



Town of Hillsboro Beach Commission Meeting Agenda

April 1, 2025
9:00 AM



Established 1939

MAYOR

Honorable Dawn Miller

VICE MAYOR

Honorable Barbara Baldassarre

COMMISSIONERS

Honorable Jane Reiser

Honorable David A. Ravanese

Honorable Vinnie Andreano

TOWN MANAGER

Mac Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile

Hillsboro Beach, FL 33062

954-427-4011

www.TownofHillsboroBeach.com



TOWN OF HILLSBORO BEACH
1210 Hillsboro Mile, Hillsboro Beach, Florida 33062
April 1, 2025 | 9:00 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DAWN MILLER
VICE MAYOR BARBARA BALDASARRE
COMMISSIONER JANE REISER
COMMISSIONER DAVID RAVANESI
COMMISSIONER VINNIE ANDREANO

TOWN MANAGER MAC SERDA, ICMA-CM
TOWN ATTORNEY DONALD J. DOODY, ESQ
TOWN CLERK SHERRY D. HENDERSON, CMC

Refer to the end of the Agenda for the Commission Meeting RULES OF DECORUM (Resolution No. 2023-36), adopted 9/12/2023
Commission Meetings are streamed LIVE and recorded on the town's website

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A.
 - a. March 4, 2025 Board of Zoning Appeals Hearing
 - b. March 4, 2025 Regular Commission Meeting
 - c. March 18, 2025 Reorganization Meeting

II. PRESENTATIONS

A. Proclamation Recognizing Child Abuse Prevention Month (April 2025)

Presented to Nicholas Hessing, Government Affairs Manager, Children Services Council of Broward County

III. CONSENT

A. INVOICES FOR APPROVAL

- a. **CG&A** #1519636 Feb **\$530,620.73**
- b. **Inframark** #144910 Mar **\$8,398.29**
- c. **GCDE** #70409 Feb/Mar **\$3,977.60** (General Matters)
- d. **GCDE** #70413 Feb/Mar **\$6,170.40** (RCrusco Rezone)

IV. STAFF UPDATES

- A. **Finance Department - Fiscal Year Quarterly Report**
Stephen Bloom, Inframark

B. Police Department

Interim Police Chief Rob O'Neill

C. Building Department

George Folles, Building Official, CG&A

D. Code Compliance

Bernard Pita, Code Compliance Supv, CG&A

V. TOWN MANAGER REPORT

A. Music on the Green "Elvis Tribute"

7:00 pm Wed, April 23, 2025

VI. TOWN ATTORNEY REPORT

VII. TOWN COMMISSION COMMENTS/REPORTS

VIII. PUBLIC COMMENTS

IX. ADJOURNMENT

RULES OF DECORUM

- The goal of Commission Meetings and Public Hearings is to accomplish the public's business in an environment that encourages fair discussion and exchange of ideas.
- Everyone will have three (3) minutes when recognized for public comment, participants should step forward to the podium and state their name & address for the record.
- All comments shall be directed to the commission or board as a body, through its presiding officer. Comments shall not be addressed to a single member of the commission or board, or to Town staff including the attorney, the manager, or the clerk, unless a majority of the members present on the commission or board shall so agree.
- The public comment period is for receipt of public comments, not debate. It is not intended as a time for problem solving but rather for hearing the citizens for their input.
- Anger, rudeness, ridicule, personal attacks, profane language, and lack of respect for others is unacceptable behavior. Demonstrations to support or oppose a speaker or idea, such as clapping, cheering, booing, hissing, or the use of intimidating body language are not permitted.
- If a person refuses to abide by these rules of civility and decorum, a commissioner may request a motion to temporarily recess.
- Continued disruptions by any person may result in the request of the person to depart the meeting.

Resolution No. 2023-36, adopted 9-12-2023

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.



TAB 1

APPROVAL OF MINUTES

March 4, 2025	Board of Zoning Appeals Hearing
March 4, 2025	Regular Commission Meeting
March 18, 2025	Re-Org Meeting



**MINUTES
TOWN OF HILLSBORO BEACH
BOARD OF ZONING & APPEALS MEETING
MARCH 4, 2025**

CALL TO ORDER AND ROLL CALL

Mayor Dawn Miller called the meeting to order at 9:00 A.M. Roll was called with the Commission members and staff present as listed below.

Town Commission:

Mayor Dawn Miller

Commissioner Jane Reiser

Commissioner David A. Ravanese

Vice Mayor Barbara Baldassarre

Commissioner Vinnie Andreano

Town Staff:

Town Manager William "Mac" Serda, ICMA-CM

Town Attorney Donald J. Doody, Esq.

Town Clerk Sherry D. Henderson, CMC

Police Chief Jay Szesnat

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

I. QUASI-JUDICIAL PUBLIC HEARINGS

- A. Status Update on Property located at 1035 Hillsboro Mile, Hillsboro Beach, FL Relating to Compliance with Section 6-42 (A) of the Town's Code of Ordinance.** "All refuse or recycling containers in use within the Town limits shall be screened from view from State Road A1A on or before November 1, 2021."

The Applicant previously sought a variance requesting an extension to comply with the Town's Code requiring dumpsters to be closed from view. The matter was tabled at the 1/7/2025 Board of Zoning & Appeals Hearing, with the condition that the applicant provide updates every 2 months.

Planning Consultant Graham Long, CG&A, recalled that at the January 7, 2025 Board of Zoning and Appeals (BZA) meeting, the Board had requested updates from the Applicant at the two- and four-month periods. Since that time, the Applicant has informed Town Staff that

a concrete slab has been installed in the area in which the dumpster is located, and paving work is ongoing. The condominium has a contract with a fencing company to provide the required enclosure, although that work has not yet begun.

Irene Kirdahy, representing the Applicant, stated that the concrete slab is cured and ready for the installation of fencing. Paperwork has been signed between the condominium association and the fencing contractor. The new president of the condominium association will continue the project.

Mayor Miller asked if the concrete slab is adequate for all dumpsters at the location or if there must be further changes to grade. Ms. Kirdahy confirmed that the slab is more than sufficient.

II. ADJOURNMENT

Motion made by Commissioner Ravanesi, seconded by Commissioner Reiser, to adjourn. In a roll call vote, the **motion** passed unanimously (5-0).

There being no further business before the Board of Zoning and Appeals, the meeting was adjourned at 9:05 a.m.

ADOPTED THIS _____ DAY OF _____, 2025.

By: _____
Dawn Miller, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk



DRAFT

**MINUTES
TOWN OF HILLSBORO BEACH
REGULAR COMMISSION MEETING
MARCH 4, 2025**

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Mayor Dawn Miller called the meeting to order at 9:06 A.M. Roll was called with the Commission members and staff present as listed below.

Town Commission:

Mayor Dawn Miller

Commissioner Jane Reiser

Commissioner David A. Ravanesi

Vice Mayor Barbara Baldassarre

Commissioner Vinnie Andreano

Town Staff:

Town Manager William “Mac” Serda, ICMA-CM

Donald J. Doody, Town Attorney, Esq.

Town Clerk Sherry D. Henderson, CMC

Police Chief Jay Szesnat

APPROVAL OF AGENDA

Motion made by Commissioner Ravanesi, seconded by Commissioner Andreano, to approve the Agenda. In a roll call vote, the **motion** passed unanimously (5-0).

APPROVAL OF MINUTES

A. February 4, 2025 Board of Zoning Appeals

B. February 4, 2025 Regular Commission Meeting

Motion made by Commissioner Ravanesi, seconded by Commissioner Andreano, to accept both set of minutes collectively. In a roll call vote, the **motion** passed unanimously (5-0).

II. ORDINANCES

A. Ordinance No. 2025-01

Amend Limitation on Hours of Construction

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 4 ENTITLED "BUILDINGS AND BUILDING REGULATIONS", BY SPECIFICALLY AMENDING SECTION 4-18 ENTITLED "LIMITATION ON HOURS OF CONSTRUCTION"; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; AND PROVIDING FOR AN EFFECTIVE DATE.

Town Attorney D.J. Doody read the Ordinance by title only.

Mayor Miller recalled that she had initially proposed the extension of construction hours, as she had felt it would be helpful for construction to be completed sooner. She had reviewed the construction hours of neighboring municipalities, which were longer than the Town's hours. Feedback from the community, however, was not in favor of the proposed Ordinance, and she realized that this issue was more important to residents than she had originally believed.

Mayor Miller concluded that she has changed her position on the proposed Ordinance and no longer supports the extension of construction hours. She is now in favor of retaining the Town's existing hours. If a contractor needs additional time for any specific activity, they may seek permission from the Town on a case-by-case basis.

Commissioner Ravanese observed that he had wished to hear from residents on both sides of this issue and had heard no comments in favor of the proposed Ordinance. He has also changed his position on the Item and is now opposed to it.

Commissioner Andreano stated that he also felt it was in the Town's best interest to reject the proposed Ordinance.

Commissioner Reiser advised that she had not been in favor of the Ordinance and thanked all members of the public who contacted the Commissioners about this issue.

Vice Mayor Baldasarre also thanked the public for their participation in this issue, recalling that she had also not been in favor of the Ordinance.

At this time Mayor Miller opened the public hearing.

Cynthia Highland, 1167 Hillsboro Mile, thanked the Mayor and Commissioners who changed their position on the Ordinance. She requested clarification that there would continue to be no Saturday construction hours. Mayor Miller confirmed this.

Segona Tasmin, 1212 Hillsboro Mile, thanked the Commission for recognizing the importance of tranquility in the Town.

Mark Ginsberg, 1221 Hillsboro Mile, speaking via Zoom, thanked the Commission for listening to residents on this issue.

Richard Crusco, 1194 Hillsboro Mile, speaking via Zoom, thanked the Commission for reviewing the Town's wishes on this issue.

Susan Maybe, resident, requested clarification of existing construction hours. It was confirmed that these are Monday through Friday from 8 a.m. until 6 p.m.

Mayor Miller closed the public hearing.

Motion made by Commissioner Reiser, seconded by Vice Mayor Baldassarre, to deny Ordinance 2025-01. In a roll call vote, the **motion** passed unanimously (5-0).

III. RESOLUTIONS & CONTRACTS

A. Resolution No. 2025-09

Consideration to Approve and Authorize the Appropriate Town Officials to Execute the Fiscal Year 2025-2026 Enhanced Marine Law Enforcement Grant Application (EMLEG) with Broward County.

Police Chief Jay Szesnat explained that the Town has received an Enhanced Marine Law Enforcement Grant (EMLEG) for several years. The program allows Broward County to reimburse the Town for up to 39,440 hours from Marine Officers. The Resolution authorizes the appropriate Town officials to enter into the agreement.

Commissioner Reiser asked if the Town now has full maritime coverage. Chief Szesnat confirmed this, adding that the Town is working to increase this coverage further.

Motion made by Commissioner Andreano, seconded by Commissioner Ravanese, to approve. In a roll call vote, the **motion** passed unanimously (5-0).

IV. CONSENT AGENDA

A. CONSENT

Vendor	Invoice #	Date	Amount	Description
1. CG&A	#1390758	Jan 2025	\$45,555.52	
2. Inframark	#142096	Dec 2024	\$98.46	
3. Inframark	#143800	Jan 2025	\$116.73	
4. LSF Shuttle	#25-0131-26	Jan 2025	\$7,918.21	
5. GCDE	#69975	Jan/Feb 2025	\$6,126.50	General Matters
6. GCDE	#69977	Feb 2025	\$630.00	adv RCrusco, CDoherty
7. GCDE	#69978	Feb 2025	\$90.00	HUD Foreclosure
8. GCDE	#69979	Feb 2025	\$2,012.10	adv RCrusco, CDoherty ORD 24-06
9. GCDE	#69980	Feb 2025	\$2,910.00	RCrusco Rezoning Change & Approval
10. Proclamation Irish American Heritage Month (Mar 2025)				
11. Proclamation National Athletic Training Month (Mar 2025)				
12. Proclamation Colorectal Cancer Awareness Month (Mar 2025)				

Motion made by Vice Mayor Baldasarre, seconded by Commissioner Ravanese, to approve the Consent Agenda. In a roll call vote, the **motion** passed unanimously (5-0).

V. STAFF UPDATES

A. Police Department Chief Jay Szesnat

Chief Szesnat reported that the Department continues to perform well. He advised that he plans to retire after 32 years of service, and thanked the Commission, Town Staff, and Town residents for the opportunity to work with them.

B. Building/Permits Department George Folles, Building Official, CG&A

Building Official George Folles stated that Rosewood Parcel B has placed its piles and has begun construction. The Town and a Special Inspector will continue to perform inspections of the property. Vibration monitoring continues on-site. Revisions have been submitted for approval for this site.

Rosewood Parcel A has received their permit and has changed the installation method of their piles to reduce vibration. Installation of press piles is expected to begin in less than two weeks.

The Building Department has updated its website to include the garbage disposal fee, which is a flat fee of \$50. The Department has also made it easier to find information on flood plains as well as on 25- to 40-year inspection reports on their site.

Commissioner Reiser asked if there were any complaints regarding vibrations at the Rosewood site from neighbors of that property. Mr. Folles replied that he had not received any complaints regarding vibrations. Vibration monitoring is not mandatory; the developers have complied with a request through the Building Official on behalf of the Town to provide monitoring.

C. Code Compliance

Bernard Pita, Code Compliance Supv, CG&A

Code Compliance Supervisor Bernard Pita reported that 48 Code cases were reported to the Special Magistrate. Of those, three cases involving construction sites have complied. The Town conducted 106 inspections and 84 re-inspections during the month of January 2025.

Turtle season began on March 1, 2025. Supervisor Pita advised that he would attend an upcoming workshop hosted by the county to keep abreast of any new information.

D. Financial Report

Stephen Bloom, Inframark

It was noted that Stephen Bloom was not present at this time, and the Item was deferred until later in the meeting.

VI. TOWN MANAGER REPORT

A. Reorganization Meeting: Tue, March 18, 2025 at 9:30 am
Regular Commission Meeting: Tue, Apr 1, 2025 at 9:00 am

B. Shred/Recycling, Prescription Drug Take Back Day: Saturday, April 26, 2025 (9am-12pm)

C. Sea Turtle Nesting Season: March 1 – October 31
ORD 2018-04 Prohibits Disruptive Lighting & Activities along Beach during Sea Turtle Season (adopted 9/11/2018)

Town Manager Mac Serda reviewed the scheduled items, noting that the Reorganization Meeting will be held at 9:30 a.m. on Tuesday, March 18, 2025. This start time is designated by the Town's Charter.

Mr. Serda also reviewed the items that can be disposed of at the upcoming shredding/recycling event, which include household waste, prescription drugs, electronics, and liquid or solid hazardous material.

Regarding sea turtle nesting season, Mr. Serda advised residents to ensure that source point lights are not visible from the beach. This includes lights reflected in windows or pools.

Mr. Serda continued that the Police Department has a new cadet (Gina Hernandez) who is beginning her service in dispatch duty. In six months to a year, she will advance to the Police Academy for training, after which time she will be a Police Officer.

Mr. Serda recognized Town Clerk Sherry Henderson for Broward County Municipal Clerks Association nominating her for Florida Association of City Clerks (FACC) Florida Clerk Award that recognizes a Florida Municipal Clerk for having promoted and advanced the ideas and goals of the Clerk profession by actively participating in the improvement of municipal government.

Mr. Serda continued that the beach renourishment project continues to progress well, with the final delivery of sand expected by the end of the current week. Sand will be distributed along the entire length of the beach in a manner that accommodates turtle nesting habitat. Turtle monitoring occurs on the beach every morning.

Mr. Serda concluded by congratulating Chief Szesnat on his pending retirement. His last day with the Police Department will be March 31, 2025.

Mayor Miller requested an update on the burial of Town utility lines. Mr. Serda replied that he is preparing a scope of work for a contractor for this process. Because Florida Power and Light (FPL) only provides the cost of burying their own utilities, the Town needs to reach out to all utility providers who use poles and seek binding cost estimates for burying these lines as well. The Town will also need to take a phased approach to burying the lines due to costs.

Mr. Serda continued that he is executing the scope of work today, after which the Town will have a better sense of what the new design will look like as well as ending/starting points for the project.

Mayor Miller also requested an update on the conclusion of the beach renourishment project. Mr. Serda replied that the Town has signed contract documents which were provided to the lending authorities for the project. The Town has paid one invoice of approximately \$1 million. This amount is being submitted to the Federal Emergency Management Agency (FEMA) along with supplemental materials. There has been no response from FEMA thus far. He was not aware of any barriers to the project.

Commissioner Reiser requested clarification of the other utilities involved in addition to FPL. Mr. Serda advised that these are typically cable and communications entities.

Mayor Miller requested clarification of where the Related Group stands in terms of burying their utility lines. Mr. Serda advised that he did not have this information but noted that the group is installing new FPL poles and removing temporary poles. A subcontractor will oversee the burying, and FPL is on-site with their own timeline. He concluded that he would have this information by the next meeting. The intent is to coordinate the project so digging for these lines and the Town's lines can be done at the same time.

Mr. Serda added that he has received informal information regarding a potential buyer for properties at 1205/1206 Hillsboro Mile. He will update the Commissioners on any movement on this issue.

VII. TOWN ATTORNEY REPORT

Town Attorney Doody thanked Vice Mayor Baldasarre for her years of service to the Town and congratulated Chief Szesnat on his upcoming retirement.

VIII. TOWN COMMISSION COMMENTS/REPORTS

A. Recognizing Vice Mayor Baldasarre for 8 Years of Service to the Town of Hillsboro Beach

Mayor Miller recognized Vice Mayor Baldasarre's service to the Town and presented her with a Key to the Town in appreciation of this service. The Vice Mayor thanked the Town's residents for their support.

IX. PUBLIC COMMENTS

Commissioner Ravanese stated that the recent Movie Night event was a success, and he hoped another event like this would be scheduled. Mayor Miller suggested that in the future, the Town could make mobile announcements to ensure better publicity of events.

The announcements could be made from a vehicle that would help bring participants to Town events.

At this time Mayor Miller opened the public hearing.

