



AGENDA

Town of Hillsboro Beach Commission Meeting

March 7, 2023
9:00 AM



MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldasarre
Honorable Jane Reiser

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

March 7, 2023 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER JANE REISER

TOWN MANAGER WILLIAM 'MAC'SERDA, ICMA-CM
TOWN ATTORNEY DONALD J.DOODY, ESQ
TOWN CLERK SHERRY D.HENDERSON, CMC

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A. February 7, 2023 Commission Meeting

II. PRESENTATIONS

- A. **FDOT Update on the Mobility Improvement Project on State Road AIA - Hillsboro Beach**

Presented by Victor Zarzuela, P.E. (FL, PR) Construction Project Engineer/Administrator

III. ORDINANCES

- A. **Ordinance No. 2023-01 Fences & Walls / Driveway Location (SECOND READING)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING DIVISION 5 ENTITLED "ZONING" PROVIDING FOR AN AMENDMENT TO ARTICLE XIII ENTITLED "ADDITIONS EXCEPTIONS AND MODIFICATIONS" BY AMENDING SECTION 12-263 ENTITLED "USE REGULATIONS"; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

- B. **Ordinance No. 2023-02 Building Safety Program 25-year Inspections (SECOND READING)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 4 ENTITLED "BUILDINGS AND BUILDING REGULATIONS" BY SPECIFICALLY BY AMENDING ARTICLE I ENTITLED "IN GENERAL" BY CREATING SECTION 4-9 TO BE ENTITLED "BUILDING SAFETY INSPECTION PROGRAM" TO PROVIDE FOR THE IMPLEMENTATION OF A BUILDING SAFETY INSPECTION PROGRAM; PROVIDING FOR

IV. DISCUSSION & POSSIBLE ACTION

V. RESOLUTIONS & CONTRACTS

- A. **Resolution No. 2023-09** Consideration to Approve and Authorize the Appropriate Town Officials to Execute an Agreement Between the Town of Hillsboro Beach, City of Deerfield Beach and Great Lakes Dredge & Dock Company, LLC Piggybacking the Terms and Conditions of the Agreement Between the City of Boca Raton and Great Lakes Dredge & Dock Company, LLC.
- B. **Resolution No. 2023-10** Consideration to Approve and Accept Recommendation of the Selection Committee and Authorize the Appropriate Town Officials to Execute Agreement to Provide Funding for the Joint Beach Nourishment Project.
- C. **Resolution No. 2023- 11** Consideration to Approve and Authorize the Utilization of Electronic Check Signatures.
- D. **Resolution No. 2023 -12** A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida Approving and Authorizing the Proper Town Officials to Execute the Interlocal Agreement Regarding Reestablishing and Providing for Division and Distribution of a THREE-CENT (\$0.03) Local Option Gas Tax on Every Gallon of Motor Fuel Sold in Broward County.
- E. **Resolution No. 2023-13** A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida Approving and Authorizing the Proper Town Officials to Execute the Interlocal Agreement Regarding Reestablishing and Providing for Division and Distribution of an Additional ONE-CENT (\$0.01) Local Option Gas Tax (Fifth Cent) on Every Gallon of Motor Fuel Sold in Broward County.
- F. **Resolution No. 2013-14** Consideration to Approve and Authorize the Purchase of one (1) Ford Sport Utility Vehicle (SUV) and Accessories for \$63,333.17 from Budgeted Funds for the Police Department, Piggybacking the Terms of the Florida Sheriff's Contract FSA 22-VEL-30/FSA 22-VEH20 through Duval Ford.

VI. CONSENT AGENDA

- A.

1. LSF Shuttle	Invoice #23-0131-26	Jan 2023	\$4,988.89
2. GCDE	Invoice #45978	Feb 2023	\$5,989.60 (General Matters)
3. GCDE	Invoice #45979	Feb 2023	\$2,275.00 (Development - Related)
4. CG&A	Invoice #113860	Feb 2023	\$68,106.43
5. Proclamation - Problem Gambling Awareness Month			

VII. BEACH REPORT

- A. Update on Town of Hillsboro Beach and City of Deerfield Beach Joint Beach Nourishment Project

VIII. STAFF UPDATES

- A. **Police Department**
Presented by Chief Jay Szesnat

1. Safer Watch - Update
- B. **Building Department**
Presented by Steve Mitchell, Building Official, CG&A
- C. **Code Compliance**
Presented by Bernard Pita

IX. TOWN MANAGER REPORT

A. House Bill 7049- Legal Notices

B. Municipal Election - Tue, March 14, 2023 (7am-7pm, Community Room)

C. Reorganization Meeting - Tue, March 21, 2023, 9:30 am

D. Regular Commission Meeting - Tue, April 4, 2023, 9:00 am

E. Earth Day Community Event - Electronic Recycling/Shredding, Household Hazardous Waste drop-off, and Prescription Drug Take Back Day, Saturday April 22, 2023, 9am-12pm

X. TOWN ATTORNEY REPORT

XI. TOWN COMMISSION COMMENTS/REPORTS

XII. PUBLIC COMMENTS

XIII. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.



DRAFT

**MINUTES
TOWN OF HILLSBORO BEACH
REGULAR COMMISSION MEETING
FEBRUARY 7, 2023**

9:00 A.M.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Mayor Deborah L. Tarrant called the meeting to order at 9:00 a.m. Roll was called with the Commission members and staff present as listed below.

Town Commission:

Mayor Deborah L. Tarrant
Vice Mayor Irene Kirdahy
Commissioner Jane Reiser

Commissioner Barbara Baldasarre
Commissioner Vicky Feaman

Town Staff:

Town Manager William “Mac” Serda, ICMA-CM
Donald J. Doody, Town Attorney, Esq.
Town Clerk Sherry D. Henderson, CMC
Police Chief Jay Szesnat

APPROVAL OF AGENDA

Mr. Serda asked that items b, c, and d under Resolutions & Contracts be tabled to a future meeting with a date to be determined.

Motion made by Commissioner Feaman, seconded by Commissioner Baldasarre, to table items V.b, V.c, and V.d. In a roll call vote, the **motion** passed unanimously. (5-0)

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Baldasarre, to approve the agenda as amended. In a roll call vote, the **motion** passed unanimously. (5-0)

I. APPROVAL OF MINUTES

A. Minutes of the January 10, 2023, Board of Zoning & Appeals Public Hearing

Motion made by Commissioner Baldasarre, seconded by Commissioner Feaman, to approve the minutes from the January 10, 2023, Board of Zoning & Appeals Public Hearing as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

B. Minutes of the January 10, 2023, Regular Commission Meeting

Motion made by Commissioner Baldasarre, seconded by Commissioner Feaman, to approve the minutes from the January 10, 2023, Regular Meeting as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

C. Minutes of the January 24, 2023, Special Commission Meeting

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to approve the minutes from the January 24, 2023, Special Commission Meeting as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

II. PRESENTATIONS

A. Update on the Dining Membership Program for Residents at the Hillsboro Beach Resort, Presented by Ann Durso, General Manager at Hillsboro Beach Resort

Ann Durso, General Manager, Hillsboro Beach Resort, provided a brief update on the dining program. She stated the program has been well received and feedback has been positive regarding the benefit. She shared upcoming plans and stated she hoped to build on the program to make additional offerings to residents. Continuing, Ms. Durso noted the individual folios were cumbersome, and stated Hillsboro Beach Resort staff continued to work through the issues.

Commissioner Baldasarre asked for an update on concerns related to the valet fee. Ms. Durso stated she had worked with the valet company to negotiate a reduced fee for resident diners.

III. SITE PLAN REVIEW

A. QUASI-JUDICIAL PUBLIC HEARING Pursuant to Chapter 12, Land Development Code, Div. 4, Sec. 12-48, Bomar Builders, Authorized Agent for Property Owner, is Seeking Site Plan Review for Property Located at 1079 Hillsboro Mile, Hillsboro Beach, FL 33062.

Mr. Doody swore in all those giving testimony at the hearing.

Daniel Mantell, Consultant Planner with CG&A, presented the item. He explained the proposal was for a two-story, single-family home, which would include a pool and jacuzzi, an outdoor seating area with a fireplace, a stand-alone garage attached to the primary structure by a breezeway, a driveway, a new access gate, and landscaping. Mr. Mantell stated no work was proposed on the west side of State Road A1A at this time, but plans are to go through the permit process for work on the dock and seawall in the future.

Mr. Mantell stated staff recommended approval of the application with the following four (4) conditions of approval to be addressed during building permitting:

1. Provide Florida Department of Transportation (FDOT) permits for driveway and trafficways.
2. Provide Broward County Environmental approval for work in the Dune. Provide Broward County Environmental permit plans for any construction activity on Dune or provide letter of non-jurisdiction.
3. Provide Florida Department of Environmental Protection (FDEP) permit plans for construction east of Coastal Construction Control Line (CCCL).
4. Bomar Builders is in the process of permitting a new dock and seawall which will comply with the Town Land Development Code.

Bob Mayer, Bomar Builders, briefly outlined the issues with the west side of the property, and stated the applicant is exploring available options.

Mayor Tarrant stated Code requires that the west side is addressed. Mr. Mayer stated the improvements would be made, but the process was not yet ready for plan submittal.

Mr. Doody asked whether the applicant accepted the conditions as presented. Mr. Mayer confirmed that they accepted the conditions.

Mr. Doody asked for any ex-parte disclosures, and Commission had none to disclose.

Vice Mayor Kirdahy inquired regarding the dune area on the property. Mr. Mayer explained.

Mayor Tarrant asked for clarification on the hardscape plans and commented on the landscaping. She asked for further explanation of the breezeway planned between the house and garage. Mr. Mayer referenced the plans and explained as appropriate.

Mayor Tarrant asked whether the wall would make parking not visible from State Road A1A. Mr. Mayer stated the parking would not be visible. He stated concessions had been made based on future Code changes. Discussion ensued regarding use of the space available,

parking access, and keeping delivery vehicles off State Road A1A.

Mayor Tarrant opened a public hearing on the item.

Joan Gallagher, Opal Towers, stated there is a lot of sand on the walkway in front of the project, and asked that it be cleaned up for walkers and bikers.

Mr. Mayer stated he would ask the construction crew to address the issue.

Mayor Tarrant closed the public hearing.

Motion made by Commissioner Baldassarre, seconded by Vice Mayor Kirdahy to approve the application as presented, subject to the conditions as outlined. In a roll call vote, the **motion** passed unanimously. (5-0)

IV. ORDINANCES

A. Ordinance No. 2023-01 Fence and Driveway Location (FIRST READING)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING DIVISION 5 ENTITLED "ZONING" PROVIDING FOR AN AMENDMENT TO ARTICLE XIII ENTITLED "ADDITIONS EXCEPTIONS AND MODIFICATIONS" BY AMENDING SECTION 12-263 ENTITLED "USE REGULATIONS"; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Mr. Doody read the Ordinance by title only.

Jim Hickey, Town Planner with CG&A, presented the item. He explained the changes would clarify gates and setbacks in the RS2 Zoning District.

Mayor Tarrant stated the amendments clarified what had been the intention of the ordinance all along.

Mayor Tarrant opened the item to public comment.

Bob Mayer, Bomar Builders, asked to review the language to ensure driveways were addressed appropriately. Mr. Serda furnished Mr. Mayer a copy of the ordinance and noted it was before the Commission on first reading.

Mayor Tarrant closed the public hearing.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to approve Ordinance 2023-01 on first reading as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

B. Ordinance No. 2023-02 Building Safety Program 25-Year Inspection (FIRST READING)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 4 ENTITLED "BUILDINGS AND BUILDING REGULATIONS" BY SPECIFICALLY AMENDING ARTICLE I ENTITLED "IN GENERAL" BY CREATING SECTION 4-9 TO BE ENTITLED "BUILDING SAFETY INSPECTION PROGRAM" TO PROVIDE FOR THE IMPLEMENTATION OF A BUILDING SAFETY INSPECTION PROGRAM; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

Mr. Doody read the Ordinance by title only.

Steve Mitchell, Building Official with CG&A, presented the item. He explained the Ordinance was a tool needed to meet the requirements of the Broward County building safety program. He stated it did not modify the rule or its timeframes but provided a clear path to take noncompliant properties through the Code Enforcement process.

Mayor Tarrant noted typographical errors, made suggestions to clarify the language, and asked about the effective date. Mr. Mitchell noted changes to be made between first and second reading. Mr. Doody confirmed the Ordinance would be effective 15 days after adoption on second reading.

Mayor Tarrant opened the item to public comment, however there being none to speak, she closed the public hearing.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to approve Ordinance 2023-02 on first reading as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

IV. DISCUSSION & POSSIBLE ACTION

V. RESOLUTIONS & CONTRACTS

A. Resolution No. 2023-07

CONSIDERATION TO APPROVE AND AUTHORIZE TOWN OFFICIALS TO EXECUTE THE FY2023-2024 ENHANCED MARINE LAW ENFORCEMENT GRANT (EMLEG) WITH BROWARD COUNTY.

Mr. Doody read the Resolution by title only.

Police Chief Jay Szesnat presented the item. He stated the grant pays for a Police Officer to patrol on the water, along with meeting a portion of ongoing training needs. He explained the total of the grant was \$36,104 with no match required.

Mayor Tarrant asked for clarification on a question regarding political jurisdictions discussed within the grant application and noted the funds do provide patrol which helps other jurisdictions. Police Chief Szesnat stated the Police Department patrols the entire area, and noted he would need to research how other communities were utilizing their grant.

Mr. Doody advised the grant question should be answered in the negative because funding was not being shared between districts. Discussion continued regarding patrol resources.

Mayor Tarrant asked about the longevity of the existing boat. Mr. Serda explained the current situation and long-term plans related to the lift and boat. He stated staff was evaluating funding for an additional boat.

Motion made by Commissioner Reiser, seconded by Commissioner Feaman, to adopt Resolution 2023-07 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

B. Resolution No. 2023-08

CONSIDERATION TO APPROVE AND AWARD GREAT LAKES DREDGE & DOCK COMPANY, LLC, UTILIZING THE TERMS OF THE CITY OF BOCA RATON RFP, TO PLACE SAND ON TOWN'S BEACH.

Item tabled.

C. Resolution No. 2023-09

CONSIDERATION TO APPROVE AND AUTHORIZE THE APPROPRIATE TOWN OFFICIALS TO EXECUTE AN AGREEMENT BETWEEN THE TOWN OF HILLSBORO BEACH, CITY OF DEERFIELD BEACH, AND GREAT LAKES DREDGE & DOCK COMPANY, LLC, UTILIZING THE TERMS OF THE CITY OF BOCA RATON AGREEMENT TO PLACE SAND ON THE BEACH WITHIN THE TOWN OF HILLSBORO BEACH.

Item tabled.

D. Resolution No. 2023-10

CONSIDERATION TO APPROVE AND AUTHORIZE THE APPROPRIATE TOWN OFFICIALS TO EXECUTE AGREEMENT TO PROVIDE FUNDING FOR THE JOINT BEACH NOURISHMENT PROJECT.

Item tabled.

VI. CONSENT AGENDA

A. Invoices for Approval

1.	GCDE	Invoice #45570	Jan 2023	\$5,250.55	General Matters
2.	GCDE	Invoice #45571	Jan 2023	\$200.00	Development Related
3.	GCDE	Invoice #45572	Jan 2023	\$325.00	Development BH3
4.	CG&A	Invoice #112819	Jan 2023	\$97,494.70	

Motion made by Commissioner Baldasarre, seconded by Commissioner Feaman, to approve the Consent Agenda Invoices. In a roll call vote, the **motion** passed unanimously. (5-0)

B. Proclamation Recognizing March 2023 as Irish Heritage Month

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to approve the proclamation recognizing March 2023 as Irish Heritage Month. In a roll call vote, the **motion** passed unanimously. (5-0)

C. Proclamation Recognizing May 20-26, 2023 as National Safe Boating Week

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to approve the proclamation recognizing May 20-26, 2023, as National Safe Boating Week. In a roll call vote, the **motion** passed unanimously. (5-0)

VIII. BEACH REPORT

A. Update on Joint Beach Nourishment Project (Hillsboro Beach and Deerfield Beach)

Mr. Serda explained the three (3) items tabled, noting the Town was waiting for executed agreements related to the dredging of the Boca Inlet and mobilization to place the sand on the beach. He noted estimates related to the financial instrument to be used to make payments on the dredging would be held until such time as those agreements were executed. He stated turtle season was being considered in the timeline. Mr. Serda explained a Special Meeting would be scheduled as soon as the agreements were in place so the Commission could approve them as appropriate.

Vice Mayor Kirdahy expressed concern related to the deadline of the start of turtle season. Mayor Tarrant noted the Town did have dispensation to continue through April 30.

Mr. Serda commented on the process once the dredging began and stated he did not have a specific timeline in place. Discussion continued.

IX. STAFF UPDATES

A. Police Department

Police Chief Jay Szesnat presented the monthly report. He highlighted the number of contacts made and stated Officers are out doing what needs to be done in the community. He noted in December, Officers focused on combatting package thefts. He stated there were zero package thefts resulted in the month. Continuing, Police Chief Szesnat shared additional highlights from patrol and provided an update on the SaferWatch program previously discussed. He stated he would continue to meet with residents and report back.

Commissioner Reiser stated she had signed up for the SaferWatch application in Deerfield Beach and Lighthouse Point to help her better understand the request and asked for assistance in understanding. Police Chief Szesnat stated he would look at her phone, and noted the application was dependent upon utilization.

Mayor Tarrant inquired regarding the Marine Unit. Police Chief Szesnat provided a brief update on the unit.

Mayor Tarrant thanked members of the Police Department who had been diligent in their pursuit of stolen items, which included a family heirloom. Police Chief Szesnat stated he would pass on the appreciation.

