

Overview

- ▶ Surplus of \$3.5 million through December. (Total funding over/under Expenditures)

Revenue / Other Sources

- ▶ Total Funding through December was 81.4% of the annual budget (excluding FMV adjustment on investments).
- Total Property tax collections were 86.4% of the annual budget through December.

Description	Budget	Actual	% of Budget
Property Taxes	\$ 5,638,903	\$ 4,872,948	86.4%
Other Local Taxes	275,000	84,283	30.6%
Intergovernmental Revenues	184,036	54,417	29.6%
Fines & Forfeitures	2,050	406	19.8%
Miscellaneous Revenues	73,000	58,708	80.4%
Interest Income	30,100	6,488	21.6%
Transfer In	50,000	12,500	25.0%
Total Funding	\$ 6,253,089	\$ 5,089,751	81.4%



2

Financial Report - December 2022

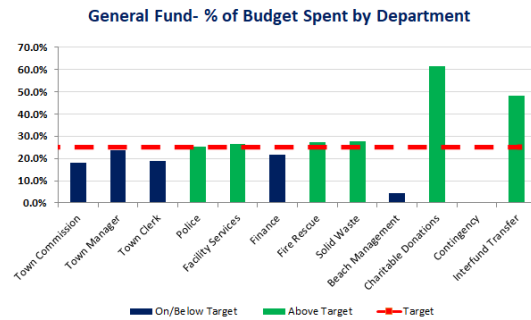
2

GENERAL FUND

Expenditures

(25% Year Complete)

- ▶ Total expenditures through December were 25.6% of the annual budget or \$1.6 million.
- ▶ The Interfund Transfer amount includes \$109.8 thousand for Capital improvements; \$28.1 thousand for P&Z expenditures.



3

Financial Report - December 2022

3

SPECIAL REVENUE FUNDS

Fund Highlights

(25% Year Complete)

- ▶ Community Bus Fund – Surplus of \$8.3 thousand.
 - Revenue collected from Transportation Grant and Local Option Gas Tax was 21.1% of annual budget or \$24.5 thousand.
 - Expenses are 13.9% of annual budget or \$16.1 thousand.
- ▶ Marine Law Enforcement Fund – 25% of annual budget or \$9.3 thousand.
 - Revenue received from County Marine Grant.
- ▶ Building Permits Fund - Surplus of \$18.8 thousand.
 - The revenue collected from Permitting Fees was 28.1% of the annual budget or \$168.3 thousand.
 - Expenditures 23.4% of annual budget or \$153.3 thousand.
- ▶ P&Z, Code Compliance Fund –Total funding and expenditures through December 44.5% of annual budget.
 - The revenue was collected from Planning & Zoning fees as well as Fire fees.
- ▶ Federal Forfeitures / Asset Sharing Fund - Current Cash Balance as of December was \$575.2 thousand.
 - Expenses include speed variable signs, radar guns, building improvements & training.



4

Financial Report - December 2022

4

OTHER FUNDS

(25% Year Complete)

Capital Projects Fund – (General Fund Improvements)

- ▶ The total expenditures through December were \$120.2 thousand or 2.5% of the annual budget.
 - \$105 thousand for Beach projects.
 - \$14.9 thousand for Commission Chambers renovations.



5

Financial Report - December 2022

5

WATER FUND

(25% Year Complete)

Overview

- ▶ Overall, the Water fund had a surplus of \$5.5 thousand.
- ▶ Operations had a surplus of \$49.9 thousand.
- ▶ Debt Service had a deficit of \$44.4 thousand.

Revenue/Other Sources

- ▶ Total funding for the water fund (operations) is 25.4% of the annual budget or \$352.3 thousand.
- ▶ Total water service revenue is 25.7% of the annual budget or \$339.3.
- ▶ The water usage billings through December is **up** by 5.2% compared to last year at this same time.



6

Financial Report - December 2022

6

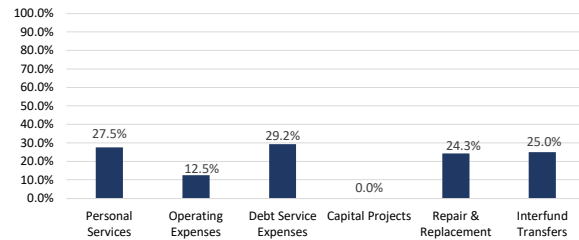
WATER FUND

(25% Year Complete)

Expenses

- ▶ Total expenses through December were at 20.8% of the annual budget or \$217.4 thousand.
- Debt Service Expenses:
 - Loan payment for Water Plant project will be made on March 15, 2023.
 - Loan payment for Water Main project was made on November 15, 2022.

Water Fund - % of Budget Spent by Type



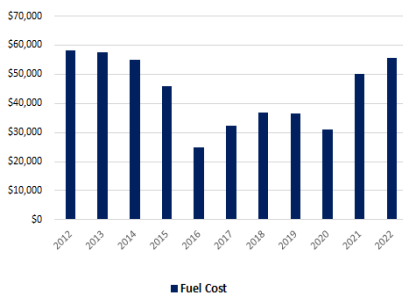
7

Financial Report - December 2022

7

FUEL COSTS ANALYSIS

Fuel Cost by Fiscal Year



Fuel Comparison by Fiscal Year (Full year)

Fiscal Year	Fuel Cost	Gallons Used	Avg Price / Gallon
2011	\$56,162		
2012	\$58,320		
2013	\$57,515		
2014	\$54,888		
2015	\$46,030		
2016	\$24,771	11,858	\$2.09
2017	\$32,433	13,405	\$2.42
2018	\$36,733	12,320	\$2.98
2019	\$36,586	13,666	\$2.68
2020	\$33,942	15,133	\$2.24
2021	\$34,450	14,480	\$2.38
2022	\$55,678	15,464	\$3.60

Fuel Comparison by Fiscal Year (First Quarter Only)

Fiscal Year	Fuel Cost	Gallons Used	Avg Price / Gallon
2019	\$8,767	3,173	\$2.76
2020	\$6,181	3,521	\$1.76
2021	\$6,223	3,249	\$1.92
2022	\$12,091	3,885	\$3.11
2023	\$16,232	3,662	\$4.43



8

Financial Report - December 2022

8

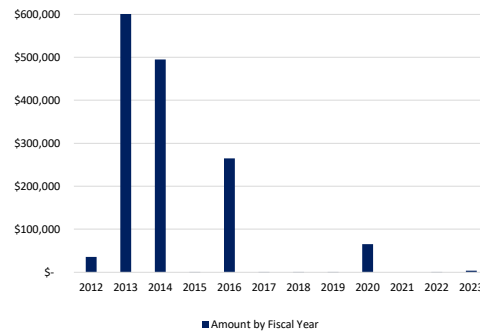
WORKERS' COMPENSATION INSURANCE - ANALYSIS OF CLAIMS

Amount & Status of Claims by Fiscal Year

Fiscal Year	Amount by Fiscal Year	Claim Status
2012	\$ 35,536	Closed
2013	\$ 609,507	Open Claim
2014	\$ 494,929	Open Claim
2015	\$ 404	Closed
2016	\$ 264,562	Closed
2017	\$ 102	Closed
2018	\$ 608	Closed
2019	\$ 368	Closed
2020	\$ 65,072	Open Claim
2021	\$ -	Closed
2022	\$ 304	Closed
2023	\$ 3,000	Open Claim

** Updated through December 31, 2022

Total Claims by Fiscal Year



9

Financial Report - December 2022

9

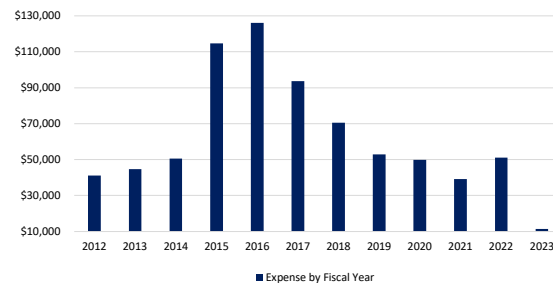
WORKERS' COMPENSATION INSURANCE - PREMIUM COST

Cost by Fiscal Year & Department

Fiscal Year	Admin	Police	Water	Total
2012	\$ 1,229	\$ 32,501	\$ 7,275	\$ 41,005
2013	\$ 1,324	\$ 34,957	\$ 8,418	\$ 44,699
2014	\$ 1,653	\$ 39,343	\$ 9,560	\$ 50,556
2015	\$ 5,350	\$ 81,530	\$ 27,726	\$ 114,606
2016	\$ 5,897	\$ 89,829	\$ 30,361	\$ 126,086
2017	\$ 4,180	\$ 65,618	\$ 23,855	\$ 93,653
2018	\$ 3,313	\$ 49,202	\$ 17,897	\$ 70,412
2019	\$ 2,648	\$ 35,306	\$ 14,940	\$ 52,894
2020	\$ 2,577	\$ 32,766	\$ 14,552	\$ 49,894
2021	\$ 1,488	\$ 29,819	\$ 7,863	\$ 39,170
2022	\$ 1,930	\$ 39,039	\$ 10,030	\$ 50,999
2023	\$ 412	\$ 8,750	\$ 2,169	\$ 11,331
TOTAL	\$ 31,588	\$ 529,907	\$ 172,478	\$ 733,974

** Updated through December 31, 2022

Total Cost by Fiscal Year



10

Financial Report - December 2022

10

MEMORANDUM

TO: Mayor Deb Tarrant and Commissioners
FROM: Stephen Bloom, Finance Director
CC: Commissioner Vicky Feaman, Treasurer / Ken Cassel, Project Manager
DATE: February 1, 2023
SUBJECT: December 2022 Financial Report

Please find below the quarterly update from the Finance Department. At this point in the fiscal year (through December), the revenues and expenditures should be at approximately 25% of the adopted budget. To further assist with your review, an overview of each of the Town's funds is provided below.

