



AGENDA

Town of Hillsboro Beach Commission Meeting

March 5, 2024
9:00 AM



MAYOR

Honorable Irene Kirdahy

VICE MAYOR

Honorable Barbara B. Baldassarre

COMMISSIONERS

Honorable Jane Reiser

Honorable Vinnie Andreano

Honorable David A. Ravanese

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile

Hillsboro Beach, FL 33062

954-427-4011



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

March 5, 2024 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR IRENE KIRDAHY
VICE MAYOR BARBARA BALDASARRE
COMMISSIONER JANE REISER
COMMISSIONER VINNIE ANDREANO
COMMISSIONER DAVID A. RAVANESI

TOWN MANAGER WILLIAM 'MAC' SERDA, ICMA-CM
TOWN ATTORNEY DONALD J. DOODY, ESQ
TOWN CLERK SHERRY D. HENDERSON, CMC

Please refer to the end of the Agenda for the RULES OF DECORUM (RES 2023-36) adopted by the Town Commission 9/12/2023

CALL TO ORDER - Mayor Irene Kirdahy, Presiding

ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A. February 6, 2024 Commission Meeting

II. PRESENTATIONS

- A. **Presentation from Coastal Protection Engineering, LLC (CPE) Beach Nourishment Update**
Presented by Tom Campbell, P.E.

III. ORDINANCES

- A. **Ordinance No. 2024-01 Water Rates Increase for Domestic Use and Irrigation Use. (Second Reading)**

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPROVING AND AUTHORIZING AN INCREASE TO THE WATER RATES CHARGED TO THE TOWN'S RESIDENTS; PROVIDING FOR AN AMENDMENT TO CHAPTER 10 OF THE CODE OF ORDINANCES ENTITLED "WATER" BY SPECIFICALLY AMENDING SECTION 10-1 ENTITLED "WATER RATES"; PROVIDING FOR AN INCREASE OF 6.9% PERCENT FOR RESIDENTIAL DOMESTIC USE; PROVIDING FOR AN INCREASE OF 6.9% PERCENT FOR RESIDENTIAL IRRIGATION USE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

IV. DISCUSSION & POSSIBLE ACTION

- A. Discussion on Leaf Blower Restrictions

V. RESOLUTIONS & CONTRACTS

- A. Resolution No. 2024-07** Consideration to Approve and Authorize the Appropriate Town Officials to Submit Letter of Request to the Florida Fish and Wildlife Conservation Commission to Extend the No Wake Zone on the Intracoastal Waterway within the Town of Hillsboro Beach, Florida Jurisdiction.
- B. Resolution No. 2024-08** Consideration of the Town Commission to Approve the Recommendation of the Selection/Evaluation Committee for "RFQ 2021-01 Architectural and Engineering Services for Various Projects" and Accept Proposal P24-022FL Submitted by Netta Architects, Inc. and Authorize Staff to Negotiate Contract with Netta Architects, Inc. for Commission Chamber Renovation Services in an Amount Not to Exceed \$49,750 plus \$2,000 Reimbursable Allowance.
- C. Resolution No. 2024-09** Consideration of the Town Commission to Approve the Recommendation of the Selection/Evaluation Committee for "RFQ 2021-01 Architectural and Engineering Services for Various Projects" and Accept Proposal 24-8040 Submitted by Calvin Giordano & Associates, Inc. and Authorize Staff to Negotiate Contract with Calvin Giordano & Associates, Inc. for Water Treatment and Well Field Engineering Services, In an Amount Not to Exceed \$168,969.70.
- D. Resolution No. 2024-10** Town of Hillsboro Beach Commission Ratification of Invoice Payment In the Amount of \$27,515 for Professional Services Provided by Lanzo Construction Company Related to Emergency Water Main Repair at 901 Hillsboro Mile on January 21, 2024.
- E. Resolution No. 2024-11** Town of Hillsboro Beach Commission Ratification of Invoice Payment In the Amount of \$29,325 for Professional Services Provided by Lanzo Construction Company Related to Emergency Water Main Repair at 1050 Hillsboro Mile on January 22, 2024.

VI. CONSENT

A. INVOICES FOR APPROVAL

- | | | | | |
|--|---|----------|--------------------|--------------------------------------|
| 1. CG&A | Invoice #265397 | Jan 2024 | \$59,223.71 | |
| 2. GCDE | Invoice #58026 | Feb 2024 | \$3,692.35 | (General Matters) |
| 3. GCDE | Invoice #58027 | Feb 2024 | \$1,110.00 | (Development - Related) |
| 4. GCDE | Invoice # 58028 | Feb 2024 | \$795.00 | |
| 5. GCDE | Invoice # 58029 | Feb 2024 | \$5,074.90 | (Adv. RCrusco & CDoherty (Ord 12-269 |
| 6. LSF | Invoice #24-0131-26 | Jan 2024 | \$6481.37 | |
| 7. Inframark | Invoice #11000106 | Feb 2024 | \$8,398.29 | |
| 8. Proclamation Recognizing April as Child Abuse Prevention Month | Children's Services Council of Broward County | | | |

VII. BEACH REPORT

VIII. STAFF UPDATES

A. Police Department

Presented by Chief Szesnat

B. Building Department

Presented by K-Marion Perdue, Assistant Building Official, CG&A

C. Code Compliance

Presented by Bernard Pita, Code Enforcement Supv, CG&A

IX. TOWN MANAGER REPORT

A. Shred/Recycling, Prescription Drug Take Back Day - Sat. Apr 27, 2024 (9am-12pm)

B. Sea Turtle Nesting Season: March 1 - Oct 31, 2024

X. TOWN ATTORNEY REPORT

XI. TOWN COMMISSION COMMENTS/REPORTS

- A. Recognizing Mayor Irene Kirdahy for 8 Years of Service to the Town of Hillsboro Beach**

XII. PUBLIC COMMENTS

XIII. ADJOURNMENT

XIV. UPCOMING MEETINGS AND EVENTS

- A.** Tue March 19, 2024 Municipal Election
Tue March 26, 2024 Reorganization Meeting
Tue April 2, 2024 Commission Meeting
Sat April 27, 2024 Shred / Recycling, Prescription Drug Take-Back Day

RULES OF DECORUM

- The goal of Commission Meetings and Public Hearings is to accomplish the public's business in an environment that encourages fair discussion and exchange of ideas.
- Everyone will have three (3) minutes when recognized for public comment, participants should step forward to the podium and state their name & address for the record.
- All comments shall be directed to the commission or board as a body, through its presiding officer. Comments shall not be addressed to a single member of the commission or board, or to Town staff including the attorney, the manager, or the clerk, unless a majority of the members present on the commission or board shall so agree.
- The public comment period is for receipt of public comments, not debate. It is not intended as a time for problem solving but rather for hearing the citizens for their input.
- Anger, rudeness, ridicule, personal attacks, profane language, and lack of respect for others is unacceptable behavior. Demonstrations to support or oppose a speaker or idea, such as clapping, cheering, booing, hissing, or the use of intimidating body language are not permitted.
- If a person refuses to abide by these rules of civility and decorum, a commissioner may request a motion to temporarily recess
- Continued disruptions by any person may result in the request of the person to depart the meeting.

[Resolution No. 2023-36, adopted 9-12-2023](#)

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.



DRAFT

**MINUTES
TOWN OF HILLSBORO BEACH
REGULAR COMMISSION MEETING**

TUESDAY

FEBRUARY 6, 2024

9:00 A.M.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Mayor Irene Kirdahy called the meeting to order at 9:00 a.m. Roll was called with the Commission members and staff present as listed below.

Town Commission:

Mayor Irene Kirdahy
Vice Mayor Barbara Baldassarre
Commissioner Jane Reiser

Commissioner Vinnie Andreano
Commissioner David Ravanese

Town Staff:

Town Manager William "Mac" Serda, ICMA-CM
Donald J. Doody, Town Attorney, Esq.
Town Clerk Sherry D. Henderson, CMC
Police Chief Jay Szesnat

APPROVAL OF AGENDA

Motion made by Vice Mayor Baldassarre, seconded by Commissioner Ravanese, to adopt the agenda as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

I. APPROVAL OF MINUTES

A. January 9, 2024 Regular Commission Meeting

Motion made by Commissioner Reiser, seconded by Commissioner Andreano, to approve the minutes of the January 9, 2024, Regular Meeting as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

II. PRESENTATIONS

A. Introduction of Collin Josey, Newest Member of the Hillsboro Beach Police Department

Police Chief Jay Szesnat introduced Collin Josey, the newest member of the Hillsboro Beach Police Department. Chief Szesnat discussed Mr. Josey's training schedule and shared how proud he is to have Mr. Josey join the department.

III. ORDINANCES

A. Ordinance No. 2024-02

Accessory Uses (Second Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE", BY SPECIFICALLY AMENDING ARTICLE VI ENTITLED "RM-16 MULTIPLE FAMILY DWELLING RESIDENTIAL DISTRICT REGULATIONS (WITH 3-STORY MAXIMUM LIMIT)" BY AMENDING SECTION 12-141 ENTITLED "USE REGULATIONS"; PROVIDING FOR THE IDENTIFICATION OF PRIVATE AMENITIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE

Mr. Doody read the Ordinance by title only.

Mr. Serda advised that on first reading, there had been discussion of whether golf courses should be added back into the ordinance.

Mayor Kirdahy noted the existing course is little more than a putting green, and asked whether it could be replaced with a full golf course.

Jim Hickey, Planning Consultant, CG&A, stated there would be space issues that would keep it from becoming a large scale or commercial golf course. He added that they could redevelop the existing course but could not replace it. Discussion continued regarding golf courses.

Mr. Hickey provided a brief overview of the ordinance. He explained the ordinance amends the Town Code to clarify the definition of accessory uses, what is allowed, and the process for approval. He stated the Code as written was largely looking at accessory uses as recreational, but uses in other communities had led to a need for revision. He noted the intent was to ensure that these allowable uses remain private, and applications would require a restrictive covenant. He pointed out golf courses were stricken, but the existence of putting greens may be something the Commission wanted to consider.

Mr. Doody briefly outlined the intent of a restrictive covenant recorded against the property.

Mayor Kirdahy opened the floor to public comment, however there being none to speak, she closed the floor to public comment.

Commissioner Ravanese clarified that these amenities were specifically for residents of a specific condominium and would not be open to the public.

Motion made by Commissioner Andreano, seconded by Commissioner Ravanese, to amend Ordinance No. 2024-02 on second reading to reinsert golf courses. In a roll call vote, the **motion** passed unanimously. (5-0)

Motion made by Commissioner Andreano, seconded by Commissioner Ravanese, to adopt Ordinance No. 2024-02 as amended. In a roll call vote, the **motion** passed unanimously. (5-0)

IV. DISCUSSION & POSSIBLE ACTION

A. Discussion on Prohibiting Gas Powered Leaf Blowers

Sponsored by Commissioner Jane Reiser

Mr. Serda advised that Commissioner Reiser had asked staff to look into the possibility of prohibiting gas-powered leaf blowers in Town. He stated Fort Lauderdale had considered an ordinance and not taken action, and Miami had adopted a restriction and then entered a nine (9) month education period and was just moving into enforcement.

Commissioner Reiser stated this had been brought to her by a resident, and discussed various reasons the gas-powered leaf blowers should be banned, including emissions and excessive noise. She asserted there are battery-operated and electric blowers available, and the Commission should consider a ban.

Commissioner Andreano agreed it is extremely noisy, and stated there are places that have required muffling on lawn equipment. He noted he would have to think about it.

Commissioner Ravanese stated while he agrees they are noisy, this would be just another thing that government is restricting. He asserted the battery-powered leaf blowers last about an hour and it would be a hardship for small businesses.

Mayor Kirdahy commented that the alternative options do not work well and are also very noisy. She stated she did not think a restriction would go anywhere.

Vice Mayor Baldassarre asked if a leaf blower is in excess of the noise restrictions in the Town. Mr. Serda stated if noise is the issue, they could deploy decibel meters and determine if the noise is in excess of the restriction.

Mayor Kirdahy suggested that the Commission direct staff to investigate decibel levels and alternatives. She stated she did not believe battery-powered leaf blowers would be the answer.

Commissioner Andreano asked if there is an ordinance against blowing into the road. Mr. Serda advised that people could be cited for not maintaining landscape materials on site.

Mayor Kirdahy opened the floor to public comment.

John Carlson, 975 Hillsboro Mile, asserted the leaf blower issue would never fix itself, because self-interest rules the day and residents are not in the position to tell landscapers what to do. He stated there are blowers with lithium-ion batteries that will work all day, though efficient use of a blower requires forethought.

Rich Crusco, 1184 Hillsboro Mile, suggested they consider the costs, because additional requirements on landscaping companies may make people not want to work in the Town. He stated they should reach out to the landscaping professionals to learn more about options.

Rich Tarrant, 1083 Hillsboro Mile, stated he has thought about this a lot and finds this issue to be a nightmare. He elaborated on the noise created by the gas-powered leaf blowers, and he discussed advances in mining lithium for batteries.

Mayor Kirdahy closed the floor to public comment.

Mr. Serda noted previous attempts at decibel monitoring and stated it may make sense to restrict the hours or days that leaf blowers can be used.

Vice Mayor Baldasarre highlighted the noise made by other landscaping equipment as well.

Consensus was to direct staff to move forward with decibel metering and exploring options to address the issue, including speaking with landscapers for additional insight.

IV. RESOLUTIONS & CONTRACTS

A. Resolution No. 2024-04

CONSIDERATION OF THE TOWN OF HILLSBORO BEACH COMMISSION TO CONSIDER CODE FINE MITIGATION REQUEST FROM PROPERTY OWNER AT 1050 HILLSBORO MILE #601W, AUTHORIZE AND SET MITIGATION FINES IMPOSED ON PROPERTY OWNER – CODE CASE NO. 2305005

Mr. Doody read the Resolution by title only.

Mr. Serda explained staff had worked with the property owner to try to reach compliance, and the owner has sought mitigation of approximately \$7,275.00 in fines. He stated there was a synopsis included in the backup materials, and his recommendation was not to mitigate.

Bernard Pita, Code Enforcement, CG&A, provided a summary. He stated he received a complaint from the property manager on September 1, 2020, and he subsequently completed an investigation. He advised there was structural work taking place and the owner did not attend several scheduled Special Magistrate Hearings. He discussed the opportunities and extensions provided and stated the property is now in compliance.

Mayor Kirdahy advised that she believed the owner was given ample time and notice and the Code needed to be enforced.

Mr. Doody stated the property was not Homesteaded, so a lien could be enforced through foreclosure. He stated liens of this type would stay in force for 20 years.

Mr. Yacoub Petro, the property owner, provided background on the project and the expenses he had incurred. He advised they were not informed of the issues and have been begging the contractor to respond so they could comply. He apologized and stated his family loves the condo and looks forward to moving to Hillsboro Beach from Canada, but they have made a mistake that resulted in losing their life savings.

Mrs. Rania Haddad, the property owner, stated they were misled by the contractor, but as soon as they found out they required a permit they were following up and working to come into compliance.

Commissioner Ravanese stated they can appreciate the position of the property owner, but according to the testimony of staff, they had ample time to comply.

Motion made by Commissioner Ravanese, seconded by Commissioner Reiser, to **DENY** Resolution 2024-04. In a roll call vote, the **motion** passed unanimously. (5-0)

(Clerk's Note – Property Owner must pay \$7,275.00 as ordered)

B. Resolution No. 2024-05

CONSIDERATION TO APPROVE AND ADOPT THE REVISED BROWARD COUNTY ENHANCED LOCAL MITIGATION STRATEGY (ELMS) PLAN.

Mr. Doody read the Resolution by title only.

Mr. Serda stated this agreement is a requirement to continue participation in the flood discounts for property owners and FEMA certification. He advised that the Building Department and Police Department had reviewed the item.

Motion made by Commissioner Ravanese, seconded by Commissioner Andreano, to adopt Resolution 2024-05. In a roll call vote, the **motion** passed unanimously. (5-0)

C. Resolution No. 2024-06

CONSIDERATION TO APPROVE AND AUTHORIZE THE DONATION OF \$5,000 IN FEDERAL FORFEITURE FUNDS TO THE FLORIDA FEDERAL BUREAU OF INVESTIGATIONS (FBI) NATIONAL ACADEMY ASSOCIATES, INC. TO ASSIST WITH OFFSETTING THE COST OF THE 2024 ANNUAL RE-TRAINER CONFERENCE IN MIAMI BEACH, FLORIDA.

Mr. Doody read the Resolution by title only.

Motion made by Commissioner Ravanese, seconded by Commissioner Reiser, to adopt Resolution 2024-06. In a roll call vote, the **motion** passed unanimously. (5-0)

VI. CONSENT AGENDA

	Vendor	Invoice Number	Date	Amount	Description
1.	LSF	23-1231-26	Dec 2023	\$5,747.85	
2.	GCDE	57316	Feb 2024	\$3,078.60	General Matters
3.	GCDE	57317	Feb 2024	\$330	Development - Related

4. Proclamation – March as Irish American Heritage Month

Motion made by Vice Mayor Baldassarre, seconded by Commissioner Ravanese, to approve the Consent Agenda as presented. In a roll call vote, the **motion** passed unanimously. (5-0)

VII. BEACH REPORT

A. Hillsboro Inlet District Report

Tom Campbell, Hillsboro Inlet District Commissioner, provided a brief background on the Hillsboro Inlet District and the importance of working together to maintain the beaches long term. He discussed the movement of sand and dredging projects which are being monitored by the Hillsboro Inlet District as well as erosion problems which have recently become persistent. He identified an opportunity for the Town to become involved in the permit process and inlet management plan to work with the Hillsboro Inlet District to get sand onto the beaches of Hillsboro Beach.

Mr. Serda summarized, noting the Town's contract engineering firm is preparing a presentation for the Hillsboro Inlet District, and the Town's lobbyist has the background and experience to assist. He advised that this is a complicated process with a number of steps and funding considerations.

Commissioner Ravanesi stated the beach at Port De Mer is largely gone, and asked if there could be an appeal to the State in that the public beach is impacting the private beach monetarily. Mr. Campbell stated he does not have great hope it would be successful, but the case could be made.

Mr. Campbell highlighted that the important takeaway is that the Town continues to identify opportunities and remain involved in the process.

VIII. STAFF UPDATES

A. Police Department

Police Chief Szesnat shared his report. He stated there had been a focus through December and January of reminding bicyclists of the new bike lanes. He stated the Police Department had met with bicycle shops and clubs as part of that effort, and an increase in lane usage had been noticed. He advised that residents need to be aware of not blocking or impeding the bicycle lane.

Commissioner Reiser commented on the response to a medical incident in her building.

B. Finance Department – FY2024 1st Quarter Update

Stephen Bloom, Finance Director, Inframark, provided the Fiscal Year 2024 (FY24) first quarter financial report. He advised property taxes were 84 percent collected, and other revenues were on target. He reviewed General Fund expenditures and stated Police and Fire were slightly over budget, while other funds were at or below. He discussed the Special Revenue Funds briefly and shared the analysis of fuel costs and Workers Compensation claims and premiums.

Mayor Kirdahy asked for clarification on the percentage the Town receives from forfeiture seizures. Police Chief Szesnat stated it depended on what level of involvement the Police Department had in the seizure.

Commissioner Reiser asked what the Town has done to improve its Workers Compensation costs. Mr. Serda stated there is an emphasis on safety and healthy lifestyle factors, including the creation of the Safety Committee. Discussion continued.

C. Building Department

Steve Mitchell, Building Official, CG&A, presented his report. He advised that he had provided an updated project list, and everything is moving forward as planned.

Mayor Kirdahy asked how many building projects are in progress in the Town. Mr. Mitchell stated there are eight (8) new homes and major renovation projects ongoing. He reviewed the status of individual projects briefly.

Commissioner Reiser stated there is a sheet on the Town's website which identifies what a building permit is required for. She stated that information is provided to every new buyer in her building at LaBaron Condominium. She posited whether the sheet was explicit enough, noting the property owner requesting mitigation earlier in the meeting had been provided with the sheet. Mr. Mitchell advised it is not black and white, and issues come up when the questions asked do not match the circumstances of the project. He noted one (1) project frequently rolls into others.

Commissioner Reiser asked if it was possible to expand the list. She stated she did not think that every possibility could be identified, but perhaps it could be improved.

D. Code Compliance

Bernard Pita, Code Enforcement, CG&A, commented on the previous discussion regarding the requirements for permits and stated that contractors are aware of the rules. He reviewed his reports and provided status updates on cases. He noted outreach for turtle season will begin ramping up shortly.

Mr. Serda stated the education campaign on turtle season will include emails and flyers regarding the restrictions.

IX. TOWN MANAGER REPORT

Mr. Serda announced that Florida Power and Light (FPL) would be on the north driveway completing work on a concrete pole over the next week. He stated the March meeting would include engineering related to the water tank at the water plant, with most of the funding coming from the American Rescue Plan Act (ARPA) fund. He noted outside funding is also being sought. He advised that the front doors at Town Hall will be replaced sometime this week. He stated the doors are hurricane rated security doors with ADA access.

X. TOWN ATTORNEY REPORT

Mr. Doody had no report.

XI. TOWN COMMISSION COMMENTS/REPORTS

A. Vice Mayor Barbara Baldasarre

Vice Mayor Baldasarre stated the next Condo Forum was scheduled for Thursday, February 8, and Steve Mitchell, Building Official, would be the guest speaker to provide information regarding permits and the 25-Year Building Safety Inspection Program.

B. Commissioner Jane Reiser

Commissioner Reiser shared that she had attended the 50th anniversary celebration of the Area Agency on Aging of Broward County. She stated Hillsboro Beach has been a partner for 35 years, and the Town is in prestigious company. She noted the Area Agency on Aging does a tremendous amount of work for the elderly with their contributions, and she had been proud to be part of the event and the ongoing work.

C. Commissioner David A. Ravanese

Commissioner Ravanese advised that only the executive committee of the Solid Waste Governing Authority had met, so there had been no additional news to report.

D. Commissioner Vinnie Andreano

Commissioner Andreano had no report.

E. Mayor Irene Kirdahy

Mayor Kirdahy stated the Broward County Metropolitan Planning Organization (MPO) would hold its first meeting of 2024 on Thursday, February 8.

XII. PUBLIC PARTICIPATION

Deb Tarrant, 1083 Hillsboro Mile, responded to Commissioner Reiser's comments related to the Workers Compensation expenses. She stated there appeared to have been some abuses in 2013-2014 related to fuel and Workers Compensation, but once they shed light on the matter and started monthly tracking, the trends reversed.

XIII. ADJOURNMENT

Motion made by Vice Mayor Baldassarre, seconded by Commissioner Reiser, to adjourn the meeting at 10:47 a.m. In a roll call vote, the **motion** passed unanimously. (5-0)

ADOPTED THIS _____ DAY OF _____, 2024

By: _____
Irene Kirdahy, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk



*Hand-outs Provided or Presented at Meeting - Entered into the Record and/or
Written Comments emailed to Town Clerk, Entered into the Record.*

FEBRUARY 6, 2024

Regular Commission Meeting

Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062
TownofHillsboroBeach.com
954-427-4011

Sherry D. Henderson

From: Laura Fish <fishonthemile@gmail.com> on behalf of Laura Fish
Sent: Thursday, February 8, 2024 7:53 AM
To: Sherry D. Henderson
Cc: Irene Kirdahy; jreiser@townofhillsborobeach.com;
bbaldasarre@townofhillsborobeach.com; dravanesi@townofhillsborobeach.com;
vandreamo@townofhillsborobeach.com; Mac Serda
Subject: Objecting to the issuance of building permits for Related Project

Hello Sherry and All.

Thank you in advance for adding my objection “for the record” to issuing permits for work to begin on the EAST side of A1A for the Related Group’s high rise project.

My understanding is that there is a pending lawsuit against the illegal nature of how the initial 35 foot zoning laws were changed, amended and supported by the previous and current commissions.

With this said, in my opinion, it is misleading at best, to approve work permits for a project that is under litigation and suggests not only to the builders but more importantly our neighbors and community that this is a “done deal” - when it is not.

Respectfully, Laura Fish
Hillsboro Windsor

Sent from my iPad

Sherry D. Henderson

From: Jane Reiser <jreiser@townofhillsborobeach.com> on behalf of Jane Reiser
Sent: Saturday, January 20, 2024 8:25 AM
To: Kathleen Johnsen
Cc: Sherry Henderson
Subject: Re: For Rosewood Estates

Dear Kathleen,

Thank you for your email. I will make sure your comments are entered into public record for our town.

Jane Reiser
Commissioner
Town of Hillsboro Beach

TOWN OF HILLSBORO BEACH, FLORIDA

1210 Hillsboro Mile | Hillsboro Beach, Florida 33062
(p): 954-427-4011

The State of Florida has a very broad public records law. Most written communications to Town Officials regarding Town business are public records available to the public and media upon request. Your e-mail communications may be subject to public disclosure as set forth in the Public Records Act Chapter 119, Florida Statutes.

On Jan 20, 2024, at 8:13 AM, Kathleen Johnsen <kathyly25@icloud.com> wrote:

We are in favor of the plans for Rosewood Estates and the benefits it will be bringing our Town. Unfortunately, we cannot attend the meeting on Tuesday but wanted to communicate our support.

Thank you for your service to our Town.

Kathy and Ron Johnsen
1149 Hillsboro Mile #702
Full year residents

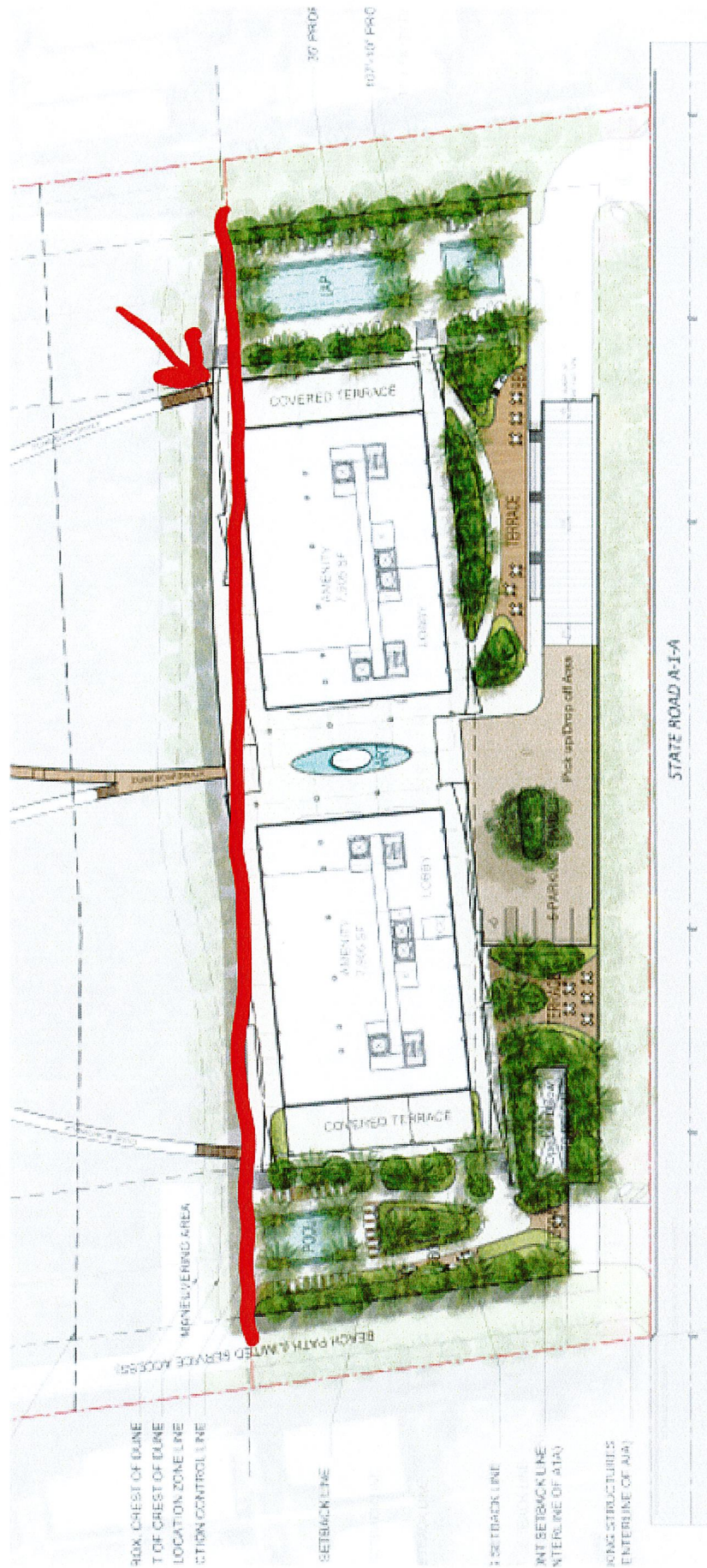
Sherry D. Henderson

From: Jane Reiser <jreiser@townofhillsborobeach.com> on behalf of Jane Reiser
Sent: Saturday, January 20, 2024 9:04 AM
To: Rosalie
Cc: Sherry Henderson
Subject: Re: Cantilever Deck
Attachments: image001.png; Untitled attachment 00093.htm; favicon.ico; Untitled attachment 00096.htm

Good Morning Rosalie,

Thank you for your comments. I am forwarding your email to our town clerk so that it can be entered into public record.

Below is a rendering of what was approved for the Rosewood Suites development. The long horizontal red line is the CCCL, and there is a small arc designated by the red arrow that is east (or just above) the CCCL line. This is the area that the developers are requesting FDEP approval to build beyond.



Sherry D. Henderson

From: Mac Serda <mserda@townofhillsborobeach.com> on behalf of Mac Serda
Sent: Thursday, January 25, 2024 11:39 AM
To: Sherry D. Henderson
Subject: FW: Deck over Dune

The resident below asked for this email(s) to be part of the record.

From: Jim Fox <foxj70@comcast.net>
Sent: Wednesday, January 24, 2024 10:55 AM
To: Mac Serda <mserda@townofhillsborobeach.com>
Subject: Re: Deck over Dune

Mac,
A am against the height of the building.
I am not against where the building is being built.
I am not against a walkway to the beach.
Thanks
Jim

On 01/24/2024 10:39 AM EST Mac Serda <mserda@townofhillsborobeach.com> wrote:

As I understand your position from our emails:

1. You are against the height of the building
2. You want to prohibit all parcels from crossing the dune with a walkway to their beach.
3. You want to restrict all buildings from crossing the CCCL.

- And you are aware that your building has the walkway over the dune and crosses the CCCL.

Thank you,

Sent from my iPhone

On Jan 24, 2024, at 9:25 AM, Jim Fox <foxj70@comcast.net> wrote:

Mac,
I am against the hight of the building also.
Thanks
Jim

On 01/23/2024 9:52 PM EST Mac Serda
<mserda@townofhillsborobeach.com> wrote:

Understood. I will send this thread to the record as you request.

To clarify, for the record, you're against the Rosewood development because of the walkways - or anything - over the dune.

Thank you,

Mac

Sent from my iPhone

On Jan 23, 2024, at 5:46 PM, Jim Fox
<foxj70@comcast.net> wrote:

So I am concerned about anything over the dune.
Jim

On 01/23/2024 5:28 PM EST Mac
Serda
<mserda@townofhillsborobeach.com> wrote:

Not a deck. A walkover like all parcels have. That's allowed.

But since the area is comprised of 6 parcels they could build 6 walkovers, but there will be less than that. So the dunes are better protected with less construction.

Sent from my iPhone

On Jan 23, 2024, at
4:49 PM, Jim Fox
<foxj70@comcast.net> wrote:

Mac,
Isn't there a deck
that is to be built
over the dune? Not
talking about the
building it self.
Jim

On
01/23/
2024
6:36
AM
EST
Mac
Serda
<mserda@townofhillsboro-beach.com>
>
wrote:

Good
mornin
g, and
thank
you for
the
email.

Before
I place
your

email
as part
of the
public
record,
I want
to
make
sure
you
want
me to
add
it. You
were
not
given
accura
te
inform
ation
so your
comm
ent
does
not
make
much
sense.
I am
not
trying
to
convin
ce you
to be in
favor of
the
project
, but let
me
show
you
somet
hing.

Here is
1169
Hillsbo
ro Mile

and the
red line
is the
Coastal
Construction
Control
Line
(CCCL)
. Much
of your
building
is
over
the red
line,
but no
where
near
the
dunes.
The
Rosewood
development
is 10
feet
over
the red
line,
less
than
1169
HM. People
against
the
development
have
been
misinforming
others
saying
anything
east
of the
CCCL
line will

be
buildin
g over
the
dunes.
This is
totally
inaccur
ate.

<I'm
age00
1.jpg>

The
Rosew
ood
Develo
pment
is
further
than
from
the
dunes
compa
red to
most
propert
ies in
Town,
includi
ng
1169.

Again, I
am not

trying
to
convin
ce you
one
way or
the
other
regardi
ng the
develo
pment,
but the
propert
y is not
buildin
g over
the
dunes.
We
work to
protect
the
beach,
not
build
on top
of and
destroy
it.

Please
confir
m that
you
want
your
original
letter
in the
record
and I
am
happy
to add
it.

If you
want to
discus
s this
develo
pment
or
anythin
g else
occuri
ng in
Town
please
let me
know. I
am
happy
to
meet in
person
, over
the
phone
or by
video
call.

