MINUTES
TOWN OF HILLSBORO BEACH
REGULAR COMMISSION MEETING

TUESDAY **OCTOBER 3, 2023** **9:00 A.M.**

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Mayor Irene Kirdahy called the meeting to order at 9:00 a.m. Roll was called with the Commission members and staff present as listed below.

Town Commission:
Mayor Irene Kirdahy
Vice Mayor Barbara Baldasarre
Commissioner David A. Ravanesi
Commissioner Jane Reiser
Commissioner Vinnie Andreano

Town Staff:
Town Manager William "Mac" Serda, ICMA-CM
Donald J. Doody, Town Attorney, Esq.
Town Clerk Sherry D. Henderson, CMC
Police Chief Jay Szesnat

APPROVAL OF AGENDA

Motion made by Vice Mayor Baldasarre, seconded by Commissioner Ravanesi, to approve the agenda as amended. In a roll call vote, the **motion** passed unanimously. (5-0)

I. APPROVAL OF MINUTES

A. September 6, 2023, First FY24 Budget Public Hearing Minutes
B. September 12, 2023, Regular Commission Meeting Minutes
C. September 18, 2023, Second FY24 Budget Public Hearing Minutes

Motion made by Commissioner Ravanesi, seconded by Commissioner Reiser, to approve the minutes of September 6, September 12, and September 18, 2023, collectively, as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

II. PRESENTATIONS

A. Police Department Awards Presentation – Sgt. Louis Mastandrea, Officer Russell Gonglewski, and Communications Resource Specialist Ginger Thomas

Police Chief Jay Szesnat read a statement outlining a call on July 4, 2023 and presented the Lifesaving Award to Sgt. Louis Mastandrea, Officer Russell Gonglewski, and Communications Resource Specialist Ginger Thomas for their efforts in saving the life of a resident contemplating suicide.

Mayor Kirdahy thanked the Police Department for all they did and continue to do to protect the residents of Hillsboro Beach.

III. ORDINANCES

A. Ordinance No. 2023-04

Amendment to the Town's Code of Ordinances, "Property Site Line Maintenance." (First Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE", BY SPECIFICALLY AMENDING SECTION 12-49 ENTITLED "SITE PLAN REQUIREMENTS" AND SECTION 12-399 ENTITLED "MAINTENANCE OF LANDSCAPED AREAS"; PROVIDING FOR AMENDMENT TO REQUIREMENTS ASSOCIATED WITH SITE PLANS; PROVIDING FOR MAINTENANCE OF SIGHT TRIANGLES AT THE INTERSECTION OF DRIVEWAYS AND STATE HIGHWAY A1A; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

Mr. Doody read the Ordinance by title only.

Mr. Serda explained Officer Gonglewski had initiated this item during the officer's inspection of the State Road A1A improvement project, recognizing that certain sight lines were not maintained. Mr. Serda noted the Code requires the sightlines be created during site plan review, but the code does not require the sightlines to be maintained.

Motion made by Commissioner Ravanesi, seconded by Commissioner Reiser, to approve Ordinance 2023-04 on first reading. In a roll call vote, the **motion** passed. (5-0)

IV. Discussion & Possible Action

V. Resolutions & Contracts

A. Resolution No. 2023-47

CONSIDERATION TO APPROVE AND AUTHORIZE THE USE OF $23,000.00 IN FEDERAL FORFEITURE FUNDS FOR THE PURCHASE OF THE GLOCK 45M0S 9MM PISTOL PACKAGE PIGGYBACKING THE TERMS AND CONDITIONS OF FLORIDA DEPARTMENT OF MANAGEMENT CONTRACT #46000000-21-STC.

Mr. Doody read the Resolution by title only.

Mr. Serda described the proposed purchase.

Mayor Kirdahy asked staff to outline the source of Forfeiture Funds. Mr. Serda explained the forfeiture program and the Town's participation briefly.

Motion made by Commissioner Andreano, seconded by Commissioner Ravanesi to adopt Resolution 2023-47 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

B. Resolution No. 2023-48

CONSIDERATION TO AUTHORIZE THE APPROPRIATE TOWN OFFICIALS TO EXECUTE AGREEMENT WITH COASTAL ENGINEERING FIRM WOODS HOLE GROUP TO REVIEW PRESSURE EQUALIZING MODULE (PEM) DATA.

Mr. Doody read the Resolution by title only.

Commissioner Ravanesi commented on his understanding of the pressure equalizing module (PEM) data following a presentation made to the Commission, and stated he found it interesting and thought the Town should consider it.

Mayor Kirdahy stated it was an interesting presentation, but her experience with the PEM system was not positive. She noted projects on the east coast had not been successful, but according to the presentation made to the Commission, it has potential for success.

Mayor Kirdahy asked whether they should wait for the possibility of FEMA funding. Mr. Serda stated the project was not likely to receive FEMA funding due to the position of the Florida Department of Environmental Protection (DEP) on the method.