General Fund

- Total funding through December was at 81.4% of the annual budget.
 - Ad valorem taxes are 86.9% collected through December.
- Total expenditures through December were at 25.6% of the annual budget.

Special Revenue Funds

Community Bus

- Total funding through December were at 21.1% of the annual budget.
- Total expenditures through December were at 13.9% of the annual budget.

Marine Law Enforcement Grant

- Total funding through December were at 25% of the annual budget.

Building Permits

- Total funding and expenditures through December were at 26.3% of the annual budget.
- Total expenditures through December were at 23.4% of the annual budget.

P&Z and Code Compliance

- Total funding and expenditures through December were at 44.5% of the annual budget.

Federal Forfeitures / Asset Sharing

- Total funds available through December: \$575,199.

Capital Projects Fund – (General Fund Improvements)

- Total funding and expenditures through December were at 2.5% of the annual budget.

MEMORANDUM

Town of Hillsboro Beach

Subject: December Financial Report

Page 2

Water Fund – (Operations)

- Total funding through December was at 25.4% of the annual budget.
- The water usage billing through December (YTD) is up by 5.2% compared to last year at the same time.
- The chart below compares the usage for December by category (Single Family, Multi Family, Irrigation) with last month and with the prior year - December 2021. The “Change in usage” and “% change” compares the current month with the prior month.
 - Total gallons used for the month of December was down by 11% or 2,214 thousand gallons compared to last month.

Usage Comparison in thousands)

Service Type	(Prior Yr)			Month-to-Month Change	
	Dec-21	Nov-22	Dec-22	Change in Usage	% Change
Irrigation	7,573	11,618	9,943	-1,674	-14.4%
Single Family	1,761	2,068	1,817	-251	-12.1%
Multi Family	6,506	6,444	6,155	-289	-4.5%
Total	15,840	20,129	17,915	-2,214	-11.0%

- Total expenses through December were at 21.8% of the annual budget.

Debt Service – (State Revolving Loans)

- Total funding through December was 22.8% of the annual budget.
- The next loan payment for the water plant will be made on March 15, 2023.
- The loan payment for the water main project was made on November 15, 2022.

Capital Projects Fund – (Water Fund Improvements)

- Total funding and expenditures through December were at 3.7% of the annual budget.

Town of Hillsboro Beach

Financial Report
December 31, 2022

Prepared by



Town of Hillsboro Beach

Table of Contents

FINANCIAL STATEMENTS

<u>Balance Sheet</u>	Page 1-2
<u>General Fund</u>	
Summary of Fund	Page 3
Revenues	Page 4-5
Expenditures by Department	
Town Commission	Page 6
Town Manager	Page 7
Town Clerk	Page 8
Police	Page 9-10
Facility Services	Page 11
All Other Departments	
Finance	Page 12
Fire Rescue	Page 12
Solid Waste	Page 12
Beach Management	Page 12
Charitable Donations	Page 12
Contingency	Page 12
Interfund Transfers - Out	Page 13
Notes to the Financial Statements - General Fund	Page 14-15
<u>Special Revenue Funds</u>	
Community Bus	Page 16
Marine Law Enforcement Grant	Page 17
Building Permits	Page 18
P&Z, Code Compliance	Page 19
Federal Forfeitures / Asset Sharing	Page 20
<u>Capital Projects Fund - General Fund Improvements</u>	
Statement of Revenues, Expenses and Changes in Fund Balances	Page 21
<u>Water Fund</u>	
Summary of Fund	Page 22
Statement of Revenues, Expenses and Changes in Net Assets	Page 23-24
Notes to the Financial Statements - Water Fund	Page 25
<u>Debt Service Fund - Water Loans</u>	
Statement of Revenues, Expenses and Changes in Net Assets	Page 26
<u>Capital Projects Fund - Water Fund Improvements</u>	
Statement of Revenues, Expenses and Changes in Net Assets	Page 27

SUPPORTING SCHEDULES

Cash and Investment Balances	Page 28
Investment Portfolio	Page 29
Town of Hillsboro Ridership Summary	Page 30

Town of Hillsboro Beach

Financial Statements

(Unaudited)

December 31, 2022



Balance Sheet
December 31, 2022

ACCOUNT DESCRIPTION	GENERAL FUNDS	SPECIAL REVENUE FUNDS	CAPITAL PROJECT FUNDS	WATER FUNDS	TOTAL
<u>ASSETS</u>					
Current Assets					
Equity in Pooled Cash	\$ 7,511,997	\$ 326,888	\$ -	\$ 3,538,739	\$11,377,624
Accounts Receivable	76,761	-	-	250,152	326,913
Allow -Doubtful Accounts	(26,072)	-	-	(47,925)	(73,997)
Due From Other Gov'tl Units	71,375	29,282	105,339	15,813	221,809
Deferred Outflow of Resources	-	-	-	33,580	33,580
Fuel	5,067	-	-	-	5,067
Money Market Account	-	575,199	-	-	575,199
Prepaid Items	66,507	78,536	-	1,180	146,223
Deposits	-	-	-	174,238	174,238
Total Current Assets	7,705,635	1,009,905	105,339	3,965,777	12,786,656
Noncurrent Assets					
Fixed Assets					
Buildings	-	-	-	2,037,360	2,037,360
Accum Depr - Buildings	-	-	-	(915,122)	(915,122)
Distribution System	-	-	-	11,740,489	11,740,489
Plant Improvements	-	-	-	608,583	608,583
Infrastructure	-	-	-	102,068	102,068
Accum Depr - Infrastructure	-	-	-	(2,785,582)	(2,785,582)
Equipment	-	-	-	144,706	144,706
Meters	-	-	-	410,776	410,776
Vehicles	-	-	-	104,552	104,552
Accum Depr - Equip/Furniture	-	-	-	(607,405)	(607,405)
Total Noncurrent Assets	-	-	-	10,840,425	10,840,425
TOTAL ASSETS	\$ 7,705,635	\$ 1,009,905	\$ 105,339	\$14,806,202	\$23,627,081

LIABILITIES

Current Liabilities

Accounts Payable	\$ 341,341	\$ 128,574	\$ 105,339	\$ 9,606	\$ 584,860
Accrued Expenses	90,153	-	-	4,330	94,483
DBPR/DCA/BRA Surcharges	-	4,752	-	-	4,752
Notes/Loans Payable - Current	-	-	-	679,204	679,204
Compensated Absences-Current	35,329	-	-	-	35,329
Accrued Interest Payable	-	-	-	27,601	27,601
Accrued Wages Payable	48,346	-	-	9,678	58,024
Deposits	8,125	(51,982)	-	-	(43,857)
Total Current Liabilities	523,294	81,344	105,339	730,419	1,440,396



Balance Sheet
December 31, 2022

ACCOUNT DESCRIPTION	GENERAL FUNDS	SPECIAL REVENUE FUNDS	CAPITAL PROJECT FUNDS	WATER FUNDS	TOTAL
Long-Term Liabilities					
Note/Loan Payable - LT (Water Plant)	-	-	-	2,730,629	2,730,629
Note/Loan Payable - LT (Water Main)	-	-	-	5,603,232	5,603,232
Compensated Absences-Long-Term	-	-	-	92,204	92,204
OPEB Liability	-	-	-	10,033	10,033
Deferred Inflow of Resources	-	-	-	222,270	222,270
Net Pension Liability	-	-	-	60,233	60,233
Total Long-Term Liabilities	-	-	-	8,718,601	8,718,601
TOTAL LIABILITIES	523,294	81,344	105,339	9,449,020	10,158,997
<u>FUND BALANCES / NET ASSETS</u>					
<i>Fund Balances</i>					
Nonspendable:					
Prepaid Items	66,507	78,536	-	-	145,043
Restricted for:					
Special Revenue	-	850,025	-	-	850,025
Assigned to:					
Reserves - Beach Assessment	8,207	-	-	-	8,207
Unassigned:	7,107,627	-	-	-	7,107,627
<i>Net Assets</i>					
Invested in capital assets, net of related debt	-	-	-	1,827,361	1,827,361
Unrestricted/Unreserved	-	-	-	3,529,821	3,529,821
TOTAL FUND BALANCES / NET ASSETS	\$ 7,182,341	\$ 928,561	\$ -	\$ 5,357,182	\$13,468,084
TOTAL LIABILITIES & FUND BALANCES / NET ASSETS	\$ 7,705,635	\$ 1,009,905	\$ 105,339	\$14,806,202	\$23,627,081



