



AGENDA

Town of Hillsboro Beach Commission Meeting

October 3, 2023
9:00 AM



Established 1939

MAYOR

Honorable Irene Kirdahy

VICE MAYOR

Honorable Barbara B. Baldassarre

COMMISSIONERS

Honorable Jane Reiser

Honorable Vinnie Andreano

Honorable David A. Ravanese

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile

Hillsboro Beach, FL 33062

954-427-4011



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

October 3, 2023 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR IRENE KIRDAHY
VICE MAYOR BARBARA BALDASARRE
COMMISSIONER JANE REISER
COMMISSIONER VINNIE ANDREANO
COMMISSIONER DAVID A. RAVANESI

TOWN MANAGER WILLIAM 'MAC' SERDA, ICMA-CM
TOWN ATTORNEY DONALD J. DOODY, ESQ
TOWN CLERK SHERRY D. HENDERSON, CMC

Rules of Decorum

- The goal of Commission Meetings is to accomplish the public's business in an environment that encourages fair discussion and exchange of ideas.
- Everyone will have three (3) minutes when recognized for public comment, participants should step forward to the podium and state their name & address for the record.
- All comments shall be directed to the commission or board as a body, through its presiding officer. Comments shall not be addressed to a single member of the commission or board, or to Town staff including the attorney, the manager, or the clerk, unless a majority of the members present on the commission or board shall so agree.
- The public comment period is for receipt of public comments, not debate. It is not intended as a time for problem solving but rather for hearing the citizens for their input.
- Anger, rudeness, ridicule, personal attacks, profane language, and lack of respect for others is unacceptable behavior. Demonstrations to support or oppose a speaker or idea, such as clapping, cheering, booing, hissing, or the use of intimidating body language are not permitted.
- If a person refuses to abide by these rules of civility and decorum, a commissioner may request a motion to temporarily recess.
- Continued disruptions by any person may result in the request of the person to depart the meeting.

Resolution No. 2023-36, adopted 9-12-2023

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A. September 6, 2023 First FY24 Budget Public Hearing Minutes
- B. September 12, 2023 Regular Commission Meeting Minutes
- C. September 18, 2023 Second FY24 Budget Public Hearing Minutes

II. PRESENTATIONS

- A. **Police Department Awards Presentation - Sgt Louis Mastandrea, Officer Russell Gonglewski, and Communication Resource Specialist Ginger Thomas**
Presented by Police Chief Jay Szesnant

III. ORDINANCES

- A. **Ordinance No. 2023-04** Amendment to the Town's Code of Ordinance, "Property Site Line Maintenance" **(FIRST READING)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE", BY

Town of Hillsboro Beach, Florida
Town Commission Meeting
October 3, 2023

SPECIFICALLY AMENDING SECTION 12-49 ENTITLED "SITE PLAN REQUIREMENTS" AND SECTION 12-399 ENTITLED "MAINTENANCE OF LANDSCAPED AREAS"; PROVIDING FOR AN AMENDMENT TO REQUIREMENTS ASSOCIATED WITH SITE PLANS; PROVIDING FOR MAINTENANCE OF SIGHT TRIANGLES AT THE INTERSECTION OF DRIVEWAYS AND STATE HIGHWAY A1A; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

IV. DISCUSSION & POSSIBLE ACTION

V. RESOLUTIONS & CONTRACTS

- A. **Resolution No. 2023-47** Consideration to Approve and Authorize the Use of \$23,000.00 in Federal Forfeiture Funds for the Purchase of the Glock 45M0S 9MM Pistol Package Piggybacking the Terms and Conditions of Florida Department of Management Contract #46000000-21-STC.
- B. **Resolution No. 2023-48** Consideration to Authorize the Appropriate Town Officials to Execute Agreement with Coastal Engineering Firm, Woods Hole Group, to Review Pressure Equalizing Module (PEM) Data.
- C. **Resolution No. 2023-49** A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida, Adopting and Authorizing the Appropriate Town Officials to Execute the 2023 Public Transportation Agency Safety Plan (PTASP).
- D. **Resolution No. 2023- 50** Consideration to Approve and Authorize the Appropriate Town Officials to Execute Amendment to the Coastal Protection Engineering (CPE) Coastal Consulting Service Agreement to Conduct Biological Monitoring, Beach Surveys, Preliminary Engineering, Intergovernmental Coordination and Funding Support.

VI. CONSENT

- A.

1. LSF	Invoice 23-0831-26	August 2023	\$5,871.87	
2. Inframark	Invoice 101236	August 2023	\$8,379.27	
3. GCDE	Invoice 51105	Sept 2023	\$4,791.95	(General Matters)
4. GCDE	Invoice 51106	Sept 2023	\$75.00	(Development - BH3)
5. GCDE	Invoice 51107	Sept 2023	\$211.90	(adv RCrusco, et al 4th District)
6. Sweetapple, Broekar & Varkas	Invoice 11614	Sept 2023	\$5,682.50	(Hillsboro Mile Property Owner)
7. Proclamation Recognizing Red Ribbon Week	October 23-31, 2023			

VII. BEACH REPORT

VIII. STAFF UPDATES

- A. **Police Report**
Presented by Chief Szesnat
- B. **Building Department Report**
Presented by Steve Mitchell, Building Official, CG&A
- C. **Code Compliance Report**
Presented by Bernard Pita, Code Enforcement Supervisor, CG&A

IX. TOWN MANAGER REPORT

- A. **Community Event - Saturday, October 28, 2023 at 9am-12pm**
Household Hazardous Waste Drop-off, Prescription Drug Take Back, Electronics Recycling, FREE Shredding & Blood Drive
- B. **Christmas Tree & Menorah Lighting Holiday Ceremony- Thursday, November 30, 2023 at 5:30pm**

X. TOWN ATTORNEY REPORT

XI. TOWN COMMISSION COMMENTS/REPORTS

XII. PUBLIC COMMENTS

XIII. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.