Commissioner Baldasarre shared research on the regulation related to condominiums and automated external defibrillators (AEDs). Mr. Serda provided additional information regarding updates to the Fire Code which would go into effect at the end of 2023. He stated AEDs would be discussed further at a future Hillsboro Beach Property Manager and President Condo Forum meeting. Discussion continued regarding regulation, potential group discounts, and training.

B. Finance Department

Stephen Bloom, Finance Director, Inframark, presented the first quarter finance report for FY2023. He began with a review of the General Fund, explaining total property tax collections were at approximately 86.4 percent and both income and expenditures were within budget or better. He reviewed the Special Revenue Funds and discussed highlights of each.

Mayor Tarrant noted the fuel cost analysis and asked for clarification. Mr. Bloom provided additional detail. Discussion ensued regarding fuel usage and pricing.

Mayor Tarrant noted activity in Planning & Zoning was substantially underestimated. Mr. Bloom explained the issues in tracking the fund month-to-month or quarterly.

Mayor Tarrant asked about the Miscellaneous Revenue in the General Fund. Mr. Bloom explained the line items which made up the category.

Mayor Tarrant inquired regarding Water Plant improvements and asked whether there was a timeline for improvements. Mr. Serda stated there was not a plan yet in place, but the plans were the next priority following the Town Hall repairs and beach renourishment. He noted the time commitment involved in moving the project forward. Discussion continued.

C. Building Department

Steve Mitchell, Building Official, CG&A, presented his report. He stated plan review was caught up, and noted turn-around on small remodels in condominiums was under two (2) weeks.

Mayor Tarrant noted the list of condominiums and their inspection dates and asked for clarification on due dates. Mr. Mitchell explained how initial inspections were handled, and the impact on due dates. Discussion continued.

Mr. Mitchell explained the research which staff had undergone to update the information, and noted they were being addressed line by line. He stated everyone would receive adequate notice regarding the need for inspection and compliance with the process as outlined. He noted he would be making a presentation before the Hillsboro Beach Property Manager and President Condo Forum highlighting the requirements and common issues.

Commissioner Baldassarre shared issues she had with receiving an initial report from the engineer who had done inspections on her condo building. Mr. Mitchell responded briefly regarding the parameters of the initial inspection and difficulty in getting the reports.

Mr. Mitchell explained it was likely the 25-year inspection program adopted by Broward County would become a 30-year inspection on the State level and a revision would be adopted accordingly.

Discussion continued regarding inspection reports and issues related to late reports, partial inspections, exemptions, compliance, and recordkeeping.

D. Code Compliance

Bernard Pita, Code Enforcement, CG&A, discussed plans to begin outreach in advance of Sea Turtle Nesting Season. He reviewed open Code Enforcement cases briefly, and highlighted a case which would be going before the Special Magistrate as a repeat offender.

Mr. Pita stated staff had started a process to reach out to those with outstanding fines. Mr. Serda noted the Town had recently completed training on an electronic process to upload liens to Broward County.

IX. TOWN MANAGER REPORT

Mr. Serda shared a brief update on the Town Hall façade project, explaining it was nearing completion. He stated a potential purchaser of 1205 & 1206 Hillsboro Mile had reached out to schedule a meeting.

XI. TOWN ATTORNEY REPORT

Mr. Doody had no report.

XIII. TOWN COMMISSION COMMENTS/REPORTS

A. Commissioner Jane Reiser

Commissioner Reiser discussed an article in the Coastal Star regarding crosswalks in Palm Beach County. She noted March 14 is election day and encouraged all those listening to vote. Continuing, Commissioner Reiser shared regarding the recent Broward League of Cities ethics training and the hours which go into being a commissioner.

B. Commissioner Barbara Baldassarre

Commissioner Baldassarre stated she attended the Broward League of Cities meeting in West Park and provided an overview. She noted the Hillsboro Beach Property Manager and President Condo Forum was scheduled to meet the following week. She asked whether the Commission would consider removing the plexi-glass between them, at the dais in the Commission Chamber.

Mayor Tarrant sought and received consensus to remove the plexi-glass between those sitting on the dais. Vice Mayor Kirdahy stated she would prefer to maintain the protection but was comfortable going with the majority.

C. Commissioner Vicky Feaman

Commissioner Feaman stated Waste Pro was facing challenges but had gone out of its way to ensure service to residents throughout the construction.

D. Vice Mayor Irene Kirdahy

Vice Mayor Kirdahy shared an update from the Broward County Metropolitan Planning Organization (MPO) regarding road safety. She read a letter from MPO Executive Director Gregory Stuart.

E. Mayor Deborah L. Tarrant

Mayor Tarrant had no report.

XIV. ADJOURNMENT

Motion made by Commissioner Reiser, seconded by Commissioner Feaman, to adjourn the meeting at 11:15 a.m. In a roll call vote, the **motion** passed unanimously. (5-0)

ADOPTED THIS _____ DAY OF _____, 2023

By: _____
Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC, Town Clerk



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: FDOT Update on the Mobility Improvement Project on State Road A1A - Hillsboro Beach
Presented by Victor Zarzuela, P.E. (FL, PR) Construction Project Engineer/Administrator

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: None



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Ordinance No. 2023-01 Fences & Walls / Driveway Location (SECOND READING)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING DIVISION 5 ENTITLED "ZONING" PROVIDING FOR AN AMENDMENT TO ARTICLE XIII ENTITLED "ADDITIONS EXCEPTIONS AND MODIFICATIONS" BY AMENDING SECTION 12-263 ENTITLED "USE REGULATIONS"; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS:

1. ORD 01 - Fences & Walls and Driveway Location (2nd Reading)
2. Sun-Sentinel Ad

ORDINANCE 2023-01

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING DIVISION 5 ENTITLED "ZONING" PROVIDING FOR AN AMENDMENT TO ARTICLE XIII ENTITLED "ADDITIONS EXCEPTIONS AND MODIFICATIONS" BY AMENDING SECTION 12-263 ENTITLED "USE REGULATIONS"; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission deems it in the best interest of the residents of the Town to accept the recommendation of the Town's planning consultant to address specific components of the Code of Ordinances regulating the location of driveways and gates;

WHEREAS, the Town Commission deems it in the best interest of the residents of Hillsboro Beach to ensure that future development aligns with the unique character of the Town of Hillsboro Beach;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and is hereby made a part of this Ordinance.

Section 2. The Town Commission deems it important to preserve the unique residential character of the Town of Hillsboro Beach and therefore undertakes the following amendments to Chapter 12 of the Code of Ordinances entitled "Land Development Code" by specifically amending the following Sections.

Section 3. Article XIII entitled "Additions, Exceptions, and Modifications" is amended by specifically amending Section 12-263 entitled "Use regulations" to read as follows:

Sec. 12-263. - Use regulations.

(A) *Fences and walls.*

(1) *In general.*

...

(b) Fences erected parallel to State Road A1A in the front of a property shall be permitted to be installed level between the north and south boundary lines with the height measured from the highest point of the property along the front property line (as defined above). Gates and gate posts shall be no closer than 40 feet to the edge of the pavement of State Road Highway A1A. Gates and gate posts within the RS-2 zoning district are permitted to be a minimum of twenty-five (25) feet to the edge of pavement of the state highway provided the total distance of a driveway leading to such gates is a minimum of forty (40) feet in length (including any curvilinear distance). All call boxes and/or gate-opening devices on the street entrance side of such gates shall be located with sufficient distance to permit two vehicles to queue within the driveway.

...

(B) *Driveway location.* No driveway ~~entrance or exit~~ shall be within the minimum eight (8) foot wide Side Yard Landscaped Buffer, or within 8 feet of the intersection of a side lot line and State Highway A1A, or street giving access to the lot, ~~and this minimum requirement shall~~

~~continue for a distance of not less than 45 feet from the center line of the state highway or street. All call boxes and/or gate opening devices associated with driveway entrance gates on the street entrance side of such gate shall be located with sufficient distance to permit two vehicles to queue on the driveway.~~

...

Section 4. If any section, subsection, sentence, clause or provision of this Ordinance is held invalid, the remainder of this Ordinance shall not be affected by such invalidity.

Section 5. That all ordinances or parts of ordinances and all resolutions or parts of resolutions in conflict with this Ordinance are repealed to the extent of such conflict.

Section 6. It is the intention of the Town Commission of the Town of Hillsboro Beach, that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of Town of Hillsboro Beach, Florida, and the Sections of this ordinance may be renumbered, re-lettered and the word "Ordinance" may be changed to "Section," "Article," or such other word or phrase in order to accomplish such intention.

Section 7. This Ordinance shall be effective after its passage and adoption by the Town Commission of the Town of Hillsboro Beach.

PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, ON FIRST READING, THIS 7th DAY OF FEBRUARY 2023.

PASSED ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, ON SECOND AND FINAL READING, THIS ____ DAY OF _____, 2023.

By: _____
Deborah L. Tarrant, Mayor

ATTEST:

By: _____
Sherry D. Henderson, CMC
Town Clerk

APPROVED AS TO FORM:

Donald J. Doody, Town Attorney

Order ID: 7377085

* Agency Commission not included

GROSS PRICE * : **\$117.15**

PACKAGE NAME: SSC_Notice of Public Meeting

Order ID: 7377085

* Agency Commission not included

GROSS PRICE * : \$117.15

PACKAGE NAME: SSC_Notice of Public Meeting

Product(s): Sun Sentinel, Affidavit, Floridapublicnotices.com, Classified.ss.com_Legal

AdSize(s): 1 Column

Run Date(s): Wednesday, February 22, 2023

Zone: Full Run

Color Spec. B/W

Preview

Order ID: 7377085

* Agency Commission not included

GROSS PRICE * : \$117.15

PACKAGE NAME: SSC_Notice of Public Meeting

**TOWN OF HILLSBORO BEACH, FLORIDA
PUBLIC HEARING**

**TUESDAY, MARCH 7, 2023, AT 9:00 AM
FENCES & DRIVEWAY LOCATIONS**

NOTICE IS HEREBY GIVEN that prior to the Town of Hillsboro Beach Commission's consideration of the Second Reading of Ordinance 2023-01 a PUBLIC HEARING will be held on Tuesday, March 7, 2023, at 9:00 a.m. in the Town Hall, located at 1210 Hillsboro Mile, Hillsboro Beach, FL 33062. The Public can attend in person or provide comments via Live Zoom Video Conference.

ORDINANCE NO. 2023-01
Fences & Driveway Locations

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING DIVISION 5 ENTITLED "ZONING" PROVIDING FOR AN AMENDMENT TO ARTICLE XIII ENTITLED "ADDITIONS EXCEPTIONS AND MODIFICATIONS" BY AMENDING SECTION 12-263 ENTITLED "USE REGULATIONS"; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

All interested parties may appear at said meeting in-person at Town Hall or attend virtually via Zoom Video, and be heard with respect to the proposed Ordinance, which may be inspected by the public in the Office of The Town Clerk, Town Hall, 1210 Hillsboro Mile, Hillsboro Beach, FL 33062 JOIN LIVE ZOOM MEETING Tuesday, March 7, 2023, at 9:00 AM (Eastern) Log-in details available on website.

Sherry D. Henderson, CMC Town Clerk
TOWN OF HILLSBORO BEACH, FLORIDA
2/22/2023
2/22/2023 7377085



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Ordinance No. 2023-02 Building Safety Program 25-year Inspections **(SECOND READING)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 4 ENTITLED "BUILDINGS AND BUILDING REGULATIONS" BY SPECIFICALLY BY AMENDING ARTICLE I ENTITLED "IN GENERAL" BY CREATING SECTION 4-9 TO BE ENTITLED "BUILDING SAFETY INSPECTION PROGRAM" TO PROVIDE FOR THE IMPLEMENTATION OF A BUILDING SAFETY INSPECTION PROGRAM; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS:

1. ORD 02 - Bldg Safety Program 25 year Inspections (2nd Reading)
2. SSC_7377098_Affidavit

ORDINANCE NO. 2023-02

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 4 ENTITLED "BUILDINGS AND BUILDING REGULATIONS" BY SPECIFICALLY AMENDING ARTICLE I ENTITLED "IN GENERAL" BY CREATING SECTION 4-9 TO BE ENTITLED "BUILDING SAFETY INSPECTION PROGRAM" TO PROVIDE FOR THE IMPLEMENTATION OF A BUILDING SAFETY INSPECTION PROGRAM; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the recent collapse of a multifamily complex in Surfside, Florida has resulted in heighten concerns for the safety and welfare of individuals residing in multifamily buildings built over twenty-five (25) years old; and

WHEREAS, the Broward County Administrative Provisions of the Florida Building Code (FBC), Section 110.15, established the Building Safety Inspection Program; and

WHEREAS, the 2022 Florida Legislature created Section 553.899 of the Florida Statutes "Mandatory structural inspections for condominium and cooperative buildings"; and

WHEREAS, the Town Commission of Town of Hillsboro Beach finds that it is in the best interests of the residents of Hillsboro Beach to implement lawful measures intended to ensure that the structural integrity of multi-family buildings are maintained for the protection and safety of Town Residents residing in buildings constructed over twenty-five (25) years old;

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

Section 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a part of this Ordinance.

Section 2. Chapter 4 entitled "Buildings and Building Regulations" is hereby amended by specifically creating Section 4-9 to be entitled "Building Safety Inspection Program" which shall read as follows:

Sec. 4-9. - Building Safety Inspection program.

(a) Inspection procedures.

(1) All inspections shall be performed by a Florida licensed engineer or architect, independent of the Town of Hillsboro Beach, and procedures shall conform, in general, with the minimum inspection procedural guidelines as issued by the Broward County Board of Rules and Appeals as amended from time to time, and the requirements of Section 553.899 of the Florida Statutes.

1
2 (2) Such inspection shall be for the purpose of determining the structural and electrical
3 condition of the building or structure which affects the safety of such building or structure and/or
4 which supports any dead or designed live load, and the general condition of its electrical systems
5 pursuant to the Building Code.

6
7 (b) Applicable buildings; exceptions.

8
9 (1) All buildings, except those listed below, shall be recertified in the manner described
10 below where such buildings or structures have been in existence for twenty-five (25) years or longer,
11 as determined by the building official, who shall at such time issue a notice of required inspection to
12 the building owner.

13
14 (2) The following buildings are exempt from the requirements of the section: All One-
15 and Two-Family Dwellings, fee-simple Townhouses designed and constructed according to the
16 definitions and requirements for townhouse as stated in the FCB Building and Residential Codes,
17 duplexes and minor structures defined as buildings or structures in any occupancy group having a
18 gross floor area less than three thousand five hundred (3,500) square feet. U.S. Government, schools
19 under the jurisdiction of the Broward County School Board and Buildings built on Indian
20 Reservations.

21
22 (3) Subsequent building safety inspections shall be required at ten (10) year intervals.

23
24 (c) For the purposes of this section minor buildings or structures shall mean buildings
25 or structures in any occupancy group having a gross area of three thousand five hundred (3,500)
26 square feet or less.

27
28 (d) Owner responsibilities.

29
30 (1) The owner of a building or structure subject to a building safety inspection shall
31 furnish, or cause to be furnished, within ninety (90) calendar days of receipt of a written notice of
32 required building safety inspection, the Broward County Board of Rules and Appeals Building Safety
33 Inspection Certification Form to the Town's building official together with the required processing
34 fee as established by Resolution from time to time.

35 (2) The building safety inspection certification form shall be prepared by a professional
36 engineer or architect registered in the State of Florida, certifying that each such building or structure
37 is structurally and electrically safe, or has been made structurally and electrically safe for the
38 specified use for the continued occupancy.

39
40 (3) The building safety inspection certification shall be in conformity with the minimum
41 inspection procedural guidelines as issued by the Board of Rules and Appeals.

42
43 (4) Such written report shall bear the impressed seal and signature of the certifying
44 engineer or architect.
45

1 (5) The certifying engineer or architect shall undertake such assignments only where
2 qualified by training and experience in the specific technical field involved in the inspection and
3 report.

4
5 (6) The report shall indicate the manner and type of inspection forming the basis for the
6 report and describe any matters identified as requiring remedial action.

7
8 (7) In the event that repairs, or modifications are found to be necessary resulting from
9 the building safety inspection report, the owner shall have a total of one hundred eighty (180)
10 calendar days from the date of building safety inspection report in which to complete all indicated
11 repairs or modifications which shall be executed in conformance with all applicable sections of the
12 Florida Building Code, including the acquisition of required building permits.

13
14
15 (e) Implementation.

16
17 (1) Buildings may be inspected under the building safety inspection program before the
18 building reaches the required inspection age of twenty-five (25) years. In the event such building is
19 determined to be structurally and electrically safe under the conditions set forth herein, and such
20 building or structure is less than twenty-five (25) years of age, a building safety inspector shall not
21 be required for a minimum of ten (10) years from that time.

22
23 (2) Subsequent building inspections shall be required at ten-year intervals.

24
25 (3) It shall be the responsibility of the Town's building official to take the necessary
26 action to implement this section.

27
28 (f) Administrative fee. The administrative fee shall be paid at the time of submittal of the
29 completed building safety inspection certification form to the Town's building official for the
30 processing of the certification application. For every certification and recertification as required
31 under this section of the Code the fee to be paid to the building division is Three Hundred and Fifty
32 dollars (\$350.00).

33
34 (g) Enforcement/penalties for non-compliance (failure to provide report and/or failure
35 to perform required repairs).

36 . Any owner in violation of this section of the code may be subject to the issuance of:

37
38 (1) A citation resulting in a fine as provided in the Code of Ordinances. A citation could
39 be issued for each day that the owner is in violation of this section of the code; and/or

40
41 (2) A notice of violation/notice to appear before a special magistrate which could result
42 in a fine per day as provided in the Code of Ordinance for a first violation for each day of non-
43 compliance with the Code and an additional fine as provided for herein per day for a repeat violation
44 and could result in a lien being recorded against property.

Section 6. It is the intention of the Town Commission of the Town of Hillsboro Beach, that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of Town of Hillsboro Beach, Florida, and the Sections of this ordinance may be renumbered, re-lettered and the word "Ordinance" may be changed to "Section," "Article," or such other word or phrase in order to accomplish such intention.

PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH,
FLORIDA, ON FIRST READING, THIS 7th DAY OF FEBRUARY, 2023.

By: _____
Deborah L. Tarrant, Mayor

By: Sherry D. Henderson, CMC
Town Clerk

Donald J. Doody, Town Attorney

Sold To:

Town Of Hillsboro Beach - CU00114721
1210 Hillsboro Mile
Hillsboro Beach,FL 33062

Bill To:

Town Of Hillsboro Beach - CU00114721
1210 Hillsboro Mile
Hillsboro Beach,FL 33062

Published Daily

Fort Lauderdale, Broward County, Florida
Boca Raton, Palm Beach County, Florida
Miami, Miami-Dade County, Florida

State Of Florida

County Of Orange

Before the undersigned authority personally appeared
Rose Williams, who on oath says that he or she is a duly authorized representative of the SUN- SENTINEL,
a DAILY newspaper published in BROWARD/PALM BEACH/MIAMI-DADE County, Florida; that the
attached copy of advertisement, being a Legal Notice in:

The matter of 11720-Notice of Public Meeting ,
Was published in said newspaper by print in the issues of, or by publication on the
newspaper's website, if authorized on Feb 22, 2023

Affiant further says that the newspaper complies with all legal requirements for
publication in Chapter 50, Florida Statutes.

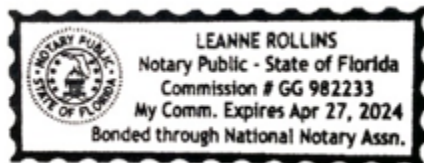


Signature of Affiant

Sworn to and subscribed before me this: February 23, 2023.



Signature of Notary Public



Name of Notary, Typed, Printed, or Stamped
Personally Known (X) or Produced Identification ()

Affidavit Delivery Method: E-Mail

Affidavit Email Address: shenderson@townofhillsborobeach.com
7377098

**TOWN OF HILLSBORO BEACH, FLORIDA
PUBLIC HEARING TUESDAY, MARCH 7,
2023, AT 9:00 AM
BUILDING SAFETY PROGRAM 25-YEAR
INSPECTIONS**

NOTICE IS HEREBY GIVEN that prior to the Town of Hillsboro Beach Commission's consideration of the Second Reading of Ordinance 2023-02 a PUBLIC HEARING will be held on Tuesday, March 7, 2023, at 9:00 a.m. in the Town Hall, located at 1210 Hillsboro Mile, Hillsboro Beach, FL 33062. The Public can attend in person or provide comments via Live Zoom Video Conference.

ORDINANCE NO. 2023-02
Building Safety Program 25-year Inspections

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 4 ENTITLED "BUILDINGS AND BUILDING REGULATIONS" & BY SPECIFICALLY AMENDING ARTICLE I ENTITLED "IN GENERAL" BY CREATING SECTION 4-9 TO BE ENTITLED "BUILDING SAFETY INSPECTION PROGRAM" TO PROVIDE FOR THE IMPLEMENTATION OF A BUILDING SAFETY INSPECTION PROGRAM; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

All interested parties may appear at said meeting in-person at Town Hall or attend virtually via Zoom Video, and be heard with respect to the proposed Ordinance, which may be inspected by the public in the Office of The Town Clerk, Town Hall, 1210 Hillsboro Mile, Hillsboro Beach, FL 33062 JOIN LIVE ZOOM MEETING Tuesday, March 7, 2023, at 9:00 AM (Eastern) Log-in details available on website.

Sherry D. Henderson, CMC Town Clerk
TOWN OF HILLSBORO BEACH, FLORIDA
2/22/2023 7377098

Order # - 7377098

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SECTION 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

ADOPTED by the Town Commission of the Town of Hillsboro Beach, Florida this ____ day of _____ 2023.

TOWN OF HILLSBORO BEACH, FLORIDA

Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town clerk

RECORD OF TOWN COMMISSION VOTE:
RESOLUTION NO. 2023-09

COMMISSIONER DEBORAH L. TARRANT _____
COMMISSIONER IRENE KIRDAHY _____
COMMISSIONER VICKY FEAMAN _____
COMMISSIONER BARBARA BALDASARRE _____
COMMISSIONER JANE RESISER _____



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Approval to Proceed with Bank Loan for Beach Re-nourishment Project
Submitting Dept.: Finance Department
Agenda Date: March 7, 2023

1. BACKGROUND/HISTORY

The Town is proceeding with a joint beach nourishment project with the City of Deerfield Beach in order to comply with the October 2020 settlement agreement as well as to utilize FEMA Dorian funds and grants funds from the State. The targeted construction window for the project is March/April 2023.

The total cost of the project is estimated to be \$5.6M. Approximately \$3.6M of the cost is expected to be funded by State/Federal grants; however, the Town will need to pay for all the project costs upfront until the reimbursements are received. The Town's share of the project is expected to be approximately \$2M.

In order to fund the project, the finance team requested loan proposals from the banks listed below. Four banks responded to the request and provided quotes. A summary of the quotes is included on the next page. Of the provided quotes, the BankUnited quote has the best interest rate.

List of Contacted Banks

- 1.) BankUnited
- 2.) TD Bank
- 3.) PNC Bank
- 4.) Truist Bank
- 5.) Hancock Whitney Bank
- 6.) Valley National Bank
- 7.) SouthState Bank
- 8.) First Horizon Bank

2. FINANCIAL IMPACT

Assuming a five-year loan term and a principal amount of approximately \$2M, the annual principal and interest payments would be \$529,209. If the Town decides to use \$1M of cash reserves for the project, the annual payments would be approximately \$250,678. The payment amounts were calculating using an interest rate of 4.66% and with the assumption that the anticipated grant reimbursements would be received within 12 months of the loan closing.

3. RECOMENDATION

It is Staff's recommendation that the Town select BankUnited as the best option for the loan and utilize a five-year term with a fixed interest rate.

Attachments:

- 1) Summary of Bank Quotes

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RESOLUTION NO. 2023-10

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE SELECTION COMMITTEE AND DETERMINING THAT _____ IS THE MOST RESPONSIVE AND MOST RESPONSIBLE PROPOSER FOR A BANK LOAN TO FUND THE TOWN'S JOINT BEACH RENOURISHMENT PROJECT WITH THE CITY OF DEERFIELD BEACH; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town has sought competitive proposals for a bank loan to fund the joint beach renourishment Project;

WHEREAS, the Town's Finance Director evaluated the proposals and has made a recommendation to the Town Commission;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clauses is true and correct and hereby ratified and confirmed by the Town Commission.

SECTION 2. The Town Commission of the Town of Hillsboro Beach, Florida hereby accepts the recommendation of the Town's Selection Committee and determines _____ is the most responsible and most responsive proposer for a bank loan to fund the Town's joint renourishment project with the City of Deerfield Beach.

SECTION 3. The appropriate Town officials are authorized and directed to execute the necessary documents to comply with this Resolution.

SECTION 4. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

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SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

ADOPTED by the Town Commission of the Town of Hillsboro Beach, Florida this ____ day of _____ 2023.

TOWN OF HILLSBORO BEACH, FLORIDA

Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk

RECORD OF TOWN COMMISSION VOTE:
RESOLUTION NO. 2023-10

COMMISSIONER DEBORAH L. TARRANT	_____
COMMISSIONER IRENE KIRDAHY	_____
COMMISSIONER VICKY FEAMAN	_____
COMMISSIONER BARBARA BALDASARRE	_____
COMMISSIONER JANE RESISER	_____

Town of Hillsboro Beach
Summary of Loan Quotes - Beach Re-nourishment Project
March 6, 2023

Loan Terms	Bank United	TD Bank	Valley National	First Horizon
Loan Amount:	Not to exceed \$5.5 million	Not to exceed \$5.5 million	Not to exceed \$5.5 million	Not to exceed \$5.5 million
Drawdown Period	Closing until May 1, 2023	12 months	12 months	12 months
Maturity:	5 years	5 years	5 years	5 years
Loan Type:	Fixed	Fixed	Fixed	Fixed
Current Interest Rate	4.66%	5.22%	5.40%	5.28%
Prepayment Fee:	none	none	none	none
Repayment:	Semi-annual Interest Payment until May 2024; Semi-annual Principal and Interest payments to maturity of loan.	Accrued Interest Payable Quarterly. Principal due upon receipt of FEMA and other reimbursement funds, with all Principal and Accrued interest due at Maturity.	12-month draw interest only period fixed at tax exempt	12 month Interest only draw period followed by a 48 month term and amortization)
Loan Fees (1) :	\$19,250	\$16,500	\$41,250	\$13,750
Annual Maintenance Fees:	\$0	\$4,000 if average loan balance < \$2M	\$0	\$0
Other	Pre-payments to be paid as FEMA reimbursements are received. Requires written notice for pre-payment (10 business days).	Principal due upon receipt of FEMA and other reimbursement funds, with all Principal and Accrued interest due at Maturity.	Need approved grant (s) and the accepted increase in property tax prior to credit underwriting. 1.Treasury services operating account required as condition of new Valley loan.	FEMA/State grants along with pledge of the Town's property tax revenues

Notes

1.) Does not include other potential loan costs.



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Utilization of Electronic Check Signatures
Submitting Dept.: Finance Department
Agenda Date: March 7, 2023

BACKGROUND / HISTORY

The Finance Department is recommending that the Town utilize electronic signatures on all printed checks. All checks would be printed with the (2) two authorized signatures already on the check. Electronic signatures would eliminate the need for someone to manually sign each check. It would also expedite the payment process by eliminating the need to couriered checks back and forth from the Town and Finance Department.

If approved, the following revised process would be implemented by the Finance department.

Payment Process

- Invoices are approved by the individual Department Head for their respective departments and forward to the Accounts Payable Department.
- Accounts Payable processes Vendor payments weekly. Town payroll is processed on a bi-weekly schedule.
- Both the Finance Director and Town Manager will approve all suggested check payments, via a payment register.
- Printed checks are reviewed by the Accounts Payable Manager or Lead Accounts Payable Specialist before being mailed out.
- Payment register will be emailed to the Town Manager at the end of every month.

FINANCIAL IMPACT

The Town will reduce staff time in signing checks and improve the overall efficiency of the Vendor payment process.

RECOMMENDATION

Staff recommends the Town Commission authorize electronic check signature.

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RESOLUTION NO. 2023-11

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPROVING THE IMPLEMENTATION OF ELECTRONIC CHECK SIGNATURES; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission deems it to be in the best interests of the Town to approve the implementation of electronic check signatures.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clause is true and correct and hereby ratified and confirmed by the Town Commission. All exhibits attached hereto are hereby incorporated herein.

SECTION 2. The Town Commission of the Town of Hillsboro Beach, Florida, hereby approves the implementation of electronic check signatures.

SECTION 3. The appropriate Town officials are authorized and directed to execute the necessary documents to comply with this Resolution.

SECTION 4. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

ADOPTED by the Town Commission of the Town of Hillsboro Beach, Florida this _____ day of _____ 2023.

TOWN OF HILLSBORO BEACH, FLORIDA

Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk

RECORD OF TOWN COMMISSION VOTE:
RESOLUTION NO. 2023-11

COMMISSIONER DEBORAH L. TARRANT _____
COMMISSIONER IRENE KIRDAHY _____
COMMISSIONER VICKY FEAMAN _____
COMMISSIONER BARBARA BALDASARRE _____
COMMISSIONER JANE RESISER _____



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Resolution No. 2023-12

A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida Approving and Authorizing the Proper Town Officials to Execute the Interlocal Agreement Regarding Reestablishing and Providing for Division and Distribution of a THREE-CENT (\$0.03) Local Option Gas Tax on Every Gallon of Motor Fuel Sold in Broward County.

Submitting Dept: Stephen Bloom, Finance Director

Agenda Date: March 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

- ATTACHMENTS:**
1. Gas Tax Renewal Memo to Cities 3 Cent / 5 Cent
 2. 3 Cent Admin Update Chart_2023
 3. Resolution
 4. 3 Cent Local Option Gas Tax ILA

**Renewal of the "Additional" 3 Cent Local Option Gas Tax
and
Renewal of the "Transit" 5th Cent Local Option Gas Tax**

From: Cooper, Elise <ELCOOPER@broward.org>
Sent: Thursday, February 2, 2023 2:36 PM
To: shenderson@townofhillsborobeach.com; Mserda@TownofHillsborobeach.com
Cc: Zanker, Sun Jin <SZANKER@broward.org>; Steelman, Jennifer <JSTEELMAN@broward.org>
Subject: Renewal of the "Additional" 3 Cent Local Option Gas Tax and the Renewal of the "Transit" 5th Cent Local Option Gas Tax

Good afternoon,

Attached are documents concerning the renewal of the "Additional" 3 Cent Local Option Gas Tax as well as the early renewal of the "Transit" 5th Cent Local Option Gas Tax (1 Cent). Please see the attached memo; the 3 Cent Interlocal Agreement; the 5th Cent Interlocal Agreement; and the charts showing the administrative update to the distribution percentages for the 3 Cent and 5th Cent. For the ILAs, we have provided a PDF and Word version for your city to complete the city signature page after city commission approval. Make sure you are not changing the page number at the bottom of your city signature page; they have been preset for all cities. For example, Coconut Creek is page 5, Hallandale Beach is page 12, and Wilton Manors is page 35.

We are requesting these be sent back approved by your City Commission by March 31, 2023.

Please refer to memo contact information if you have any questions.

Thank you,

Elise Cooper, MPA
Budget & Management Coordinator
Office of Management and Budget
115 S. Andrews Ave., Room 404
Fort Lauderdale, FL 33301
Phone: (954) 357-6360
www.broward.org



Under Florida law, most e-mail messages to or from Broward County employees or officials are public records, available to any person upon request, absent an exemption. Therefore, any e-mail message to or from the County, inclusive of e-mail addresses contained therein, may be subject to public disclosure.



Office of Management and Budget

115 S. Andrews Avenue, Room 404 • Fort Lauderdale, Florida 33301 • 954-357-6345 • FAX 954-357-6364

February 2, 2023

Dear Municipality:

On January 24th 2023, the Board of County Commissioners directed staff to prepare for the renewal of the "additional" three-cent local option gas tax levied in 1994 for a period of 30 years, which expires on December 31, 2023 and the early renewal of the "transit" one-cent local option gas tax levied in 2001 for a period of 30 years, which expires on December 31, 2030.

The County proposes to reestablish the related interlocal agreements for any renewed local option gas taxes under the same terms as the existing interlocal agreements. Attached are the renewals of the interlocal agreements requiring approval by your municipal governing board no later than March 17, 2023. These agreements provide for:

- Cities to receive 51.27% and the County to receive 48.73% of the proceeds of any renewed "additional" three-cent gas tax,
- Cities to receive 26% and the County to receive 74% of any renewed "transit" one cent gas tax.
- These percentages are unchanged from the current agreements.

The interlocal agreement also continues to provide for the distribution of gas taxes among the Cities based on population figures published annually by the University of Florida Bureau of Economics and Business Research (BEER). The attached agreements contain the percentage breakdown of the City's "additional" three-cent gas tax percentage share of the 51.27% and the "transit" one cent gas tax percentage share of the 26% based on the April 1, 2022 BEER updated population figures.

To simplify the on-going process related to these interlocal agreements, the County is proposing to no longer require annual updates to each interlocal agreement, as was done with the "original" local option gas tax reestablished in 2018. Thus, the update of the distribution of the City's shares of the six cent, three cent and fifth cent, will take place based on BEER updated population figures without the need for a new interlocal agreement each year. The County will notify you annually of the updated distribution formula.

If a majority (by population) of the proposed interlocal agreements are not received back from the municipalities by March 31st 2023, then the County will proceed under the statutory methodology for the distribution of any renewed "additional" three-cent local option gas tax and the "transit" one cent gas tax. Under this methodology, the Cities would receive 30.6% and the County would receive 69.4% of the "additional" three-cent local option gas tax and the "transit" one-cent gas tax.

Please place this renewal of the interlocal agreements for the "additional" three-cent local option gas tax and the "transit" one cent gas tax on the agenda for approval by the municipal governing board as soon as possible and return the signed agreement to the County no later than March 31, 2023. If you have any questions about the interlocal agreements, please contact Elise Cooper or SunJin Zanker from the County's Office of Management and Budget at 954-357-6360 or 954-357-6361.

Attached is a copy of the above discussed agreement. Please keep one set of the interlocal agreement for your city records and return **two original interlocal agreements** to OMB at the address above.

Sincerely,

Norman Foster, Director, Broward County Office of Management and Budget

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RESOLUTION NO. 2023-12

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE TOWN OFFICIALS TO EXECUTE AN INTERLOCAL AGREEMENT REGARDING REESTABLISHING AND PROVIDING FOR DIVISION AND DISTRIBUTION OF A THREE-CENT (\$0.03) LOCAL OPTION GAS TAX ON EVERY GALLON OF MOTOR FUEL SOLD IN BROWARD COUNTY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission deems it to be in the best interests of the Town to approve and authorize the appropriate Town officials to execute an Interlocal Agreement Regarding Reestablishing and Providing For Division And Distribution Of A Three-Cent (\$0.03) Local Option Gas Tax On Every Gallon Of Motor Fuel Sold In Broward County.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clause is true and correct and is hereby ratified and confirmed by the Town Commission. All exhibits attached hereto are hereby incorporated herein.

SECTION 2. The Town Commission of the Town of Hillsboro Beach, Florida, hereby approves and authorizes the appropriate Town officials to execute an Interlocal Agreement Regarding Reestablishing and Providing For Division And Distribution Of A Three-Cent (\$0.03) Local Option Gas Tax On Every Gallon Of Motor Fuel Sold In Broward County. A copy of the Interlocal Agreement is attached hereto as Exhibit "A".

SECTION 3. The appropriate Town officials are authorized and directed to execute the necessary documents to comply with this Resolution.