Commissioner Andreano stated he understood the method works in a lab, but it has not been proven by the DEP and has not worked anywhere on the coast.

Commissioner Ravanesi asserted the $29,875 study could potentially save the Town millions in the future.

Vice Mayor Baldasarre pointed out the Town would also need to pay for installation.

Mr. Serda explained the agreement would include an impartial third party reviewing the data to determine if there is potential for the system to work in Hillsboro Beach.

Vice Mayor Baldasarre asked whether approval from the DEP was likely. Mr. Serda advised that the Town's lobbyist had advised it would be an uphill battle, but they would use their contacts to work toward approval for the permit. He stated the Town has 50 percent funding for mitigation processes, were the permit to be approved.

Commissioner Reiser noted the Town had previously paid to have PEMs removed after they failed. She asked whether there would be harm in leaving the PEMs in if they were not successful. She asserted if there is potential for success, she believes the Town should take a chance and authorize a study.

Commissioner Andreano stated the PEMs cannot be left in, as it would be a hazard.

Commissioner Ravanesi asserted he is frugal and does not want to spend the taxpayers' money inappropriately, but this study could save an assessment in the future. Discussion continued regarding purchase of sand, difficulty in getting approval for installation, and evidence of success in other areas.

Motion made by Commissioner Ravanesi, seconded by Commissioner Reiser, to open public comment on the item. In a roll call vote, the **motion** passed unanimously. (5-0)

Mayor Kirdahy opened a public hearing on the item.

Manny Hernandez 1021 Hillsboro **Mile**, stated the Town's most important asset is the beach, and they should invest in it. He noted how long sand lasts following renourishment.

John Myers, 1021 Hillsboro Mile, explained he had been studying this project in-depth for over a year. He noted he is a Civil Engineer with 42 years of experience evaluating similar projects. He asserted the previous PEM effort in Hillsboro Beach was a success, but the Town had cancelled the contract after a year and a half. He reviewed data related to beach growth briefly and noted other places where the technology had been utilized. He stated there is no risk, and he is confident they will work. He noted his research was also unbiased and that he was not compensated in any way.

Commissioner Andreano asked how Mr. Myers argued the project was successful when the DEP states it was not. Mr. Myers explained there were political issues which had led to the project being discredited.

Mayor Kirdahy closed the public hearing.

Motion made by Commissioner Ravanesi, seconded by Commissioner Reiser, to adopt Resolution 2023-48 as presented. In a roll call vote, the **motion** passed. (4-1) Commissioner Andreano voted no.

C. Resolution No. 2023-49

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA ADOPTING AND AUTHORIZING THE APPROPRIATE TOWN OFFICIALS TO EXECUTE THE 2023 PUBLIC TRANSPORTATION AGENCY SAFETY PLAN (PTASP).

Mr. Doody read the Resolution by title only.

Mr. Serda explained the Public Transportation Agency Safety Plan (PTASP) was a requirement of funding for the shuttle.

Motion made by Commissioner Ravanesi, seconded by Vice Mayor Baldasarre, to adopt Resolution 2023-49 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

D. Resolution No. 2023-50

CONSIDERATION TO APPROVE AND AUTHORIZE THE APPROPRIATE TOWN OFFICIALS TO EXECUTE THE AMENDMENT TO THE COASTAL PROTECTION ENGINEERING (CPE) COASTAL CONSULTING SERVICE AGREEMENT TO CONDUCT BIOLOGICAL MONITORING, BEACH SURVEYS, PRELIMINARY ENGINEERING, INTERGOVERNMENTAL COORDINATION, AND FUNDING SUPPORT.

Mr. Doody read the Resolution by title only.

Mr. Serda summarized the item briefly.

Motion made by Commissioner Andreano, seconded by Commissioner Ravanesi, to adopt Resolution 2023-50 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

E. Resolution No. 2023-51

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE TOWN OFFICIALS TO EXECUTE THE SECOND AMENDMENT TO THE REGIONAL INTERLOCAL AGREEMENT BETWEEN BROWARD COUNTY AND THE TOWN OF HILLSBRO BEACH PROVIDING FOR COOPERATIVE PARTICIPATION IN A REGIONAL PUBLIC SAFETY INTRANET; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Mr. Doody read the Resolution by title only.

Mr. Serda stated the agreement continues the Town's participation in the Regional Emergency 911 agreement. Police Chief Szesnat added that it was a five (5) year extension of the existing agreement.