Bob Mayer, representing BoMar Builders, also recognized Vice Mayor Baldasarre and Chief Szesnat for their service and professionalism.

Deborah Tarrant, 1083 Hillsboro Mile, speaking via Zoom, thanked the Commission for listening to residents regarding the previously proposed change in construction hours. She congratulated Town Clerk Henderson on her award, Vice Mayor Baldasarre on her years of service, and Chief Szesnat on his work with the Police Department as well as his upcoming retirement.

With no other individuals wishing to speak at this time, Mayor Miller closed the public hearing.

Motion made by Commissioner Ravanesi, seconded by Commissioner Andreano, to table the Finance Report until the April 1, 2025, meeting. In a roll call vote, the **motion** passed unanimously (5-0).

X. ADJOURNMENT

Motion made by Vice Mayor Baldasarre, seconded by Commissioner Reiser, to adjourn. In a roll call vote, the **motion** passed unanimously (5-0).

The meeting was adjourned at 10:05 a.m.

ADOPTED THIS _____ DAY OF _____, 2025.

By: _____
Dawn Miller, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk



DRAFT

**MINUTES
TOWN OF HILLSBORO BEACH
REORGANIZATION MEETING**

TUESDAY

MARCH 18, 2025

9:30 A.M.

The meeting was called to order at 9:30 A.M.

I. SWEARING IN CEREMONY / Oath of Office

A. 2025 ELECTED OFFICIALS

- VINNIE ANDREANO
- HEATHER BERMAN
- DAVID RAVANESI

Town Clerk Henderson administered the Oath of Office to Commissioner Vinnie Andreano and Commissioner Heather Berman.

It was clarified that Town Commissioner David Ravanese was sworn in offsite the previous day on Monday, March 17, 2025.

Roll was called with the Commission members and staff present as listed below.

Dawn Miller
Jane Reiser

Heather Berman
Vinnie Andreano

David Ravanese was absent from meeting.

Town Staff:

Town Manager William "Mac" Serda, ICMA-CM
Donald J. Doody, Town Attorney, Esq.
Town Clerk Sherry D. Henderson, CMC

It was noted that Broward County Commissioner Lamar Fisher and former Hillsboro Beach Mayor Deb Tarrant were present at the meeting.

PLEDGE OF ALLEGIANCE

II. REORGANIZATION MEETING / Appointments

A. RESOLUTION NO. 2025-10

PURSUANT TO ARTICLE VIII, SEC. 5 OF THE TOWN CHARTER, A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, **APPOINTING THE MAYOR** OF THE TOWN OF HILLSBORO BEACH (2025-2026); PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Commissioner Reiser, seconded by Commissioner Andreano, for the appointment of Dawn Miller as Mayor. In a roll call vote, the **motion** passed unanimously (4-0).

Town Attorney D.J. Doody read the Resolution by title only.

Motion made by Commissioner Andreano, seconded by Commissioner Reiser, to adopt Resolution 2025-10. In a roll call vote, the **motion** passed unanimously (4-0).

B. RESOLUTION NO. 2025-11

PURSUANT TO ARTICLE VIII, SEC. 5 OF THE TOWN CHARTER, A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, **APPOINTING THE VICE MAYOR** OF THE TOWN OF HILLSBORO BEACH (2025-2026); PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Commissioner Andreano, seconded by Commissioner Reiser, to appoint David Ravanese as Vice Mayor. In a roll call vote, the **motion** passed unanimously (4-0).

Town Attorney D.J. Doody read the Resolution by title only.

Motion made by Commissioner Andreano, seconded by Commissioner Berman, to adopt Resolution 2025-11. In a roll call vote, the **motion** passed unanimously (4-0).

C. RESOLUTION NO. 2025-12

PURSUANT TO ARTICLE VIII, SEC. 5 OF THE TOWN CHARTER, A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, **APPOINTING THE TOWN TREASURER** OF THE TOWN OF HILLSBORO BEACH (2025-2026); PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Commissioner Reiser, seconded by Mayor Miller, to appoint Commissioner Vinnie Andreano as Town Treasurer. In a roll call vote, the **motion** passed unanimously (4-0).

Town Attorney Doody read the Resolution by title only.

Motion made by Commissioner Reiser, seconded by Commissioner Berman, to adopt Resolution 2025-12. In a roll call vote, the **motion** passed unanimously (4-0).

D. RESOLUTION NO. 2025-13

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, DESIGNATING ALL FIVE (5) COMMISSION MEMBERS AS **SIGNATORIES ON THE TOWN'S BANK ACCOUNTS** AND DESIGNATING THE TOWN TREASURER TO BE THE JOINT SIGNER WITH THE TOWN MANAGER FOR ELECTRONIC SIGNATURE (2025-2026); PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Town Attorney Doody read the Resolution by title only.

Motion made by Commissioner Reiser, seconded by Commissioner Berman, to approve all Commissioners as bank signatories. In a roll call vote, the **motion** passed unanimously (4-0).

Motion made by Commissioner Andreano, seconded by Commissioner Berman, to adopt Resolution 2025-13. In a roll call vote, the **motion** passed unanimously (4-0).

E. RESOLUTION NO. 2025-14

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPOINTING PRIMARY REPRESENTATIVE, AN ALTERNATE AND SECOND ALTERNATE TO THE **BROWARD LEAGUE OF CITIES BOARD OF DIRECTORS** (2025-2026); PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Mayor Miller, seconded by Commissioner Andreano, to designate Heather Berman as a member, Commissioner Jane Reiser as first alternate, and Commissioner Vinnie Andreano as second alternate to the Broward League of Cities Board of Directors. In a roll call vote, the **motion** passed unanimously (4-0).

Town Attorney Doody read the Resolution by title only.

Motion made by Commissioner Reiser, seconded by Commissioner Andreano, to adopt Resolution 2025-14. In a roll call vote, the **motion** passed unanimously (4-0).

F. RESOLUTION NO. 2025-15

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPOINTING A TOWN REPRESENTATIVE TO ATTEND THE **FLORIDA LEAGUE OF CITIES ANNUAL BUSINESS MEETING AS A VOTING DELEGATE**, SATURDAY, AUGUST 16, 2025; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Commissioner Reiser, seconded by Commissioner Andreano, to appoint Commissioner Heather Berman to the Florida League of Cities Annual Business Meeting as a voting delegate. In a roll call vote, the **motion** passed unanimously (4-0).

Town Attorney Doody read the Resolution by title only.

Motion made by Commissioner Reiser, seconded by Commissioner Andreano, to adopt Resolution 2025-15. In a roll call vote, the **motion** passed unanimously (4-0).

G. RESOLUTION NO. 2025-16

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPOINTING A PRIMARY REPRESENTATIVE AND ALTERNATE TO THE **GOVERNING BOARD OF THE SOLID WASTE DISPOSAL AND RECYCLABLE MATERIALS PROCESSING AUTHORITY OF BROWARD COUNTY** (2025-2026); PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Commissioner Reiser, seconded by Commissioner Andreano, to appoint Commissioner David Ravanese as primary representative and Commissioner Vinnie Andreano as alternate to the Governing Board of the Solid Waste Disposal and Recyclable Materials Processing Authority of Broward County. In a roll call vote, the **motion** passed unanimously (4-0).

Town Attorney Doody read the Resolution by title only.

Motion made by Commissioner Andreano, seconded by Commissioner Berman, to adopt Resolution 2025-16. In a roll call vote, the **motion** passed unanimously (4-0).

H. RESOLUTION NO. 2025-17

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPOINTING A BOARD MEMBER FOR **BROWARD METROPOLITAN PLANNING ORGANIZATION (MPO)** FOR 2025-2026; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Mayor Miller, seconded by Commissioner Andreano, to appoint Commissioner Jane Reiser to the Broward Metropolitan Planning Organization (MPO). In a roll call vote, the **motion** passed unanimously (4-0).

Town Attorney Doody read the Resolution by title only.

Motion made by Commissioner Andreano, seconded by Commissioner Berman, to adopt Resolution 2025-17. In a roll call vote, the **motion** passed unanimously (4-0).

I. RESOLUTION NO. 2025-18

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPOINTING A REPRESENTATIVE AND ALTERNATE FOR THE **HILLSBORO BEACH CONDO FORUM** (2025-2026); PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

Motion made by Mayor Miller, seconded by Commissioner Andreano, to appoint Commissioner Jane Reiser as representative and Commissioner Vinnie Andreano as alternate to the Hillsboro Beach Condo Forum. In a roll call vote, the **motion** passed unanimously (4-0).

Town Attorney Doody read the Resolution by title only.

Motion made by Commissioner Andreano, seconded by Commissioner Berman, to adopt Resolution 2025-18. In a roll call vote, the **motion** passed unanimously (4-0).

III. TOWN MANAGER COMMENTS

Town Manager Mac Serda congratulated all the Commissioners and looked forward to working with the Town's continuing leadership.

IV. TOWN ATTORNEY COMMENTS

Town Attorney Doody congratulated all the Commissioners as well.

V. TOWN COMMISSION COMMENTS

Commissioner Andreano stated he was pleased to continue to make the Town one of the best in Broward County and to maintain its character, safety, and quality of life.

Commissioner Reiser congratulated newly elected Commissioner Berman and reelected Commissioners Andreano and Ravanese. She reminded all present of the upcoming "Coffee with a Cop" meeting scheduled for Thursday, March 20, 2025 at 2 p.m. in the Community Room.

Commissioner Berman stated that she was privileged to serve on the Commission.

Mayor Miller thanked all present for the opportunity to continue to serve the Town, and thanked members of the Town Staff for their service to Hillsboro Beach.

VI. PUBLIC COMMENTS

At this time Mayor Miller opened public comments.

Deb Tarrant, 1083 Hillsboro Mile, recognized the service of the Mayor and Commissioners.

Broward County Commissioner Lamar Fisher thanked all present for their public service.

With no other individuals wishing to speak at this time, Mayor Miller closed public comment.

VII. ADJOURNMENT

Motion made by Commissioner Andreano, seconded by Commissioner Reiser, to adjourn. In a roll call vote, the **motion** passed unanimously (4-0).

The meeting was adjourned at 9:59 a.m.

ADOPTED THIS _____ DAY OF _____, 2025.

By: _____
Dawn Miller, Mayor

ATTEST:

Sherry D. Henderson, CMC
Town Clerk



TAB 2

PRESENTATIONS

Proclamation Recognizing Child Abuse Prevention Month

Established 1939

www.TownofHillsboroBeach.com



Proclamation of the Honorable Mayor and Town Commission
of the Town of Hillsboro Beach, Florida recognizing:

Child Abuse Prevention Month April 2025

WHEREAS, Florida's bright future depends on the healthy development and well-being of its children; and



WHEREAS, adverse childhood experiences, including the abuse and neglect of children, can have severe and long-lasting consequences for children, families, and society as a whole; and

WHEREAS, every child has the right to a safe, healthy, and happy childhood, where they are supported in achieving their educational and developmental milestones; and

WHEREAS, research demonstrates that parents and caregivers who have strong support systems and access to resources are more resilient and better equipped to provide safe, nurturing environments for their children; and

WHEREAS, it is essential for individuals, schools, community organizations, and local governments to prioritize children and take action to support their physical, social, emotional, and educational development; and

WHEREAS, the Children's Services Council of Broward County is committed to supporting families by funding Family Support Programs designed to reduce the incidence and impact of child abuse, neglect, and trauma. These programs stabilize families in crisis, promote positive parenting strategies, prevent out-of-home placements, and reduce involvement in the dependency system; and

WHEREAS, Broward AWARE!, a countywide campaign led by the Children's Services Council and its partners, aims to raise awareness of child abuse prevention by promoting healthy child development, positive parenting practices, and community engagement; and

WHEREAS, Child Abuse Prevention Month provides an important opportunity to encourage all Floridians to participate in activities that strengthen families and communities, creating environments where children can thrive;

NOW, THEREFORE, I, Mayor Dawn Miller, do hereby proclaim April 2025 as "**Child Abuse Prevention Month**" in the Town of Hillsboro Beach, Florida, and encourage all residents to join in efforts to support the well-being of children and families.

IN WITNESS THEREOF, have hereunto set my hand on this 1st day of April 2025 and cause the official seal of the Town of Hillsboro Beach, Florida to be affixed.

BY:

ATTESTED BY:

(seal)

Honorable Dawn Miller
Mayor

Sherry D. Henderson, CMC
Town Clerk

From: Sherry D. Henderson <shenderson@townofhillsborobeach.com>
Sent: Tuesday, February 11, 2025 3:37 PM
To: 'Dawn Miller' <dmiller@townofhillsborobeach.com>
Cc: Mac Serda <mserda@townofhillsborobeach.com>
Subject: PROCLAMATION REQUEST: Broward AWARE! in Your City & Proclamation Request

Hello Mayor Miller:

The Town recently received a request from **Children Services Council of Broward County** requesting a proclamation and illuminating blue or planting a pinwheel garden for Child Abuse Prevention Month this April.

Please review the email below from Nicholas Hessing, Government Affairs Manager providing add'l details on the request and special Broward AWARE Campaign initiative for Children Services Council. Please advise if you would like to proceed with proclamation.

Thank you for your time.

Respectfully,

Sherry D. Henderson, Town Clerk - TOWN OF HILLSBORO BEACH

From: Nicholas Hessing <nhessing@cscbroward.org>
Sent: Tuesday, January 21, 2025 2:34 PM
To: shenderson@townofhillsborobeach.com <shenderson@townofhillsborobeach.com>
Cc: mserda@townofhillsborobeach.com <mserda@townofhillsborobeach.com>
Subject: Broward AWARE! in Your City & Proclamation Request

Hello,

I hope this message finds you well.

The **Children's Services Council** proudly leads the annual **Broward AWARE! Campaign**, an initiative dedicated to raising awareness across the county to end child abuse and neglect. This four-month campaign runs from January through April, culminating in Child Abuse Prevention Month.

Historically, we have partnered with municipalities, along with the elected officials and staff who lead them. Below are some meaningful ways cities have collaborated with us to amplify Broward AWARE!'s message. We invite you to join us in any—or all! —of these initiatives:

- **Sign a Proclamation:** Join the 27 municipalities that introduced a proclamation last year in honor of Child Abuse Prevention Month in April. A sample proclamation is attached for your reference.
- **Light Broward Blue:** Show your commitment to our children by illuminating city hall blue during Child Abuse Prevention Month. Last year, a record number of

municipalities and landmarks—including the iconic **Seminole Hard Rock Guitar**—lit up blue to help shine a light on child abuse and neglect. We'd love for your city to join this important visual campaign.

- **Plant a Pinwheel Garden:** Planting a pinwheel garden symbolizes the strong families and healthy upbringing every child deserves. Thank you to the **City of Weston**, the **Nancy J. Cotterman Center**, and the **YMCA** for their gardens last year! Consider planting pinwheels outside of your city hall or another notable site. [You can apply for free pinwheels here.](#)

Please feel free to contact me if you're interested in taking part in any of these initiatives or if you have any questions. I look forward to working with you to make this year's Broward AWARE! Campaign our most impactful yet.

Nicholas Hessing

Government Affairs Manager

Children's Services Council of Broward County

6600 West Commercial Blvd | Lauderdale, Florida 33319

Tel: [\(954\) 377 1677](tel:9543771677) | Fax: 954-377-1683 | Cell: [954-592-2370](tel:9545922370)

nhessing@cscbroward.org | CSCBroward.org

SUNSHINE LAW AND PUBLIC RECORDS CAUTION: 1) The Florida Government in the Sunshine Law prohibits discussion outside a duly noticed meeting between any two or more Children's Services Council members regarding any matter that may come before the Board. This prohibition

extends to discussions via e-mail. 2) Furthermore, most e-mail communications made or received by The Children's Services Council members or staff are considered public records that must be retained and, upon request, made available to the public and media.



TAB 3

CONSENT AGENDA



**Town of Hillsboro Beach
Building Department
Finance Report**

**Start Date: 2/1/2025
End Date: 2/28/2025**

	Permit Fees	Town Revenue	Fire Fees	Zoning Fees	Admin Fees	CGA Revenue	BORA	DBPR	DCA
MTD	\$623,642.03	\$93,546.30	\$2,250.00	\$750.00	\$525.00	\$530,095.73	\$20,952.44	\$10,031.07	\$15,024.13
YTD	\$2,158,647.85	\$323,797.18	\$5,250.00	\$7,200.00	\$2,050.00	1,834,850.67	\$72,973.24	\$34,933.15	\$52,279.71



Invoice

Invoice Number: 1519636
Invoice Date: 2/28/2025
Terms: Net 30 Days
Due Date: 3/30/2025
Customer #: AJ-0005085
Customer PO #:

Calvin, Giordano & Associates, Inc.