SECTION 4. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

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ADOPTED by the Town Commission of the Town of Hillsboro Beach, Florida this ____ day
of _____ 2023.

TOWN OF HILLSBORO BEACH, FLORIDA

Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk

**RECORD OF TOWN COMMISSION VOTE:
RESOLUTION NO. 2023-12**

COMMISSIONER DEBORAH L. TARRANT	_____
COMMISSIONER IRENE KIRDAHY	_____
COMMISSIONER VICKY FEAMAN	_____
COMMISSIONER BARBARA BALDASARRE	_____
COMMISSIONER JANE RESISER	_____

**INTERLOCAL AGREEMENT
REGARDING REESTABLISHING AND PROVIDING FOR DIVISION AND
DISTRIBUTION OF A THREE-CENT (\$0.03) LOCAL OPTION GAS TAX ON EVERY
GALLON OF MOTOR FUEL SOLD IN BROWARD COUNTY**

This Interlocal Agreement (“Agreement”) is entered into by and among: BROWARD COUNTY, a political subdivision of the State of Florida (“County”), COCONUT CREEK, COOPER CITY, CORAL SPRINGS, DANIA BEACH, DAVIE, DEERFIELD BEACH, FORT LAUDERDALE, HALLANDALE BEACH, HILLSBORO BEACH, HOLLYWOOD, LAUDERDALE-BY-THE-SEA, LAUDERDALE LAKES, LAUDERHILL, LAZY LAKE, LIGHTHOUSE POINT, MARGATE, MIRAMAR, NORTH LAUDERDALE, OAKLAND PARK, PARKLAND, PEMBROKE PARK, PEMBROKE PINES, PLANTATION, POMPANO BEACH, SEA RANCH LAKES, SOUTHWEST RANCHES, SUNRISE, TAMARAC, WEST PARK, WESTON, and WILTON MANORS, all municipal corporations organized and existing under the laws of the State of Florida (collectively referred to as the “Municipalities”) (the County and Municipalities are collectively referred to as the “Parties”).

RECITALS

A. Section 336.025, Florida Statutes, as amended, authorizes the County to establish a three-cent (\$0.03) local option gas tax on every gallon of motor fuel sold in the County and taxed under the provisions of Chapter 206, Florida Statutes, for a period not to exceed thirty (30) years, to be used solely for “transportation expenditures” as defined in Section 336.025(7), Florida Statutes, with distribution of the proceeds determined pursuant to an interlocal agreement between the County and the eligible Municipalities representing a majority of the population of the incorporated area within the County.

B. The Parties desire that the current three-cent (\$0.03) local option gas tax expiring December 31, 2023, be reestablished, reimposed, and relevied through December 31, 2053, with the proceeds distributed among the Parties consistent with the terms of this Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and pursuant to Section 336.025, Florida Statutes, the Parties hereby agree as follows:

AGREEMENT

1. **Recitals:** The foregoing recitals are true and correct and by this reference are incorporated herein.
2. **Purpose of Agreement:** The purpose of this Agreement is to reestablish the three-cent (\$0.03) local option gas tax to be used for transportation expenditures and to allocate the proceeds of the local option gas tax among the Parties as set forth herein.
3. **Distribution of Proceeds:** The Parties agree to divide the proceeds of the local option gas tax according to the following distribution formula: Forty-eight and Seventy-three One-

hundredths percent (48.73%) to the County, and Fifty-one and Twenty-seven One-hundredths percent (51.27%) to the Municipalities.

- 3.1 The allocation of proceeds to the Municipalities will be based upon the annual Bureau of Economic and Business Research (“BEBR”) population figures as of April 1 of each year.
- 3.2 By July 1 of each year this Agreement is in effect, the County shall forward the finalized BEBR population figures to the State of Florida Department of Revenue for the purpose of distributing the proceeds of the local option gas tax in accordance with the distribution formula established pursuant to this Agreement.
- 3.3 In the event the BEBR population figures are not finalized by July 1, the County shall forward the finalized figures to the State of Florida Department of Revenue within thirty (30) days after the County receives notice that the figures are finalized.
4. **Effective Date:** Pursuant to Section 336.025(1)(b)1, Florida Statutes, the three-cent (\$0.03) local option gas tax and this Agreement shall become effective, and continue uninterrupted, from and including January 1, 2024, through and including December 31, 2053, a term of thirty (30) years.
5. **Notices:** Whenever any Party desires to give notice to any other Party or Parties, such notice must be in writing mailed and sent by e-mail to the designated representative(s) of the respective Parties as indicated on the Parties’ respective signature pages. Any Party may change its designated representative(s) for notice purposes by providing notice thereof to all other Parties in accordance with this paragraph.
6. **Binding Effect:** Each person executing this Agreement represents that he or she has been empowered by his or her respective Party to enter into this Agreement and to bind such Party to the commitments and undertakings contained herein. The provisions, conditions, terms, and covenants contained herein shall be of a binding effect. The benefits and advantages hereof shall inure to the respective Parties and the respective successors and assigns.
7. **Termination Resulting from Judicial Determination:** If, as a result of a judicial ruling, any Party properly terminates this Agreement, the distribution of the proceeds of the local option gas tax for the following year shall be in accordance with Section 336.025(4)(a), Florida Statutes, as amended.
8. **Prior Agreements:** This Agreement represents the final and complete understanding of the Parties and incorporates, includes, and supersedes all prior negotiations, correspondence, conversations, agreements, and understandings applicable to the matters contained herein. There are no commitments, agreements, or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, no deviation from the terms hereof shall be predicated upon any prior representations or agreements whether oral or written.

9. **Joint Preparation:** Each Party acknowledges that it has sought and received whatever advice and counsel as was necessary for it to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement resulted from the joint efforts of all the Parties. The language agreed to expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the Parties.
10. **Counterparts:** This Agreement may be executed in any number of counterparts, whether signed physically or electronically, each of which, when executed and delivered, shall constitute an original, but such counterparts shall together constitute one and the same instrument.
11. **Further Assurances:** The Parties shall execute all such instruments, and agree to take all such further actions, that may be reasonably required by any Party to fully effectuate the terms and provisions of this Agreement.
12. **Modification:** No change or modification of this Agreement shall be valid unless in writing and signed by all Parties hereto. No purported waiver of any of the provisions of the Agreement shall be valid unless in writing and signed by the Party allegedly waiving the applicable provision.
13. **Ineligibility:** If, during the term of the imposition of this local option gas tax, any of the Municipalities become ineligible to receive a share of the proceeds of the local option gas tax for any reason, any funds otherwise undistributed because of such ineligibility shall be distributed by the Florida Department of Revenue to the remaining Municipalities in proportion to the distribution formula then in effect.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Interlocal Agreement: BROWARD COUNTY, through its BOARD OF COUNTY COMMISSIONERS, signing by and through its Mayor or Vice-Mayor, authorized to execute same by Board action on the ____ day of _____, 20__, and MUNICIPALITIES, signing by and through their representative authorized to execute same pursuant to formal action taken on the date indicated on the respective signature pages.

COUNTY

ATTEST:

BROWARD COUNTY, by and through its
Board of County Commissioners

Broward County Administrator, as
ex officio Clerk of the Broward County
Board of Commissioners

By _____

____ day of _____, 2022

Designated Address for Notices:
Monica Cepero at mcepero@broward.org
Broward County Administrator
Governmental Center, Room 409
Fort Lauderdale, Florida 33301
Attention: County Administrator

Approved as to form by
Andrew J. Meyers
Broward County Attorney
115 South Andrews Avenue, Suite 423
Fort Lauderdale, FL 33301
Telephone: (954) 357-7600
Telecopier: (954) 357-7641

By _____
Kristin M. Carter (Date)
Assistant County Attorney

With a copy to:
Andrew Meyers at ameyers@broward.org
County Attorney
Governmental Center, Room 423
115 South Andrews Avenue
Fort Lauderdale, Florida 33301

By _____
Annika E. Ashton (Date)
Deputy County Attorney

KMC/sr
12/30/2022
Three-Cent Local Option Gas Tax ILA.doc
#616378

**INTERLOCAL AGREEMENT REGARDING REESTABLISHING AND PROVIDING
FOR DIVISION AND DISTRIBUTION OF A THREE-CENT (\$0.03) LOCAL OPTION
GAS TAX ON EVERY GALLON OF MOTOR FUEL SOLD IN BROWARD COUNTY**

TOWN OF HILLSBORO BEACH, through its Town Commission, signing by and through
its Mayor or Vice-Mayor, authorized to execute the same by Board action on the
_____ day of _____, 20____.

TOWN

ATTEST:

TOWN CLERK

TOWN OF HILLSBORO BEACH, a municipal
corporation

By: _____
TOWN MAYOR

Print Name

_____ day of _____, 20____

I HEREBY CERTIFY that I have approved this
Agreement as to form and legal sufficiency
subject to execution by the parties:

Town Attorney

Designated Address for Notices (include e-mail address(es):

**"Additional" Three Cent Local Option Gas Tax
Annual Administrative Update of BEBR Population
Year 1 of FY24 - FY54 per the Interlocal Agreement**

Recipient	FY24 Percent Share of Proceeds
Coconut Creek	1.521814%
Cooper City	0.911008%
Coral Springs	3.541172%
Dania Beach	0.844212%
Davie	2.810117%
Deerfield Beach	2.296077%
Fort Lauderdale	4.964906%
Hallandale Beach	1.094717%
Hillsboro Beach	0.052034%
Hollywood	4.068948%
Lauderdale-by-the-Sea	0.162985%
Lauderdale Lakes	0.964645%
Lauderhill	1.967034%
Lazy Lake	0.000815%
Lighthouse Point	0.275958%
Margate	1.543431%
Miramar	3.631030%
North Lauderdale	1.184024%
Oakland Park	1.169315%
Parkland	0.955845%
Pembroke Park	0.164298%
Pembroke Pines	4.499722%
Plantation	2.470331%
Pompano Beach	2.988862%
Sea Ranch Lakes	0.014184%
Southwest Ranches	0.202674%
Sunrise	2.560452%
Tamarac	1.910640%
Weston	1.794488%
West Park	0.400383%
Wilton Manors	0.303879%
Total Incorporated	51.270000%

Recipient	BEBR Population 4/1/22
Coconut Creek	57,937
Cooper City	34,683
Coral Springs	134,816
Dania Beach	32,140
Davie	106,984
Deerfield Beach	87,414
Fort Lauderdale	189,019
Hallandale Beach	41,677
Hillsboro Beach	1,981
Hollywood	154,909
Lauderdale-by-the-Sea	6,205
Lauderdale Lakes	36,725
Lauderhill	74,887
Lazy Lake	31
Lighthouse Point	10,506
Margate	58,760
Miramar	138,237
North Lauderdale	45,077
Oakland Park	44,517
Parkland	36,390
Pembroke Park	6,255
Pembroke Pines	171,309
Plantation	94,048
Pompano Beach	113,789
Sea Ranch Lakes	540
Southwest Ranches	7,716
Sunrise	97,479
Tamarac	72,740
Weston	68,318
West Park	15,243
Wilton Manors	11,569
Total Incorporated	1,951,901
Unincorporated Area	17,198
Total County	1,969,099



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Resolution No. 2023-13

A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida Approving and Authorizing the Proper Town Officials to Execute the Interlocal Agreement Regarding Reestablishing and Providing for Division and Distribution of an Additional ONE-CENT (\$0.01) Local Option Gas Tax (Fifth Cent) on Every Gallon of Motor Fuel Sold in Broward County.

Submitting Dept: Stephen Bloom, Finance Director

Agenda Date: March 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

- ATTACHMENTS:**
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 2. Resolution
 3. 5th Cent Local Option Gas Tax ILA

**Renewal of the "Additional" 3 Cent Local Option Gas Tax
and
Renewal of the "Transit" 5th Cent Local Option Gas Tax**

From: Cooper, Elise <ELCOOPER@broward.org>

Sent: Thursday, February 2, 2023 2:36 PM

To: shenderson@townofhillsborobeach.com; Mserda@TownofHillsborobeach.com

Cc: Zanker, Sun Jin <SZANKER@broward.org>; Steelman, Jennifer <JSTEELMAN@broward.org>

Subject: Renewal of the "Additional" 3 Cent Local Option Gas Tax and the Renewal of the "Transit" 5th Cent Local Option Gas Tax

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Thank you,

Elise Cooper, MPA
Budget & Management Coordinator
Office of Management and Budget
115 S. Andrews Ave., Room 404
Fort Lauderdale, FL 33301
Phone: (954) 357-6360
www.broward.org



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Office of Management and Budget

115 S. Andrews Avenue, Room 404 • Fort Lauderdale, Florida 33301 • 954-357-6345 • FAX 954-357-6364

February 2, 2023

Dear Municipality:

On January 24th 2023, the Board of County Commissioners directed staff to prepare for the renewal of the "additional" three-cent local option gas tax levied in 1994 for a period of 30 years, which expires on December 31, 2023 and the early renewal of the "transit" one-cent local option gas tax levied in 2001 for a period of 30 years, which expires on December 31, 2030.

The County proposes to reestablish the related interlocal agreements for any renewed local option gas taxes under the same terms as the existing interlocal agreements. Attached are the renewals of the interlocal agreements requiring approval by your municipal governing board no later than March 17, 2023. These agreements provide for:

- Cities to receive 51.27% and the County to receive 48.73% of the proceeds of any renewed "additional" three-cent gas tax,
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If a majority (by population) of the proposed interlocal agreements are not received back from the municipalities by March 31st 2023, then the County will proceed under the statutory methodology for the distribution of any renewed "additional" three-cent local option gas tax and the "transit" one cent gas tax. Under this methodology, the Cities would receive 30.6% and the County would receive 69.4% of the "additional" three-cent local option gas tax and the "transit" one-cent gas tax.

Please place this renewal of the interlocal agreements for the "additional" three-cent local option gas tax and the "transit" one cent gas tax on the agenda for approval by the municipal governing board as soon as possible and return the signed agreement to the County no later than March 31, 2023. If you have any questions about the interlocal agreements, please contact Elise Cooper or SunJin Zanker from the County's Office of Management and Budget at 954-357-6360 or 954-357-6361.

Attached is a copy of the above discussed agreement. Please keep one set of the interlocal agreement for your city records and return **two original interlocal agreements** to OMB at the address above.

Sincerely,

Norman Foster, Director, Broward County Office of Management and Budget

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RESOLUTION NO. 2023-13

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE TOWN OFFICIALS TO EXECUTE AN INTERLOCAL AGREEMENT REGARDING REESTABLISHING AND PROVIDING FOR DIVISION AND DISTRIBUTION OF AN ADDITIONAL ONE-CENT (\$0.01) LOCAL OPTION GAS TAX (FIFTH CENT) ON EVERY GALLON OF MOTOR FUEL SOLD IN BROWARD COUNTY; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission deems it to be in the best interests of the Town to approve and authorize the appropriate Town officials to execute an Interlocal Agreement Regarding Reestablishing and Providing for Division and Distribution Of An Additional One-Cent (\$0.01) Local Option Gas Tax (Fifth Cent) On Every Gallon Of Motor Fuel Sold In Broward County.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clause is true and correct and is hereby ratified and confirmed by the Town Commission. All exhibits attached hereto are hereby incorporated herein.

SECTION 2. The Town Commission of the Town of Hillsboro Beach, Florida, hereby approves and authorizes the appropriate Town officials to execute an Interlocal Agreement Regarding Reestablishing and Providing for Division And Distribution Of An Additional One-Cent (\$0.01) Local Option Gas Tax (Fifth Cent) On Every Gallon Of Motor Fuel Sold In Broward County. A copy of the Interlocal Agreement is attached hereto as Exhibit "A".

SECTION 3. The appropriate Town officials are authorized and directed to execute the necessary documents to comply with this Resolution.

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SECTION 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

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ADOPTED by the Town Commission of the Town of Hillsboro Beach, Florida this ____ day
of _____ 2023.

TOWN OF HILLSBORO BEACH, FLORIDA

Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk

**RECORD OF TOWN COMMISSION VOTE:
RESOLUTION NO. 2023-13**

COMMISSIONER DEBORAH L. TARRANT	_____
COMMISSIONER IRENE KIRDAHY	_____
COMMISSIONER VICKY FEAMAN	_____
COMMISSIONER BARBARA BALDASARRE	_____
COMMISSIONER JANE RESISER	_____

**INTERLOCAL AGREEMENT
REGARDING REESTABLISHING AND PROVIDING FOR DIVISION AND
DISTRIBUTION OF AN ADDITIONAL ONE-CENT (\$0.01) LOCAL OPTION GAS TAX
(FIFTH CENT) ON EVERY GALLON OF MOTOR FUEL SOLD IN BROWARD
COUNTY**

This Interlocal Agreement (“Agreement”) is entered into by and among: BROWARD COUNTY, a political subdivision of the State of Florida (“County”), COCONUT CREEK, COOPER CITY, CORAL SPRINGS, DANIA BEACH, DAVIE, DEERFIELD BEACH, FORT LAUDERDALE, HALLANDALE BEACH, HILLSBORO BEACH, HOLLYWOOD, LAUDERDALE-BY-THE-SEA, LAUDERDALE LAKES, LAUDERHILL, LAZY LAKE, LIGHTHOUSE POINT, MARGATE, MIRAMAR, NORTH LAUDERDALE, OAKLAND PARK, PARKLAND, PEMBROKE PARK, PEMBROKE PINES, PLANTATION, POMPANO BEACH, SEA RANCH LAKES, SOUTHWEST RANCHES, SUNRISE, TAMARAC, WEST PARK, WESTON, and WILTON MANORS, all municipal corporations organized and existing under the laws of the State of Florida (collectively referred to as the “Municipalities”) (the County and Municipalities are collectively referred to as the “Parties”).