Thank
you,

Mac

Mac
Serda

Town
Manag
er

Hillsbo
ro
Beach

Ofc:
954-
427-
4011

Cell:
305-
525-
5505

From:
Jim Fox
<foxj70@comcast.net>

Sent:
Monday,
January
22,
2024
7:20
PM

To:
mserda@townofhillsboro-beach.com

Subject
: Deck
over
Dune

To
Hillsb
oro
Beach
Comm
ission
ers,

**We
would
like
this
emial
to be
part
of the
public
recor
d.**

We
live at
the
Hillsb
oro
Winds
or and
we
are
appos
ed to
buildin
g a
Deck
over
the
dunes
, We
feel
this
would
definit
ely
destro
y
anythi
ng
growin
g
under
the
deck.
This
will
cause

more
erosio
n of
the
beach
and
we
can't
keep
refurbi
shing
the
beach
.

Pleas
e
reject
this
idea.

Lorna
and
James
Fox

Apt#
711

Sherry D. Henderson

From: Sherry D. Henderson
Sent: Friday, January 26, 2024 10:13 AM
To: 'Irene Kirdahy'; 'BBaldasarre'; 'Jane Reiser'; Vinnie andreano; 'David A. Ravanese'
Cc: Mac Serda
Subject: FW: Deck over Dune

Good Morning,
For reference, please note the email below from a resident.
Sherry D. Henderson, Town Clerk

To Hillsboro Beach Commissioners,

We would like this email to be part of the public record.

We live at the Hillsboro Windsor and we are apposed to building a Deck over the dunes, We feel this would definitely destroy anything growing under the deck. This will cause more erosion of the beach and we can't keep refurbishing the beach.
Please reject this idea.

Lorna and James Fox
Apt# 711

From: Jane Reiser <jreiser@townofhillsborobeach.com>
Sent: Thursday, January 25, 2024 11:15 PM
To: Sherry D. Henderson <shenderson@townofhillsborobeach.com>
Subject: Fwd: Deck over Dune

Hi Sherry,

Please enter this as public record.

Thank you.

----- Forwarded message -----

From: Jim Fox <foxj70@comcast.net>
Date: Mon, Jan 22, 2024 at 7:16 PM
Subject: Deck over Dune
To: jreiser@townofhillsborobeach.com <jreiser@townofhillsborobeach.com>

To Hillsboro Beach Commissioners,

We would like this email to be part of the public record.

We live at the Hillsboro Windsor and we are apposed to building a Deck over the dunes, We feel this would definitely destroy anything growing under the deck. This will cause more erosion of the beach and we can't keep refurbishing the beach.
Please reject this idea.

Lorna and James Fox
Apt# 711



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Presentation from Coastal Protection Engineering, LLC (CPE) Beach Nourishment Update

Presented by Tom Campbell, P.E.

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 5, 2024

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: 1. Beach Nourishment Project Beach Update (3-5-2024 Mtg)

HILLSBORO/DEERFIELD BEACH NOURISHMENT PROJECT BEACH UPDATE



Commission Meeting
March 5, 2024



Coastal Protection Engineering

Tara Brenner, PG, PE, Sr. Coastal Engineer (CPE)



moffatt & nichol

2023 PROJECT ACHIEVEMENTS

“Win-Win-Win” Scenario

- 1st time the City of Deerfield Beach and the Town of Hillsboro Beach worked with the City of Boca Raton.
- Regionalization among three municipalities spanning two counties.
- Tri-party agreement to split up mobilization costs and share sand.
- Achieved individual objectives with significant cost savings to each party.

Boca
Raton

- ✓ Reduced mobilization costs
- ✓ Bypassed excess sand

Deerfield
&
Hillsboro

- ✓ Addressed critical erosion areas
- ✓ Satisfied Settlement Agreement

CONSTRUCTION RECAP



Hillsboro Before



Hillsboro After



Deerfield After
(looking north)



Deerfield After
(looking south)

- 41 days (March 24th to May 3rd)
- 388,943 cy of fill in three areas:
 - Boca Raton: 209,643 cy (53.9%)
 - Deerfield Beach: 33,667 cy (8.7%)
 - Hillsboro Beach: 145,633 cy (37.4%)
- Total Project Cost \$9.4M:
 - Boca Raton: \$4.5M
 - Deerfield Beach: \$834K
 - Hillsboro Beach: \$4.0M
- Grant Reimbursement In Progress

JOINT PROJECT PROGRAM PRIORITIES

- Funding Support
- Post-Construction Monitoring
- Preliminary Engineering for Next Construction Event (2027/2028)
- Coordination with Hillsboro Inlet District

FUNDING & REIMBURSEMENT STATUS

State Local Government Funding Requests (LGFR)

- \$8,033,728 in state funds available for reimbursement to City & Town- FDEP Grant 23BO2
- Apply annually for additional funding as appropriate

Broward County

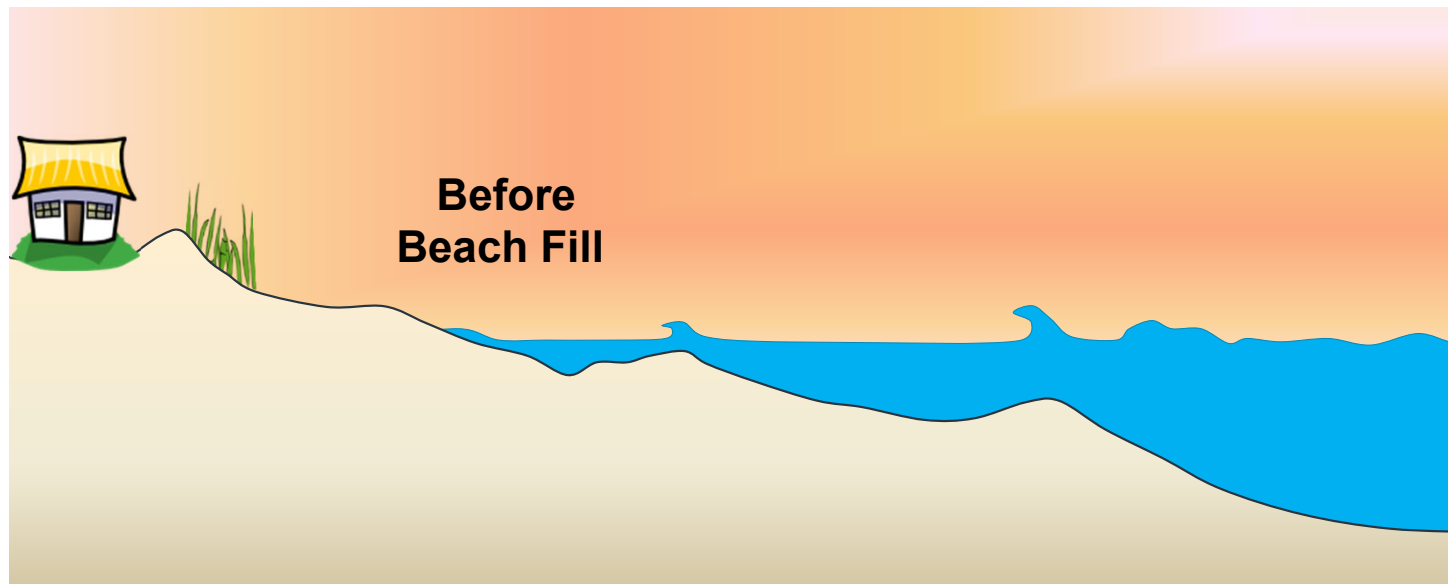
- Pending coordination

FEMA Hurricane Dorian (2019)

- 64,030 cubic yards of sand approved for truck haul
- \$4,337,876 estimated value
- Time extension pending FEMA Region 4 approval
- Could be used to support a truck haul construction event in Winter 24/25

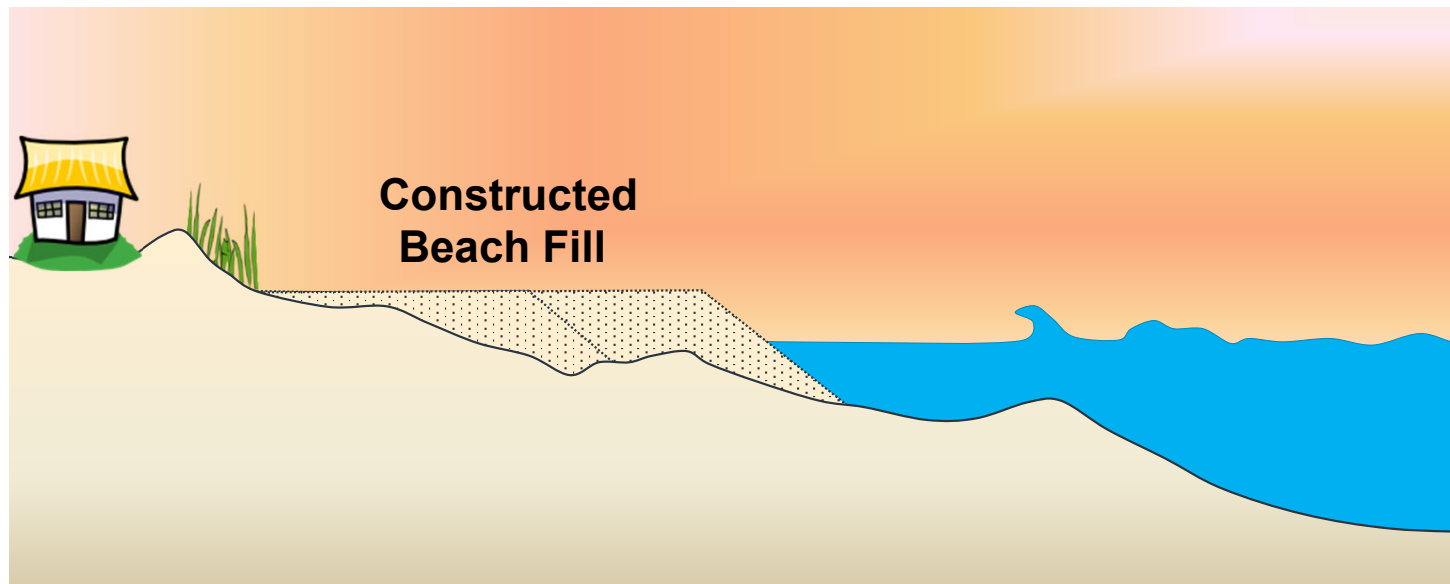
BEACH NOURISHMENT SCHEMATIC

- Pre-Project Conditions



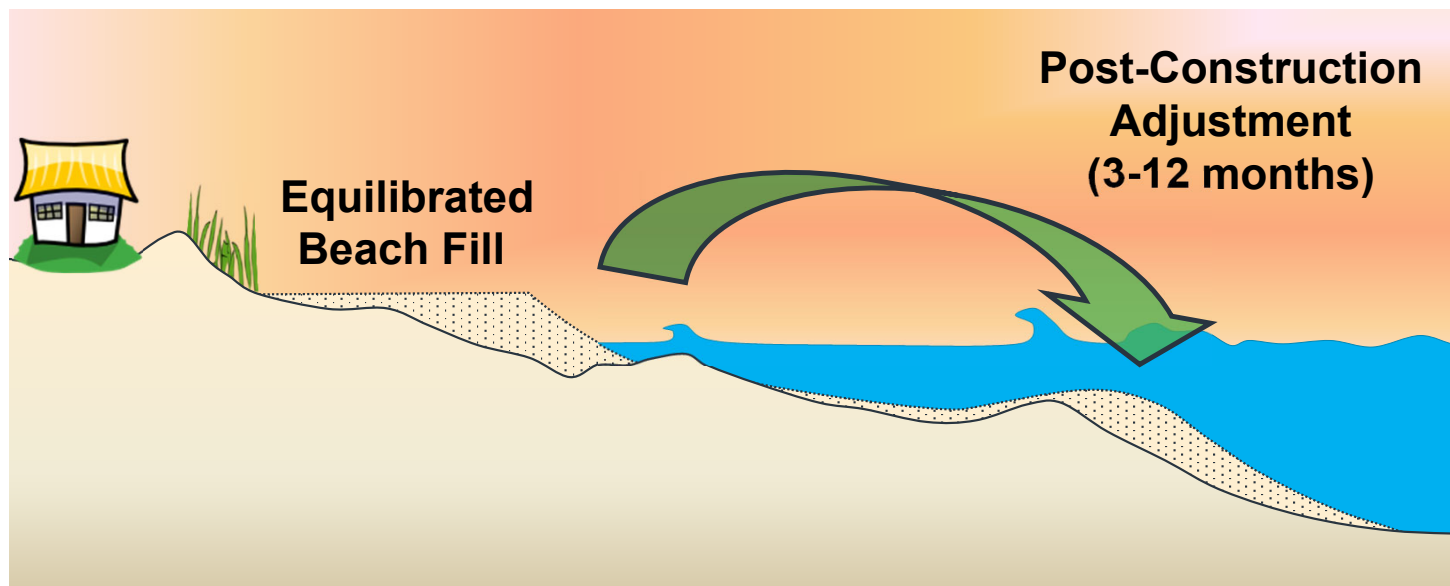
BEACH NOURISHMENT SCHEMATIC

- Constructed Conditions

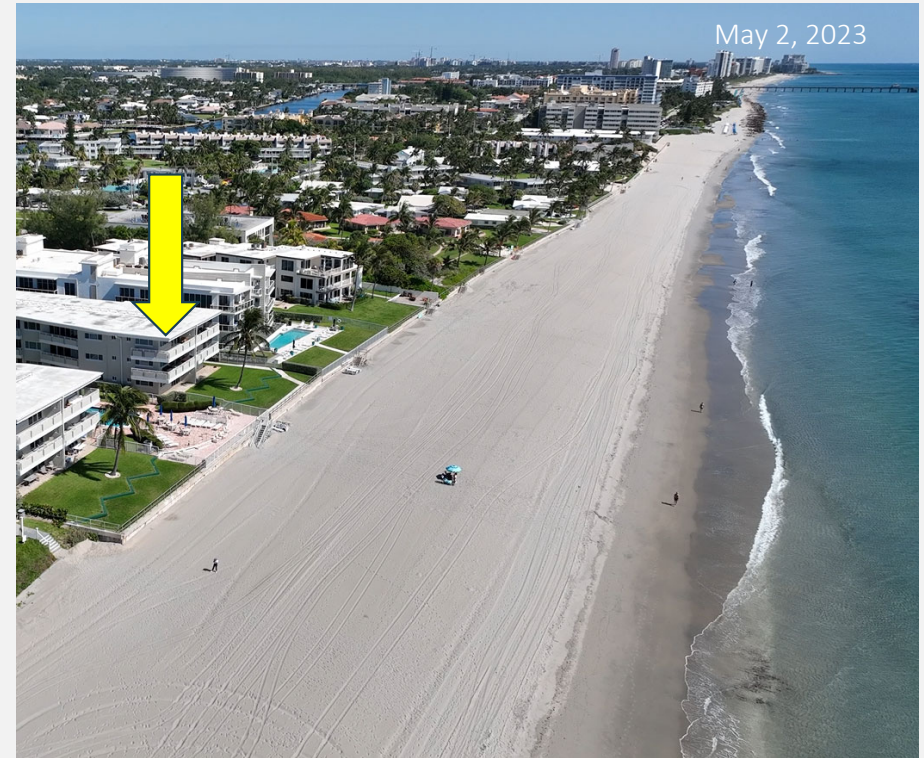
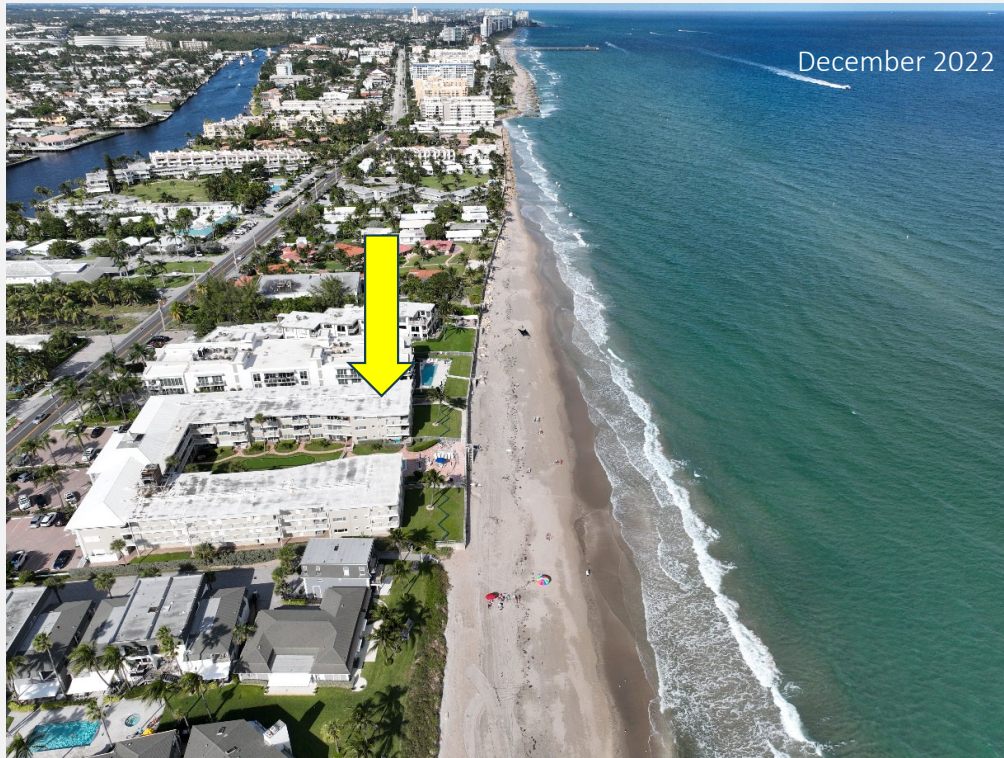


BEACH NOURISHMENT SCHEMATIC

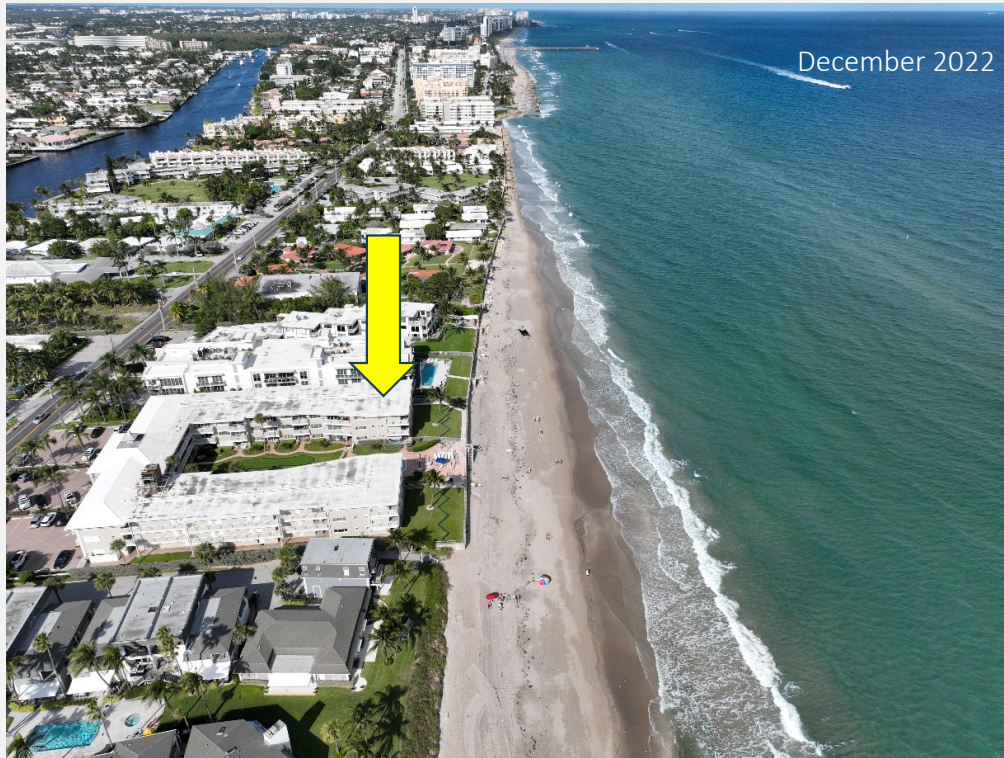
- Post-Construction Conditions



PRE-CONSTRUCTION TO POST-CONSTRUCTION



PRE-CONSTRUCTION TO CURRENT CONDITIONS



PHYSICAL MONITORING (BEACH SURVEYS)

- **2x per year:** Deerfield to Hillsboro Inlet (full Town limits)
- **Settlement Area Volume Changes:**
 - -20,300 cubic yards per year (2011-2015 average)
 - -27,700 cubic yards actual since May 2023
- **Contributing Processes:**
 - **Initial construction adjustment** – beach fill equilibration
 - **Background erosion** – average of long-term measurements
 - **Storm events** – winter cold fronts, elevated water levels, winds/waves
 - **Seasonal variations** – sand transport direction, winter profile, king tides
 - **Timing of monthly tidal fluctuations** – New Moon/Full Moon

WIND & WAVE EVENTS WINTER 2023/2024

February 7, 2024, Port de Mar



ZOOM-IN NORTH END COMPARISON



FEBRUARY 2024 CONDITIONS

DRONE VIDEO TO BE SHOWN

NEXT STEPS ...

PROJECT MONITORING

Ongoing:

- Semi-annual physical beach surveys
- Nearshore hardbottom and swimming sea turtle monitoring
- Sea turtle nesting monitoring, escarpment surveys, tilling of the beach

PRELIMINARY ENGINEERING

In Progress:

- Incorporate lessons learned
- Update sediment budget and refine beach design
- Consider sand placement in water vs. dry beach only
- Focus on sand retention, constructability, feeder beach
- Coordinate with agencies on new permit application
- Continue coordination with adjacent municipalities (inlets)
- Evaluate available sand sources

FUTURE TASKS

Upcoming:

- Permitting for a coordinated beach renourishment program
- Extend ECL north to align with "Critically Eroded Area"
- Further evaluation of Hillsboro Inlet sand as a sand source
- Consider potential for offshore sand search investigation
- Nearshore hardbottom mitigation planning
- Consider need for interim project pending Dorian funds

HILLSBORO/DEERFIELD BEACH NOURISHMENT PROJECT BEACH UPDATE



THANK YOU!

Coastal Protection Engineering

Tara Brenner, PG, PE, Sr. Coastal Engineer



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Ordinance No. 2024-01 Water Rates Increase for Domestic Use and Irrigation Use. (Second Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPROVING AND AUTHORIZING AN INCREASE TO THE WATER RATES CHARGED TO THE TOWN'S RESIDENTS; PROVIDING FOR AN AMENDMENT TO CHAPTER 10 OF THE CODE OF ORDINANCES ENTITLED "WATER" BY SPECIFICALLY AMENDING SECTION 10-1 ENTITLED "WATER RATES"; PROVIDING FOR AN INCREASE OF 6.9% PERCENT FOR RESIDENTIAL DOMESTIC USE; PROVIDING FOR AN INCREASE OF 6.9% PERCENT FOR RESIDENTIAL IRRIGATION USE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 5, 2024

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

- ATTACHMENTS:**
1. Agenda Item - Water rate increase
 2. 01 - Water Rate Increase Domestic & Irrigation Use (2nd Reading 3-5-2024)
 3. FY24 Water Fund Budget
 4. Sample Calculation
 5. CPI - June2023
 6. Affidavit SSC_7575769
 7. Sun-Sentinel Ad



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Proposed Increase to the Town's Water Rates
Submitting Dept.: Finance Department
Agenda Date: January 9, 2024

1. BACKGROUND/HISTORY

The Town is required to perform a water rate analysis each year. This is a compliance item established in the State Revolving loan documents.

The purpose of the analysis is to ensure there is sufficient revenue collected each year to cover the operating expenses, the loan payments and any future maintenance repairs to the Water system.

The most recent analysis determined that there potentially would insufficient revenue in the future to cover the operating and debt service requirements.

The shortfall is the result of several factors:

- 1.) The rising cost of material and supplies.
- 2.) Increase in Payroll costs and related Benefits.
- 3.) Loss of revenue from the Sprint lease.
- 4.) Volatility of Interest Income each year.

To prevent a shortfall, it is recommended that the Town's water rates be increased by 6.9%. This percent was based on the June 2023 consumer price index.

2. FINANCIAL IMPACT

The 6.9% rate increase would generate approximately \$100,000 in additional revenue each year.

3. RECOMENDATION

It is Staff's recommendation that the Town increase both the base and tired water rates by 6.9%.

Attachments:

- 1) Consumer Price Index, Miami, Fort Lauderdale-West Palm Beach – June 2023
- 2) Sample Calculation of Monthly Bills with Increase.

ORDINANCE NO. 2024-01

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPROVING AND AUTHORIZING AN INCREASE TO THE WATER RATES CHARGED TO THE TOWN'S RESIDENTS; PROVIDING FOR AN AMENDMENT TO CHAPTER 10 OF THE CODE OF ORDINANCES ENTITLED "WATER" BY SPECIFICALLY AMENDING SECTION 10-1 ENTITLED "WATER RATES"; PROVIDING FOR AN INCREASE OF 6.9% PERCENT FOR RESIDENTIAL DOMESTIC USE; PROVIDING FOR AN INCREASE OF 6.9% PERCENT FOR RESIDENTIAL IRRIGATION USE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town has requested and received a cost analysis relative to the improvement, replacement, and upgrade to the Town's existing water distribution system; and

WHEREAS, in order to ensure the Town's financial ability to expend funds necessary to maintain the integrity of the Town's water distribution system, the Town Commission has received and considered the recommendation of the Town Manager to increase water rates.

NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

SECTION 1. The foregoing "Whereas" clauses are hereby ratified and confirmed as being true and correct and are hereby made a part of this Ordinance.

SECTION 2. Chapter 10 of the Town's Code of Ordinances entitled "Water" is amended by specifically amending Section 10-1, entitled "Water Rates" as follows:

(A) The following schedule of water consumption / billing rates shall be in full force and effect at the date of the first customer billing, subsequent to the effective date of this section:

	Domestic	Irrigation
<u>Base</u>		
Single	\$24.00 \$25.66	\$0.00
Multi	\$15.00 \$16.04	\$0.00
<u>Usage</u>		
Up to 2,000 gallons	\$0.00	\$4.32 \$4.62
Over 2,000 up to 9,000 gallons	\$3.47 \$3.71	\$4.32 \$4.62
Over 9,000 up to 17,000 gallons	\$4.27 \$4.56	\$4.32 \$4.62
Over 17,000 gallons	\$4.97 \$5.31	\$5.02 \$5.37

SECTION 3. If any section, subsection, sentence, clause or provision of this Ordinance is held invalid, the remainder of this Ordinance shall not be affected by such invalidity.

SECTION 4. That all ordinances or parts of ordinances and all resolutions or parts of resolutions in conflict with this Ordinance are repealed to the extent of such conflict.

SECTION 5. It is the intention of the Town Commission of the Town of Hillsboro Beach, that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the Town of Hillsboro Beach, Florida, and the Sections of this ordinance may be renumbered, re-lettered and the word "Ordinance" may be changed to "Section," "Article," or such other word or phrase in order to accomplish such intention.

SECTION 6. This Ordinance shall be effective fifteen (15) days after its adoption by the Town Commission of the Town of Hillsboro Beach.

1 **PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO**
2 **BEACH, FLORIDA, ON FIRST READING, THIS 9th DAY OF JANUARY, 2024.**
3
4 **PASSED AND ADOPTED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO**
5 **BEACH, FLORIDA, ON SECOND AND FINAL READING, THIS _____ DAY OF**
6 **_____, 2024.**
7
8 TOWN OF HILLSBORO BEACH, FLORIDA
9
10
11 _____
12 Irene Kirdahy, Mayor
13
14 ATTEST:
15
16 By: _____
17 Sherry D. Henderson, CMC Town Clerk
18
19 APPROVED AS TO FORM:
20
21
22 _____
23 Donald J. Doody, Town Attorney
24

ORDINANCE NO. 2024-01

Water Rate Increase Domestic Use and Irrigation Use

RECORD OF TOWN COMMISSION VOTE:

	<u>YES</u>	<u>NO</u>
MAYOR IRENE KIRDAHY	☐	☐
VICE MAYOR BARBARA BALDASARRE	☐	☐
COMMISSIONER JANE REISER	☐	☐
COMMISSIONER VINNIE ANDREANO	☐	☐
COMMISSIONER DAVID RAVANESI	☐	☐

**Town of Hillsboro Beach
Fiscal Year 2024 Budget**

**Water Fund - Operations
(Budget Details)**

Description	FY 2022	FY 2023			FY 2024		
	Actual	Annual Budget	Forecast	Variance Fav/(Unfav)	Annual Budget	Incr. Over Budget	% Incr. Budget
FUNDING							
Revenue							
Base Water Fees	\$ 471,852	\$ 472,000	\$ 472,274	\$ 274	\$ 472,300	\$ 300	0.1%
Usage Water Fees	871,269	848,690	903,429	54,739	907,946	59,256	7.0%
Water Service Revenue	1,343,121	1,320,690	1,375,703	55,013	1,380,246	59,556	4.5%
WATER MISCELLANEOUS							
Miscellaneous Revenues	9,956	7,500	5,469	(2,031)	7,500	-	0.0%
Sprint Spectrum Cell Tower	42,824	-	-	-	-	-	N/A
T-Mobile Cell Tower	34,991	35,812	23,864	(11,948)	37,244	1,432	4.0%
Hillsboro Inlet	6,000	6,000	4,000	(2,000)	6,000	-	0.0%
Interest	13,233	20,000	15,802	(4,198)	25,000	5,000	25.0%
Net Incr / (Decr) In FMV-Invest	-	(5,000)	-	5,000	(5,000)	-	0.0%
Total Other Revenue	107,004	64,312	49,136	(15,176)	70,744	6,432	10.0%
Total Revenue	1,450,125	1,385,002	1,424,839	39,837	1,450,990	65,988	4.8%
Use / (Add To) Net Assets	-	-	(162,610)	(162,610)	-	-	N/A
Total Funding	1,450,125	1,385,002	1,262,229	(122,773)	1,450,990	65,988	4.8%
EXPENSES							
Expense							
Personal Services							
Salaries	353,373	372,190	360,659	11,531	402,534	30,344	8.2%
Overtime	25,634	25,000	28,477	(3,477)	30,000	5,000	20.0%
Sick Leave Cash Out	6,867	5,745	13,320	(7,575)	13,069	7,324	127.5%
Longevity Pay	-	-	-	-	1,556	1,556	N/A
Vacation Leave Cash Out	16,813	17,235	13,931	3,304	16,119	(1,116)	-6.5%
FICA	30,255	30,824	32,778	(1,954)	35,441	4,617	15.0%
Florida Retirement System	41,907	50,042	53,472	(3,430)	71,749	21,707	43.4%
Health and Life Insurance	54,110	64,363	60,004	4,359	73,880	9,517	14.8%
Workers' Comp Insurance	10,030	12,413	10,859	1,554	16,982	4,569	36.8%
Unemployment Compensation	-	500	-	500	500	-	0.0%
Total Personal Services	538,989	578,312	573,499	4,813	661,829	83,517	14.4%

**Town of Hillsboro Beach
Fiscal Year 2024 Budget**

**Water Fund - Operations
(Budget Details)**

Description	FY 2022	FY 2023			FY 2024		
	Actual	Annual Budget	Forecast	Variance Fav/(Unfav)	Annual Budget	Incr. Over Budget	% Incr. Budget
Operating Expenses							
Audit Services	8,708	16,500	16,500	-	16,500	-	0.0%
Contracts - Other Services	-	750	750	-	750	-	0.0%
Postage	443	1,000	1,000	-	1,000	-	0.0%
Telephone Service	7,860	7,800	8,309	(509)	8,500	700	9.0%
Electricity	64,221	58,750	66,664	(7,914)	74,663	15,913	27.1%
Liability and Property Insurance	43,538	51,329	48,009	3,320	98,419	47,090	91.7%
Maint - Distribution System	4,698	7,500	7,500	-	7,500	-	0.0%
Maint - Bldgs / Grounds	8,479	15,000	15,000	-	15,000	-	0.0%
Maint - SCADA system	55	10,000	10,000	-	10,000	-	0.0%
Repair & Maint - Equip	33,887	32,000	32,000	-	32,000	-	0.0%
Tools and Equipment	1,112	1,000	1,000	-	1,000	-	0.0%
Advertising	-	1,000	1,000	-	1,000	-	0.0%
Licenses & Permits	2,777	5,400	5,400	-	5,400	-	0.0%
Office Supplies	1,349	1,500	1,500	-	1,500	-	0.0%
Computer Expense	5,022	6,500	6,500	-	6,500	-	0.0%
Uniform Supplies	6,822	6,000	6,356	(356)	7,100	1,100	18.3%
Fuel and Oil	5,563	6,500	4,429	2,071	6,500	-	0.0%
Sand Change	8,173	10,000	10,000	-	13,000	3,000	30.0%
Filter Sand Excavation	17,500	17,500	-	17,500	-	(17,500)	-100.0%
Chemicals - Water Treatment	102,127	85,000	85,000	-	116,000	31,000	36.5%
Lab Test Analysis & Supplies	7,292	9,000	9,000	-	11,800	2,800	31.1%
Subscriptions and Memberships	2,456	2,645	2,645	-	2,645	-	0.0%
Contingency	24,797	113,848	10,000	103,848	12,215	(101,633)	-89.3%
Total Operating Expenses	356,879	466,522	348,562	117,960	448,993	(17,529)	-3.8%
Net Operating Income	895,868	1,044,834	922,061	(113,148)	1,110,822	65,988	6.3%
Total Expenses Before Trf. Out	895,868	1,044,834	922,061	122,773	1,110,822	65,988	6.3%
Transfer Out							
To General Fund	50,000	50,000	50,000	-	50,000	-	0.0%
To Water Debt Service	403,996	290,168	290,168	-	290,168	-	0.0%
To Water CIP	37,134	-	-	-	-	-	N/A
Total Transfer Out	491,130	340,168	340,168	-	340,168	-	0.0%
Total Expenses	1,386,998	1,385,002	1,262,229	122,773	1,450,990	65,988	4.8%
Funding Over/(Under) Exp	\$ 63,127	\$ -	\$ -	\$ (0)	\$ -	\$ -	N/A

WATER FUND – PROPOSED RATE INCREASE (6.9%)

Sample Calculation of Monthly Bills (with increase)

Single-Family

Quantity	Current	Proposed	Change	% Change
10,000	\$51.99	\$55.58	\$3.59	6.91%
25,000	\$120.28	\$128.58	\$8.30	6.90%
50,000	\$242.00	\$258.73	\$16.73	6.91%
100,000	\$485.53	\$519.03	\$33.50	6.90%

Multi-Family – 25 Units

Quantity	Current	Proposed	Change	% Change
100,000	\$545.00	\$582.61	\$37.61	6.90%
150,000	\$715.00	\$764.34	\$49.34	6.90%
175,000	\$800.00	\$855.20	\$55.20	6.90%
200,000	\$885.00	\$946.07	\$61.07	6.90%

Irrigation

Quantity	Current	Proposed	Change	% Change
50,000	\$231.94	\$247.94	\$16.00	6.90%
75,000	\$353.69	\$378.09	\$24.40	6.90%
100,000	\$475.44	\$508.25	\$32.81	6.90%
125,000	\$597.19	\$638.40	\$41.21	6.90%

Consumer Price Index, Miami-Fort Lauderdale-West Palm Beach – June 2023: 6.90%

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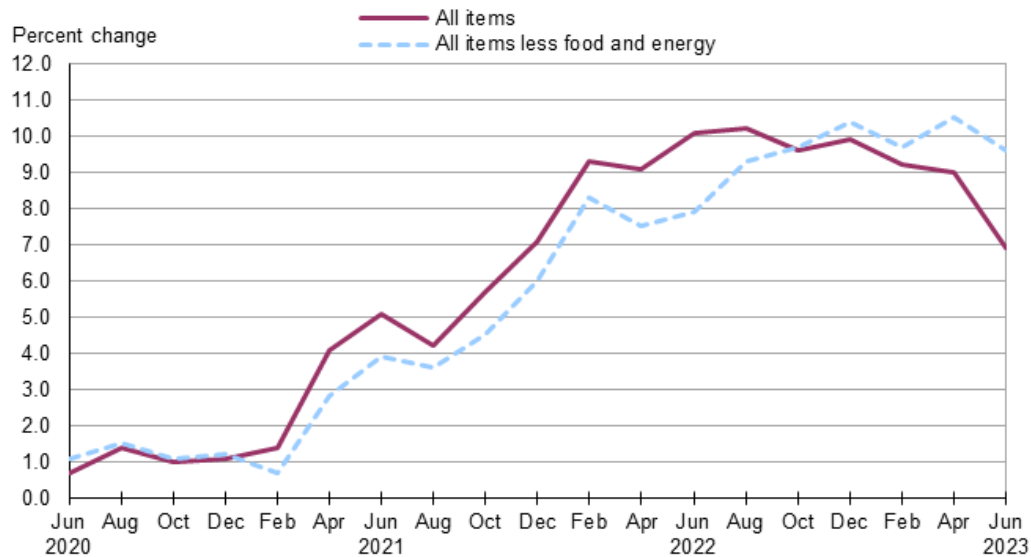
Consumer Price Index, Miami-Fort Lauderdale-West Palm Beach — June 2023

Area prices up 6.9 percent over the past 12 months

The Consumer Price Index for All Urban Consumers (CPI-U) for Miami-Fort Lauderdale-West Palm Beach rose 0.5 percent from April to June, the U.S. Bureau of Labor Statistics reported today. Regional Commissioner Victoria G. Lee noted that the index for all items less food and energy index increased 1.0 percent over the bi-monthly period. The energy index fell 4.5 percent from April to June, while the food index edged up 0.2 percent. (Data in this report are not seasonally adjusted. Accordingly, bi-monthly changes may reflect the impact of seasonal influences.)

