



AGENDA

Town of Hillsboro Beach Commission Meeting

April 4, 2023
9:00 AM



MAYOR

Honorable Irene Kirdahy

VICE MAYOR

Honorable Barbara B. Baldassarre

COMMISSIONERS

Honorable Jane Reiser

Honorable Vinnie Andreano

Honorable David A. Ravanese

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile

Hillsboro Beach, FL 33062

954-427-4011



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

April 4, 2023 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR IRENE KIRDAHY
VICE MAYOR BARBARA BALDASARRE
COMMISSIONER JANE REISER
COMMISSIONER VINNIE ANDREANO
COMMISSIONER DAVID A. RAVANESI

TOWN MANAGER WILLIAM 'MAC' SERDA, ICMA-CM
TOWN ATTORNEY DONALD J. DOODY, ESQ
TOWN CLERK SHERRY D. HENDERSON, CMC

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A. March 7, 2023 Regular Commission Meeting
- B. March 21, 2023 Special Commission Meeting
- C. March 21, 2023 Re-organization Meeting

II. PRESENTATIONS

- A. **Beach Management Plan and Erosion Mitigation Report with Updates**
Presented by Tim Blakenship, Senior Coastal Engineering Principal with Moffatt & Nichol Coastal Engineers
- B. **Presentation to Mo Tarifi for Service to the Town of Hillsboro Beach as the Appointed Representative to the Hillsboro Inlet District Board of Commissioners**

III. ORDINANCES

IV. DISCUSSION & POSSIBLE ACTION

V. RESOLUTIONS & CONTRACTS

- A. **Resolution No. 2023-19** Resolution of the Town of Hillsboro Beach, Florida Town Commission Appointing Thomas Campbell to the Hillsboro Inlet District Board of Commissioners.
- B. **Resolution No. 2023-20** Resolution of the Town of Hillsboro Beach, Florida Appointing _____, _____ and _____ as its Primary Representative and Alternates to the Broward League of Cities for the Term of 2023-2024.

VI. CONSENT

A. INVOICES FOR APPROVAL

1. Goren, Cherof, Doody & Ezrol INVOICE #
2. Goren, Cherof, Doody & Ezrol INVOICE #

VII. BEACH REPORT

VIII. STAFF UPDATES

A. Police Department

Presented by Chief Jay Szesnat

B. Building Department

Presented by Steve Mitchell

C. Code Compliance

Presented by Bernard Pita

IX. TOWN MANAGER REPORT

A. Update on Underground Utility Lines

B. Earth Day Community Event - Saturday, April 22, 2023, 9am - 12pm; Electronic Recycling/Shredding, Household Hazardous Waste Drop-off Expired Prescription Drug Take Back Day

X. TOWN ATTORNEY REPORT

XI. TOWN COMMISSION COMMENTS/REPORTS

XII. PUBLIC COMMENTS

XIII. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.



DRAFT

**MINUTES
TOWN OF HILLSBORO BEACH
REGULAR COMMISSION MEETING
MARCH 7, 2023**

9:00 A.M.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Mayor Deborah L. Tarrant called the meeting to order at 9:00 a.m. Roll was called with the Commission members and staff present as listed below.

Town Commission:

Mayor Deborah L. Tarrant
Vice Mayor Irene Kirdahy
Commissioner Jane Reiser

Commissioner Barbara Baldasarre
Commissioner Vicky Feaman

Town Staff:

Town Manager William “Mac” Serda, ICMA-CM
Donald J. Doody, Town Attorney, Esq.
Town Clerk Sherry D. Henderson, CMC

APPROVAL OF AGENDA

Mr. Serda asked that Item A under Resolutions be tabled until the March 21 Reorganization Meeting, as the Town is still waiting on the final agreement from the contractor.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Baldasarre, to table Resolution 2023-09 to the March 21 Reorganization Meeting. In a roll call vote, the **motion** passed unanimously. (5-0)

Motion made by Commissioner Feaman, seconded by Commissioner Baldasarre, to approve the agenda as amended. In a roll call vote, the **motion** passed unanimously. (5-0)

I. APPROVAL OF MINUTES

A. of the February 7, 2023, Regular Commission Meeting

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to approve the minutes from the March 7, 2023, Regular Meeting as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

II. PRESENTATIONS

A. FDOT Update on the Mobility Improvement Project on State Road A1A

Tyler Furrey, P.E., Construction Project Manager, Florida Department of Transportation, introduced the team on the mobility improvement project on State Road A1A.

Victor Zarzuela, P.E. (FL, PR), Construction Project Administrator, F&J Engineering, provided a project overview and reviewed the improvements planned. He stated 95 percent of the raised roadway had been completed along both directions of SR A1A, 75 percent of concrete curb and sidewalk had been installed, and most driveways had been harmonized on the south end of the project.

Continuing, Mr. Zarzuela discussed next steps for the project and shared some positive community feedback received. He highlighted safety and local coordination successes throughout the project.

Vice Mayor Kirdahy asked for clarification on when the remaining driveways would be harmonized. Mr. Zarzuela stated a firm timeline was not in place, and discussed the factors which would lead to completion.

Victor Diaz, P.E., Senior Project Engineer, F&J Engineering, shared details of community outreach conducted, including weekly press releases and update emails, and provided contact information for team members. He thanked the Town for the partnership on a successful project that would have impacts for years to come.

Mayor Tarrant noted the project had started in 2015. She stated with all the time invested, the Town had gotten the right result.

Commissioner Reiser asked if the crosswalk sign in the middle of the street would be removed. Mr. Zarzuela explained the crosswalk signs were being replaced. He outlined the enhanced safety features of the crosswalks.

Commissioner Reiser inquired as to the parameters of the road raising. Mr. Zarzuela explained the process and stated additional work may be planned in the future.

III. ORDINANCES

A. Ordinance No. 2023-01 Fence and Driveway Location (SECOND READING)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE" BY SPECIFICALLY AMENDING DIVISION 5 ENTITLED "ZONING" PROVIDING FOR AN AMENDMENT TO ARTICLE XIII ENTITLED "ADDITIONS EXCEPTIONS AND MODIFICATIONS" BY AMENDING SECTION 12-263 ENTITLED "USE REGULATIONS"; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Mr. Doody read the Ordinance by title only.

Jim Hickey, Town Planner with CG&A, presented the item. He thanked Mayor Tarrant and the Commissioners for their efforts to clarify the Code.

Mayor Tarrant noted a modification to the language needed to be made to the effective date to allow for 15 days from adoption of the ordinance.

Mayor Tarrant opened the item to public comment, however there being no one to speak, she closed the public hearing.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to adopt Ordinance 2023-01 as written, with the effective date 15 days after today. In a roll call vote, the **motion** passed unanimously. (5-0)

B. Ordinance No. 2023-02 Building Safety Program 25-Year Inspection (SECOND READING)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 4 ENTITLED "BUILDINGS AND BUILDING REGULATIONS" BY SPECIFICALLY BY AMENDING ARTICLE I ENTITLED "IN GENERAL" BY CREATING SECTION 4-9 TO BE ENTITLED "BUILDING SAFETY INSPECTION PROGRAM" TO PROVIDE FOR THE IMPLEMENTATION OF A BUILDING SAFETY INSPECTION PROGRAM; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

Mr. Doody read the Ordinance by title only.

Steve Mitchell, Building Official with CG&A, presented the item.

Mayor Tarrant noted two (2) grammatical errors on page one (1), lines 15 and 22.

Mr. Serda asked for clarification on a definition and the origin of a standard of 3,500 square feet noted on page two (2) of the ordinance. Mr. Mitchell explained the State Statute, County restrictions, and the definition.

Mr. Doody clarified that the 3,500 square feet was not an arbitrary number. Mr. Mitchell agreed, noting the source in County and State documents. Discussion ensued regarding the intent of the inspection program and the formulas utilized.

Mayor Tarrant opened the item to public comment, however there being no one to speak, she closed the public hearing.

Motion made by Commissioner Reiser, seconded by Commissioner Feaman, to adopt Ordinance 2023-02 as presented with the grammatical changes as noted. In a roll call vote, the **motion** passed unanimously. (5-0)

IV. DISCUSSION & POSSIBLE ACTION

V. RESOLUTIONS & CONTRACTS

A. Resolution No. 2023-09

CONSIDERATION TO APPROVE AND AUTHORIZE THE APPROPRIATE TOWN OFFICIALS TO EXECUTE AN AGREEMENT BETWEEN THE TOWN OF HILLSBORO BEACH, CITY OF DEERFIELD BEACH, AND GREAT LAKES DREDGE & DOCK COMPANY, LLC, PIGGYBACKING TERMS AND CONDITIONS OF THE AGREEMENT BETWEEN THE CITY OF BOCA RATON AND GREAT LAKES DREDGE & DOCK COMPANY, LLC.