**Statement of Revenues, Expenditures and Changes in Fund Balances
General Fund**

For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
FUNDING						
Revenues						
Property Taxes	\$ 5,638,903	\$ 4,872,948	\$ 765,955	86.4%	\$ 4,657,672	\$ 215,276
Other Local Taxes	275,000	84,283	190,717	30.6%	73,755	10,528
Intergovernmental Revenues	184,036	54,417	129,619	29.6%	48,235	6,182
Fines & Forfeitures	2,050	406	1,644	19.8%	433	(27)
Miscellaneous Revenues	73,000	58,708	14,292	80.4%	13,336	45,372
Interest Income	30,100	6,488	23,612	21.6%	(17,215)	23,703
Total Revenues	6,203,089	5,077,251	1,125,839	81.9%	4,776,217	301,034
Other Sources						
Transfer In	50,000	12,500	37,500	25.0%	12,500	-
Total Other Sources	50,000	12,500	37,500	25.0%	12,500	-
TOTAL FUNDING	6,253,089	5,089,751	1,163,338	81.4%	4,788,717	301,034
EXPENDITURES						
Town Commission	61,210	11,125	50,085	18.2%	7,885	(3,240)
Town Manager	330,629	78,493	252,136	23.7%	67,988	(10,505)
Town Clerk	300,211	56,861	243,350	18.9%	42,177	(14,684)
Police	3,380,729	852,082	2,528,647	25.2%	728,226	(123,856)
Facility Services	236,953	63,241	173,712	26.7%	51,574	(11,668)
Finance	130,758	28,440	102,318	21.8%	24,306	(4,134)
Fire Rescue	977,451	267,411	710,040	27.4%	228,948	(38,464)
Solid Waste	356,597	98,474	258,123	27.6%	84,620	(13,854)
Beaches	71,000	3,057	67,943	4.3%	-	(3,057)
Charitable Donations	6,481	3,981	2,500	61.4%	-	(3,981)
Contingency	116,070	-	116,070	0.0%	4,550	4,550
TOTAL EXPENSES	5,968,089	1,463,166	\$ 4,504,923	24.5%	1,240,273	(222,893)
Interfund Transfer - Out	285,000	137,995	147,005	48.4%	59,030	(78,965)
TOTAL EXPENDITURES	6,253,089	1,601,161	\$ 4,651,928	25.6%	1,299,303	(301,858)
Total Funding over (under)						
Expenditures	\$ -	3,488,589			\$ 3,489,414	\$ (825)
Fund Balance - Beginning		3,693,753				
Fund Balance - Ending		\$ 7,182,342				



General Fund - Revenue
For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
FUNDING						
Revenues						
Property Tax						
Ad Valorem Taxes	\$ 5,849,406	\$ 5,083,209	\$ 766,197	86.9%	\$ 4,846,670	\$ 236,539
Ad Valorem Taxes - Prior Years	3,000	(9,235)	12,235	-307.8%	3,467	(12,701)
Ad Valorem Taxes - Discounts	(213,503)	(201,027)	(12,476)	94.2%	(192,465)	(8,562)
Total - Property Tax	5,638,903	4,872,948	765,955	86.4%	4,657,672	215,276
Other Local Taxes						
FPL Franchise	250,000	76,073	173,927	30.4%	67,394	8,678
Local Communications Tax	25,000	8,211	16,789	32.8%	6,361	1,850
Total - Other Local Taxes	275,000	84,283	190,717	30.6%	73,755	10,528
Intergovernmental Revenues						
Occupational Licenses	1,900	1,067	833	56.1%	197	870
FDLE - JAG grant	-	561	(561)	n/a	-	561
State Revenue Sharing	46,500	13,400	33,100	28.8%	11,637	1,763
Alcoholic Beverage License	636	-	636	0.0%	-	-
Half-Cent Sales Tax	135,000	39,389	95,611	29.2%	36,402	2,987
Total - Intergov. Revenues	184,036	54,417	129,619	29.6%	48,235	6,182
Fines & Forfeitures						
Judgments and Fines	2,000	406	1,594	20.3%	433	(27)
Other Fines and/or Forfeits	50	-	50	0.0%	-	-
Total - Fines & Forfeitures	2,050	406	1,644	19.8%	433	(27)
Miscellaneous Revenue						
Miscellaneous	3,000	8,046	(5,046)	268.2%	1,364	6,682
Police Reimbursement	50,000	23,576	26,424	47.2%	7,862	15,713
Insurance Reimbursements	-	10,611	(10,611)	n/a	-	10,611
Lien Search Fee	20,000	3,900	16,100	19.5%	4,110	(210)
Sale of Surplus Equipment	-	12,575	(12,575)	n/a	-	12,575
Total - Misc. Revenue	73,000	58,708	14,292	80.4%	13,336	45,372



General Fund - Revenue
For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
Interest Income						
Interest - Investments	35,000	6,488	28,512	18.5%	5,966	522
Interest - Tax Collector	100	-	100	0.0%	-	-
Net Incr (Decr) In FMV-Invest	(5,000)	-	(5,000)	0.0%	(23,181)	23,181
Total - Interest Income	30,100	6,488	23,612	21.6%	(17,215)	23,703
Total Revenue	6,203,089	5,077,251	1,125,839	81.9%	4,776,217	301,034
Transfer In						
Water Fund	50,000	12,500	37,500	25.0%	12,500	-
Total - Transfer In	50,000	12,500	37,500	25.0%	12,500	-
TOTAL FUNDING	6,253,089	5,089,751	1,163,338	81.4%	4,788,717	301,034



General Fund - Town Commission
For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
Personal Services						
Mayor/Commission Stipend	\$ 40,000	\$ 10,000	\$ 30,000	25.0%	\$ 7,200	\$ (2,800)
FICA	3,060	765	2,295	25.0%	551	(214)
Total Personal Services	43,060	10,765	32,295	25.0%	7,751	(3,014)
Operating Expenses						
Election Fees	3,900	-	3,900	0.0%	-	-
Annual Conf. - League of Cities	4,750	-	4,750	0.0%	-	-
Conferences/Seminars	6,000	-	6,000	0.0%	99	99
Mayor/Commission Expense	3,500	360	3,140	10.3%	35	(325)
Total Operating Expenses	18,150	360	17,790	2.0%	134	(226)
TOTAL COMMISSION	\$ 61,210	\$ 11,125	\$ 50,085	18.2%	\$ 7,885	\$ (3,240)



General Fund - Town Manager
For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
Personal Services						
Salaries	\$ 143,699	\$ 33,242	\$ 110,457	23.1%	\$ 30,950	\$ (2,293)
Car Allowance	4,200	1,050	3,150	25.0%	1,050	-
FICA	11,315	2,514	8,801	22.2%	2,290	(224)
Florida Retirement System	45,366	10,469	34,897	23.1%	9,657	(812)
Health and Life Insurance	27,893	5,426	22,467	19.5%	5,413	(14)
Workers' Comp Insurance	231	40	191	17.5%	54	14
Total Personal Services	232,704	52,742	179,962	22.7%	49,414	(3,328)
Operating Expenses						
Town Attorney	83,325	18,821	64,504	22.6%	17,473	(1,348)
Prof. Services - IT Services	9,100	4,680	4,420	51.4%	1,001	(3,679)
Prof. Services - Lobbyist	-	2,250	(2,250)	n/a	-	(2,250)
Miscellaneous	1,000	-	1,000	0.0%	-	-
Computer Expense / Supplies	1,000	-	1,000	0.0%	-	-
Training Expenses	3,500	-	3,500	0.0%	100	100
Total Operating Expenses	97,925	25,751	72,174	26.3%	18,574	(7,177)
TOTAL TOWN MANAGER	\$ 330,629	\$ 78,493	\$ 252,136	23.7%	\$ 67,988	\$ (10,505)



General Fund - Town Clerk
For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
Personal Services						
Salaries	\$ 133,609	\$ 20,953	\$ 112,656	15.7%	\$ 17,205	\$ (3,748)
Payroll - Vacation	-	-	-	n/a	810	810
FICA	10,222	1,595	8,627	15.6%	1,371	(224)
Florida Retirement System	15,913	2,480	13,433	15.6%	1,999	(481)
Health and Life Insurance	29,272	4,101	25,171	14.0%	4,690	589
Workers' Comp Insurance	215	38	177	17.5%	44	6
Unemployment Compensation	250	-	250	0.0%	-	-
Total Personal Services	189,481	29,167	160,314	15.4%	26,119	(3,048)
Operating Services						
Coding Ordinance	3,000	299	2,701	10.0%	299	-
Prof. Services- Digitize records	15,000	608	14,392	4.1%	608	-
Contracts - Minutes Preparation	4,250	1,050	3,200	24.7%	994	(56)
Temporary Labor	6,500	11,534	(5,034)	177.4%	4,720	(6,814)
Contracts - Other Services	7,000	899	6,101	12.8%	525	(373)
Software Maintenance/Support	25,313	2,900	22,413	11.5%	1,175	(1,725)
Postage and Freight	2,500	263	2,237	10.5%	147	(116)
Copier	6,100	794	5,306	13.0%	1,485	691
Advertising	10,000	2,355	7,645	23.6%	1,327	(1,028)
Office Supplies	5,900	1,226	4,674	20.8%	1,195	(31)
Website Support	4,967	827	4,140	16.7%	656	(171)
Subscriptions and Memberships	5,700	891	4,809	15.6%	692	(198)
Office Equipment	1,000	-	1,000	0.0%	-	-
Training Expenses	3,500	1,469	2,031	42.0%	515	(954)
Resident Mailings	10,000	2,580	7,420	25.8%	1,719	(861)
Total Operating Services	110,730	27,695	83,035	25.0%	16,059	(11,636)
TOTAL TOWN CLERK	\$ 300,211	\$ 56,861	\$ 243,350	18.9%	\$ 42,177	\$ (14,684)