The all items CPI-U advanced 6.9 percent for the 12 months ending in June. (See [chart 1](#) and [table A](#).) The index for all items less food and energy advanced 9.6 percent over the year. The energy index fell 14.2 percent over the past year, while the food index continued to increase over the past 12 months, up 6.7 percent. (See [table 1](#).)

Chart 1. Over-the-year percent change in CPI-U, Miami-Fort Lauderdale-West Palm Beach, FL, June 2020–June 2023



Source: U.S. Bureau of Labor Statistics.

[View Chart Data](#)

Food

The food index rose 0.2 percent from April to June, reflecting a 1.3-percent increase in the food away home index. In contrast, the food at home index declined 0.1 percent over the bi-monthly period.

The food index advanced 6.7 percent for the 12 months ending in June, led by a 5.7-percent increase in the food at home index as all six major grocery store food groups indexes increased. The food away from home index also continued to increase over the past year, up 9.1 percent.

Energy

The energy index declined 4.5 percent from April to June, reflecting decreases in the gasoline (-5.4 percent) and electricity (-3.6 percent) indexes. The natural gas index increased 5.0 percent over the bi-monthly period.

The energy index fell 14.2 percent for the 12 months ending in June, primarily due to a 28.6-percent drop in the gasoline index. In contrast, the electricity and natural gas indexes increased over the past year, up 15.3 percent and 11.5 percent, respectively.

All items less food and energy

The index for all items less food and energy rose 1.0 percent from April to June, led by a 1.5-percent increase in the shelter index. Within shelter, owners’ equivalent rent increased 1.8 percent over the bi-monthly period and rent of primary residence increased 1.7 percent. The used cars and trucks index was also among the notable components to increase from April to June, up 4.5 percent. Household furnishings and operations was among the indexes to decline over the two month period, down 3.8 percent.

The index for all items less food and energy advanced 9.6 percent for the 12 months ending in June. Shelter (+16.0 percent) was the largest contributor as owners’ equivalent (+16.4 percent) and rent of primary residence (+17.0 percent) continued to increase over the past year.

Table A. Miami-Fort Lauderdale-West Palm Beach, FL, CPI-U 2-month and 12-month percent changes, all items index, not seasonally adjusted

Month	2019		2020		2021		2022		2023	
	2-month	12-month	2-month	12-month	2-month	12-month	2-month	12-month	2-month	12-month
February	1.0	1.2	0.4	1.4	0.8	1.4	2.8	9.3	2.1	9.2
April	0.8	2.2	-1.0	-0.5	1.6	4.1	1.5	9.1	1.4	9.0
June	-0.5	1.2	0.7	0.7	1.6	5.1	2.5	10.1	0.5	6.9
August	0.4	1.9	1.0	1.4	0.2	4.2	0.4	10.2		
October	0.4	1.5	0.1	1.0	1.5	5.7	0.9	9.6		
December	-0.2	2.0	-0.2	1.1	1.2	7.1	1.4	9.9		

News Release Information

23-1557-ATL
Wednesday, July 12, 2023

Contacts

Technical information:
(404) 893-4222
BLInfoAtlanta@bls.gov
www.bls.gov/regions/southeast

Media contact:
(404) 893-4220

Related Links

[CPI Charts](#)

The Miami-Fort Lauderdale-West Palm Beach Consumer Price Index for August 2023 is scheduled to be released on Wednesday, September 13, 2023, at 8:30 a.m. (ET).

Technical Note

The Consumer Price Index (CPI) is a measure of the average change in prices over time in a fixed market basket of goods and services. The Bureau of Labor Statistics publishes CPIs for two population groups: (1) a CPI for All Urban Consumers (CPI-U) which covers approximately 93 percent of the total population and (2) a CPI for Urban Wage Earners and Clerical Workers (CPI-W) which covers 29 percent of the total population. The CPI-U includes, in addition to wage earners and clerical workers, groups such as professional, managerial, and technical workers, the self-employed, short-term workers, the unemployed, and retirees and others not in the labor force.

The CPI is based on prices of food, clothing, shelter, and fuels, transportation fares, charges for doctors' and dentists' services, drugs, and the other goods and services that people buy for day-to-day living. Each month, prices are collected in 75 urban areas across the country from about 6,000 housing units and approximately 22,000 retail establishments—department stores, supermarkets, hospitals, filling stations, and other types of stores and service establishments. All taxes directly associated with the purchase and use of items are included in the index.

The index measures price changes from a designated reference date; for most of the CPI-U the reference base is 1982-84 equals 100. An increase of 7 percent from the reference base, for example, is shown as 107.000. Alternatively, that relationship can also be expressed as the price of a base period market basket of goods and services rising from \$100 to \$107. For further details see the CPI home page on the Internet at www.bls.gov/cpi and the CPI section of the BLS Handbook of Methods available on the internet at www.bls.gov/opub/hom/cpi/.

In calculating the index, price changes for the various items in each location are averaged together with weights that represent their importance in the spending of the appropriate population group. Local data are then combined to obtain a U.S. city average. Because the sample size of a local area is smaller, the local area index is subject to substantially more sampling and other measurement error than the national index. In addition, local indexes are not adjusted for seasonal influences. As a result, local area indexes show greater volatility than the national index, although their long-term trends are quite similar. **NOTE: Area indexes do not measure differences in the level of prices between cities; they only measure the average change in prices for each area since the base period.**

The **Miami-Fort Lauderdale-West Palm Beach, FL**, Core Based Statistical Area covered in this release is comprised of Broward, Miami-Dade, and Palm Beach Counties in Florida.

Information in this release will be made available to sensory impaired individuals upon request. Voice phone: (202) 691-5200; Telecommunications Relay Service: 7-1-1.

Table 1. Consumer Price Index for All Urban Consumers (CPI-U): Indexes and percent changes for selected periods
Miami-Fort Lauderdale-West Palm Beach, FL (1982-84=100 unless otherwise noted)

Item and Group	Indexes			Percent change from-		
	Apr. 2023	May 2023	Jun. 2023	Jun. 2022	Apr. 2023	May 2023
Expenditure category						
All Items	333.592	-	335.270	6.9	0.5	-
All items (November 1977=100)	537.705	-	540.408	-	-	-
Food and beverages	317.400	-	318.688	6.4	0.4	-
Food	325.908	-	326.689	6.7	0.2	-
Food at home	308.809	308.426	308.360	5.7	-0.1	0.0
Cereals and bakery products	401.202	393.729	395.155	8.9	-1.5	0.4
Meats, poultry, fish, and eggs	301.221	300.115	303.857	3.8	0.9	1.2
Dairy and related products	270.317	266.137	268.668	6.5	-0.6	1.0
Fruits and vegetables	336.395	333.951	341.755	3.1	1.6	2.3
Nonalcoholic beverages and beverage materials(1)	300.994	310.616	299.778	8.8	-0.4	-3.5
Other food at home	264.253	265.899	260.492	6.2	-1.4	-2.0
Food away from home	354.214	-	358.727	9.1	1.3	-
Alcoholic beverages	214.966	-	220.446	-1.5	2.5	-
Housing	372.496	-	375.268	14.1	0.7	-
Shelter	431.182	433.760	437.498	16.0	1.5	0.9
Rent of primary residence	428.894	432.227	436.230	17.0	1.7	0.9
Owners' equiv. rent of residences(2)	434.069	437.951	441.827	16.4	1.8	0.9
Owners' equiv. rent of primary residence(2)	434.069	437.951	441.827	16.4	1.8	0.9
Fuels and utilities	241.280	-	234.408	11.8	-2.8	-
Household energy	216.377	209.922	208.608	13.9	-3.6	-0.6
Energy services	212.981	206.964	205.549	15.2	-3.5	-0.7
Electricity	208.983	202.839	201.450	15.3	-3.6	-0.7
Utility (piped) gas service	229.304	242.167	240.742	11.5	5.0	-0.6
Household furnishings and operations	196.252	-	188.813	-3.6	-3.8	-
Footnotes	(1) Index is on a November 1977=100 base. (2) Index is on a November 1982=100 base. (3) Indexes on a December 1997=100 base. (4) Special index based on a substantially smaller sample. (5) Indexes on a December 1993=100 base.					
- Data not available.						
NOTE: Index applies to a month as a whole, not to any specific date. Data not seasonally adjusted.						

Item and Group	Indexes			Percent change from-		
	Apr. 2023	May 2023	Jun. 2023	Jun. 2022	Apr. 2023	May 2023
Apparel	151.809	-	156.288	10.3	3.0	-
Transportation	276.999	-	275.962	-6.6	-0.4	-
Private transportation	287.271	-	288.520	-6.7	0.4	-
New and used motor vehicles(3)	133.010	-	136.819	-0.9	2.9	-
New vehicles(1)	284.945	-	285.583	3.4	0.2	-
Used cars and trucks(1)	404.451	-	422.673	-6.0	4.5	-
Motor fuel	323.671	317.235	306.178	-28.6	-5.4	-3.5
Gasoline (all types)	320.076	313.719	302.861	-28.6	-5.4	-3.5
Unleaded regular(4)	316.954	310.336	299.138	-29.0	-5.6	-3.6
Unleaded midgrade(4)(5)	310.592	307.174	298.206	-26.4	-4.0	-2.9
Unleaded premium(4)	332.957	328.612	320.832	-25.4	-3.6	-2.4
Medical Care	602.063	-	610.032	-0.6	1.3	-
Recreation(3)	133.594	-	134.092	1.8	0.4	-
Education and communication(3)	134.047	-	133.428	6.1	-0.5	-
Tuition, other school fees, and child care(1)	1,085.611	-	1,112.890	4.6	2.5	-
Other goods and services	456.722	-	456.357	8.9	-0.1	-
Commodity and service group						
All Items	333.592	-	335.270	6.9	0.5	-
Commodities	244.724	-	244.439	-2.7	-0.1	-
Commodities less food & beverages	201.331	-	200.447	-7.4	-0.4	-
Nondurables less food & beverages	242.808	-	239.498	-11.9	-1.4	-
Durables	158.801	-	159.530	-1.3	0.5	-
Services	401.554	-	404.611	11.8	0.8	-
Special aggregate indexes						
All items less medical care	321.744	-	323.203	7.5	0.5	-
All items less shelter	282.616	-	281.723	0.7	-0.3	-
Commodities less food	202.353	-	201.722	-7.2	-0.3	-
Nondurables	282.386	-	281.314	-3.3	-0.4	-
Nondurables less food	240.743	-	238.241	-11.5	-1.0	-
Services less rent of shelter(2)	368.283	-	366.257	4.9	-0.6	-
Services less medical care services	383.338	-	386.318	13.0	0.8	-
Energy	264.744	258.189	252.789	-14.2	-4.5	-2.1
All items less energy	341.681	-	344.712	9.2	0.9	-
All items less food and energy	344.365	-	347.702	9.6	1.0	-
Footnotes						
(1) Index is on a November 1977=100 base.						
(2) Index is on a November 1982=100 base.						
(3) Indexes on a December 1997=100 base.						
(4) Special index based on a substantially smaller sample.						
(5) Indexes on a December 1993=100 base.						
- Data not available.						
NOTE: Index applies to a month as a whole, not to any specific date. Data not seasonally adjusted.						

Last Modified Date: Wednesday, July 12, 2023

U.S. BUREAU OF LABOR STATISTICS Southeast Information Office Suite 7T50 61 Forsyth St., S.W. Atlanta, GA 30303

Telephone:1-404-893-4222_ www.bls.gov/regions/southeast [Contact Southeast Region](#)

SUN-SENTINEL

Sold To:

Town Of Hillsboro Beach - CU00114721
1210 Hillsboro Mile
Hillsboro Beach,FL 33062

Bill To:

Town Of Hillsboro Beach - CU00114721
1210 Hillsboro Mile
Hillsboro Beach,FL 33062

Published Daily

Fort Lauderdale, Broward County, Florida
Boca Raton, Palm Beach County, Florida
Miami, Miami-Dade County, Florida

State Of Florida
County Of Orange

Before the undersigned authority personally appeared
Rose Williams, who on oath says that he or she is a duly authorized representative of the SUN- SENTINEL,
a DAILY newspaper published in BROWARD/PALM BEACH/MIAMI-DADE County, Florida; that the
attached copy of advertisement, being a Legal Notice in:

The matter of 11720-Notice of Public Meeting .
Was published in said newspaper by print in the issues of, and by publication on the
newspaper's website, if authorized on Feb 23, 2024
ORDINANCE NO. 2024-01
Affiant further says that the newspaper complies with all legal requirements for
publication in Chapter 50, Florida Statutes.

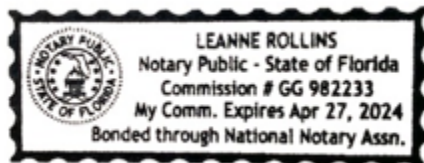


Signature of Affiant

Sworn to and subscribed before me this: February 24, 2024.



Signature of Notary Public



Name of Notary, Typed, Printed, or Stamped
Personally Known (X) or Produced Identification ()

Affidavit Delivery Method: E-Mail

Affidavit Email Address: shenderson@townofhillsborobeach.com
7575769

**TOWN OF HILLSBORO BEACH, FLORIDA
PUBLIC HEARING**

Tuesday, March 5, 2024, at 9:00 am
Water Rate Increase for Domestic and
Irrigation Use

NOTICE IS HEREBY GIVEN that prior to the Town of Hillsboro Beach Commission's consideration of the Second Reading of Ordinance No. 2024-01 a PUBLIC HEARING will be held on Tuesday, March 5, 2024, at 9:00 a.m. in Town Hall, located at 1210 Hillsboro Mile, Hillsboro Beach, FL 33062. The Public can attend in person or provide comments via Live Zoom Video Conference.

ORDINANCE NO. 2024-01
Water Rates Increase for Domestic and
Irrigation Use

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPROVING AND AUTHORIZING AN INCREASE TO THE WATER RATES CHARGED TO THE TOWN'S RESIDENTS; PROVIDING FOR AN AMENDMENT TO CHARTER 10 OF THE CODE OF ORDINANCES ENTITLED "WATER" BY SPECIFICALLY AMENDING SECTION 10-1 ENTITLED "WATER RATES"; PROVIDING FOR AN INCREASE OF 6.9% PERCENT FOR RESIDENTIAL DOMESTIC USE; PROVIDING FOR AN INCREASE OF 6.9% PERCENT FOR RESIDENTIAL IRRIGATION USE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

All interested parties may appear at said meeting in-person at Town Hall or attend virtually via Zoom Video, and be heard with respect to the proposed Ordinance, which may be inspected by the public in the Office of The Town Clerk, Town Hall, 1210 Hillsboro Mile, Hillsboro Beach, FL 33062.

Zoom meeting Log-in details available
on website.

Sherry D. Henderson, CMC Town Clerk
TOWN OF HILLSBORO BEACH, FLORIDA
2/23/24 7575769

Order # - 7575769

Order ID: 7568079

* Agency Commission not included

GROSS PRICE * : \$134.89

PACKAGE NAME: SSC_Notice of Public Meeting

**TOWN OF HILLSBORO BEACH, FLORIDA
PUBLIC HEARING**

Tuesday, February 6, 2024, at 9:00 am
Water Rate Increase for Domestic and
Irrigation Use

NOTICE IS HEREBY GIVEN that prior to the Town of Hillsboro Beach Commission's consideration of the Second Reading of Ordinance No. 2024-01 a PUBLIC HEARING will be held on Tuesday, February 6, 2024, at 9:00 a.m. in Town Hall, located at 1210 Hillsboro Mile, Hillsboro Beach, FL 33062. The Public can attend in person or provide comments via Live Zoom Video Conference.

ORDINANCE NO. 2024-01
Water Rates Increase for Domestic and
Irrigation Use

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPROVING AND AUTHORIZING AN INCREASE TO THE WATER RATES CHARGED TO THE TOWN'S RESIDENTS; PROVIDING FOR AN AMENDMENT TO CHARTER 10 OF THE CODE OF ORDINANCES ENTITLED "WATER" BY SPECIFICALLY AMENDING SECTION 10-1 ENTITLED "WATER RATES"; PROVIDING FOR AN INCREASE OF 6.9% PERCENT FOR RESIDENTIAL DOMESTIC USE; PROVIDING FOR AN INCREASE OF 6.9% PERCENT FOR RESIDENTIAL IRRIGATION USE; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

All interested parties may appear at said meeting in-person at Town Hall or attend virtually via Zoom Video, and be heard with respect to the proposed Ordinance, which may be inspected by the public in the Office of The Town Clerk, Town Hall, 1210 Hillsboro Mile, Hillsboro Beach, FL 33062.

Zoom meeting Log-in details available on website.

Sherry D. Henderson, CMC Town Clerk
TOWN OF HILLSBORO BEACH, FLORIDA
1/27/24 7568079



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Discussion on Leaf Blower Restrictions

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 5, 2024

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: 1. Agenda Cover Memo - Leaf Blower



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Prohibition of Gas-Powered Leaf Blowers
Submitting Dept: Town Manager, on behalf of Comm Reiser
Agenda Date: January 27, 2024

1. BACKGROUND / HISTORY

Commissioner Reiser inquired about the possibility of prohibiting leaf blowers within town limits to reduce the noise associated with the landscaping equipment.

Currently the town restricts landscaping to Monday – Friday between the hours of 8am – 5pm, and prohibits landscaping on six legal holidays. The town also has a decibel limit of 65db for landscaping equipment. The town’s code regarding landscaping equipment is attached.

2. CURRENT ACTIVITY

The City of Miami Beach passed legislation restricting gas powered leaf blowers but included two significant provisions:

1. A 9 -month educational effort to notify resident and landscapers of the legislation change.
2. After the educational period, a 9-month warning period to remind violators of the amended code.
3. A financial hardship waiver for landscape companies or residents with a household income equal to or less than 80% of the area’s median income.

From conversations with representatives at Miami Beach, the city is also considering adding gas powered chainsaws to the restriction.

3. FINANCIAL IMPACT

There is not any significant financial impact from the legislation implementation beyond costs to develop the new code, and ancillary costs associated with code enforcement and education.

4. RECOMMENDATION

Staff is neutral on the new legislation, adopted would encourage a 6-month educational period. No research has been conducted on the impact to landscapers, or residents.



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Resolution No. 2024-07 Consideration to Approve and Authorize the Appropriate Town Officials to Submit Letter of Request to the Florida Fish and Wildlife Conservation Commission to Extend the No Wake Zone on the Intracoastal Waterway within the Town of Hillsboro Beach, Florida Jurisdiction.

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 5, 2024

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS:

1. agenda cover memo No wake ICW
2. Resolution
3. Intracoastal Waterway Comparative Map_TOHB



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: ICW Speed Zone Modification
Submitting Dept: Town Manager
Agenda Date: February 23, 2024

1. BACKGROUND / HISTORY

Discussions have occurred among representatives from Deerfield Beach, Lighthouse Point and Hillsboro Beach regarding reducing the speed of boat traffic along the Intracoastal Waterway (ICW) along the three jurisdictions. Historically, this has been a request of some residents and Hillsboro Beach Commissioners, but the support of the state agencies has not been aligned with our goals.

The current speed designation in the proposed area allows for boaters to operate up to 25mph from April 1 – November 14.

2. CURRENT ACTIVITY

This agenda item is requesting authorization to move forward, in tandem with Deerfield Beach and Lighthouse Point (and other stakeholders), to request a modification of the speed designation to slow speed minimum wake year-round. In addition to the area south of Hillsboro Bridge, a similar reduction in speed is being sought from the Palm Beach County line to the Hillsboro Bridge for speed-zone consistency for boat traffic.

The attached map depicts the current speed designations to the left, and the right map illustrates the proposed speed zones within all three municipalities. With the proposed speed changes, slow speed, minimum wake designation would continue throughout Town within the ICW.

This agenda item is not approving the proposed speed designation changes, as the Town does not have the authority to do so, however, the accompanied resolution is authorizing Town staff to move forward and coordinate with the appropriate agencies to see if this is something that can be achieved.

3. FINANCIAL IMPACT

No significant costs are expected as a result of this proposal, but it is possible some ancillary costs could occur such as overtime from Marine Patrol, or some costs from our coastal engineers for data analysis, however everything will fall within our Procurement Code and guidelines.

4. RECOMMENDATION

Staff recommends approval to engage with entities such as the Florida Inland Navigation District, Florida Fish and Wildlife Conservation Commission, and Broward County.

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RESOLUTION NO. 2024-07

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPROVING AND AUTHORIZING THE APPROPRIATE TOWN OFFICIALS TO SUBMIT A LETTER TO THE FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION, FLORIDA INLAND NAVIGATION DISTRICT AND BROWARD COUNTY REQUESTING THE EXTENSION OF THE NO WAKE ZONE ON THE INTRACOASTAL WATERWAY WITHIN THE TOWN OF HILLSBORO BEACH, FLORIDA JURISDICTION; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission deems it to be in the best interests of the Town to approve and authorize the appropriate Town Officials to submit a Letter to the Florida Fish and Wildlife Conservation Commission requesting the extension of the No Wake Zone on the Intracoastal Waterway within the Town of Hillsboro Beach, Florida Jurisdiction;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clause is true and correct and hereby ratified and confirmed by the Town Commission.

SECTION 2. The Town Commission of the Town of Hillsboro Beach, Florida hereby approves and authorizes the appropriate Town Officials to submit a Letter to the Florida Fish and Wildlife Conservation Commission, Florida Inland Navigation District and Broward County requesting the extension of the No Wake Zone on the Intracoastal Waterway within the Town of Hillsboro Beach, Florida Jurisdiction.

SECTION 3. The appropriate Town officials are authorized and directed to execute the necessary documents to comply with this Resolution.

SECTION 4. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

1 **ADOPTED** by the Town Commission of the Town of Hillsboro Beach, Florida this ____ day
2 of _____ 2024.

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6 TOWN OF HILLSBORO BEACH, FLORIDA

7
8 _____
9 Irene Kirdahy, Mayor

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11
12 ATTEST:

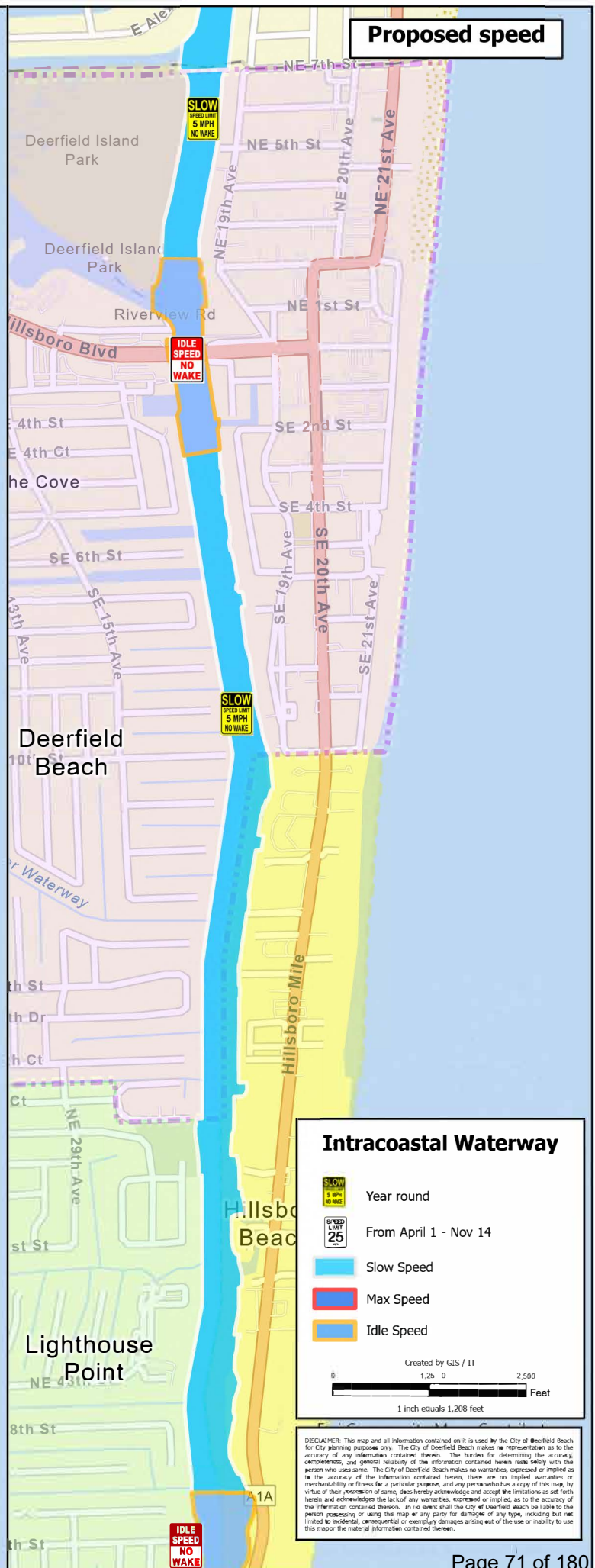
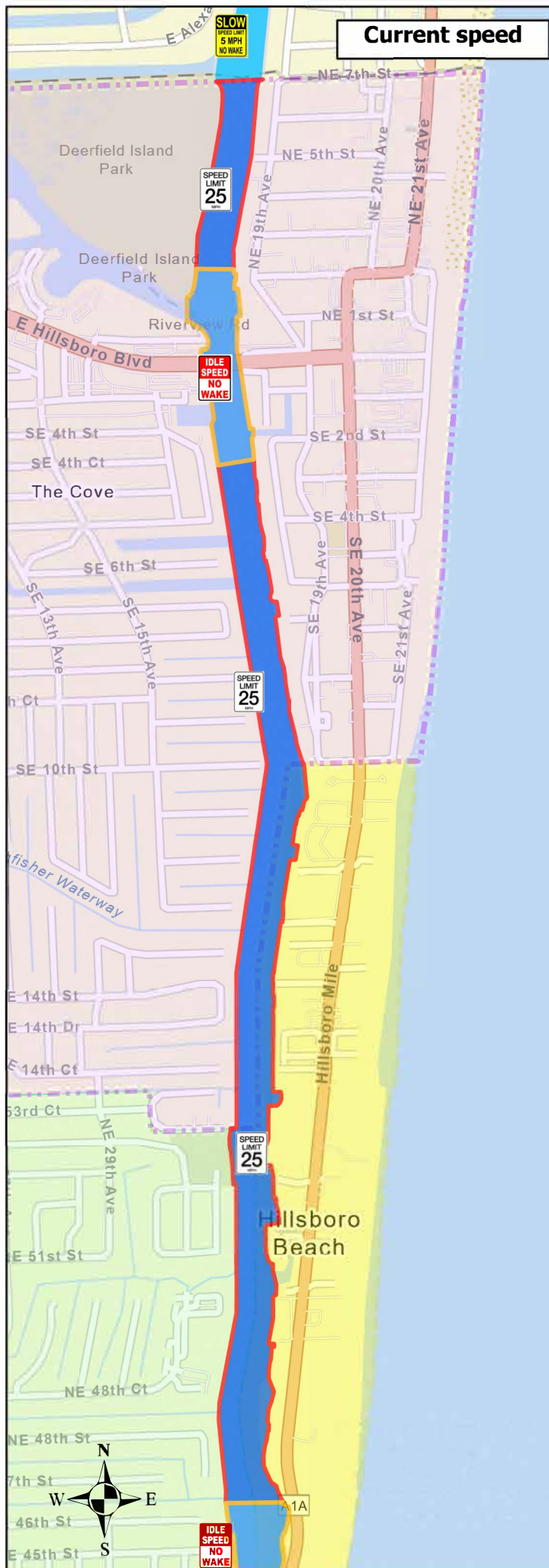
13
14 _____
15 Sherry D. Henderson, CMC
16 Town Clerk
17

RESOLUTION NO. 2024-07

Submit Letter(s) Rqst No Wake Zone in Town

RECORD OF TOWN COMMISSION VOTE:

	<u>YES</u>	<u>NO</u>
MAYOR IRENE KIRDAHY	☐	☐
VICE MAYOR BARBARA BALDASARRE	☐	☐
COMMISSIONER JANE REISER	☐	☐
COMMISSIONER VINNIE ANDREANO	☐	☐
COMMISSIONER DAVID RAVANESI	☐	☐





TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Resolution No. 2024-08 Consideration of the Town Commission to Approve the Recommendation of the Selection/Evaluation Committee for "RFQ 2021-01 Architectural and Engineering Services for Various Projects" and Accept Proposal P24-022FL Submitted by Netta Architects, Inc. and Authorize Staff to Negotiate Contract with Netta Architects, Inc. for Commission Chamber Renovation Services in an Amount Not to Exceed \$49,750 plus \$2,000 Reimbursable Allowance.

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 5, 2024

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

- ATTACHMENTS:**
1. Recommendation of Acceptance of Proposal - Architectural Design of Commission Chambers and Office Space
 2. Resolution
 3. Netta Architects P24-022_Hillsboro Beach Chambers_Rev 2.6
 4. Statement of Work and Deliverables - Invitation to Submit
 5. evaluation committee combined score matrix Chambers and Planning Room
 6. evaluation committee combined score matrix Chambers and Planning Room (1)



MEMORANDUM

DATE: January 10, 2024

TO: Mac Serda, Town Manager

FROM: Donna Rockfeld, Procurement Manager

RE: **Approval of the Agreement for Engineering and Design Services for Town Hall Commission Chambers and Office Space**

Background:

The Town of Hillsboro Beach Commission Chambers at Town Hall has served the Town well for many years; however, it is now in much needed updates and renovations. The Town requires an architectural firm to provide design, permitting, and construction phase services.