Item tabled to March 21, 2023.

B. Resolution No. 2023-10

CONSIDERATION TO APPROVE AND ACCEPT RECOMMENDATION OF THE SELECTION COMMITTEE AND AUTHORIZE THE APPROPRIATE TOWN OFFICIALS TO EXECUTE AGREEMENT TO PROVIDE FUNDING FOR THE JOINT BEACH NOURISHMENT PROJECT.

Stephen Bloom, Finance Director, Inframark, presented the item. He explained the draw-down process for funds and outlined the options available to fund the Joint Nourishment Project. He stated 15 financial institutions had been contacted and reviewed the four (4)

proposals received. He noted that Bank United was overall the best package and was also the Town's existing financial services provider.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to approve Bank United as the provider for the loan. In a roll call vote, the **motion** passed unanimously. (5-0)
Mr. Doody read the Resolution by title only.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Baldasarre, to adopt Resolution 2023-10 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

C. Resolution No. 2023-11

CONSIDERATION TO APPROVE AND AUTHORIZE THE UTILIZATION OF ELECTRONIC CHECK SIGNATURES.

Mr. Doody read the Resolution by title only.

Mr. Bloom presented the item. He explained the resolution would allow for increased efficiency and would not impact the level of control.

Motion made by Commissioner Baldasarre, seconded by Commissioner Feaman, to adopt Resolution 2023-11 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

D. Resolution No. 2023-12

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA APPROVING AND AUTHORIZING THE PROPER TOWN OFFICIALS TO EXECUTE THE INTERLOCAL AGREEMENT REGARDING REESTABLISHING AND PROVIDING FOR DIVISION AND DISTRIBUTION OF A THREE-CENT (\$0.03) LOCAL OPTION GAS TAX ON EVERY GALLON OF MOTOR FUEL SOLD IN BROWARD COUNTY.

Mr. Doody read the Resolution by title only.

Mr. Serda presented the item. He stated approximately \$20,000 is received annually and reviewed the process for determining the population distribution.

Mayor Tarrant pointed out the tax was originally levied in 1994 for 30 years. Discussion ensued as to whether the tax would expire at the end of the year.

Commissioner Baldasarre asked whether the fund could be used for crosswalks. Mr. Serda stated it likely could, except those portions on private property.

Motion made by Commissioner Feaman, seconded by Vice Mayor Kirdahy, to adopt Resolution 2023-12 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

E. Resolution No. 2023-13

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA APPROVING AND AUTHORIZING THE PROPER TOWN OFFICIALS TO EXECUTE THE INTERLOCAL AGREEMENT REGARDING REESTABLISHING AND PROVIDING FOR DIVISION AND DISTRIBUTION OF AN ADDITIONAL ONE-CENT (\$0.01) LOCAL OPTION GAS TAX (FIFTH CENT) ON EVERY GALLON OF MOTOR FUEL SOLD IN BROWARD COUNTY.

Mayor Tarrant noted this was the “transit” tax, which had been added separately from the previously discussed gas tax.

Mr. Doody read the Resolution by title only.

Mr. Bloom presented the item. He stated the money is put in a separate fund and does not run through the General Fund.

Vice Mayor Kirdahy asked for clarification on the fund. Mayor Tarrant explained. She asked for and received consensus to add the word “transit” to the title of the resolution.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to adopt Resolution 2023-13 with the word “transit” added to the title. In a roll call vote, the **motion** passed unanimously. (5-0)

F. Resolution No. 2023-14

CONSIDERATION TO APPROVE AND AUTHORIZE THE PURCHASE OF ONE (1) FORD SPORT UTILITY VEHICLE (SUV) AND ACCESSORIES FOR \$63,333.17 FROM BUDGETED FUNDS FOR THE POLICE DEPARTMENT, PIGGYBACKING THE TERMS OF THE FLORIDA SHERIFF’S CONTRACT FSA 22-VEL-30/FSA 22-VEH20 THROUGH DUVAL FORD.

Mr. Doody read the Resolution by title only.

Police Chief Jay Szesnat presented the item. He explained the current difficulty in getting a police vehicle and stated he had requested the purchase be administratively approved to allow the Town to move quickly.

Mr. Serda explained many cities utilize the Florida Sheriff’s Contract to obtain police vehicles and outlined the process briefly.

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to adopt Resolution 2023-14 with a correction to the title as discussed. In a roll call vote, the **motion** passed unanimously. (5-0)

VI. CONSENT AGENDA

A. Invoices for Approval

1.	LSF Shuttle	Invoice #23-0131-26	Jan 2023	\$4,988.89	
2.	GCDE	Invoice #45978	Feb 2023	\$5,989.60	General Matters
3.	GCDE	Invoice #45979	Feb 2023	\$2,275.00	Development - Related
4.	CG&A	Invoice #113860	Feb 2023	\$68,106.43	

5. Proclamation Recognizing Problem Gambling Awareness Month

Motion made by Commissioner Feaman, seconded by Commissioner Reiser, to approve the Consent Agenda as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

VIII. BEACH REPORT

A. Update on Town of Hillsboro Beach and City of Deerfield Beach Joint Beach Nourishment Project

Mr. Serda shared that the Town was on the cusp of starting a large, multi-agency project. He stated the contractor had already begun mobilizing for the dredging project, and everyone was cooperating well. He noted the large team was meeting for weekly meetings, and the process was going efficiently.

Mr. Serda stated the agreement with Great Lakes Dredge & Dock Company was not yet in place, but it was not holding back the project at this time. He explained the process briefly and noted the other municipalities had approved their agreements with the contractor. He stated it would be a matter of days before sand started to move onto the beach.

Mr. Doody provided additional details regarding the agreement. He stated there were no longer any outstanding issues, it was just a matter of getting all the signatures in place.

Mayor Tarrant noted that despite rumors, the three municipalities were not at odds. Mr. Doody added that he and the City Attorney for Deerfield Beach have an excellent relationship, and things are going exceptionally smoothly.

Tara Brenner, Senior Coastal Engineer, Coastal Protection Engineers, LLC, added comments that everything is trending well and thanking staff for their efforts.

Mayor Tarrant stated the Town is following up on a request from a resident who is an engineer to reevaluate alternatives to beach nourishment. She noted there would be a meeting of coastal engineers to get input on the idea, and that at some point a third party from academia may need to be consulted.

IX. STAFF UPDATES

A. Police Department

Police Chief Szesnat presented the monthly report for January 2023. He highlighted that the Police Department had conducted 7,022 security checks. He explained January was the Department's high liability training month and outlined the inclusions briefly. He shared that the Town had received an award for accreditation in February, and noted he was proud of the accomplishment for small town.

Commissioner Baldasarre asked how many of the small towns in the State are accredited. Police Chief Szesnat stated he would find out the numbers and report back. Commissioner Baldasarre noted that it was not something every department does. Discussion ensued regarding the professionalism and best practices involved in the accreditation, and the requirement to prove that training remains updated.

Mayor Tarrant stated it was nice to see the beach unit up and running and making contacts.

Police Chief Szesnat stated he did not have an update on Safer Watch but would follow up at the next meeting.

B. Building Department

Steve Mitchell, Building Official, CG&A, thanked Mayor Tarrant and the Commission and stated how much he had appreciated working under their leadership over the years. He stated he was proud of what had been accomplished. He noted he was grateful for the way his department was set up for success and looked forward to continued success under the newly elected leadership.

Mr. Mitchell presented his report. He stated he had met multiple times with the Related Group, and that they are anticipating submission of preliminary plans in the next few weeks. He explained the plan was to work together with the group to move the project forward smoothly.

C. Code Compliance

Bernard Pita, Code Enforcement, CG&A, presented his report. He explained there were presently 12 open Code cases, the majority of which are for building permit requirements.

Vice Mayor Kirdahy noted she was hearing it had been a warmer than average year, and asked if the Town should expect turtle nests to arrive earlier as a result. Mr. Pita discussed historical turtle nesting data briefly.

Vice Mayor Kirdahy explained she was concerned about the season starting early due to the beach renourishment project dates. Mayor Tarrant stated that if the season starts while the beach nourishment is still going on, they will move the nests. She noted there are people well versed in doing so.

IX. TOWN MANAGER REPORT

A. House Bill 7049 – Legal Notices

Mr. Serda explained the State had changed the requirements for public legal notices in the last legislative session to allow municipalities the option to publish on a county website instead of a local newspaper. He noted he was not recommending the change at this time and discussed the contributing factors briefly.

B. Municipal Election

Mr. Serda reminded residents that the Municipal Election would be held Tuesday, March 14, 2023, from 7 a.m. to 7 p.m. in the Community Room.