RECITALS

A. Section 336.025, Florida Statutes, as amended, authorizes the County to establish an additional one-cent (\$0.01) local option gas tax (commonly referred to as the “Fifth Cent”) on every gallon of motor fuel sold in the County and taxed under the provisions of Chapter 206, Florida Statutes, for a period not to exceed thirty (30) years, to be used solely for “transportation expenditures” as defined in Section 336.025(7), Florida Statutes, with distribution of the proceeds determined pursuant to an interlocal agreement between the County and the eligible Municipalities representing a majority of the population of the incorporated area within the County.

B. The Parties desire that the current additional one-cent (\$0.01) local option gas tax expiring December 31, 2031, established by the Board of County Commissioners in Ordinance No. 2000-25 (“Prior Ordinance”), be reestablished, reimposed, and relevied through December 31, 2053, with the proceeds distributed among the Parties consistent with the terms of this Agreement.

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, and pursuant to Section 336.025, Florida Statutes, the Parties hereby agree as follows:

AGREEMENT

1. **Recitals:** The foregoing recitals are true and correct and by this reference are incorporated herein.
2. **Purpose of Agreement:** The purpose of this Agreement is to reestablish the additional one-cent (\$0.01) local option gas tax to be used for transportation expenditures and to allocate the proceeds of this local option gas tax among the Parties as set forth herein.

3. **Termination of Prior Agreement:** The Interlocal Agreement between the County and the Municipalities for Division and Distribution of the Proceeds from the Broward County Fifth Cent Additional Local Option Gas Tax on Motor Fuel executed by the Parties in connection with the Prior Ordinance is terminated effective 11:59 p.m. on December 31, 2023.
4. **Distribution of Proceeds:** The Parties agree to divide the proceeds of the additional one-cent (\$0.01) local option gas tax according to the following distribution formula: Seventy-four percent (74%) to the County, and Twenty-six percent (26%) to the Municipalities.
 - 4.1 The allocation of proceeds to the Municipalities will be based upon the annual Bureau of Economic and Business Research (“BEBR”) population figures as of April 1 of each year.
 - 4.2 By July 1 of each year this Agreement is in effect, the County shall forward the finalized BEBR population figures to the State of Florida Department of Revenue for the purpose of distributing the proceeds of the local option gas tax in accordance with the distribution formula established pursuant to this Agreement.
 - 4.3 In the event the BEBR population figures are not finalized by July 1, the County shall forward the finalized figures to the State of Florida Department of Revenue within thirty (30) days after the County receives notice that the figures are finalized.
5. **Effective Date:** Pursuant to Section 336.025(1)(b)1, Florida Statutes, the additional one-cent (\$0.01) local option gas tax and this Agreement shall become effective, and continue uninterrupted, from and including January 1, 2024, through and including December 31, 2053, a term of thirty (30) years.
6. **Notices:** Whenever any Party desires to give notice to any other Party or Parties, such notice must be in writing mailed and sent by e-mail to the designated representative(s) of the respective Parties as indicated on the Parties’ respective signature pages. Any Party may change its designated representative(s) for notice purposes by providing notice thereof to all other Parties in accordance with this paragraph.
7. **Binding Effect:** Each person executing this Agreement represents that he or she has been empowered by his or her respective Party to enter into this Agreement and to bind such Party to the commitments and undertakings contained herein. The provisions, conditions, terms, and covenants contained herein shall be of a binding effect. The benefits and advantages hereof shall inure to the respective Parties and the respective successors and assigns.
8. **Termination Resulting from Judicial Determination:** If, as a result of a judicial ruling, any Party properly terminates this Agreement, the distribution of the proceeds of the local option gas tax for the following year shall be in accordance with Section 336.025(4)(a), Florida Statutes, as amended.

9. **Prior Agreements:** This Agreement represents the final and complete understanding of the Parties and incorporates, includes, and supersedes all prior negotiations, correspondence, conversations, agreements, or understandings applicable to the matters contained herein. There are no commitments, agreements, or understandings concerning the subject matter of this Agreement that are not contained in this document. Accordingly, no deviation from the terms hereof shall be predicated upon any prior representations or agreements whether oral or written.
10. **Joint Preparation:** Each Party acknowledges that it has sought and received whatever advice and counsel as was necessary for it to form a full and complete understanding of all rights and obligations herein and that the preparation of this Agreement resulted from the joint efforts of all the Parties. The language agreed to expresses their mutual intent and the resulting document shall not, solely as a matter of judicial construction, be construed more severely against one of the Parties.
11. **Counterparts:** This Agreement may be executed in any number of counterparts, whether signed physically or electronically, each of which, when executed and delivered, shall constitute an original, but such counterparts shall together constitute one and the same instrument.
12. **Further Assurances:** The Parties shall execute all such instruments, and agree to take all such further actions, that may be reasonably required by any Party to fully effectuate the terms and provisions of this Agreement.
13. **Modification:** No change or modification of this Agreement shall be valid unless in writing and signed by all Parties hereto. No purported waiver of any of the provisions of the Agreement shall be valid unless in writing and signed by the Party allegedly waiving the applicable provision.
14. **Ineligibility:** If, during the term of the imposition of this local option gas tax, any of the Municipalities become ineligible to receive a share of the proceeds of the local option gas tax for any reason, any funds otherwise undistributed because of such ineligibility shall be distributed by the Florida Department of Revenue to the remaining Municipalities in proportion to the distribution formula then in effect.

IN WITNESS WHEREOF, the Parties hereto have made and executed this Interlocal Agreement: BROWARD COUNTY, through its BOARD OF COUNTY COMMISSIONERS, signing by and through its Mayor or Vice-Mayor, authorized to execute same by Board action on the ____ day of _____, 20__, and MUNICIPALITIES, signing by and through their representative authorized to execute same pursuant to formal action taken on the date indicated on the respective signature pages.

COUNTY

ATTEST:

BROWARD COUNTY, by and through its
Board of County Commissioners

Broward County Administrator, as
ex officio Clerk of the Broward County
Board of Commissioners

By _____
____ day of _____, 2022

Designated Address for Notices:
Monica Cepero at mcepero@broward.org
Broward County Administrator
Governmental Center, Room 409
Fort Lauderdale, Florida 33301
Attention: County Administrator

Approved as to form by
Andrew J. Meyers
Broward County Attorney
115 South Andrews Avenue, Suite 423
Fort Lauderdale, FL 33301
Telephone: (954) 357-7600
Telecopier: (954) 357-7641

By _____
Kristin M. Carter (Date)
Assistant County Attorney

With a copy to:
Andrew Meyers at ameyers@broward.org
County Attorney
Governmental Center, Room 423
115 South Andrews Avenue
Fort Lauderdale, Florida 33301

By _____
Annika E. Ashton (Date)
Deputy County Attorney

KMC/sr
12/30/2022
Fifth Cent Local Option Gas Tax ILA.doc
#617186

**INTERLOCAL AGREEMENT REGARDING REESTABLISHING AND PROVIDING
FOR DIVISION AND DISTRIBUTION OF AN ADDITIONAL ONE-CENT (\$0.01)
LOCAL OPTION GAS TAX (FIFTH CENT) ON EVERY GALLON OF MOTOR FUEL
SOLD IN BROWARD COUNTY**

TOWN OF HILLSBORO BEACH, through its Town Commission, signing by and through
its Mayor or Vice-Mayor, authorized to execute the same by Board action on the
_____ day of _____, 20_____.

TOWN

ATTEST:

TOWN CLERK

TOWN OF HILLSBORO BEACH, a municipal
corporation

By: _____
TOWN MAYOR

Print Name

_____ day of _____, 20____

I HEREBY CERTIFY that I have approved this
Agreement as to form and legal sufficiency
subject to execution by the parties:

Town Attorney

Designated Address for Notices (include e-mail address(es)):

**"Transit" Fifth Cent Local Option Gas Tax
Annual Administrative Update of BEBR Population
Year 1 of FY24 - FY54 per the Interlocal Agreement**

Recipient	FY24 Percent Share of Proceeds
Coconut Creek	0.771741%
Cooper City	0.461990%
Coral Springs	1.795796%
Dania Beach	0.428116%
Davie	1.425064%
Deerfield Beach	1.164385%
Fort Lauderdale	2.517799%
Hallandale Beach	0.555152%
Hillsboro Beach	0.026388%
Hollywood	2.063442%
Lauderdale-by-the-Sea	0.082653%
Lauderdale Lakes	0.489190%
Lauderhill	0.997521%
Lazy Lake	0.000411%
Lighthouse Point	0.139944%
Margate	0.782704%
Miramar	1.841365%
North Lauderdale	0.600441%
Oakland Park	0.592982%
Parkland	0.484727%
Pembroke Park	0.083319%
Pembroke Pines	2.281895%
Plantation	1.252752%
Pompano Beach	1.515709%
Sea Ranch Lakes	0.007193%
Southwest Ranches	0.102780%
Sunrise	1.298454%
Tamarac	0.968922%
Weston	0.910020%
West Park	0.203042%
Wilton Manors	0.154103%
Total Incorporated	26.000000%

Recipient	BEBR Population 4/1/22
Coconut Creek	57,937
Cooper City	34,683
Coral Springs	134,816
Dania Beach	32,140
Davie	106,984
Deerfield Beach	87,414
Fort Lauderdale	189,019
Hallandale Beach	41,677
Hillsboro Beach	1,981
Hollywood	154,909
Lauderdale-by-the-Sea	6,205
Lauderdale Lakes	36,725
Lauderhill	74,887
Lazy Lake	31
Lighthouse Point	10,506
Margate	58,760
Miramar	138,237
North Lauderdale	45,077
Oakland Park	44,517
Parkland	36,390
Pembroke Park	6,255
Pembroke Pines	171,309
Plantation	94,048
Pompano Beach	113,789
Sea Ranch Lakes	540
Southwest Ranches	7,716
Sunrise	97,479
Tamarac	72,740
Weston	68,318
West Park	15,243
Wilton Manors	11,569
Total Incorporated	1,951,901
Unincorporated Area	17,198
Total County	1,969,099



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011

www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Approval to purchase a new vehicle through budgeted funds

Submitting Dept: Police Chief

Agenda Date: March 7, 2023

1. BACKGROUND / HISTORY

Current inventory in our Patrol Fleet

160- Ford SUV mileage- 110,555

161- Ford SUV mileage- 116,466

162- Ford Truck mileage- 25,453

163- Ford SUV mileage-60,438

164/166 are Admin Vehicles

We budgeted \$100,000 for the purchase of new vehicles.

2. CURRENT ACTIVITY

We contacted our current vehicle provider, Bartow Ford. Bartow will not have any vehicles until at least May and then we will be placed on a waiting list. Vehicle inventory is still an issue nationwide. Unit 160/161 are in the higher mileage range and will need additional work soon.

We were able to locate a vehicle for purchase. However due to costs increase for all items across the board, vehicles are now \$60,000 fully loaded with the necessary items we use, instead of the \$50,000 we budgeted in March of 2022.

I am requesting we purchase (1) Ford SUV under the Florida Sheriffs Contract FSA 22-VEL-30/FSA 22-VEH20 through Duval Ford.

3. FINANCIAL IMPACT

The cost total will be \$63,333.17 from budgeted funds.

- Ford SUV- \$41,362.00
- Accessories- \$18,972.17 (lightbar, sirens, tinting, bars, and other needed accessories)
- Additional expense- \$3000 (Install of AXON, NODE0 configuration and any other needed accessory)

4. RECOMMENDATION

It is recommended that the Commission approve this purchase.

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1 ADOPTED by the Town Commission of the Town of Hillsboro Beach, Florida this
2 _____ day of _____ 2023.

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TOWN OF HILLSBORO BEACH, FLORIDA

Deborah L. Tarrant, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk

**RECORD OF TOWN COMMISSION VOTE:
RESOLUTION NO. 2023-14**

COMMISSIONER DEBORAH L. TARRANT	_____
COMMISSIONER IRENE KIRDAHY	_____
COMMISSIONER VICKY FEAMAN	_____
COMMISSIONER BARBARA BALDASARRE	_____
COMMISSIONER JANE RESISER	_____



Prepared for:

Jim Pugliese
Captain
Hillsboro Beach Police Department
1210 Hillsboro Mile Suite B
Hillsboro Beach, FL 33062
954-427-6600 Phone
954-427-7428 Fax
jpugliese@townofhillsborobeach.com

Contract Holder

Revised 2/17/23

Duval Fleet Sales
RICHARD TACKETT
(Work) 904-388-2144
(Fax) 904-387-6816
(mobile) 904-343-6266
richard.tackett@duvalfleet.com
5203 Waterside Dr Jax, FL 32210

PLEASE CONFIRM RECEIPT OF QUOTE VIA EMAIL



We appreciate your interest and the opportunity to quote. Pricing references the FLORIDA SHERIFFS ASSOCIATION LIGHT VEHICLE CONTRACT FSA 22-VEL-30 / FSA 22-VEH20. If you have any questions regarding this quote please call! Note, Vehicle will be ordered **white exterior** unless specified on purchase order. Shipping and Invoicing instructions are required on agency purchase order.

\$100

Labor Hours. Rate/Hr

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Code	Equipment	UNIT PRICE	EXTENDED
K8A SOUTH	FORD PISUV K8A (99B.44U) AWD 3.3L V6 Direct-Injection FFV with 10-Speed Automatic Transmission (136-MPH Top Speed) GAS engine Note: Deletes Regenerative Braking and Lithium-Ion Battery Pack; adds 250-Amp Alternator, replaces H7 AGM battery (800 CCA/80-amp) with H7 SLI battery (730 CCA/80-amp) and replaces 19-gallon tank with 21.4-gallon tank, includes keyless entry with four fobs, cloth buckets, rear vinyl seat.	\$ 41,361.00	\$ 41,361.00
55F	Remote Keyless-Entry Key Fob (w/o Keypad, less PATS) – (includes 4-key fobs)	Included	Included
51T	Driver Only (Whelen)	\$ 419.00	\$ 419.00
52P	Hidden Door-Lock Plunger w/Rear-door controls inoperable (locks, handles and windows) Note: Not available with 68G – includes all content of 68G Note: Can manually remove window or door disable plate with special tool Note: Locks/windows operable from driver's door switches	\$ 159.00	\$ 159.00
60A	Pre-wiring for grille LED lights, siren and speaker	\$ 49.00	\$ 49.00
17A	Rear Auxiliary Air Conditioning	\$ 609.00	\$ 609.00
60R	Noise Suppression Bonds (Ground Straps) Note: Low-Band Frequency Noise Suppression Kit (68E) recommended	\$ 99.00	\$ 99.00
61B	OBD-II Split Connector – Allows up to 2 devices to be connected to the vehicle's OBD-II port	\$ 54.00	\$ 54.00
76R	Reverse Sensing System	\$ 274.00	\$ 274.00
86T	Tail Lamp / Police Interceptor Housing Only	\$ 59.00	\$ 59.00
153	License Plate Bracket – Front	Included	\$ -
UM	Agate Black	Included	\$ -
BK2168ITU20	SETINA PB450L LIGHTED PUSH BUMPER	\$ 1,033.30	\$ 1,033.30
Decals	HILLSBORO BEACH SPEC DECALS	\$ 725.00	\$ 725.00
Tinta	Full Window Tinting, Lumar or 3M brand	\$ 165.00	\$ 165.00
96	Front – Unique Heavy-Duty Cloth, Front Bucket Seats Driver 6-way Power track (fore/aft.up/down, tilt with manual recline, 2-way manual lumbar) Passenger – 2-way manual track (fore/aft. with manual recline) Rear – 35/30/35 Split Vinyl.	\$ -	\$ -
WTECH 2	WEATHER TECH TWO PIECE MATS LASER CUT FOR FRONT	\$ 120.00	\$ 120.00
Seat Covers HBDP	TigerTough Seat covers in Black with Grey Lettering	\$ 400.00	\$ 500.00
SOI ENFORCE	48" LIGHTBAR , RED BLUE WITH TAKEDOWNS. BLACK POWDER COATED MOUNTING HARDWARE	\$ 1,585.00	\$ 2,285.00
ETSA482CSR	SOI 400 SERIES SIREN WITH KNOB CONTROL	\$ 400.00	\$ 700.00
ETSS100J	SOI 100 WATT SPEAKER MOUNTED ON PUSH BUMPER	\$ 165.00	\$ 430.00
EL3PH08A00J	SOI DIRECTIONAL BAR	\$ 396.90	\$ 596.90
EMPS2STS2R/B	TWO 4" MPOWER STUD MOUNT RED / BLUE	\$ 102.00	\$ 404.00
LED Side Mount Led	TWO MPOWER 4" LED'S WITH 90 DEGREE BRACKETS (BLACK BRACKETS)	\$ 125.00	\$ 450.00
PMP2BRK2LPV	LICENSE PLATE BRACKET FOR VERTICAL MOUNT 4" MPOWER LED'S	\$ 28.00	\$ 28.00
ETTFUT	TAIL LIGHT FLASHER-	\$ 108.86	\$ 108.86
ECVDML	DOME LIGHT FOR REAR DOOR HATCH PANEL	\$ 33.60	\$ 83.60
PK06021ITU20TM	SETINA 10VS METAL PARTITION	\$ 1,049.30	\$ 1,249.30
QK0566	SETINA PRISONER SEAT INCLUDES 12VS REAR PRISONER CAGE	\$ 1,795.00	\$ 1,995.00
WK0514ITU20	WINDOW BARS VERTICAL	\$ 250.00	\$ 350.00
TK0250	SETINA CARGO BOX FOR REAR: LOCKABLE	\$ 1,886.30	\$ 1,986.30
GK1026	SETINA SINGLE T RAIL GUN MOUNT	\$ 470.00	\$ 520.00
CVS1012TUT	HAVIS 22" ANGLED LOW PROFILE CONSOLE	\$ 469.56	\$ 569.56
CM009785-1	HAVIS HVAC RELOCATION BRACKET KIT	\$ 47.28	\$ 47.28
CUP2	CUP HOLDER	\$ 52.26	\$ 52.26
CARPB1014	HAVIS PRINTER MOUNT WITH ARM REST	\$ 257.40	\$ 307.40
CMD119	LAPTOP SLIDING , LOCKING ARM TRAY	\$ 286.26	\$ 286.26
BROTHER PRINTER	PJ863 BROTHER POCKET JET THERMAL PRINTER WITH USB	\$ 545.00	\$ 595.00
LB3692	BROTHER 14" DIRECT WIRE 12VDC POWER CORD	\$ 23.75	\$ 23.75
Havis Docking	Havis Docking Station for Dell Latitude 5420	\$ 930.00	\$ 980.00
Inverter	500 Watt inverter	\$ 395.00	\$ 495.00
HAF4016A	ANTENNA HAF 762 870 MHZ	\$ 33.00	\$ 87.00
HKN4191B	MOTOROLA 10FT RADIO POWER CABLE	\$ 26.40	\$ 76.40

UNIT COST

\$ 60,333.17

TOTAL QUANTITY

1

TOTAL PURCHASE

\$ 60,333.17



Protecting, Leading & Uniting...since 1893

FLORIDA SHERIFFS ASSOCIATION

2617 Mahan Drive, Tallahassee, Florida 32308
P.O. Box 12519 • Tallahassee, Florida 32317-2519

p: (850) 877-2165
f: (850) 878-8665
www.flsheriffs.org  

NOTICE OF FINAL AWARD

FSA22-VEL30.0: Pursuit, Administrative, and Other Vehicles

Date: October 1, 2022

To: All Bidders and Purchasers

From: Steve Casey, Executive Director
Sarrah Glassner, Deputy Executive Director of Administration
Hugh Oliver, Cooperative Purchasing Program Manager

Re: Notice of Award for Contract FSA22-VEL30.0: Pursuit, Administrative, and Other Vehicles

We are pleased to announce that the Florida Sheriffs Association (FSA) has successfully completed its 30th year of the cooperative purchasing contract for pursuit, administrative, and other vehicles. The FSA is issuing a Notice of Award for the contract, that will be effective from **October 1, 2022, through September 30, 2023**. This year's bid included 326 items, offering pursuit rated vehicles, pickup trucks, motorcycles, administrative sedans, vans, and electric vehicles.