General Fund - Police

For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
Personal Services						
Salaries	\$ 1,735,806	\$ 408,904	\$ 1,326,902	23.6%	\$ 360,447	\$ (48,457)
Paid Holidays	53,992	26,727	27,265	49.5%	14,958	(11,769)
Payroll-Other	-	7,500	(7,500)	n/a	-	(7,500)
Car Allowance	-	7,100	(7,100)	n/a	-	(7,100)
Longevity Pay	-	7,000	(7,000)	n/a	-	(7,000)
Overtime	20,000	6,396	13,604	32.0%	5,958	(437)
Overtime - Task Force	35,000	11,831	23,169	33.8%	6,246	(5,585)
Overtime - Oper. Stone Garden	-	9,450	(9,450)	n/a	-	(9,450)
Sick Leave Cash Out	31,000	23,444	7,556	75.6%	44,607	21,163
Incentive	17,680	4,230	13,450	23.9%	3,773	(457)
FICA	144,851	38,536	106,315	26.6%	34,002	(4,533)
Florida Retirement System	479,233	120,989	358,244	25.2%	95,570	(25,420)
Health and Life Insurance	484,931	107,840	377,091	22.2%	101,540	(6,300)
Workers' Comp Insurance	50,075	8,750	41,325	17.5%	10,672	1,922
Tuition Reimbursement	2,250	-	2,250	0.0%	-	-
AD&D Insurance	776	187	589	24.1%	176	(11)
Unemployment Compensation	1,000	-	1,000	0.0%	-	-
Total Personal Services	3,056,594	788,883	2,267,711	25.8%	677,949	(110,934)
Operating Expenses						
Contracts - Other Services	27,870	6,046	21,824	21.7%	5,201	(845)
Town Attorney	10,000	-	10,000	0.0%	-	-
Prof. Services - IT Services	7,000	3,515	3,485	50.2%	1,860	(1,655)
Telephone Services	4,100	816	3,284	19.9%	799	(16)
Mobile Phones	4,140	945	3,195	22.8%	866	(79)
Postage	1,000	-	1,000	0.0%	-	-
Electricity	11,500	3,280	8,220	28.5%	2,419	(861)
Liability and Property Insurance	24,511	5,614	18,897	22.9%	4,997	(617)
Building Repairs & Maintenance	10,000	3,875	6,125	38.7%	2,753	(1,122)
Radio Maintenance	2,100	-	2,100	0.0%	-	-
Auto Repairs and Maintenance	25,000	1,268	23,732	5.1%	787	(481)
Boat Repairs and Maintenance	50,000	1,252	48,748	2.5%	1,865	613
ATV Repairs and Maintenance	1,500	-	1,500	0.0%	-	-
Rental - Vehicles	15,000	2,295	12,705	15.3%	-	(2,295)
Vehicles - GPS	1,364	194	1,170	14.2%	194	-
Copier	4,000	716	3,284	17.9%	323	(393)
Miscellaneous Services	5,000	20	4,980	0.4%	1,505	1,485
Internet Service	6,550	1,297	5,254	19.8%	1,645	349
Physical Examinations	2,500	-	2,500	0.0%	485	485
Office Supplies	3,000	235	2,765	7.8%	770	535



General Fund - Police

For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date	Variance
					Dec-21	Fav (unfav)
Operating Supplies	10,000	7,383	2,617	73.8%	2,838	(4,545)
Fuel & Oil	50,000	11,182	38,818	22.4%	10,720	(462)
Uniforms Supplies	15,000	4,207	10,793	28.0%	8,793	4,586
Investigation Division	5,000	3,087	1,913	61.7%	210	(2,877)
Subscriptions and Memberships	3,000	2,341	659	78.0%	1,226	(1,115)
Protective PPE	2,500	-	2,500	0.0%	-	-
Protective PPE (Facilities)	2,500	-	2,500	0.0%	-	-
Education / Training	20,000	3,634	16,366	18.2%	22	(3,611)
Total Operating Expenses	324,135	63,200	260,935	19.5%	50,277	(12,922)
TOTAL POLICE	\$ 3,380,729	\$ 852,082	\$ 2,528,647	25.2%	\$ 728,226	\$ (123,856)



General Fund - Facility Services
For the Period Ending December 31, 2022

(25% Yr Complete)

Description	% of					PRIOR YEAR	
	Annual	Year to Date	Amount	Annual	Year to Date	Variance	
	Budget	Actual	Remaining	Budget	Dec-21	Fav (unfav)	
Personal Services							
Salaries	\$ 52,790	\$ 12,620	\$ 40,170	23.9%	\$ 10,828	\$ (1,792)	
Vacation Leave Cash Out	3,755	-	3,755	0.0%	-	-	
Sick Leave Cash Out	2,000	1,624	376	81.2%	1,934	309	
FICA	4,480	1,082	3,398	24.2%	970	(112)	
Florida Retirement System	10,889	2,640	8,249	24.2%	2,091	(549)	
Health and Life Insurance	24,414	5,264	19,150	21.6%	5,043	(221)	
Workers' Comp Insurance	1,912	334	1,578	17.5%	430	96	
Total Personal Services	100,240	23,566	76,674	23.5%	21,295	(2,270)	
Operating Expenses							
Telephone Service	4,500	816	3,684	18.1%	799	(16)	
Utility - Water	7,050	1,772	5,278	25.1%	2,462	689	
Electricity	5,000	1,297	3,703	25.9%	1,096	(200)	
Utility - Sewer	900	183	717	20.4%	175	(9)	
Internet Service	5,500	969	4,531	17.6%	1,279	310	
Liability and Property Insurance	22,363	5,473	16,890	24.5%	4,900	(573)	
Pest Control - Building/Grounds	1,200	322	878	26.9%	297	(25)	
R&M - Equipment	10,000	2,840	7,160	28.4%	451	(2,389)	
R&M - Grounds	5,000	1,219	3,781	24.4%	2,275	1,056	
Landscape Maintenance	10,000	184	9,816	1.8%	788	604	
Town Hall Maint. / Repairs	20,000	7,068	12,932	35.3%	6,329	(739)	
Generator Maint. Contract	5,200	1,884	3,316	36.2%	1,119	(765)	
R&M - Bocce Court	7,500	-	7,500	0.0%	-	-	
Operating Supplies - General	3,500	402	3,098	11.5%	128	(273)	
Town Events	25,000	15,248	9,752	61.0%	7,515	(7,733)	
A/C Maintenance Contract	4,000	-	4,000	0.0%	666	666	
Total Operating Expenses	136,713	39,676	97,037	29.0%	30,278	(9,397)	



General Fund - Other Departments
For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
Finance						
Auditing Services	\$ 20,000	\$ 1,000	\$ 19,000	5.0%	\$ -	\$ (1,000)
Accounting/Financial Services	100,418	25,105	75,313	25.0%	21,945	(3,160)
Investment Services	10,340	2,336	8,004	22.6%	2,361	26
Total Finance Expense	130,758	28,440	102,318	21.8%	24,306	(4,134)
Fire Rescue						
Fire Service Agreement	936,333	226,293	710,040	24.2%	218,668	(7,625)
Fire Service Agreement - Capital	41,118	41,118	-	100.0%	10,280	(30,839)
Total Fire Rescue Expense	977,451	267,411	710,040	27.4%	228,948	(38,464)
Solid Waste						
Contracts Services	356,597	98,474	258,123	27.6%	84,620	(13,854)
Total Solid Waste Expense	356,597	98,474	258,123	27.6%	84,620	(13,854)
Beach Management						
Engineering – Deerfield Joint Project	55,000	1,057	53,943	1.9%	-	(1,057)
Engineering – Legal Matters	10,000	-	10,000	0.0%	-	-
Beach Salvage (Boat removal)	1,000	2,000	(1,000)	200.0%	-	(2,000)
Buoys	5,000	-	5,000	0.0%	-	-
Total Beach Management Expense	71,000	3,057	67,943	4.3%	-	(3,057)
Charitable Donations						
Lighthouse Preservation Contrib.	2,500	-	2,500	0.0%	-	-
Area Council on Aging Contrib.	3,981	3,981	-	100.0%	-	(3,981)
Total Charitable Donations	6,481	3,981	2,500	61.4%	-	(3,981)
Contingency	116,070	-	116,070	0.0%	4,550	4,550
Total Expense before Transfer Out	1,658,357	401,363	1,256,994		342,424	(58,940)



General Fund - Other Departments
For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
Transfer Out						
To P&Z and Code Enf. Fund	35,000	28,113	6,887	80.3%	18,113	(10,000)
To General Fund CIP	250,000	109,882	140,118	44.0%	40,916	(68,966)
Total Transfer Out	285,000	137,995	147,005	48.4%	\$ 59,030	\$ (78,965)
TOTAL OTHER DEPARTMENTS	\$ 1,943,357	\$ 539,358	\$ 1,403,999	27.8%	\$ 401,453	\$ (137,905)
TOTAL GENERAL FUND EXPENDITURES	\$ 6,253,089	\$ 1,601,161	\$ 4,651,928	25.6%	\$ 1,299,303	\$ (301,858)



Notes to the Financial Statements - General Fund December 31, 2022

The notes below are intended to provide additional information helpful when reviewing the financial statements. Per the Adopted Budget, the revenues and expenditures should be at 25% through December. Below is an analysis of revenues and expenditures that have significant variances compared to the budget.