C. Reorganization Meeting

Mr. Serda announced that the Reorganization Meeting would be held Tuesday, March 21, 2023, at 9:30 a.m.

D. Regular Commission Meeting

Mr. Serda announced that the next Regular Commission Meeting would be held Tuesday, April 4, 2023, at 9:00 a.m.

E. Earth Day Community Event

Mr. Serda stated the Town would host a free shredding, electronic recycling, household hazardous waste and expired prescription drug drop-off event on Earth Day from 9 a.m. to noon on Saturday, April 22, 2023.

Mr. Serda thanked Town Clerk Sherry Henderson for her hard work in accommodating last-minute changes to the agenda.

XI. TOWN ATTORNEY REPORT

Mr. Doody expressed his appreciation to Mayor Tarrant and Commissioner Feaman for the opportunity to work with them and represent the Town over the past six (6) years. He stated he believed their leadership had represented tremendous advancement for the Town.

XIII. TOWN COMMISSION COMMENTS/REPORTS

A. Commissioner Jane Reiser

Commissioner Reiser reiterated that election day was next Tuesday, March 14, and stated a recent conversation with someone who had left a Communist country reminded her of the importance of doing your civic duty and voting.

Commissioner Reiser encouraged residents to attend the Reorganization Meeting on March 21.

B. Commissioner Barbara Baldassarre

Commissioner Baldassarre reminded residents the condo forum would be held on Thursday, March 9 on Zoom at a revised time of 10:30 a.m. She stated a representative of the Fire Department would be speaking regarding Automated External Defibrillator (AED) requirements.

C. Commissioner Vicky Feaman

Commissioner Feaman commented on ongoing efforts with Waste Pro and stated they are doing the best they can to manage difficult circumstances. She encouraged residents to call for assistance in rectifying problems.

D. Vice Mayor Irene Kirdahy

Vice Mayor Kirdahy shared items from the Broward Metropolitan Planning Organization (MPO) which were of interest to the Town, including a county study regarding storm vulnerability and where dollars would be best spent, structure improvement awards from the Federal government, and overpass construction.

Vice Mayor Kirdahy spoke briefly on her time spent working with Mayor Tarrant and Commissioner Feaman on the Commission. Mr. Serda noted the Town would hold a proper send off.

E. Mayor Deborah L. Tarrant

Mayor Tarrant shared comments related to the beach, noting as she moved on from the Commission, there were items which needed to be on the next term to do list, to include pursuing County participation in regional sand management and reevaluation of sand bypassing at the Hillsboro Inlet.

Mayor Tarrant expressed disappointment with what has been happening in the community concerning the municipal election. She asserted the disharmony of State and National politics should not be brought into Hillsboro Beach.

XIV. PUBLIC PARTICIPATION

Bob Mayer, Bomar Builders, stated the Commission had been the best for years. He asserted he could not say enough good things about the Police Department and Town staff. He thanked Mayor Tarrant and Commissioner Feaman for their service, and stated the Town was totally different thanks to the leadership of the Town Commission.

Town Clerk Henderson read a comment from Overlook Condominium resident Lucia DeGrezia expressing her appreciation for the Hillsboro Beach Resort and its restaurant.

XIV. ADJOURNMENT

Motion made by Mayor Tarrant, seconded by Commissioner Feaman, to adjourn the meeting at 10:44 a.m. In a roll call vote, the **motion** passed unanimously. (5-0)

ADOPTED THIS _____ DAY OF _____, 2023

By: _____
Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk



*Hand-outs Provided or Presented at Meeting Entered into the Record.
Written Public Comments read aloud at Meeting, Entered into the Record.*

MARCH 7, 2023

Regular Town Commission Meeting

Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062
TownofHillsboroBeach.com
954-427-4011

Sherry D. Henderson

From: Sherry D. Henderson
Sent: Monday, March 6, 2023 2:20 PM
To: Deb Tarrant; Irene Kirdahy; 'Vicky Feaman'; Commissioner Barbara Baldassarre; Commissioner Jane Reiser
Cc: Mac Serda; DJ Doody, Town Attorney
Subject: FW: Roi Restaurant- Resident wanted to have this read at the upcoming Commission

Good Afternoon, Governing Body:

Mr. Matthew Hege with the Hillsboro Beach Resort recently contacted Town Manager Serda to request and email from a resident be read aloud at the upcoming 3/7/2023 Commission Meeting. Please read the email below for consideration.

From: Lucia DeGrazia <lucy.degrezia@gmail.com>
Date: Tuesday, January 31, 2023 at 10:45 AM
To: Matthew Hege <matth@mhcpcolab.com>
Subject: Roi Restaurant

Dear Hillsboro Beach Resort,

I'm writing this letter to say thank you!

As longtime resident of The Overlook on Hillsboro mile,
It was a a pleasant surprise when you opened your doors in 2021. Visiting friends and family are so pleased with your accommodations , service and convenience.
And if that's was not enough, you added a culinary delight to your services. Roi is not only a full experience restaurant that never disappoints - it also appeals to our community. Having such a great restaurant on the peninsula is so beneficial. My guests, as well as other residence I speak to are in unison singing your praises.

Well done!

All the best,

Lucia DeGrazia
561.405.0689

Respectfully,
Sherry D. Henderson, CMC **TOWN CLERK**
TOWN OF HILLSBORO BEACH, FLORIDA

From: Mac Serda <mserda@townofhillsborobeach.com>
Sent: Friday, March 3, 2023 5:01 PM
To: Sherry D. Henderson <shenderson@townofhillsborobeach.com>
Subject: FW: Roi Restaurant- Resident wanted to have this read at the upcoming Commission

Pls see below.

Mac

From: Matthew Hege <matth@mhcpcolab.com>

Sent: Friday, March 3, 2023 2:49 PM

To: Mac Serda <mserda@townofhillsborobeach.com>

Subject: FW: Roi Restaurant- Resident wanted to have this read at the upcoming Commission

Hi Mac, I hope all is well. I had this resident email to share for the last commission meeting, and I believe we missed the cutoff. Can this be read at the next commission meeting? She had asked me to do so. Having the restaurant nearby has significantly benefited her, and she wants the town to know her appreciation.

Do hope all is well, and I look forward to catching up with you. Best, Matt Hege

Matthew Hege

Director



COLAB

CITY PLANNING, COMMUNICATIONS,
PUBLIC RELATIONS + TRANSPORTATION

305.801.4729

matth@mhcpcolab.com

5701 Biscayne Boulevard, Suite CS1, Miami, FL 33137

www.mhcpcolab.com

From: Lucia DeGrazia <lucy.degrazia@gmail.com>

Date: Tuesday, January 31, 2023 at 10:45 AM

To: Matthew Hege <matth@mhcpcolab.com>

Subject: Roi Restaurant

Dear Hillsboro Beach Resort,

I'm writing this letter to say thank you!

As longtime resident of The Overlook on Hillsboro mile,

It was a pleasant surprise when you opened your doors in 2021. Visiting friends and family are so pleased with your accommodations, service and convenience.

And if that's was not enough, you added a culinary delight to your services. Roi is not only a full experience restaurant that never disappoints - it also appeals to our community. Having such a great restaurant on the peninsula is so beneficial. My guests, as well as other residence I speak to are in unison singing your praises.

Well done!

All the best,



REVISED

**MINUTES
TOWN OF HILLSBORO BEACH
SPECIAL COMMISSION MEETING**

TUESDAY

MARCH 21, 2023

8:30 A.M.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Mayor Deborah L. Tarrant called the meeting to order at 8:30 a.m. Roll was called with the Commission members and staff present as listed below.

Town Commission:

Mayor Deborah L. Tarrant
Vice Mayor Irene Kirdahy
Commissioner Jane Reiser

Commissioner Barbara Baldassarre
Commissioner Vicky Feaman

Town Staff:

Town Manager William "Mac" Serda, ICMA-CM
Donald J. Doody, Town Attorney, Esq.
Town Clerk Sherry D. Henderson, CMC

APPROVAL OF AGENDA

Motion made by Vice Mayor Kirdahy, seconded by Commissioner Feaman, to approve the agenda as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

I. RESOLUTIONS & CONTRACTS

A. Resolution No. 2023-09

CONSIDERATION TO APPROVE AND AUTHORIZE THE APPROPRIATE TOWN OFFICIALS TO EXECUTE AN AGREEMENT BETWEEN THE TOWN OF HILLSBORO BEACH, CITY OF DEERFIELD BEACH, AND GREAT LAKES DREDGE & DOCK COMPANY, LLC, PIGGYBACKING TERMS AND CONDITIONS OF THE AGREEMENT BETWEEN THE CITY OF BOCA RATON AND GREAT LAKES DREDGE & DOCK COMPANY, LLC.

