



AGENDA

Town of Hillsboro Beach Commission Meeting

March 7, 2023
9:00 AM



Established 1939

MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldasarre
Honorable Jane Reiser

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

March 7, 2023 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER JANE REISER

TOWN MANAGER WILLIAM 'MAC'SERDA, ICMA-CM
TOWN ATTORNEY DONALD J.DOODY, ESQ
TOWN CLERK SHERRY D.HENDERSON, CMC

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A. February 7, 2023 Commission Meeting

II. PRESENTATIONS

- A. **FDOT Update on the Mobility Improvement Project on State Road AIA - Hillsboro Beach**

Presented by Victor Zarzuela, P.E. (FL, PR) Construction Project Engineer/Administrator

III. ORDINANCES

- A. **Ordinance No. 2023-01 Fences & Walls / Driveway Location (SECOND READING)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING DIVISION 5 ENTITLED "ZONING" PROVIDING FOR AN AMENDMENT TO ARTICLE XIII ENTITLED "ADDITIONS EXCEPTIONS AND MODIFICATIONS" BY AMENDING SECTION 12-263 ENTITLED "USE REGULATIONS"; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

- B. **Ordinance No. 2023-02 Building Safety Program 25-year Inspections (SECOND READING)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 4 ENTITLED "BUILDINGS AND BUILDING REGULATIONS" BY SPECIFICALLY BY AMENDING ARTICLE I ENTITLED "IN GENERAL" BY CREATING SECTION 4-9 TO BE ENTITLED "BUILDING SAFETY INSPECTION PROGRAM" TO PROVIDE FOR THE IMPLEMENTATION OF A BUILDING SAFETY INSPECTION PROGRAM; PROVIDING FOR

IV. DISCUSSION & POSSIBLE ACTION

V. RESOLUTIONS & CONTRACTS

- A. Resolution No. 2023-09** Consideration to Approve and Authorize the Appropriate Town Officials to Execute an Agreement Between the Town of Hillsboro Beach, City of Deerfield Beach and Great Lakes Dredge & Dock Company, LLC Piggybacking the Terms and Conditions of the Agreement Between the City of Boca Raton and Great Lakes Dredge & Dock Company, LLC.
- B. Resolution No. 2023-10** Consideration to Approve and Accept Recommendation of the Selection Committee and Authorize the Appropriate Town Officials to Execute Agreement to Provide Funding for the Joint Beach Nourishment Project.
- C. Resolution No. 2023- 11** Consideration to Approve and Authorize the Utilization of Electronic Check Signatures.
- D. Resolution No. 2023 -12** A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida Approving and Authorizing the Proper Town Officials to Execute the Interlocal Agreement Regarding Reestablishing and Providing for Division and Distribution of a THREE-CENT (\$0.03) Local Option Gas Tax on Every Gallon of Motor Fuel Sold in Broward County.
- E. Resolution No. 2023-13** A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida Approving and Authorizing the Proper Town Officials to Execute the Interlocal Agreement Regarding Reestablishing and Providing for Division and Distribution of an Additional ONE-CENT (\$0.01) Local Option Gas Tax (Fifth Cent) on Every Gallon of Motor Fuel Sold in Broward County.
- F. Resolution No. 2013-14** Consideration to Approve and Authorize the Purchase of one (1) Ford Sport Utility Vehicle (SUV) and Accessories for \$63,333.17 from Budgeted Funds for the Police Department, Piggybacking the Terms of the Florida Sheriff's Contract FSA 22-VEL-30/FSA 22-VEH20 through Duval Ford.

VI. CONSENT AGENDA

- A. 1. LSF Shuttle** Invoice #23-0131-26 Jan 2023 **\$4,988.89**
2. GCDE Invoice #45978 Feb 2023 **\$5,989.60** (General Matters)
3. GCDE Invoice #45979 Feb 2023 **\$2,275.00** (Development - Related)
4. CG&A Invoice #113860 Feb 2023 **\$68,106.43**
5. Proclamation - Problem Gambling Awareness Month

VII. BEACH REPORT

- A.** Update on Town of Hillsboro Beach and City of Deerfield Beach Joint Beach Nourishment Project

VIII. STAFF UPDATES

A. Police Department

Presented by Chief Jay Szesnat

1. Safer Watch - Update

B. Building Department

Presented by Steve Mitchell, Building Official, CG&A

C. Code Compliance

Presented by Bernard Pita

IX. TOWN MANAGER REPORT

A. House Bill 7049- Legal Notices

B. Municipal Election - Tue, March 14, 2023 (7am-7pm, Community Room)

C. Reorganization Meeting - Tue, March 21, 2023, 9:30 am

D. Regular Commission Meeting - Tue, April 4, 2023, 9:00 am

E. Earth Day Community Event - Electronic Recycling/Shredding, Household Hazardous Waste drop-off, and Prescription Drug Take Back Day, Saturday April 22, 2023, 9am-12pm

X. TOWN ATTORNEY REPORT

XI. TOWN COMMISSION COMMENTS/REPORTS

XII. PUBLIC COMMENTS

XIII. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.