Variance Analysis

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
Revenues				
Other Miscellaneous Revenues	3,000	8,046	268.2%	Copies of records, records requests, security detail, FL State Class Action Suit against autoparts vendors (\$1,645), misc funds from US Treasury (\$6,346).
Expenditures				
<u>Town Manager</u>				
ProfServ-Info Technology	9,100	4,680	51.4%	Includes monthly server maintenance and endpoint mgmt, replace ubiquiti switch.
ProfServ-Lobbyist		2,250	N/A	Lobbyist fee.
<u>Town Clerk</u>				
Temporary Labor	6,500	11,534	177.4%	Staffing company help.
Training Expenses	3,500	1,469	42.0%	FACC Fall Academy, Virtual Athenian Dialog training supplies, EEO Training.
Resident Mailings	10,000	2,580	25.8%	Mayor's newsletter, resident guides.
<u>Police</u>				
Payroll-Salaries	1,735,806	417,754	24.1%	Police officer's salaries includes hours for COVID. COVID hours reimbursed by CESF Grant and CARES Act.
Paid Holidays	53,992	26,727	49.5%	Paid for holidays.
Longevity Pay	-	12,750	N/A	Longevity pay per PBA contract.
Overtime	20,000	6,396	32.0%	Staffing during vacations, sick time and special duty.
Overtime - Task Force	35,000	11,831	33.8%	DEA overtime.
Overtime - Oper Stone Garden	-	9,450	N/A	Overtime for Operation Stone Garden project with Broward County Sheriff's Office.
Sick Leave Cash Out	31,000	23,444	75.6%	Paid out annually in December.
Prof. Services - IT Services	7,000	3,515	50.2%	Office 365 apps, repair network connectivity, radio server racks, config laptops for accreditation, replace dispatch workstation, Webroot antivirus.
Electricity	11,500	3,280	28.5%	Monthly electric charges from FPL.
Building Repairs & Maintenance	10,000	3,875	38.7%	Repair bathroom, repair outside lighting time clock & AC belt, new PD sign.
Operating Supplies	10,000	7,383	73.8%	Lockable cabinets for radio equipment, miscellaneous supplies, tint meter, hurricane food, fuel tank leak detector system.
Investigation Division	5,000	3,087	61.7%	Laptop for detective, PowerPlus investigative system svc, drug disposal.
Subscriptions and Memberships	3,000	2,341	78.0%	Annual memberships for BCCPA, FPCA, FL MLUR, IACP, FBINAA, Adobe.
<u>Facility Services</u>				
Sick Leave Cash Out	2,000	1,624	81.2%	Paid out annually in December.
Electricity	5,000	1,297	25.9%	Monthly electric charges from FPL.
Pest Control - Bldg/Grounds	1,200	322	26.9%	Monthly pest control service from Orkin for Town Hall and Police Dept.
R&M - Equipment	10,000	2,840	28.4%	Repairs to shed & lawnmower
Town Hall Maint. / Repairs	20,000	7,068	35.3%	Flag, painting, new signs, bee removal, external lights, dedication plaque.
Generator Maint. Contract	5,200	1,884	36.2%	Qtrly maintenance, replaced generator voltage regulator.
Town Events	25,000	15,248	61.0%	Community shredding event, holiday lights & decorations.



**Notes to the Financial Statements - General Fund
December 31, 2022**

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
Expenditures (continued)				
<u>Fire Rescue</u>				
Fire Service Agreement - Capital	41,118	41,118	100.0%	FY 2023 annual amount paid in full.
<u>Solid Waste</u>				
Contract Services	356,597	98,474	27.6%	Price increased more than anticipated.
<u>Beach Management</u>				
Beach Salvage (Boat Removal)	1,000	2,000	200.0%	Remove and dispose of washed up boat 10/13/22.
<u>Charitable Donations</u>				
Area Council on Aging Contrib.	3,981	3,981	100.0%	Paid in full for year.



Statement of Revenues, Expenditures and Changes in Fund Balances
Special Revenue Fund - Transportation (Community Bus)
For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
Local Option Gas Tax	34,289	8,367	25,922	24.4%	8,178	188
County Transportation Grant	81,900	16,168	65,732	19.7%	18,252	(2,084)
Total Revenues	116,189	24,534	91,655	21.1%	26,430	(1,896)
TOTAL FUNDING						
	116,189	24,534	91,655	21.1%	26,430	(1,896)
<u>EXPENDITURES</u>						
Contractual Services	81,900	16,168	65,732	19.7%	18,252	2,084
Roadways - R&M	10,000	-	10,000	0.0%	8,550	8,550
Reserves - Future Use	24,289	-	24,289	0.0%	-	-
TOTAL EXPENDITURES	116,189	16,168	\$ 100,021	13.9%	26,802	10,634
Total Funding over (under)						
Expenditures	\$ -	8,367			\$ (372)	\$ 8,738
Fund Balance - Beginning		84,548				
Fund Balance - Ending		\$ 92,915				



Statement of Revenues, Expenditures and Changes in Fund Balances
Special Revenue Fund - Marine Law Enforcement Grant
For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
Marine Law Enforcement Grant	37,280	9,310	27,970	25.0%	10,212	(902)
Total Revenues	37,280	9,310	27,970	25.0%	10,212	(902)
TOTAL FUNDING						
	37,280	9,310	27,970	25.0%	10,212	(902)
<u>EXPENDITURES</u>						
Police Wages	37,280	9,310	27,970	25.0%	10,212	902
TOTAL EXPENDITURES	37,280	9,310	\$ 27,970	25.0%	10,212	902
Total Funding over (under)						
Expenditures	<u>\$ -</u>	<u>-</u>			<u>\$ -</u>	<u>\$ -</u>
Fund Balance - Beginning			-			
Fund Balance - Ending		<u>\$ -</u>	-			



Statement of Revenues, Expenditures and Changes in Fund Balances
Special Revenue Fund - Building Permits
For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
Building Permit Fees	600,000	168,343	431,657	28.1%	196,623	(28,280)
Building Admin Fees	5,000	3,790	1,210	75.8%	575	3,215
Total Revenues	605,000	172,133	432,867	28.5%	197,198	(25,065)
<u>Other Sources</u>						
Use / (Add't) Fund Balance	50,000	-	50,000	0.0%	-	-
Total Other Sources	50,000	-	50,000	0.0%	-	-
TOTAL FUNDING	655,000	172,133	482,867	26.3%	197,198	(25,065)
<u>EXPENDITURES</u>						
Building Permits						
ProfServ-Building Permits - RMA	55,000	-	55,000	0.0%	4,325	4,325
ProfServ-Building Permits - CGA	510,000	148,177	361,823	29.1%	156,427	8,251
ProfServ-Digitize Records	15,000	-	15,000	0.0%	-	-
Code Compliance	-	330	(330)	n/a	-	(330)
Temporary Labor	6,000	-	6,000	0.0%	-	-
Credit Card Processing Fees	19,000	4,846	14,154	25.5%	4,853	7
Building Room	50,000	-	50,000	0.0%	-	-
Total Building Permits	655,000	153,352	501,648	23.4%	165,605	12,253
TOTAL EXPENDITURES	655,000	153,352	\$ 501,648	23.4%	165,605	12,253
Total Funding over (under)						
Expenditures	\$ -	18,780			\$ 31,593	\$ (12,813)
Fund Balance - Beginning		163,132				
Fund Balance - Ending		\$ 181,912				



Statement of Revenues, Expenditures and Changes in Fund Balances
Special Revenue Fund - P&Z and Code Compliance
For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
Planning & Zoning Fees	35,000	6,000	29,000	17.1%	2,100	3,900
Fire Fees	15,000	3,750	11,250	25.0%	1,350	2,400
Total Revenues	50,000	9,750	40,250	19.5%	3,450	6,300
<u>Other Sources</u>						
Transfer In	35,000	28,113	6,887	80.3%	18,113	10,000
Total Other Sources	35,000	28,113	6,887	80.3%	18,113	10,000
TOTAL FUNDING	85,000	37,863	47,137	44.5%	21,563	16,300
<u>EXPENDITURES</u>						
P&Z and Code Compliance						
ProfServ-General Admin - RMA	15,000	-	15,000	0.0%	2,750	2,750
ProfServ-Site Planning - RMA	20,000	-	20,000	0.0%	9,075	9,075
ProfServ-Site Planning - CGA	5,000	-	5,000	0.0%	-	-
ProfServ-General Admin - CGA	15,000	33,356	(18,356)	222.4%	4,707	(28,650)
Flood Insurance Program (CRS)	5,000	-	5,000	0.0%	-	-
Code Compliance	25,000	4,506	20,494	18.0%	5,032	525
Total P&Z, and Code Compliance	85,000	37,863	47,137	44.5%	21,563	(16,300)
TOTAL EXPENDITURES	85,000	37,863	\$ 47,137	44.5%	21,563	(16,300)

Total Funding over (under)

Expenditures

\$ - -

\$ - \$ -

Fund Balance - Beginning

-

Fund Balance - Ending

\$ -



Statement of Revenues, Expenditures and Changes in Fund Balances
Special Revenue Fund - Federal Forfeitures / Asset Sharing
For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
Federal Forfeitures	-	60,158	(60,158)	n/a	-	60,158
Interest Income	-	669	(669)	n/a	58	611
Total Revenues	-	60,827	(60,827)	n/a	58	60,769
TOTAL FUNDING						
	-	60,827	(60,827)	n/a	58	60,769
<u>EXPENDITURES</u>						
Capital Outlay/ Other						
Building Improvements	-	1,711	(1,711)	n/a	-	(1,711)
Police Equipment	-	3,015	(3,015)	n/a	16,396	13,381
Total Capital Outlay / Other	-	4,726	(4,726)	n/a	16,396	11,670
TOTAL EXPENDITURES						
	-	4,726	\$ (4,726)	n/a	16,396	11,670
Total Funding over (under)						
Expenditures	\$	-	56,101		\$	(16,338)
					\$	72,439
Fund Balance - Beginning		597,631				
Fund Balance - Ending		\$ 653,733				

*Current available cash balance is \$575,199.