A SAFEbuilt COMPANY

Hillsboro Beach, FL, Town of
 Attn: Bloom, Stephen
 1210 Hillsboro Mile
 Hillsboro, FL 33062
 Stephen.Bloom@inframark / terri.lusk@inframark
 /Sh

FF - Building Code Services Summary

Description	Current Amount
Building Insp %Fee	\$530,620.73
Invoice Total	\$530,620.73

Supporting Detail

Building Insp %Fee					
<u>Date</u>	<u>Units</u>	<u>Rate</u>	<u>Amount</u>	<u>Description</u>	
2/28/2025	1.00	\$530,620.75	\$530,620.73	Building Permit Services % of Fee	
Subtotal	1.00		\$530,620.73		

Please remit to:
P.O BOX 919903
Orlando, FL 32891-9903

Net Invoice:	\$530,620.73
Freight:	\$0.00
Sales Tax:	\$0.00
Invoice Total:	\$530,620.73



**The Town of Hillsboro Beach
All Fees Collected**

**Start Date: 02/01/2025
End Date: 02/28/2025**

Transaction #	Application #	Fee Description	Quantity	Amount	Date
609097	512411	Expired Permit - Greater Than 180 Days	150	\$ 150.00	2/3/2025
609097	512411	Building Administrative Fee	1	\$ 25.00	2/3/2025
609190	39191354	Building Permit Fee	5700	\$ 151.05	2/4/2025
609190	39191354	BRA - Board of Rules & Appeals Fee	5700	\$ 3.12	2/4/2025
609190	39191354	Government Fees FL BCAIF Surcharge	151.05	\$ 2.26	2/4/2025
609190	39191354	Government Fees FL DBPR Surcharge	151.05	\$ 2.00	2/4/2025
609202	39195386	Building Permit Fee	2000	\$ 125.00	2/5/2025
609202	39195386	BRA - Board of Rules & Appeals Fee	2000	\$ 2.00	2/5/2025
609202	39195386	Government Fees FL BCAIF Surcharge	125	\$ 2.00	2/5/2025
609202	39195386	Government Fees FL DBPR Surcharge	125	\$ 2.00	2/5/2025
609235	39194351	Building Permit Fee	6500	\$ 172.25	2/5/2025
609235	39194351	BRA - Board of Rules & Appeals Fee	6500	\$ 3.64	2/5/2025
609235	39194351	Government Fees FL BCAIF Surcharge	172.25	\$ 2.58	2/5/2025
609235	39194351	Government Fees FL DBPR Surcharge	172.25	\$ 2.00	2/5/2025
609284	39190832	Building Permit Fee	27000	\$ 715.50	2/6/2025
609284	39190832	BRA - Board of Rules & Appeals Fee	27000	\$ 14.04	2/6/2025
609284	39190832	Government Fees FL BCAIF Surcharge	715.5	\$ 10.73	2/6/2025
609284	39190832	Government Fees FL DBPR Surcharge	715.5	\$ 7.15	2/6/2025
609284	39190832	Plan Review Fee	1	\$ 95.00	2/6/2025
609285	39190829	Building Permit Fee	18245	\$ 483.49	2/6/2025
609285	39190829	BRA - Board of Rules & Appeals Fee	18245	\$ 9.88	2/6/2025
609285	39190829	Government Fees FL BCAIF Surcharge	483.49	\$ 7.25	2/6/2025
609285	39190829	Government Fees FL DBPR Surcharge	483.49	\$ 4.83	2/6/2025
609285	39190829	Plan Review Fee	1	\$ 95.00	2/6/2025
609286	39190836	Building Permit Fee	23000	\$ 609.50	2/6/2025
609286	39190836	BRA - Board of Rules & Appeals Fee	23000	\$ 11.96	2/6/2025
609286	39190836	Government Fees FL BCAIF Surcharge	609.5	\$ 9.14	2/6/2025
609286	39190836	Government Fees FL DBPR Surcharge	609.5	\$ 6.09	2/6/2025
609286	39190836	Plan Review Fee	1	\$ 95.00	2/6/2025
609298	39195523	Building Permit Fee	10282.11	\$ 272.47	2/6/2025
609298	39195523	BRA - Board of Rules & Appeals Fee	101282.11	\$ 53.04	2/6/2025
609298	39195523	Government Fees FL BCAIF Surcharge	272.47	\$ 4.08	2/6/2025
609298	39195523	Government Fees FL DBPR Surcharge	272.47	\$ 2.72	2/6/2025
609299	39195348	Building Permit Fee	17842	\$ 472.81	2/6/2025
609299	39195348	BRA - Board of Rules & Appeals Fee	17842	\$ 9.36	2/6/2025
609299	39195348	Government Fees FL BCAIF Surcharge	472.81	\$ 7.09	2/6/2025
609299	39195348	Government Fees FL DBPR Surcharge	472.81	\$ 4.72	2/6/2025
609316	39195155	Building Permit Fee	4700	\$ 125.00	2/6/2025
609316	39195155	BRA - Board of Rules & Appeals Fee	4700	\$ 2.60	2/6/2025
609316	39195155	Government Fees FL BCAIF Surcharge	125	\$ 2.00	2/6/2025
609316	39195155	Government Fees FL DBPR Surcharge	125	\$ 2.00	2/6/2025
609335	39195526	Building Permit Fee	6450	\$ 170.92	2/6/2025



The Town of Hillsboro Beach
All Fees Collected

Start Date: 02/01/2025
End Date: 02/28/2025

609335	39195526	BRA - Board of Rules & Appeals Fee	6450	\$	3.64	2/6/2025
609335	39195526	Goverment Fees FL DBPR Surcharge	170.92	\$	2.00	2/6/2025
609335	39195526	Goverment Fees FL BCAIF Surcharge	170.92	\$	2.56	2/6/2025
609355	39195505	Building Permit Fee	1700	\$	125.00	2/6/2025
609355	39195505	BRA - Board of Rules & Appeals Fee	1700	\$	2.00	2/6/2025
609355	39195505	Goverment Fees FL BCAIF Surcharge	125	\$	2.00	2/6/2025
609355	39195505	Goverment Fees FL DBPR Surcharge	125	\$	2.00	2/6/2025
609371	39194179	Building Permit Fee	5995	\$	158.86	2/7/2025
609371	39194179	BRA - Board of Rules & Appeals Fee	5995	\$	3.12	2/7/2025
609371	39194179	Goverment Fees FL BCAIF Surcharge	158.86	\$	2.38	2/7/2025
609371	39194179	Goverment Fees FL DBPR Surcharge	158.86	\$	2.00	2/7/2025
609470	543410	Plan Review Fee	2	\$	190.00	2/10/2025
609475	89382	Expired Permit - Greater Than 180 Days	1850	\$	1,850.00	2/10/2025
609475	89382	Expired Permit - Greater Than 180 Days	277.5	\$	277.50	2/10/2025
609475	89382	Expired Permit - Greater Than 180 Days	277.5	\$	277.50	2/10/2025
609475	89382	Expired Permit - Greater Than 180 Days	906.5	\$	906.50	2/10/2025
609614	39192237	Building Permit Fee	74000	\$	1,961.00	2/12/2025
609614	39192237	BRA - Board of Rules & Appeals Fee	74000	\$	38.48	2/12/2025
609614	39192237	Goverment Fees FL BCAIF Surcharge	1961	\$	29.41	2/12/2025
609614	39192237	Goverment Fees FL DBPR Surcharge	1961	\$	19.61	2/12/2025
609614	39192237	Building Permit Fee	9000	\$	238.50	2/12/2025
609614	39192237	BRA - Board of Rules & Appeals Fee	9000	\$	4.68	2/12/2025
609614	39192237	Goverment Fees FL BCAIF Surcharge	238.5	\$	3.57	2/12/2025
609614	39192237	Goverment Fees FL DBPR Surcharge	238.5	\$	2.38	2/12/2025
609614	39192237	Building Permit Fee	10500	\$	278.25	2/12/2025
609614	39192237	BRA - Board of Rules & Appeals Fee	10500	\$	5.72	2/12/2025
609614	39192237	Goverment Fees FL BCAIF Surcharge	278.25	\$	4.17	2/12/2025
609614	39192237	Goverment Fees FL DBPR Surcharge	278.25	\$	2.78	2/12/2025
609614	39192237	Building Permit Fee	350	\$	125.00	2/12/2025
609614	39192237	BRA - Board of Rules & Appeals Fee	350	\$	2.00	2/12/2025
609614	39192237	Goverment Fees FL BCAIF Surcharge	125	\$	2.00	2/12/2025
609614	39192237	Goverment Fees FL DBPR Surcharge	125	\$	2.00	2/12/2025
609614	39192237	Plan Review Fee	1	\$	95.00	2/12/2025
609614	39192237	Plan Review Fee	1	\$	95.00	2/12/2025
609614	39192237	Plan Review Fee	1	\$	95.00	2/12/2025
609614	39192237	Plan Review Fee	1	\$	95.00	2/12/2025
609713	39196322	Building Permit Fee	17842	\$	472.81	2/13/2025
609713	39196322	BRA - Board of Rules & Appeals Fee	17842	\$	9.36	2/13/2025
609713	39196322	Goverment Fees FL BCAIF Surcharge	472.81	\$	7.09	2/13/2025
609713	39196322	Goverment Fees FL DBPR Surcharge	472.81	\$	4.72	2/13/2025
609722	39193429	Building Permit Fee	110000	\$	2,915.00	2/13/2025
609722	39193429	BRA - Board of Rules & Appeals Fee	110000	\$	57.20	2/13/2025
609722	39193429	Goverment Fees FL BCAIF Surcharge	2915	\$	43.72	2/13/2025



The Town of Hillsboro Beach
All Fees Collected

Start Date: 02/01/2025
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609722	39193429	Govemrnt Fees FL DBPR Surcharge	2915	\$	29.15	2/13/2025
609722	39193429	Building Permit Fee	3600	\$	125.00	2/13/2025
609722	39193429	BRA - Board of Rules & Appeals Fee	3600	\$	2.08	2/13/2025
609722	39193429	Govemrnt Fees FL BCAIF Surcharge	125	\$	2.00	2/13/2025
609722	39193429	Govemrnt Fees FL DBPR Surcharge	125	\$	2.00	2/13/2025
609722	39193429	Building Permit Fee	11600	\$	307.40	2/13/2025
609722	39193429	BRA - Board of Rules & Appeals Fee	11600	\$	6.24	2/13/2025
609722	39193429	Govemrnt Fees FL BCAIF Surcharge	307.4	\$	4.61	2/13/2025
609722	39193429	Govemrnt Fees FL DBPR Surcharge	307.4	\$	3.07	2/13/2025
609722	39193429	Plan Review Fee	1	\$	95.00	2/13/2025
609722	39193429	Plan Review Fee	1	\$	95.00	2/13/2025
609741	39196588	Building Permit Fee	4678	\$	125.00	2/13/2025
609741	39196588	BRA - Board of Rules & Appeals Fee	4678	\$	2.60	2/13/2025
609741	39196588	Govemrnt Fees FL BCAIF Surcharge	125	\$	2.00	2/13/2025
609741	39196588	Govemrnt Fees FL DBPR Surcharge	125	\$	2.00	2/13/2025
609781	39191584	Building Permit Fee	526125.48	\$	13,942.32	2/14/2025
609781	39191584	BRA - Board of Rules & Appeals Fee	526125.48	\$	274.04	2/14/2025
609781	39191584	Govemrnt Fees FL BCAIF Surcharge	13942.32	\$	209.13	2/14/2025
609781	39191584	Govemrnt Fees FL DBPR Surcharge	13942.32	\$	139.42	2/14/2025
609806	39195291	Building Administrative Fee	1	\$	25.00	2/14/2025
609806	39195291	Fire Plan Review	1	\$	150.00	2/14/2025
609806	39195291	Fire Inspection	1	\$	150.00	2/14/2025
609806	39195291	Building Administrative Fee	1	\$	25.00	2/14/2025
609807	39195287	Building Administrative Fee	1	\$	25.00	2/14/2025
609807	39195287	Fire Plan Review	1	\$	150.00	2/14/2025
609807	39195287	Fire Inspection	1	\$	150.00	2/14/2025
609807	39195287	Building Administrative Fee	1	\$	25.00	2/14/2025
609911	39195501	Building Permit Fee	1700	\$	125.00	2/18/2025
609911	39195501	BRA - Board of Rules & Appeals Fee	1700	\$	2.00	2/18/2025
609911	39195501	Govemrnt Fees FL BCAIF Surcharge	125	\$	2.00	2/18/2025
609911	39195501	Govemrnt Fees FL DBPR Surcharge	125	\$	2.00	2/18/2025
609911	39195501	Plan Review Fee	1	\$	95.00	2/18/2025
609912	39196500	Building Permit Fee	28000	\$	742.00	2/18/2025
609912	39196500	BRA - Board of Rules & Appeals Fee	28000	\$	14.56	2/18/2025
609912	39196500	Govemrnt Fees FL BCAIF Surcharge	742	\$	11.13	2/18/2025
609912	39196500	Govemrnt Fees FL DBPR Surcharge	742	\$	7.42	2/18/2025
609915	39197144	Building Permit Fee	14950	\$	396.17	2/18/2025
609915	39197144	BRA - Board of Rules & Appeals Fee	14950	\$	7.80	2/18/2025
609915	39197144	Govemrnt Fees FL BCAIF Surcharge	396.17	\$	5.94	2/18/2025
609915	39197144	Govemrnt Fees FL DBPR Surcharge	396.17	\$	3.96	2/18/2025
609925	1064368	Building Permit Fee	1800	\$	125.00	2/18/2025
609925	1064368	BRA - Board of Rules & Appeals Fee	1800	\$	2.00	2/18/2025
609925	1064368	Govemrnt Fees FL BCAIF Surcharge	125	\$	2.00	2/18/2025



The Town of Hillsboro Beach
All Fees Collected

Start Date: 02/01/2025
End Date: 02/28/2025

609925	1064368	Government Fees FL DBPR Surcharge	125	\$	2.00	2/18/2025
609925	1064368	Plan Review Fee	2	\$	190.00	2/18/2025
609927	934863	Building Permit Fee	18000	\$	477.00	2/18/2025
609927	934863	BRA - Board of Rules & Appeals Fee	18000	\$	9.36	2/18/2025
609927	934863	Government Fees FL BCAIF Surcharge	477	\$	7.15	2/18/2025
609927	934863	Government Fees FL DBPR Surcharge	477	\$	4.77	2/18/2025
609927	934863	Building Permit Fee	800	\$	125.00	2/18/2025
609927	934863	BRA - Board of Rules & Appeals Fee	800	\$	2.00	2/18/2025
609927	934863	Government Fees FL BCAIF Surcharge	125	\$	2.00	2/18/2025
609927	934863	Government Fees FL DBPR Surcharge	125	\$	2.00	2/18/2025
609927	934863	Building Permit Fee	1200	\$	125.00	2/18/2025
609927	934863	BRA - Board of Rules & Appeals Fee	1200	\$	2.00	2/18/2025
609927	934863	Government Fees FL BCAIF Surcharge	125	\$	2.00	2/18/2025
609927	934863	Government Fees FL DBPR Surcharge	125	\$	2.00	2/18/2025
609927	934863	Plan Review Fee	3	\$	285.00	2/18/2025
609927	934863	Plan Review Fee	2	\$	190.00	2/18/2025
609927	934863	Plan Review Fee	1	\$	95.00	2/18/2025
609928	468404	Expired Permit - Greater Than 180 Days	516.75	\$	516.75	2/18/2025
609930	39195766	Building Permit Fee	33640	\$	891.46	2/18/2025
609930	39195766	BRA - Board of Rules & Appeals Fee	33640	\$	17.68	2/18/2025
609930	39195766	Government Fees FL BCAIF Surcharge	891.46	\$	13.37	2/18/2025
609930	39195766	Government Fees FL DBPR Surcharge	891.46	\$	8.91	2/18/2025
609930	39195766	Plan Review Fee	1	\$	95.00	2/18/2025
609931	39196253	Building Permit Fee	9727.36	\$	257.77	2/19/2025
609931	39196253	BRA - Board of Rules & Appeals Fee	9727.36	\$	5.20	2/19/2025
609931	39196253	Government Fees FL BCAIF Surcharge	257.77	\$	3.86	2/19/2025
609931	39196253	Government Fees FL DBPR Surcharge	257.77	\$	2.57	2/19/2025
609931	39196253	Plan Review Fee	1	\$	95.00	2/19/2025
609956	39195586	Building Permit Fee	186403.2	\$	4,939.68	2/19/2025
609956	39195586	BRA - Board of Rules & Appeals Fee	186403.2	\$	97.24	2/19/2025
609956	39195586	Government Fees FL BCAIF Surcharge	4939.68	\$	74.09	2/19/2025
609956	39195586	Government Fees FL DBPR Surcharge	4939.68	\$	49.39	2/19/2025
609956	39195586	Plan Review Fee	1	\$	95.00	2/19/2025
609964	39195594	Building Permit Fee	247337.45	\$	6,554.44	2/19/2025
609964	39195594	BRA - Board of Rules & Appeals Fee	247337.45	\$	128.96	2/19/2025
609964	39195594	Government Fees FL BCAIF Surcharge	6554.44	\$	98.31	2/19/2025
609964	39195594	Government Fees FL DBPR Surcharge	6554.44	\$	65.54	2/19/2025
609964	39195594	Plan Review Fee	1	\$	95.00	2/19/2025
610001	39197331	Building Permit Fee	6500	\$	172.25	2/19/2025
610001	39197331	BRA - Board of Rules & Appeals Fee	6500	\$	3.64	2/19/2025
610001	39197331	Government Fees FL BCAIF Surcharge	172.25	\$	2.58	2/19/2025
610001	39197331	Government Fees FL DBPR Surcharge	172.25	\$	2.00	2/19/2025
610002	39196716	Building Permit Fee	6200	\$	164.30	2/19/2025