The competitive process for this award began in April 2022, when stakeholders were surveyed regarding procurement needs. Items were added based on survey results and the Fleet Advisory Committee's review of products. An advertisement for the Invitation to Bid was published in the Florida Administrative Weekly, as well as the State of Florida's Office of Supplier Diversity and the FSA websites. On April 22, 2022, a direct notification was sent to 753 prospective bidders to participate in a voluntary bidder workshop and to register for bid qualification. The three-month ITB advertisement resulted in 68 pre-bid attendees or waivers. Of these respondents, 22 submitted bids and 17 qualified.

The Florida Sheriffs Association Cooperative Purchasing Program has followed the Contract Terms and Conditions for this procurement. Bidders that become awarded vendors are governed by their manufacturer agreements and the Contract Terms and Conditions.

Contract pricing will be extended and guaranteed to the Florida Sheriffs Association, any unit of local government, political subdivision or agency of the State of Florida, or to other entities approved by manufacturers to buy from this contract, which can include out-of-state sales. Vendors that wish to extend contract pricing to entities other than those defined here are governed by their manufacturer's agreement. All purchasers are bound by state law, local ordinances, rules, and regulations for purchases made under this contract.



A TRANSPORTATION AMERICA COMPANY

Invoice Date: 31/1/2023
Date Invoice Submitted: 02/06/2023
Invoice #: 23-0131-26
Account: 32-TOWNH

TO: TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile

Hillsboro Beach, FL 33062

Mac Serda

INVOICE

Transportation Services Provided

For the month of

Jan-2023

SHUTTLE BUS

3 days a week 9:00am to 5:50pm (8.83/day)

94.13

Service Hrs @ \$53.00/Hr.

\$ 4,988.89

Mon - Wed - Fri

12

Svc Days @ 8.83 Svc Hrs/Day = 94.13 Svc Hrs.
(see details)

Downtime: 11.83

Total Amount due this Invoice

\$ 4,988.89

For Billing Inquiries Please Call Ernaliz Lopez or Suyin Fernandez @ 954-463-0845 Ext 2126 or 2127.

Remittance Instructions:

Limousines of South Florida, Inc.
2766 Nw 62nd st
Miami, FL 33147

Thank you for the Opportunity to Service your Transportation Needs

Service Disruption Log
For the Month of January, 2023

HILLSBORO BEACH Trolley Routes								
No.	TYPE OF SERVICE DISRUPTION Collision Accident CA; Roadcall RC; Passenger Injury PI; Driver not Available DNA; Vehicle Not Available VNA; Other Incident OI Details of Service Interruption	BUS #	DAY	DATE	TIME OUT	TIME IN	TOTAL TIME LOST (in minutes)	TOTAL TIME LOST (in decimal hours)
1	Body Interior - Mechanical Beyond Our Control / REPLACED 2017	2017	Wednesday	01/04/23	9:00 AM	10:00 AM	1:00	1.00
2	Missed, No Bus Available - Mechanical Beyond Our Control / REPLACED 2017	2017	Friday	01/27/23	9:00 AM	11:00 AM	2:00	2.00
3	Missed, No Operator / REPLACED 2017	2017	Monday	01/30/23	9:00 AM	5:50 PM	8:50	8.83
Total Time Lost							11:50	11.83

GOREN, CHEROF, DOODY & EZROL, P.A.
Attorneys at Law
3099 East Commercial Boulevard
Suite 200
Fort Lauderdale, Florida 33308
Telephone (954) 771-4500

TOWN OF HILLSBORO BEACH
1210 Hillsboro Mile
Hillsboro Beach FL 33062

Attn: Mac Serda, Town Manager

Page: 1
03/01/2023
ACCOUNT NO: 1182-0606490
STATEMENT NO: 45978

General Matters

			HOURS
02/01/2023	DJD	Prepare items for agenda; telephone call with Anthony Soroka, Esq re: Beach project	1.70
02/02/2023	DJD	Revise ordinances; draft resolutions; review agenda; telephone call with attorneys with Great Lakes Dredging and Deerfield Beach; telephone call with Town Manager (2)	2.20
02/03/2023	PBH	Discuss liens and pending foreclosure research with DJD.	0.10
	DJD	Address agenda items; telephone conference with Town Manager	1.30
02/06/2023	DJD	Prepare for Town Commission Meeting	0.80
02/07/2023	DJD	Prepare for and attend Town Commission meeting; review revision from Great Lakes	3.60
02/08/2023	PBH	Researched State Statute providing guidelines for liens and subsequent foreclosure actions. Discussed statute with DJD. Reviewed Town Code. Composed summary email to DJD.	1.30
	DJD	Telephone conference with Town Manager; address status of Great Lakes Agreement; telephone call with Jim Hickey	1.30
02/09/2023	DJD	Telephone conference with Jim Hickey	0.20
02/13/2023	DJD	Telephone conference with Town Manager	0.30
	SMS	Research on effective date of ordinances; Correspondence related to Variance challenge ordinances.	1.50
02/16/2023	DJD	Review emails re: public records; address status of Great Lakes contract	1.30
02/17/2023	DJD	Address Notice of Compliance	1.30
02/20/2023	DJD	Address Notice of Compliance; telephone call with Jim Hickey	1.30
02/21/2023	DJD	Telephone conference with Town Manager; address Notice of Compliance; telephone call with Town Clerk; address status of Agreement with Great Lakes; review draft agenda	1.50
02/22/2023	DJD	Address status of Great Lakes Agreement; address type of ad for notice of compliance	0.70
02/27/2023	DJD	Review Bank terms; prepare resolutions for agenda; telephone call with	

General Matters

		Town Manager	HOURS	
			1.60	
02/28/2023	DJD	Address agenda; initial review of revised Tri-Party Agreement; telephone call with Anthony Soroka	1.60	
		FOR CURRENT SERVICES RENDERED	23.60	5,900.00

RECAPITULATION

<u>TIMEKEEPER</u>	<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>
D.J. Doody	20.70	\$250.00	\$5,175.00
Sean M. Swartz	1.50	250.00	375.00
Paul Hernandez	1.40	250.00	350.00

Color photocopies	23.80
Photocopies	65.80
TOTAL EXPENSES	89.60
TOTAL CURRENT WORK	5,989.60
BALANCE DUE	<u>\$5,989.60</u>

GOREN, CHEROF, DOODY & EZROL, P.A.
Attorneys at Law
3099 East Commercial Boulevard
Suite 200
Fort Lauderdale, Florida 33308
Telephone (954) 771-4500

TOWN OF HILLSBORO BEACH
1210 Hillsboro Mile
Hillsboro Beach FL 33062

Attn: Mac Serda, Town Manager

Page: 1
03/01/2023
ACCOUNT NO: 1182-1200993
STATEMENT NO: 45979

Development (Related)

			HOURS	
02/01/2023	DJD	Provides comments relative to Beach Access Easement	0.60	
02/10/2023	DJD	Telephone conference with Debbie Orshefsky	0.30	
02/13/2023	DJD	Participate in conference call; review emails	1.20	
02/14/2023	DJD	Telephone conference with Town Planner and Town Manager; review emails; review revised indemnity agreement	1.00	
02/15/2023	DJD	Address notice of compliance and hold harmless	1.30	
02/16/2023	DJD	Telephone conference with Jim Hickey; telephone call with Debbie Orshefsky	0.60	
02/21/2023	DJD	Address status of easement and indemnity agreement	0.80	
02/22/2023	DJD	Address issues with Easement and Hold Harmless Agreement	1.30	
02/24/2023	DJD	Telephone conference with Jeff Bass; address notice of compliance; telephone call with Town Clerk; review revisions to easement	1.60	
02/27/2023	DJD	Address issues associated with easement	0.40	
		FOR CURRENT SERVICES RENDERED	9.10	2,275.00

RECAPITULATION			
<u>TIMEKEEPER</u>	<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>
D.J. Doody	9.10	\$250.00	\$2,275.00

TOTAL CURRENT WORK 2,275.00

BALANCE DUE \$2,275.00

AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE



Calvin, Giordano & Associates, Inc.
EXCEPTIONAL SOLUTIONS™
1800 Eller Drive, Suite 600, Fort Lauderdale, Florida 33316
Phone: 954.921.7781 • Fax: 954.921.8807

TOWN OF HILLSBORO BEACH
1210 HILLSBORO MILE
HILLSBORO BEACH, FL 33062

Invoice number 113860
Date 02/28/2023

Project **179902 HILLSBORO BEACH BUILDING
CODE**

Billing period through February 28, 2023

CGA PM: Peter Deveaugh

emailto: Mac Serda (mserda@townofhillsborobeach.com)

cc: Stephen.Bloom@inframark.com
terri.lusk@inframark.com
ranathan@townofhillsborobeach.com
Sherry D. Henderson (shenderson@townofhillsborobeach.com)
Billing 85% of Permit Fees Collected

Invoice Summary

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Remaining	Current Billed
BUILDING CODE SERVICES	0.00	0.00	2,271,462.37	2,203,355.94	-2,271,462.37	68,106.43
FLOOD PLAIN MANAGEMENT	0.00	0.00	1,062.50	1,062.50	-1,062.50	0.00
REIMBURSABLES	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	2,272,524.87	2,204,418.44	-2,272,524.87	68,106.43

Hillsboro Beach February 2023 Fees	
Total Permit Fees	\$ 79,654.62
Town Rev - 15%	\$ 11,948.19
CGA Rev - 85%	\$ 67,706.43
• CGA Admin Fees	\$ 400.00
CGA TOTAL	\$ 68,106.43

Description	Contract Amount	Percent Complete	Total Billed	Prior Billed	Remaining	Current Billed
BUILDING CODE SERVICES	0.00	0.00	2,271,462.37	2,203,355.94	-2,271,462.37	68,106.43
Total	0.00	0.00	2,271,462.37	2,203,355.94	-2,271,462.37	68,106.43

Invoice total 68,106.43



**Town of Hillsboro Beach
Building Department
Finance Report**

**Start Date: 2/1/2023
End Date: 2/28/2023**

	Permit Fees	Town Revenue	Fire Fees	Zoning Fees	Admin Fees	CGA Revenue	BORA	DCA	DBPR
MTD	\$79,654.62	\$11,948.19	\$1,050.00	\$1,350.00	\$400.00	\$67,706.43	\$1,283.04	\$1,055.47	\$720.06
YTD	\$366,110.31	\$54,916.55	\$6,000.00	\$8,550.00	\$2,175.00	311,193.76	\$7,371.36	\$5,807.35	\$3,974.66

Proclamation of the Town of Hillsboro Beach, Florida

PROBLEM GAMBLING AWARENESS MONTH MARCH 2023

WHEREAS, the Town of Hillsboro has recognized March 2023 as Problem Gambling Awareness Month; and

WHEREAS, problem gambling is a serious public health issue affecting one to three percent of the general adult population and often results in personal, financial, familial, legal, and other costs, including a high risk of suicide; and

WHEREAS, it is estimated that over 200,000 Florida adults of diverse age, race, ethnicity, and socio-economic status suffer from past-year gambling problems, and 700,000 more are at risk of developing such difficulties, constituting 4.7% of the adult population ages 18 and older; and

WHEREAS, it is further important to note that these statistics do not account for youth, who are increasingly and deceptively exposed to gambling concepts and are at an increased risk for developing gambling-related problems; and

WHEREAS, it is also essential to recognize problem gambling as a societal issue, with 8-10 additional people adversely impacted by every problem gambler, increasing the affected population by an estimated additional 1.5 million individuals, with conservative projected social costs amounting to more than \$9 billion nationally each year; and

WHEREAS, problem gambling is treatable for those who seek help, which minimizes the harm to Floridians and to the State as a whole; and

WHEREAS, the Florida Council on Compulsive Gambling's public awareness campaign provides an opportunity to educate the public, policymakers, educators, businesses, mental health and criminal justice professionals, and others, about the potential adverse effects of gambling, as well as social, legal, financial, and emotional impacts and available supports; and

WHEREAS, any individual, professional, or other organization dedicated to assisting those in need can participate in raising awareness and preventing problem gambling by promoting the statewide, confidential, toll-free, and 24-hour Problem Gambling Help Line 888-ADMIT-IT; and

WHEREAS, the Town of Hillsboro Beach can participate in this nationally recognized awareness month through declaration of proclamation of the month of March 2023 as Problem Gambling Awareness Month in the Town of Hillsboro Beach.

Now, Therefore, I, Mayor Deborah L. Tarrant, do hereby proclaim the month of **March 2023** as **Problem Gambling Awareness Month** in the Town of Hillsboro Beach, Florida.

In Witness Whereof, I have hereunto set my hand on this 7th day of March 2023 and cause the official seal of the Town of Hillsboro Beach, Florida to be affixed.

By:

(seal)

Honorable Deborah L. Tarrant
Mayor

Attested By:

Sherry D. Henderson, CMC
Town Clerk





February 21, 2023

RECEIVED

FEB 24 2023

The Honorable Deb Tarrant
Office of the Mayor, Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Dear Mayor Tarrant:

The Florida Council on Compulsive Gambling (FCCG) respectfully requests a proclamation declaring **Problem Gambling Awareness Month (PGAM)** in your municipality. The National Council on Problem Gambling has been recognizing March as National Problem Gambling Awareness Month for 20 years, and the **FCCG is the state affiliate – and only organization – that furnishes problem gambling services and supports to thousands of Floridians each year.** The proclamation will help raise awareness about gambling disorder, classified by the American Psychiatric Association as a behavioral addiction, which impacts millions of Floridians who struggle directly with gambling related difficulties or are adversely affected by a loved one's gambling problem.

Though most people who gamble do not experience negative consequences, hundreds of thousands of Floridians suffer in silence from a hidden addiction. Gambling disorder presents no visible symptoms – yet has the power to wreak havoc through the lives of individuals and their families. Our theme for PGAM this year reflects upon these impacts and the opportunities to raise awareness: ***"Shine the Light on Problem Gambling: In Life...When Gambling is No Longer a Game...Losing is Not an Option!"***

At a time when Americans are fighting inflation just to afford routine expenses like groceries, gas, and housing, it is not hard to imagine how a gambling addiction can financially sink a family – and for many, that is only the beginning. The consequences of a gambling problem often result in financial, legal, employment, and relationship difficulties, and ultimately can lead to the loss of life when hope disappears: suicidal ideation and attempts. **Floridians need to know that help and hope for problem gambling are available through the 24/7, Confidential, and Multilingual HelpLine: 888-ADMIT-IT.**

Disordered gambling affects more than 200,000 Floridians daily, which does not include the 8-10 others who are adversely affected by the gambler's activities – accounting for an estimated 1.5 million loved ones impacted. In addition, over 700,000 residents are at-risk of developing a gambling addiction.

Did you know that nearly 90% of Florida adults, ages 18 and older, have participated in some form of gambling? Among minors, ages 13-17, nearly 70% admit to betting, despite the legal gambling age of 18! Education is key in recognizing gambling activity and understanding the risks, especially at a time when new gambling opportunities continue to emerge in non-traditional mediums, such as in video games and through mobile apps. **A proclamation by you will help raise awareness about problem gambling, which is treatable for those who seek help and will educate the public about the 888-ADMIT-IT HelpLine.**

Enclosed please find the 2023 Proclamation Template to personalize and return to our office to confirm your support. **Kindly mail the completed proclamation back to us at P.O. Box 2309, Sanford, FL 32772.** In addition, we ask that you allow us to list your municipality on our website, www.problemgamblingawarenessmonth.org, as a PGAM partner and supporter.

We appreciate your support in bringing attention to this public health issue and are enclosing some information that provides additional background on the prevalence of problem gambling in Florida and associated impacts. The FCCG would also be delighted to participate in any joint endeavors by providing speakers and/or other resources.