Statement of Revenues, Expenditures and Changes in Fund Balances
Capital Projects Fund - (General Fund Improvements)
For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
FUNDING						
Revenues						
FEMA reimbursement	\$ 4,049,845	\$ 10,406	\$ 4,039,439	0.3%	\$ -	\$ 10,406
Total Revenues	4,049,845	10,406	4,039,439	0.3%	-	10,406
Other Sources						
Transfer From General Fund	250,000	109,882	140,118	44.0%	40,916	68,966
Loan Proceeds	565,625	-	565,625	0.0%	-	-
Total Other Sources	815,625	109,882	705,743	13.5%	40,916	68,966
TOTAL FUNDING	4,865,470	120,288	4,745,182	2.5%	40,916	79,372
EXPENDITURES						
Beach Projects						
Engineering – FY20 Project	75,000	42,433	32,568	56.6%	-	(42,433)
Engineering – FY22 Project	225,000	62,906	162,095	28.0%	6,319	(56,587)
Engineering – Qtrly Monitoring	10,000	-	10,000	0.0%	-	-
Construction – FY22 Project	4,300,000	-	4,300,000	0.0%	-	-
Total Beach Project Expense	4,610,000	105,338	4,504,662	2.3%	6,319	(99,019)
Miscellaneous						
Beach Tilling / Scarp Removal	5,470	-	5,470	0.0%	-	-
Underground Utility Project	50,000	-	50,000	0.0%	-	-
Police Cars / Equipment	100,000	-	100,000	0.0%	-	-
Comm. Chambers Upgrade	50,000	14,950	35,050	29.9%	34,598	19,648
Boat Engines	50,000	-	50,000	0.0%	-	-
Total Misc. Expense	255,470	14,950	240,520	5.9%	34,598	19,648
TOTAL EXPENDITURES	4,865,470	120,288	4,745,182	2.5%	40,916	(79,372)
Total Funding over (under)						
Expenditures	\$ -	-			\$ -	\$ 158,744
Fund Balance - Beginning			-			
Fund Balance - Ending		\$ -				



**Statement of Revenues, Expenses and Changes in Net Assets
Water Fund (Summary)**

For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
<u>FUNDING</u>						
Revenue						
Water Service Revenue	\$ 1,320,690	\$ 339,332	\$ 981,358	25.7%	\$ 301,734	\$ 37,599
Water Surcharge	346,700	86,767	259,933	25.0%	86,696	71
Grant Revenue	425,000	15,813	409,188	3.7%	503,859	(488,047)
Other Miscellaneous Revenue	64,312	13,017	51,295	20.2%	7,868	5,148
Total Revenue	2,156,702	454,928	1,701,774	21.1%	900,157	(445,229)
Other Sources						
Transfer In	290,168	72,542	217,626	25.0%	7,609	64,933
Use (Add to) Net Assets	60,750	-	60,750	0.0%	-	-
Total Other Sources	350,918	72,542	278,376	20.7%	7,609	64,933
TOTAL FUNDING	2,507,620	527,470	1,980,150	21.0%	907,766	(380,295)
<u>EXPENSES</u>						
Personal Services	578,312	159,163	419,149	27.5%	136,738	(22,425)
Operating Expenses	466,522	58,209	408,313	12.5%	58,643	434
Debt Service Expenses	697,618	203,725	493,893	29.2%	203,725	0
Capital Projects	360,000	-	360,000	0.0%	2,104	2,104
Repair & Renewal	65,000	15,812	49,188	24.3%	7,508	(8,304)
Transfer Out	340,168	85,042	255,126	25.0%	20,109	(64,933)
TOTAL EXPENSES	2,507,620	521,952	1,985,668	20.8%	428,827	(93,125)
Total Funding over (under)						
Expenses	\$ -	\$ 5,519			\$ 478,939	\$ (287,170)
Net Assets - Beginning		5,177,426				
Net Assets - Ending		\$ 5,182,945				



**Statement of Revenues, Expenses and Changes in Net Assets
Water Fund (Operations)**

For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
FUNDING						
Revenue						
Water Service						
Water-Base Rate	\$ 472,000	\$ 118,041	\$ 353,959	25.0%	\$ 117,801	\$ 240
Water-Usage	848,690	221,291	627,399	26.1%	183,933	37,359
Total Water Service Revenue	1,320,690	339,332	981,358	25.7%	301,734	37,599
Other Revenue						
Miscellaneous Revenues	7,500	1,772	5,728	23.6%	4,050	(2,278)
T-Mobile Cell Tower	35,812	8,943	26,869	25.0%	8,599	344
Hillsboro Inlet	6,000	1,500	4,500	25.0%	1,500	-
Interest	20,000	802	19,198	4.0%	2,374	(1,572)
Net Incr (Decr) In FMV-Invest	(5,000)	-	(5,000)	0.0%	(8,654)	8,654
Total Other Revenue	64,312	13,017	51,295	20.2%	7,868	5,148
TOTAL FUNDING 1,385,002 352,349 1,032,653 25.4% 309,602 42,747						
EXPENSES						
Personal Services						
Salaries	372,190	86,800	285,390	23.3%	75,891	(10,910)
Overtime	25,000	5,891	19,109	23.6%	3,995	(1,896)
Vacation Leave Cash Out	17,235	13,931	3,304	80.8%	16,813	2,882
Sick Leave Cash Out	5,745	13,320	(7,575)	231.9%	5,736	(7,584)
FICA	30,824	9,084	21,740	29.5%	7,729	(1,355)
Florida Retirement System	50,042	14,259	35,783	28.5%	9,254	(5,005)
Health and Life Insurance	64,363	13,708	50,655	21.3%	14,572	864
Workers' Comp Insurance	12,413	2,169	10,244	17.5%	2,748	579
Unemployment Compensation	500	-	500	0.0%	-	-
Total Personal Services	578,312	159,163	419,149	27.5%	136,738	(22,425)
Operating Expenses						
Auditing Services	16,500	-	16,500	0.0%	-	-
Contracts - Other Services	750	-	750	0.0%	-	-
Postage and Freight	1,000	-	1,000	0.0%	-	-
Telephone Service	7,800	2,098	5,702	26.9%	1,917	(180)
Electricity	58,750	16,258	42,492	27.7%	14,134	(2,124)
Liability and Property Insurance	51,329	12,002	39,327	23.4%	10,707	(1,296)



Statement of Revenues, Expenses and Changes in Net Assets
Water Fund (Operations)

For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
Maint - Distribution System	7,500	1,066	6,434	14.2%	159	(907)
Maint - Bldgs / Grounds	15,000	2,597	12,403	17.3%	1,647	(950)
Maint - SCADA System	10,000	-	10,000	0.0%	-	-
Repair & Maint - Equipment	32,000	6,106	25,894	19.1%	2,937	(3,169)
Tools and Equipment	1,000	-	1,000	0.0%	601	601
Advertising	1,000	-	1,000	0.0%	-	-
Licenses & Permits	5,400	-	5,400	0.0%	372	372
Office Supplies	1,500	-	1,500	0.0%	123	123
Computer Expense	6,500	220	6,280	3.4%	1,001	781
Uniform Supplies	6,000	1,649	4,351	27.5%	1,794	144
Fuel and Oil	6,500	1,175	5,325	18.1%	1,371	196
Sand Change	10,000	845	9,155	8.4%	369	(476)
Filter Sand Excavation	17,500	-	17,500	0.0%	-	-
Chemicals - Water Treatment	85,000	13,004	71,996	15.3%	18,455	5,451
Lab Test Analysis & Supplies	9,000	1,110	7,890	12.3%	3,056	1,946
Subscriptions and Memberships	2,645	79	2,566	3.0%	-	(79)
Contingency	113,848	-	113,848	0.0%	-	-
Total Operating Expenses	466,522	58,209	408,313	12.5%	58,643	434
Total Exp. Before Transfer Out	1,044,834	217,372	827,462	20.8%	195,381	(21,991)
Transfer Out						
General Fund	50,000	12,500	37,500	25.0%	12,500	-
Water Debt Service Fund	290,168	72,542	217,626	25.0%	-	(72,542)
Water CIP Fund	-	-	-	n/a	7,609	7,609
Total Transfer Out	340,168	85,042	255,126	25.0%	20,109	(64,933)
TOTAL EXPENSES	1,385,002	302,414	1,082,588	21.8%	215,490	(86,924)
Total Funding over (under)						
Expenses	\$ -	49,935			\$ 94,112	\$ (44,177)
Net Assets - Beginning		3,468,632				
Net Assets - Ending		\$ 3,518,567				



Notes to the Financial Statements - Water Fund December 31, 2022

The notes below are intended to provide additional information helpful when reviewing the financial statements. Per the Adopted Budget, the revenues and expenses should be at 25% through December. Below is an analysis of revenues and expenses that have significant variances compared to the budget.

Variance Analysis

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
Operations Fund				
Revenues				
Miscellaneous Revenues	7,500	1,772	23.6%	Monthly revenue from late charges.
Expenses				
<u>Personal Services</u>				
Vacation Leave Cash Out	17,235	13,931	80.8%	Paid out annually in December.
Sick Leave Cash Out	5,745	13,320	231.9%	Paid out annually in December.
<u>Operating Expenses</u>				
Telephone Service	7,800	2,098	26.9%	Phone, internet, SCADA, modem and cell phone service with Comcast and Verizon.
Electricity	58,750	16,258	27.7%	Monthly electric charges from FPL.
Uniform Supplies	6,000	1,649	27.5%	Monthly uniform services.