**The Town of Hillsboro Beach
All Fees Collected**

**Start Date: 02/01/2025
End Date: 02/28/2025**

610002	39196716	BRA - Board of Rules & Appeals Fee	6200	\$	3.64	2/19/2025
610002	39196716	Government Fees FL BCAIF Surcharge	164.3	\$	2.46	2/19/2025
610002	39196716	Government Fees FL DBPR Surcharge	164.3	\$	2.00	2/19/2025
610059	93495	Re-Inspection Fee	1	\$	95.00	2/20/2025
610059	93495	Building Administrative Fee	1	\$	25.00	2/20/2025
610059	93495	Fire Plan Review	1	\$	150.00	2/20/2025
610060	93607	Building Administrative Fee	1	\$	25.00	2/20/2025
610060	93607	Fire Plan Review	1	\$	150.00	2/20/2025
610091	39196920	Building Permit Fee	2366.63	\$	125.00	2/20/2025
610091	39196920	BRA - Board of Rules & Appeals Fee	2366.63	\$	2.00	2/20/2025
610091	39196920	Government Fees FL BCAIF Surcharge	125	\$	2.00	2/20/2025
610091	39196920	Government Fees FL DBPR Surcharge	125	\$	2.00	2/20/2025
610103	39197282	Building Permit Fee	6500	\$	172.25	2/21/2025
610103	39197282	BRA - Board of Rules & Appeals Fee	6500	\$	3.64	2/21/2025
610103	39197282	Government Fees FL BCAIF Surcharge	172.25	\$	2.58	2/21/2025
610103	39197282	Government Fees FL DBPR Surcharge	172.25	\$	2.00	2/21/2025
610103	39197282	Plan Review Fee	1	\$	95.00	2/21/2025
610114	616451	Building Permit Fee	31862185.73	\$	780,623.55	2/21/2025
610114	616451	BRA - Board of Rules & Appeals Fee	31862185.73	\$	16,568.76	2/21/2025
610114	616451	Government Fees FL BCAIF Surcharge	780623.55	\$	11,709.35	2/21/2025
610114	616451	Government Fees FL DBPR Surcharge	780623.55	\$	7,806.23	2/21/2025
610114	616451	Plan Review Fee	8	\$	760.00	2/21/2025
610114	616451	Building Permit Fee	2229790.36	\$	59,089.44	2/21/2025
610114	616451	BRA - Board of Rules & Appeals Fee	2229790.36	\$	1,159.60	2/21/2025
610114	616451	Government Fees FL BCAIF Surcharge	59089.44	\$	886.34	2/21/2025
610114	616451	Government Fees FL DBPR Surcharge	59089.44	\$	590.89	2/21/2025
610114	616451	Plan Review Fee	50	\$	4,750.00	2/21/2025
610114	616451	Building Permit Fee	1725745.95	\$	45,732.26	2/21/2025
610114	616451	BRA - Board of Rules & Appeals Fee	1725745.95	\$	897.52	2/21/2025
610114	616451	Government Fees FL BCAIF Surcharge	45732.26	\$	685.98	2/21/2025
610114	616451	Government Fees FL DBPR Surcharge	45732.26	\$	457.32	2/21/2025
610114	616451	Plan Review Fee	16	\$	1,520.00	2/21/2025
610114	616451	Building Permit Fee	2224025.98	\$	58,936.68	2/21/2025
610114	616451	BRA - Board of Rules & Appeals Fee	2224025.98	\$	1,157.00	2/21/2025
610114	616451	Government Fees FL BCAIF Surcharge	58936.68	\$	884.05	2/21/2025
610114	616451	Government Fees FL DBPR Surcharge	58936.68	\$	589.36	2/21/2025
610114	616451	Plan Review Fee	28	\$	2,660.00	2/21/2025
610114	616451	Plan Review Fee	4	\$	380.00	2/21/2025
610114	616451	Plan Review Fee	2	\$	190.00	2/21/2025
610114	616451	Building Administrative Fee	4	\$	100.00	2/21/2025
610114	616451	Zoning Plan Review	4	\$	600.00	2/21/2025
610114	616451	Building Administrative Fee	1	\$	25.00	2/21/2025
610114	616451	Zoning Inspection Fee	1	\$	150.00	2/21/2025



**The Town of Hillsboro Beach
All Fees Collected**

**Start Date: 02/01/2025
End Date: 02/28/2025**

610114	616451	Building Administrative Fee	6	\$	150.00	2/21/2025
610114	616451	Fire Plan Review	6	\$	900.00	2/21/2025
610114	616451	Building Administrative Fee	1	\$	25.00	2/21/2025
610114	616451	Fire Inspection	1	\$	150.00	2/21/2025
610114	616451	Application Fee Credit	396143.96	\$	(396,143.96)	2/21/2025
610120	39181308	Plan Review Fee	1	\$	95.00	2/21/2025
610120	39181308	Plan Review Fee	1	\$	95.00	2/21/2025
610120	39181308	Plan Review Fee	1	\$	95.00	2/21/2025
610155	39195921	Building Permit Fee	23000	\$	609.50	2/24/2025
610155	39195921	BRA - Board of Rules & Appeals Fee	23000	\$	11.96	2/24/2025
610155	39195921	Goverment Fees FL BCAIF Surcharge	609.5	\$	9.14	2/24/2025
610155	39195921	Goverment Fees FL DBPR Surcharge	609.5	\$	6.09	2/24/2025
610155	39195921	Building Permit Fee	4200	\$	125.00	2/24/2025
610155	39195921	BRA - Board of Rules & Appeals Fee	4200	\$	2.60	2/24/2025
610155	39195921	Goverment Fees FL BCAIF Surcharge	125	\$	2.00	2/24/2025
610155	39195921	Goverment Fees FL DBPR Surcharge	125	\$	2.00	2/24/2025
610155	39195921	Building Permit Fee	1200	\$	125.00	2/24/2025
610155	39195921	BRA - Board of Rules & Appeals Fee	1200	\$	2.00	2/24/2025
610155	39195921	Goverment Fees FL BCAIF Surcharge	125	\$	2.00	2/24/2025
610155	39195921	Goverment Fees FL DBPR Surcharge	125	\$	2.00	2/24/2025
610167	459413	Change Of Contractor	1	\$	95.00	2/24/2025
610167	459416	Change Of Contractor	1	\$	95.00	2/24/2025
610183	1001537	Permit Card Replacement; CO/CC	1	\$	25.00	2/24/2025
610188	39197977	Building Permit Fee	357367	\$	9,470.22	2/24/2025
610188	39197977	BRA - Board of Rules & Appeals Fee	357367	\$	186.16	2/24/2025
610188	39197977	Goverment Fees FL BCAIF Surcharge	9407.22	\$	141.10	2/24/2025
610188	39197977	Goverment Fees FL DBPR Surcharge	9407.22	\$	94.07	2/24/2025
610248	39198044	Building Permit Fee	40727	\$	1,079.26	2/25/2025
610248	39198044	BRA - Board of Rules & Appeals Fee	40727	\$	21.32	2/25/2025
610248	39198044	Goverment Fees FL BCAIF Surcharge	1079.26	\$	16.18	2/25/2025
610248	39198044	Goverment Fees FL DBPR Surcharge	1079.26	\$	10.79	2/25/2025
610249	39197521	Building Permit Fee	9968	\$	264.15	2/25/2025
610249	39197521	BRA - Board of Rules & Appeals Fee	9968	\$	5.20	2/25/2025
610249	39197521	Goverment Fees FL BCAIF Surcharge	264.15	\$	3.96	2/25/2025
610249	39197521	Goverment Fees FL DBPR Surcharge	264.15	\$	2.64	2/25/2025
610249	39197521	Plan Review Fee	1	\$	95.00	2/25/2025
610308	488886	Plan Review Fee	1	\$	95.00	2/25/2025
610308	488886	Plan Review Fee	1	\$	95.00	2/25/2025
610309	39193631	Building Permit Fee	2675	\$	125.00	2/25/2025
610309	39193631	BRA - Board of Rules & Appeals Fee	2675	\$	2.00	2/25/2025
610309	39193631	Goverment Fees FL BCAIF Surcharge	125	\$	2.00	2/25/2025
610309	39193631	Goverment Fees FL DBPR Surcharge	125	\$	2.00	2/25/2025
610309	39193631	Building Permit Fee	250	\$	125.00	2/25/2025



The Town of Hillsboro Beach
All Fees Collected

Start Date: 02/01/2025
End Date: 02/28/2025

610309	39193631	BRA - Board of Rules & Appeals Fee	250	\$	2.00	2/25/2025
610309	39193631	Goverment Fees FL BCAIF Surcharge	125	\$	2.00	2/25/2025
610309	39193631	Goverment Fees FL DBPR Surcharge	125	\$	2.00	2/25/2025
610326	988512	Plan Review Fee	1	\$	95.00	2/26/2025
610327	39197996	Building Administrative Fee	1	\$	25.00	2/26/2025
610327	39197996	Fire Plan Review	1	\$	150.00	2/26/2025
610327	39197996	Fire Inspection	1	\$	150.00	2/26/2025
610327	39197996	Building Administrative Fee	1	\$	25.00	2/26/2025
610330	39184830	Building Permit Fee	30000	\$	795.00	2/26/2025
610330	39184830	BRA - Board of Rules & Appeals Fee	30000	\$	15.60	2/26/2025
610330	39184830	Goverment Fees FL BCAIF Surcharge	795	\$	11.92	2/26/2025
610330	39184830	Goverment Fees FL DBPR Surcharge	795	\$	7.95	2/26/2025
610330	39184830	Building Permit Fee	5000	\$	125.00	2/26/2025
610330	39184830	BRA - Board of Rules & Appeals Fee	5000	\$	2.60	2/26/2025
610330	39184830	Goverment Fees FL BCAIF Surcharge	125	\$	2.00	2/26/2025
610330	39184830	Goverment Fees FL DBPR Surcharge	125	\$	2.00	2/26/2025
610330	39184830	Building Permit Fee	1500	\$	125.00	2/26/2025
610330	39184830	BRA - Board of Rules & Appeals Fee	1500	\$	2.00	2/26/2025
610330	39184830	Goverment Fees FL BCAIF Surcharge	125	\$	2.00	2/26/2025
610330	39184830	Goverment Fees FL DBPR Surcharge	125	\$	2.00	2/26/2025
610330	39184830	Plan Review Fee	1	\$	95.00	2/26/2025
610330	39184830	Plan Review Fee	1	\$	95.00	2/26/2025
610330	39184830	Plan Review Fee	2	\$	190.00	2/26/2025
610346	39187610	Building Permit Fee	11700	\$	310.05	2/26/2025
610346	39187610	BRA - Board of Rules & Appeals Fee	11700	\$	6.24	2/26/2025
610346	39187610	Goverment Fees FL BCAIF Surcharge	310.05	\$	4.65	2/26/2025
610346	39187610	Goverment Fees FL DBPR Surcharge	310.05	\$	3.10	2/26/2025
610346	39188811	Building Permit Fee	6050	\$	160.32	2/26/2025
610346	39188811	BRA - Board of Rules & Appeals Fee	6050	\$	3.64	2/26/2025
610346	39188811	Goverment Fees FL BCAIF Surcharge	160.32	\$	2.40	2/26/2025
610346	39188811	Goverment Fees FL DBPR Surcharge	160.32	\$	2.00	2/26/2025
610346	39188814	Building Permit Fee	3349	\$	125.00	2/26/2025
610346	39188814	BRA - Board of Rules & Appeals Fee	3349	\$	2.08	2/26/2025
610346	39188814	Goverment Fees FL BCAIF Surcharge	125	\$	2.00	2/26/2025
610346	39188814	Goverment Fees FL DBPR Surcharge	125	\$	2.00	2/26/2025
610393	39191865	Building Permit Fee	40000	\$	1,060.00	2/26/2025
610393	39191865	BRA - Board of Rules & Appeals Fee	40000	\$	20.80	2/26/2025
610393	39191865	Goverment Fees FL BCAIF Surcharge	1060	\$	15.90	2/26/2025
610393	39191865	Goverment Fees FL DBPR Surcharge	1060	\$	10.60	2/26/2025
610393	39191865	Building Permit Fee	28500	\$	755.25	2/26/2025
610393	39191865	BRA - Board of Rules & Appeals Fee	28500	\$	15.08	2/26/2025
610393	39191865	Goverment Fees FL BCAIF Surcharge	755.25	\$	11.32	2/26/2025
610393	39191865	Goverment Fees FL DBPR Surcharge	755.25	\$	7.55	2/26/2025



**The Town of Hillsboro Beach
All Fees Collected**

**Start Date: 02/01/2025
End Date: 02/28/2025**

610393	39191865	Building Permit Fee	23000	\$	609.50	2/26/2025
610393	39191865	BRA - Board of Rules & Appeals Fee	23000	\$	11.96	2/26/2025
610393	39191865	Goverment Fees FL BCAIF Surcharge	609.5	\$	9.14	2/26/2025
610393	39191865	Goverment Fees FL DBPR Surcharge	609.5	\$	6.09	2/26/2025
610393	39191865	Building Permit Fee	35000	\$	927.50	2/26/2025
610393	39191865	BRA - Board of Rules & Appeals Fee	35000	\$	18.20	2/26/2025
610393	39191865	Goverment Fees FL BCAIF Surcharge	927.5	\$	13.91	2/26/2025
610393	39191865	Goverment Fees FL DBPR Surcharge	927.5	\$	9.27	2/26/2025
610393	39191865	Plan Review Fee	1	\$	95.00	2/26/2025
610393	39191865	Plan Review Fee	1	\$	95.00	2/26/2025
610428	39197954	Building Permit Fee	22350	\$	592.27	2/27/2025
610428	39197954	BRA - Board of Rules & Appeals Fee	22350	\$	11.96	2/27/2025
610428	39197954	Goverment Fees FL BCAIF Surcharge	592.27	\$	8.88	2/27/2025
610428	39197954	Goverment Fees FL DBPR Surcharge	592.27	\$	5.92	2/27/2025
610433	39197491	Building Permit Fee	6730	\$	178.34	2/27/2025
610433	39197491	BRA - Board of Rules & Appeals Fee	6730	\$	3.64	2/27/2025
610433	39197491	Goverment Fees FL BCAIF Surcharge	178.34	\$	2.67	2/27/2025
610433	39197491	Goverment Fees FL DBPR Surcharge	178.34	\$	2.00	2/27/2025
610433	39197491	Plan Review Fee	1	\$	95.00	2/27/2025
					\$673,174.67	



INVOICE

2002 West Grand Parkway North
Suite 100
Katy, TX 77449

INVOICE#

144910

DATE

3/3/2025

BILL TO

Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach FL 33062
United States

CUSTOMER ID

C1312

NET TERMS

Net 30

PO#**DUE DATE**

4/2/2025

Services provided for the Month of: March 2025

DESCRIPTION	QTY	UOM	RATE	MARKUP	AMOUNT
Financial Accounting Service 001-532004-51308-5000	1	Ea	8,387.19		8,387.19
Storage 001-544025-51307-5000	1	Ea	11.10		11.10
Subtotal					8,398.29

Subtotal \$8,398.29

Tax \$0.00

Total Due \$8,398.29

Remit To : Inframark LLC, PO BOX 733778, Dallas, Texas, 75373-3778

To pay by Credit Card, please contact us at 281-578-4299, 9:00am - 5:30pm EST, Monday – Friday. A surcharge fee may apply.

To pay via ACH or Wire, please refer to our banking information below:

Account Name: INFRAMARK, LLC

ACH - Bank Routing Number: 111000614 / Account Number: 912593196

Wire - Bank Routing Number: 021000021 / SWIFT Code: CHASUS33 / Account Number: 912593196

Please include the Customer ID and the Invoice Number on your form of payment.

GOREN, CHEROF, DOODY & EZROL, P.A.
Attorneys at Law
3099 East Commercial Boulevard
Suite 200
Fort Lauderdale, Florida 33308
Telephone (954) 771-4500

TOWN OF HILLSBORO BEACH
1210 Hillsboro Mile
Hillsboro Beach FL 33062

Attn: Mac Serda, Town Manager

Page: 1
03/27/2025
ACCOUNT NO: 1182-0606490
STATEMENT NO: 70409

General Matters

			HOURS	
02/25/2025	DJD	Review email from D. Heekin; telephone conference with Town Manager.	0.40	
02/28/2025	DJD	Telephone conference with Mayor Miller	0.40	
03/03/2025	DJD	Prepare for Town Commission meeting.	0.50	
03/04/2025	DJD	Prepare for and attend Town Commission meeting.	2.40	
03/07/2025	DJD	Telephone call with Town Manager; review proposed agenda.	0.80	
03/10/2025	DJD	Telephone call with Town Manager' review and revise Resolutions for organizational meeting.	0.80	
03/15/2025	DJD	Address inquiry from Town Manager re: code lien.	0.30	
03/17/2025	DJD	Telephone conference with Town Manager.	0.30	
03/18/2025	DJD	Attendance at organizational meeting; initial review of Waste Production Agreement.	1.80	
03/19/2025	DJD	Telephone call with Town Manager.	0.40	
03/21/2025	DJD	Telephone call with Mayor and Town Manager.	1.30	
03/24/2025	SN	Initial research into any potential exemptions related to sealed architectural drawings, engineering drawings.	0.80	
	DJD	Review Agreements with Waste Pro; telephone conference with Town Manager; Address public records requests.	0.80	
03/25/2025	DJD	Address Potential Exemption for Architectural plans; telephone conference with Town Manager.	0.40	
03/26/2025	DJD	Address auditor's inquiry.	1.00	
		FOR CURRENT SERVICES RENDERED	12.40	3,720.00

RECAPITULATION			
TIMEKEEPER	HOURS	HOURLY RATE	TOTAL
D.J. Doody	11.60	\$300.00	\$3,480.00
Susannah Nesmith	0.80	300.00	240.00

General Matters

Photocopies	257.60
TOTAL OUT-OF-POCKET EXPENSES THROUGH 03/26/2025	257.60
TOTAL CURRENT WORK	3,977.60
BALANCE DUE	<u>\$3,977.60</u>

GOREN, CHEROF, DOODY & EZROL, P.A.
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3099 East Commercial Boulevard
Suite 200
Fort Lauderdale, Florida 33308
Telephone (954) 771-4500

TOWN OF HILLSBORO BEACH
Town Clerk
Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach FL 33062
E: Sherry D. Henderson, CMC TOWN CLERK

Page: 1
03/27/2025
ACCOUNT NO: 1182-1201007
STATEMENT NO: **70413**

Attn: Mac Serda, Town Manager

adv. Richard Crusco in Re-Zoning Change and Approval

			HOURS	
02/26/2025	DJD	Continuation of drafting reply brief.	2.10	
02/27/2025	DJD	Research case law in support of Town's position in response to Petition for Writ of Certiorari.	1.80	
02/28/2025	DJD	Continuation of drafting response to Petition for Writ of Certiorari.	5.70	
03/03/2025	DHH	Case law research and draft of a memorandum discussing spot zoning.	1.20	
	DJD	Draft response to Petition for Certiorari.	3.40	
03/04/2025	SMS	Review/revise Response and Appendix.	2.20	
	DJD	Finalize response to Petition for Writ of Certiorari.	3.80	
03/25/2025	DJD	Telephone Conference with Jeff Bass	0.20	
		FOR CURRENT SERVICES RENDERED	20.40	6,120.00

RECAPITULATION

TIMEKEEPER	HOURS	HOURLY RATE	TOTAL
D.J. Doody	17.00	\$300.00	\$5,100.00
Sean M. Swartz	2.20	300.00	660.00
David H. Hoffman	1.20	300.00	360.00

Photocopies 50.40

TOTAL OUT-OF-POCKET EXPENSES THROUGH 03/26/2025 50.40

TOTAL CURRENT WORK 6,170.40

BALANCE DUE **\$6,170.40**

AMOUNTS PREVIOUSLY BILLED NOT INCLUDED ABOVE



TAB 4-A

STAFF UPDATES FINANCE

Finance Department

Stephen Bloom, Inframark

Established 1939

www.TownofHillsboroBeach.com



TOWN OF HILLSBORO BEACH



FINANCIAL REPORT FY2025 1ST QUARTER – DECEMBER 2024

Meeting Date: March 4, 2025

1

GENERAL FUND

Overview

(25% Year Complete)

- ▶ Surplus of \$3.56 million through December. (Total funding over/under Expenditures)

Revenue / Other Sources

- ▶ Total Funding through December was 71.7% of the annual budget.
 - Total Property tax collections were 84.5% of the annual budget through December.
 - Total funding is 76.1% excluding the budgeted use of fund balance.