Sincerely,

Jennifer Kruse
Executive Director

The Florida Council on Compulsive Gambling, Inc.
P.O. Box 2309 Sanford, FL 32772
Office 407.865.6200 / www.GamblingHelp.org
888-ADMIT-IT (888-236-4848)

Proclamation Template:

PROBLEM GAMBLING AWARENESS MONTH

WHEREAS, problem gambling is a serious public health issue affecting one to three percent of the general adult population and often results in personal, financial, familial, legal, and other costs, including a high risk of suicide; and

WHEREAS, it is estimated that over 200,000 Florida adults of diverse age, race, ethnicity, and socioeconomic status suffer from past-year gambling problems, and 700,000 more are at risk of developing such difficulties, constituting 4.7% of the adult population ages 18 and older; and

WHEREAS, it is further important to note that these statistics do not account for youth, who are increasingly and deceptively exposed to gambling concepts and are at an increased risk for developing gambling-related problems; and

WHEREAS, it is also essential to recognize problem gambling as a societal issue, with 8-10 additional people adversely impacted by every problem gambler, increasing the affected population by an estimated additional 1.5 million individuals, with conservative projected social costs amounting to more than \$9 billion nationally each year; and

WHEREAS, problem gambling is treatable for those who seek help, which minimizes the harm to Floridians and to the State as a whole; and

WHEREAS, any individual, professional, or other organization dedicated to assisting those in need can participate in raising awareness and preventing problem gambling by promoting the statewide, confidential, toll-free, and 24-hour Problem Gambling HelpLine, 888-ADMIT-IT; and

WHEREAS, the Florida Council on Compulsive Gambling's public awareness campaign provides an opportunity to educate the public, policymakers, educators, businesses, mental health and criminal justice professionals, and others, about the potential adverse effects of gambling, as well as social, legal, financial, and emotional impacts and available supports; and

WHEREAS, any individual, professional, or other organization dedicated to assisting those in need can participate in raising awareness and preventing problem gambling by promoting the statewide, confidential, toll-free, and 24-hour Problem Gambling HelpLine 888-ADMIT-IT; and

WHEREAS, the Town of Hillsboro Beach can demonstrate its support in addressing problem gambling by raising public awareness through declaration of proclamation of the month of **March 2023 as Problem Gambling Awareness Month** in the Town of Hillsboro Beach.

NOW, THEREFORE, I, Deb Tarrant, Mayor of the Town of Hillsboro Beach, Florida, do hereby proclaim the month of March 2023 as Problem Gambling Awareness Month in the Town of Hillsboro Beach.

Signature: _____

Date: _____



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Police Department
Presented by Chief Jay Szesnat

1. Safer Watch - Update

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS:

1. Police Dept - JAN 2023 Report
2. SaferWatch - Update



Hillsboro Beach Police Monthly Report

To: Town Manager, Mac Serda
From: Police Chief, Jay Szesnat
Subject: January 2023 Monthly Report

Patrol Snapshot:

Activity	Current Month	Dec 2022	Jan 2022
Contacts			
Motor Vehicle	217	180	93
Crosswalk	146	152	40
Marine Unit	106	92	74
Beach Unit	39	0	8
Cyclists	115	158	116
Arrests	1	1	5
Service			
Alarms	9	16	7
Assist Other Agency	6	4	5
Dogs on Beach/Animal	12	4	5
Vessel	8	15	13
Noise	1	2	3
Open Doors	15	4	2
Police Assists	140	114	128
Domestic/Disturbances	3	2	1
Sick/Injured	17	19	12
Crash	4	1	4
Trespassing	0	3	4
Security Checks	7022	6977	4926
Total Calls	306	281	264

Personnel News:

All sworn personnel participated in our Annual Firearms Training and Qualifications. In addition, we completed our Annual Less-Lethal Use of Force Training and Qualification.

Investigations Snapshot:

Jan. 2023 (new)	Actively Working	Inactivated/Cleared
Suspicious Incident #230125	Stolen Vehicle #202724	Suspicious Incident # 230125
Grand Theft #230062	Grand Theft #223183	Grand Theft #230062
Burglary Conveyance # 230118	Information #223222	Fraud/Grand Theft # 223517
Grand Theft # 230245	Fraud #220561	Petit Theft #223227
Grand Theft # 230253	Petit Theft # 223099	Burglary Conveyance #223295
		Petit Theft #223362

January Notable Events:

On January 6th our HBPD Officers responded to the 1200 block of Hillsboro Mile in reference to a reported grand theft. Two guests from out of town advised several pieces of jewelry were missing from their room. Officers investigating developed a suspect and were able to determine the suspect had recent Pawn Shop activity. The jewelry items pawned were positively identified by the victims and recovered. The stolen items were then returned to the victim's in this case.

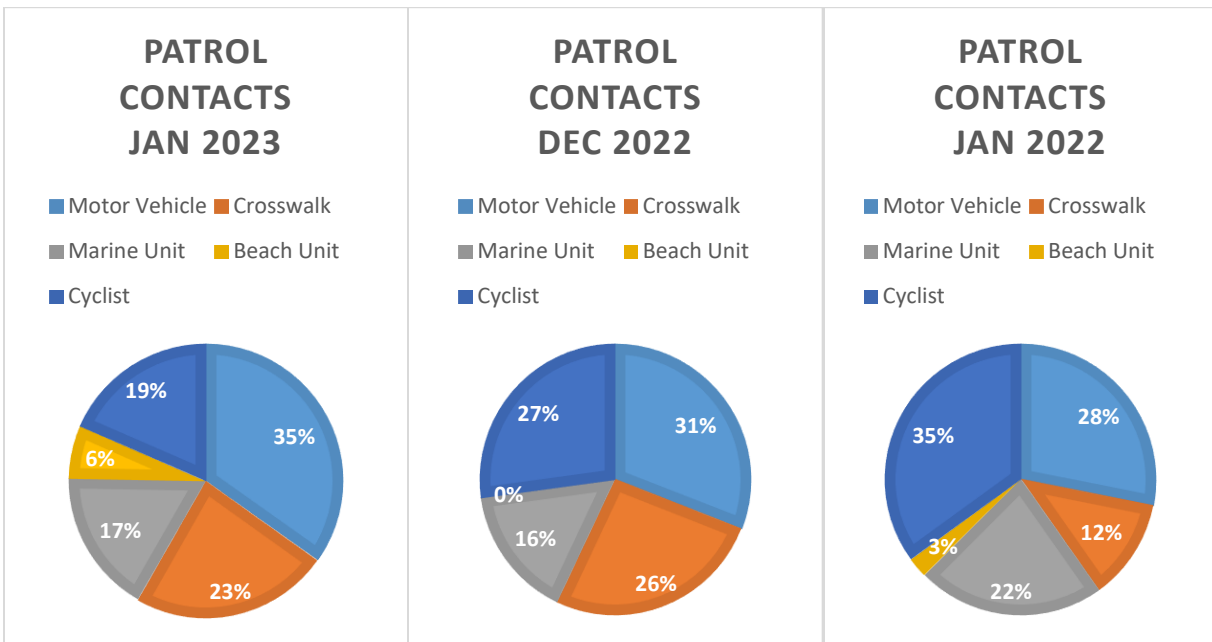
On January 13th our HBPD Officers responded to the 1100 block of Hillsboro Mile in reference to a reported stolen vehicle. Officers were in contact with the registered owner who was out of state. Utilizing the On-Star system, the vehicles location was identified and it was further determined who had possession. Issues involving ownership were present and ultimately the vehicle wasn't reported as stolen. We rendered assistance and cleared the scene.

On January 25th our HBPD Officers responded to the 1100 block of Hillsboro Mile in reference to a reported grand theft. A resident placed cash into an envelope and left it in a common area for another resident to collect. The envelope was not received by the intended recipient. An investigative report was initiated by the responding Officer.

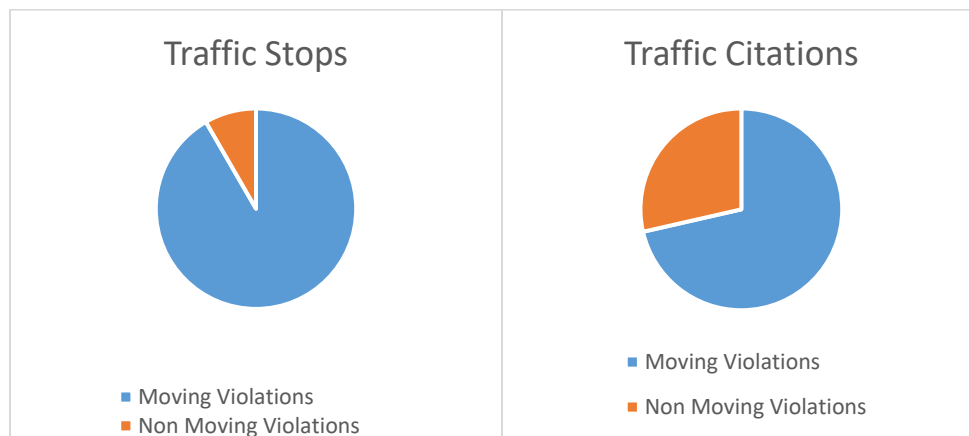
On January 26th a resident came to our HBPD headquarters to report a delayed grand theft. The theft involved jewelry taken from the victims unit located in the 1200 block of Hillsboro Mile. An investigative report was initiated by the responding Officer.

Patrol Services:

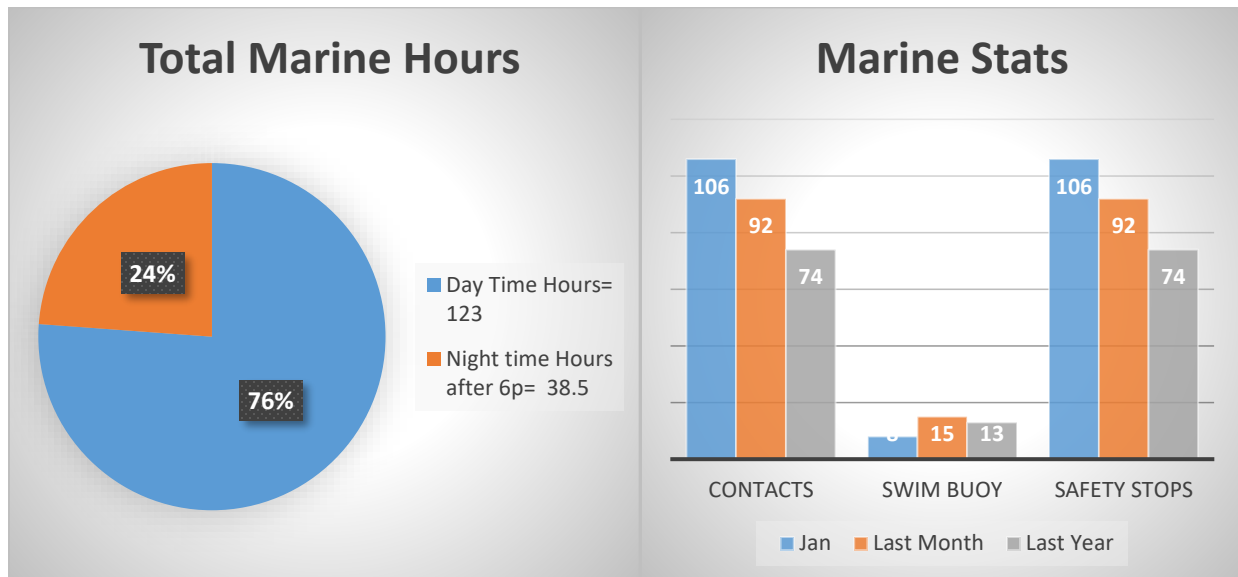
Contacts:



Traffic:



Marine/Beach Patrol:



Training:

Police Law Institute (Online): Burglary, Robbery, and Theft

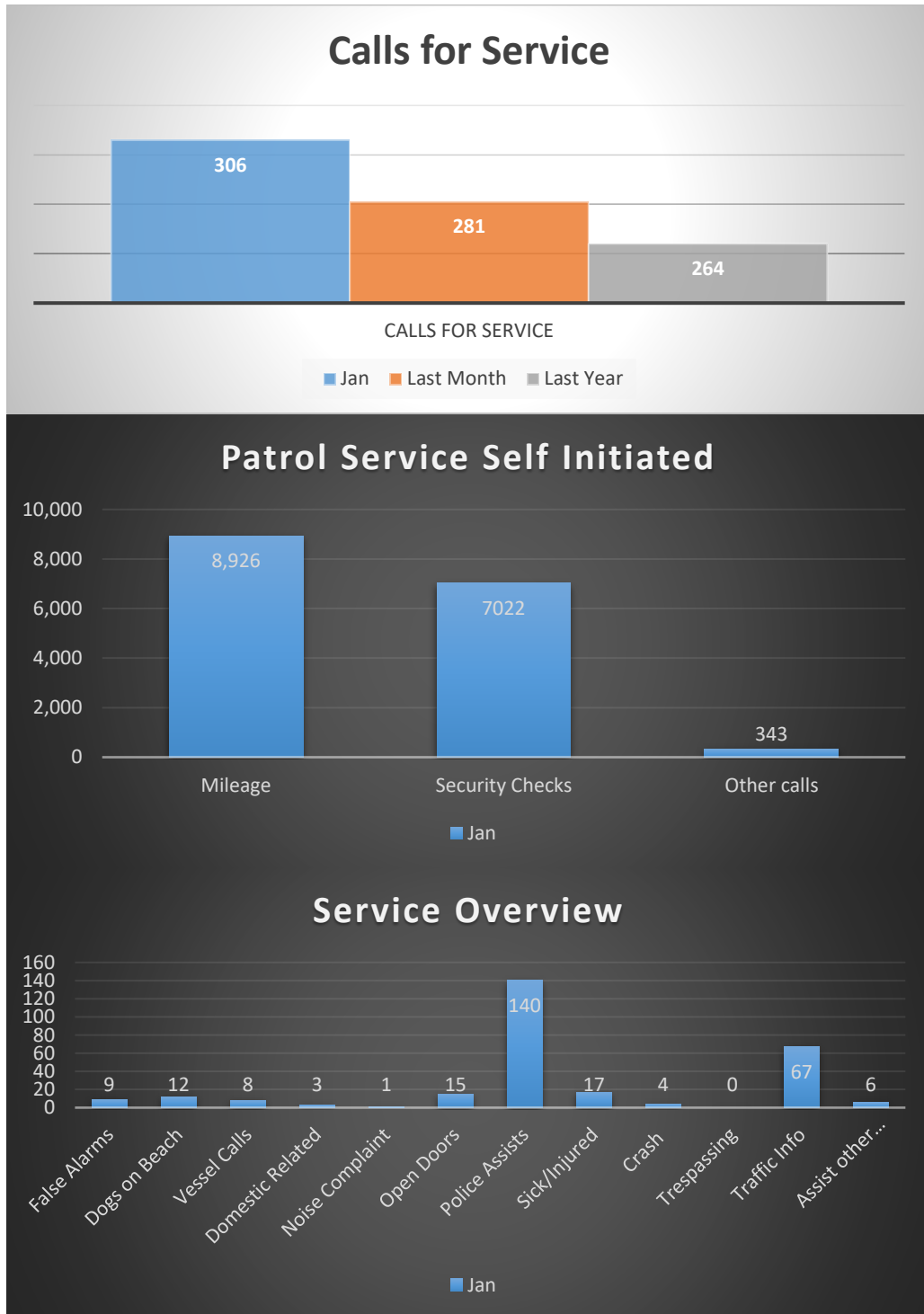
Power DMS Topics: Firearms Training Review
Less – Lethal & Use of Force Review

Broward State College Range: Annual Firearms Qualifications

Hillsboro Beach PD: Defensive Tactics, Simunitions, Sceanarios

Letters:

Overall Calls for Service:





TOWN OF HILLSBORO BEACH



Jay Szesnat, Chief of Police
jszesnat@townofhillsborobeach.com

A handwritten signature in blue ink, appearing to be "JS", located to the right of the typed name and email.

To: Town Manager, Mac Serda
From: Police Chief, Jay Szesnat
Date: 02/23/20223
Reference: SaferWatch

A handwritten signature in blue ink, appearing to be "JS", located below the header information.

Town Manager,

We are still looking at the benefits of SaferWatch for the Town. We are still meeting with condominium managers to decide if the need is there. We were lasered focused for majority of February with the setup and installation of our Access Control system, the installation and training for our new License Plate Reader, the Accreditation meeting, where we received our award for reaccreditation and other assigned duties. We will prioritize these meetings with condominiums over the next month. In addition, we will formalize our plan for the implementation of SaferWatch for Town and the residents. We will have this ready for the April Commission meeting. Thank you.



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Building Department

Presented by Steve Mitchell, Building Official, CG&A

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS:

1. Jan 2023 - CGA Report
2. JAN 2023 CommissionReport



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011
Fax: (954) 427-4834

TO: Mayor Deb Tarrant and Commission
FROM: Steve Mitchell, Building Official
DATE: February 25, 2023
SUBJECT: January 2023 - Building Department Report

The sales center for Related Group is moving forward quickly, with the builder anticipating completion sometime this Spring. The center will include a full-size Living Room/ Kitchen/Bed-Bath model as well as sales and support office areas.

Roof repairs have been completed at Opal Towers West, and significant progress is being made on the restoration of the common areas damaged by water from the rooftop fire-fighting efforts of July 2021.

The usual condo remodel rush is upon us, as seasonal residents try to bring projects to completion before their departure or schedule work to be installed in their absence.

Single-Family Residential projects are well underway with most permits issued, and many projects entering the more inspection intensive phases of the jobs.

Respectfully Submitted,

Steven Mitchell

Building Official | Chief Electrical Inspector
Building Code Services | Town of Hillsboro Beach

Calvin, Giordano & Associates, Inc.