On March 1, 2022 by Resolution R2022-06, the Town Commission approved the Town Manager's recommendation to accept the ranking and negotiate with the top ranked firms, and authorizes the proper Town Officials to execute Continuing Contracts with the fifteen (15) top ranked firms selected in response to the Town's Request for Qualifications RFQ #2021-01 for Continuing Professional Architectural and Engineering Services for Various Projects and in accordance with F.S. §287.055.

On December 14, 2023, the four top ranked firms for "*RFQ 2021-01 Architectural and Engineering Services for Various Projects*" for architectural services, were invited to submit their firms' qualifications for the design update of the existing Town Hall Chambers, including ADA accessibility and to provide conference space for the town staff in the garage area. Each firm was provided a written statement of the work that was established and a response format in which to submit.

On January 3, 2023, three timely submittals proposals were received.

BEA Architects
Netta Architects
Slattery & Associates

The Town Manager established a evaluation team comprised of the Chief of Police, Water Plant Supervisor and Building Official to review and compare the three statements of qualifications received and rank them based on the four established evaluation criteria: 1) Project Approach and Effort, 2) Consultant, Staff & Sub-consultants, 3) Estimate Time of Project Completion, and 4) Understanding of The Statement of Work and Town Objective.

On January 15, 2024, the evaluation committee concluded their independent review and scoring of the three firms that submitted their firm’s qualifications.

The ranking is as follows:

	<u>Points (out of possible 36)</u>
1. Netta Architects	30
2. BEA Architects	29
3. Slattery & Associates	13

As the top ranked firm, Netta Architects, Inc. was then requested to submit a fee proposal for their services in standard format, in a not-to-exceed amount, as well as a project time schedule.

Following negotiations, the Town Manger and Netta Architects, Inc. arrived at a mutual understanding of the scope of services to be accomplished and timeline, Netta Architects, Inc has provided an equitable proposal that is considered is fair, competitive, and reasonable.

Fiscal Impact

Funding is provided through the Town of Hillsboro Beach General fund and Capital Project Budget.

Recommendation:

It is the recommendation of the Town Manager and the Procurement Administrator that the Town Commission approve Netta Architects, Inc Proposal P24-022FL in an amount not to exceed \$49,750.00, plus \$2,000.00 reimbursable allowance.

All terms and conditions are in accordance with executed agreement 2021-01 Continuing Professional Architectural and Engineering Services for Various Projects between the Town of Hillsboro Beach and Netta Architects, Inc.

Attachments:

Netta Architects. Inc. Proposal P24-02FL
Evaluation Committee Combined Matrix
Scope of Work

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RESOLUTION NO. 2024-08

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE SELECTION/EVALUATION COMMITTEE AND DETERMINING THAT _____ IS THE MOST RESPONSIVE AND MOST RESPONSIBLE PROPOSER FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR VARIOUS PROJECTS IN ACCORDANCE WITH RFQ 2021-01; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town has sought competitive proposals for Architectural and Engineering Services for Various Projects;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clauses are true and correct and hereby ratified and confirmed by the Town Commission.

SECTION 2. The Town Commission of the Town of Hillsboro Beach, Florida hereby accepts the recommendation of the Selection/Evaluation Committee and determines _____ is the most responsible and most responsive proposer for Architectural and Engineering Services for Various Projects in accordance with RFQ 2021-01.

SECTION 3. The Town Commission of the Town of Hillsboro Beach, Florida hereby approves and authorizes the Town to negotiate terms and conditions and enter into a Professional Service Agreement in an amount not to exceed \$49,750 plus \$2,000 Reimbursable Allowance.

SECTION 4. The appropriate Town officials are authorized and directed to execute the necessary documents to comply with this Resolution.

SECTION 5. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 6. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

SECTION 7. This Resolution shall become effective immediately upon its passage and adoption.

1 **ADOPTED** by the Town Commission of the Town of Hillsboro Beach, Florida this ____ day
2 of _____ 2024.

6 TOWN OF HILLSBORO BEACH, FLORIDA

8 _____
9 Irene Kirdahy, Mayor

12 ATTEST:

14 _____
15 Sherry D. Henderson, CMC
16 Town Clerk

RESOLUTION NO. 2024-08
Award Bid for Commission Chamber Renovations RFQ 2021-01

RECORD OF TOWN COMMISSION VOTE:

	<u>YES</u>	<u>NO</u>
MAYOR IRENE KIRDAHY	☐	☐
VICE MAYOR BARBARA BALDASARRE	☐	☐
COMMISSIONER JANE REISER	☐	☐
COMMISSIONER VINNIE ANDREANO	☐	☐
COMMISSIONER DAVID RAVANESI	☐	☐

Via Email: drockfeld@townofhillsborobeach.com

February 6, 2024 REVISED
January 29, 2024

Donna Rockfeld
Procurement Manager
Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

**RE: TOWN HALL COMMISSION CHAMBERS AND PLANNING ROOM
HILLSBORO BEACH MUNICIPAL BUILDING
1210 HILLSBORO MILE
HILLSBORO BEACH, FL 33062
P24-022FL**

Dear Ms. Rockfeld:

Pursuant to your letter of Contract Award dated January 15, 2024 and further to your request, Netta Architects is pleased to submit our not to exceed proposal for the above referenced project.

The firm of Netta Architects along with our consultants O'Donnell, Naccarato, Mignogna & Jackson, Inc. (Structural Engineer) and Hammond & Associates (MEP Engineer), agree to perform the following professional services as outlined below in Article - I.

The scope of work for this assignment will require Netta Architects to include the renovation of the existing Town Hall Commission Chambers, including ADA accessibility, lighting and finishes and to provide conference space for the town staff with the conversion of the garage area. The renovations will include a raised floor system in the old garage and providing a corridor to access the new conference area. The design will include a new vestibule with ADA accessibility.

Below please find our anticipated Scope of Services.

ARTICLE I – SCOPE OF SERVICES

PHASE I - PRELIMINARY DESIGN

1.01 Existing Condition Assessment

- 1.01.1 Data evaluation and document review;
- 1.01.2 Field investigation of existing conditions;
- 1.01.3 Documentation of existing conditions; and
- 1.01.4 Performance of a detailed code analysis.

**Existing Condition Assessment Fee \$ 7,550.00
(Task Time Frame 10 Days)**

PHASE II – DESIGN DEVELOPMENT

2.01 Preliminary Design Development

- 2.01.1 Provide recommendations for architectural/engineering design;
- 2.01.2 Evaluate capital costs, operational and functional analyses with Town; and
- 2.01.3 Develop acceptable demolition/construction sequencing plan with Town staff.

Preliminary Design Fee \$ 10,400.00
(Task time Frame 8 Days)

PHASE III – CONTRACT DOCUMENTS & BIDDING

3.01 Design Plans for Bidding Purposes:

All documents will be prepared in strict conformance to the State of Florida Uniform Construction code and all of its pertinent sub-codes.

3.01.1 30% Level Design Submission

- 3.01.1.1 Prepare 30% complete Architectural drawings;
- 3.01.1.2 Prepare 30% complete Electrical Engineering plans (inclusive of IT locations);
- 3.01.1.3 Submission of one (1) set of progress drawings; and
- 3.01.1.4 Provide for one (1) progress coordination meeting with the Design team.

3.01.2 60% Level Design Submission

- 3.01.2.1 Prepare 60% complete Architectural drawings;
- 3.01.2.2 Prepare 60% complete Electrical Engineering plans (inclusive of IT locations);
- 3.01.2.3 Submission of one (1) set of progress drawings; and
- 3.01.2.4 Provide for one (1) progress coordination meeting with the Design team.

3.01.3 90% Level Design Submission

- 3.01.3.1 Prepare 90% complete Architectural drawings;
- 3.01.3.2 Prepare 90% complete Electrical Engineering plans (inclusive of IT locations);
- 3.01.3.3 Submission of one (1) set of progress drawings; and
- 3.01.3.4 Provide for one (1) progress coordination meeting with the Design team.

3.01.4 100% Level Design Submission

- 3.01.4.1 Submit one (1) set of 100% Contract Documents for final review and approval.

Design Plans for Bidding Fee \$ 18,950.00
(Task Time Frame 20 Days)

PHASE IV – PERMIT & CONSTRUCTION ADMINISTRATION

4.01 Permitting

- 4.01.1 Permitting and coordination.

Permitting Fee \$ 2,850.00
(Task Time Frame 30 Days)

PHASE V – CONSTRUCTION PHASE SERVICES

5.01 Construction Phase Services/Construction Management

- 5.01.1 Attend all required progress meetings;
- 5.01.2 Submittal review;
- 5.01.3 Application review of contractor's Application for Payment;
- 5.01.4 Perform four (4) on-site construction observations;
- 5.01.5 Respond to RFIs and prepare change orders;
- 5.01.6 Provide project status and complete reports and forms required; and
- 5.01.7 Prepare closing documents and reports.

Construction Phase Services \$ 10,000.00
(Task Time Frame 4 Months)

ARTICLE II

Compensation:

The above outlined professional architectural and engineering design services listed in Article I shall be completed for a fee of **Forty-Nine Thousand, Seven Hundred Fifty Dollars (\$49,750.00) plus Two Thousand Dollars (\$2,000.00) reimbursable allowance.**

Fee Breakdown:

Phase I - Preliminary Design Fee.....	\$ 7,550.00
Phase II - Design Development Fee	\$ 10,400.00
Phase III - Contract Documents & Bidding Fee	\$ 18,950.00
Phase IV – Permitting & Construction Administration.....	\$ 2,850.00
Phase V – Construction Phase Services/Construction Management*	\$ 10,000.00
TOTAL ARCHITECTURAL/ENGINEERING BASE SERVICES	\$ 49,750.00
Reimbursable Expense Budget Allowance	\$ 2,000.00

Contract Endnotes:

1. Reimbursable expenses incurred by Netta Architects will be billed monthly with a complete record of all incurred expenses.
2. Professional design services billing is on a monthly basis. Payments are due upon receipt and not beyond any 30-day period. Reimbursable expenses will be billed in accordance to our standard fee schedule hereby attached and made a part of this agreement. In the event professional design fees are not paid in accordance with the 30-day term noted above, architect reserves the right to stop providing professional services until past due progress payments are received.
3. *Construction Administration Fee quoted is based upon our professional estimate of time required and anticipated from similar past project requirements during this phase. Any extended construction periods beyond the number of months or excessively noted monthly hours expended by the architect, may require a review between the owner and architect to determine the need for an amendment to this agreement through a Change Order for additional services above the scope of services contracted.

TERMS AND CONDITIONS

ARTICLE III

Professional design services billing is on a monthly basis. Payment is due within a 30-day period. Reimbursable expenses will be billed in accordance to our standard fee schedule hereby attached and made a part of this proposal.

1. This proposal is valid for sixty (60) days from the proposal date.
2. Netta Architects will rely on the accuracy of any information submitted to us by the client in the performance of our services and will not be held responsible for errors or inaccuracies contained in information provided to us.
3. Netta Architects Scope of Service is as defined in the Project Scope and Scope of Professional Services as outlined in Article 1. Additional services beyond our outlined Scope will be performed under a separate agreement.
4. The following services are not included in the scope of work of this proposal. If any of these services are required and are requested to be performed by the Owner, then those services will be performed under a separate Agreement.
 - a. Geotechnical services.
 - b. Environmental assessment, environmental studies services.
 - c. Survey Services.
 - d. Site/Civil Engineering services.
 - e. Security Services.
 - f. Audio/Visual Services.
 - g. LEED design and Energy modeling, documentation, submission, or services required to obtain LEED certification

ARTICLE IV

TERMS

We anticipate that our statements will be paid promptly upon their presentation. In the event that a statement is not paid within 30 days of receipt, the firm will charge interest on the outstanding balance at a rate of 1.5% per month for the period the statement remains unpaid after the initial 45 days. The firm of Netta Architects shall also be reimbursed for any collection fees incurred for any unpaid balances after 90 days, including, but not limited to, reasonable counsel fees and costs.

ARTICLE V

REIMBURSABLE EXPENSES

Payment for reimbursable expenses may be included in each progress payment or billed to the client on a monthly basis. Reimbursable expenses in the amount of **Two Thousand Dollars (\$2,000.00)** include all actual expenditures made by the Architect or his consultants for the project, which included but are not limited to travel, special mailings, and all blue printing or reproductions including the regular prints noted within the contract above.

ARTICLE VI

RESPONSIBILITIES OF THE PARTIES

The Owner and the Architect shall cooperate with one another to fulfill their respective obligations under this agreement. Both parties shall endeavor to maintain good working relationships among all members of the Project team.

Owner:

Unless otherwise provided under this Agreement, the Owner shall provide full information in a timely manner regarding requirements for, and limitations on, the Project. The Owner shall furnish to the Architect, within 15 days after receipt of a written request, information necessary and relevant for the Architect to evaluate, give notice of, or enforce lien rights.

The Owner shall periodically update the budget for the Project, including the portion allocated for the Cost of Work. The Owner shall not significantly increase or decrease the overall budget or a portion of the budget, without the agreement of the Architect to a corresponding change in the Project scope of quality.

Architect:

The services performed by the Architect, Architect's employees and Architect's consultants shall be as enumerated in Article I – Scope of Service.

The Architect's services shall be performed as expeditiously as is consistent with professional skill and care and the orderly progress of the Project. The Architect shall submit for the Owner's approval a schedule for the performance of the Architect's services which initially shall be consistent with the time periods established in Article I and which shall be adjusted, if necessary, as the Project proceeds. This schedule shall include allowances for periods of time required for the Owner's review, for the performance of the Owner's consultants, and for approval of submission by authorities having jurisdiction over the Project. Time limits established by this schedule approved by the Owner shall not, except for reasonable cause, be exceeded by the Architect or Owner.

ARTICLE VII

INSTRUMENTS OF SERVICE

Drawings, specifications and other documents, including those in electronic form, prepared by the Architect and the Architect's consultants are Instruments of Service for use solely with respect to this Project. The Architect and the Architect's consultants shall be deemed the authors and owners of their respective Instruments of Service and shall retain all common law, statutory and other reserved rights, including copyrights.

Upon execution of this Agreement, the Architect grants to the Owner a nonexclusive license to reproduce the Architect's Instruments of Service solely for the purpose of constructing, using and maintaining the Project, provided that the Owner shall comply with all obligation, including prompt payment of all sums when due, under this agreement. The Architect shall obtain similar nonexclusive licenses from the Architect's consultants consistent with this agreement. Any termination of this agreement prior to completion of the Project shall terminate this license. Upon such termination, the Owner shall refrain from making further reproductions of Instruments of Service and shall return to the Architect within seven days of termination all original and reproduction in the Owner's possession or control. If and upon the date the Architect is adjudged in default of this Agreement, the foregoing license shall be deemed terminated and replaced by a second, nonexclusive license permitting the Owner to authorize other similarly credentialed design professionals to reproduce and, where permitted by law, to make changes, corrections or additions to the Instruments of Service solely for purposes of completing, using and maintaining the Project.

ARTICLE VIII

TERMINATION OR SUSPENSION

If the Owner fails to make payments to the Architect in accordance with this agreement, such failure shall be considered substantial nonperformance and cause for termination or, at the Architect's option, cause for suspension of performance of services under this Agreement. If the Architect elects to suspend services, prior to suspension of services, the Architect shall give seven days written notice to the Owner. In the event of a suspension of services, the Architect shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Before resuming services, the Architect shall be paid all sums due prior to suspension and any expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

If the Project is suspended by the owner for more than 30 consecutive days, the Architect shall be compensated for services performed prior to notice of such suspension. When the Project is resumed, the Architect shall be compensated for expenses incurred in the interruption and resumption of the Architect's services. The Architect's fees for the remaining services and the time schedules shall be equitably adjusted.

ARTICLE IX

CONSTRUCTION

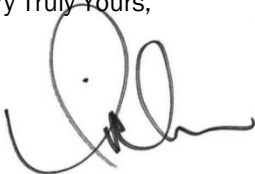
The architect shall not be responsible for the acts and omissions of the building contractor, or any subsequent subcontractor, or their agents or employees or any other person performing the work.

ARTICLE X

ADDITIONAL DESIGN SERVICES

Any additional architectural and or engineering services not outlined in Article I – Scope of Services, within this contract, shall be reflected by means of a required change order and billed to the client at an hourly rate set forth and described herewith in our "Standard Schedule of Services" attached hereto and made a part of this contract.

Very Truly Yours,

A handwritten signature in black ink, appearing to read 'N. Netta', with a stylized flourish at the end.

Nicholas J. Netta, AIA, NCARB
President



NETTAARCHITECTS

STANDARD SCHEDULE OF RATES

Professional Services:

Principal	\$	185.00 per hr.
Vice President.....	\$	165.00 per hr.
Project Manager	\$	135.00 per hr.
Senior Architect	\$	125.00 per hr.
Architect Level I	\$	115.00 per hr.
Architect Level II	\$	110.00 per hr.
Architect Level III	\$	100.00 per hr.
Draftsman	\$	65.00 per hr.
Engineer	\$	125.00 per hr.
Clerical	\$	50.00 per hr.
Planning Board Appearance	\$	500.00 per app.

Reimbursable Expenses:

Automobile Travel.....	\$	Federal Rate
Tolls	\$	Direct Cost
Reproductions	\$	.50 per s.f.
Digital Files	\$	200.00 per CD
B&W Prints (8½" x 11")	\$	.25 per sheet
B&W Prints (8½" x 11" double-sided)	\$	.35 per sheet
B&W Plotting (11" x 17")	\$	1.00 per plot
B&W Plotting (12" x 18")	\$	1.50 per plot
B&W Plotting (15" x 21")	\$	3.00 per plot
B&W Plotting (24" x 36")	\$	3.00 per plot
B&W Plotting (30" x 42")	\$	6.00 per plot
B&W Plotting (36" x 48")	\$	9.00 per plot
Color Printing (8½" x 11")	\$	2.50 per sheet
Color Printing (11" x 17")	\$	5.00 per sheet
Color Plotting (8½" x 11")	\$	20.00 per plot
Color Plotting (11" x 17")	\$	40.00 per plot
Color Plotting (24" x 36")	\$	75.00 per plot
Color Plotting (30" x 42")	\$	90.00 per plot
Color Plotting (36" x 48")	\$	100.00 per plot
Express Mailing	\$	1.1 x direct cost
Computer Rendering Copies	\$	1.1 x direct cost

Additional Professional Costs:

Surveyors, Professional Photography, Scientists, Engineers, Planners and Artist Renderings

Consultants Referenced Above	\$	1.15 x cost
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STATEMENT OF WORK

The Town of Hillsboro Beach's Town Hall, located at 1210 Hillsboro Mile, Hillsboro Beach is a one-story administration office building.

The project scope will include the design update of the existing Town Hall Chambers, including ADA accessibility, lighting and finishes and to provide conference space for the town staff in the garage area. The renovations will include raising the floor in the old garage and providing a corridor to access new conference area. There shall be a new vestibule and exit with an ADA ramp.

PGAL has prepared the attached conceptual design report which will serve as a foundation for the needed redesign and renovations. The construction and renovation project is estimated to cost \$250,000.

The scope of services may be modified through negotiation and/or by a written addendum issued by the Town and will be made a part of the Agreement.

DELIVERABLES

TASK 1. EXISTING CONDITION ASSESSMENT

- a. Data evaluation and document review
- b. Site investigation and evaluation of existing site conditions.
- c. Document Review
- d. Site Visits

TASK 2. PRELIMINARY DESIGN

- a. Provide recommendations for architectural design.
- b. Evaluate capital costs, operational and functional analyses with Town.
- c. Develop acceptable demolition/construction sequencing plan with Town staff.

TASK 3. DESIGN PLANS FOR BIDDING PURPOSES

- a. 30%, 60%, 90%, and final submittal design plans and technical specifications.
- b. Design Review Meetings

TASK 4. PERMITTING

- a. Permitting and coordination

TASK 4. CONSTRUCTION PHASE SERVICES / CONSTRUCTION MANAGEMENT

Construction phase services/construction management to include:

- a. Progress meetings.
- b. Shop drawing review.
- c. Pay application review.

- d. Onsite observations.
- e. Respond to RFIs and prepare change orders.
- f. Provide project status and complete reports and forms required.
- g. Prepare closing documents and reports.

The complete bid document development, design, permitting, and construction requirements must be in compliance with all applicable laws and regulations of the State of Florida, Broward County, and the Ordinances of the Town of Hillsboro Beach.

RESPONSE FORMAT

Your response should be in .pdf format addressing each of the four areas below. Your emphasis should be placed on clear, complete presentation of factual information. Consultants should respond using the following below format. **DO NOT INCLUDE A COST PROPOSAL IN YOUR RESPONSE.**

- A. PROJECT APPROACH/EFFORT**
- B. CONSULTANT, STAFF & SUBCONSULTANTS**
- C. ESTIMATE TIME OF PROJECT COMPLETION**
- D. UNDERSTANDING OF THE STATEMENT OF WORK AND TOWN OBJECTIVE**

Elaborate artwork, or other embellishments that improve appearance affecting the content is discouraged. Please do not make any reference to information that you submitted in previous RFQs or quotes submitted to the Town of Hillsboro Beach.

A. PROJECT APPROACH/EFFORT

- 1. Describe the strategic overview and approach to the project as outlined in the statement of work described herein.
- 2. Include detailed descriptions of the procedures and methods you propose to use to complete all tasks within the scope of work. Describe key work phases and a detailed description of specific tasks.
- 3. Discuss tasks, timelines and anticipated deliverables for each phase of the project.

B. CONSULTANT, STAFF & SUBCONSULTANTS

- 1. Provide a thorough background and qualifications summary of your firm in architecture, engineering, and interior planning.
- 2. Provide a list enumerating the team, including the Project Manager and all key personnel to be utilized, including a description of their qualifications and skills (include same for any sub-consultants on the project).

Include resumes for all the key personnel, which provide educational background/training, experience.

- 3. Describe services/functional roles to be performed by each team member (including all sub- consultants).

4. Describe availability and commitment of assigned professionals who will undertake the scope of work.
5. Express how the components above reflect your qualifications for this project.

C. ESTIMATE TIME OF PROJECT COMPLETION

1. Discuss consultants' availability over the next 2-3 months.
2. Provide a proposed detailed project work schedule with a start date of February 2024 (contingent upon negotiation of a final scope of work); all meetings that need to be scheduled should be built into the timeline (e.g., initial meeting with staff to review project schedule, strategic direction review, delivery of design plans, etc.).
3. Include time frames for each major component of the scope of work and target dates for completing each phase of the project.

D. UNDERSTANDING OF THE STATEMENT OF WORK AND TOWN'S OBJECTIVE

1. Describe the firm's full understanding of the project and related work required and understanding of improvements and the issues commensurate to the provision of such services.
2. Provide examples of three (3) to five (5) projects the firm took a lead role in the architectural and engineering redesign of interior space. The projects should be compatible in complexity, size, scope and discipline (as described in the Scope of Work) and been undertaken during the past three years.
3. List of three (3) to five (5) references we may contact (preferably from the projects of municipal agencies of similar size and demographics) with client contact information (current email and telephone).



TOWN OF HILLSBORO BEACH TOWN HALL CHAMBER AND CONFERENCE ROOM CONCEPTS FINAL REPORT

0. Table of Contents



Table of Contents

1. Scope of Work/ Approach
2. Existing Conditions
3. Study Concepts/ Images
4. Final Commission Selection
5. Proposed Interior Finishes
6. Final Images
7. Cost Estimate

1. Scope of Work/ Approach



Scope:

Update the existing Town Hall Chamber including ADA accessibility, lighting and finishes and provide conference space for the town staff in the garage area. Raise floor in old garage and provide a corridor to access new conference area. New vestibule and exit with an ADA ramp to the north. Upgrade finishes, add new platform and dais to allow for ADA accessibility.

Approach:

Develop multiple schemes to evaluate for the best solution that will be the least disruption on Town operations and be an economical solution.

Proposed Upgrades:

- New Flooring / Base
- New Ceiling
- New LED Lighting
- New Cove Lighting
- New Window Treatments (Roller Shades)
- Paint
- New Dais
- New Seating

2. Existing Conditions



Existing Dais and Secondary Exit from Chamber (ADA Non Compliant)



Existing seating pews in chamber (ADA Non Compliant)



Chamber from Rear



Dais steps (ADA Non Compliant)

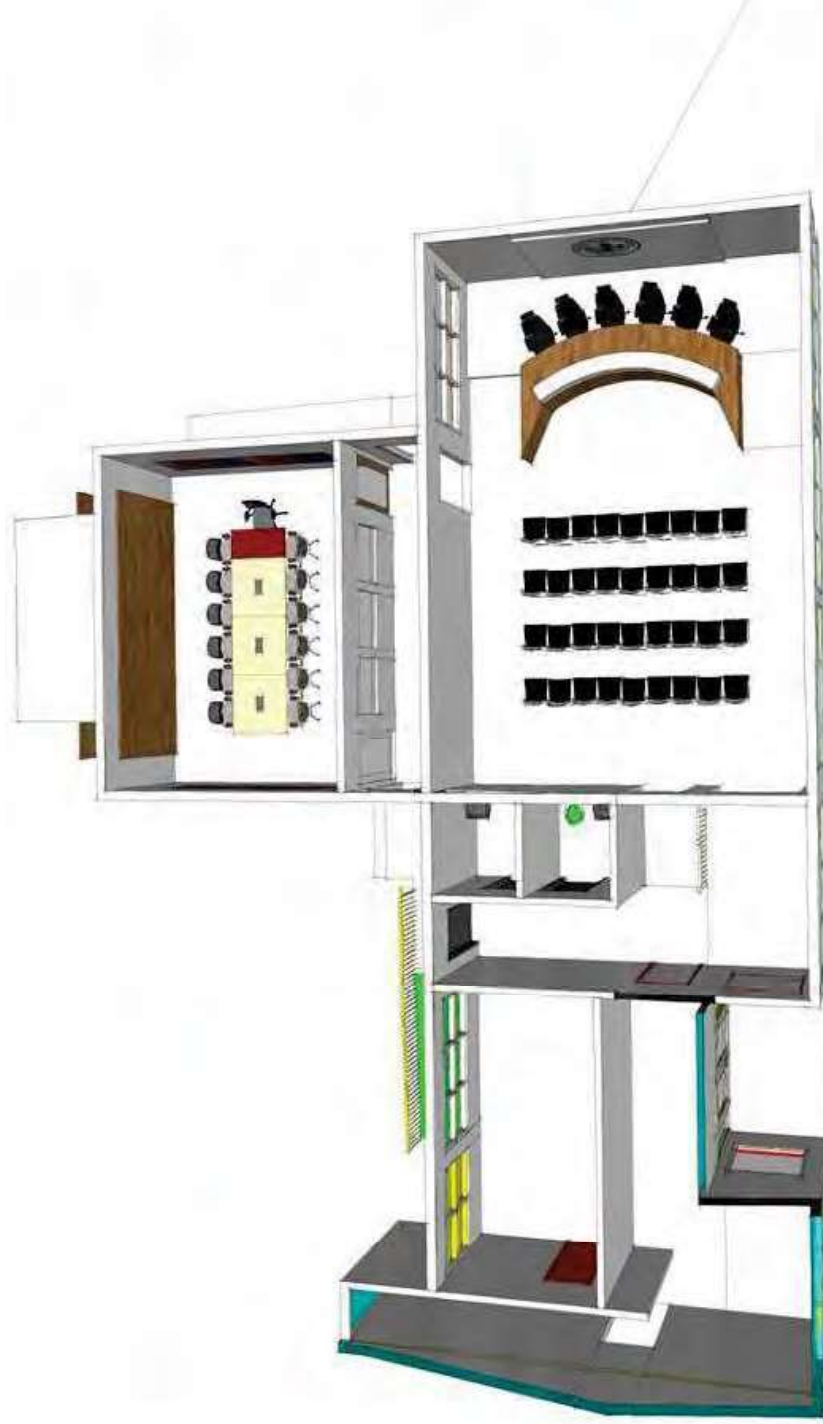


Ramp to Chamber (Non ADA)



Existing Drinking Fountains

3. Study Concepts/ Images

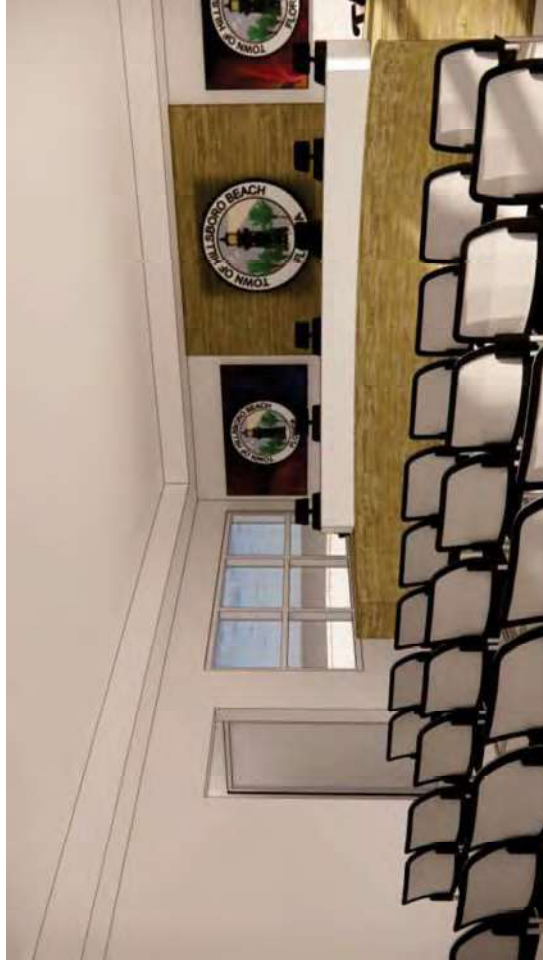


Concept One:

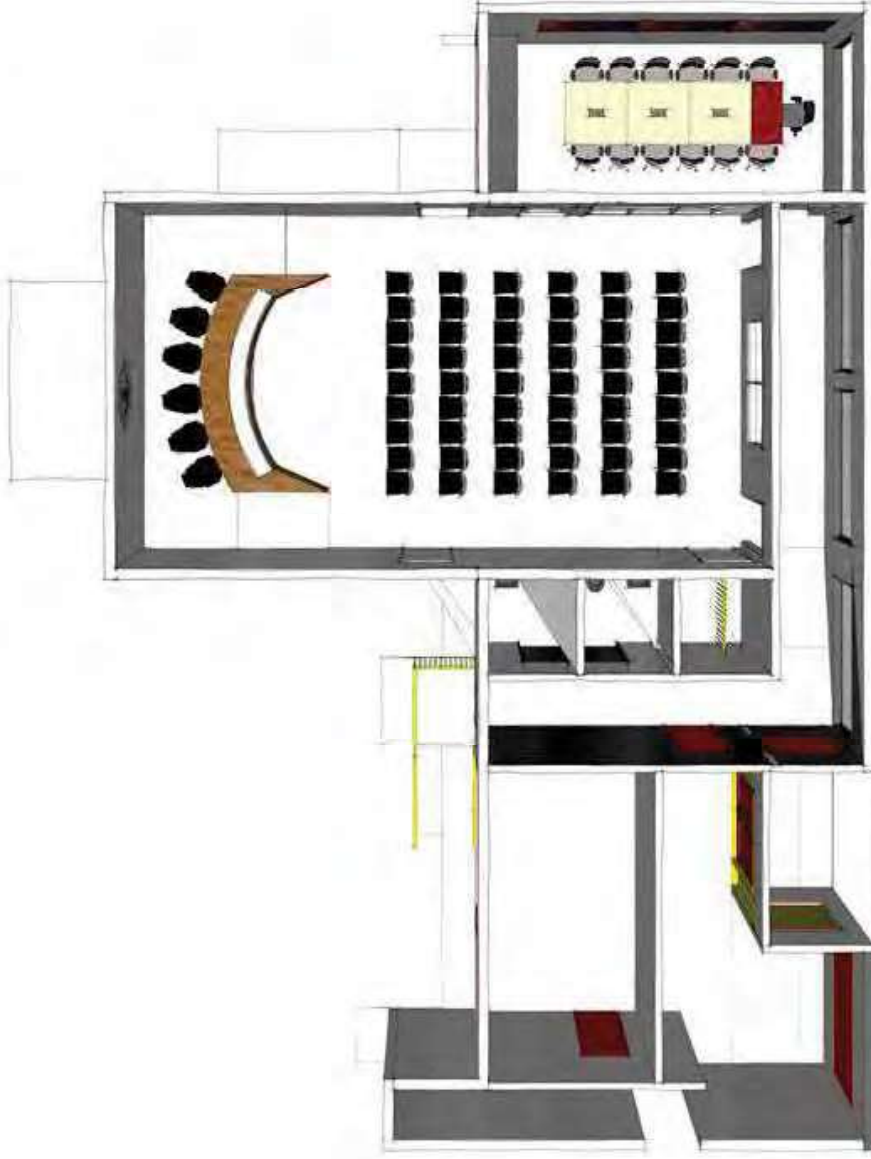
Raise floor in old garage and provide a corridor to access new conference area. Corridor also acts as second means of egress from chamber and allows for new ADA ramp to the north.

Upgrade finishes, add new platform and dais to allow for ADA accessibility.