Description	Budget	Actual	% of Budget
Property Taxes	\$ 6,483,919	\$ 5,476,742	84.5%
Other Local Taxes	322,000	80,785	25.1%
Intergovernmental Revenues	235,173	49,812	21.2%
Fines & Forfeitures	2,050	402	19.6%
Miscellaneous Revenues	125,000	15,213	12.2%
Interest Income	245,100	21,960	9.0%
Transfer In	50,000	12,500	25.0%
Use/(Add'l) Fund Balance	431,450	-	0.0%
Total Funding	\$ 7,894,692	\$ 5,657,415	71.7%



2

Financial Report - December 2024

2

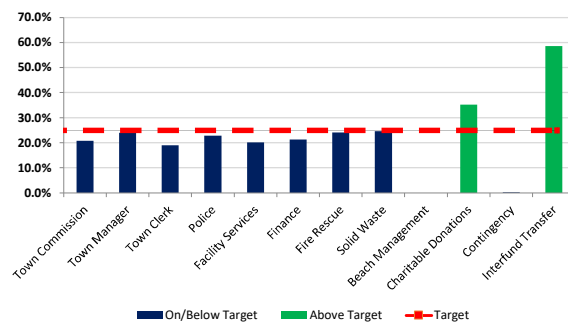
GENERAL FUND

(25% Year Complete)

Expenditures

- ▶ Total expenditures through December were 26.6% of the annual budget or \$2.1 million.
- ▶ The Interfund Transfer amount includes \$492 thousand for Debt Service; \$11 thousand for P&Z and \$4.9 thousand for Capital Project expenditures.

General Fund- % of Budget Spent by Department



3

Financial Report - December 2024

3

SPECIAL REVENUE FUNDS

(25% Year Complete)

Fund Highlights

- ▶ Community Bus Fund – Surplus of \$7.3 thousand.
 - Revenue collected from Transportation Grant and Local Option Gas Tax was 26.9% of annual budget or \$29.2 thousand.
 - Expenses are 20.2% of annual budget or \$21.9 thousand.
- ▶ Marine Law Enforcement Fund – 32.9% of annual budget or \$12.3 thousand.
 - Revenue received from County Marine Grant.
- ▶ Building Permits Fund - Surplus of \$225.7 thousand.
 - The revenue collected from Permitting Fees was 155.4% of the annual budget or \$1.49 million.
 - Expenditures are 131.9% of annual budget or \$1.3 million.
- ▶ P&Z, Code Compliance Fund –Total funding and expenditures through December was 18.1% of annual budget.
 - The revenue was collected from Planning & Zoning fees as well as Fire fees.
- ▶ Federal Forfeitures / Asset Sharing Fund - Current Cash Balance as of December was \$949 thousand.
 - Expenses include pistol certification training, and overtime for various operations.



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Financial Report - December 2024

4

OTHER FUNDS

(25% Year Complete)

Debt Service Fund – (2023 Beach Loan)

- The principal and interest payments were made on the 2023 Beach Loan in October for \$492.7 thousand.
- The loan was paid down with funding from FEMA through Deerfield Beach for \$2.7 million.

Capital Projects Fund – (General Fund Improvements)

- The total expenditures through December were \$4.9 thousand or .1% of the annual budget.
 - Beach project started in late January.



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Financial Report - December 2024

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WATER FUND

(25% Year Complete)

Overview

- Excluding the Debt Service, it is a favorable \$157.4 thousand.
- Operations had a surplus of \$88.9 thousand.
- Debt Service had a deficit of \$102.2 thousand. This is an expected deficit due to pre-collection of the surcharges.

Revenue/Other Sources

- Total funding for the water fund (operations) is 22.6% of the annual budget or \$354.3 thousand.
- Total water service revenue is 24% of the annual budget or \$337.7 thousand.
- The water usage billings through December is **up** by 2.6% compared to last year at this same time.



6

Financial Report - December 2024

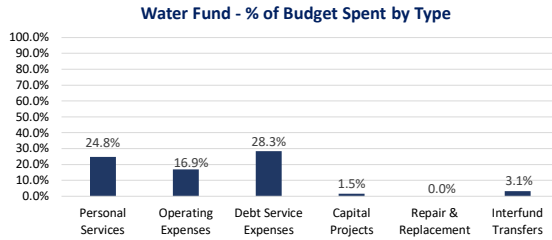
6

WATER FUND

(25% Year Complete)

Expenses

- ▶ Total expenses through December were at 21.7% of the annual budget or \$253 thousand.
- Debt Service Expenses:
 - The next loan payment for the Water Plant project will be made on March 15, 2025.
 - The loan payment for Water Main project was made on November 15, 2024.



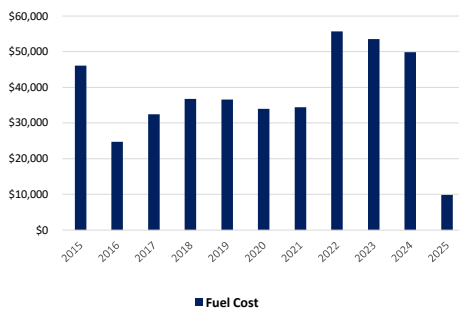
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Financial Report - December 2024

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FUEL COSTS ANALYSIS

Fuel Cost by Fiscal Year



Fuel Comparison by Fiscal Year (Full year)

Fiscal Year	Fuel Cost	Gallons Purchased	Avg Price / Gallon
2011	\$56,162		
2012	\$58,320		
2013	\$57,515		
2014	\$54,888		
2015	\$46,030		
2016	\$24,771	11,858	\$2.09
2017	\$32,433	13,405	\$2.42
2018	\$36,733	12,320	\$2.98
2019	\$36,586	13,666	\$2.68
2020	\$33,942	15,133	\$2.24
2021	\$34,450	14,480	\$2.38
2022	\$55,678	15,464	\$3.60
2023	\$53,497	15,665	\$3.42
2024	\$49,796	15,499	\$3.21
2025	\$9,884	3,306	\$2.99



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Financial Report - December 2024

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WORKERS' COMPENSATION INSURANCE - ANALYSIS OF CLAIMS

Amount & Status of Claims by Fiscal Year

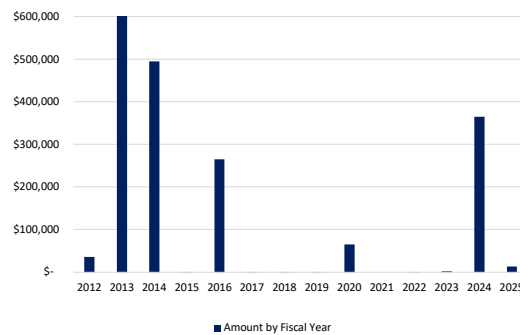
Fiscal Year	Amount by Fiscal Year	Claim Status
2012	\$ 35,536	Closed
2013	\$ 609,507	Closed
2014	\$ 494,929	Closed
2015	\$ 404	Closed
2016	\$ 264,562	Closed
2017	\$ 102	Closed
2018	\$ 608	Closed
2019	\$ 368	Closed
2020	\$ 65,072	Closed
2021	\$ -	Closed
2022	\$ 320	Closed
2023	\$ 1,692	Closed
2024	\$ 364,685	Open Claim*
2025	\$ 13,000	Open Claim

*Claim for \$364k occurred in August 2023, but was not added until 3rd quarter 2024.

Updated through December 31, 2024



Total Claims by Fiscal Year



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Financial Report - December 2024

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WORKERS' COMPENSATION INSURANCE - PREMIUM COST

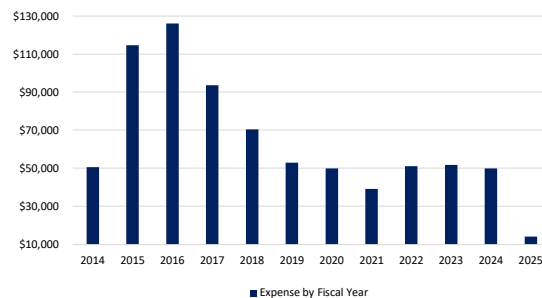
Cost by Fiscal Year & Department

Fiscal Year	Admin	Police	Water	Total
2014	\$ 1,653	\$ 39,343	\$ 9,560	\$ 50,556
2015	\$ 5,350	\$ 81,530	\$ 27,726	\$ 114,606
2016	\$ 5,897	\$ 89,829	\$ 30,361	\$ 126,086
2017	\$ 4,180	\$ 65,618	\$ 23,855	\$ 93,653
2018	\$ 3,313	\$ 49,202	\$ 17,897	\$ 70,412
2019	\$ 2,648	\$ 35,306	\$ 14,940	\$ 52,894
2020	\$ 2,577	\$ 32,766	\$ 14,552	\$ 49,894
2021	\$ 1,488	\$ 29,819	\$ 7,863	\$ 39,170
2022	\$ 1,930	\$ 39,039	\$ 10,030	\$ 50,999
2023	\$ 1,893	\$ 39,959	\$ 9,949	\$ 51,802
2024	\$ 1,804	\$ 38,401	\$ 9,709	\$ 49,914
2025	\$ 509	\$ 10,856	\$ 2,765	\$ 14,131
TOTAL	\$ 33,242	\$ 551,667	\$ 179,208	\$ 764,117

** Updated through December 31, 2024



Total Cost by Fiscal Year



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Financial Report - December 2024

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MEMORANDUM

TO: Mayor Dawn Miller and Commissioners
FROM: Stephen Bloom, Finance Director
CC: Commissioner David Ravanese, Treasurer
DATE: February 26, 2025
SUBJECT: December 2024 Financial Report

Please find below the quarterly update from the Finance Department. At this point in the fiscal year (through December), the revenues and expenditures should be at 25% of the adopted budget. To further assist with your review, an overview of each of the Town's funds is provided below.

General Fund

- Total funding through December was at 71.7% of the annual budget.
 - Ad valorem taxes are 84.8% collected through December.
- Total expenditures through December were at 26.6% of the annual budget.

Special Revenue Funds

Community Bus

- Total funding through December were at 26.9% of the annual budget.
- Total expenditures through December were at 20.2% of the annual budget.

Marine Law Enforcement Grant

- Total funding and expenditures through December were at 32.9% of the annual budget.

Building Permits

- Total funding through December were at 155.4% of the annual budget.
- Total expenditures through December were at 131.9% of the annual budget.

P&Z and Code Compliance

- Total funding and expenditures through December were at 18.1% of the annual budget.

Federal Forfeitures / Asset Sharing

- Total funds available through December: \$949,436.

Debt Service Fund – (2023 Beach Loan)

- The principal and interest were paid down in December.

Capital Projects Fund – (General Fund Improvements)

- Total funding and expenditures through December were at .1% of the annual budget.

MEMORANDUM

Town of Hillsboro Beach

Subject: December Financial Report

Page 2

Water Fund – (Operations)

- Total funding through December was at 22.6% of the annual budget.
- The water usage billing through December (YTD) is up by 2.6% compared to last year at the same time.
- The chart below compares the usage for December by category (Single Family, Multi Family, Irrigation) with last month and with the prior year - December 2023. The “Change in usage” and “% change” compares the current month with the prior month.
 - Total gallons used for the month of December was up by 14.6% or (2,656) thousand gallons compared to last month.

Usage Comparison in thousands)

Service Type	(Prior Yr)			Month-to-Month Change	
	Dec-23	Nov-24	Dec-24	Change in Usage	% Change
Irrigation	9,404	10,766	11,776	1,010	9.4%
Single Family	1,341	1,532	1,995	464	30.3%
Multi Family	7,030	5,885	7,067	1,182	20.1%
Total	17,774	18,183	20,839	2,656	14.6%

- Total expenses through December were at 16.9% of the annual budget.

Debt Service – (State Revolving Loans)

- Total funding through December was 13% of the annual budget.
- The next loan payment for the water plant will be made on March 15, 2025.
- The loan payment for the water main project was made on November 15, 2024.

Capital Projects Fund – (Water Fund Improvements)

- Total expenditures through December were at 1.5% of the annual budget.

Town of Hillsboro Beach

Financial Report
December 31, 2024

Prepared by



Town of Hillsboro Beach

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Town of Hillsboro Beach

Financial Statements

(Unaudited)

December 31, 2024



Balance Sheet
December 31, 2024

ACCOUNT DESCRIPTION	GENERAL FUNDS	SPECIAL REVENUE FUNDS	CAPITAL PROJECT FUNDS	WATER FUNDS	TOTAL
<u>ASSETS</u>					
Current Assets					
Equity in Pooled Cash	\$ 7,137,600	\$ 2,348,909	\$ 2,410,883	\$ 3,556,912	\$15,454,304
Accounts Receivable	83,976	481	-	208,358	292,815
Lease Receivable	-	-	-	203,094	203,094
Allow -Doubtful Accounts	(26,072)	-	-	(45,758)	(71,830)
Due From Other Gov'tl Units	38,445	35,967	71,550	4,224	150,186
Deferred Outflow of Resources	-	-	-	36,904	36,904
Fuel	9,774	-	-	-	9,774
Money Market Account	-	949,436	-	-	949,436
Prepaid Items	167,280	15,000	-	2,137	184,417
Deposits	-	-	-	174,238	174,238
Total Current Assets	7,411,003	3,349,793	2,482,433	4,140,109	17,383,338
Noncurrent Assets					
Fixed Assets					
Buildings	-	-	-	2,038,779	2,038,779
Accum Depr - Buildings	-	-	-	(1,100,231)	(1,100,231)
Distribution System	-	-	-	11,743,713	11,743,713
Plant Improvements	-	-	-	608,583	608,583
Infrastructure	-	-	-	102,068	102,068
Accum Depr - Infrastructure	-	-	-	(3,452,882)	(3,452,882)
Equipment	-	-	-	144,706	144,706
Meters	-	-	-	412,136	412,136
Vehicles	-	-	-	104,552	104,552
Accum Depr - Equip/Furniture	-	-	-	(638,100)	(638,100)
Total Noncurrent Assets	-	-	-	9,963,324	9,963,324
TOTAL ASSETS	\$ 7,411,003	\$ 3,349,793	\$ 2,482,433	\$14,103,433	\$27,346,662

LIABILITIES

Current Liabilities

Accounts Payable	\$ 37,779	\$ 1,300,552	\$ 4,916	\$ 87,385	\$ 1,430,632
Accrued Expenses	346,578	-	-	-	346,578
DBPR/DCA/BRA Surcharges	-	107,236	-	-	107,236
Notes/Loans Payable - Current	-	-	-	610,206	610,206
Compensated Absences-Current	23,167	-	-	-	23,167
Accrued Interest Payable	-	-	-	23,198	23,198
Accrued Wages Payable	62,268	-	-	9,498	71,766
Accrued Taxes Payable	23,965	-	-	4,398	28,363
Florida Retirement System	1,767	-	-	432	2,199
Deferred Compensation-ICMA 457	3,700	-	-	520	4,220
Flexible Spending Account	4,296	-	-	2,274	6,570
Deposits	8,125	(8,069)	-	-	56
Deferred Revenue	-	-	2,477,517	-	2,477,517
Total Current Liabilities	529,858	1,399,719	2,482,433	737,911	5,149,921



Balance Sheet
December 31, 2024

ACCOUNT DESCRIPTION	GENERAL FUNDS	SPECIAL REVENUE FUNDS	CAPITAL PROJECT FUNDS	WATER FUNDS	TOTAL
Long-Term Liabilities					
Note/Loan Payable - LT	-	-	-	6,769,851	6,769,851
Compensated Absences-Long-Term	-	-	-	94,309	94,309
OPEB Liability	-	-	-	6,281	6,281
Deferred Inflow of Resources	-	-	-	(135)	(135)
Net Pension Liability	-	-	-	344,184	344,184
Deferred inflows - Leases	-	-	-	188,417	188,417
Total Long-Term Liabilities	-	-	-	7,402,907	7,402,907
TOTAL LIABILITIES	529,858	1,399,719	2,482,433	8,140,818	12,552,828
<u>FUND BALANCES / NET ASSETS</u>					
<i>Fund Balances</i>					
Nonspendable:					
Prepaid Items	167,280	15,000	-	-	182,280
Restricted for:					
Special Revenue	-	1,935,074	-	-	1,935,074
Assigned to:					
Reserves - Beach Assessment	8,207	-	-	-	8,207
Unassigned:	6,705,658	-	-	-	6,705,658
<i>Net Assets</i>					
Invested in capital assets, net of related debt	-	-	-	2,583,267	2,583,267
Unrestricted/Unreserved	-	-	-	3,379,348	3,379,348
TOTAL FUND BALANCES / NET ASSETS	\$ 6,881,145	\$ 1,950,074	\$ -	\$ 5,962,615	\$14,793,834
TOTAL LIABILITIES & FUND BALANCES / NET ASSETS	\$ 7,411,003	\$ 3,349,793	\$ 2,482,433	\$14,103,433	\$27,346,662



