



AGENDA

Town of Hillsboro Beach Commission Meeting

September 12, 2023
9:00 AM



Established 1939

MAYOR

Honorable Irene Kirdahy

VICE MAYOR

Honorable Barbara B. Baldassarre

COMMISSIONERS

Honorable Jane Reiser

Honorable Vinnie Andreano

Honorable David A. Ravanese

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile

Hillsboro Beach, FL 33062

954-427-4011



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

September 12, 2023 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR IRENE KIRDAHY
VICE MAYOR BARBARA BALDASARRE
COMMISSIONER JANE REISER
COMMISSIONER VINNIE ANDREANO
COMMISSIONER DAVID A. RAVANESI

TOWN MANAGER WILLIAM 'MAC' SERDA, ICMA-CM
TOWN ATTORNEY DONALD J. DOODY, ESQ
TOWN CLERK SHERRY D. HENDERSON, CMC

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A. July 11, 2023 Regular Commission Meeting Minutes
- B. July 17, 2023 Special Commission Meeting Minutes
- C. July 19, 2023 Special Commission Meeting Minutes
- D. July 25, 2023 Special Commission Meeting Minutes
- E. July 25, 2023 Budget Workshop Minutes

II. PRESENTATIONS

- A. **Presentation by Marty Kiar, Broward County Property Appraiser**
- B. **Proclamation Recognizing September as Suicide Prevention Awareness Month**
Presented to Linda Thompson Gonzalez, Co-Chair, *Gun Violence Prevention* - League of Women Voters of Broward

III. ORDINANCES

- A. **Ordinance No. 2023-03** Amendment to the Town's Code of Ordinance, Amending Chapter 12 Entitled "Land Development Code", Amending Sec. 12-110 "Conditional Uses" **(SECOND READING)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE", BY AMENDING ARTICLE IV ENTITLED "DISTRICTS AND GENERAL REGULATIONS THEREOF", SPECIFICALLY AMENDING SECTION 12-110 ENTITLED "CONDITIONAL USES"; PROVIDING FOR AN AMENDMENT TO THE CRITERIA FOR CONDITIONAL USES TO DELETE RESTRICTIONS ON FOOD AND BEVERAGE SERVICE AREAS; PROVIDING FOR THE DELETION OF RESTRICTIONS OF ACCEPTING CASH OR CREDIT AND PAYMENTS FOR PATRONS AT A HOTEL ; PROVIDING FOR AN AMENDMENT TO THE DEFINITION OF "RESTAURANT" AND "RESTAURANT BAR"; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

IV. DISCUSSION & POSSIBLE ACTION

V. RESOLUTIONS & CONTRACTS

- A. Resolution No. 2023- 36** A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida, Adopting the Rules of Decorum for Public Meetings.
- B. Resolution No. 2023-37** A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida, Appointing a Representative and Alternate to the Governing Board of the Solid Waste Disposal and Recyclable Materials Processing Authority of Broward County, Florida.
- C. Resolution No. 2023-38** A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida Approving and Authorizing the Appropriate Town Officials to Execute Interlocal Agreement Between Broward County and the Town of Hillsboro Beach for Film Permitting.
- D. Resolution No. 2023- 39** A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida, Adopting and Authorizing the Appropriate Town Officials to Execute the 2023 Title VI Non-Discrimination Plan.
- E. Resolution No. 2023-40** Consideration to Approve the Fifth Amendment to the Service Agreement with Goren Cherof Doody & Ezrol Law Firm for Legal Services.
- F. Resolution No. 2023-41** Consideration to Approve and Authorize the Joint Filing of Local Government Funding Request (LGFR) with the City of Deerfield Beach for Beach Management Funding Assistance for Fiscal Year 2024/2025 with the Florida Department of Environmental Protection.
- G. Resolution No. 2023-42** Consideration to Approve and Authorize the Use of \$3,800 of Federal Forfeiture Funds for Sgt. Andrew Kirchoff to attend Command Officer Development Police Training with the Southern Police Institute (SPI).
- H. Resolution No. 2023-43** Consideration to Approve and Authorize the Use of \$17,575.32 Federal Forfeiture Funds for the Purchase and Installation of Glass Enclosure for the Briefing Area Located in the Police Department.
- I. Resolution No. 2023-44** Consideration to Approve and Authorize the Purchase of Two (2) Mercury 225 Horsepower Engines for \$39,490 from MBS of South Florida for the Police Department's Marine Boat Unit.

VI. CONSENT

A. INVOICES FOR APPROVAL

1. LSF Invoice #23-0630-26	June 2023	\$6,030.87	
2. LSF Invoice # 23-0731-26	July 2023	\$5, 924.87	
3. GCDE Invoice #49534	July 2023	\$6,157.20	(General Matters)
4. GCDE Invoice #49535	July 2023	\$760.70	(Development (Related)
5. GCDE Invoice #49536	July 2023	\$200.00	(Writ of Garnishment)
6. GCDE Invoice #49537	July 2023	\$4,575.00	(adv. Richard Crusco (Write of Cert- Site Plan)
7. GCDE Invoice #49560	July 2023	\$400.00	(Development (BH3)
8. GCDE Invoice #49561	July 2023	\$3,236.00	(adv. Richard Crusco,et al (4th District Case#4D231752)
9. GCDE Invoice #50764	Aug 2023	\$2,643.90	(General Matters)
10. GCDE Invoice #50765	Aug 2023	\$938.65	(adv. Richard Crusco (Write of Cert- Site Plan)
11. GCDE Invoice #50766	Aug 2023	\$75.00	(adv. Debra Kushner (Lanzo Co. Inc.)
12. GCDE Invoice # 50767	Aug 2023	\$2,501.40	(adv. Richard Crusco,et al (4th District Case#4D231752)
13. GCDE Invoice # 51050	Sep 2023	\$300.00	(adv. Richard Crusco,et al (Write of Cert- Site Plan)
14. Sweetapple, Broeker & Varkas	July/Aug 2023	\$4,810.00	
15. Inframark Invoice # 97038	June 2023	\$8,539.27	
16. Inframark Invoice # 98452	July 2023	\$8,459.82	
17. CG&A Invoice #118473	July 2023	\$26,785.58	
18. CG&A Invoice #119400	Aug 2023	\$62,538.24	

VII. BEACH REPORT

VIII. STAFF UPDATES

A. Police Department

Presented by Chief Jay Szesnat

B. Building Services Report

Presented by Steve Mitchell, Building Official, CG&A

C. Code Compliance Report

Presented by Bernard Pita, Code Compliance Supervisor, CG&A

D. Finance Department

Presented by Stephen Bloom, Finance Director, Inframark

1. FY2022 Audit Report

2. FY2023 3rd Quarter Financial Report (June 2023)

IX. TOWN MANAGER REPORT

A. Community Event - Saturday, October 28, 2023 (9am-12pm)

Household Hazardous Waste Drop-off, Prescription Drug Take Back, Electronics Recycling, FREE Shredding

B. SECOND and FINAL Fiscal Year 2024 Budget Public Hearing

Monday, September 18, 2023 at 5:01 pm

C. National Voter Registration Day - September 19, 2023

X. TOWN ATTORNEY REPORT

XI. TOWN COMMISSION COMMENTS/REPORTS

A. Overview on Honor Flight South Florida for Veterans

Commissioner Jane Reiser

XII. PUBLIC COMMENTS

XIII. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.