Mr. Doody read the Resolution by title only.

Mr. Serda presented the item. He noted the agreement had been reviewed by the engineers, legal counsel, and the financial team. He stated mobilization of the project had begun and explained the expected timeline for moving forward with the dredging project in the Boca Raton Inlet.

Mayor Tarrant stated after years of trying to make the beach nourishment happen, it was fitting that this be her last piece of official business as Mayor.

Motion made by Commissioner Baldasarre, seconded by Commissioner Feaman, to adopt Resolution 2023-09 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

II. PRESENTATIONS

A. Presentation recognizing Mayor Deborah L. Tarrant and Commissioner Vicky Feaman for Years of Service and Leadership

Vice Mayor Irene Kirdahy, accompanied by Commissioner Jane Reiser and Commissioner Barbara Baldasarre, made a presentation recognizing Commissioner Vicky Feaman for her years of service and leadership.

Vice Mayor Irene Kirdahy, accompanied by Commissioner Jane Reiser and Commissioner Barbara Baldasarre, made a presentation recognizing Mayor Deborah L. Tarrant for her years of service and leadership.

B. Proclamation Presentation to Mayor Tarrant from Broward County Mayor Lamar Fisher (District 4)

Vice Mayor Kirdahy read a proclamation on behalf of Broward County Mayor Lamar Fisher declaring Tuesday, March 21, 2023, as "Deb Tarrant Day".

Mayor Tarrant recognized Town Manager Mac Serda, Town Attorney DJ Doody, Town Clerk Sherry Henderson, Police Chief Szesnat, and the Town staff.

Mayor Tarrant shared her recommendations for the new Commission:

- Diligence – dig for facts and acknowledge them.
- Selflessness – your personal narrative needs to take a back seat.
- Initiative – issues don't come to light without initiative.
- Consensus Building – come to every single Commission meeting versed and prepared with fact-based thoughts and opinions with the goal to build consensus.

Mayor Tarrant thanked the residents of Hillsboro Beach for their faith and trust in her over the past eight (8) years.

C. Presentation by Mattia Cipriano and Hillsboro Beach Bocce Players

Mattia Cipriano thanked the Town Administration for allowing the Hillsboro Beach bocce players to play on the Town's beautiful court. He presented Mayor Tarrant and Commissioner Feaman with handmade tile mosaics in recognition of their service and appreciation. Mr. Serda noted Mr. Cipriano had also presented mosaics to the Town and the Police Department.

III. TOWN MANAGER REPORT

Mr. Serda stated it had always been a pleasure to work with Mayor Tarrant and Commissioner Feaman. He thanked them for the opportunities under their leadership and stated they had left the Town better than they found it.

IV. TOWN ATTORNEY REPORT

Mr. Doody stated the legacy of what had been accomplished over the past eight (8) years would continue to speak volumes in the Town. He asserted it had been a privilege to serve as Town Attorney under their tenure.

V. TOWN COMMISSION COMMENTS/REPORTS

A. Commissioner Jane Reiser

Commissioner Reiser thanked Mayor Tarrant's husband Rich and stated his support did not go unnoticed. She added that the legacy of the Commission over the past eight (8) years would continue.

B. Commissioner Barbara Baldassarre

Commissioner Baldassarre commented on the difficulty of filling Mayor Tarrant's shoes. She stated it had been a learning experience serving with Mayor Tarrant and Commissioner Feaman over the past eight (8) years and recognized the opportunities to challenge the mind by listening to what others have to say.

C. Vice Mayor Irene Kirdahy

Vice Mayor Kirdahy discussed her experience working with Mayor Tarrant and stated the new Commission had the tools to continue the good work for the Town.

D. Commissioner Vicky Feaman

Commissioner Feaman expressed her thankfulness for the Commission, staff, and residents of the Town of Hillsboro Beach. She asked that the resident support continue with the new Commission.

E. Mayor Deborah L. Tarrant

Mayor Tarrant thanked the Commission for their comments.

VI. PUBLIC PARTICIPATION

Rich Tarrant shared a story about supporting his wife in her political ambitions following his own Senate campaign. He recognized the time and effort she had put into preparing for Commission meetings over the past eight (8) years.

Monica Schmidt spoke briefly regarding her journey in supporting Mayor Tarrant as a yoga student, friend, and Commission Member. She stated Mayor Tarrant is an inspiration and shows what can be done with passion, courage, and hard work.

Kyle Messner, Mayor Tarrant's son, shared a story about how his sister learned their mother was on the Commission. He expressed his appreciation for her selfless work.

Patti Larkin, former Hillsboro Beach resident, expressed her support for Mayor Tarrant and Commissioner Feaman and the great job they had done. She stated it would continue with the new Commission.

VII. ADJOURNMENT

Motion made by Mayor Tarrant, seconded by Commissioner Feaman, to adjourn the meeting at 9:23 a.m. In a roll call vote, the **motion** passed unanimously. (5-0)

ADOPTED THIS _____ DAY OF _____, 2023

By: _____
Irene Kirdahy, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk



DRAFT

**MINUTES
TOWN OF HILLSBORO BEACH
REORGANIZATION MEETING**

TUESDAY

MARCH 21, 2023

9:30 A.M.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Commissioner Irene Kirdahy called the meeting to order at 9:30 a.m. Roll was called with the Commission members and staff present as listed below.

Town Commission:

Commissioner Irene Kirdahy
Commissioner Jane Reiser
Commissioner David Ravanese

Commissioner Barbara Baldassarre
Commissioner Vinnie Andreano

Town Staff:

Town Manager William "Mac" Serda, ICMA-CM
Donald J. Doody, Town Attorney, Esq.
Town Clerk Sherry D. Henderson, CMC

I. SWEARING-IN CEREMONY

A. Barbara Baldassarre

Town Attorney Donald J. Doody administered the Oath of Office to newly re-elected Commissioner Barbara Baldassarre.

B. Vinnie Andreano

Town Attorney Donald J. Doody administered the Oath of Office to newly elected Commissioner Vinnie Andreano.

C. David Ravanese

Town Attorney Donald J. Doody administered the Oath of Office to newly elected Commissioner David Ravanese.

II. REORGANIZATION MEETING

A. Resolution No. 2023-15

PURSUANT TO ARTICLE VIII, SEC. 5 OF THE TOWN CHARTER, A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPOINTING THE MAYOR OF THE TOWN OF HILLSBORO BEACH (2023-2024); PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Commissioner Baldasarre, seconded by Commissioner Reiser, to adopt Resolution 2023-15 naming Irene Kirdahy as Mayor. In a roll call vote, the **motion** passed unanimously. (5-0)

B. Resolution No. 2023-16

PURSUANT TO ARTICLE VIII, SEC. 5 OF THE TOWN CHARTER, A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPOINTING THE VICE MAYOR OF THE TOWN OF HILLSBORO BEACH (2022-2023); PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Commissioner Reiser, seconded by Commissioner Ravanese, to adopt Resolution 2023-16 naming Barbara Baldasarre as Vice Mayor. In a roll call vote, the **motion** passed unanimously. (5-0)

C. Resolution No. 2023-17

PURSUANT TO ARTICLE VIII, SEC. 5 OF THE TOWN CHARTER, A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPOINTING THE TOWN TREASURER OF THE TOWN OF HILLSBORO BEACH (2022-2023); PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Commissioner Baldasarre, seconded by Commissioner Ravanese, to adopt Resolution 2023-17 naming Jane Reiser as Town Treasurer. In a roll call vote, the **motion** passed unanimously. (5-0)

D. Resolution No. 2023-18

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, DESIGNATING ALL FIVE (5) COMMISSION MEMBERS AS SIGNATORIES ON THE TOWN'S BANK ACCOUNTS AND DESIGNATING THE TOWN TREASURER TO BE THE JOINT SIGNER WITH THE TOWN MANAGER FOR ELECTRONIC SIGNATURE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Commissioner Reiser, seconded by Commissioner Andreano, to adopt Resolution 2023-18. In a roll call vote, the **motion** passed unanimously. (5-0)

III. TOWN MANAGER COMMENTS

None.

IV. TOWN ATTORNEY COMMENTS

None.

V. TOWN COMMISSION COMMENTS

None.

VI. PUBLIC COMMENTS

Deborah Tarrant congratulated the new Commission and the new appointees to Mayor, Vice Mayor, and Treasurer.

