



MINUTES

TOWN OF HILLSBORO BEACH FIRST FY2024 BUDGET PUBLIC HEARING SEPTEMBER 6, 2023

WEDNESDAY

5:01 P.M.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Mayor Irene Kirdahy called the meeting to order at 5:01 p.m. Roll was called with the Commission members and staff present as listed below.

Town Commission:

Mayor Irene Kirdahy

Vice Mayor Barbara Baldassarre

Commissioner David A. Ravanese

Commissioner Jane Reiser

Commissioner Vinnie Andreano

Town Staff:

Town Manager William "Mac" Serda, ICMA-CM

Donald J. Doody, Town Attorney, Esq.

Town Clerk Sherry D. Henderson, CMC

Police Chief Jay Szesnat

I. PUBLIC HEARING

- A. Resolution No. 2023-34** Consideration to Approve and Adopt the Tentative Millage Rate for General Operations for Fiscal Year 2023-2024

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH ADOPTING A TENTATIVE MILLAGE RATE OF 3.50 FOR GENERAL OPERATING BUDGET PURPOSES FOR FISCAL YEAR 2023-2024; PROVIDING FOR THE ESTABLISHMENT OF AND SETTING FORTH THE DATE, TIME AND PLACE OF THE PUBLIC HEARING TO FORMALLY ADOPT THE FISCAL YEAR 2023-2024 MILLAGE RATE; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mr. Serda introduced the presentation. He explained staff had prepared a balanced budget which did not recommend an increase in Millage Rate.

Stephen Bloom, Finance Director, provided a brief overview of the Fiscal Year 2024 budget process and gave a brief *PowerPoint* presentation outlining the proposed Fiscal

Year 2024 Millage Rate. He explained the budget was based on a flat Millage Rate of 3.50 mills. He stated that rate was 7.92 percent higher than the roll back rate of 3.2432 mills. Mr. Bloom stated the total FY23 budget as proposed was unchanged since the budget discussed at the July 25th Budget Workshop. He reviewed high level assumptions, including:

- FY24 budget was developed using the FY23 service levels at a starting point.
- General Fund contingency of \$112,670 is available for individual initiatives, future projects, and retention.
- Total General Fund budget increased \$1,124,061 over FY23.
- Total Water Fund budget increased by \$65,988.
- Staffing plan is to maintain team count but add two existing (2) volunteers to the organization chart.

Continuing, Mr. Bloom briefly reviewed the General Fund and special revenue funds individually. He provided brief analysis of the proposed Millage Rate.

Mayor Kirdahy asked for clarification on the proposed increase to water rates. Mr. Serda stated the proposed 6.9 percent increase was the CPI but was not reflected in the budget. He explained the contingency had dropped by approximately \$100,000 over FY23. Mr. Bloom noted the revenue of a cell tower lease had also been lost.

Mayor Kirdahy highlighted the issues residents are facing with liability insurance, and asked whether the age of the Town Hall building impacted the City's rates. Mr. Serda outlined the issues which had led to an increase in wind storm insurance.

Mayor Kirdahy asked if there was a projected receipt date for the beach nourishment grant funds. Mr. Serda stated the Town is working with the State Department of Environmental Protection on the reimbursement.

Commissioner Reiser inquired as to when health, dental, and life insurance rates are expected to be received. Mr. Serda stated the rates come late in the year and begin in January.

Discussion ensued briefly regarding the Waste Management contract and contributing factors.

Mr. Serda provided a brief overview of the impact of pending new construction on the Town's tax rolls, pointing out that every million dollars in added value equates to approximately \$3,500 in taxes for the Town. Discussion continued regarding TRIM notices.

Mayor Kirdahy opened a public hearing on the item, however there being no one to speak, she closed the public hearing.

Motion made by Commissioner Ravanese, seconded by Commissioner Reiser, to adopt a Tentative Millage Rate of 3.50. In a roll call vote, the **motion** passed unanimously. (5-0)

Mr. Doody read the Resolution by title only. He stated the rate of 3.50 was 7.92 percent higher than the roll back rate of 3.2432 mills.

Motion made by Vice Mayor Baldassarre, seconded by Commissioner Andreano, to adopt Resolution 2023-34. In a roll call vote, the **motion** passed unanimously. (5-0)

Mr. Doody announced September 18, 2023, at 5:01 p.m. as the time and date of the second and final public hearing to set the final FY24 Millage Rate.

B. Resolution No. 2023-35 Consideration to Approve and Adopt the Tentative Budget for Fiscal Year 2023-2024

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, ADOPTING A TENTATIVE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2023 AND ENDING SEPTEMBER 30, 2024; DETERMINING AND FIXING THE AMOUNTS NECESSARY TO CARRY ON THE GOVERNMENT OF THE TOWN FOR THE ENSUING YEAR; DETERMINING THE AMOUNT OF APPLICABLE FUNDS ON HAND; ESTIMATING RECEIPTS AND EXPENDITURES FOR ALL FUNDS, EXHIBIT "A"; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Mr. Bloom continued with a review of the FY 24 budget. He discussed the special revenue funds individually.

Mayor Kirdahy asked about use of law enforcement forfeiture funds. Mr. Serda explained. Discussion continued regarding budgeting and appropriate uses for the funds.

Commissioner Reiser asked for clarification on what was included in the special fund for roads. Mr. Serda reviewed the items covered.

Discussion continued regarding condominiums requesting crosswalks, study costs, and lighting considerations. Vice Mayor Baldassarre requested that information on the process and costs be distributed to the condominium associations.

Mayor Kirdahy opened a public hearing on the item, however there being no one to speak, she closed the public hearing.

Mr. Doody read the Resolution by title only.

Motion made by Commissioner Andreano, seconded by Commissioner Ravanese, to adopt Resolution 2023-35. In a roll call vote, the **motion** passed unanimously. (5-0)

II. ANNOUNCE FINAL BUDGET PUBLIC HEARING

Mr. Doody announced that the second and final FY24 budget public hearing was scheduled for Monday, September 18, 2023, at 5:01 p.m.

Mr. Serda thanked staff for their hard work to balance the budget during difficult times to move the Town forward and acknowledged sacrifices which had been made. He thanked the Commission for their leadership.

III. ADJOURNMENT

Motion made by Vice Mayor Baldassarre, seconded by Commissioner Reiser, to adjourn the meeting at 5:55 p.m. In a roll call vote, the **motion** passed unanimously. (5-0)



ADOPTED THIS 3rd DAY OF OCTOBER, 2023

By: Irene Kirdahy
Irene Kirdahy, Mayor

ATTEST:

Sherry D. Henderson
Sherry D. Henderson, CMC
Town Clerk

10/3/2023