**Statement of Revenues, Expenditures and Changes in Fund Balances
General Fund**

For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
Property Taxes	\$ 6,483,919	\$ 5,476,742	\$ 1,007,177	84.5%	\$ 5,119,417	\$ 357,326
Other Local Taxes	322,000	80,785	241,215	25.1%	82,848	(2,062)
Intergovernmental Revenues	235,173	49,812	185,361	21.2%	54,437	(4,626)
Fines & Forfeitures	2,050	402	1,648	19.6%	466	(63)
Miscellaneous Revenues	125,000	15,213	109,787	12.2%	24,143	(8,931)
Interest Income	245,100	21,960	223,140	9.0%	86,255	(64,294)
Total Revenues	7,413,242	5,644,915	1,768,327	76.1%	5,367,565	277,349
Other Sources						
Transfer In	50,000	12,500	37,500	25.0%	12,500	-
Use / (Add't) Fund Balance	431,450	-	-	0.0%	-	-
Total Other Sources	481,450	12,500	37,500	2.6%	12,500	-
TOTAL FUNDING	7,894,692	5,657,415	1,805,827	71.7%	5,380,065	277,349
<u>EXPENDITURES</u>						
Town Commission	87,825	18,224	69,601	20.8%	11,298	(6,926)
Town Manager	432,903	103,624	329,279	23.9%	98,064	(5,560)
Town Clerk	342,605	66,627	275,978	19.4%	71,954	5,327
Police	4,087,498	930,225	3,157,273	22.8%	966,709	36,484
Facility Services	302,805	75,748	227,057	25.0%	61,152	(14,596)
Finance	137,779	29,224	108,555	21.2%	27,539	(1,686)
Fire Rescue	1,071,082	257,491	813,591	24.0%	292,652	35,161
Solid Waste	427,098	105,140	321,958	24.6%	103,515	(1,625)
Beaches	12,000	-	12,000	0.0%	-	-
Charitable Donations	7,108	2,500	4,608	35.2%	1,100	(1,400)
Contingency	125,000	290	124,710	0.2%	-	(290)
TOTAL EXPENSES	7,033,703	1,589,093	\$ 5,444,610	22.6%	1,633,983	44,890
Interfund Transfer - Out	860,989	508,638	352,351	59.1%	173,092	(335,546)
TOTAL EXPENDITURES	7,894,692	2,097,731	\$ 5,796,961	26.6%	1,807,075	(290,656)
Total Funding over (under)						
Expenditures	\$ -	3,559,684			\$ 3,572,990	\$ (13,307)
Fund Balance - Beginning		3,321,461				
Fund Balance - Ending		\$ 6,881,145				



General Fund - Revenue

For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
FUNDING						
Revenues						
Property Tax						
Ad Valorem Taxes	\$ 6,726,434	\$ 5,705,839	\$ 1,020,595	84.8%	\$ 5,330,789	\$ 375,050
Ad Valorem Taxes - Prior Years	3,000	(2,059)	5,059	-68.6%	569	(2,628)
Ad Valorem Taxes - Discounts	(245,515)	(227,039)	(18,476)	92.5%	(211,942)	(15,097)
Total - Property Tax	6,483,919	5,476,742	1,007,177	84.5%	5,119,417	357,326
Other Local Taxes						
FPL Franchise	295,000	74,585	220,415	25.3%	75,802	(1,217)
Local Communications Tax	27,000	6,200	20,800	23.0%	7,045	(845)
Total - Other Local Taxes	322,000	80,785	241,215	25.1%	82,848	(2,062)
Intergovernmental Revenues						
Occupational Licenses	1,900	265	1,635	13.9%	236	28
FDLE - JAG grant	-	389	(389)	n/a	563	(174)
State Revenue Sharing	66,000	14,263	51,737	21.6%	14,981	(719)
Alcoholic Beverage License	1,273	-	1,273	0.0%	-	-
Half-Cent Sales Tax	166,000	34,896	131,104	21.0%	38,657	(3,761)
Total - Intergov. Revenues	235,173	49,812	185,361	21.2%	54,437	(4,626)
Fines & Forfeitures						
Judgments and Fines	2,000	402	1,598	20.1%	466	(63)
Other Fines and/or Forfeits	50	-	50	0.0%	-	-
Total - Fines & Forfeitures	2,050	402	1,648	19.6%	466	(63)
Miscellaneous Revenue						
Miscellaneous	10,000	395	9,605	4.0%	10	385
Police Reimbursement	85,000	10,618	74,382	12.5%	22,533	(11,916)
Lien Search Fee	15,000	4,200	10,800	28.0%	1,600	2,600
Sale of Surplus Equipment	15,000	-	15,000	0.0%	-	-
Total - Misc. Revenue	125,000	15,213	109,787	12.2%	24,143	(8,931)



General Fund - Revenue

For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
Interest Income						
Interest - Investments	250,000	66,121	183,879	26.4%	51,701	14,420
Interest - Tax Collector	100	-	100	0.0%	-	-
Net Incr (Decr) In FMV-Invest	(5,000)	(44,161)	39,161	883.2%	34,553	(78,714)
Total - Interest Income	245,100	21,960	223,140	9.0%	86,255	(64,294)
Total Revenue	7,413,242	5,644,915	1,768,327	76.1%	5,367,565	277,349
Transfer In						
Water Fund	50,000	12,500	37,500	25.0%	12,500	-
Total - Transfer In	50,000	12,500	37,500	25.0%	12,500	-
Use / (Add't) Fund Balance	431,450	-	431,450	0.0%	-	-
TOTAL FUNDING	7,894,692	5,657,415	2,237,277	71.7%	5,380,065	277,349



General Fund - Town Commission
For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR		
					Year to Date Dec-23	Variance Fav (unfav)	
Personal Services							
Mayor/Commission Stipend	\$ 50,000	\$ 13,000	\$ 37,000	26.0%	\$ 10,000	\$ (3,000)	
Car Allowance	12,000	3,000	9,000	25.0%	-	(3,000)	
FICA	3,825	1,224	2,601	32.0%	765	(459)	
Total Personal Services	65,825	17,224	48,601	26.2%	10,765	(6,459)	
Operating Expenses							
Election Fees	3,500	344	3,156	9.8%	-	(344)	
Annual Conf. - League of Cities	5,000	-	5,000	0.0%	-	-	
Conferences/Seminars	6,000	-	6,000	0.0%	-	-	
Mayor/Commission Expense	7,500	656	6,844	8.7%	533	(123)	
Total Operating Expenses	22,000	1,000	21,000	4.5%	533	(467)	
TOTAL COMMISSION	\$ 87,825	\$ 18,224	\$ 69,601	20.8%	\$ 11,298	\$ (6,926)	



General Fund - Town Manager
For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
Personal Services						
Salaries	\$ 167,428	\$ 41,139	\$ 126,289	24.6%	\$ 39,607	\$ (1,532)
Car Allowance	4,200	1,050	3,150	25.0%	1,050	-
FICA	13,130	3,256	9,874	24.8%	3,140	(116)
Florida Retirement System	57,796	13,189	44,607	22.8%	12,571	(618)
Health and Life Insurance	32,457	6,066	26,391	18.7%	5,610	(457)
Workers' Comp Insurance	392	52	340	13.3%	46	(6)
Total Personal Services	275,403	64,752	210,651	23.5%	62,023	(2,729)
Operating Expenses						
Town Attorney	70,000	18,705	51,295	26.7%	14,499	(4,207)
Prof. Services - IT Services	20,000	4,696	15,304	23.5%	5,035	339
Prof. Services - Lobbyist	60,000	15,416	44,584	25.7%	15,448	31
Miscellaneous	1,000	55	945	5.5%	969	914
Computer Expense / Supplies	1,000	-	1,000	0.0%	90	90
Training Expenses	5,500	-	5,500	0.0%	-	-
Total Operating Expenses	157,500	38,873	118,628	24.7%	36,041	(2,832)
TOTAL TOWN MANAGER	\$ 432,903	\$ 103,624	\$ 329,279	23.9%	\$ 98,064	\$ (5,560)



General Fund - Town Clerk
For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
Personal Services						
Salaries	\$ 155,425	\$ 30,952	\$ 124,473	19.9%	\$ 30,729	\$ (223)
Vacation Leave Cash Out	-	5,026	(5,026)	n/a	-	(5,026)
FICA	11,890	2,744	9,146	23.1%	2,343	(402)
Florida Retirement System	21,184	4,178	17,006	19.7%	3,404	(774)
Health and Life Insurance	34,586	4,358	30,228	12.6%	5,114	755
Workers' Comp Insurance	365	49	316	13.3%	42	(7)
Unemployment Compensation	250	-	250	0.0%	-	-
Total Personal Services	223,700	47,308	176,392	21.1%	41,631	(5,676)
Operating Services						
Coding Ordinance	3,239	914	2,325	28.2%	1,136	222
Prof. Services- Digitize Records	15,000	608	14,392	4.1%	608	-
Contracts - Minutes Preparation	4,250	581	3,669	13.7%	431	(150)
Temporary Labor	6,500	-	6,500	0.0%	13,168	13,168
Contracts - Other Services	7,500	1,157	6,343	15.4%	2,823	1,667
Software Maintenance/Support	31,342	3,697	27,645	11.8%	2,629	(1,068)
Postage and Freight	2,500	172	2,328	6.9%	532	360
Copier	5,000	949	4,051	19.0%	590	(358)
Advertising	10,000	2,676	7,324	26.8%	645	(2,031)
Office Supplies	5,900	437	5,463	7.4%	1,321	884
Website Support	6,783	3,179	3,604	46.9%	3,328	149
Subscriptions and Memberships	5,891	3,575	2,316	60.7%	936	(2,639)
Office Equipment	1,000	-	1,000	0.0%	-	-
Training Expenses	4,000	-	4,000	0.0%	-	-
Resident Mailings	10,000	1,375	8,625	13.8%	2,175	800
Total Operating Services	118,905	19,320	99,585	16.2%	30,323	11,004
TOTAL TOWN CLERK	\$ 342,605	\$ 66,627	\$ 275,978	19.4%	\$ 71,954	\$ 5,327



General Fund - Police

For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
Personal Services						
Salaries	\$ 1,963,321	\$ 478,144	\$ 1,485,177	24.4%	\$ 472,113	\$ (6,031)
Paid Holidays	60,396	6,141	54,255	10.2%	23,399	17,258
Payroll-Dispatch/Det. Incentive	6,600	7,500	(900)	113.6%	7,500	-
Car Allowance	39,000	11,400	27,600	29.2%	9,588	(1,813)
Longevity Pay	9,000	8,250	750	91.7%	9,000	750
Overtime	28,000	13,109	14,891	46.8%	12,198	(911)
Overtime - Task Force	45,000	-	45,000	0.0%	12,527	12,527
Overtime - Special Duty	25,000	10,618	14,382	42.5%	7,811	(2,806)
Sick Leave Cash Out	31,000	29,313	1,687	94.6%	34,058	4,745
Incentive	18,330	4,241	14,089	23.1%	4,699	457
FICA	170,262	43,520	126,742	25.6%	45,473	1,953
Florida Retirement System	636,839	138,814	498,025	21.8%	148,416	9,602
Health and Life Insurance	584,997	117,547	467,450	20.1%	113,447	(4,101)
Workers' Comp Insurance	81,510	10,856	70,654	13.3%	9,600	(1,256)
Tuition Reimbursement	2,250	-	2,250	0.0%	-	-
AD&D Insurance	1,002	177	825	17.7%	187	10
Unemployment Compensation	1,000	-	1,000	0.0%	-	-
Total Personal Services	3,703,507	879,631	2,823,876	23.8%	910,014	30,384
Operating Expenses						
Contracts - Other Services	28,684	3,350	25,334	11.7%	4,601	1,250
Town Attorney	20,000	-	20,000	0.0%	-	-
Prof. Services - IT Services	12,500	1,467	11,034	11.7%	1,881	415
Telephone Services	4,100	1,554	2,546	37.9%	930	(624)
Mobile Phones	6,900	1,431	5,469	20.7%	990	(440)
Postage	1,000	-	1,000	0.0%	-	-
Electricity	15,071	3,309	11,762	22.0%	3,552	242
Liability and Property Insurance	53,866	11,321	42,545	21.0%	10,773	(547)
Building Repairs & Maintenance	10,000	1,709	8,291	17.1%	81	(1,628)
Radio Maintenance	-	-	-	n/a	135	135
Auto Repairs and Maintenance	25,000	2,866	22,134	11.5%	2,058	(809)
Boat Repairs and Maintenance	40,000	4,346	35,654	10.9%	1,630	(2,716)
ATV Repairs and Maintenance	1,500	-	1,500	0.0%	-	-
Rental - Vehicles	15,000	3,358	11,642	22.4%	2,295	(1,063)
Vehicles - GPS	1,770	239	1,531	13.5%	277	38
Copier	4,000	629	3,371	15.7%	598	(32)
Miscellaneous Services	5,000	-	5,000	0.0%	-	-
Internet Service	10,000	1,481	8,519	14.8%	2,702	1,221



General Fund - Police

For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
Physical Examinations	2,500	460	2,040	18.4%	-	(460)
Office Supplies	3,000	346	2,654	11.5%	350	3
Operating Supplies	15,000	2,035	12,966	13.6%	2,150	116
Fuel & Oil	60,000	9,127	50,873	15.2%	11,404	2,278
Uniforms Supplies	15,000	-	15,000	0.0%	475	475
Investigation Division	7,500	393	7,107	5.2%	209	(184)
Subscriptions and Memberships	6,600	728	5,872	11.0%	3,456	2,728
Education / Training	20,000	445	19,555	2.2%	6,148	5,703
Total Operating Expenses	383,991	50,594	333,397	13.2%	56,695	6,101
TOTAL POLICE	\$ 4,087,498	\$ 930,225	\$ 3,157,273	22.8%	\$ 966,709	\$ 36,484



General Fund - Facility Services

For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
Personal Services						
Salaries	\$ 58,198	\$ 15,303	\$ 42,895	26.3%	\$ 14,547	\$ (756)
Vacation Leave Cash Out	4,061	-	4,061	0.0%	-	-
Sick Leave Cash Out	2,162	2,721	(559)	125.9%	2,273	(449)
FICA	4,928	1,365	3,563	27.7%	1,272	(92)
Florida Retirement System	13,612	3,602	10,010	26.5%	3,313	(289)
Health and Life Insurance	29,096	5,827	23,269	20.0%	5,500	(327)
Workers' Comp Insurance	3,068	409	2,659	13.3%	363	(46)
Total Personal Services	115,125	29,226	85,899	25.4%	27,268	(1,958)
Operating Expenses						
Telephone Service	4,500	1,555	2,945	34.6%	930	(625)
Utility - Water	7,000	2,066	4,934	29.5%	1,486	(580)
Electricity	7,500	1,217	6,283	16.2%	1,373	157
Utility - Sewer	900	206	694	22.9%	179	(27)
Internet Service	7,200	1,170	6,030	16.3%	1,934	764
Liability and Property Insurance	54,100	11,456	42,644	21.2%	10,810	(646)
Pest Control - Building/Grounds	1,280	94	1,186	7.4%	315	221
R&M - Equipment	10,000	665	9,335	6.7%	5	(660)
R&M - Grounds	10,000	1,321	8,679	13.2%	560	(761)
Landscape Maintenance	10,000	1,572	8,428	15.7%	1,242	(330)
Town Hall Maint. / Repairs	20,000	1,605	18,395	8.0%	3,805	2,200
Generator Maint. Contract	5,200	1,364	3,836	26.2%	174	(1,190)
R&M - Bocce Court	7,500	170	7,330	2.3%	4,560	4,390
Operating Supplies - General	3,500	911	2,589	26.0%	626	(285)
Town Events	35,000	21,150	13,850	60.4%	5,886	(15,264)
A/C Maintenance Contract	4,000	-	4,000	0.0%	-	-
Total Operating Expenses	187,680	46,521	141,159	24.8%	33,884	(12,637)
TOTAL FACILITY SERVICES	\$ 302,805	\$ 75,748	\$ 227,057	25.0%	\$ 61,152	\$ (14,596)



General Fund - Other Departments
For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
Finance						
Auditing Services	\$ 20,000	\$ 1,644	\$ 18,356	8.2%	\$ -	\$ (1,644)
Accounting/Financial Services	105,679	25,162	80,517	23.8%	25,162	-
Investment Services	12,100	2,419	9,681	20.0%	2,377	(42)
Total Finance Expense	137,779	29,224	108,555	21.2%	27,539	(1,686)
Fire Rescue						
Fire Service Agreement	1,029,964	257,491	772,473	25.0%	236,786	(20,705)
Fire Service Agreement - Capital	41,118	-	41,118	0.0%	55,867	55,867
Total Fire Rescue Expense	1,071,082	257,491	813,591	24.0%	292,652	35,161
Solid Waste						
Contracts Services	424,686	105,140	319,546	24.8%	101,102	(4,038)
County Contribution	2,412	-	2,412	0.0%	2,412	2,412
Total Solid Waste Expense	427,098	105,140	321,958	24.6%	103,515	(1,625)
Beach Management						
Beach Salvage (Boat removal)	2,000	-	2,000	0.0%	-	-
Buoys	10,000	-	10,000	0.0%	-	-
Total Beach Management Expense	12,000	-	12,000	0.0%	-	-
Charitable Donations						
Lighthouse Preservation Contrib.	2,500	2,500	-	100.0%	1,100	(1,400)
Area Council on Aging Contrib.	4,608	-	4,608	0.0%	-	-
Total Charitable Donations	7,108	2,500	4,608	35.2%	1,100	(1,400)
Contingency	125,000	290	124,710	0.2%	-	(290)
Total Expense before Transfer Out	1,780,067	394,645	1,385,422		424,806	30,161
Transfer Out						
To P&Z and Code Enf. Fund	67,500	11,013	56,488	16.3%	8,136	(2,877)
To Debt Service Fund	663,489	492,710	170,779	74.3%	59,722	(432,988)
To General Fund CIP	130,000	4,916	125,084	3.8%	105,234	100,318
Total Transfer Out	860,989	508,638	352,351	59.1%	173,092	(335,546)
TOTAL OTHER DEPARTMENTS	\$ 2,641,056	\$ 903,283	\$ 1,737,773	34.2%	\$ 597,898	\$ (305,385)
TOTAL GENERAL FUND EXPENDITURES	\$ 7,894,692	\$ 2,097,731	\$ 5,796,961	26.6%	\$ 1,807,075	\$ (290,656)



Notes to the Financial Statements - General Fund December 31, 2024

The notes below are intended to provide additional information helpful when reviewing the financial statements. Per the Adopted Budget, the revenues and expenditures should be at approximately 25% through December. Below is an analysis of revenues and expenditures that have significant variances compared to the budget.