VII. ADJOURNMENT

Motion made by Vice Mayor Baldassarre, seconded by Commissioner Ravanese, to adjourn the meeting at 9:45 a.m. In a roll call vote, the **motion** passed unanimously. (5-0)

ADOPTED THIS _____ DAY OF _____, 2023

By: _____
Irene Kirdahy, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

**Agenda Item: Beach Management Plan and Erosion Mitigation Report with Updates
Presented by Tim Blakenship, Senior Coastal Engineering Principal with Moffatt &
Nichol Coastal Engineers**

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: April 4, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: None



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

**Agenda Item: Presentation to Mo Tarifi for Service to the Town of Hillsboro Beach as the
Appointed Representative to the Hillsboro Inlet District Board of Commissioners**

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: April 4, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: 1. Award to Mo Tarifi

**Laser Engraved Black Metal Plate
On 5"x7" Cherry Wood Plaque With
Gold Lettering And Border**



Thank You for Your Service on the
Hillsboro Inlet District Commission
on Behalf of the

**THE TOWN OF
HILLSBORO BEACH**

We Truly Appreciate Your
Commitment and Dedication

Presented to

Dr. Mo Tarifi

April 2023



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Resolution No. 2023-19 Resolution of the Town of Hillsboro Beach, Florida Town Commission Appointing Thomas Campbell to the Hillsboro Inlet District Board of Commissioners.

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: April 4, 2023

1. BACKGROUND/HISTORY

The Town's appointed representative, Dr. Mo Tarifi, will retire from the Hillsboro Inlet District Commission March 2023.

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS:

1. 19 - Thomas Campbell, HID Appointment
2. Thomas Campbell
3. Public Notice - HID Board Vacancy

RESOLUTION NO. 2023-19

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPOINTING THOMAS CAMPBELL TO THE HILLSBORO INLET DISTRICT BOARD OF COMMISSIONERS FOR THE TERM OF 2023-2025; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS the Town Commission of the Town of Hillsboro Beach deems it to be in the best interest of the Town to appoint a representative to the Hillsboro Inlet District Board of Commissioners.

WHEREAS the Hillsboro Inlet District was established in 1957 by the State of Florida legislature to ensure safe navigation through the Hillsboro Inlet in northern Broward County, and to secure the bypassing of sand from the north side of the inlet to the south side of the inlet.

WHEREAS the Hillsboro Inlet District Board of Commissioners consist of (8) individuals appointed by the following local governments: Broward County, Hillsboro Beach, Lighthouse Point, Pompano Beach, Deerfield Beach, Fort Lauderdale, Lauderdale-by-the-Sea, and Sea Ranch Lakes.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clauses are true and correct and hereby ratified and confirmed by the Town Commission. All exhibits attached hereto are hereby incorporated herein.

SECTION 2. The Town Commission of the Town of Hillsboro Beach, Florida hereby appoints Thomas Campbell to the Hillsboro Inlet District Board of Commissioners representing the Town of Hillsboro Beach to serve for a term of two (2) years.

SECTION 3. The appropriate Town officials are authorized and directed to execute the necessary documents to comply with this Resolution.

SECTION 4. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 5. If any clause, section, or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

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ADOPTED by the Town Commission of the Town of Hillsboro Beach, Florida this
_____day of _____ 2023.

TOWN OF HILLSBORO BEACH, FLORIDA

Irene Kirdahy, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk

RESOLUTION NO. 2023-19
RECORD OF TOWN COMMISSION VOTE:

	<u>YES /YEA</u>	<u>NO/ NAY</u>
MAYOR IRENE KIRDAHY	☐	☐
VICE MAYOR BARBARA BALDASARRE	☐	☐
COMMISSIONER JANE REISER	☐	☐
COMMISSIONER VINNIE ANDREANO	☐	☐
COMMISSIONER DAVID A. RAVANESI	☐	☐



TOWN OF HILLSBORO BEACH

William "Mac" Serda, ICMA- CM Town Manager

OFFICE OF THE TOWN MANAGER

1210 Hillsboro Mile • Hillsboro Beach, FL 33062

Phone 954-427-4011 • MSerda@TownofHillsboroBeach.com

March 24, 2023

Re: Thomas Campell PE – Biography

Mr. Campbell is a retired Coastal Engineer who resides at the Ocean Grande condominium in Hillsboro Beach with his wife Cath. On March 17 they will celebrate their 50th wedding anniversary. Tom is an active scuba diver who navigates Hillsboro Inlet twice a week in search of Florida Lobsters.

In the summer, Tom helps the Gumbo Limbo Nature Center transport stranded hatchling turtles and injured turtles out to the waters of the Florida Gulfstream to give them a better chance of survival.

Mr. Campbell is a graduate Civil Engineer of the Cooper Union in New York and received a Master's in Ocean Engineering from Florida Atlantic University. He holds Professional Engineering Licenses in Florida, North Carolina, and Louisiana. Tom is one of the principals of the firm Coastal Protection Engineering of Boca Raton FL. He provides guidance to their coastal team on major issues. From 1984- 2014, Mr. Campbell served as President of Coastal Planning & Engineering Inc. (CPE).

Mr. Campbell designed a number of large-scale beach restoration projects from the Jersey Shore to the barrier islands of Louisiana. In Florida, Tom supervised the design of many beach restoration projects on the Atlantic and Gulf coasts.

Mr. Campbell studied several Florida coastal inlets and prepared Inlet Management plans that were adopted by the State of Florida. Each plan included a sand management program to improve navigation and mitigate erosion on adjacent beaches. He is very familiar with Hillsboro Inlet and their sand management program. In the 90's CPE helped the Inlet district formulate a plan to better manage their sand transfer to keep navigation open all year long.

Mr. Campbell is the author of a number of coastal engineering technical papers. He was one of the authors of the book "Beach Nourishment and Protection", issued by the National Research Council. Tom wrote the engineering appendix for that publication.

Mr. Campbell served on the Florida Governors select committee to help develop the Florida Beach Management Program.

Tom has offered to serve as the Hillsboro Beach representative on the Hillsboro Inlet board. He sees opportunities to integrate the Town's erosion control program with the sand management program of Hillsboro Inlet to the benefit of both programs.

Mac Serda, Town Manager

PUBLIC NOTICE
TOWN OF HILLSBORO BEACH, FLORIDA
HILLSBORO INLET DISTRICT COMMISSION BOARD VACANCY

NOTICE IS HEREBY GIVEN TO ALL QUALIFIED PERSONS

The Town of Hillsboro Beach, Florida Town Commission is accepting letters of interest for consideration of appointment for the Hillsboro Inlet District Commission Board Vacancy.

All interested persons must have coastal science or inlet management experience and must be a resident of the Town of Hillsboro Beach.

Letters of interest and bios can be submitted to Town Hall at 1210 Hillsboro Mile, Hillsboro Beach, FL 33062, or you can email the Town Manager at MSerda@Townofhillsboro.com.

QUESTIONS CAN BE DIRECTED TO THE TOWN CLERK, SHERRY D. HENDERSON, CMC
shenderson@townofhillsborobeach.com





TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

**Agenda Item: Resolution No. 2023-20 Resolution of the Town of Hillsboro Beach, Florida
Appointing _____, _____ and _____ as its Primary Representative and
Alternates to the Broward League of Cities for the Term of 2023-2024.**

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: April 4, 2023

1. BACKGROUND/HISTORY

Broward League of Cities board appointments must be submitted by April 30, 2023. The term will begin May 12, 2023 and end May 2024

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS:

1. 20 - Broward League of Cities Board Appointments 2023
2. BROWARD LEAGUE OF CITIES - ByLaws

RESOLUTION NO. 2023-20

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF
HILLSBORO BEACH, FLORIDA, APPOINTING _____,
AND _____ AS ITS PRIMARY REPRESENTATIVE AND
ALTERNATES TO THE BROWARD LEAGUE OF CITIES FOR THE TERM OF
2022-2023; PROVIDING FOR CONFLICTS; PROVIDING FOR
SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS the Town Commission of the Town of Hillsboro Beach deems it to be in
the best interests of the Town to appoint a primary representative and two alternates to
the Broward League of Cities.

**NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE
TOWN OF HILLSBORO BEACH, FLORIDA THAT:**

SECTION 1. The foregoing "WHEREAS" clause is true and correct and hereby
ratified and confirmed by the Town Commission. All exhibits attached hereto are hereby
incorporated herein.

SECTION 2. The Town Commission of the Town of Hillsboro Beach, Florida
hereby appoints the following representatives to the Broward League of Cities for the
2023-2024 term:

_____	Primary Representative
_____	First Alternate
_____	Second Alternate

SECTION 3. The appropriate Town officials are authorized and directed to
execute the necessary documents to comply with this Resolution.

SECTION 4. All Resolutions or parts of Resolutions in conflict herewith, be and
the same are repealed to the extent of such conflict.