Motion made by Vice Mayor Baldasarre, seconded by Commissioner Ravanesi, to adopt Resolution 2023-51 as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

VI. CONSENT AGENDA

	Vendor	Invoice Number	Date	Amount	Description
1.	LSF	23-0831-26	August 2023	**$5,871.87**	
2.	Inframark	101236	August 2023	**$8,379.27**	
3.	GCDE	51105	Sept 2023	**$4,791.95**	General Matters
4.	GCDE	51106	Sept 2023	**$75.00**	Development (BH3)
5.	GCDE	51107	Sept 2023	**$211.90**	Adv. R Crusco, et al 4th District
6.	Sweetapple, Broeker, & Varkas	11614	Sept 2023	**$5,682.500**	Hillsboro Mile Property Owner

7. Proclamation Recognizing Red Ribbon Week October 23-31, 2023

Motion made by Vice Mayor Baldasarre, seconded by Commissioner Ravanesi, to approve the Consent Agenda as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

VIII. BEACH REPORT

Mr. Serda reported on the Florida Resilience Conference in Fort Lauderdale, which he attended with Commissioner Reiser. He noted discussion regarding coordination of dredging efforts, offshore drilling, and beach renourishment. Discussion ensued briefly.

IX. STAFF UPDATES

A. Police Department

Police Chief Szesnat shared his report. He stated contact numbers are a little down due to staffing but will come up. Police Chief Szesnat updated on the Town's traffic safety initiative and stated it would continue to be a focus going into the holiday season.

Mayor Kirdahy commented on the use of motorized scooters and similar small personal transit devices. Police Chief Szesnat clarified that they are allowed on the sidewalk and have the same rights and responsibilities as a bicyclist under State Statute.

Discussion ensued regarding lobbying for a change to the State law. Mr. Doody stated he would investigate the potential for a remedy within Code.

Mayor Kirdahy stated she is not seeing Police Officers stop and question people seen in driveways, regarding trespassing. Police Chief Szesnat explained there are more vehicles in Town due to the construction, but he would bring the topic up with the officers.

B. Building Department

Steve Mitchell, Building Official, CG&A, presented his report.

Vice Mayor Baldasarre asked whether any of the pending projects would be completed this year. Mr. Mitchell stated a guest house would receive a Certificate of Occupancy and several remodel projects would be completed, but other homes would be in 2024.

Mayor Kirdahy highlighted a potential drainage issue near 935 Hillsboro Mile. Mr. Serda stated he would investigate.

Commissioner Reiser asked when all seawalls have to be raised. Mr. Serda explained the improvement needs to happen at the time of an update to the home or recertification of the seawall. Discussion ensued regarding seawall heights and the impact of rain water.

C. Code Compliance

Bernard Pita, Code Enforcement, CG&A, was not available to present his report.
The staff report was provided in the agenda packet for review.

IX. TOWN MANAGER REPORT

A. Community Event – Saturday, October 28, 2023 (9 a.m. to noon)

Mr. Serda shared a flyer for the community event scheduled for October 28. He stated the event would include household hazardous waste drop-off, prescription drug take back, electronics recycling, blood drive, and free shredding.

B. Christmas Tree and Menorah Lighting Holiday Ceremony – Thursday, November 30, 2023 at 5:30 p.m.

Mr. Serda stated the Light Up the Mile event was scheduled for November 30 at 5:30 p.m.

XI. TOWN ATTORNEY REPORT

Mr. Doody had no report.

XIII. TOWN COMMISSION COMMENTS/REPORTS

A. Vice Mayor Barbara Baldasarre

Vice Mayor Baldasarre stated a League of Cities meeting was scheduled for October 5 in the City of Tamarac. She noted the in-person condo forum in September had gone well.

B. Commissioner Jane Reiser

Commissioner Reiser shared that the Florida Resilience Conference in Fort Lauderdale had been informative, and she had met several people. She noted she would also be attending a roundtable to continue the discussion.

C. Commissioner David A. Ravanesi

Commissioner Ravanesi noted the meeting of the Solid Waste Disposal & Recyclable Materials Governing Authority will meet October 11, 2023 at 9:30am in Sunrise, FL.

D. Commissioner Vinnie Andreano

Commissioner Andreano had no report.

E. Mayor Irene Kirdahy

Mayor Kirdahy shared comments from the Broward County Metropolitan Planning Organization (MPO) meeting, including potential impacts on the organization of a government shutdown, projects funded by the MPO, and the Fort Lauderdale Airport.

XIV. PUBLIC PARTICIPATION

Linda Flagsber, commented on boats in the Intracoastal and asked whether permission was needed.

Mr. Serda explained they did not need permission if they are beyond private property.

XIV. ADJOURNMENT

Motion made by Commissioner Ravanesi, seconded by Vice Mayor Baldasarre, to adjourn the meeting at 10:21 a.m. In a roll call vote, the **motion** passed unanimously. (5-0)

ADOPTED THIS 14th DAY OF November 2023

By: Irene Kirdahy
Irene Kirdahy, Mayor

ATTEST:
Sherry D. Henderson, CMC
Town Clerk
11-14-2023

TOWN OF HILLSBORO BEACH FLORIDA