1210 Hillsboro Mile | Hillsboro Beach FL 33062
Office: 954.427.4011 | Fax: 954.427.4834 | Cell: 954.592.5057
Fort Lauderdale | Miami-Dade | West Palm Beach | Clearwater/Tampa | Estero | Port St. Lucie

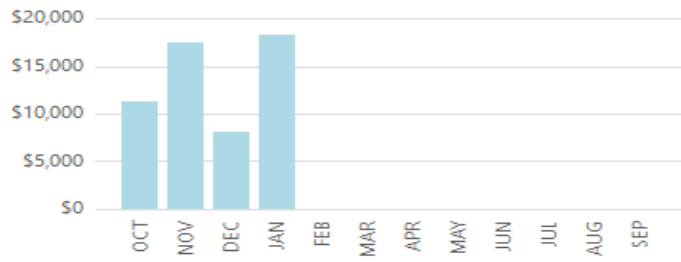


**Town of Hillsboro Beach
Building Department
Summary Report**

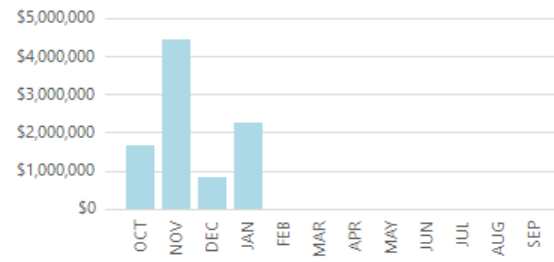
**Start Date: 1/1/2023
End Date: 1/31/2023**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	YTD
Construction Value	\$1,673,036	\$4,444,172	\$812,472	\$2,273,788	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,203,468
Building Permit Fees	\$47,224	\$93,429	\$31,897	\$113,906	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$286,456
Fire & Zoning Fees	\$4,200	\$3,450	\$3,300	\$1,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,150
Total Revenue	\$51,424	\$96,879	\$35,197	\$115,106	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$298,606
CGA Expense	\$40,141	\$79,415	\$27,112	\$96,820	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$243,487
Town Revenue	\$11,284	\$17,464	\$8,085	\$18,286	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$55,118

Net Revenue



Construction Value





**Town of Hillsboro Beach
Building Department
Finance Report**

**Start Date: 1/1/2023
End Date: 1/31/2023**

	Permit Fees	Town Revenue	Fire Fees	Zoning Fees	Admin Fees	CGA Revenue	BORA	DBPR	DCA
MTD	\$113,905.53	\$17,085.83	\$600.00	\$600.00	\$175.00	\$96,819.70	\$2,336.64	\$1,803.55	\$1,220.40
YTD	\$286,455.69	\$42,968.35	\$4,950.00	\$7,200.00	\$1,775.00	243,487.34	\$6,088.32	\$4,751.88	\$3,254.60



**Town of Hillsboro Beach
Building Department
Permit Report**

**Start Date: 1/1/2023
End Date: 1/31/2023**

Permit Type	# Issued	Building Permit Fees
ANTENNAS, POLE & TOWERS	1	390.00
COMMERCIAL ALARM SYSTEM	1	2,120.00
COMMERCIAL ALTERATION	1	7,751.37
COMMERCIAL BACKFLOW	2	250.00
COMMERCIAL CONCRETE RESTORATION	1	2,082.50
COMMERCIAL FIRE ALARM	1	95.00
COMMERCIAL RE-ROOF	1	95.00
RESIDENTIAL A/C CHANGE OUT	8	2,282.03
RESIDENTIAL ADDITION	1	95.00
RESIDENTIAL ALTERATION	11	6,171.86
RESIDENTIAL ELECTRICAL MISCELLANEOUS	3	565.00
RESIDENTIAL LOW VOLTAGE	1	343.89
RESIDENTIAL PLUMBING MISCELLANEOUS	1	397.50
RESIDENTIAL SERVICE CHANGE/REPAIR	2	250.00
RESIDENTIAL STRUCTURAL MISCELLANEOUS	2	1,522.00
RESIDENTIAL SWIMMING POOL/SPA	1	1,170.00
RESIDENTIAL WATER HEATER	1	125.00
RESIDENTIAL WINDOWS/DOORS/SHUTTERS	24	8,251.46
SINGLE FAMILY RESIDENCE	4	79,947.92
	67	\$113,905.53



**Town of Hillsboro Beach
Building Department
Issued Permits Report**

**Start Date: 1/1/2023
End Date: 1/31/2023**

	Folio #	Permit #	Date Issued	Job Address	Job Sub Division	Construction Value
COMMERCIAL ALTERATION	484329080010	23351018-0	1/6/2023	901 HILLSBORO MILE (HILLSBORO CLUB COTTAGE RENOVATIONS)		\$281,750.00
	Grand Total					\$281,750.00
RESIDENTIAL ALTERATION	484317AB0620	23350978-0	1/5/2023	1051 HILLSBORO MILE (UNIT 707E)	HILLSBORO LE BARON	\$194,913.00
	484308AP0940	23351188-0	1/11/2023	1198 HILLSBORO MILE (UNIT 242)	HILLSBORO IMPERIAL APTS CONDO	\$5,640.00
	484308PP0140	23351508-0	1/24/2023	1212 HILLSBORO MILE (UNIT 15)	PALM HILL OCEAN CLUB	\$21,700.00
	Grand Total					\$222,253.00
SINGLE FAMILY RESIDENCE	484320000150	23351014-0	1/6/2023	981 HILLSBORO MILE (GUEST HOUSE)		\$1,300,550.00
	Grand Total					\$1,300,550.00



**Town of Hillsboro Beach
Building Department
Activity Report**

**Start Date: 1/1/2023
End Date: 1/31/2023**

Discipline	Total # of Inspections	Plan Review	Permits Applied
Building	77	59	42
Electrical	34	35	18
Plumbing	46	30	16
Mechanical	18	19	11
Fire	8	5	1
Zoning	0	8	4
Totals	183	156	92



**Town of Hillsboro Beach
Building Department
Plan Review Times Report**

**Start Date: 1/1/2023
End Date: 1/31/2023**

	Number of Reviews	Average Days In Review	Most Days In Review
Completed Reviews	162	7.13	76.99



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Code Compliance
Presented by Bernard Pita

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

- ATTACHMENTS:**
1. Code Summary Jan 2023
 2. Code Case Action Summary Jan 2023
 3. Code Open Cases Jan 2023



Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Code Compliance Summary Report

From 1/1/2023 To 1/31/2023 Corridor (All Corridors)

Case Totals for Period

Cases Open at Start of Period	15
Cases Opened During Period	3
Cases Opened as result of Complaint	3
Cases Closed During Period	1
Cases Closed due to compliance	1
Cases Open at End of Period	17
Inspections	3
Reinspections	3
Total	6
Special Magistrate Cases During Period	0

Case Summary by Officer

Officer	Open at Start	Opened During Period	Opened as result of Complaint	Closed During Period	Closed due to compliance	Open at End of Period
B. Pita/N/A	15	3	3	1	1	17
Total	15	3	3	1	1	17



Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Code Compliance Summary Report

From 1/1/2023

To 1/31/2023

Corridor (All Corridors)

Inspections by Officer

Officer	Inspections	Reinspections	Total
B. Pita/N/A	3	3	6
Total	3	3	6

Summary of Cases Opened by Incident Type

Incident Type	Number
Building Permit Required	3
Total	3

Revenue Summary

	Period Start	During Period	Period End
Total Fines Assessed	\$830,725.00	\$55,325.00	\$886,050.00
Total Payments	\$0.00	\$0.00	\$0.00
Balance	\$830,725.00		\$886,050.00



Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Case Action Report*

From 1/1/2023 To 1/31/2023 Corridor (All Corridors)

Date Issue	Incident Type	Site Address	Status	Documents Issued		
				Date Issue	Type	Officer Assigned
1/12/2023	Building Permit Required	1155 HILLSBORO MILE; HILLSBORO BEACH, FL 33062 302	Open	1/12/2023	Notice of Violation	B. Pita
				1/12/2023	Complaint	B. Pita
				1/17/2023	Notice of Hearing	S. Lowe
1/13/2023	Building Permit Required	1150 HILLSBORO MILE; HILLSBORO BEACH, FL 33062 209	Open	1/17/2023	Notice of Violation	Officer Assigned
				1/17/2023	Complaint	B. Pita
				1/24/2023	Notice of Hearing	S. Lowe
1/19/2023	Building Permit Required	1212 HILLSBORO MILE; HILLSBORO BEACH, FL 33062 15	Open	1/19/2023	Notice of Violation	Officer Assigned
				1/19/2023	Complaint	B. Pita
				1/24/2023	Notice of Hearing	S. Lowe

*Cases included in this report are those where the owner was first cited within the date range and corridor specified

Open Code Cases as of February 15, 2023

1	Sign Violation	HILLSBORO BC & YACHT VILLA INC & HILLSBORO BC & Y V INTRACSTL INC	1194 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
2	Building Permit Required	HADDAD, RANIA GHALEB YOUSEF, PETRO, YACOU B FAWZI SALIM	1050 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 601W
3	Tide Water Seawall King Tide Criteria	MEDZ LLC	997 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
4	Building Permit Required	O'REILLY, ROBERT M SR H/E GLUCK, NORRI	1212 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 15
5	Building Permit Required	DEARIE, THOMAS	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 209
6	Building Permit Required	KUSHNER, HELEN KUSHNER, DEBRA E	1155 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 302
7	Fire Inspection	SEA CLUB INC	1221 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 8A
8	Sign Violation	WINTER SUN INVESTMENTS LLC	1205 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 101
9	Building Permit Required	BONCI, KARA BONCI, TIMOTHY	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 514
10	Landscape Violation	WINTER SUN INVESTMENTS LLC	1206 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
11	Property Maintenance	WINTER SUN INVESTMENTS LLC	1205 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 101
12	Building Permit Required	MILLIONAIRE PORTFOLIO GROUP LLC	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 812



TOWN OF HILLSBORO BEACH

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Agenda Item Cover Memo

Agenda Item: House Bill 7049- Legal Notices

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 7, 2023

1. BACKGROUND/HISTORY

HOUSE BILL 7049 - LEGAL NOTICES

What Does HB 7049 Do?

Permits a local government agency the option to publish legal notices on a website owned or designated by the County instead of in a print newspaper under specific conditions:

- * If it costs less than publishing legal notices in a newspaper.
- * Must provide an annual notice in a newspaper that property owners and residents may receive legal notices from the Agency by first-class mail or e-mail.
- * Must maintain a registry of property owners a residents who request to receive legal notices from the Agency by first-class mail or e-mail.
- * A link to legal notices published on the Website must be conspicuously placed on or accessible through a direct link from the 1) Website's homepage and 2) Agency's homepage
- * Notices published on the Website must be "searchable" and indicate the initial publication date.
- * A form affidavit must be sworn to by the appropriate person that the ad was published on the Website

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: 1. House Bill 7049 - Legal Notices 1-26-23



MONICA CEPERO, County Administrator

115 S. Andrews Avenue, Room 409 • Fort Lauderdale, Florida 33301 • 954-357-7354 • FAX 954-357-7360

January 26, 2023

TO: Broward County Municipal Managers, School Board Superintendent, and Other Local Government Unit Heads

RE: House Bill 7049 (Legal Notices) – CivicPlus CivicOptimize

Dear Municipal and Government Unit Leaders:

As you may be aware, during the 2022 legislative session, House Bill 7049 ("HB7049") was signed into law. HB7049 allows local governmental agencies to publish legal notices on a publicly accessible website designated by the County instead of in a print newspaper under certain circumstances. The purpose of this letter is to provide your local government agency with some background on HB 7049, advise that the County has designated CivicPlus, LLC ("CivicPlus") as the County's "Publicly Accessible Website" (the "Website"), and outline the process to publish legal notices on the Website should your local governmental agency elect to do so. Your local governmental agency may be familiar with CivicPlus, the current provider of MuniCode.

What Does HB 7049 Do?

HB7049 permits a local governmental agency, defined as a county, municipality, school board, or other local government unit or political subdivision of the state (collectively "Governmental Agency"), the option to publish legal notices on a Website owned or designated by the County instead of in a print newspaper under the following specified conditions:

- If doing so would cost less than publishing legal notices in a newspaper.
- The Governmental Agency provides annual notice in a newspaper that property owners and residents may receive legal notices from the Governmental Agency by first-class mail or e-mail upon registering with the agency.
- The Governmental Agency maintains a registry of property owners and residents who request in writing to receive legal notices from the Governmental Agency by first-class mail or e-mail.
- A link to legal notices published on the Website must be conspicuously placed on or accessible through a direct link from the: 1) Website's homepage; and 2) homepage of the website of the Governmental Agency publishing legal notices online.
- Notices published on the Website must be "searchable" and indicate the initial publication date.
- A form affidavit must be sworn to by the appropriate person that the ad was published on the Website.

County's Designation of CivicPlus to Provide the Publicly Accessible Website

The County has worked with the Broward County City Managers' Association (BCCMA) and the Broward League of Cities (BLOC), over the last few months to solicit feedback and find a qualified vendor to serve as the County's Website. This included a December 7, 2022, meeting with BCCMA and BLOC where CivicPlus provided a demonstration of the CivicOptimize solution to

Broward County Board of County Commissioners

Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Robert McKinzie • Nan H. Rich • Hazelle P. Rogers • Tim Ryan • Michael Udine

January 26, 2023

Municipal Managers, School Board Superintendent, and Other Local Government Unit Heads
House Bill 7049 - Legal Notices

manage online legal notices. At the December 13, 2022, Broward County Board of County Commissioners' Meeting, the Board authorized the County Administrator to designate a Website for local government public notices pursuant to HB 7049.

While the County does not intend to change its current advertising practices, the County has designated CivicPlus as the County's Website, and entered into an agreement with CivicPlus ("Website Contract") to allow Governmental Agencies to utilize the Website to publish legal notices online in accordance with HB7049. The designation is effective January 1, 2023.

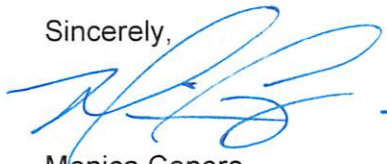
Process to Publish Legal Notices on County Designated Website

For Governmental Agencies that would like to access the Website to publish notices, an Interlocal Agreement ("ILA") with the County must be in place. Attached please find the approved ILA that will need to be entered into by your local governmental agency. Keep in mind that the new law does not obligate your local governmental agency to utilize the Website for publishing legal notices. It is merely an alternative to publishing in print newspapers.

In addition to the ILA, the governmental agency must also enter into an order under the Website Contract with CivicPlus using a specific order form to utilize the Website services. Only governmental agencies that have an executed ILA and have issued an order under the Website Contract will be permitted to utilize the Website to publish notices. Those who elect to utilize the Website for publishing legal notices are solely responsible for the payment of all fees and costs associated with its publications and use of the Website directly to CivicPlus. A maximum pricing sheet is attached with tiered pricing based on the type of organization and population of the municipality.

Should you have any questions, please do not hesitate to contact Assistant County Administrator Kevin B. Kelleher at kkelleher@broward.org, or Records, Taxes, and Treasury Division Director Thomas Kennedy at tkennedy@broward.org.

Sincerely,



Monica Cepero
County Administrator

Attachment

cc: Greg Harrison, President, Broward County City Managers' Association
Mary Lou Tighe, Executive Director, Broward League of Cities
Kevin B. Kelleher, Assistant County Administrator
Jeremy Cramarossa, Special Assistant to the County Administrator
Thomas Kennedy, Director, Records, Taxes, and Treasury Division
André Morrell, Manager, Records, Taxes, and Treasury Division
Scott Andron, Assistant County Attorney
Stacey Weinger, Assistant County Attorney



TOWN OF HILLSBORO BEACH

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Agenda Item Cover Memo

Agenda Item: Municipal Election - Tue, March 14, 2023 (7am-7pm, Community Room)

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 7, 2023

1. BACKGROUND/HISTORY

MUNICIPAL ELECTION - MARCH 14, 2023

The Town of Hillsboro Beach Municipal Election will be held **Tue, March 14, 2023, 7 a.m. - 7 p.m.** at Town Hall, Community Room. The following candidates are duly qualified for the three (3) open Town Commission Seats.

- Vincent (Vinnie) Andreano
- Barbara Baldasarre
- Richard Crusco
- David Anthony Ravanesi

The three (3) candidates receiving the highest number of votes shall be determined to be elected.

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: None



TOWN OF HILLSBORO BEACH

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Agenda Item Cover Memo

Agenda Item: Reorganization Meeting - Tue, March 21, 2023, 9:30 am

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: 1. Swearing-In Ceremony Invitation (3-21-2023)

Save the Date

PLEASE JOIN US FOR THE
TOWN COMMISSION MEMBERS

*Swearing-In
Ceremony*

AND REORGANIZATION MEETING

TOWN OF HILLSBORO BEACH

MARCH

21

2023

AT 9:30 AM

1210 HILLSBORO MILE
HILLSBORO BEACH, FL 33062
954-427-4011





TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

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Agenda Item Cover Memo

Agenda Item: Regular Commission Meeting - Tue, April 4, 2023, 9:00 am

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: None



TOWN OF HILLSBORO BEACH

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Agenda Item Cover Memo

Agenda Item: Earth Day Community Event - Electronic Recycling/Shredding, Household Hazardous Waste drop-off, and Prescription Drug Take Back Day, Saturday April 22, 2023, 9am-12pm

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 7, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: 1. Earth Day 2023



Town of Hillsboro Beach

EARTH DAY



Saturday, April 22, 2023
9:00 am - 12:00 pm

Celebrate National Earth Day with Us
FREE Shredding, Electronic Recycling,
Household Hazardous Waste Drop-off,
Prescription Drug Take-Back

Proof of Residency Required

**Electronics
Recycling**



FREE
**HOUSEHOLD HAZARDOUS
WASTE DROP-OFF EVENT**



Town Hall
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Hillsboro Beach, FL 33062

954-427-4011 TownofHillsboroBeach.com



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