SECTION 5. If any clause, section, or other part of this Resolution shall be held
by any court of competent jurisdiction to be unconstitutional or invalid, such
unconstitutional or invalid part shall be considered eliminated and will in no way affect the
validity of the other provisions of this Resolution.

SECTION 6. This Resolution shall become effective immediately upon its
passage and adoption.

1 **ADOPTED** by the Town Commission of the Town of Hillsboro Beach, Florida this
2 _____ day of _____ 2023.

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TOWN OF HILLSBORO BEACH, FLORIDA

Irene Kirdahy, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk

RESOLUTION NO. 2023-20
RECORD OF TOWN COMMISSION VOTE:

	<u>YES /YEA</u>	<u>NO/ NAY</u>
MAYOR IRENE KIRDAHY	☐	☐
VICE MAYOR BARBARA BALDASARRE	☐	☐
COMMISSIONER JANE REISER	☐	☐
COMMISSIONER VINNIE ANDREANO	☐	☐
COMMISSIONER DAVID A. RAVANESI	☐	☐

BROWARD LEAGUE OF CITIES

2023-2024 Board of Director Appointments

According to the League By-Laws:

- Each city shall appoint a Director, Alternate, and Second Alternate to attend and vote at any Board of Directors or General Membership meeting held where he/she represents his/her municipality.
- It is the responsibility of each Director to communicate with his/her respective municipal officials, employees, and constituents concerning actions taken or to be taken by the Board of Directors or the general membership. Directors are responsible for bringing issues of collective importance to the attention of the Board of Directors.
- Each member of the Board of Directors shall notify his or her Alternate to attend Board of Director Meetings when that voting member will not attend. The Alternate shall have the right to participate and vote. In the event the Alternate cannot attend, the Alternate shall notify his or her Second Alternate to attend Board of Director meetings when the Alternate cannot attend. The Second Alternate shall have the right to participate and vote.



Hillsboro Beach Police Monthly Report

To: Town Manager, Mac Serda
 From: Police Chief, Jay Szesnat
 Subject: February 2023 Monthly Report

Patrol Snapshot:

Activity	Current Month	Jan 2023	Feb 2022
Contacts			
Motor Vehicle	121	217	74
Crosswalk	155	146	27
Marine Unit	95	106	79
Beach Unit	54	39	184
Cyclists	111	115	87
Arrests	3	1	0
Service			
Alarms	10	9	11
Assist Other Agency	7	6	8
Dogs on Beach/Animal	7	12	6
Vessel	9	8	12
Noise	3	1	3
Open Doors	17	15	3
Police Assists	104	140	35
Domestic/Disturbances	4	3	4
Sick/Injured	24	17	9
Crash	4	4	0
Trespassing	0	0	88
Security Checks	6262	7022	5559
Total Calls	259	306	216

Personnel News:

Investigations Snapshot:

Feb. 2023 (new)	Actively Working	Inactivated/Cleared
Assist Other Agency #230495	Stolen Vehicle #202724	Grand Theft #230062
	Grand Theft #223183	Petit Theft #223099
Simple Battery #230491	Aggravated Assault/Battery #223221	Simple Battery #230491
	Fraud #220561	
	Burglary Conv #230118	
	Grand Theft #230245	
	Grand Theft #230253	

February Notable Events:

On February 1st our HBPD Officers responded to the 900 block of Hillsboro Mile in reference to a report that an 88 year old man had fallen into the pool. Officers arrived and found the individual out of the pool, breathing however, unresponsive. Broward County Fire Rescue arrived and transported the individual to Broward Health North.

On February 6th our HBPD Officers responded to the 900 block of Hillsboro Mile in reference to a report that an 80 year old woman had fallen while ascending stairs. The event was witnessed by a passerby who was able to guide her to the ground. Officers arrived and found the individual unconscious, and breathing was not apparent. They rolled her on her side to check for injury and she regained consciousness, advising she has a heart condition. Broward County Sheriff's Fire Rescue arrived and transported the individual to Broward Health North.

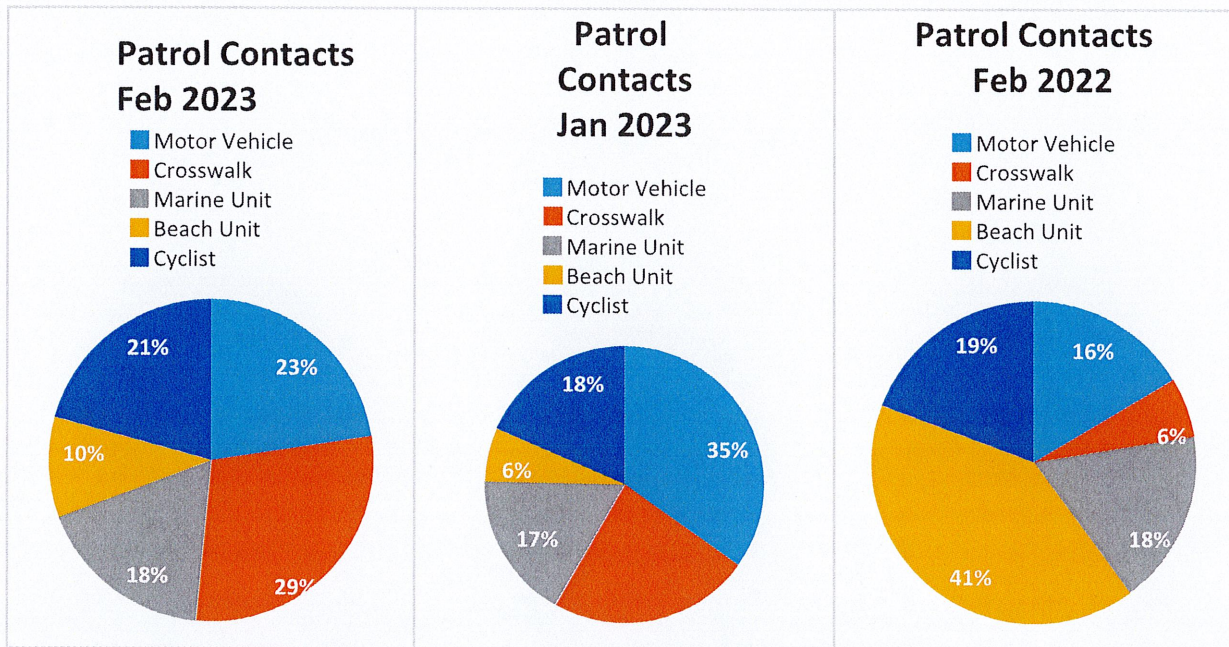
On February 11th an HBPD Unit on patrol observed the Hillsboro Inlet Bridge close its span on a passing sailboat's sail. Our Marine Unit responded to the area as an assist to Florida Fish and Wildlife Conservation Commission's Law Enforcement Marine Unit who were also responding. It was determined that no injuries were sustained and the Inlet Bridge remained operational. Assistance rendered.

On February 14th an HBPD Unit on patrol initiated a traffic stop on a vehicle in the 900 block of Hillsboro Mile. The driver/registered owner of the vehicle was determined to have an indefinitely suspended license and a seize tag order. The Officer discovered the driver was also in possession of a concealed firearm (no permit) and initiated an arrest of the driver. The vehicle was towed, tag seized, and the arrestee transported to the Broward County Jail.

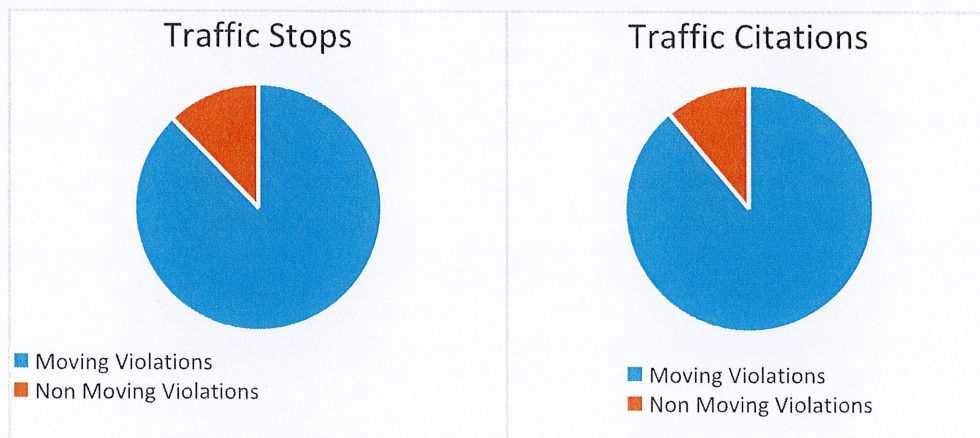
On February 26th an HBPD Unit on patrol observed a suspicious vehicle in the 1100 block of Hillsboro Mile. Officer's attempted a traffic stop and the vehicle fled from them. Vehicle was later discovered abandoned in Deerfield and it was reported stolen to BSO.

