



AGENDA

Town of Hillsboro Beach Commission Meeting

November 14, 2023
10:00 AM



MAYOR

Honorable Irene Kirdahy

VICE MAYOR

Honorable Barbara B. Baldassarre

COMMISSIONERS

Honorable Jane Reiser

Honorable Vinnie Andreano

Honorable David A. Ravanese

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile

Hillsboro Beach, FL 33062

954-427-4011



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

November 14, 2023 | 10:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR IRENE KIRDAHY
VICE MAYOR BARBARA BALDASARRE
COMMISSIONER JANE REISER
COMMISSIONER VINNIE ANDREANO
COMMISSIONER DAVID A. RAVANESI

TOWN MANAGER WILLIAM 'MAC' SERDA, ICMA-CM
TOWN ATTORNEY DONALD J. DOODY, ESQ
TOWN CLERK SHERRY D. HENDERSON, CMC

Please refer to the end of the Agenda for the RULES OF DECORUM (RES 2023-36) adopted by the Town Commission 9/12/2023

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A. October 3, 2023 Regular Commission Meeting Meetings

II. PRESENTATIONS

III. ORDINANCES

- A. **Ordinance No. 2023-04** Amendment to the Town's Code of Ordinance, "Property Sight Line Maintenance" **(SECOND READING)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE", BY SPECIFICALLY AMENDING SECTION 12-49 ENTITLED "SITE PLAN REQUIREMENTS" AND SECTION 12-399 ENTITLED "MAINTENANCE OF LANDSCAPED AREAS"; PROVIDING FOR AN AMENDMENT TO REQUIREMENTS ASSOCIATED WITH SITE PLANS; PROVIDING FOR MAINTENANCE OF SIGHT TRIANGLES AT THE INTERSECTION OF DRIVEWAYS AND STATE HIGHWAY A1A; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

- B. **Ordinance No. 2023-05** "Amendment to the Town's Code of Ordinance, "Conditional Uses Amendment Restaurant Only" **(FIRST READING)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE", BY AMENDING ARTICLE IV ENTITLED "DISTRICTS AND GENERAL REGULATIONS THEREOF", SPECIFICALLY AMENDING SECTION 12-110 ENTITLED "CONDITIONAL USES", PROVIDING FOR AN AMENDMENT TO THE CRITERIA FOR CONDITIONAL USES TO DELETE RESTRICTIONS OF ACCEPTING CASH OR CREDIT AND PAYMENTS FOR PATRONS AT A HOTEL; PROVIDING FOR AN AMENDMENT TO THE DEFINITION OF "RESTAURANT"; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR AN EFFECTIVE DATE.

IV. DISCUSSION & POSSIBLE ACTION

V. RESOLUTIONS & CONTRACTS

- A. Resolution No. 2023-52** A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida Expressing Support of the State of Israel and Denouncing the Terrorist Actions of Hamas.
- B. Resolution No. 2023-53** A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida Adopting the 2024 Commission Schedule Meeting Dates.
- C. Resolution No. 2023-54** Consideration to Approve and Authorize the Police Department to Use \$65,600 in Budgeted Funds to Purchase Two (2) Chevy Blazer Vehicles by Utilizing Florida Sheriff's Association Cooperative Purchasing Program Contract No. FSA23-VEL31.0.
- D. Resolution No. 2023-55** Consideration to Approve and Authorize the Appropriate Town Officials to Execute an Agreement Between the Town of Hillsboro Beach, Florida and Broward County Supervisor of Elections Office to Conduct the Town's combined Municipal Election and Presidential Preference Primary Election on Tuesday, March 19, 2024.
- E. Resolution No. 2023-56** Consideration to Approve and Authorize the Proper Town Officials to Execute a Renewal Agreement with United Healthcare Inc. for 2024 Employee Health, Vision, and Dental Insurance Benefits.
- F. Resolution No. 2023-57** A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida, Amending the General Funds Budget for the Fiscal Year Beginning October 1, 2022, and Ending September 30, 2023.
- G. Resolution No. 2023-58** A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida, Amending the Permit/Planning & Zoning/Code Compliance Fund Budget for the Fiscal Year Beginning October 1, 2022, and Ending September 30, 2023.

VI. CONSENT

A.	1.	Inframark	Invoice #101933	Sept 2023	\$96.87
	2.	Inframark	Invoice #103674	Oct 2023	8,797.68
	3.	LSF	Invoice #23-0930-26	Sept 2023	\$5,562.88
	4.	LSF	Invoice #23-1031-26	Oct 2023	\$4,573.90
	5.	CG&A	Invoice #120296	Sept 2023	\$130,203.56
	6.	CG&A	Invoice #121169	Oct 2023	\$1,258,578.79
	7.	GCDE	Invoice# 55341	Oct 2023	\$6,050.70
	8.	GCDE	Invoice# 55342	Oct 2023	\$3,496.45
	9.	GCDE	Invoice# 55343	Oct 2023	\$900.00
	10.	GCDE	Invoice# 55344	Oct 2023	\$180.00

VII. BEACH REPORT

VIII. STAFF UPDATES

A. Police Department

Presented by Chief Jay Szesnat

B. Finance Department - Financial Report FY2023 4th Quarter

Presented by Stephen Bloom, Finance Director, Inframark

C. Building Department

Presented by Steve Mitchell, Bldg Official, CG&A

D. Code Compliance

Presented by Bernard Pita, Code Compliance Supv, CG&A

IX. TOWN MANAGER REPORT

A. Update - Shred/Electronic Recycling/HHW event 10/28/2023

Hillsboro Beach Christmas Tree & Menorah Lighting Program - Thu, Nov. 30, 2023

X. TOWN ATTORNEY REPORT

XI. TOWN COMMISSION COMMENTS/REPORTS

XII. PUBLIC COMMENTS

XIII. ADJOURNMENT

RULES OF DECORUM

- The goal of Commission Meetings and Public Hearings is to accomplish the public's business in an environment that encourages fair discussion and exchange of ideas.
- Everyone will have three (3) minutes when recognized for public comment, participants should step forward to the podium and state their name & address for the record.
- All comments shall be directed to the commission or board as a body, through its presiding officer. Comments shall not be addressed to a single member of the commission or board, or to Town staff including the attorney, the manager, or the clerk, unless a majority of the members present on the commission or board shall so agree.
- The public comment period is for receipt of public comments, not debate. It is not intended as a time for problem solving but rather for hearing the citizens for their input.
- Anger, rudeness, ridicule, personal attacks, profane language, and lack of respect for others is unacceptable behavior. Demonstrations to support or oppose a speaker or idea, such as clapping, cheering, booing, hissing, or the use of intimidating body language are not permitted.
- If a person refuses to abide by these rules of civility and decorum, a commissioner may request a motion to temporarily recess
- Continued disruptions by any person may result in the request of the person to depart the meeting.

Resolution No. 2023-36, adopted 9-12-2023

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. **IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE.** Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.