AGENDA

Town of Hillsboro Beach Commission Meeting

April 7, 2020
9:00 AM

Established 1939

MAYOR
Honorable Deborah L. Tarrant

VICE MAYOR
Honorable Irene Kirdahy

COMMISSIONERS
Honorable Vicky Feaman
Honorable Barbara Baldasarre
Honorable Andrew R. Brown

TOWN MANAGER
William "Mac" Serda, ICMA-CM

TOWN ATTORNEY
Donald J. Doody

TOWN CLERK
Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL
1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011

www.TownofHillsboroBeach.com

TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

April 7, 2020 | 9:00 AM

VIRTUAL TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER ANDREW R.BROWN

TOWN MANAGER WILLIAM 'MAC'SERDA, ICMA-CM
TOWN ATTORNEY DONALD J.DOODY, ESQ
TOWN CLERK SHERRY D.HENDERSON, CMC

APRIL 7, 2020 "VIRTUAL" TOWN COMMISSION MEETING

A. **Virtual Commission Meeting**: The April 7, 2020 Town of Hillsboro Beach Commission Meeting will be a "Virtual" Meeting - utilizing Communications Media Technology ("CMT"), in accordance with Governor Ron DeSantis Executive Order No. 20-69, dated March 20, 2020, relating to Emergency Management & conducting Local Government Public Meetings in response to the Coronavirus (COVID-19) global health pandemic. Municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing, as provided by Section 120.54 (5)(b)2, Florida Statutes.

B. **Access to the Meeting:** The Town of Hillsboro Meeting will use a cloud platform for video/audio conferencing and collaboration to hold the April 7, 2020 Virtual Town Commission Meeting. Log-in information will be provided, to ensure the public has the ability to view the meeting. Additionally, the Town has not selected a virtual platform that requires the public to purchase any additional software or equipment to watch this meeting.

C. **Public Comment:** Any member of the public wishing to comment publicly on any matter, including items on the agenda, may submit their comments by email to TownClerk@TownofHillsboroBeach.com. All comments submitted via email that, if read orally, are three minutes or less shall be read into the record. All comments submitted by email shall be made a part of the public record.When addressing the Town Commission, the member of the public must first state his or her name and address. If any member of the public requires additional information about this Town Commission Meeting or has questions about how to submit a public comment at the meeting, please contact: Sherry D. Henderson, Town Clerk TownClerk@TownofHillsboroBeach.com. To protect the public health, safety and welfare of the community, the Town of Hillsboro Beach Town Hall and municipal offices are closed to the public.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

A. January 2, 2020 Special Commission Meeting

B. February 25, 2020 Special Assessment Public Hearing

C. March 9, 2020 Special Commission Meeting

II. PRESENTATIONS

A. Recycling Presentation by Stephanie Steinberg with the Green Team

III. DISCUSSION & POSSIBLE ACTION

A. Discussion on Sponsorship Support for "Cuisine of the Region" 20th Annual Charity Event, benefiting N.E. Focal Point CASA, Inc. - Tue, April 28, 2020

B. Discussion and Possible Action Town of Hiillsboro Beach 2020 Fair Share Allocation of $4,060.00 for Aging & Disability Resource Center of Broward County, Invoice #20030

C. Discussion and Possible Action on the Town's Water Leak Credit Policy

IV. RESOLUTIONS & CONTRACTS

A. **RESOLUTION NO. 2020-26**
Consideration to Appoint Primary and Alternate Representatives to Broward League of Cities Board for 2020-2021 Term

B. **RESOLUTION NO. 2020-27**
Consideration to Authorize Proper Town Officials to Execute Non-Ad Valorem Assessement Collection Agreement Between Broward County and Town of Hillsboro Beach, FL

C. **RESOLUTION NO. 2020-28**
Consideration to Approve and Accept Proposal from Moffatt & Nichol, Inc. dated March 24, 2020 for Expert Witness Services Relative to the Hillsboro/Deerfield Beach Groin Field Evaluation Project

D. **RESOLUTION NO. 2020-29**
Consideration to Approve and Authorize Appropriate Town Officials to Execute an Engagement Letter from S&P Global Ratings to Provide Rating Evaluation Services

E. **RESOLUTION NO. 2020-30**
Consideration to Appove and Authorize the Appropriate Town Officials to Execute the Professional Services Agreement for Chief of Police Position.

V. CONSENT - INVOICES FOR APPROVAL

A. **INFRAMARK** Invoice #48282 Services thru Jan 2020 **$7,886.04**

B. **INFRAMARK** Invoice #49838 Services thru March 2020 **$7,435.72**

C. **Akerman** Invoice #9543309 Services thru Feb 2020 **$35,724.03**

D. **Limousines of South Florida (LSF)** Invoice #20-0229-26 Services thru Feb 2020 **$5,615.88**

E. **Calvin, Giordano & Assoc, Inc. (CG&A)** Invoice #75330 Services thru Feb 2020 **$11,013.55**

F. **Shutts & Bowen, LLP** Invoice #1437399 Services thru Feb 2020 **$6,858.88**

G. **Goren, Cherof, Doody & Ezrol** Invoice #30528 **$6,674.90** (General Matters)

H. **Goren, Cherof, Doody & Ezrol** Invoice #30529 **$6,280.50** (Deerfield Beach)

I. **Goren, Cherof, Doody & Ezrol** Invoice #30530 **$1,424.95** (Purchase from Winter Sun Investments,LLC)

J. **Goren, Cherof, Doody & Ezrol** Invoice #30532 **$11,606.85** (St. of Florida Bond Validation 2020)

K. **Goren, Cherof, Doody & Ezrol** Invoice #30533 **$6,978.50** (David Pratt Appeal, Seagrape Revocable Trust)

L. **Sweetapple, Broeker & Varkas** Invoice #10892 Services thru Mar 2020 **$14,975.00** (TOHB vs Deerfield Beach)

VI. STAFF UPDATES - February 2020 Reports

A. **Broward County Water & Wastewater Services (BCWWS)**
Presented by Pat MacGregor

B. **Police Department**
Presented by Chief Nagy

C. **Finance Dept**
Presented by Stephen Bloom, Inframark

D. **Building & Permits Dept**
Presented by Steve Mitchell, Building Official, CG&A

E. **Code Compliance**
Presented by Mario Sotolongo

VII. TOWN MANAGER REPORT

A. **UPDATE ON COVID-19**
Emergency Order 2020-02 Safer At Home

B. PROPOSED 2020 BUDGET MEETING DATES

April 7, 2020 9:00 am (Tue)
Preliminary Discussion to Establish Budget Calendar

May 5, 2020 9:00 am (Tue)
Preliminary Budget Discussion to Establish Budget Priorities

July 7, 2020 9:00 am (Tue)
Preliminary Budget Review & Adoption of Proposed Millage Rate

Sept. 14, 2020 5:01 pm (Mon)
First Budget Hearing - Budget Review and Adoption of Tentative Millage Rate

Sept 23, 2020 5:01 pm (Wed)
Second Budget Hearing - Adoption of Final Budget & Millage Rate

VIII. TOWN ATTORNEY REPORT

A. EnviroDesign & Associates Limited Phase II Environmental Site Assessment
Ocean Reef Condo, property located at 1205 Hillsboro Mile, Hillsboro Beach, FL

IX. TOWN COMMISSION COMMENTS/REPORTS

X. PUBLIC COMMENTS

XI. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.