3. Study Concepts/ Images



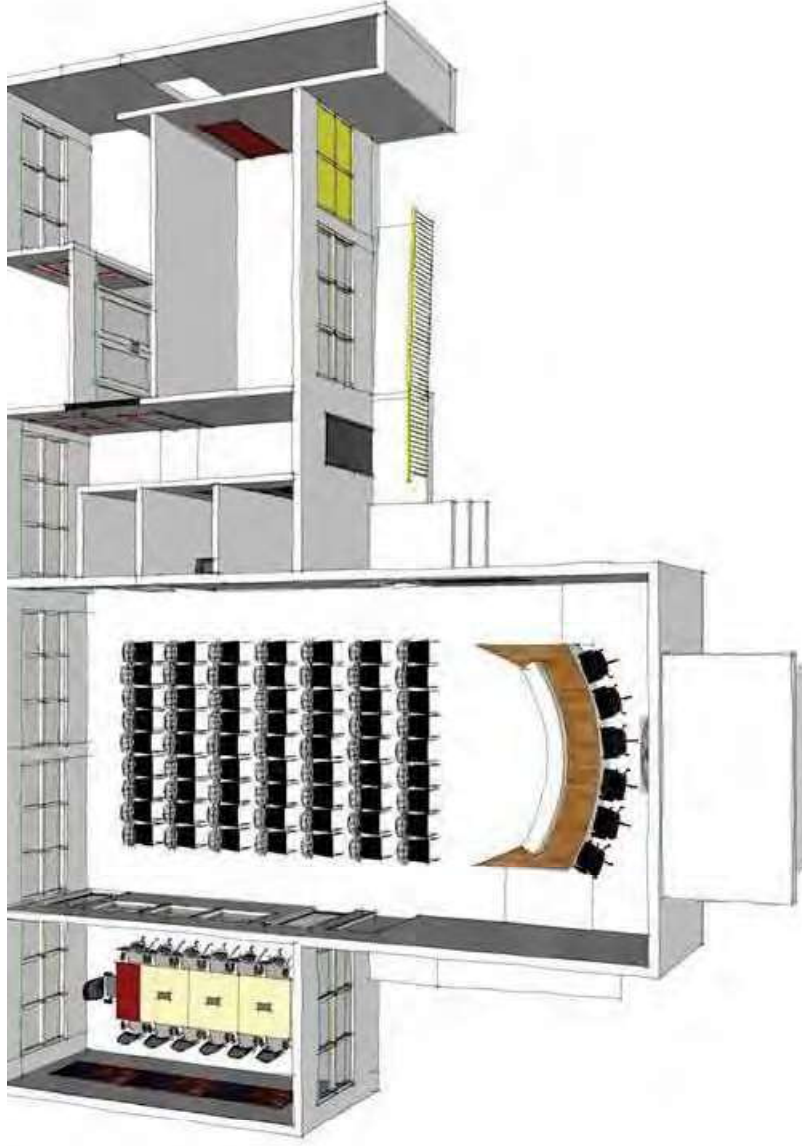
3. Study Concepts/ Images



Concept Two

Reorient chamber to east west (larger space for potential multipurpose). New conference space in portion of old chamber. Raise floor in old garage. Add second means of egress from chamber and allows for new ADA ramp to the north.

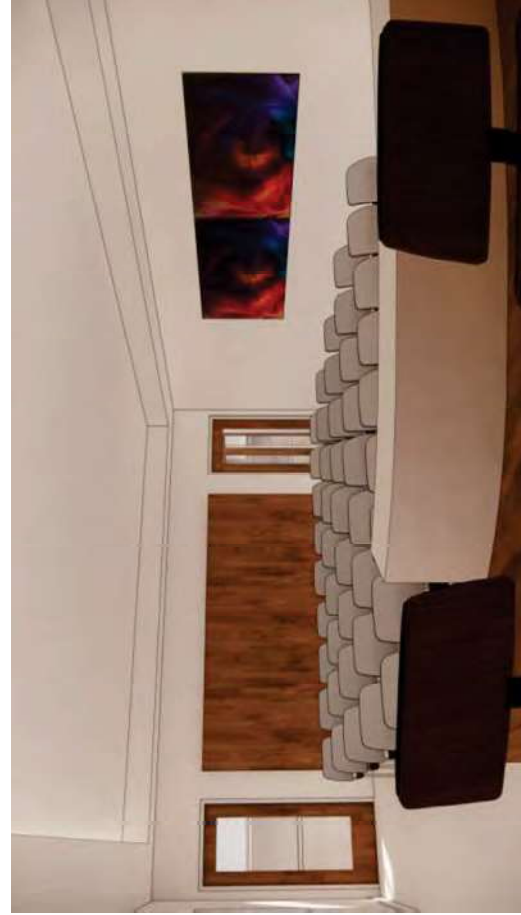
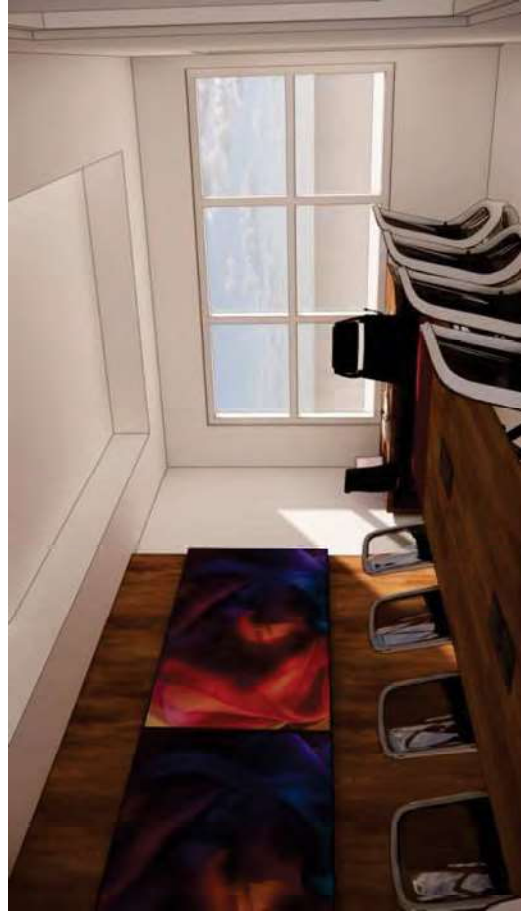
3. Study Concepts/ Images



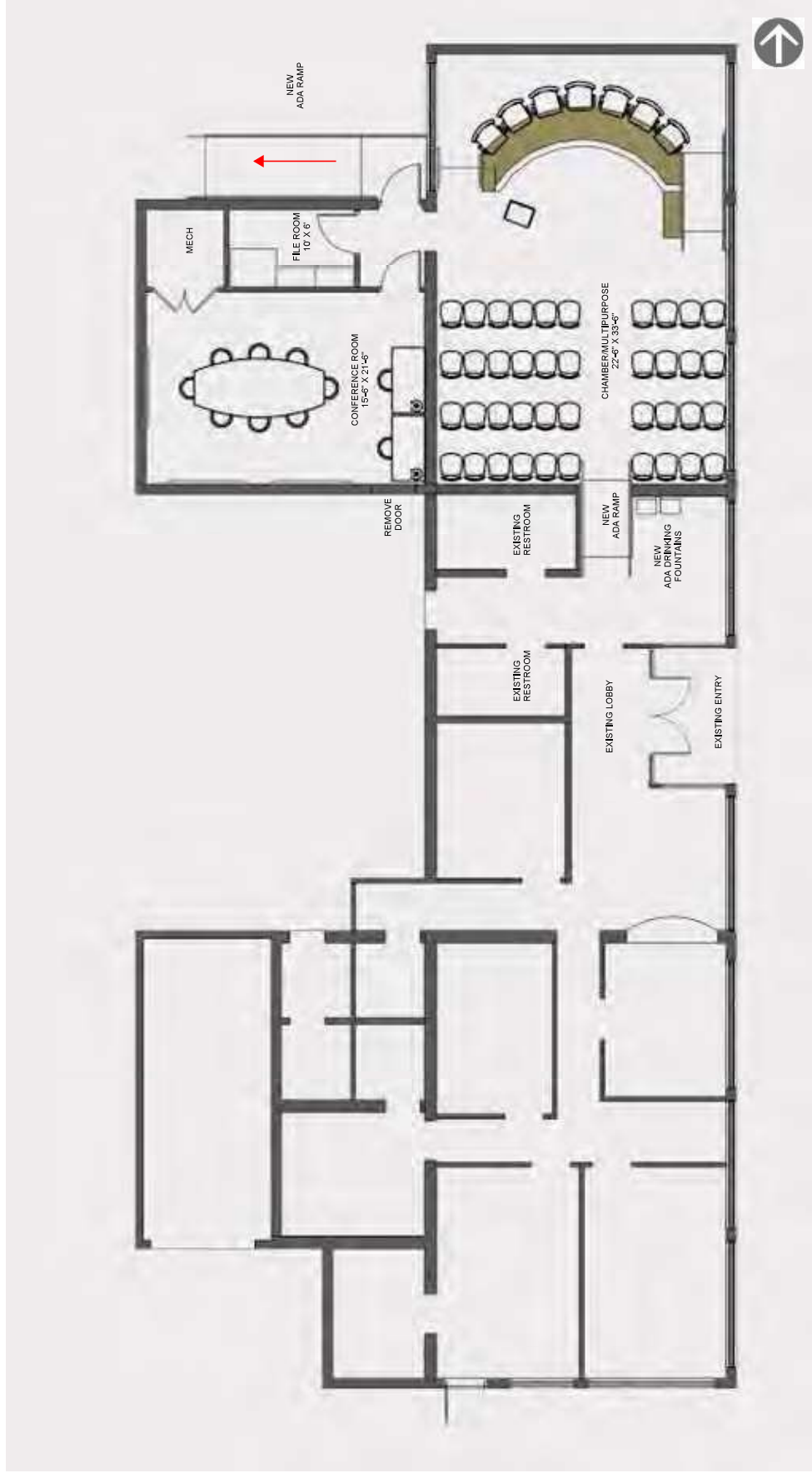
Concept Three

Reorient chamber to east west (larger space for potential multipurpose). New conference space in portion of old chamber. Raise floor in old garage. Add second means of egress from chamber and allows for new ADA ramp to the north.

3. Study Concepts/ Images



4. Final Commission Selection



Concept One: Raise floor in old garage and provide a corridor to access new conference area. New vestibule and exit with ADA ramp to the north. Upgrade finishes, add new platform and dais to allow for ADA accessibility.

4. Final Commission Selection



4. Final Commission Selection



4. Final Commission Selection



4. Final Commission Selection



5. Proposed Interior Finishes



Option 1 Contemporary

5. Proposed Interior Finishes



Option 2 Coastal

Evaluation Matrix - A&E Project Chamber Renovation and Planning Room

EVALUATION CRITERIA		Points Available	BEA ARCHITECTS	NETTA ARCHITECTS	SLATTERY & ASSOCIATES
1	Project Approach Effort	3			
	Elliott Garay		2	3	1
	Steven Mitchel		1	3	2
	Jay Szesnat		2	3	1
	TOTAL POINTS PROJECT APPROACH		5	9	4
2	Consultant, Staff & Subconsultants Assigned	3			
	Elliott Garay		2	3	1
	Steven Mitchel		2	3	1
	Jay Szesnat		3	2	1
	TOTAL POINTS CONSULTANT AND SUBCONSULTANTS ASSIGNED TO PROJECT		7	8	3
3	Estimated Time of Completion	3			
	Elliott Garay		3	2	1
	Steven Mitchel		3	2	1
	Jay Szesnat		3	2	1
	TOTAL POINTS TIME OF COMPLETION		9	6	3
4	Understanding of Statement of Work	3			
	Elliott Garay		2	3	1
	Steven Mitchel		3	2	1
	Jay Szesnat		3	2	1
	TOTAL POINTS UNDERSTANDING OF STATEMENT OF		8	7	3
TOTAL SCORE POSSIBLE COMBINED (36)			29	30	13

Netta Architects	30
BEA Archiects	29
Slattery & Associates, Inc	13

Evaluation Matrix - A&E Project Chamber Renovation and Planning Room

EVALUATION CRITERIA		Points Available	BEA ARCHITECTS	NETTA ARCHITECTS	SLATTERY & ASSOCIATES
1	Project Approach Effort	3			
	Elliott Garay		2	3	1
	Steven Mitchel		1	3	2
	Jay Szesnat		2	3	1
	TOTAL POINTS PROJECT APPROACH		5	9	4
2	Consultant, Staff & Subconsultants Assigned	3			
	Elliott Garay		2	3	1
	Steven Mitchel		2	3	1
	Jay Szesnat		3	2	1
	TOTAL POINTS CONSULTANT AND SUBCONSULTANTS ASSIGNED TO PROJECT		7	8	3
3	Estimated Time of Completion	3			
	Elliott Garay		3	2	1
	Steven Mitchel		3	2	1
	Jay Szesnat		3	2	1
	TOTAL POINTS TIME OF COMPLETION		9	6	3
4	Understanding of Statement of Work	3			
	Elliott Garay		2	3	1
	Steven Mitchel		3	2	1
	Jay Szesnat		3	2	1
	TOTAL POINTS UNDERSTANDING OF STATEMENT OF WORK		8	7	3
TOTAL SCORE POSSIBLE COMBINED (36)			29	30	13

Netta Architects	30
BEA Archiects	29
Slattery & Associates, Inc	13



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Resolution No. 2024-09 Consideration of the Town Commission to Approve the Recommendation of the Selection/Evaluation Committee for "RFQ 2021-01 Architectural and Engineering Services for Various Projects" and Accept Proposal 24-8040 Submitted by Calvin Giordano & Associates, Inc. and Authorize Staff to Negotiate Contract with Calvin Giordano & Associates, Inc. for Water Treatment and Well Field Engineering Services, In an Amount Not to Exceed \$168,969.70.

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 5, 2024

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS:

1. Town of Hillsboro Beach Water Tank Replacement
2. Resolution
3. Proposal CGA 24-8040 (1)



MEMORANDUM

DATE: January 10, 2024

TO: Mac Serda, Town Manager

FROM: Donna Rockfeld, Procurement Manager

RE: **Approval of the Agreement for Engineering and Design Services for Town Water Treatment Plant 260,000 gallon Above Ground Storage Tank**

Background:

The Town of Hillsboro Beach's existing 100,000-gallon steel clear well storage tank is near its useful life expectancy and is in need of replacement. A 2015 engineering report prepared by Chen Moore and Associates; Inc. (CMA) recommended replacing the tank with a 260,000-gallon water storage tank. The Town requires an engineering firm to provide design, permitting, and construction phase services.

The Water Treatment Plant wellfields, clearwater storage tank and pumps are located on the 20-acre site located at 925 E Sample Road, Pompano Beach, FL 33064.

On March 1, 2022 by Resolution R2022-06, the Town Commission approved the Town Manager's recommendation to accept the ranking and negotiate with the top ranked firms, and authorizes the proper Town Officials to execute Continuing Contracts with the top ranked firms selected in response to the Town's Request for Qualifications RFQ #2021-01 for Continuing Professional Architectural and Engineering Services for Various Projects and in accordance with F.S. §287.055.

On December 13 2023, Calvin Giordano & Associates, Inc. as the top ranked firm for "*RFQ 2021-01 Architectural and Engineering Services for Various Projects*" for Water Treatment and Well Field Engineering services, was requested to provide a fee proposal for their services in standard format, in a not-to-exceed amount, as well as a project time schedule for the design, permitting, and construction phase of replacing the clear well storage tank.

On February 7, 2024, Calvin Giordano & Associates, Inc. submitted proposal No. 24-8040. Following negotiations, the Town Manager and Calvin Giordano & Associates, Inc. arrived at a mutual understanding of the scope of services to be accomplished and timeline, Calvin Giordano & Associates, Inc. provided an equitable proposal that is considered fair, competitive, and reasonable.

Fiscal Impact

Funding is provided through the Town of Hillsboro Beach General fund and American Rescue Plan Act (ARPA) funds.

Recommendation:

It is the recommendation of the Town Manager, Water Plant Supervisor, and the Procurement Administrator that the Town Commission approve Calvin Giordano & Associates, Inc. proposal 24-8040 in an amount not to exceed \$168,969.70.

Terms and conditions are in accordance with Agreement 2021-01 Continuing Professional Architectural and Engineering Services for Various Projects – Calvin Giordano & Associates, Inc.

C: Elliott Garay, Water Plant Supervisor

Attachment::

Calvin, Giordano & Associates, Inc. Proposal 24-8040

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RESOLUTION NO. 2024-09

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, ACCEPTING THE RECOMMENDATION OF THE SELECTION/EVALUATION COMMITTEE AND DETERMINING THAT _____ IS THE MOST RESPONSIVE AND MOST RESPONSIBLE PROPOSER FOR ARCHITECTURAL AND ENGINEERING SERVICES FOR VARIOUS PROJECTS IN ACCORDANCE WITH RFQ 2021-01; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town has sought competitive proposals for Architectural and Engineering Services for Various Projects;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clauses are true and correct and hereby ratified and confirmed by the Town Commission.

SECTION 2. The Town Commission of the Town of Hillsboro Beach, Florida hereby accepts the recommendation of the Selection/Evaluation Committee and determines _____ is the most responsible and most responsive proposer for Architectural and Engineering Services for Various Projects in accordance with RFQ 2021-01.

SECTION 3. The Town Commission of the Town of Hillsboro Beach, Florida hereby approves and authorizes the Town to negotiate terms and conditions and enter into a Professional Service Agreement in an amount not to exceed \$168,969.70.

SECTION 4. The appropriate Town officials are authorized and directed to execute the necessary documents to comply with this Resolution.

SECTION 5. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 6. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

SECTION 7. This Resolution shall become effective immediately upon its passage and adoption.

1 **ADOPTED** by the Town Commission of the Town of Hillsboro Beach, Florida this ____ day
2 of _____ 2024.

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6 TOWN OF HILLSBORO BEACH, FLORIDA

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8 _____
9 Irene Kirdahy, Mayor

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12 ATTEST:

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14 _____
15 Sherry D. Henderson, CMC
16 Town Clerk
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RESOLUTION NO. 2024-09

Award Bid for Water Treatment & Well Field Eng. Services RFQ 2021-01

RECORD OF TOWN COMMISSION VOTE:

	<u>YES</u>	<u>NO</u>
MAYOR IRENE KIRDAHY	☐	☐
VICE MAYOR BARBARA BALDASARRE	☐	☐
COMMISSIONER JANE REISER	☐	☐
COMMISSIONER VINNIE ANDREANO	☐	☐
COMMISSIONER DAVID RAVANESI	☐	☐



Calvin, Giordano & Associates, Inc.
A SAFEbuilt® COMPANY

Proposal for Professional Services

Date: February 7, 2024
RE: WTP Storage Tank
Client: Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062
Attention: Mac Serda, Town Manager
CGA Project No: 24-8040

The Town of Hillsboro Beach (TOWN) has requested professional services from Calvin, Giordano & Associates, Inc. (CGA) to design, permit, and prepare bid documents for a new 260,000-gallon aboveground storage tank at the TOWN's Water Treatment Plant (WTP) located at 925 Sample Road, Pompano Beach, Florida 33064 (refer to the Project Location Exhibit for the Project Limits). Chen Moore and Associates provided an Engineering Report with recommendations that included this new storage tank to meet the Florida Administrative Code water storage requirements.

General scope items and project notes include the following:

- The TOWN's preference for the storage tank vendor is CROM. The goal is to maintain the same hydraulic profile as existing to limit the additional controls, mechanical appurtenances, and instrumentation.
- The existing 100,000-gallon storage tank shall remain in service until the new storage tank is commissioned. Then, the 100,000-gallon tank shall be demolished.
- The abandoned fuel containment area in the northeast section of the property shall be demolished to make room for the new storage tank.
- Provide a means for circulating or aerating any stagnant water in the new tank.
- Reconfigure aboveground and belowground piping and valves, as needed, to connect the new tank to the existing system.
- Integrate controls for the new tank to the WTP's existing SCADA system.

Building Code Services
Civil Engineering / Roadway
& Highway Design
Coastal Engineering
Code Enforcement
Construction Engineering &
Inspection (CEI)
Construction Services
Data Technologies &
Development
Electrical Engineering
Engineering
Environmental Services
Facilities Management
Grant Management &
Writing
Geographic Information
Systems (GIS)
Governmental Services
Indoor Air Quality (IAQ)
Landscape Architecture
Planning
Project Management
Redevelopment &
Urban Design
Surveying & Mapping
Transportation & Mobility
Transportation Planning
Water / Utilities Engineering
Website Development

1800 Eller Drive
Suite 600
Fort Lauderdale, FL 33316
Tel: 954.921.7781
Fax: 954.921.8807

www.cgasolutions.com

CGA is pleased to submit this proposal for professional services. CGA shall subcontract the required scope for Subsurface Utility Investigation to US Utility Potholing and Air Excavation; Geotechnical Engineering to Nutting Engineers of Florida, Inc.; Environmental Engineering to Nutting Environmental of Florida, Inc.; Electrical and Instrumentation Engineering to Hillers Electrical Engineering, Inc.; and Structural Engineering to Lakdas/Yohalem Engineering, Inc. The specific scope of services is further detailed in the subsequent sections.

I. PRELIMINARY INVESTIGATION AND DESIGN

I.1 Survey

- I.1.1 All above ground improvements within the Project Limits will be field collected, with horizontal locations and vertical elevations being provided for such items as fences, piping, concrete slabs, treatment plant appurtenances, and visible above ground utilities.
- I.1.2 Locate the existing storage tank and obtain top of tank elevation and elevation of piping into tank.
- I.1.3 A grid of cross section elevations will be obtained at 10-foot intervals together with any grade breaks, swales, mounds, or other definitive elevation changes throughout the Project Limits.
- I.1.4 Data for pipe sizes, type of material, direction of flow, and invert elevations will be obtained for any accessible manhole structure within the Project Limits including the next structure in the line of flow outside of the Project Limits.
- I.1.5 Location with color and type of any above-ground paint marks identifying underground utility demarcation.
- I.1.6 Survey data will be referenced vertically to North American Vertical Datum of 1988 (NAVD88) and horizontally to Florida State Plane Coordinates, North American Datum 83/90 (NAD 83/90).
- I.1.7 The survey will be prepared in accordance with the Standards of Practice requirements for Surveying and Mapping in the State of Florida as set forth by Chapter 5J-17 of the Florida Administrative Code, pursuant to Florida Statutes Chapter 472.027.

I.2 Subsurface Utility Investigation

- I.2.1 Underground locates will be provided to assist with the design of the proposed improvements. The work will help identify the horizontal locations of existing utilities, such as water mains, force mains, stormwater pipes, gas lines, and communication and will be incorporated into the design plans. Ground-penetrating radar (GPR) will be used to investigate the subsurface

utility conditions and assist with determining existing utilities within the Project Limits. Paint marks and/or wire flags will be placed on the ground surface indicating the approximate location of underground utilities. Each utility will be color coded in accordance with ASCE standards. Sketches will be produced depicting the results of the designation. Small service lines and irrigation lines will not be designated due to the additional effort required to locate them.

- I.2.2 Up to ten test holes will be provided to assist with the design of the proposed improvements. The test holes will help confirm the horizontal and vertical locations of existing utilities and will be incorporated into the design plans. For each test hole performed, a report will be provided that summarizes the type of utility found, size, material, depth from surface, horizontal distance from fixed objects in the field, and pipe direction.

I.3 Geotechnical Engineering

- I.3.1 Geotechnical investigations will evaluate the soil conditions within the project area for the proposed storage tank foundation. It is anticipated that two soil borings at a maximum of thirty feet in depth and one soil boring at a maximum of fifty feet in depth will be performed. Results of the work will be summarized in an Engineering Report with recommendations. The recommendations will be utilized by the Structural Engineer for the foundation design of the new storage tank.

I.4 Environmental Engineering

- I.4.1 Conduct a visual inspection of readily accessible and exposed interior and exterior surfaces of the existing 100,000-gallon storage tank to attempt to identify lead based paint. Results of the work will be summarized in an Engineering Report with recommendations. The recommendations will be incorporated into the final bid documents for demolition and disposal requirements for the tank.

I.5 General

- I.5.1 Review any available record drawings, the topographic survey (from the previous task), Geotechnical recommendations, and the findings from the Subsurface Utility Investigation.
- I.5.2 Coordinate with the storage tank vendor (CROM) to discuss options for the new storage tank footprint and to receive cut sheets and drawings.
- I.5.3 Lay out the storage tank footprint onto a base file containing topographic and utility information. Show yard piping and proposed connections points. All shall be shown at a conceptual level for the TOWN's review prior to advancing the plans.

II. 60% DELIVERABLES

- II.1 Receive, review, and address any comments from the TOWN regarding the conceptual level submittal, and finalize any additional plan sheets. These shall include Demolition, Civil, Mechanical, Electrical, Instrumentation, and Structural.
- II.2 Prepare drainage calculations and a report (will be required by the Permitting Agency).
- II.3 Conduct an internal quality assurance/quality control (QA/QC) review.
- II.4 Submit the 60% plans to the TOWN for review. Attend a meeting with the TOWN to review the plans. Address questions and comments, as needed.

III. PERMITTING

- III.1 Prepare and submit permit application packages to the following Agencies:
 - III.1.1 Florida Department of Environmental Protection (FDEP) for a Specific Permit to Construct PWS Components.
 - III.1.2 Broward County Resilient Environment Department – Environmental Permitting Division (BCEPD) for a Surface Water Management License.
- III.2 Address comments, revise documents, and resubmit as needed.

IV. 100% DELIVERABLES

- IV.1 Prepare 100% plans, technical specifications, and a cost estimate after permit approvals. Specifications shall utilize the Construction Specifications Institute (CSI) 16-division Master Format.
- IV.2 Conduct a final internal QA/QC review.
- IV.3 Submit 100% plans, technical specifications, and cost estimate to the TOWN for review. Attend a meeting with TOWN to review the 100% deliverables. Address questions, comments, and resubmit revised documents to the TOWN, if needed.

V. BIDDING SERVICES

- V.1 Attend a pre-bid meeting.
- V.2 Address Bidder Requests for Information (RFIs) related to documents prepared by CGA and its Subconsultants. These include responses to written questions and revised plans or technical specifications, if required. This may also require preparing addenda to the bid documents.

- V.3 Prepare a bid tabulation summarizing the opened bids. Assist the TOWN in determining the lowest, most responsive, and most responsible Bidder. This shall include contacting and verifying Bidder references for the low Bidder.
- V.4 Prepare a letter summarizing the bid evaluation for the TOWN to make a recommendation to Commission for contract award.

VI. PROJECT FEE SCHEDULE

Tasks	Subtotals
Task 1 – Preliminary Investigation and Design	\$51,468.13
Task 2 – 60% Deliverables	\$70,184.19
Task 3 – Permitting	\$8,907.11
Task 4 – 100% Deliverables	\$28,531.16
Task 5 – Bidding Services	\$9,879.11
GRAND TOTAL	\$168,969.70

VII. ASSUMPTIONS AND EXCLUSIONS

- VII.1 The TOWN acknowledges that CGA has no control over costs of labor, materials, competitive bidding environments and procedures, unidentified field conditions, financial and/or market conditions, or other factors likely to affect the cost estimates of this project, all of which are and will unavoidably remain in a state of change, especially in light of the high volatility of the market. The TOWN further acknowledges that this is a “snapshot in time” and that the reliability of cost estimates will inherently degrade over time.
- VII.2 Permit application and plan review fees shall be the responsibility of others.
- VII.3 The TOWN shall be responsible for bid advertisement, typical front-end/contract documents, coordinating and hosting a pre-bid meeting, receiving RFIs, distributing responses, and bid opening.
- VII.4 Site lighting/photometric plans are excluded.
- VII.5 It is assumed that there are no existing environmental nor contamination issues from the previous fuel storage tank that was removed. Therefore, the scope specifically excludes regulatory efforts or remediation from the proposed demolition of the existing fuel containment area.

VII.6 Construction Services are excluded but can be provided under a separate contract.

VIII. PROJECT LOCATION EXHIBIT



IX. PROFESSIONAL FEE SCHEDULE



Calvin, Giordano & Associates, Inc.
A SAFEbuilt COMPANY

PROFESSIONAL FEE SCHEDULE

Building Code Services
Civil Engineering / Roadway
& Highway Design
Coastal Engineering
Code Enforcement
Construction Engineering &
Inspection (CEI)
Construction Services
Data Technologies &
Development
Electrical Engineering
Engineering
Environmental Services
Facilities Management
Grant Management &
Writing
Geographic Information
Systems (GIS)
Governmental Services
Indoor Air Quality (IAQ)
Landscape Architecture
Planning
Project Management
Redevelopment &
Urban Design
Surveying & Mapping
Transportation & Mobility
Transportation Planning
Water / Utilities Engineering
Website Development

1800 Eller Drive
Suite 600
Fort Lauderdale, FL 33316
Tel: 954.921.7781
Fax: 954.921.8807

www.cgasolutions.com

Principal	252.00
Contract Administrator	232.00
Project Coordinator	117.00
Executive Assistant / Clerical	86.00

ENGINEERING

Associate/Director, Engineering	225.00
Sr. Project Manager	196.00
Project Manager	179.00
Project Engineer	157.00
Engineer	133.00
Jr. Engineer	117.00
Senior CADD Tech	135.00
CADD Technician	115.00
Permit Administrator	109.00
Engineering Site Plan Review	179.00

LANDSCAPE ARCHITECT

Associate/Director, Landscape Architect	225.00
Senior Landscape Architect/Urbanist	180.00
Environmental Administrator	150.00
Environmental Specialist	125.00
Environmental Assistant	115.00
Landscape Architect/Urbanist	165.00
Senior CADD Tech	135.00
CADD Technician	115.00
Landscape Inspector/Arborist	125.00
Landscape Site Plan Reviewer	170.00
Jr. Landscape Architect/Urbanist	150.00
Landscape Designer	125.00
Jr. Landscape Designer	110.00
Landscape Analyst	80.00

PLANNING

Associate/Director, Planning	225.00
Planning Administrator	183.00
Principal Planner	178.00
Planning Manager	178.00
Senior Planner	152.00
Planner	128.00
Assistant Planner	111.00
Planning Technician	86.00
Grants Administrator	183.00
Grants Coordinator	128.00

EXPERT WITNESS

Principal/Associate	398.00
Registered Engineer/Surveyor	337.00
Project Engineer	276.00

CONSTRUCTION

Associate, Construction	225.00
Senior Project Engineer (CEI)	202.00
Project Administrator (CEI)	202.00
Construction Management Director	167.00
Construction Manager	152.00
Senior Inspector	125.00
Inspector	113.00
Inspector Aide	113.00
Construction Coordinator	113.00
Resident Compliance Specialist	113.00

GOVERNMENT SERVICES

Associate, VP	225.00
Director of Code Enforcement	176.00
Director of Building Code	176.00
Project Manager	179.00
Code Enforcement Field Supervisor	133.00
Code Enforcement Field Inspector	113.00
Building Official	138.00
Building Plans Reviewer	119.00
Building Inspector	113.00
Permit Processor	90.00

SURVEYING

Associate/Director, Surveying	225.00
Senior Registered Surveyor	178.00
Survey Crew	164.00
Registered Surveyor	159.00
Survey Coordinator	128.00
CADD Technician	115.00
3D Laser Scanner	451.00
G.P.S Survey Crew	198.00

DATA TECH DEVELOPMENT

Associate, Data Tech Dev.	225.00
GIS Coordinator	178.00
GIS Specialist	152.00
Multi-Media 3D Developer	135.00
GIS Technician	117.00
Sr. Applications Developer	225.00
Applications Developer	167.00
Network Administrator	187.00
System Support Specialist	135.00
IT Support Specialist	102.00

INDOOR AIR QUALITY SERVICES

Sr. Environmental Scientist	150.00
Environmental Scientist	125.00

In addition to the hourly rates listed above, charges will include direct out-of-pocket expenses such as reproduction, overnight mail, and other reimbursables billed at a multiplier of 1.25.

Effective July 17, 2023

FORT LAUDERDALE

MIAMI-DADE

WEST PALM BEACH

CLEARWATER / TAMPA

ESTERO

PORT ST. LUCIE

AUTHORIZATION

We appreciate the opportunity to submit this proposal. Calvin, Giordano & Associates, Inc. is prepared with the required personnel to proceed with the proposed scope of services upon receipt of the executed authorization. Our personnel are committed to completing the project in a timely manner. Please indicate your acceptance of this proposal by signing below and returning one executed copy to this office. We look forward to working with you to make this project a success.

By: _____ By: _____
Mac Serda David Stambaugh, PE
Town Manager Vice President of Professional Services
Town of Hillsboro Beach Calvin, Giordano & Associates, Inc.

Date: _____ Date: _____



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Resolution No. 2024-10 Town of Hillsboro Beach Commission Ratification of Invoice Payment In the Amount of \$27,515 for Professional Services Provided by Lanzo Construction Company Related to Emergency Water Main Repair at 901 Hillsboro Mile on January 21, 2024.

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 5, 2024

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS:

1. Agenda Cover Memo - 901 Hillsboro Mile
2. Resolution
3. Lanzo Construction - Invoice \$27,515.00



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011

www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: 901 Hillsboro Mile – Lanzo Construction Water Main Break Repair
Submitting Dept: Town Manager
Agenda Date: February 13, 2024

1. BACKGROUND / HISTORY

The Hillsboro Beach Water Department received a call from the Hillsboro Beach Police Department at 1:16am regarding a water leak located at 901 Hillsboro Mile on the north side of the entrance of the Hillsboro Club. The water leak was isolated at 915am.

A 10" cast iron water main broke in the early hours of Sunday, January 21, 2024. The break resulted in an estimated water loss of 483,462 gallons. This pipe was part of a small section along 901 Hillsboro Mile that was not replaced during the 2018 water main project as the pipe was too new to be replaced. No sign of abuse or contractor error was visible from the section of the road or pipe.