Patrol Services:

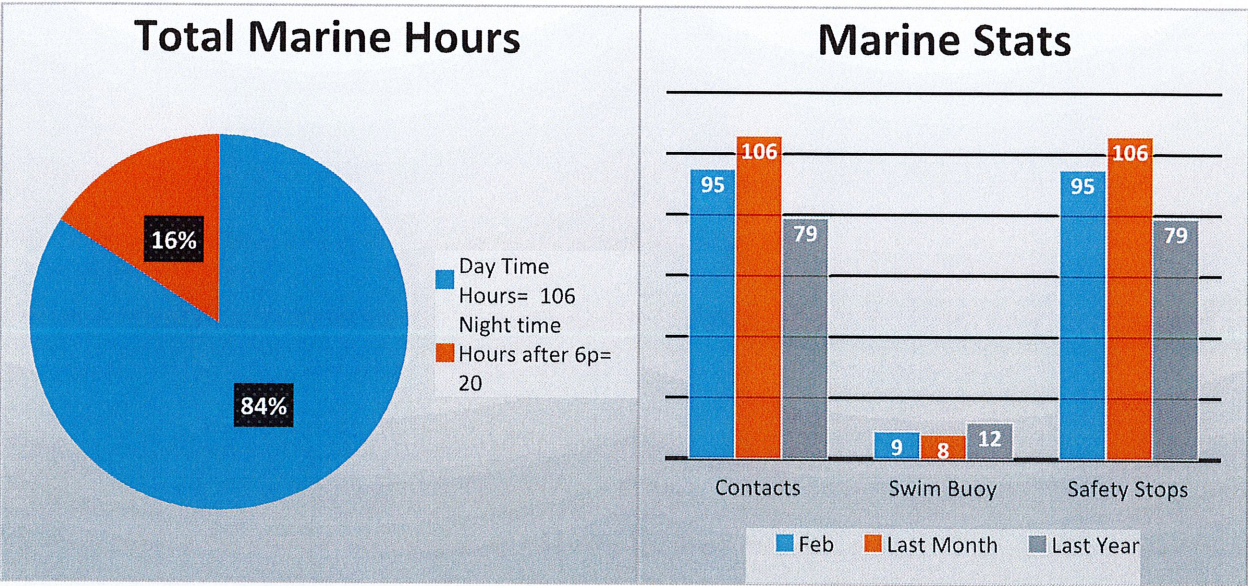
Contacts:



Traffic:



Marine/Beach Patrol:



Training:

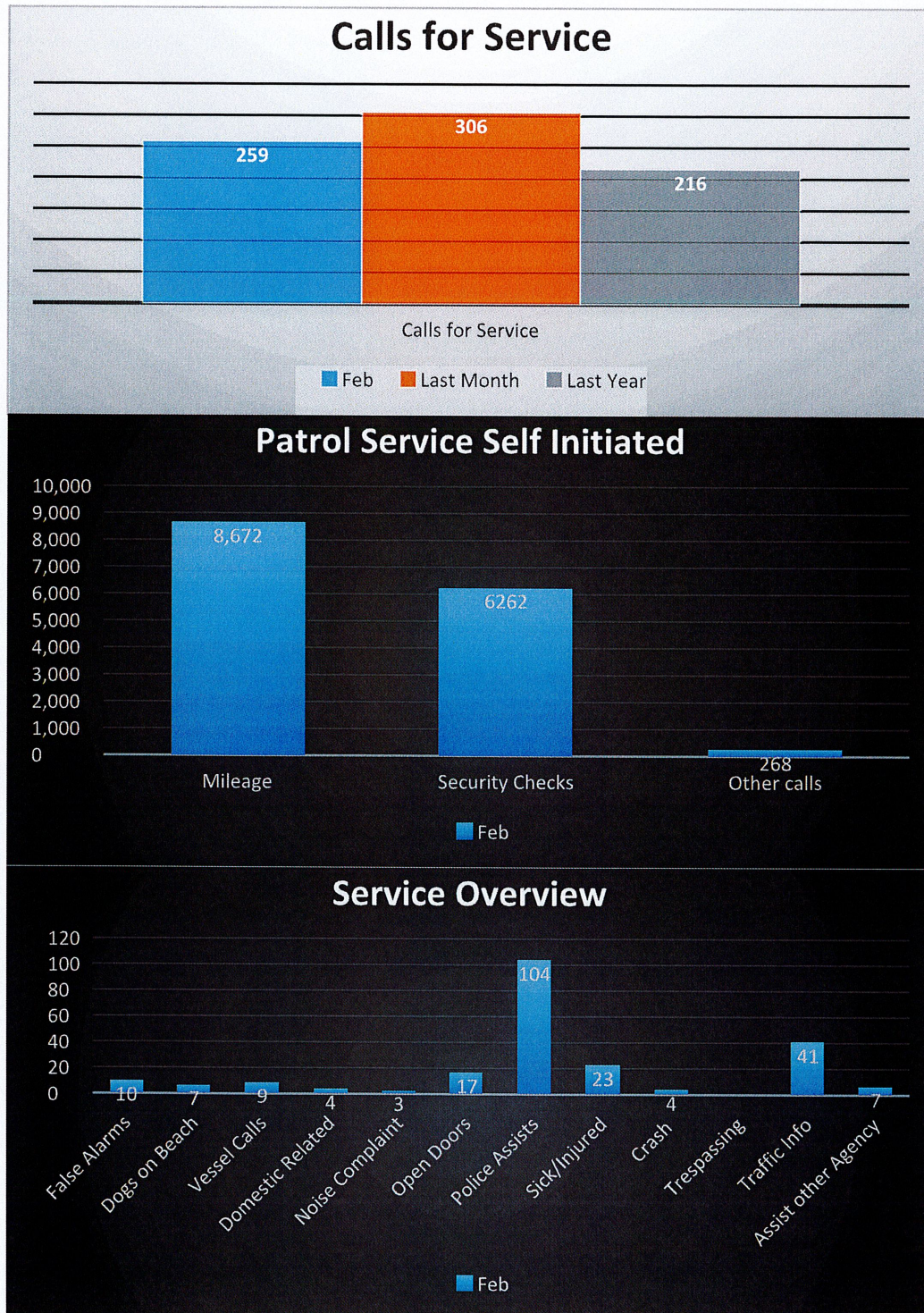
Police Law Institute (Online): Racial Profiling, Implicit Bias, and Cultural Competency

Power DMS Topics: Risk Protection Orders

Hillsboro Beach PD: Multipurpose Vehicle Refresher Training

Letters:

Overall Calls for Service:





TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Building Department
Presented by Steve Mitchell

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: April 4, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS:

1. FEB 2023 MEMO
2. FEB 2023 CommissionReport



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011
Fax: (954) 427-4834

TO: Mayor Irene Kirdahy and Commission
FROM: Steve Mitchell, Building Official
DATE: March 21, 2023
SUBJECT: February 2022 - Building Department Report

The bulk of new submittals in the past month were primarily condominium and interior remodels and condominium door/window replacement permits.

Repairs are well underway to the common areas at Opal Towers West, to repair the fire/water damage from the July 2021 rooftop fire. Repairs completed within units without permits or inspection still need to be resolved.

Inspections are steady on the multiple Single-Family Residential projects we have in the works, and plan review is in the final stages for the last of the current batch of new homes.

The sales center at the related project is progressing, with a late Spring opening intended. The anticipated pre-review for the Related main project has not yet been submitted but should be in for review in the very near future.

Respectfully Submitted,

Steven Mitchell

Building Official | Chief Electrical Inspector
Building Code Services | Town of Hillsboro Beach

Calvin, Giordano & Associates, Inc.