Statement of Revenues, Expenses and Changes in Net Assets
Water Debt Service Fund - (State Revolving Loans)
For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
FUNDING						
Revenues						
Water Surcharge	\$ 346,700	\$ 86,767	\$ 259,933	25.0%	\$ 86,696	\$ 71
Total Revenues	346,700	86,767	259,933	25.0%	86,696	71
Other Sources						
Operating Transfers-In	290,168	72,542	217,626	25.0%	-	72,542
Use of Fund Balance	60,750	-	60,750	0.0%	-	-
Total Other Sources	350,918	72,542	278,376	20.7%	-	72,542
TOTAL FUNDING	697,618	159,309	538,309	22.8%	86,696	72,613
EXPENSES						
Debt Service Expenses						
<i>State Revolving Loan - Water Plant</i>						
Principal Debt Retirement	224,055	-	224,055	0.0%	-	-
Interest Expense	66,113	-	66,113	0.0%	-	-
<i>State Revolving Loan - Water Main Project</i>						
Principal Debt Retirement	341,294	178,425	162,869	52.3%	171,543	(6,881)
Interest Expense	66,156	25,300	40,856	38.2%	32,182	6,881
Total Debt Services Expenses	697,618	203,725	493,893	29.2%	203,725	0
TOTAL EXPENSES	697,618	203,725	493,893	29.2%	203,725	0
Total Funding over (under)						
Expenses	\$ -	(44,416)			\$ (117,029)	\$ 72,613
Net Assets - Beginning		875,315				
Net Assets - Ending		\$ 830,898				



Statement of Revenues, Expenses and Changes in Net Assets
Capital Projects Fund - (Water Fund Improvements)
For the Period Ending December 31, 2022

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-21	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
Grant Revenue	\$ 425,000	15,813	\$ 409,188	3.7%	\$ 503,859	\$ (488,047)
Total Revenues	425,000	15,813	409,188	3.7%	503,859	(488,047)
Other Sources						
Interfund Transfer - In	-	-	-	n/a	7,609	(7,609)
Total Other Sources	-	-	-	n/a	7,609	(7,609)
TOTAL FUNDING	425,000	15,813	409,188	3.7%	511,468	(495,655)
<u>EXPENSES</u>						
Plant Project						
Well Rehabilitation	180,000	-	180,000	0.0%	-	-
Storage Tank	150,000	-	150,000	0.0%	-	-
Total Plant Project	330,000	-	330,000	0.0%	-	-
Other Expenses						
Repair & Renewal	65,000	15,813	49,187	24.3%	7,508	(8,305)
A1A Design / Relocation	-	-	-	n/a	2,104	2,104
Perimeter Fence	30,000	-	30,000	0.0%	-	-
Total Other Expenses	95,000	15,813	79,187	16.6%	9,612	(6,201)
TOTAL EXPENSES	425,000	15,813	409,187	3.7%	9,612	(6,201)
Total Funding over (under)						
Expenses	\$ -	-			\$ 501,856	\$ (501,856)
Net Assets - Beginning		833,479				
Net Assets - Ending		\$ 833,479				

Town of Hillsboro Beach

Supporting Schedules

December 31, 2022



**Cash and Investment Balances
December 31, 2022**

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>YIELD</u>	<u>BALANCE</u>	<u>NOTES</u>
Checking Account	BankUnited	0.00%	\$896,479	Earns a credit allowance of 0.25%. Yield is 0 since fees are netted against credit allowance. Operating account for AP invoices and payroll.
Money Market Account	BankUnited	3.00%	\$5,590,780	Excess cash from General & Water Funds.
Money Market Account	BankUnited	3.00%	\$822,175	(1) Reserve for both SRL Loans.
Money Market Account	BankUnited	3.00%	\$575,199	(2) Federal Forfeitures/Asset sharing.
State Board Account	Florida Prime	4.30%	\$439,168	Excess cash from the General Fund.
Investment Account	Truist	2.78%	\$3,484,533	See Investment Report for further details.
TOTAL			<u><u>\$11,808,333</u></u>	

Footnotes:

(1) Restricted funds for State Revolving Loans.

(2) Restricted funds for Federal Forfeiture/Asset sharing.



Investment Portfolio

Trades Settled as of 12/31/22

Posting Date	CUSIP #	Description	Rating	Maturity Date	Par Value	Tax Cost Basis	Premium / Discount	Market Value	Accrued Interest	Annual Income	Yield at Market
	SA0000560	TRUIST BK TRUST DEPOSIT ACCT-RIS			20,816	20,816	-	20,816	1,319	779	3.74%
		Subtotal			20,816	20,816	-	20,816	1,319	779	3.74%
02/03/21	3130AKYD2	FED HOME LOAN BANK	WR	08/17/26	70,000	70,000	-	61,258	-	490	0.80%
07/15/21	3130AN3Y4	FED HOME LOAN BANK	AAA	07/13/26	200,000	200,000	-	178,118	-	2,200	1.23%
08/17/21	3130ANE48	FED HOME LOAN BANK	AAA	08/17/26	200,000	200,000	-	176,980	-	2,000	1.13%
10/17/22	3130ATG35	FED HOME LOAN BANK	AAA	10/17/25	200,000	200,000	-	199,888	239	10,000	5.00%
12/28/22	3130ATZA8	FED HOME LOAN BANK	AAA	12/22/27	150,000	150,000	-	150,437	-	8,700	5.78%
08/26/20	3133EL3P7	FED FARM CREDIT BANK	AAA	08/12/25	250,000	249,750	(250)	225,783	55	1,325	0.59%
12/30/22	3134GVYP7	FED HOME LOAN MTGE CORP	AAA	05/27/25	210,000	209,003	(998)	190,063	79	1,050	0.55%
11/30/22	3134GX7G3	FED HOME LOAN MTGE CORP	AAA	11/26/27	200,000	200,000	-	200,152	-	11,500	5.75%
12/30/22	3134GY5Z1	FED HOME LOAN MTGE CORP	AAA	12/29/27	150,000	150,000	-	150,305	-	7,500	4.99%
12/30/22	3134GYBV3	FED HOME LOAN MTGE CORP	AAA	12/30/27	150,000	149,817	(183)	150,147	-	6,938	4.62%
10/28/20	3136G45H2	FED NATL MTGE ASSN	AAA	10/29/25	55,000	54,945	(55)	49,529	-	275	0.55%
10/23/20	3136G45X7	FED NATL MTGE ASSN	AAA	10/29/26	140,000	140,000	-	121,948	-	980	0.80%
09/16/20	341271AD6	FLORIDA ST TXBL	AA3	07/01/25	185,000	185,000	-	169,858	228	2,327	1.37%
09/16/20	341271AD6	FLORIDA ST TXBL	AA3	07/01/25	40,000	40,037	37	36,726	-	503	1.37%
05/21/20	43232VVH1	HILLSBOROUGH CNTY TXBL	A2	07/01/25	200,000	200,000	-	186,104	-	3,830	2.06%
12/31/18	54289SBG1	LONGBOAT KEY FL SPL ASSMNT REV	AA+	08/01/24	55,000	54,537	(463)	54,666	-	2,200	4.02%
08/05/20	593561BE2	MIAMI GARDENS FL TXBL	A1	07/01/25	125,000	125,000	-	114,594	-	1,674	1.46%
01/17/20	661046BV3	NORTH MIAMI BEACH FLA WTR	A+	08/01/24	160,000	160,000	-	153,501	-	3,234	2.11%
03/01/22	740189AM7	PRECISION CASTPARTS	AA2	06/15/25	50,000	51,214	1,214	48,192	343	1,625	3.37%
02/27/20	758449RV6	REEDY CREEK FL IMPT DIST TXBL	AA3	06/01/24	150,000	150,000	-	143,066	-	2,504	1.75%
04/06/20	89236TGW9	TOYOTA MOTOR CREDIT CO	A1	03/30/23	30,000	30,070	70	29,881	435	870	2.91%
08/11/22	912796XY0	U.S. TREASURY BILLS		08/10/23	200,000	193,819	(6,181)	193,819	-	6,539	3.37%
02/03/22	91282CDE8	U.S. TREASURY NOTES	AAA	10/31/23	300,000	300,525	525	300,246	4	13,155	4.38%
		Subtotal			3,470,000	3,463,717	(6,283)	3,285,259	1,383	91,418	2.78%
		Total			3,490,816	3,484,533	(6,283)	3,306,075	2,702	92,197	2.78%



Ridership Summary

December 31, 2022

Daily Passengers:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				38	
38		35		35	
35		40		30	
40		40		38	
36		39		37	

Total Monthly Passengers:

481

Daily Revenue Miles:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				104.00	
103.00		105.00		104.00	
95.00		105.00		94.00	
104.00		104.00		105.00	
108.00		104.00		113.00	

Total Monthly Revenue Miles:

1348.0

Total Scheduled Revenue Miles

1414.9

Total Vehicle Hours

125.7

Total Revenue Hours

114.8

Service Days

13

Missed Service in Minutes

0

Passengers per revenue hour

4.2

Total Monthly Vehicle Miles:

1,653.5

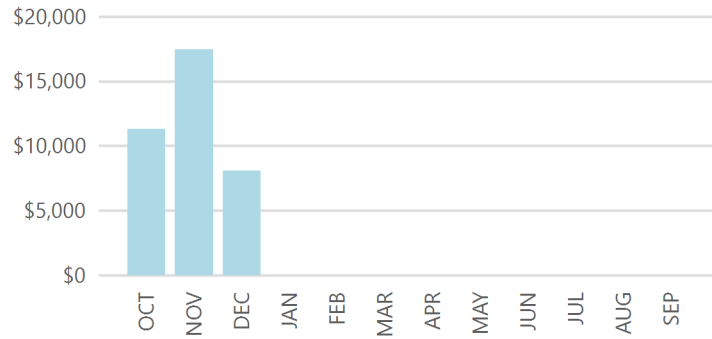


**Town of Hillsboro Beach
Building Department
Summary Report**

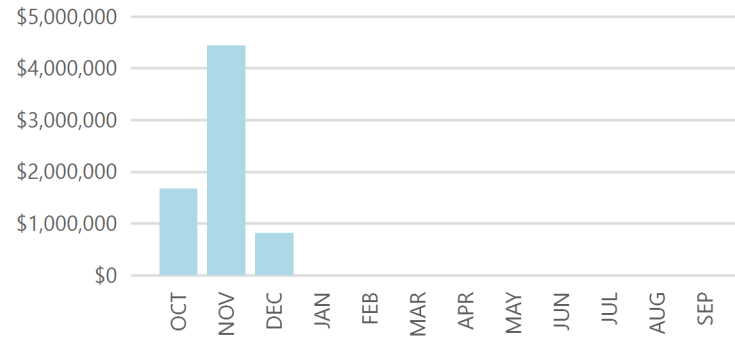
**Start Date: 12/1/2022
End Date: 12/31/2022**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug
Construction Value	\$1,673,036	\$4,435,172	\$812,472	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Building Permit Fees	\$47,224	\$93,429	\$31,897	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fire & Zoning Fees	\$4,200	\$3,450	\$3,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenue	\$51,424	\$96,879	\$35,197	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
CGA Expense	\$40,141	\$79,415	\$27,112	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Town Revenue	\$11,284	\$17,464	\$8,085	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Net Revenue