2. CURRENT ACTIVITY

After contacting a few underground contractors, Lanzo Construction was the only crew who was available to assist the Town with the emergency repairs that occurred on the Sunday morning. Lanzo's crews and machinery used for the repairs were brought in from both Miami and Palm Beach areas.

3. FINANCIAL IMPACT

Invoice total for this repair was \$27,515, and will be paid from the Water Utility's Repair and Maintenance line item.

4. RECOMMENDATION

Payment was administratively approved by the Town Manager and Commission ratification of the invoice is requested.

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RESOLUTION NO. 2024-10

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, RATIFYING THE INVOICE PAYMENT IN THE AMOUNT OF \$27,515 FOR PROFESSIONAL SERVICES PROVIDED BY LANZO CONSTRUCTION COMPANY RELATED TO EMERGENCY WATER MAIN REPAIR AT 901 HILLSBORO MILE ON JANUARY 21, 2024; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission deems it to be in the best interests of the Town to ratify the Invoice Payment in the amount of \$27,515 for Professional Services provided by Lanzo Construction Company related to Emergency Water Main Repair at 901 Hillsboro Mile on January 21, 2024;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clause is true and correct and hereby ratified and confirmed by the Town Commission.

SECTION 2. The Town Commission of the Town of Hillsboro Beach, Florida hereby ratifies the Invoice Payment in the amount of \$27,515 for Professional Services provided by Lanzo Construction Company related to Emergency Water Main Repair at 901 Hillsboro Mile on January 21, 2024. A copy of the invoice is attached hereto as Exhibit "A".

SECTION 3. The appropriate Town officials are authorized and directed to execute the necessary documents to comply with this Resolution.

SECTION 4. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

1 **ADOPTED** by the Town Commission of the Town of Hillsboro Beach, Florida this ____ day
2 of _____ 2024.

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TOWN OF HILLSBORO BEACH, FLORIDA

Irene Kirdahy, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk

RESOLUTION NO. 2024-10
Lanzo Construction Co. Invoice Ratification \$27,515

RECORD OF TOWN COMMISSION VOTE:

	<u>YES</u>	<u>NO</u>
MAYOR IRENE KIRDAHY	☐	☐
VICE MAYOR BARBARA BALDASARRE	☐	☐
COMMISSIONER JANE REISER	☐	☐
COMMISSIONER VINNIE ANDREANO	☐	☐
COMMISSIONER DAVID RAVANESI	☐	☐



Invoice

125 SE 5th Ct
Deerfield Beach FL 33441
Phone 954-979-0802
Fax 954-979-9897

Date: January 31st, 2024,
Project: Town of Hillsboro Beach – Emergency WM Repair

Submitted to: Hillsboro Beach Water Department
Attention: Elliott Garay

Phone: 954-703-0623
Email: egaray@townofhillsborobeach.com

DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENDED
Mobilization (Sunday 01.21.24)	1.00	LS	\$10,000.00	\$10,000.00
Six (6) Crew and Equipment to repair 10" Cast Iron	1.00	LS	\$17,515.00	\$17,515.00
				Total \$27,515.00

We hereby propose to furnish material, labor, and equipment for below mention scope.

Scope of Work:

Labor and Equipment to address a 10" Cast Iron WM Break at 901 Hillsboro Mile for the Town of Hillsboro Beach.

Inclusions:

- Full Pipe Crew with two (2) Superintendents that arrived to analyze severity of break and identify what is needed to successfully repair broken WM

Exclusions

- Base and Final Paving are excluded from this proposal, as requested by Town of Hillsboro Beach

Notes:

- This Invoice is to reflect the labor and equipment that was assembled at a minute's notice during the weekend on a Sunday. Lanzo Personnel came from West Palm Beach as well as Miami to address this emergency the Town of Hillsboro was facing. While assembling the personnel, the equipment had to be taken from their respective projects, which posed a logistic challenge to respond as soon as Lanzo could.

Respectfully submitted,

Salvatore D'Alessandro
Vice President
Lanzo Construction Co.

Acct# 546002-53301
1/31/2024



Town of Hillsboro Beach Water Department



Incident Report

February 2, 2024

Date of Incident - Sunday, January 21, 2024

Location of Incident - 901 Hillsboro Mile (Hillsboro Club North side of entrance by curb)

Time Incident was reported - 116AM by Hillsboro Beach Police Department

Summary/Description -

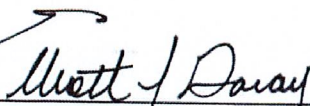
Hillsboro Beach Police Department placed call to water department staff at 116AM regarding a tremendous amount of water bubbling from under the asphalt at 901 Hillsboro Mile, north side entrance by curb. A call was then placed to Garth Charles who is scheduled to work weekends to investigate site. Mr. Charles arrived on site at 238AM and reported that water was coming out from under the asphalt on the north side of entrance to Hillsboro Club by the curb. A Chlorine residual was taken and it was determined that it was a water leak from the main. It was determined that traffic cones would be placed around the leak to prevent traffic from driving over the area and the water would be shut down in the morning at sun up for emergency repairs. The water leak steadily grew worse as the hours past and at 915AM, the Hillsboro Club Manager and residents were notified of an emergency shutdown of the water main. At 950 to 1000AM the water main was shut down.

Multiple calls were placed over the course of two hours to various underground contractors, one of which visited the water break site, however could not mobilize emergency repair crews. A final call was placed to Lanzo Construction and they were able to mobilize. The duration of the repair lasted from 115pm to 415pm. Water was restored at an estimated time of 440pm.

A 48 hrs water boil notice was issued to the residents of Hillsboro Club with two consecutive sets of Microbial Analyses (bactis) with both day's being absent of pathogens. A rescission was then issued on January 24, 2024.

The crack/broken portion was a solid "ring style" crack completely around a 10" iron pipe that was NOT lined. An estimated 483,462 gallons of water was lost.

Invoice total - \$27,515 – received on January 31, 2024


Elliott Garay – Plant Superintendent



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Resolution No. 2024-11 Town of Hillsboro Beach Commission Ratification of Invoice Payment In the Amount of \$29,325 for Professional Services Provided by Lanzo Construction Company Related to Emergency Water Main Repair at 1050 Hillsboro Mile on January 22, 2024.

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 5, 2024

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

- ATTACHMENTS:**
1. Agenda Cover Memo - 1050 Hillsboro Mile
 2. Resolution
 3. Lanzo Construction - Invoice \$29,325.00



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011

www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: 1050 Hillsboro Mile – Lanzo Construction Water Main Break Repair
Submitting Dept: Town Manager
Agenda Date: February 13, 2024

1. BACKGROUND / HISTORY

On Monday, January 22, 2024 at 7:50am the water department's SCADA system alerted operators to an unusual increased demand and flow to distribution. Water department staff arrived on scene and found a very large water leak at 1050 Hillsboro Mile. At 935am the water leak was isolated using the series of interconnect valves between 1050 & 1063 Hillsboro Mile and only residents between these two addresses were interrupted.

A 12" PVC C900 water main encountered an "axial style" crack which extended 22" along the water main. An estimated 98,761 gallons of water was lost.

2. CURRENT ACTIVITY

After the quick response from Lanzo Construction from the watermain break the day before, Lanzo was again called-out and immediately responded to the emergency. The successful repair of this specific water main break was met with various challenges and extended well into the evening hours.

3. FINANCIAL IMPACT

Invoice total for this repair was \$29,325, and will be paid from the Water Utility fund using funding from a combination of Repair and Maintenance, and Contingency line items plus savings from other accounts in the Water Utility Budget.

4. RECOMMENDATION

Payment was administratively approved by the Town Manager and Commission ratification of the invoice is requested.

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RESOLUTION NO. 2024-11

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, RATIFYING THE INVOICE PAYMENT IN THE AMOUNT OF \$29,325 FOR PROFESSIONAL SERVICES PROVIDED BY LANZO CONSTRUCTION COMPANY RELATED TO EMERGENCY WATER MAIN REPAIR AT 1050 HILLSBORO MILE ON JANUARY 22, 2024; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the Town Commission deems it to be in the best interests of the Town to ratify the Invoice Payment in the Amount of \$29,325 for Professional Services provided by Lanzo Construction Company Related to Emergency Water Main Repair at 1050 Hillsboro Mile on January 22, 2024;

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA THAT:

SECTION 1. The foregoing "WHEREAS" clause is true and correct and hereby ratified and confirmed by the Town Commission.

SECTION 2. The Town Commission of the Town of Hillsboro Beach, Florida hereby ratifies the Invoice Payment in the amount of \$29,325 for Professional Services provided by Lanzo Construction Company Related to Emergency Water Main Repair at 1050 Hillsboro Mile on January 22, 2024. A copy of the invoice is attached hereto as Exhibit "A".

SECTION 3. The appropriate Town officials are authorized and directed to execute the necessary documents to comply with this Resolution.

SECTION 4. All Resolutions or parts of Resolutions in conflict herewith, be and the same are repealed to the extent of such conflict.

SECTION 5. If any clause, section or other part of this Resolution shall be held by any court of competent jurisdiction to be unconstitutional or invalid, such unconstitutional or invalid part shall be considered eliminated and will in no way affect the validity of the other provisions of this Resolution.

SECTION 6. This Resolution shall become effective immediately upon its passage and adoption.

1 **ADOPTED** by the Town Commission of the Town of Hillsboro Beach, Florida this ____ day
2 of _____ 2024.

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TOWN OF HILLSBORO BEACH, FLORIDA

Irene Kirdahy, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk

RESOLUTION NO. 2024-11

Lanzo Construction Co. Invoice Ratification \$29,325

RECORD OF TOWN COMMISSION VOTE:

	<u>YES</u>	<u>NO</u>
MAYOR IRENE KIRDAHY	☐	☐
VICE MAYOR BARBARA BALDASARRE	☐	☐
COMMISSIONER JANE REISER	☐	☐
COMMISSIONER VINNIE ANDREANO	☐	☐
COMMISSIONER DAVID RAVANESI	☐	☐



125 SE 5th Ct
Deerfield Beach FL 33441
Phone 954-979-0802
Fax 954-979-9897

Invoice

Date: January 31st, 2024,
Project: Town of Hillsboro Beach – Emergency WM Repair

Submitted to: Hillsboro Beach Water Department
Attention: Elliott Garay

Phone: 954-703-0623
Email: egaray@townofhillsborobeach.com

DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENDED
Mobilization (Monday 01.22.24)	1.00	LS	\$10,000.00	\$10,000.00
Six (6) Crew and Equipment to repair 12" PVC WM	1.00	LS	\$19,325.00	\$19,325.00
				Total \$29,325.00

We hereby propose to furnish material, labor, and equipment for below mention scope.

Scope of Work:

Labor and Equipment to address a 12" PVC WM Break at 1050 Hillsboro Mile for the Town of Hillsboro Beach.

Inclusions:

- Full Pipe Crew with two (2) Superintendents that arrived to analyze severity of break and identify what is needed to successfully repair broken WM

Exclusions

- Base and Final Paving are excluded from this proposal, as requested by Town of Hillsboro Beach

Notes:

- This Invoice is to reflect the labor and equipment that was assembled on Monday January 22nd, 2024 during normal operating hours. Lanzo Personnel ceased operations on current revenue stream projects to come and address this emergency the Town of Hillsboro was facing. While assembling the personnel, the equipment had to be taken from their respective projects, which posed a logistic challenge to respond as soon as Lanzo could.

Respectfully submitted,

Salvatore D'Alessandro
Vice President
Lanzo Construction Co.

Acct 546002-53301
2/2/24
EJ Garay



Town of Hillsboro Beach Water Department



Incident Report

February 2, 2024

Date of Incident - Monday, January 22, 2024

Location of Incident - 1050 Hillsboro Mile

Time Incident was reported - 750AM by Robert Knapstein Plant Operator

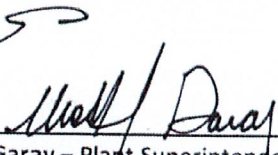
Summary/Description -

SCADA system alerted Plant Operator Robert Knapstein to an increased demand and increased flow to distribution. The flow was unusually high and he alerted plant staff of the high demand and GPM pumped from plant. Rashaan Bullard was dispatched to the Mile and discovered the large leak at 1050 Hillsboro Mile. Elliott arrived on scene and worked with Rashaan to isolate the leak using the interconnect valves located every 500' along the distribution mains. After reviewing the asbuilts it was determined that 12" water valve located at 1050 Hillsboro Mile and 1063 Hillsboro Mile were to be used to isolate the water main leak while maintaining service to all residents north of 1063 Hillsboro Mile. Water leak was isolated at 935AM. Lanzo Construction was called and they were able to assist the Town in the repairs. Town provided all parts needed for the repairs.

Water service was restored at 658PM and the fire hydrant located at 1050 Hillsboro Mile was used to push the air out of the water main southward isolating the residents both to the north & south until an acceptable chlorine residual and water clarity were achieved. Both water mains were then opened at 745PM to normal operation. A 48 hrs precautionary boil water notice was given to the residents between 1050 & 1063 Hillsboro Mile. Microbial Analyses (bactis) were taken on January 23 & 24 and both analyses were absent of pathogens. A rescission was then issued on January 25, 2024.

The crack/broken portion can be described as occurring on a spool piece section of C900 PVC, 18" to 20" in length, straight line crack running parallel along the 12" pipe. **An estimated 98,761 gallons was lost.**

Invoice total - \$29,325 – received on January 31, 2024


Elliott Garay – Plant Superintendent



Calvin, Giordano & Associates, Inc.

A SAFEbuilt COMPANY

Hillsboro Beach, FL, Town of
Attn: Serda, Mac
1210 Hillsboro Mile
Hillsboro, FL 33062
mserda@townofhillsboro.com
Billing 15% of Permit Fees Collected

Invoice

Invoice Number: 265397

Invoice Date: 1/31/2024

Terms: Net 30 Days

Due Date: 3/1/2024

Customer #: AJ-0005085

Customer PO #:

Fixed Fee Main Contract - Building Code Services

Summary

Description	Current Amount
Building Inspection	\$59,223.71
Invoice Total	\$59,223.71

Supporting Detail

Building Inspection

Date	Units	Rate	Amount	Description
1/31/2024	1.00	\$59,223.71	\$59,223.71	Building Code Services
Subtotal	1.00		\$59,223.71	

Please remit to:
1800 Eller Drive, Suite 600
Fort Lauderdale, FL 33316

Net Invoice: \$59,223.71

Freight: \$0.00

Sales Tax: \$0.00

Invoice Total: \$59,223.71

Hillsboro Beach January 2024 Fees	
Total Permit Fees	\$ 68,880.83
Town Rev - 15%	\$ 10,332.12
CGA Rev - 85%	\$ 58,548.71
➤ CGA Admin Fees	\$ 675.00
CGA TOTAL	\$ 59,223.71



**Town of Hillsboro Beach
Building Department
Finance Report**

**Start Date: 1/1/2024
End Date: 1/31/2024**

	Permit Fees	Town Revenue	Fire Fees	Zoning Fees	Admin Fees	CGA Revenue	BORA	DBPR	DCA
MTD	\$68,880.83	\$10,332.12	\$2,100.00	\$2,100.00	\$675.00	\$58,548.71	\$1,109.60	\$621.60	\$892.66
YTD	\$1,633,963.07	\$245,094.46	\$4,500.00	\$5,550.00	\$1,650.00	1,388,868.61	\$3,542.44	\$2,126.13	\$3,067.40



The Town of Hillsboro Beach
All Fees Collected

Start Date: 01/01/2024
End Date: 01/31/2024

Transaction #	Application #	Fee Description	Quantity	Amount	Date
584670	473602	Expired Permit - Greater Than 180 Days	397.1	\$ 397.10	1/2/2024
584670	473602	Expired Permit - Greater Than 180 Days	125	\$ 125.00	1/2/2024
584670	473602	Expired Permit - Greater Than 180 Days	125	\$ 125.00	1/2/2024
584676	692744	Plan Review Fee	2	\$ 190.00	1/2/2024
584677	804271	Building Permit Fee	13943	\$ 369.48	1/2/2024
584677	804271	Building Permit Fee	900	\$ 125.00	1/2/2024
584677	804271	BRA - Board of Rules & Appeals Fee	13943	\$ 7.28	1/2/2024
584677	804271	BRA - Board of Rules & Appeals Fee	900	\$ 2.00	1/2/2024
584677	804271	Goverment Fees FL DBPR Surcharge	125	\$ 2.00	1/2/2024
584677	804271	Goverment Fees FL DBPR Surcharge	369.48	\$ 3.69	1/2/2024
584677	804271	Goverment Fees FL BCAIF Surcharge	369.48	\$ 5.54	1/2/2024
584677	804271	Goverment Fees FL BCAIF Surcharge	125	\$ 2.00	1/2/2024
584678	824666	Goverment Fees FL BCAIF Surcharge	1668.5	\$ 25.02	1/2/2024
584678	824666	Goverment Fees FL DBPR Surcharge	1668.5	\$ 16.68	1/2/2024
584678	824666	BRA - Board of Rules & Appeals Fee	62962.63	\$ 32.76	1/2/2024
584678	824666	Building Permit Fee	62962.63	\$ 1,668.50	1/2/2024
584679	834862	Building Permit Fee	7900	\$ 209.35	1/2/2024
584679	834862	BRA - Board of Rules & Appeals Fee	7900	\$ 4.16	1/2/2024
584679	834862	Goverment Fees FL DBPR Surcharge	209.35	\$ 2.09	1/2/2024
584679	834862	Goverment Fees FL BCAIF Surcharge	209.35	\$ 3.14	1/2/2024
584680	824678	Goverment Fees FL BCAIF Surcharge	1614.09	\$ 24.21	1/2/2024
584680	824678	Goverment Fees FL DBPR Surcharge	1614.09	\$ 16.14	1/2/2024
584680	824678	BRA - Board of Rules & Appeals Fee	60909.23	\$ 31.72	1/2/2024
584680	824678	Building Permit Fee	60909.23	\$ 1,614.09	1/2/2024
584681	824731	Building Permit Fee	66970.47	\$ 1,774.71	1/2/2024
584681	824731	BRA - Board of Rules & Appeals Fee	66970.47	\$ 34.84	1/2/2024
584681	824731	Goverment Fees FL DBPR Surcharge	1774.71	\$ 17.74	1/2/2024
584681	824731	Goverment Fees FL BCAIF Surcharge	1774.71	\$ 26.62	1/2/2024
584682	824752	Goverment Fees FL BCAIF Surcharge	1475.1	\$ 22.12	1/2/2024
584682	824752	Goverment Fees FL DBPR Surcharge	1475.1	\$ 14.75	1/2/2024
584682	824752	BRA - Board of Rules & Appeals Fee	55664.41	\$ 29.12	1/2/2024
584682	824752	Building Permit Fee	55664.41	\$ 1,475.10	1/2/2024
584706	494303	Expired Permit - Greater Than 180 Days	644.4	\$ 644.40	1/3/2024
584706	494303	Goverment Fees FL DBPR Surcharge	644.4	\$ 6.44	1/3/2024
584706	494303	Goverment Fees FL BCAIF Surcharge	644.4	\$ 9.66	1/3/2024
584707	501983	Goverment Fees FL BCAIF Surcharge	1149.64	\$ 17.24	1/3/2024
584707	501983	Goverment Fees FL DBPR Surcharge	1149.64	\$ 11.49	1/3/2024
584707	501983	Expired Permit - Greater Than 180 Days	1149.64	\$ 1,149.64	1/3/2024
584714	496413	Re-Inspection Fee	1	\$ 95.00	1/3/2024
584741	824648	Building Permit Fee	62096.73	\$ 1,645.56	1/4/2024
584741	824648	Goverment Fees FL DBPR Surcharge	1645.56	\$ 16.45	1/4/2024
584741	824648	Goverment Fees FL BCAIF Surcharge	1645.56	\$ 24.68	1/4/2024



The Town of Hillsboro Beach
All Fees Collected

Start Date: 01/01/2024
End Date: 01/31/2024

584741	824648	BRA - Board of Rules & Appeals Fee	62096.73	\$	32.76	1/4/2024
584742	824852	BRA - Board of Rules & Appeals Fee	57767.28	\$	30.16	1/4/2024
584742	824852	Government Fees FL BCAIF Surcharge	1530.83	\$	22.96	1/4/2024
584742	824852	Government Fees FL DBPR Surcharge	1530.83	\$	15.30	1/4/2024
584742	824852	Building Permit Fee	57767.28	\$	1,530.83	1/4/2024
584744	824835	Building Permit Fee	57544.63	\$	1,524.93	1/4/2024
584744	824835	Government Fees FL DBPR Surcharge	1524.93	\$	15.24	1/4/2024
584744	824835	Government Fees FL BCAIF Surcharge	1524.93	\$	22.87	1/4/2024
584744	824835	BRA - Board of Rules & Appeals Fee	57544.63	\$	30.16	1/4/2024
584745	824829	BRA - Board of Rules & Appeals Fee	65436	\$	34.32	1/4/2024
584745	824829	Government Fees FL BCAIF Surcharge	1734.05	\$	26.01	1/4/2024
584745	824829	Government Fees FL DBPR Surcharge	1734.05	\$	17.34	1/4/2024
584745	824829	Building Permit Fee	65436	\$	1,734.05	1/4/2024
584755	689641	Building Permit Fee	20000	\$	530.00	1/4/2024
584755	689641	Zoning Inspection Fee	1	\$	150.00	1/4/2024
584755	689641	Zoning Plan Review	2	\$	300.00	1/4/2024
584755	689641	Building Administrative Fee	1	\$	25.00	1/4/2024
584755	689641	Building Administrative Fee	2	\$	50.00	1/4/2024
584755	689641	Plan Review Fee	2	\$	190.00	1/4/2024
584755	689641	Government Fees FL DBPR Surcharge	530	\$	5.30	1/4/2024
584755	689641	Government Fees FL BCAIF Surcharge	530	\$	7.95	1/4/2024
584755	689641	BRA - Board of Rules & Appeals Fee	20000	\$	10.40	1/4/2024
584783	501632	BRA - Board of Rules & Appeals Fee	15900	\$	8.32	1/4/2024
584783	501632	BRA - Board of Rules & Appeals Fee	2200	\$	2.00	1/4/2024
584783	501632	Government Fees FL BCAIF Surcharge	421.35	\$	6.32	1/4/2024
584783	501632	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/4/2024
584783	501632	Government Fees FL DBPR Surcharge	125	\$	2.00	1/4/2024
584783	501632	Government Fees FL DBPR Surcharge	421.35	\$	4.21	1/4/2024
584783	501632	Building Permit Fee	15900	\$	421.35	1/4/2024
584783	501632	Building Permit Fee	2200	\$	125.00	1/4/2024
584790	824762	Building Permit Fee	63729.56	\$	1,688.83	1/4/2024
584790	824762	Government Fees FL DBPR Surcharge	1688.83	\$	16.88	1/4/2024
584790	824762	Government Fees FL BCAIF Surcharge	1688.83	\$	25.33	1/4/2024
584790	824762	BRA - Board of Rules & Appeals Fee	63729.56	\$	33.28	1/4/2024
584805	824690	BRA - Board of Rules & Appeals Fee	97697.22	\$	50.96	1/5/2024
584805	824690	Government Fees FL BCAIF Surcharge	2588.97	\$	38.83	1/5/2024
584805	824690	Government Fees FL DBPR Surcharge	2588.97	\$	25.88	1/5/2024
584805	824690	Building Permit Fee	97697.22	\$	2,588.97	1/5/2024
584807	824857	Building Permit Fee	60884.49	\$	1,613.43	1/5/2024
584807	824857	Government Fees FL DBPR Surcharge	1613.43	\$	16.13	1/5/2024
584807	824857	Government Fees FL BCAIF Surcharge	1613.43	\$	24.20	1/5/2024
584807	824857	BRA - Board of Rules & Appeals Fee	60884.49	\$	31.72	1/5/2024
584808	824698	BRA - Board of Rules & Appeals Fee	37554.92	\$	19.76	1/5/2024
584808	824698	Government Fees FL BCAIF Surcharge	995.2	\$	14.92	1/5/2024



The Town of Hillsboro Beach
All Fees Collected

Start Date: 01/01/2024
End Date: 01/31/2024

584808	824698	Government Fees FL DBPR Surcharge	995.2	\$	9.95	1/5/2024
584808	824698	Building Permit Fee	37554.92	\$	995.20	1/5/2024
584809	824765	Building Permit Fee	45422.16	\$	1,203.68	1/5/2024
584809	824765	Government Fees FL DBPR Surcharge	1203.68	\$	12.03	1/5/2024
584809	824765	Government Fees FL BCAIF Surcharge	1203.68	\$	18.05	1/5/2024
584809	824765	BRA - Board of Rules & Appeals Fee	45422.16	\$	23.92	1/5/2024
584815	824773	BRA - Board of Rules & Appeals Fee	57198.27	\$	30.16	1/5/2024
584815	824773	Government Fees FL BCAIF Surcharge	1515.75	\$	22.73	1/5/2024
584815	824773	Government Fees FL DBPR Surcharge	1515.75	\$	15.15	1/5/2024
584815	824773	Building Permit Fee	57198.27	\$	1,515.75	1/5/2024
584816	761167	Permit Card Replacement; CO/CC	1	\$	25.00	1/5/2024
584835	827453	Building Permit Fee	5900	\$	156.35	1/5/2024
584835	827453	Government Fees FL DBPR Surcharge	156.35	\$	2.00	1/5/2024
584835	827453	Government Fees FL BCAIF Surcharge	156.35	\$	2.34	1/5/2024
584835	827453	BRA - Board of Rules & Appeals Fee	5900	\$	3.12	1/5/2024
584891	499200	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/8/2024
584891	499200	Government Fees FL DBPR Surcharge	125	\$	2.00	1/8/2024
584891	499200	Expired Permit - Greater Than 180 Days	125	\$	125.00	1/8/2024
584940	833906	Building Permit Fee	162205	\$	4,298.43	1/9/2024
584940	833906	Building Administrative Fee	1	\$	25.00	1/9/2024
584940	833906	Building Administrative Fee	1	\$	25.00	1/9/2024
584940	833906	Zoning Plan Review	1	\$	150.00	1/9/2024
584940	833906	Zoning Inspection Fee	1	\$	150.00	1/9/2024
584940	833906	Government Fees FL DBPR Surcharge	4298.43	\$	42.98	1/9/2024
584940	833906	Government Fees FL BCAIF Surcharge	4298.43	\$	64.47	1/9/2024
584940	833906	BRA - Board of Rules & Appeals Fee	162205	\$	84.76	1/9/2024
584957	494303	Re-Inspection Fee	1	\$	95.00	1/9/2024
584975	460920	Zoning Inspection Fee	1	\$	150.00	1/9/2024
584975	460920	Zoning Plan Review	1	\$	150.00	1/9/2024
584975	460920	Building Administrative Fee	1	\$	25.00	1/9/2024
584975	460920	Building Administrative Fee	1	\$	25.00	1/9/2024
584975	460920	Plan Review Fee	2	\$	190.00	1/9/2024
584984	496226	Expired Permit - Greater Than 180 Days	125	\$	125.00	1/10/2024
584984	496226	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/10/2024
584984	496226	Government Fees FL DBPR Surcharge	125	\$	2.00	1/10/2024
585001	462084	Government Fees FL DBPR Surcharge	125	\$	2.00	1/10/2024
585001	462084	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/10/2024
585001	462084	Expired Permit - Greater Than 180 Days	125	\$	125.00	1/10/2024
585021	785000	Plan Review Fee	1	\$	95.00	1/10/2024
585021	785000	Plan Review Fee	1	\$	95.00	1/10/2024
585021	785000	Building Permit Fee	10025	\$	265.66	1/10/2024
585021	785000	Building Permit Fee	4950	\$	125.00	1/10/2024
585021	785000	Building Permit Fee	650	\$	125.00	1/10/2024
585021	785000	Building Permit Fee	3875	\$	125.00	1/10/2024



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585021	785000	Government Fees FL BCAIF Surcharge	265.66	\$	3.98	1/10/2024
585021	785000	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/10/2024
585021	785000	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/10/2024
585021	785000	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/10/2024
585021	785000	Government Fees FL DBPR Surcharge	125	\$	2.00	1/10/2024
585021	785000	Government Fees FL DBPR Surcharge	125	\$	2.00	1/10/2024
585021	785000	Government Fees FL DBPR Surcharge	125	\$	2.00	1/10/2024
585021	785000	Government Fees FL DBPR Surcharge	265.66	\$	2.65	1/10/2024
585021	785000	BRA - Board of Rules & Appeals Fee	10025	\$	5.72	1/10/2024
585021	785000	BRA - Board of Rules & Appeals Fee	3875	\$	2.08	1/10/2024
585021	785000	BRA - Board of Rules & Appeals Fee	650	\$	2.00	1/10/2024
585021	785000	BRA - Board of Rules & Appeals Fee	4950	\$	2.60	1/10/2024
585024	822701	BRA - Board of Rules & Appeals Fee	21580	\$	11.44	1/10/2024
585024	822701	BRA - Board of Rules & Appeals Fee	1300	\$	2.00	1/10/2024
585024	822701	Government Fees FL DBPR Surcharge	125	\$	2.00	1/10/2024
585024	822701	Government Fees FL DBPR Surcharge	571.87	\$	5.71	1/10/2024
585024	822701	Government Fees FL BCAIF Surcharge	571.87	\$	8.57	1/10/2024
585024	822701	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/10/2024
585024	822701	Building Permit Fee	21580	\$	571.87	1/10/2024
585024	822701	Building Permit Fee	1300	\$	125.00	1/10/2024
585024	822701	Plan Review Fee	1	\$	95.00	1/10/2024
585035	597310	Plan Review Fee	2	\$	190.00	1/11/2024
585035	597310	Plan Review Fee	3	\$	285.00	1/11/2024
585035	597310	Plan Review Fee	2	\$	190.00	1/11/2024
585035	597310	Building Permit Fee	22437	\$	594.58	1/11/2024
585035	597310	Building Permit Fee	4550	\$	125.00	1/11/2024
585035	597310	Building Permit Fee	2450	\$	125.00	1/11/2024
585035	597310	Work Without Permit Fee	594.58	\$	594.58	1/11/2024
585035	597310	Work Without Permit Fee	125	\$	125.00	1/11/2024
585035	597310	Work Without Permit Fee	125	\$	125.00	1/11/2024
585035	597310	Government Fees FL BCAIF Surcharge	594.58	\$	8.91	1/11/2024
585035	597310	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/11/2024
585035	597310	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/11/2024
585035	597310	Government Fees FL DBPR Surcharge	125	\$	2.00	1/11/2024
585035	597310	Government Fees FL DBPR Surcharge	125	\$	2.00	1/11/2024
585035	597310	Government Fees FL DBPR Surcharge	594.58	\$	5.94	1/11/2024
585035	597310	BRA - Board of Rules & Appeals Fee	22437	\$	11.96	1/11/2024
585035	597310	BRA - Board of Rules & Appeals Fee	4550	\$	2.60	1/11/2024
585035	597310	BRA - Board of Rules & Appeals Fee	2450	\$	2.00	1/11/2024
585066	841168	BRA - Board of Rules & Appeals Fee	1550	\$	2.00	1/11/2024
585066	841168	Government Fees FL DBPR Surcharge	125	\$	2.00	1/11/2024
585066	841168	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/11/2024
585066	841168	Building Permit Fee	1550	\$	125.00	1/11/2024
585072	833926	Building Permit Fee	124460	\$	3,298.19	1/11/2024



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585072	833926	Zoning Inspection Fee	1	\$	150.00	1/11/2024
585072	833926	Building Administrative Fee	1	\$	25.00	1/11/2024
585072	833926	Building Administrative Fee	1	\$	25.00	1/11/2024
585072	833926	Zoning Plan Review	1	\$	150.00	1/11/2024
585072	833926	Goverment Fees FL BCAIF Surcharge	3298.19	\$	49.47	1/11/2024
585072	833926	Goverment Fees FL DBPR Surcharge	3298.19	\$	32.98	1/11/2024
585072	833926	BRA - Board of Rules & Appeals Fee	124460	\$	65.00	1/11/2024
585109	537329	Plan Review Fee	1	\$	95.00	1/12/2024
585120	830751	Plan Review Fee	1	\$	95.00	1/12/2024
585120	830751	Building Permit Fee	2000	\$	125.00	1/12/2024
585120	830751	BRA - Board of Rules & Appeals Fee	2000	\$	2.00	1/12/2024
585120	830751	Goverment Fees FL DBPR Surcharge	125	\$	2.00	1/12/2024
585120	830751	Goverment Fees FL BCAIF Surcharge	125	\$	2.00	1/12/2024
585122	806877	Goverment Fees FL BCAIF Surcharge	1466.58	\$	21.99	1/12/2024
585122	806877	Goverment Fees FL BCAIF Surcharge	447.85	\$	6.71	1/12/2024
585122	806877	Goverment Fees FL BCAIF Surcharge	181.52	\$	2.72	1/12/2024
585122	806877	Goverment Fees FL DBPR Surcharge	181.52	\$	2.00	1/12/2024
585122	806877	Goverment Fees FL DBPR Surcharge	447.85	\$	4.47	1/12/2024
585122	806877	Goverment Fees FL DBPR Surcharge	1466.58	\$	14.66	1/12/2024
585122	806877	BRA - Board of Rules & Appeals Fee	55343.01	\$	29.12	1/12/2024
585122	806877	BRA - Board of Rules & Appeals Fee	16900	\$	8.84	1/12/2024
585122	806877	BRA - Board of Rules & Appeals Fee	6850	\$	3.64	1/12/2024
585122	806877	Building Permit Fee	55343.01	\$	1,466.58	1/12/2024
585122	806877	Building Permit Fee	16900	\$	447.85	1/12/2024
585122	806877	Building Permit Fee	6850	\$	181.52	1/12/2024
585122	806877	Work Without Permit Fee	1466.58	\$	1,466.58	1/12/2024
585122	806877	Work Without Permit Fee	447.85	\$	447.85	1/12/2024
585122	806877	Work Without Permit Fee	181.52	\$	181.52	1/12/2024
585122	806877	Plan Review Fee	1	\$	95.00	1/12/2024
585127	513223	Change Of Contractor	1	\$	95.00	1/16/2024
585171	752222	Building Permit Fee	28750	\$	761.87	1/16/2024
585171	752222	BRA - Board of Rules & Appeals Fee	28750	\$	15.08	1/16/2024
585171	752222	Goverment Fees FL DBPR Surcharge	761.87	\$	7.61	1/16/2024
585171	752222	Goverment Fees FL BCAIF Surcharge	761.87	\$	11.42	1/16/2024
585179	784462	Goverment Fees FL BCAIF Surcharge	230.55	\$	3.45	1/16/2024
585179	784462	Goverment Fees FL DBPR Surcharge	230.55	\$	2.30	1/16/2024
585179	784462	BRA - Board of Rules & Appeals Fee	8700	\$	4.68	1/16/2024
585179	784462	Building Permit Fee	8700	\$	230.55	1/16/2024
585179	784462	Zoning Plan Review	1	\$	150.00	1/16/2024
585179	784462	Building Administrative Fee	1	\$	25.00	1/16/2024
585179	784462	Building Administrative Fee	1	\$	25.00	1/16/2024
585179	784462	Zoning Inspection Fee	1	\$	150.00	1/16/2024
585179	784462	Plan Review Fee	2	\$	190.00	1/16/2024
585190	835981	Building Permit Fee	1450	\$	125.00	1/17/2024