1210 Hillsboro Mile | Hillsboro Beach FL 33062
Office: 954.427.4011 | Fax: 954.427.4834 | Cell: 954.592.5057
Fort Lauderdale | Miami-Dade | West Palm Beach | Clearwater/Tampa | Estero | Port St. Lucie

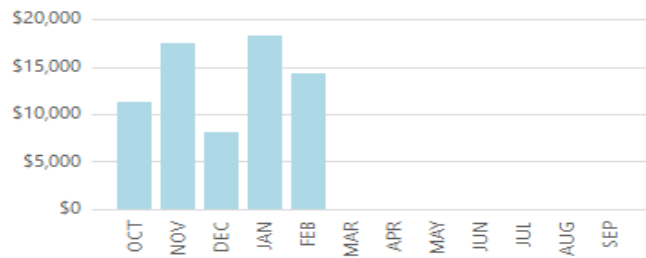


**Town of Hillsboro Beach
Building Department
Summary Report**

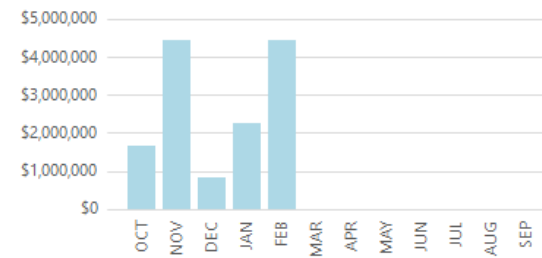
**Start Date: 2/1/2023
End Date: 2/28/2023**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	YTD
Construction Value	\$1,673,036	\$4,444,172	\$812,472	\$2,273,788	\$4,461,846	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,665,314
Building Permit Fees	\$47,224	\$93,429	\$31,897	\$113,906	\$79,655	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$366,110
Fire & Zoning Fees	\$4,200	\$3,450	\$3,300	\$1,200	\$2,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,550
Total Revenue	\$51,424	\$96,879	\$35,197	\$115,106	\$82,055	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$380,660
CGA Expense	\$40,141	\$79,415	\$27,112	\$96,820	\$67,706	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$311,194
Town Revenue	\$11,284	\$17,464	\$8,085	\$18,286	\$14,348	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$69,467

Net Revenue



Construction Value





**Town of Hillsboro Beach
Building Department
Finance Report**

**Start Date: 2/1/2023
End Date: 2/28/2023**

	Permit Fees	Town Revenue	Fire Fees	Zoning Fees	Admin Fees	CGA Revenue	BORA	DBPR	DCA
MTD	\$79,654.62	\$11,948.19	\$1,050.00	\$1,350.00	\$400.00	\$67,706.43	\$1,283.04	\$1,055.47	\$720.06
YTD	\$366,110.31	\$54,916.55	\$6,000.00	\$8,550.00	\$2,175.00	311,193.76	\$7,371.36	\$5,807.35	\$3,974.66



**Town of Hillsboro Beach
Building Department
Permit Report**

**Start Date: 2/1/2023
End Date: 2/28/2023**

Permit Type	# Issued	Building Permit Fees
40 YEAR INSPECTION	1	350.00
COMMERCIAL ALARM SYSTEM	1	904.46
COMMERCIAL ALTERATION	1	34,921.71
COMMERCIAL CONCRETE RESTORATION	1	95.00
COMMERCIAL FIRE ALARM	4	2,136.45
COMMERCIAL PLUMBING MISCELLANEOUS	1	14,915.52
COMMERCIAL STRUCTURAL MISCELLANEOUS	1	2,295.00
COMMERCIAL TEMPORARY POLE	1	220.00
COMMERCIAL WINDOWS/DOORS	3	1,884.40
RESIDENTIAL A/C CHANGE OUT	9	1,698.31
RESIDENTIAL ADDITION	1	333.50
RESIDENTIAL ALTERATION	14	7,566.80
RESIDENTIAL DOCK	1	2,304.22
RESIDENTIAL DRIVEWAY ASPHALT	1	503.50
RESIDENTIAL ELECTRICAL MISCELLANEOUS	1	125.00
RESIDENTIAL GAS LINE	1	790.00
RESIDENTIAL GAS TANK	1	590.55
RESIDENTIAL LOW VOLTAGE	1	125.00
RESIDENTIAL NEW ROOF	1	285.00
RESIDENTIAL PLUMBING MISCELLANEOUS	1	125.00
RESIDENTIAL SWIMMING POOL/SPA	1	95.00
RESIDENTIAL TEMP POLE	1	125.00
RESIDENTIAL WATER HEATER	3	595.00
RESIDENTIAL WINDOWS/DOORS/SHUTTERS	18	5,522.89
SINGLE FAMILY RESIDENCE	2	1,147.31



**Town of Hillsboro Beach
Building Department
Issued Permits Report**

**Start Date: 2/1/2023
End Date: 2/28/2023**

	Folio #	Permit #	Date Issued	Job Address	Job Sub Division	Construction Value
COMMERCIAL ALTERATION	484308BD0000	23351785-0	2/2/2023	1150 HILLSBORO MILE (HALLWAY RENOVATION)	OPAL TOWERS WEST CONDO	\$1,235,348.00
					Grand Total	\$1,235,348.00
RESIDENTIAL ALTERATION	484317AD0200	23352038-0	2/10/2023	1021 HILLSBORO MILE, UNIT 208	LANDMARK AT HILLSBORO CONDO	\$18,000.00
	484308BC2000	23352242-0	2/17/2023	1238 HILLSBORO MILE, UNIT 505 (BATHROOM REMODEL)	PORT DE MER CONDO	\$18,000.00
					Grand Total	\$36,000.00
SINGLE FAMILY RESIDENCE	484320000280	23352331-0	2/22/2023	961 HILLSBORO MILE- NEW MAIN HOUSE		\$1,973,900.00
					Grand Total	\$1,973,900.00



**Town of Hillsboro Beach
Building Department
Activity Report**

**Start Date: 2/1/2023
End Date: 2/28/2023**

Discipline	Total # of Inspections	Plan Review	Permits Applied
Building	68	62	40
Electrical	33	33	15
Plumbing	50	29	10
Mechanical	18	32	15
Fire	6	6	4
Zoning	0	6	2
Totals	175	168	86



**Town of Hillsboro Beach
Building Department
Plan Review Times Report**

**Start Date: 2/1/2023
End Date: 2/28/2023**

	Number of Reviews	Average Days In Review	Most Days In Review
Completed Reviews	149	4.98	23.00



Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Code Compliance Summary Report

From 2/1/2023

To 2/28/2023

Corridor (All Corridors)

Case Totals for Period

Cases Open at Start of Period	18
Cases Opened During Period	1
Cases Opened as result of Complaint	1
Cases Closed During Period	2
Cases Closed due to compliance	1
Cases Open at End of Period	17
Inspections	1
Reinspections	5
Total	6
Special Magistrate Cases During Period	0

Case Summary by Officer

Officer	Open at Start	Opened During Period	Opened as result of Complaint	Closed During Period	Closed due to compliance	Open at End of Period
B. Pita/N/A	18	1	1	2	1	17
Total	18	1	1	2	1	17



Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Code Compliance Summary Report

From 2/1/2023

To 2/28/2023

Corridor (All Corridors)

Inspections by Officer

Officer	Inspections	Reinspections	Total
B. Pita/N/A	1	5	6
Total	1	5	6

Summary of Cases Opened by Incident Type

Incident Type	Number
Sign Violation	1
Total	1

Revenue Summary

	Period Start	During Period	Period End
Total Fines Assessed	\$886,050.00	\$41,050.00	\$927,100.00
Total Payments	\$0.00	\$0.00	\$0.00
Balance	\$886,050.00		\$927,100.00



Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Case Action Report*

From 2/1/2023 To 2/28/2023 Corridor (All Corridors)

<u>Date Issue</u>	<u>Incident Type</u>	<u>Site Address</u>	<u>Status</u>	<u>Documents Issued</u>		
2/3/2023	Sign Violation	1194 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	Closed	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				2/6/2023	Courtesy Notice	B. Pita
				2/7/2023	Complaint	B. Pita
				3/1/2023	Affidavit of Compliance	

*Cases included in this report are those where the owner was first cited within the date range and corridor specified

Code Open Cases as of March 17, 2023 = 8

<u>Incident Type</u>	<u>Owner</u>	<u>Site Address</u>
Tide Water Seawall King Tide Criteria	MEDZ LLC	997 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
Building Permit Required	DEARIE,THOMAS	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 209
Fire Inspection	SEA CLUB INC	1221 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 8A
Sign Violation	WINTER SUN INVESTMENTS LLC	1205 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 101
Building Permit Required	BONCI,KARA BONCI,TIMOTHY	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 514
Landscape Violation	WINTER SUN INVESTMENTS LLC	1206 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
Property Maintenance	WINTER SUN INVESTMENTS LLC	1205 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 101
Nuisance	MILLIONAIRE PORTFOLIO GROUP LLC	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 812



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
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Agenda Item Cover Memo

Agenda Item: Update on Underground Utility Lines

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: April 4, 2023

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: None



Town of Hillsboro Beach

EARTH DAY



Saturday, April 22, 2023
9:00 am - 12:00 pm

Celebrate National Earth Day with Us
FREE Shredding, Electronic Recycling,
Household Hazardous Waste Drop-off,
Prescription Drug Take-Back

Proof of Residency Required

**Electronics
Recycling**



FREE
**HOUSEHOLD HAZARDOUS
WASTE DROP-OFF EVENT**



Town Hall
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Hillsboro Beach, FL 33062

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