Construction Value



Sep	YTD
\$0	\$6,920,679
\$0	\$172,550
\$0	\$10,950
\$0	\$183,500
\$0	\$146,668
\$0	\$36,833



**Town of Hillsboro Beach
Building Department
Finance Report**

**Start Date: 12/1/2022
End Date: 12/31/2022**

	Permit Fees	Town Revenue	Fire Fees	Zoning Fees	Admin Fees	CGA Revenue	BORA	DBPR	DCA
MTD	\$31,896.74	\$4,784.51	\$1,350.00	\$1,950.00	\$525.00	\$27,112.23	\$440.12	\$394.66	\$288.58
YTD	\$172,550.16	\$25,882.52	\$4,350.00	\$6,600.00	\$1,600.00	146,667.64	\$3,751.68	\$2,948.33	\$2,034.20



**Town of Hillsboro Beach
Building Department
Permit Report**

**Start Date: 12/1/2022
End Date: 12/31/2022**

Permit Type	# Issued	Building Permit Fees
COMMERCIAL BACKFLOW	1	125.00
COMMERCIAL FENCE	4	2,464.10
COMMERCIAL FIRE ALARM	1	95.00
COMMERCIAL LOW VOLTAGE	1	2,660.36
RESIDENTIAL A/C CHANGE OUT	21	3,725.22
RESIDENTIAL ALTERATION	12	15,296.77
RESIDENTIAL DOCK	1	2,196.85
RESIDENTIAL FIRE SPRINKLER	1	95.00
RESIDENTIAL GAS TANK	1	95.00
RESIDENTIAL IRRIGATION SYSTEM/SPRINKLERS	1	95.00
RESIDENTIAL PLUMBING MISCELLANEOUS	1	440.00
RESIDENTIAL SERVICE CHANGE/REPAIR	2	250.00
RESIDENTIAL SITE	1	190.00
RESIDENTIAL WATER HEATER	2	250.00
RESIDENTIAL WINDOWS/DOORS/SHUTTERS	15	3,288.44
SIGN	2	250.00
SINGLE FAMILY RESIDENCE	1	380.00
	68	\$31,896.74



**Town of Hillsboro Beach
Building Department
Issued Permits Report**

**Start Date: 12/1/2022
End Date: 12/31/2022**

Folio #	Permit #	Date Issued	Job Address	Job Sub Division	Construction Value
RESIDENTIAL ALTERATION					
484308AP0690	22350074-0	12/1/2022	1198 HILLSBORO MILE (UNIT 136) (UPDATE 2 BATHROOM)	HILLSBORO IMPERIAL APTS	\$12,000.00
484308BJ0020	22350317-0	12/8/2022	1173 HILLSBORO MILE, (UNIT 2-1)	HILLSBORO SQUARE CONDO	\$126,877.00
484317AD1050	22350385-0	12/12/2022	1021 HILLSBORO MILE (UNIT PH8)	LANDMARK AT HILLSBORO	\$111,000.00
484317AB0590	22350435-0	12/13/2022	1051 HILLSBORO MILE (UNIT 704E)	HILLSBORO LE BARON	\$67,800.00
484308CA0530	22350495-0	12/15/2022	1155 HILLSBORO MILE (UNIT 606)	HILLSBORO OCEAN CLUB	\$145,037.00
484308BC1830	22350832-0	12/29/2022	1238 HILLSBORO MILE (UNIT 310)	PORT DE MER	\$13,900.00
484308AB0560	22350871-0	12/30/2022	1160 HILLSBORO MILE (UNIT 807)	HILLSBORO ISLAND HOUSE CONDO APTS	\$22,300.00
Grand Total					\$498,914.00



**Town of Hillsboro Beach
Building Department
Activity Report**

**Start Date: 12/1/2022
End Date: 12/31/2022**

Discipline	Total # of Inspections	Plan Review	Permits Applied
Building	92	33	17
Electrical	27	21	9
Plumbing	43	20	11
Mechanical	40	17	11
Fire	5	6	2
Zoning	0	4	0
Totals	207	101	50



**Town of Hillsboro Beach
Building Department
Plan Review Times Report**

**Start Date: 12/1/2022
End Date: 12/31/2022**

	Number of Reviews	Average Days In Review	Most Days In Review
Completed Reviews	133	7.53	48.72



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011
Fax: (954) 427-4834

TO: Mayor Deb Tarrant and Commission

FROM: Steve Mitchell, Building Official

DATE: January 25, 2023

SUBJECT: December 2022 - Building Department Report

Repairs to the corridors at Opal Towers West have finally started. The contractor is replacing the drywall and insulation damaged by water from the rooftop fire-fighting efforts in 2021 and additional permits for in-unit water damage repairs, water heater and air-conditioner replacements, and upgrades to the fire alarm and sprinkler systems are moving forward slowly. The recent dry weather has allowed the roofing contractor at OTW to make significant progress on replacing fire/water damaged portions of the roofing system. Condo renovations throughout the community continue at a steady pace.

Progress on the Sales Center for Related continues without significant issues.

Inspections are steady on the new and remodeled Single-Family Residences, and plan review is nearly complete on the last group of SFR projects submitted. We are currently expecting three homes to be submitted for first plan review in the near future..

Respectfully Submitted,

Steven Mitchell

Building Official | Chief Electrical Inspector
Building Code Services | Town of Hillsboro Beach

Calvin, Giordano & Associates, Inc.



1210 Hillsboro Mile | Hillsboro Beach FL 33062
Office: 954.427.4011 | Fax: 954.427.4834 | Cell: 954.592.5057
Fort Lauderdale | Miami-Dade | West Palm Beach | Clearwater/Tampa | Estero | Port St. Lucie



Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Code Compliance Summary Report

From 12/1/2022 To 12/31/2022 Corridor (All Corridors)

Case Totals for Period

Cases Open at Start of Period	24
Cases Opened During Period	1
Cases Opened as result of Complaint	1
Cases Closed During Period	9
Cases Closed due to compliance	7
Cases Open at End of Period	16
Inspections	2
Reinspections	11
Total	13
Special Magistrate Cases During Period	12

Case Summary by Officer

Officer	Open at Start	Opened During Period	Opened as result of Complaint	Closed During Period	Closed due to compliance	Open at End of Period
B. Pita/N/A	24	1	1	9	7	16
Total	24	1	1	9	7	16



Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Code Compliance Summary Report

From 12/1/2022 To 12/31/2022 Corridor (All Corridors)

Inspections by Officer

Officer	Inspections	Reinspections	Total
B. Pita/N/A	2	9	11
S. Lowe/-	0	2	2
Total	2	11	13

Summary of Cases Opened by Incident Type

Incident Type	Number
Fire Inspection	1
Total	1

Revenue Summary

	Period Start	During Period	Period End
Total Fines Assessed	\$789,950.00	\$67,775.00	\$857,725.00
Total Payments	\$0.00	\$0.00	\$0.00
Balance	\$789,950.00		\$857,725.00



Case Action Report*

From 12/1/2022

To 12/31/2022

Corridor (All Corridors)

<u>Date Issue</u>	<u>Incident Type</u>	<u>Site Address</u>	<u>Status</u>	<u>Documents Issued</u>		
12/19/2022	Fire Inspection	1221 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 8A	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				12/18/2022	Complaint	B. Pita
				12/19/2022	Notice of Violation	B. Pita
				1/11/2023	Notice of Hearing	S. Lowe

*Cases included in this report are those where the owner was first cited within the date range and corridor specified

Open Cases As of January 25, 2023

TOWN OF HILLSBORO BEACH

	Incident Type	Owner	Site Address
<u>1</u>	Building Permit Required	ROGOW,JEFFERY	1050 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 601W
<u>2</u>	Litter	BERCH, MARK BERCH, TIFFANY	987 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
<u>3</u>	Zoning Violation	CARLSON,JOHN & SUZANNE	975 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
<u>4</u>	Tide Water Seawall King Tide Criteria	MEDZ LLC	997 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
<u>5</u>	Building Permit Required	O'REILLY, ROBERT M SR H/E GLUCK, NORRI	1212 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 15
<u>6</u>	Building Permit Required	DEARIE,THOMAS	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 209
<u>7</u>	Building Permit Required	KUSHNER,HELEN KUSHNER,DEBRA E	1155 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 302
<u>8</u>	Fire Inspection	SEA CLUB INC	1221 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 8A
<u>9</u>	Sign Violation	WINTER SUN INVESTMENTS LLC	1205 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 101
<u>10</u>	Building Permit Required	BONCI,KARA BONCI,TIMOTHY	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 514
<u>11</u>	Building Permit Required	RONEMUS,DAVID SCHNEIDER,SUSAN LYNN	1057 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 713
<u>12</u>	Building Permit Required	DEL PICO,STEPHEN E & CAROL-ANN	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 302
<u>13</u>	Landscape Violation	WINTER SUN INVESTMENTS LLC	1206 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
<u>14</u>	Property Maintenance	WINTER SUN INVESTMENTS LLC	1205 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 101
<u>15</u>	Nuisance	MILLIONAIRE PORTFOLIO GROUP LLC	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 812