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585190	835981	BRA - Board of Rules & Appeals Fee	1450	\$	2.00	1/17/2024
585190	835981	Government Fees FL DBPR Surcharge	125	\$	2.00	1/17/2024
585190	835981	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/17/2024
585195	847428	Government Fees FL BCAIF Surcharge	188.15	\$	2.82	1/17/2024
585195	847428	Government Fees FL DBPR Surcharge	188.15	\$	2.00	1/17/2024
585195	847428	BRA - Board of Rules & Appeals Fee	7100	\$	4.16	1/17/2024
585195	847428	Building Permit Fee	7100	\$	188.15	1/17/2024
585204	601964	Building Permit Fee	2200	\$	125.00	1/17/2024
585204	601964	Building Permit Fee	300	\$	125.00	1/17/2024
585204	601964	BRA - Board of Rules & Appeals Fee	2200	\$	2.00	1/17/2024
585204	601964	BRA - Board of Rules & Appeals Fee	300	\$	2.00	1/17/2024
585204	601964	Government Fees FL DBPR Surcharge	125	\$	2.00	1/17/2024
585204	601964	Government Fees FL DBPR Surcharge	125	\$	2.00	1/17/2024
585204	601964	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/17/2024
585204	601964	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/17/2024
585205	826554	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/17/2024
585205	826554	Government Fees FL DBPR Surcharge	125	\$	2.00	1/17/2024
585205	826554	BRA - Board of Rules & Appeals Fee	2900	\$	2.00	1/17/2024
585205	826554	Building Permit Fee	2900	\$	125.00	1/17/2024
585205	826554	Plan Review Fee	1	\$	95.00	1/17/2024
585225	845418	Building Permit Fee	350	\$	125.00	1/17/2024
585225	845418	BRA - Board of Rules & Appeals Fee	350	\$	2.00	1/17/2024
585225	845418	Government Fees FL DBPR Surcharge	125	\$	2.00	1/17/2024
585225	845418	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/17/2024
585226	845706	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/17/2024
585226	845706	Government Fees FL DBPR Surcharge	125	\$	2.00	1/17/2024
585226	845706	BRA - Board of Rules & Appeals Fee	150	\$	2.00	1/17/2024
585226	845706	Building Permit Fee	150	\$	125.00	1/17/2024
585227	845399	Building Permit Fee	300	\$	125.00	1/17/2024
585227	845399	BRA - Board of Rules & Appeals Fee	300	\$	2.00	1/17/2024
585227	845399	Government Fees FL DBPR Surcharge	125	\$	2.00	1/17/2024
585227	845399	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/17/2024
585231	847901	Government Fees FL BCAIF Surcharge	201.26	\$	3.01	1/17/2024
585231	847901	Government Fees FL DBPR Surcharge	201.26	\$	2.01	1/17/2024
585231	847901	BRA - Board of Rules & Appeals Fee	7595	\$	4.16	1/17/2024
585231	847901	Building Permit Fee	7595	\$	201.26	1/17/2024
585241	835981	Building Permit Fee	250	\$	125.00	1/18/2024
585241	835981	Plan Review Fee	1	\$	95.00	1/18/2024
585241	835981	BRA - Board of Rules & Appeals Fee	250	\$	2.00	1/18/2024
585241	835981	Government Fees FL DBPR Surcharge	125	\$	2.00	1/18/2024
585241	835981	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/18/2024
585252	847202	Government Fees FL BCAIF Surcharge	283.55	\$	4.25	1/18/2024
585252	847202	Government Fees FL DBPR Surcharge	283.55	\$	2.83	1/18/2024
585252	847202	BRA - Board of Rules & Appeals Fee	10700	\$	5.72	1/18/2024



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585252	847202	Building Permit Fee	10700	\$	283.55	1/18/2024
585253	490086	Building Permit Fee	22000	\$	583.00	1/18/2024
585253	490086	Plan Review Fee	2	\$	190.00	1/18/2024
585253	490086	BRA - Board of Rules & Appeals Fee	22000	\$	11.44	1/18/2024
585253	490086	Government Fees FL DBPR Surcharge	583	\$	5.83	1/18/2024
585253	490086	Government Fees FL BCAIF Surcharge	583	\$	8.74	1/18/2024
585254	497519	Zoning Inspection Fee	1	\$	150.00	1/18/2024
585254	497519	Building Administrative Fee	2	\$	50.00	1/18/2024
585254	497519	Building Administrative Fee	1	\$	25.00	1/18/2024
585254	497519	Zoning Plan Review	2	\$	300.00	1/18/2024
585255	840875	Building Permit Fee	8200	\$	217.30	1/18/2024
585255	840875	Government Fees FL BCAIF Surcharge	217.3	\$	3.25	1/18/2024
585255	840875	Government Fees FL DBPR Surcharge	217.3	\$	2.17	1/18/2024
585255	840875	BRA - Board of Rules & Appeals Fee	8200	\$	4.68	1/18/2024
585256	497519	BRA - Board of Rules & Appeals Fee	5450	\$	3.12	1/18/2024
585256	497519	Government Fees FL DBPR Surcharge	144.42	\$	2.00	1/18/2024
585256	497519	Government Fees FL BCAIF Surcharge	144.42	\$	2.16	1/18/2024
585256	497519	Building Permit Fee	5450	\$	144.42	1/18/2024
585256	497519	Plan Review Fee	1	\$	95.00	1/18/2024
585263	712508	Plan Review Fee	1	\$	95.00	1/18/2024
585268	489938	Plan Review Fee	1	\$	95.00	1/18/2024
585268	489938	Plan Review Fee	1	\$	95.00	1/18/2024
585268	489938	Plan Review Fee	2	\$	190.00	1/18/2024
585285	778625	Plan Review Fee	2	\$	190.00	1/19/2024
585285	778625	Plan Review Fee	1	\$	95.00	1/19/2024
585285	778625	Plan Review Fee	1	\$	95.00	1/19/2024
585285	778625	Plan Review Fee	1	\$	95.00	1/19/2024
585285	778625	Building Permit Fee	500	\$	125.00	1/19/2024
585285	778625	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/19/2024
585285	778625	Government Fees FL DBPR Surcharge	125	\$	2.00	1/19/2024
585285	778625	BRA - Board of Rules & Appeals Fee	500	\$	2.00	1/19/2024
585310	618027	Re-Inspection Fee	1	\$	95.00	1/19/2024
585320	459416	Plan Review Fee	1	\$	95.00	1/22/2024
585334	851744	Building Permit Fee	1875	\$	125.00	1/22/2024
585334	851744	BRA - Board of Rules & Appeals Fee	1875	\$	2.00	1/22/2024
585334	851744	Government Fees FL DBPR Surcharge	125	\$	2.00	1/22/2024
585334	851744	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/22/2024
585336	851119	Government Fees FL BCAIF Surcharge	1215.92	\$	18.23	1/22/2024
585336	851119	Government Fees FL DBPR Surcharge	1215.92	\$	12.15	1/22/2024
585336	851119	BRA - Board of Rules & Appeals Fee	45884	\$	23.92	1/22/2024
585336	851119	Building Permit Fee	45884	\$	1,215.92	1/22/2024
585361	648402	Re-Inspection Fee	1	\$	95.00	1/22/2024
585362	851830	Building Permit Fee	7100	\$	188.15	1/22/2024
585362	851830	BRA - Board of Rules & Appeals Fee	7100	\$	4.16	1/22/2024



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585362	851830	Government Fees FL DBPR Surcharge	188.15	\$	2.00	1/22/2024
585362	851830	Government Fees FL BCAIF Surcharge	188.15	\$	2.82	1/22/2024
585367	844116	Government Fees FL BCAIF Surcharge	2154.18	\$	32.31	1/22/2024
585367	844116	Government Fees FL DBPR Surcharge	2154.18	\$	21.54	1/22/2024
585367	844116	BRA - Board of Rules & Appeals Fee	81290	\$	42.64	1/22/2024
585367	844116	Building Permit Fee	81290	\$	2,154.18	1/22/2024
585402	635971	Expired Permit - Greater Than 180 Days	212	\$	212.00	1/23/2024
585402	635971	Government Fees FL DBPR Surcharge	212	\$	2.12	1/23/2024
585402	635971	Government Fees FL BCAIF Surcharge	212	\$	3.18	1/23/2024
585421	792419	Government Fees FL BCAIF Surcharge	646.6	\$	9.69	1/23/2024
585421	792419	Government Fees FL DBPR Surcharge	646.6	\$	6.46	1/23/2024
585421	792419	BRA - Board of Rules & Appeals Fee	24400	\$	13.00	1/23/2024
585421	792419	Plan Review Fee	2	\$	190.00	1/23/2024
585421	792419	Building Permit Fee	24400	\$	646.60	1/23/2024
585422	601964	Plan Review Fee	1	\$	95.00	1/23/2024
585422	601964	Plan Review Fee	1	\$	95.00	1/23/2024
585427	730643	Application Fee	350	\$	350.00	1/23/2024
585448	757485	Plan Review Fee	1	\$	95.00	1/23/2024
585448	757485	Plan Review Fee	1	\$	95.00	1/23/2024
585448	757485	Building Permit Fee	1000	\$	125.00	1/23/2024
585448	757485	Building Permit Fee	500	\$	125.00	1/23/2024
585448	757485	Building Permit Fee	500	\$	125.00	1/23/2024
585448	757485	Building Permit Fee	180000	\$	4,770.00	1/23/2024
585448	757485	Building Permit Fee	1500	\$	125.00	1/23/2024
585448	757485	Building Permit Fee	5000	\$	125.00	1/23/2024
585448	757485	BRA - Board of Rules & Appeals Fee	180000	\$	93.60	1/23/2024
585448	757485	BRA - Board of Rules & Appeals Fee	1500	\$	2.00	1/23/2024
585448	757485	BRA - Board of Rules & Appeals Fee	5000	\$	2.60	1/23/2024
585448	757485	BRA - Board of Rules & Appeals Fee	500	\$	2.00	1/23/2024
585448	757485	BRA - Board of Rules & Appeals Fee	500	\$	2.00	1/23/2024
585448	757485	BRA - Board of Rules & Appeals Fee	1000	\$	2.00	1/23/2024
585448	757485	Government Fees FL DBPR Surcharge	125	\$	2.00	1/23/2024
585448	757485	Government Fees FL DBPR Surcharge	125	\$	2.00	1/23/2024
585448	757485	Government Fees FL DBPR Surcharge	125	\$	2.00	1/23/2024
585448	757485	Government Fees FL DBPR Surcharge	125	\$	2.00	1/23/2024
585448	757485	Government Fees FL DBPR Surcharge	125	\$	2.00	1/23/2024
585448	757485	Government Fees FL DBPR Surcharge	4770	\$	47.70	1/23/2024
585448	757485	Government Fees FL BCAIF Surcharge	4770	\$	71.55	1/23/2024
585448	757485	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/23/2024
585448	757485	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/23/2024
585448	757485	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/23/2024
585448	757485	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/23/2024
585448	757485	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/23/2024
585509	802631	Government Fees FL BCAIF Surcharge	841.37	\$	12.62	1/25/2024



**The Town of Hillsboro Beach
All Fees Collected**

Start Date: 01/01/2024
End Date: 01/31/2024

585509	802631	Goverment Fees FL BCAIF Surcharge	272.95	\$	4.09	1/25/2024
585509	802631	Goverment Fees FL BCAIF Surcharge	125	\$	2.00	1/25/2024
585509	802631	Goverment Fees FL BCAIF Surcharge	125	\$	2.00	1/25/2024
585509	802631	Goverment Fees FL DBPR Surcharge	125	\$	2.00	1/25/2024
585509	802631	Goverment Fees FL DBPR Surcharge	125	\$	2.00	1/25/2024
585509	802631	Goverment Fees FL DBPR Surcharge	272.95	\$	2.72	1/25/2024
585509	802631	Goverment Fees FL DBPR Surcharge	841.37	\$	8.41	1/25/2024
585509	802631	BRA - Board of Rules & Appeals Fee	31750	\$	16.64	1/25/2024
585509	802631	BRA - Board of Rules & Appeals Fee	10300	\$	5.72	1/25/2024
585509	802631	BRA - Board of Rules & Appeals Fee	3000	\$	2.00	1/25/2024
585509	802631	BRA - Board of Rules & Appeals Fee	750	\$	2.00	1/25/2024
585509	802631	Building Permit Fee	10300	\$	272.95	1/25/2024
585509	802631	Building Permit Fee	3000	\$	125.00	1/25/2024
585509	802631	Building Permit Fee	750	\$	125.00	1/25/2024
585509	802631	Building Permit Fee	31750	\$	841.37	1/25/2024
585509	802631	Plan Review Fee	1	\$	95.00	1/25/2024
585526	557331	Plan Review Fee	2	\$	190.00	1/25/2024
585526	557331	Plan Review Fee	2	\$	190.00	1/25/2024
585526	578432	Plan Review Fee	2	\$	190.00	1/25/2024
585526	578432	Plan Review Fee	2	\$	190.00	1/25/2024
585532	508000	Building Administrative Fee	3	\$	75.00	1/25/2024
585532	508000	Fire Inspection	4	\$	600.00	1/25/2024
585532	508000	Fire Plan Review	3	\$	450.00	1/25/2024
585532	508000	Fire Plan Review	5	\$	750.00	1/25/2024
585532	508000	Building Administrative Fee	4	\$	100.00	1/25/2024
585532	508000	Building Administrative Fee	5	\$	125.00	1/25/2024
585568	857349	Building Permit Fee	10113	\$	267.99	1/26/2024
585568	857349	BRA - Board of Rules & Appeals Fee	10113	\$	5.72	1/26/2024
585568	857349	Goverment Fees FL DBPR Surcharge	267.99	\$	2.67	1/26/2024
585568	857349	Goverment Fees FL BCAIF Surcharge	267.99	\$	4.01	1/26/2024
585570	847202	Goverment Fees FL BCAIF Surcharge	125	\$	2.00	1/26/2024
585570	847202	Goverment Fees FL DBPR Surcharge	125	\$	2.00	1/26/2024
585570	847202	BRA - Board of Rules & Appeals Fee	1400	\$	2.00	1/26/2024
585570	847202	Building Permit Fee	1400	\$	125.00	1/26/2024
585606	846737	Building Permit Fee	4200	\$	125.00	1/26/2024
585606	846737	BRA - Board of Rules & Appeals Fee	4200	\$	2.60	1/26/2024
585606	846737	Goverment Fees FL DBPR Surcharge	125	\$	2.00	1/26/2024
585606	846737	Goverment Fees FL BCAIF Surcharge	125	\$	2.00	1/26/2024
585635	482244	Goverment Fees FL BCAIF Surcharge	152.9	\$	2.29	1/29/2024
585635	482244	Goverment Fees FL DBPR Surcharge	152.9	\$	2.00	1/29/2024
585635	482244	Expired Permit - Greater Than 180 Days	152.9	\$	152.90	1/29/2024
585646	713873	Building Permit Fee	3850	\$	125.00	1/29/2024
585646	713873	Goverment Fees FL DBPR Surcharge	125	\$	2.00	1/29/2024
585646	713873	Goverment Fees FL BCAIF Surcharge	125	\$	2.00	1/29/2024



The Town of Hillsboro Beach
All Fees Collected

Start Date: 01/01/2024
End Date: 01/31/2024

585646	713873	BRA - Board of Rules & Appeals Fee	3850	\$	2.08	1/29/2024
585647	858787	BRA - Board of Rules & Appeals Fee	1000	\$	2.00	1/29/2024
585647	858787	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/29/2024
585647	858787	Government Fees FL DBPR Surcharge	125	\$	2.00	1/29/2024
585647	858787	Building Permit Fee	1000	\$	125.00	1/29/2024
585649	713873	Fire Plan Review	1	\$	150.00	1/29/2024
585649	713873	Fire Inspection	1	\$	150.00	1/29/2024
585649	713873	Building Administrative Fee	1	\$	25.00	1/29/2024
585664	803557	Re-Inspection Fee	1	\$	95.00	1/30/2024
585671	852656	Building Permit Fee	80544	\$	2,134.41	1/30/2024
585671	852656	Government Fees FL DBPR Surcharge	2134.41	\$	21.34	1/30/2024
585671	852656	Government Fees FL BCAIF Surcharge	2134.41	\$	32.01	1/30/2024
585671	852656	BRA - Board of Rules & Appeals Fee	80544	\$	42.12	1/30/2024
585725	483535	BRA - Board of Rules & Appeals Fee	55000	\$	28.60	1/30/2024
585725	483535	BRA - Board of Rules & Appeals Fee	1500	\$	2.00	1/30/2024
585725	483535	BRA - Board of Rules & Appeals Fee	2300	\$	2.00	1/30/2024
585725	483535	Government Fees FL BCAIF Surcharge	1457.5	\$	21.86	1/30/2024
585725	483535	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/30/2024
585725	483535	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/30/2024
585725	483535	Government Fees FL DBPR Surcharge	125	\$	2.00	1/30/2024
585725	483535	Government Fees FL DBPR Surcharge	125	\$	2.00	1/30/2024
585725	483535	Government Fees FL DBPR Surcharge	1457.5	\$	14.57	1/30/2024
585725	483535	Building Permit Fee	2300	\$	125.00	1/30/2024
585725	483535	Building Permit Fee	1500	\$	125.00	1/30/2024
585725	483535	Building Permit Fee	55000	\$	1,457.50	1/30/2024
585725	483535	Plan Review Fee	1	\$	95.00	1/30/2024
585745	785244	Plan Review Fee	1	\$	95.00	1/31/2024
585745	785244	Building Permit Fee	10000	\$	265.00	1/31/2024
585745	785244	Building Permit Fee	8500	\$	225.25	1/31/2024
585745	785244	Government Fees FL DBPR Surcharge	225.25	\$	2.25	1/31/2024
585745	785244	Government Fees FL DBPR Surcharge	265	\$	2.65	1/31/2024
585745	785244	Government Fees FL BCAIF Surcharge	265	\$	3.97	1/31/2024
585745	785244	Government Fees FL BCAIF Surcharge	225.25	\$	3.37	1/31/2024
585745	785244	BRA - Board of Rules & Appeals Fee	10000	\$	5.20	1/31/2024
585745	785244	BRA - Board of Rules & Appeals Fee	8500	\$	4.68	1/31/2024
585765	833926	BRA - Board of Rules & Appeals Fee	4900	\$	2.60	1/31/2024
585765	833926	Government Fees FL BCAIF Surcharge	125	\$	2.00	1/31/2024
585765	833926	Government Fees FL DBPR Surcharge	125	\$	2.00	1/31/2024
585765	833926	Building Permit Fee	4900	\$	125.00	1/31/2024
				\$	76,379.69	

GOREN, CHEROF, DOODY & EZROL, P.A.
Attorneys at Law
3099 East Commercial Boulevard
Suite 200
Fort Lauderdale, Florida 33308
Telephone (954) 771-4500

TOWN OF HILLSBORO BEACH
1210 Hillsboro Mile
Hillsboro Beach FL 33062

Attn: Mac Serda, Town Manager

Page: 1
02/28/2024
ACCOUNT NO: 1182-0606490
STATEMENT NO: 58026

General Matters

			HOURS	
01/31/2024	DJD	Prepare items for agenda	1.80	
02/01/2024	DJD	Review and respond to question relative to procurement posed by Donna Rockfeld	0.30	
	SMS	Review of Stock Purchase Agreement.	0.30	
02/05/2024	DJD	Prepare for Town Commission meeting	1.00	
02/06/2024	DJD	Prepare for and attend Town Commission meeting	2.70	
02/12/2024	DJD	Address Mayor's newsletter	0.30	
02/15/2024	SMS	Case law research on ordinance passage and notice requirements under Chapter 166.	1.50	
02/16/2024	SMS	Review and correspondence related to Ordinance and case law.	0.50	
02/20/2024	DJD	Address inquiry re: signs	0.40	
02/21/2024	DJD	Telephone conference with Mila Schwartzreich, Esq.; telephone call with Town Commissioner	0.60	
02/23/2024	DJD	Telephone conference with Town Manager	0.40	
02/26/2024	DJD	Initial preparation of agenda items	1.20	
02/27/2024	DJD	Prepare resolutions for the Commission Meeting agenda	1.20	
		FOR CURRENT SERVICES RENDERED	12.20	3,660.00

RECAPITULATION			
TIMEKEEPER	HOURS	HOURLY RATE	TOTAL
D.J. Doody	9.90	\$300.00	\$2,970.00
Sean M. Swartz	2.30	300.00	690.00

Color photocopies	8.75
Photocopies	12.60
Postage	11.00
TOTAL OUT-OF-POCKET EXPENSES THROUGH 02/27/2024	32.35

General Matters

TOTAL CURRENT WORK 3,692.35

BALANCE DUE \$3,692.35

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TOWN OF HILLSBORO BEACH
1210 Hillsboro Mile
Hillsboro Beach FL 33062

Attn: Mac Serda, Town Manager

Page: 1
02/28/2024
ACCOUNT NO: 1182-1200993
STATEMENT NO: 58027

Development (Related)

			HOURS	
01/31/2024	DJD	Review and revisions to Memorandum of Agreement; telephone call with Town Manager; telephone call with Jeff Bass, Esq.	1.70	
02/01/2024	DJD	Initial review of revised Memorandum of Understanding (MOU)	0.50	
02/02/2024	DJD	Address Memorandum of Understanding (MOU)	1.00	
02/05/2024	DJD	Finalize Memorandum of Understanding (MOU)	0.50	
		FOR CURRENT SERVICES RENDERED	3.70	1,110.00

	RECAPITULATION			
<u>TIMEKEEPER</u>	<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>	
D.J. Doody	3.70	\$300.00	\$1,110.00	

TOTAL CURRENT WORK 1,110.00

BALANCE DUE \$1,110.00

AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE

GOREN, CHEROF, DOODY & EZROL, P.A.
Attorneys at Law
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Suite 200
Fort Lauderdale, Florida 33308
Telephone (954) 771-4500

TOWN OF HILLSBORO BEACH
Town Clerk
Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach FL 33062
E: Sherry D. Henderson, CMC TOWN CLERK

Attn: Mac Serda, Town Manager

adv. Richard Crusco, et al (4th District Case#4D231752)

Billing category: (10-Litigation)

02/05/2024	Court Reporter: Prestige Reporting Service (Special Meeting dated 07/19/2023)	795.00
	TOTAL ADVANCES	795.00
	TOTAL CURRENT WORK	795.00
	BALANCE DUE	<u>\$795.00</u>

AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE



GOREN, CHEROF, DOODY & EZROL, P.A.
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Suite 200
Fort Lauderdale, Florida 33308
Telephone (954) 771-4500

TOWN OF HILLSBORO BEACH
Town Clerk
Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach FL 33062
E: Sherry D. Henderson, CMC TOWN CLERK

Page: 1
02/28/2024
ACCOUNT NO: 1182-1201004
STATEMENT NO: 58029

Attn: Mac Serda, Town Manager

adv. Richard Crusco & Charles Doherty (re: ORD12-269)

			HOURS	
02/06/2024	DJD	Initial review of complaint	1.30	
02/07/2024	DJD	Continuation of review of complaint; telephone call with Town Manager	1.20	
02/08/2024	DJD	Telephone conference with Jeff Bass, Esq	0.40	
02/09/2024	DJD	Review case law	1.50	
02/12/2024	DJD	Research Florida case law	1.30	
02/13/2024	AGL	Review of complaint for injunctive and declaratory relief; research concerning elements and how to properly plead a cause of action to enjoin a ordinance and declaratory relief.	1.50	
	DJD	Review Florida caselaw; telephone call with Jeff Bass, Esq.	1.00	
02/14/2024	AGL	Continued research and preparation of legal memorandum regarding injunction relief to apply to an ordinance	2.00	
	DJD	Research Florida caselaw	1.40	
02/19/2024	DJD	Review caselaw	0.60	
02/22/2024	AGL	Review Developers circulation draft motion to intervene and motion to dismiss; addition research in preparation of motion to dismiss; begin drafting motion to dismiss.	1.50	
	DJD	Address pleadings; prepare Motion to Dismiss	1.10	
02/23/2024	DJD	Research Florida caselaw	0.80	
02/26/2024	DJD	Revise Motion to Dismiss	1.30	
		FOR CURRENT SERVICES RENDERED	16.90	5,070.00

RECAPITULATION				
<u>TIMEKEEPER</u>		<u>HOURS</u>	<u>HOURLY RATE</u>	<u>TOTAL</u>
D.J. Doody		11.90	\$300.00	\$3,570.00
Adam G. Levine		5.00	300.00	1,500.00

Color photocopies	3.85
Photocopies	1.05

adv. Richard Crusco & Charles Doherty (re: ORD12-269)

TOTAL OUT-OF-POCKET EXPENSES THROUGH 02/27/2024	<u>4.90</u>
TOTAL CURRENT WORK	5,074.90
BALANCE DUE	<u>\$5,074.90</u>



AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE



Invoice Date: 31/1/2024
Date Invoice Submitted: 02/05/2024
Invoice #: 24-0131-26
Account: 32-TOWNH

TO: TOWN OF HILLSBORO BEACH
1210 Hillsboro Mile
Hillsboro Beach, FL 33062
Mac Serda

INVOICE

Transportation Services Provided
For the month of
Jan-2024

SHUTTLE BUS	3 days a week 9:00am to 5:50pm		
123.62	Service Hrs @ \$53.00/Hr.		\$ 6,551.86
Mon - Wed - Fri	14	Svc Days @ 8.83 Svc Hrs/Day	
	(see details)		
	Downtime: 4.50 Hrs		(\$ 238.50)

Adjusted Balance from Invoice # 23-1231-26 **\$ 168.01**

Total Amount due this Invoice **\$ 6,481.37**

For Billing Inquiries Please Call Ernaliz Lopez or Suyin Fernandez @ 954-463-0845 Ext 2126 or 2127.

Remittance Instructions:

Limousines of South Florida, Inc.
PO Box 14661
Miami, FL 33101-4661

Thank you for the Opportunity to Service your Transportation Needs

Service Disruption Log
For the Month of January, 2024

HILLSBORO BEACH Trolley Routes

No.	TYPE OF SERVICE DISRUPTION	BUS #	DAY	DATE	TIME OUT	TIME IN	TOTAL	TOTAL
	Collision Accident CA; Roadcall RC; Passenger Injury PI; Driver not Available DNA; Vehicle Not Available VNA; Other Incident OI						TIME LOST	TIME LOST
Details of Service Interruption							(in minutes)	(in decimal hours)
1	No Charge / Gen. Lite - Mechanical Beyond Our Control / REPLACED 2017	2017	Friday	01/26/24	11:30 AM	3:00 PM	3:30	3.50
2	Fuel - Mechanical Beyond Our Control / REPLACED 2017	2017	Monday	01/29/24	9:00 AM	10:00 AM	1:00	1.00
Total Time Lost							4:30	4.50



2002 West Grand Parkway North
Suite 100
Katy, TX 77449

BILL TO
Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach FL 33062
United States

Services provided for the Month of: February 2024

INVOICE

INVOICE#
#110001

CUSTOMER ID
C1312

PO#

DATE
2/6/2024

NET TERMS
Net 30

DUE DATE
3/7/2024

DESCRIPTION	QTY	UOM	RATE	MARKUP	AMOUNT
Financial Accounting Service 001-532004-51308-5000	1	Ea	8,387.19		8,387.19
Storage 001-544025-51307-5000	1	Ea	11.10		11.10
Subtotal					8,398.29

Subtotal	\$8,398.29
Tax	\$0.00
Total Due	\$8,398.29

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:
Account Name: INFRAMARK, LLC

ACH - Bank Routing Number: 111000614 / Account Number: 912593196

Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.



PROCLAMATION

TOWN OF HILLSBORO BEACH

CHILD ABUSE PREVENTION MONTH

April 2024

WHEREAS, Florida's bright future depends on the healthy development of its children; and

WHEREAS, adverse childhood experiences, including the abuse and neglect of children, can cause severe and costly consequences for children, families, and society as a whole; and

WHEREAS, every child has a right to a safe, healthy, and happy childhood where they are educationally and developmentally on track; and

WHEREAS, research shows that parents and caregivers who have support systems and know how to seek help in times of trouble are more resilient and better able to provide safe environments and nurturing experiences for their children; and

WHEREAS, it is vital that individuals, businesses, schools, and community organizations make children a top priority and take action to support the physical, social, emotional and educational development and competency of all children; and

WHEREAS, during the month of April, Prevent Child Abuse Florida, in collaboration with the Florida Department of Children and Families and the Ounce of Prevention Fund of Florida, implements Pinwheels for Prevention; and

WHEREAS, Pinwheels for Prevention is a statewide coordinated campaign aimed to increase awareness of child abuse prevention efforts by encouraging healthy child development, positive parenting practices and community support; and

WHEREAS, the blue and silver pinwheel displays in this campaign symbolize the health and happiness all children deserve; and

WHEREAS, Child Abuse Prevention Month is an important opportunity to urge all Floridians to engage in activities that strengthen families and communities, and that provide the optimal environment for healthy child development.

NOW, THEREFORE, I, Mayor Irene Kirdahy do hereby extend my support to all observing April 2024 as *Child Abuse Prevention Month*.

By:

Honorable Irene Kirdahy

(seal)

Attested By:

Sherry D. Henderson, CMC
Town Clerk

Mayor

From: Nicholas Hessing <nhessing@cscbroward.org>
Sent: Tuesday, January 9, 2024 11:27 AM
To: mserda@townofhillsborobeach.com <mserda@townofhillsborobeach.com>; shenderson@townofhillsborobeach.com <shenderson@townofhillsborobeach.com>
Subject: Join Us in Protecting our Future! Broward Aware 2024- Listen With Love!

Good morning,

The Broward AWARE! campaign is a collaboration between the Children's Services Council, the Ounce of Prevention Fund of Florida, and community partners across Broward committed to preventing child abuse and neglect so children can reach their full potential. The Broward AWARE! Campaign, running from January to April, is dedicated to promoting positive youth development, strengthening families, and combating child abuse, neglect, and trafficking. [You can learn more about our work here.](#)

Yet, this can only be made possible through the support of our municipalities.

How To Get Involved?

Spread the Word - Broward AWARE! Consists of several community events throughout a four-month campaign, beginning in January, culminating in April, during Child Abuse Prevention Month. Join us and share the information with your community. Click on the link for a calendar of events: <https://www.cscbroward.org/news/broward-aware-2024/>

Sign a Proclamation! - Join municipalities across Broward in the fight to reduce child abuse and neglect by introducing a proclamation for Child Abuse Prevention Month. I have attached a sample proclamation to this e-mail.

Light Broward Blue! - To increase attention to this issue, we include a visual expression of our commitment. In April, we ask all Broward County municipalities to light up their City Hall blue for Child Abuse Prevention month! Last year, a record number of municipalities and notable sites including Seminole Hardrock Guitar lit up blue. Help us to shine a light on child abuse and neglect by illuminating your municipality.

Plant a Pinwheel Garden - Pinwheel gardens represent our focus on community activities that support families and public policies that prioritize prevention to ensure child abuse and neglect never occur. [You can purchase the pinwheels from Ounce of Prevention here.](#) **The discount code is P4P2024.**

Become a Water SMART Community - Drowning is one of the leading causes of death among young children in Florida, yet these tragedies can be prevented. Water SMART Communities is an initiative led by the Florida Department of Health in Broward County to promote safe water practices within communities and eliminate hazards attributed to

drowning. If you have not already, I invite you to join municipalities across Broward committed to enhancing water safety. <https://watersmartbroward.org/be-water-smart/>

Wear Blue for Broward Aware!- Show us your commitment to ending child abuse and neglect by wearing blue on **Tuesday, April 9, 2024!** Post a picture of you in your blues and tag us on social media using the hashtags **#Blue4BrowardAware** or **#Blue4Prevention**.