Variance Analysis

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
Revenues				
Interest - Investments	250,000	66,121	26.4%	Money market and investment accounts.
Ad Valorem Taxes	6,726,434	5,705,839	84.8%	Collections were at 84.4% at this time last year.
Expenditures				
<u>Commission</u>				
Mayor/Commission Stipend	50,000	13,000	26.0%	Increased Commission salaries this quarter.
<u>Town Manager</u>				
Town Attorney	70,000	18,705	26.7%	Includes general matters, advise Crusco, Doherty, review ordinances.
ProfServ-Lobbyist	60,000	15,416	25.7%	Lobbyist fees.
<u>Town Clerk</u>				
Vacation Leave Cash Out	-	5,026	N/A	Paid out annually in December
Coding Ordinance	3,239	914	28.2%	Municode, codification of Town ordinances.
Advertising	10,000	2,676	26.8%	Ordinance, variance and election ads.
Website Support	6,783	3,179	46.9%	SSL Cert and Website support.
Subscriptions and Memberships	5,891	3,575	60.7%	Annual memberships for FSBPA, ICMA, NFBPA, Broward MPO, FLC, FCCMA, BCMCA, social media content & reporting, Canva graphic marketing tool.
<u>Police</u>				
Payroll-Dispatch/Det. Incentive	6,600	7,500	113.6%	Detective & Dispatcher incentive payout per PBA contract.
Car Allowance	39,000	11,400	29.2%	Officer's car allowance per PBA contract.
Longevity Pay	9,000	8,250	91.7%	Longevity pay per PBA contract.
Overtime	28,000	13,109	46.8%	Staffing during vacations and sick time.
Overtime - Special Duty	25,000	10,618	42.5%	Overtime for Operation Stone Garden project with Broward County Sheriff's Office.
Sick Leave Cash Out	31,000	29,313	94.6%	Paid out annually in December plus includes large payout for 1 retiring officer.
Telephone Services	4,100	1,554	37.9%	Monthly phone service from Granite, includes repair in December.
<u>Facility Services</u>				
Payroll-Salaries	58,198	15,303	26.3%	Maintenance worker's salary includes overtime for events
Sick Leave Cash Out	2,162	2,721	125.9%	Paid out annually in December.
Florida Retirement System	13,612	3,602	26.5%	FRS based upon salaries, overtime plus holidays
Telephone Service	4,500	1,555	34.6%	Monthly phone service from Granite, includes repair in December.
Utility - Water	7,000	2,066	29.5%	Monthly water charges includes irrigation.
Generator Maint. Contract	5,200	1,364	26.2%	Qtrly maintenance, replaced air filter and battery.
Operating Supplies - General	3,500	911	26.0%	Misc op supplies, hand soap, sanitizer, multifold towels, toggle switch, receptacle, Town Logo for podium, Glade aerosol, mulch, hose, nozzle, light bulbs, flowers.
<u>Charitable Donations</u>				
Lighthouse Preservation Contrib.	2,500	2,500	100.0%	Paid in full for year.



**Statement of Revenues, Expenditures and Changes in Fund Balances
Special Revenue Fund - Transportation (Community Bus)**

For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
Local Option Gas Tax	34,289	7,970	26,319	23.2%	9,407	(1,437)
County Transportation Grant	74,314	21,195	53,119	28.5%	13,978	7,218
Total Revenues	108,603	29,165	79,438	26.9%	23,384	5,781
TOTAL FUNDING						
	108,603	29,165	79,438	26.9%	23,384	5,781
<u>EXPENDITURES</u>						
Contractual Services	74,314	21,913	52,401	29.5%	13,086	(8,827)
Roadways - R&M	10,000	-	10,000	0.0%	9,000	9,000
Reserves - Future Use	24,289	-	24,289	0.0%	-	-
TOTAL EXPENDITURES	108,603	21,913	\$ 86,690	20.2%	22,086	173
Total Funding over (under)						
Expenditures	\$ -	7,252			\$ 1,299	\$ 5,954
Fund Balance - Beginning						
		145,631				
Fund Balance - Ending						
		\$ 152,883				



Statement of Revenues, Expenditures and Changes in Fund Balances
Special Revenue Fund - Marine Law Enforcement Grant

For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
Marine Law Enforcement Grant	37,280	12,272	25,008	32.9%	10,974	1,298
Total Revenues	37,280	12,272	25,008	32.9%	10,974	1,298
TOTAL FUNDING						
	37,280	12,272	25,008	32.9%	10,974	1,298
<u>EXPENDITURES</u>						
Police Wages	37,280	12,272	25,008	32.9%	10,974	(1,298)
TOTAL EXPENDITURES	37,280	12,272	\$ 25,008	32.9%	10,974	(1,298)
Total Funding over (under)						
Expenditures	<u>\$ -</u>	<u>-</u>			<u>\$ -</u>	<u>\$ -</u>
Fund Balance - Beginning			-			
Fund Balance - Ending		<u>\$ -</u>	-			



Statement of Revenues, Expenditures and Changes in Fund Balances
Special Revenue Fund - Building Permits
For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
Building Permit Fees	880,000	1,488,938	(608,938)	169.2%	1,551,776	(62,838)
Building Admin Fees	10,000	1,400	8,600	14.0%	975	425
Total Revenues	890,000	1,490,338	(600,338)	167.5%	1,552,751	(62,413)
<u>Other Sources</u>						
Use / (Add't) Fund Balance	69,000	-	69,000	0.0%	-	-
Total Other Sources	69,000	-	69,000	0.0%	-	-
TOTAL FUNDING						
	959,000	1,490,338	(531,338)	155.4%	1,552,751	(62,413)
<u>EXPENDITURES</u>						
Building Permits						
Building Permits - CGA	748,000	1,260,724	(512,724)	168.5%	1,331,295	70,570
Records Digitization	10,000	-	10,000	0.0%	-	-
Code Compliance	25,000	720	24,280	2.9%	480	(240)
Temporary Labor	6,000	-	6,000	0.0%	-	-
Credit Card Processing Fees	20,000	3,190	16,810	16.0%	5,557	2,367
Building Room	150,000	-	150,000	0.0%	-	-
Total Building Permits	959,000	1,264,635	(305,635)	131.9%	1,337,332	72,697
TOTAL EXPENDITURES						
	959,000	1,264,635	\$ (305,635)	131.9%	1,337,332	72,697
Total Funding over (under)						
Expenditures	\$ -	225,704			\$ 215,419	\$ 10,284
Fund Balance - Beginning		596,555				
Fund Balance - Ending		\$ 822,259				



Statement of Revenues, Expenditures and Changes in Fund Balances
Special Revenue Fund - P&Z and Code Compliance
For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
Planning & Zoning Fees	35,000	5,700	29,300	16.3%	3,450	2,250
Code Enforcement Violations	5,000	2,400	2,600	48.0%	-	2,400
Fire Fees	15,000	3,000	12,000	20.0%	2,400	600
Total Revenues	55,000	11,100	43,900	20.2%	5,850	5,250
<u>Other Sources</u>						
Transfer In	67,500	11,013	56,488	16.3%	8,136	2,877
Total Other Sources	67,500	11,013	56,488	16.3%	8,136	2,877
TOTAL FUNDING	122,500	22,113	100,388	18.1%	13,986	8,127
<u>EXPENDITURES</u>						
P&Z and Code Compliance						
General Admin - CGA	50,000	12,770	37,230	25.5%	12,046	(724)
Site Planning - CGA	5,000	638	4,363	12.8%	-	(638)
Flood Insurance Program (CRS)	5,000	-	5,000	0.0%	-	-
Code Enforcement Services	25,000	4,788	20,213	19.2%	2,419	
Land Development Update	7,500	-	7,500	0.0%	-	
Comprehensive Planning Update	30,000	3,918	26,083	13.1%	-	(3,918)
Total P&Z, and Code Compliance	122,500	22,113	100,388	18.1%	14,465	(5,279)
TOTAL EXPENDITURES	122,500	22,113	\$ 100,388	18.1%	14,465	(5,279)
Total Funding over (under)						
Expenditures	\$ -	-			\$ (479.45)	\$ -
Fund Balance - Beginning			-			
Fund Balance - Ending		\$ -	-			



Statement of Revenues, Expenditures and Changes in Fund Balances
Special Revenue Fund - Federal Forfeitures / Asset Sharing

For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
Federal Forfeitures	-	92,388	(92,388)	n/a	92,092	296
Interest Income	-	10,610	(10,610)	n/a	9,277	1,333
Total Revenues	-	102,998	(102,998)	n/a	101,369	1,629
TOTAL FUNDING						
	-	102,998	(102,998)	n/a	101,369	1,629
<u>EXPENDITURES</u>						
Personal Services						
Overtime - Special Duty	-	6,818	(6,818)	n/a	5,689	(1,129)
Total Personal Services	-	6,818	(6,818)	n/a	5,689	(1,129)
Capital Outlay/ Other						
Education / Training	-	1,200	(1,200)	n/a	-	(1,200)
Building Improvements	-	-	-	n/a	30,174	30,174
Police Equipment	-	-	-	n/a	20,946	20,946
Total Capital Outlay / Other	-	1,200	(1,200)	n/a	51,120	49,920
TOTAL EXPENDITURES						
	-	8,018	\$ (8,018)	n/a	56,809	48,791
Total Funding over (under)						
Expenditures	\$ -	94,980			\$ 44,560	\$ 50,420
Fund Balance - Beginning		879,951				
Fund Balance - Ending		\$ 974,931				

*Current available cash balance is \$949,436.



Statement of Revenues, Expenditures and Changes in Fund Balances
Debt Service Fund - (2023 Beach Loan)
For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
FEMA Grant	-	2,657,877	(2,657,877)	n/a	-	2,657,877
Total Revenues	-	2,657,877	(2,657,877)	n/a	-	2,657,877
Other Sources						
Transfer In	663,489	492,710	170,779	74.3%	59,722	432,988
Total Other Sources	663,489	492,710	170,779	74.3%	59,722	432,988
TOTAL FUNDING	663,489	3,150,587	(2,487,098)	474.9%	59,722	3,090,865
<u>EXPENDITURES</u>						
Debt Service Expenses						
Principal Debt Retirement	557,286	3,070,406	(2,513,120)	551.0%	-	(3,070,406)
Interest Expense	106,203	80,181	26,022	75.5%	59,722	(20,459)
Total Debt Service Expense	663,489	3,150,587	(2,487,098)	474.9%	59,722	(3,090,865)
TOTAL EXPENDITURES	663,489	3,150,587	\$ (2,487,098)	474.9%	59,722	(3,090,865)
Total Funding over (under)						
Expenditures	\$ -	-			\$ -	\$ -
Fund Balance - Beginning						-
Fund Balance - Ending		\$ -				



Statement of Revenues, Expenditures and Changes in Fund Balances
Capital Projects Fund - (General Fund Improvements)
For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
FUNDING						
Revenues						
FEMA reimbursement	\$ 4,161,836	\$ -	\$ 4,161,836	0.0%	\$ -	\$ -
Total Revenues	4,161,836	-	4,161,836	0.0%	-	-
Other Sources						
Transfer From General Fund	130,000	4,916	125,084	3.8%	105,234	(100,318)
Loan Proceeds	700,977	-	700,977	0.0%	-	-
Total Other Sources	830,977	4,916	826,061	0.6%	105,234	(100,318)
TOTAL FUNDING	4,992,813	4,916	4,987,897	0.1%	105,234	(100,318)

EXPENDITURES

Beach Projects

Engineering – FY23 Project	-	-	-	n/a	24,365	24,365
Engineering - Physical Monitoring	62,500	4,916	57,584	7.9%	-	(4,916)
Engineering - Biological Monitoring	50,000	-	50,000	0.0%	-	-
Intergov. Coordination/Program Support	25,000	-	25,000	0.0%	-	-
Contingency Tasks	12,500	-	12,500	0.0%	-	-
Construction – FY20 Project	-	-	-	n/a	15,269	15,269
Engineering – FY25 Project	269,937	-	269,937	0.0%	-	-
Construction – FY25 Project	4,337,876	-	4,337,876	0.0%	-	-
Construction – FY25 Project	125,000	-	125,000	0.0%	-	-
Total Beach Project Expense	4,882,813	4,916	4,877,897	0.1%	39,634	34,718

Miscellaneous

Beach Tilling / Scarp Removal	10,000	-	10,000	0.0%	-	-
Police Cars / Equipment	75,000	-	75,000	0.0%	65,600	65,600
Bocce Court	25,000	-	25,000	0.0%	-	-
Total Misc. Expense	110,000	-	110,000	0.0%	65,600	65,600

TOTAL EXPENDITURES	4,992,813	4,916	4,987,897	0.1%	105,234	100,318
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Total Funding over (under)

Expenditures	\$ -	-	\$ -	\$ -
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Fund Balance - Beginning -

Fund Balance - Ending \$ -



**Statement of Revenues, Expenses and Changes in Net Assets
Water Fund (Summary)**

For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
<u>FUNDING</u>						
Revenue						
Water Service Revenue	\$ 1,408,177	\$ 337,711	\$ 1,070,466	24.0%	\$ 324,030	\$ 13,680
Water Surcharge	347,148	86,908	260,240	25.0%	86,855	53
Other Miscellaneous Revenue	132,234	16,648	115,586	12.6%	53,837	(37,189)
Total Revenue	1,887,559	441,266	1,446,293	23.4%	464,722	(23,456)
Other Sources						
Transfer In	349,168	-	349,168	0.0%	72,542	(72,542)
Use (Add to) Net Assets	57,474	-	57,474	0.0%	-	-
Total Other Sources	406,642	-	406,642	0.0%	72,542	(72,542)
TOTAL FUNDING	2,294,201	441,266	1,852,935	19.2%	537,264	(95,998)
<u>EXPENSES</u>						
Personal Services	708,122	175,334	532,788	24.8%	185,659	10,326
Operating Expenses	459,518	77,631	381,887	16.9%	75,173	(2,457)
Debt Service Expenses	668,393	189,112	479,281	28.3%	203,725	14,613
Capital Projects	1,205,000	18,449	1,186,551	1.5%	-	(18,449)
Repair & Renewal	65,000	-	65,000	0.0%	20,061	20,061
Transfer Out	399,168	12,500	386,668	3.1%	85,042	72,542
TOTAL EXPENSES	3,505,201	473,025	3,032,176	13.5%	569,661	96,636
Total Funding over (under)						
Expenses	<u>\$ (1,211,000)</u>	<u>\$ (31,759)</u>			<u>\$ (32,397)</u>	<u>\$ (192,633)</u>
Net Assets - Beginning		5,994,375				
Net Assets - Ending		\$ 5,962,616				



**Statement of Revenues, Expenses and Changes in Net Assets
Water Fund (Operations)**

For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
FUNDING						
Revenue						
Water Service						
Water-Base Rate	\$ 491,760	\$ 126,430	\$ 365,330	25.7%	\$ 118,161	\$ 8,269
Water-Usage	916,417	211,281	705,136	23.1%	205,869	5,412
Total Water Service Revenue	1,408,177	337,711	1,070,466	24.0%	324,030	13,680
Other Revenue						
Miscellaneous Revenues	7,500	1,002	6,498	13.4%	1,332	(329)
T-Mobile Cell Tower	38,734	9,672	29,062	25.0%	6,200	3,472
Hillsboro Inlet	6,000	1,500	4,500	25.0%	1,500	-
Interest	80,000	18,604	61,396	23.3%	23,209	(4,604)
Net Incr (Decr) In FMV-Invest	-	(14,131)	14,131	n/a	21,596	(35,727)
Total Other Revenue	132,234	16,648	115,586	12.6%	53,837	(37,189)
Use (Add to) Net Assets	26,397	-	26,397	0.0%	-	-
TOTAL FUNDING	1,566,808	354,358	1,212,450	22.6%	377,867	(23,508)

EXPENSES

Personal Services

Salaries	427,893	86,872	341,021	20.3%	101,237	14,365
Overtime	30,000	18,547	11,453	61.8%	7,227	(11,320)
Vacation Leave Cash Out	16,119	17,078	(959)	106.0%	15,929	(1,149)
Sick Leave Cash Out	13,069	10,610	2,459	81.2%	12,561	1,951
Longevity Pay	1,634	-	1,634	0.0%	-	-
FICA	37,387	10,085	27,302	27.0%	10,308	223
Florida Retirement System	76,023	17,578	58,445	23.1%	17,311	(267)
Health and Life Insurance	84,737	11,798	72,939	13.9%	18,658	6,860
Workers' Comp Insurance	20,760	2,765	17,995	13.3%	2,427	(338)
Unemployment Compensation	500	-	500	0.0%	-	-
Total Personal Services	708,122	175,334	532,788	24.8%	185,659	10,326

Operating Expenses

Auditing Services	16,500	1,356	15,144	8.2%	-	(1,356)
Contracts - Other Services	750	-	750	0.0%	-	-
Postage and Freight	1,000	-	1,000	0.0%	-	-
Telephone Service	8,500	2,043	6,457	24.0%	2,025	(18)
Electricity	70,000	17,448	52,552	24.9%	16,289	(1,159)



Statement of Revenues, Expenses and Changes in Net Assets
Water Fund (Operations)

For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
Liability and Property Insurance	116,423	24,258	92,165	20.8%	23,284	(974)
Maint - Distribution System	7,500	370	7,130	4.9%	1,908	1,538
Maint - Bldgs / Grounds	15,000	2,666	12,334	17.8%	4,229	1,563
Maint - SCADA System	10,000	-	10,000	0.0%	-	-
Repair & Maint - Equipment	32,000	6,037	25,963	18.9%	4,252	(1,786)
Tools and Equipment	1,000	76	924	7.6%	47	(29)
Advertising	1,000	-	1,000	0.0%	-	-
Licenses & Permits	5,400	135	5,265	2.5%	-	(135)
Office Supplies	1,500	-	1,500	0.0%	128	128
Computer Expense	6,500	194	6,306	3.0%	502	308
Uniform Supplies	6,500	393	6,107	6.0%	130	(263)
Fuel and Oil	6,500	757	5,743	11.7%	1,370	612
Sand Change	13,000	-	13,000	0.0%	-	-
Chemicals - Water Treatment	116,000	18,908	97,092	16.3%	18,463	(445)
Lab Test Analysis & Supplies	11,800	2,990	8,810	25.3%	2,549	(441)
Subscriptions and Memberships	2,645	-	2,645	0.0%	-	-
Contingency	10,000	-	10,000	0.0%	-	-
Total Operating Expenses	459,518	77,631	381,887	16.9%	75,173	(2,457)
Total Exp. Before Transfer Out	1,167,640	252,964	914,676	21.7%	260,833	7,868
Transfer Out						
General Fund	50,000	12,500	37,500	25.0%	12,500	-
Water Debt Service Fund	290,168	-	290,168	0.0%	72,542	72,542
Water CIP Fund	59,000	-	59,000	0.0%	-	-
Total Transfer Out	399,168	12,500	386,668	3.1%	85,042	72,542
TOTAL EXPENSES	1,566,808	265,464	1,301,344	16.9%	345,875	80,410
Total Funding over (under)						
Expenses	\$ -	88,894			\$ 31,992	\$ 56,902
Net Assets - Beginning		3,287,391				
Net Assets - Ending		\$ 3,376,285				



Notes to the Financial Statements - Water Fund December 31, 2024

The notes below are intended to provide additional information helpful when reviewing the financial statements. Per the Adopted Budget, the revenues and expenses should be at approximately 25% through December. Below is an analysis of revenues and expenses that have significant variances compared to the budget.