Broward Aware Day! - Join Us on **April 20, 2024**, for the Broward Aware Family Fun & Resource Fair. Bring your family and enjoy a day full of fun and learning! <https://www.cscbroward.org/news/broward-aware-2024/>

There are many ways that we can work together within our communities to help keep children safe. It starts by investing in stronger support systems for families. We would love your participation in this four-month-long advocacy campaign. If you are interested in joining us or have any questions, please contact me.

Nicholas Hessing

Government Affairs Manager

Children's Services Council of Broward County
6600 West Commercial Blvd | Lauderdale, Florida 33319
Tel: (954) 377 1677 | Fax: 954-377-1683 | Cell: 954-592-2370
nhessing@cscbroward.org | CSCBroward.org





TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Police Department
Presented by Chief Szesnat

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 5, 2024

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: 1. January 2024 - PD Activity Report



Hillsboro Beach Police Monthly Report

To: Town Manager, Mac Serda
 From: Police Chief, Jay Szesnat
 Subject: January 2024 Monthly Report

Patrol Snapshot:

Activity	Current Month	Dec 2023	Jan 2023
Contacts			
Motor Vehicle	209	127	217
Crosswalk	96	97	146
Marine Unit	127	126	106
Beach Unit	0	102	39
Cyclists	173	268	115
Arrests	3	0	1
Service			
Alarms	19	14	9
Assist Other Agency	1	6	6
Dogs on Beach/Animal	3	6	12
Vessel	5	6	8
Noise	3	0	1
Open Doors	11	5	15
Police Assists	106	109	140
Domestic/Disturbances	1	2	3
Sick/Injured	31	15	17
Crash	2	3	4
Trespassing	4	1	0
Security Checks	6144	6722	7022
Total Calls	298	229	306

Investigations Snapshot:

Jan. 2024 (new)	Actively Working	Inactivated/Cleared
Burglary Convey (#240150)	Burglary Conv (#230118)	Burglary/GT (#232806)
	Burglary Conv (#231874)	
	Fraud (#232634)	
	Death Investigation(232738)	
	Fraud (#233113)	
	Grand Theft (#233012)	
	Fraud (#232634)	
	Exploit Elderly (#231504)	

Personnel News:

January Notable Events:

On January 15th HBPD received a 911/CAD complaint in the 1000 block of Hillsboro Mile, regarding an 82YOA Male who had fallen in the lobby. On arrival, our Officer determined the subject was in cardiac arrest and initiated CPR. Broward County Sheriff Fire Rescue medics arrived and assumed the lifesaving efforts. The patient was then transported to Broward Health North Hospital. Assistance rendered.

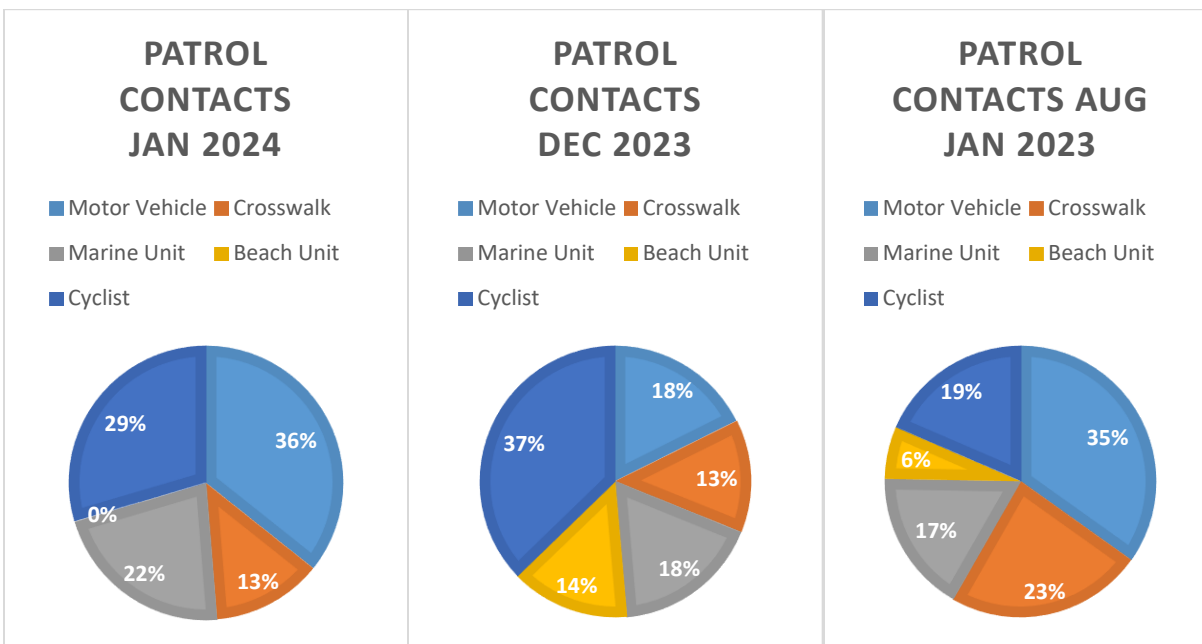
On January 18th HBPD received a 911/CAD complaint in the 900 block of Hillsboro Mile, regarding a construction worker who was operating a cherry-picker lift machine that toppled over. The male victim had fallen from a significant height, he was injured and was semi-conscious. Our Officer's along with Broward County Sheriff Fire Rescue medics arrived and initiated a trauma alert to Broward Health North Hospital. OSHA was contacted and responded to the scene. Assistance rendered.

On January 26th HBPD received a complaint from the management regarding a subject looking in vehicles parked in the lot at the 1200 block of Hillsboro Mile. The subject had stated he was bored and looking around. The complainant did not observe any attempts by the subject to enter the vehicles and he didn't want to pursue a criminal complaint. An FI (field interview) was completed, the subject was advised in reference to trespass and sent on his way. Assistance rendered

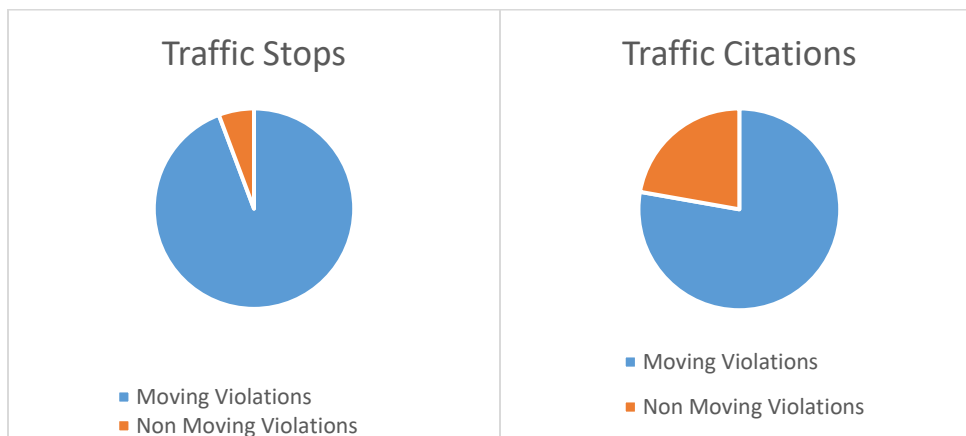
On January 27th HBPD received a call in the 900 block of Hillsboro Mile, regarding a subject who was trespassing on private property. The subject was clear of any criminal warrants, and at the homeowners request, he was formally trespass warned. After he was told by officers not to return to the property, he was released. Subject walked south over the Inlet bridge into Pompano Beach. Assistance rendered.

On January 30th HBPD received a 911/CAD complaint in the 900 block of Hillsboro Mile, regarding a suspicious person trespassing on private property. HBPD units responded and located the subject who had been previously "trespass warned" by HBPD Officers for the same property on 01-27-2024. The subject was taken into custody for a trespass after warning and transported to the Broward County Jail. Assistance rendered.

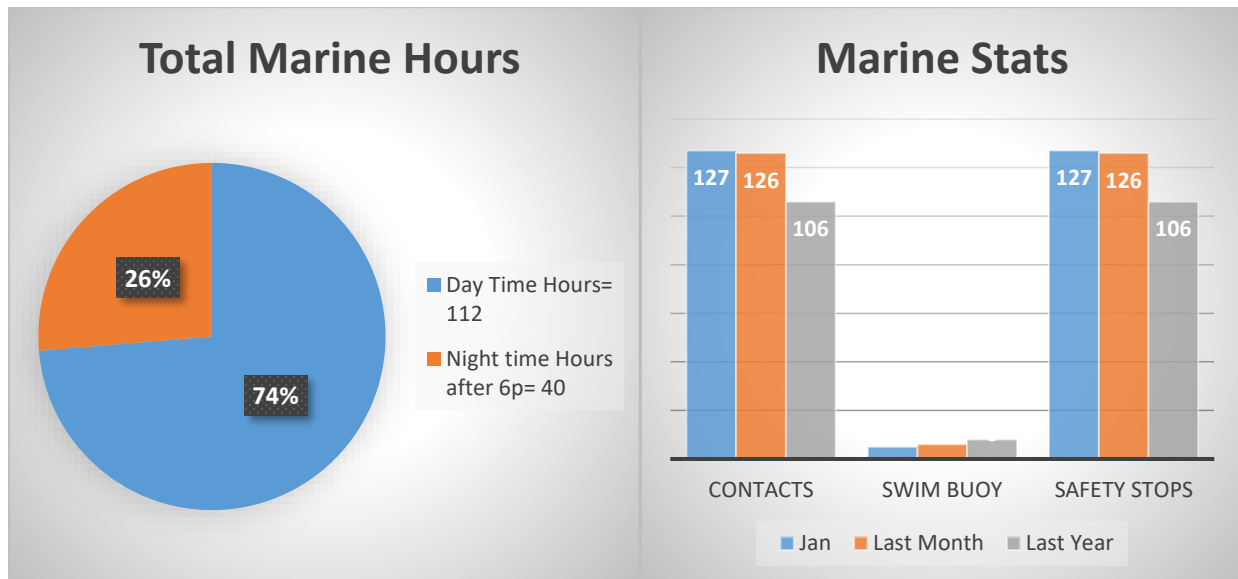
Patrol Services:



Traffic:



Marine/Beach Patrol:



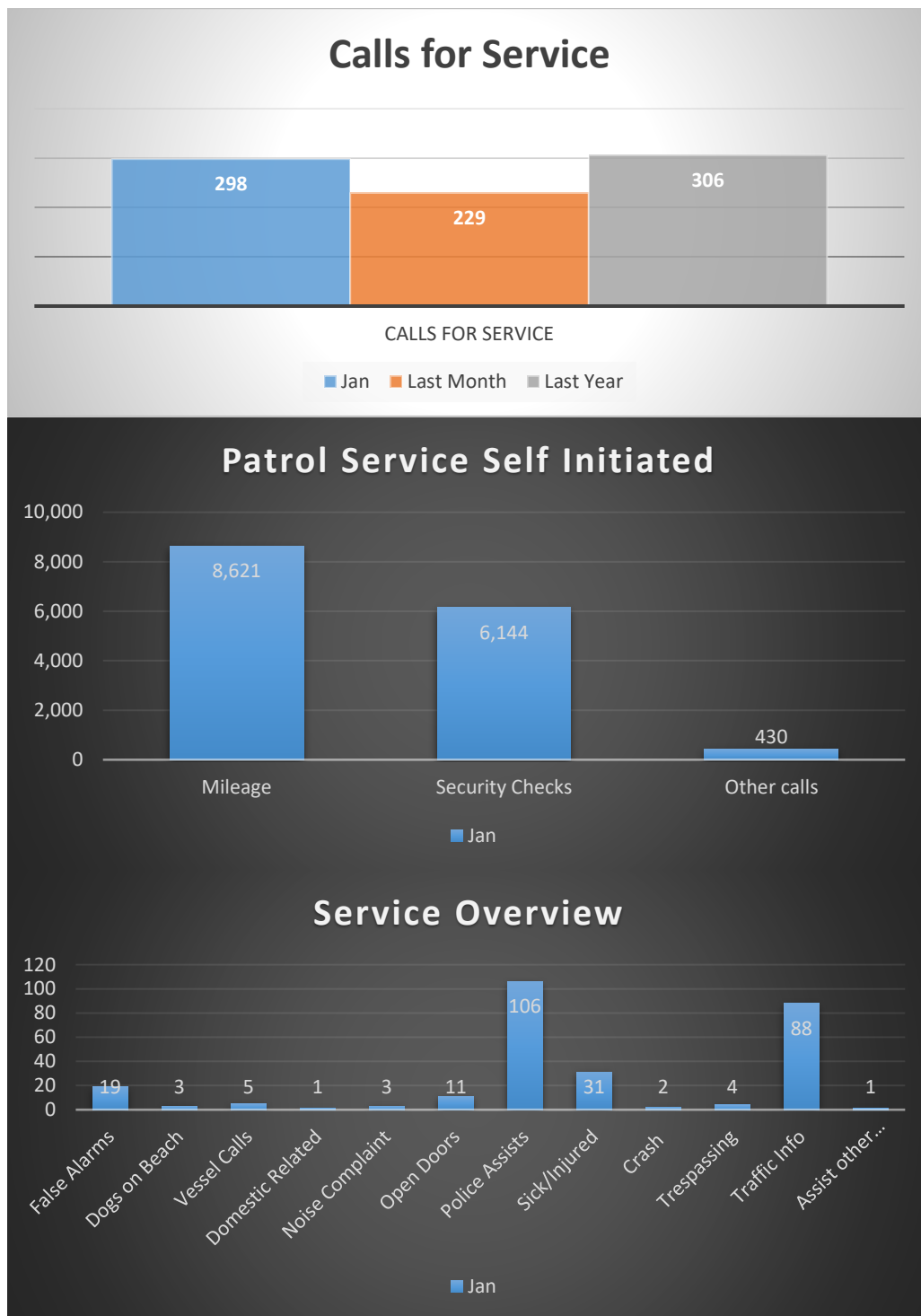
Training:

Police Law Institute (Online): Canine Use in Law Enforcement

Power DMS Topics: Annual Firearms Training & Qualification
Use of Force / Defensive Tactics Training
Mental Health & Wellness for LEO

Letters:

Overall Calls for Service:





TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Building Department

Presented by K-Maron Perdue, Assistant Building Official, CG&A

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 5, 2024

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

- ATTACHMENTS:**
1. JAN 2024 MEMO
 2. JAN 2024 Commission Report



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011
Fax: (954) 427-4834

TO: Mayor Irene Kirdahy and Commission

FROM: K-Maron Perdue, Assistant Building Official

DATE: February 23, 2024

SUBJECT: January 2024 - Building Department Report

The Building Department has completed their portion of reviews for the Related Group Parcel B project. Most of the review did require many deferred submittals that were discussed with the Related Group in detail, however, most of the plans are shown to be code compliant. The plan review still requires outside agencies approval from the Fire Department and Zoning. The permit can be issued once those issues are addressed.

Once Parcel B is issued, the next plan is to move forward with the plan review on Parcel A. It is expected for activity to begin on the Related Group project site as foundation will begin soon. As stated last month, the initial work will be primarily earth-moving, followed by the installation of test pilings.

Permit activity has been steady with minimal issues and inspections in both the single-family construction and condominium remodeling are at a steady level. Plan review for the most recently applied new SFR, 1079 Hillsboro Mile, has been completed with minor corrections needed. The permit is waiting for updated and corrected plans to continue review.

Respectfully Submitted,

K-Maron Perdue

Assistant Building Official | Chief Structural Inspector
Building Code Services | Town of Hillsboro Beach



Calvin, Giordano & Associates, Inc.

1210 Hillsboro Mile | Hillsboro Beach FL 33062
Office: 954.427.4011 | Fax: 954.427.4834 | Cell: 954.592.5057
Fort Lauderdale | Miami-Dade | West Palm Beach | Clearwater/Tampa | Estero | Port St. Lucie

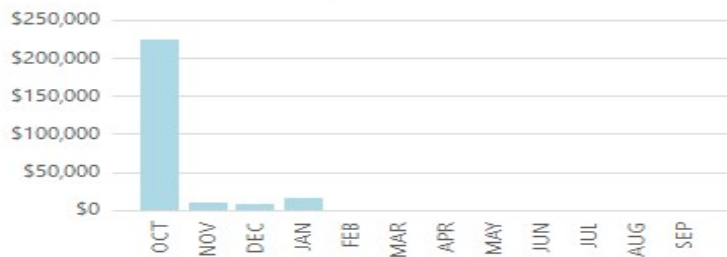


Town of Hillsboro Beach
Building Department
Summary Report

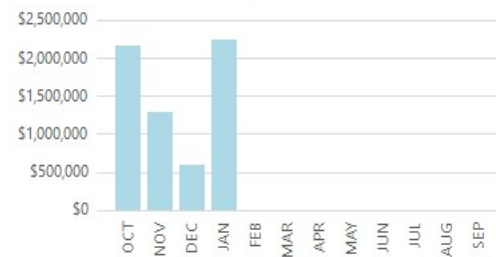
Start Date:
1/1/2024
End Date:

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	YTD
Construction Value	\$2,161,896	\$1,286,866	\$592,139	\$2,248,535	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,289,436
Building Permit Fees	\$1,480,093	\$47,873	\$37,117	\$68,881	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,633,963
Fire & Zoning Fees	\$3,000	\$1,950	\$900	\$4,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,050
Total Revenue	\$1,483,093	\$49,823	\$38,017	\$73,081	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,644,013
CGA Expense	\$1,258,079	\$40,692	\$31,549	\$58,549	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,388,869
Town Revenue	\$225,014	\$9,131	\$6,467	\$14,532	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$255,144

Net Revenue



Construction Value





**Town of Hillsboro Beach
Building Department
Finance Report**

**Start Date: 1/1/2024
End Date: 1/31/2024**

	Permit Fees	Town Revenue	Fire Fees	Zoning Fees	Admin Fees	CGA Revenue	BORA	DBPR	DCA
MTD	\$68,880.83	\$10,332.12	\$2,100.00	\$2,100.00	\$675.00	\$58,548.71	\$1,109.60	\$621.60	\$892.66
YTD	\$1,633,963.07	\$245,094.46	\$4,500.00	\$5,550.00	\$1,650.00	1,388,868.61	\$3,542.44	\$2,126.13	\$3,067.40



**Town of Hillsboro Beach
Building Department
Permit Report**

**Start Date: 1/1/2024
End Date: 1/31/2024**

Permit Type	# Issued	Building Permit Fees
25 YEAR BUILDING SAFETY PROGRAM	1	350.00
COMMERCIAL A/C CHANGE OUT	1	125.00
COMMERCIAL BACKFLOW	3	375.00
COMMERCIAL DECK	1	720.00
COMMERCIAL ELECTRICAL MISCELLANEOUS	1	2,134.41
COMMERCIAL FIRE ALARM	1	1,149.64
COMMERCIAL PLUMBING MISCELLANEOUS	1	791.87
COMMERCIAL RE-ROOF	12	18,209.95
COMMERCIAL SERVICE CHANGE/REPAIR	2	886.87
RESIDENTIAL A/C CHANGE OUT	13	3,883.75
RESIDENTIAL ALTERATION	15	14,430.89
RESIDENTIAL DECK	1	420.55
RESIDENTIAL DOCK	3	8,267.97
RESIDENTIAL ELECTRICAL MISCELLANEOUS	1	125.00
RESIDENTIAL FIRE ALARM	1	739.40
RESIDENTIAL GAS LINE	2	868.00
RESIDENTIAL GAS TANK	1	239.42
RESIDENTIAL RE-ROOF	3	4,458.68
RESIDENTIAL SERVICE CHANGE/REPAIR	1	220.00
RESIDENTIAL STRUCTURAL MISCELLANEOUS	1	190.00
RESIDENTIAL SWIMMING POOL/SPA	2	5,680.00
RESIDENTIAL WATER HEATER	3	495.00
RESIDENTIAL WINDOWS/DOORS/SHUTTERS	8	3,929.43
SINGLE FAMILY RESIDENCE	1	190.00
	79	\$68,880.83



**Town of Hillsboro Beach
Building Department
Activity Report**

**Start Date: 1/1/2024
End Date: 1/31/2024**

Discipline	Total # of Inspections	Plan Review	Permits Applied
Building	72	48	18
Electrical	30	24	11
Plumbing	34	26	12
Mechanical	11	23	9
Fire	4	6	1
Zoning	0	6	2
Totals	151	134	53



**Town of Hillsboro Beach
Building Department
Issued Permits Report**

**Start Date: 1/1/2024
End Date: 1/31/2024**

Folio #	Permit #	Date Issued	Job Address	Job Sub Division	Construction Value
RESIDENTIAL ALTERATION					
484308CH0910	24362438-0	1/10/2024	1167 HILLSBORO MILE, UNIT 702 (MASTER BATHROOM)	OVERLOOK CONDO	\$19,500.00
484308CM0210	24362445-0	1/11/2024	1169 HILLSBORO MILE, UNIT 303 (WORK W/O PERMIT)	HILLSBORO WINDSOR CONDO	\$29,500.00
484317AB1400	24362506-0	1/16/2024	1050 HILLSBORO MILE, UNIT 707W (WORK WITHOUT PERMIT)	HILLSBORO LE BARON CONDO	\$79,093.01
484308AP1060	24362914-0	1/30/2024	1198 HILLSBORO MILE, UNIT 322	HILLSBORO IMPERIAL APTS	\$45,800.00
484317AH0550	24362959-0	1/31/2024	1063 HILLSBORO MILE, UNIT 609	OCEAN GRANDE BEACH & MARINA CONDO	\$18,500.00
484308CH0790	24362974-0	1/31/2024	1167 HILLSBORO MILE (UNIT 605)		\$58,800.00
Grand Total					\$251,193.01



**Town of Hillsboro Beach
Building Department
Plan Review Times Report**

**Start Date: 1/1/2024
End Date: 1/31/2024**

	Number of Reviews	Average Days In Review	Most Days In Review
Completed Reviews	146	4.96	20.10



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Code Compliance

Presented by Bernard Pita, Code Enforcement Supv, CG&A

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 5, 2024

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

- ATTACHMENTS:**
1. Code Compliance Summary Report Jan 2024
 2. Case Action Report
 3. Code Compliance Open Case Total Report Jan 2024



Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Code Compliance Summary Report

From 1/1/2024 To 1/31/2024 Corridor (All Corridors)

Case Totals for Period

Cases Open at Start of Period	42
Cases Opened During Period	4
Cases Opened as result of Complaint	4
Cases Closed During Period	1
Cases Closed due to compliance	0
Cases Open at End of Period	45
Inspections	4
Reinspections	5
Total	9
Special Magistrate Cases During Period	0

Case Summary by Officer

Officer	Open at Start	Opened During Period	Opened as result of Complaint	Closed During Period	Closed due to compliance	Open at End of Period
B. Pita/N/A	40	3	3	1	0	42
V. Padilla	2	1	1	0	0	3
Total	42	4	4	1	0	45



Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Code Compliance Summary Report

From 1/1/2024

To 1/31/2024

Corridor (All Corridors)

Inspections by Officer

Officer	Inspections	Reinspections	Total
B. Pita/N/A	2	4	6
T. Fortune	0	2	2
V. Padilla	2	0	2
Total	4	6	10

Summary of Cases Opened by Incident Type

Incident Type	Number
Building Permit Requirement	2
Nuisance	1
Property Maintenance	1
Total	4

Revenue Summary

	Period Start	During Period	Period End
Total Fines Assessed	\$1,381,575.00	\$59,550.00	\$1,441,125.00
Total Payments	\$0.00	\$0.00	\$0.00
Balance	\$1,381,575.00		\$1,441,125.00



Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Case Action Report*

From 1/1/2024

To 1/31/2024

Corridor (All Corridors)

<u>Date Issue</u>	<u>Incident Type</u>	<u>Site Address</u>	<u>Status</u>	<u>Documents Issued</u>		
1/5/2024	Building Permit Requirement	1073 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 6-N	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				1/7/2024	Complaint	B. Pita
				1/8/2024	Courtesy Notice	B. Pita
				2/12/2024	Affidavit of Non-Compliance	
1/9/2024	Property Maintenance	1075 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				1/9/2024	Courtesy Notice	B. Pita
				1/9/2024	Complaint	B. Pita
				2/12/2024	Affidavit of Non-Compliance	
1/9/2024	Nuisance	1117 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	Open	<u>Date Issue</u>	<u>Type</u>	<u>Officer Assigned</u>
				1/18/2024	Complaint	V. Padilla
				1/19/2024	Courtesy Notice	B. Pita
				2/12/2024	Affidavit of Non-Compliance	
				2/12/2024	Notice of Violation	B. Pita
				2/16/2024	Notice of Hearing	T. Fortune

*Cases included in this report are those where the owner was first cited within the date range and corridor specified



**HILLSBORO BEACH CODE COMPLIANCE
CURRENT TOTAL OPEN CASES**

	Incident Type	Owner	Site Address
1	Beach & Dune Maintenance	COMMON AREA	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
2	Property Maintenance	DONOHU,TIM & DEBORAH	1075 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
3	Building Permit Requirement	GELFAND, SCOTT & GINA	1073 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 6-N
4	Construction Site Violation	BAYLESS,BENJAMIN W BAYLESS,RACHEL A	1009 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
5	Construction Site Violation	SEAGRAPE REV TR PRATT,DAVID TRSTEE	963 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
6	Construction Site Violation	CELENTANO,MARY VINCENT & MARY CELENTANO 2012 TR	987 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
7	Construction Site Violation	DONOHU,TIM & DEBORAH	1075 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
8	Building Permit Requirement	SHAPIRO,JOEL L	1230 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 207
9	Building Permit Requirement	ROBERTAZZI,DONALD & ROBERTAZZI,ANNA MARIE	1189 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 9
10	Fire Inspection Violation	1159 HILLSBORO MILE LLC BNH IV HM TRI LLC	1159 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
11	Fire Inspection Violation	WOODWORTH,ELIZABETH D & E WOODWORTH REV LIV TR	1170 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 302
12	Fire Inspection Violation	HILLSBORO CLUB INC	901 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
13	Fire Inspection Violation	COMMON AREA	1045 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
14	Fire Inspection Violation	COMMON AREA	1045 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
15	Fire Inspection Violation	COMMON AREA	1063 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
16	Fire Inspection Violation	COMMON AREA	1051 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
17	Fire Inspection Violation	COMMON AREA	1051 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
18	Fire Inspection Violation	COMMON AREA	1231 HILLSBORO MILE, HILLSBORO BEACH, FL 33062

19	Fire Inspection Violation	COMMON AREA	1212 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
20	Fire Inspection Violation	COMMON AREA	1202 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
21	Fire Inspection Violation	COMMON AREA	1221 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
22	Fire Inspection Violation	COMMON AREA	1221 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
23	Fire Inspection Violation	COMMON AREA	1169 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
24	Fire Inspection Violation	COMMON AREA	1169 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
25	Fire Inspection Violation	COMMON AREA	1167 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
26	Fire Inspection Violation	1223 HILLSBORO MILE, HILLSBORO BEACH, FL 33062	1223 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
27	Fire Inspection Violation	COMMON AREA	1161 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
28	Fire Inspection Violation	COMMON AREA	1167 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
29	Fire Inspection Violation	COMMON AREA	1155 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
30	Fire Inspection Violation	COMMON AREA	1237 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
31	Fire Inspection Violation	COMMON AREA	1199 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
32	Fire Inspection Violation	COMMON AREA	1228 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
33	Fire Inspection Violation	COMMON AREA	1166 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
34	Fire Inspection Violation	COMMON AREA	1200 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
35	Fire Inspection Violation	COMMON AREA	1225 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
36	Nuisance	HENN,BETTY D	1117 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
37	Construction Site Violation	MIRCHANDANI,KISHORE H/E MIRCHANDANI,ANJALI	995 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
38	Property Maintenance	COMMON AREA / RAINBOW OCEAN SHORES APTS CO-OP	1231 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 #Property Manager
39	Landscape Maintenance Violation	WINTER SUN INVESTMENTS LLC	1206 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
40	Property Maintenance	WINTER SUN INVESTMENTS LLC	1205 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 101
41	Nuisance	MILLIONAIRE PORTFOLIO GROUP LLC	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 812



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Shred/Recycling, Prescription Drug Take Back Day - Sat. Apr 27, 2024 (9am-12pm)
Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk
Agenda Date: March 5, 2024

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: 1. Shred Recycle Event 4-27-2024



Town of Hillsboro Beach



FREE EVENT

**Shredding, Electronic Recycling,
Household Hazardous Waste Drop-off,
Prescription Drug Take-Back & Blood Drive**

Saturday, April 27, 2024

9:00 am - 12:00 pm



FREE
**HOUSEHOLD HAZARDOUS
WASTE DROP-OFF EVENT**





TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Sea Turtle Nesting Season: March 1 - Oct 31, 2024

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 5, 2024

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

- ATTACHMENTS:**
1. Sea Turtle Nesting Season Notice (2024)
 2. FLYER - Sea Turtle Nesting Season Begins March 1



TOWN OF HILLSBORO BEACH



Jay Szesnat, Chief of Police
jszesnat@townofhillsborobeach.com

Dear Property Owner, Manager or Representative,

I hope this letter finds you well. I am writing to remind all beach front property owners and those close to the beach, that turtle nesting season is upon us. Turtle nesting season runs from March 1st to October 31st each year. During this time, please remember no artificial lighting should illuminate the beach and the sand should be free from potential obstructions (furniture, etc.) Beach lighting compliance is an important factor in the conservation of sea turtles. It can be accomplished in many inexpensive ways without sacrificing the safety or security of beach front residents. Nighttime inspections will be conducted periodically throughout the summer to ensure that no artificial lighting is illuminating the beach. Please be aware of the current Town Ordinance #2017-295 that went into effect on July 11, 2017.

Some key points to the new ordinance are as follows:

- Exterior lights shall be positioned so that the point source of the light is not directly visible from the beach. Fixtures in line of sight of the beach shall be full cut-off fixtures.
- Low profile luminaries shall not directly or indirectly illuminate the beach.
- Floodlights, up-lights, or spotlights directly visible from the beach are prohibited.
- Motion detector lights are limited to 5 minutes.
- Light sources shall be 3000 kelvin or less and preferably red/amber LED.
- Glass sliders in line of sight of the beach shall be tinted with a light transmittance value of 45% or less.
- Pool lights shall be designed for the safety of marine animals.
- Balcony lights shall be fitted with hoods so that lights shall not be visible from the beach.
- Any temporary structures be removed from the beach. Chairs are allowed to be stacked upside down and, in a way, to reduce the possibilities of entrapment.

Remember to please:

- Keep chairs and beach furniture stored away when not in use.
- Keep the beach clean from debris.
- When walking on the beach at night, use flashlights with red filters.
- Fill any holes that have been dug on the beach.
- Keep pets and children away from nest sites.

If anyone has questions regarding sea turtle season options, please contact us at the Town of Hillsboro Beach. As always, I encourage residents to please report any suspicious activity.

-Your Police Department

1210 Hillsboro Mile • Hillsboro Beach, FL 33062 • Phone: 954-427-6600 • Fax: 954-427-7428
www.townofhillsborobeach.com



**LET'S TAKE
CARE OF OUR
TURTLES!**

SEA TURTLE NESTING SEASON BEGINS MARCH 1

Guidelines for 2024 Sea Turtle Nesting Season

- PLEASE REMOVE ALL DEBRIS FROM THE BEACH CAUSED BY THE HURRICANE. DEBRIS COULD LEAD TO ENTRAPMENT OR INJURY OF THE SEA TURTLES. DEBRIS MAY BE PLACED BY THE ROADSIDE FOR PICK UP.

- QUIETLY OBSERVE A NESTING TURTLE FROM A DISTANCE. DO NOT SHINE ANY LIGHTS ON OR AROUND HER – SHE MAY ABANDON HER EFFORT TO NEST. NO FLASH PHOTOGRAPHY. STAY BEHIND THE TURTLE SO THAT SHE CANNOT SEE YOU.

- DO NOT HARASS A TURTLE BY TOUCHING HER OR PRODDING HER TO MOVE. STAY OUT OF THE WAY AS SHE CRAWLS BACK TO THE WATER.

MOVE BEACH FURNITURE BEHIND THE DUNE OR VEGETATED AREA, BEHIND FENCING, OR LANDWARD OF THE STRUCTURE IF NO DUNE OR VEGETATED AREA EXIST

KEEP PETS ON A LEASH, AWAY FROM SEA TURTLES AND THEIR NESTS.

- LEAVE SEA TURTLE NEST IDENTIFICATION MARKERS IN PLACE ON THE BEACH.

FILL IN HOLES AND REMOVE LARGE SANDCASTLES WHICH CAN TRAP OR DISORIENT SEA TURTLES.

- LEAVE NEST SITES UNDISTURBED. IF YOU FIND A HATCHLING WANDERING IN DAYLIGHT, PLACE IT ON MOIST SAND IN A DRY CONTAINER, SHADE IT AND CALL THE POLICE DEPARTMENT.

TO REPORT DEAD OR INJURED SEA TURTLES, OR, IF YOU HAVE ACCIDENTALLY HOOKED A SEA TURTLE THAT IS SMALL ENOUGH TO RESCUE, CONTACT: FLORIDA FISH AND WILDLIFE CONSERVATION COMMISSION 1-888-404-FWCC



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
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Agenda Item Cover Memo

Agenda Item: Recognizing Mayor Irene Kirdahy for 8 Years of Service to the Town of Hillsboro Beach

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: March 5, 2024

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: None