Variance Analysis

Account Name	Annual Budget	YTD Actual	% of Budget	Explanation
Operations Fund				
Revenues				
Water-Base Rate	491,760	126,430	25.7%	Monthly charges for Water Base
Expenses				
<u>Personal Services</u>				
Payroll - Overtime	30,000	18,547	61.8%	Overtime due to down 1 person and covering shifts.
Vacation Leave Cash Out	16,119	17,078	106.0%	Paid out annually in December.
Sick Leave Cash Out	13,069	10,610	81.2%	Paid out annually in December.



Statement of Revenues, Expenses and Changes in Net Assets
Water Debt Service Fund - (State Revolving Loans)
For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
FUNDING						
Revenues						
Water Surcharge	\$ 347,148	\$ 86,908	\$ 260,240	25.0%	\$ 86,855	\$ 53
Total Revenues	347,148	86,908	260,240	25.0%	86,855	53
Other Sources						
Operating Transfers-In	290,168	-	290,168	0.0%	72,542	(72,542)
Use of Fund Balance	31,077	-	31,077	0.0%	-	-
Total Other Sources	321,245	-	321,245	0.0%	72,542	(72,542)
TOTAL FUNDING	668,393	86,908	581,485	13.0%	159,397	(72,489)
EXPENSES						
Debt Service Expenses						
<i>State Revolving Loan - Water Plant</i>						
Principal Debt Retirement	229,510	-	229,510	0.0%	-	-
Interest Expense	60,658	-	60,658	0.0%	-	-
<i>State Revolving Loan - Water Main Project</i>						
Principal Debt Retirement	324,415	161,640	162,775	49.8%	190,628	28,988
Interest Expense	53,810	27,373	26,437	50.9%	13,097	(14,276)
Total Debt Services Expenses	668,393	189,013	479,380	28.3%	203,725	14,712
Bond Isser Fees	-	99	(99)	n/a	-	(99)
TOTAL EXPENSES	668,393	189,112	479,281	28.3%	203,725	14,613
Total Funding over (under)						
Expenses	\$ -	(102,204)			\$ (44,328)	\$ (57,876)
Net Assets - Beginning		1,971,743				
Net Assets - Ending		\$ 1,869,539				



Statement of Revenues, Expenses and Changes in Net Assets
Capital Projects Fund - (Water Fund Improvements)
For the Period Ending December 31, 2024

(25% Yr Complete)

Description	Annual Budget	Year to Date Actual	Amount Remaining	% of Annual Budget	PRIOR YEAR	
					Year to Date Dec-23	Variance Fav (unfav)
<u>FUNDING</u>						
Revenues						
Total Revenues	-	-	-	n/a	-	-
Other Sources						
Interfund Transfer - In	59,000	-	59,000	0.0%	-	-
Loan Proceeds	650,000	-	650,000	0.0%	-	-
Total Other Sources	709,000	-	709,000	0.0%	-	-
TOTAL FUNDING	709,000	-	709,000	0.0%	-	-
<u>EXPENSES</u>						
Plant Project						
Storage Tank	1,075,000	18,449	1,056,551	1.7%	-	(18,449)
Total Plant Project	1,075,000	18,449	1,056,551	1.7%	-	(18,449)
Other Expenses						
Repair & Renewal	65,000	-	65,000	0.0%	20,061	20,061
Truck	100,000	-	100,000	0.0%	-	-
Perimeter Fence	30,000	-	30,000	0.0%	-	-
Total Other Expenses	195,000	-	195,000	0.0%	20,061	20,061
TOTAL EXPENSES	1,270,000	18,449	1,251,551	1.5%	20,061	1,613
Total Funding over (under)						
Expenses	\$ (561,000)	(18,449)			\$ (20,061)	\$ 1,613
Net Assets - Beginning		735,241				
Net Assets - Ending		\$ 716,792				

Town of Hillsboro Beach

Supporting Schedules

December 31, 2024



**Cash and Investment Balances
December 31, 2024**

<u>ACCOUNT NAME</u>	<u>BANK NAME</u>	<u>YIELD</u>	<u>BALANCE</u>	<u>NOTES</u>
Checking Account	BankUnited	0.00%	\$891,682	Earns a credit allowance of 0.40%. Yield is 0 since fees are netted against credit allowance. Operating account for AP invoices and payroll.
Money Market Account	BankUnited	3.99%	\$9,651,886	Excess cash from General & Water Funds.
Money Market Account	BankUnited	3.99%	\$897,466	(1) Reserve for both SRL Loans.
Money Market Account	BankUnited	3.99%	\$949,436	(2) Federal Forfeitures/Asset sharing.
State Board Account	Florida Prime	4.70%	\$488,254	Excess cash from the General Fund.
Investment Account	Truist	2.80%	\$3,647,638	See Investment Report for further details.
			TOTAL	
			<u><u>\$16,526,363</u></u>	

Footnotes:

- (1) Restricted funds for State Revolving Loans.
(2) Restricted funds for Federal Forfeiture/Asset sharing.



Investment Portfolio

Trades Settled as of 12/31/24

CUSIP #	Description	Rating	Maturity Date	Par Value	Tax Cost Basis	Premium / Discount	Market Value	Accrued Interest	Annual Income	Yield at Market
SA0000560	TRUIST BK TRUST DEPOSIT ACCT-RIS			8,600	8,600	-	8,600	-	384	4.47%
Subtotal				8,600	8,600	-	8,600	-	384	4.47%
023135CE4	AMAZON.COM INC 3.000% 4/13/25	A1	04/13/25	50,000	49,666	(334)	49,797	622	1,500	3.01%
037833BY5	APPLE INC 3.250% 2/23/26	AAA	02/23/26	60,000	59,241	(759)	59,276	163	1,950	3.29%
084670BS6	BERKSHIRE HATHAWAY 3.125% 3/15/26	AA2	03/15/26	50,000	48,909	(1,091)	49,233	-	1,563	3.17%
17275RBQ4	CISCO SYSTEMS INC 4.800% 2/26/27	A1	02/26/27	50,000	50,867	867	50,365	13	2,400	4.76%
30231GBD3	EXXON MOBIL CORP 2.275% 8/16/26	AA2	08/16/26	50,000	47,865	(2,135)	48,341	-	1,138	2.35%
30303M8G0	META PLATFORMS INC 3.500% 8/15/27	AA3	08/15/27	50,000	49,388	(612)	48,879	63	1,750	3.58%
3130ANE48	FHLB 1.000% 8/17/26	AAA	08/17/26	200,000	200,000	-	189,710	-	2,000	1.05%
3133EL3P7	FFCB 0.530% 8/12/25	AAA	08/12/25	250,000	249,750	(250)	244,240	55	1,325	0.54%
3134GVYP7	FHLMC MTN 0.500% 5/27/25	AAA	05/27/25	210,000	209,003	(998)	206,735	79	1,050	0.51%
3136G45H2	FNMA 0.500% 10/29/25	AAA	10/29/25	55,000	54,945	(55)	53,305	-	275	0.52%
341271AD6	FLORIDA ST BRD 1.258% 7/01/25	AA3	07/01/25	185,000	185,000	-	181,914	228	2,327	1.28%
341271AD6	FLORIDA ST BRD 1.258% 7/01/25	AA3	07/01/25	40,000	40,013	13	39,333	-	503	1.28%
341271AE4	FLORIDA ST BRD 1.705% 7/01/27	AA3	07/01/27	125,000	116,707	(8,293)	115,889	485	2,131	1.84%
392274M60	GTR ORLANDO FL AVIA 2.722% 10/01/27	AA3	10/01/27	200,000	190,001	(9,999)	190,568	2,601	5,444	2.86%
43232VVH1	HILLSBOROUGH CNTY FL 1.915% 7/01/25	A2	07/01/25	200,000	200,000	-	197,424	-	3,830	1.94%
478160BY9	JOHNSON & JOHNSON 2.450% 3/01/26	AAA	03/01/26	50,000	48,578	(1,422)	48,882	-	1,225	2.51%
59334PJC2	MIAMI-DADE CNTY FL 1.250% 7/01/27	AA	07/01/27	75,000	69,435	(5,565)	69,439	315	938	1.35%
593561BE2	MIAMI GARDENS FL 1.339% 7/01/25	AA3	07/01/25	125,000	125,000	-	123,089	-	1,674	1.36%
740189AM7	PRECISION CASTPARTS 3.250% 6/15/25	AA2	06/15/25	50,000	50,139	139	49,713	343	1,625	3.27%
742718EV7	PROCTER & GAMBLE CO 2.850% 8/11/27	AA3	08/11/27	50,000	48,684	(1,316)	48,125	67	1,425	2.96%
882508CE2	TEXAS INSTRS INC 4.600% 2/08/27	AA3	02/08/27	50,000	50,670	670	50,215	128	2,300	4.58%
91282CEV9	U.S. TREASURY NOTES 3.250% 6/30/29	AAA	06/30/29	75,000	73,530	(1,470)	71,567	-	2,438	3.41%
91282CHQ7	U.S. TREASURY BONDS 4.125% 7/31/28	AAA	07/31/28	220,000	220,597	597	218,482	-	9,075	4.15%
91282CJW2	U.S. TREASURY NOTES 4.000% 1/31/29	AAA	01/31/29	170,000	169,230	(770)	167,671	168	6,800	4.06%
91282CJX0	U.S. TREASURY NOTES 4.000% 1/31/31	AAA	01/31/31	170,000	168,566	(1,434)	165,861	168	6,800	4.10%
91282CKC4	U.S. TREASURY NOTES 4.250% 2/28/31	AAA	02/28/31	315,000	313,437	(1,563)	311,425	655	13,388	4.30%
91282CKU4	U.S. TREASURY NOTES 4.625% 5/31/31	AAA	05/31/31	165,000	168,497	3,497	166,355	-	7,631	4.59%
91282CKU4	U.S. TREASURY NOTES 4.625% 5/31/31	AAA	05/31/31	125,000	130,639	5,639	126,026	-	5,781	4.59%
91282CLD1	U.S. TREASURY NOTES 4.125% 7/31/31	AAA	07/31/31	100,000	102,219	2,219	98,008	314	4,125	4.21%
91282CLZ2	U.S. TREASURY NOTES 4.125% 11/30/31	AAA	11/30/31	100,000	98,852	(1,148)	97,865	-	4,125	4.21%
931142ED1	WALMART INC 3.550% 6/26/25	AA2	06/26/25	50,000	49,613	(387)	49,798	256	1,775	3.56%
Subtotal				3,665,000	3,639,038	(25,962)	3,587,527	6,724	100,310	2.79%
Total				3,673,600	3,647,638	(25,962)	3,596,127	6,724	100,694	2.80%



Ridership Summary

December 31, 2024

Daily Passengers:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
36		31		36	
36		32		39	
36		33		36	
36		Holiday	35	35	
36					

Total Monthly Passengers:

457

Daily Revenue Miles:

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
95.00		90.00		94.00	
96.00		73.00		95.00	
95.00		88.00		95.00	
96.00		Holiday	90	91.00	
95.00					

Total Monthly Revenue Miles:

1193.0

Total Scheduled Revenue Miles

1414.9

Total Vehicle Hours

123.8

Total Revenue Hours

112.9

Service Days

13

Missed Service in Minutes

113

Passengers per revenue hour

4.0

Total Monthly Vehicle Miles:

1,498.5

	<u>AM - 1st day this month</u>	<u>PM - Last day this month</u>	
Veh 2017	70,828	72,503	(1,675.0)

Effective: 2/1/24



TAB 4-B

STAFF UPDATES

Police

Police Department

Interim Police Chief, Rob O'Neill

Established 1939

www.TownofHillsboroBeach.com



Hillsboro Beach Police Monthly Report

To: Town Manager, Mac Serda
 From: Police Chief, Jay Szesnat
 Subject: February 2025 Monthly Report

Patrol Snapshot:

Activity	Current Month	January 2025	February 2024
Contacts			
Motor Vehicle	272	260	216
Crosswalk	135	143	151
Marine Unit	23	105	126
Beach Unit	0	0	21
Cyclists	146	199	283
Arrests	0	0	2
Service			
Alarms	8	19	6
Assist Other Agency	6	11	3
Dogs on Beach/Animal	14	11	11
Vessel	12	2	5
Noise	3	0	1
Open Doors	2	3	1
Police Assists	118	117	128
Domestic/Disturbance	2	4	1
Sick/Injured	21	19	28
Crash	5	2	0
Trespassing	1	1	2
Security Checks	5294	7117	6701
Total Calls	284	284	304

Training:

Police Law Institute (Online): Body Cameras, Citizen Recordings, & New Florida Laws

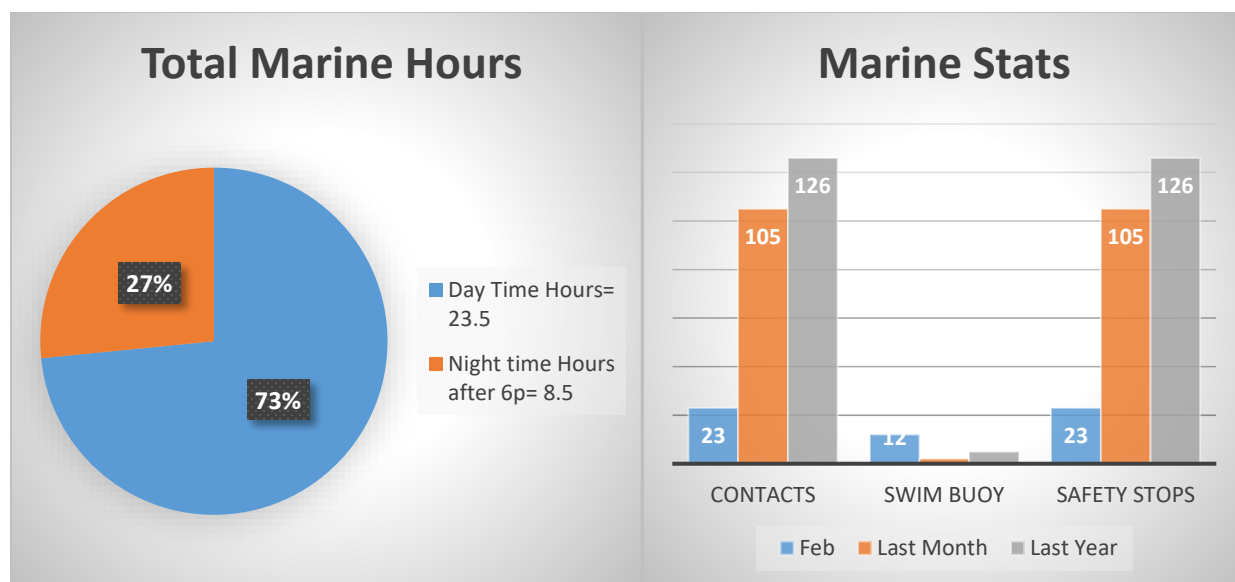
Power DMS Topics: Risk Protection Orders

Hillsboro Beach PD: Speed Mitigation Operation
 Dogs on the Beach Initiative

Investigations Snapshot:

Feb. 2025 (new)	Actively Working	Inactivated/Cleared
Identity Theft (250392)	Found Gun (#243087)	
Hit and Run (2504703)	Identity Theft (#240278)	
	Stolen Vehicle (#242556)	
	Prostitution Tip (#241518)	
	Burg Resident (#242927)	
	Found Property (#242931)	
	Criminal Misc. (#243049)	
	Found Property (250050)	
	Found Property (250075)	
	Found Property (250108)	

Marine/Beach Patrol:



February Notable Events:

On February 11th HBPD received a walk-in complaint from a resident regarding fraud. The complainant who resides in the 1100 block of Hillsboro Mile had her bank account compromised as a result of transactions involving Venmo and Bitcoin. The victim made the necessary notification to her bank. The victim was provided further information on additional steps to take and a criminal investigation was initiated. Assistance rendered.

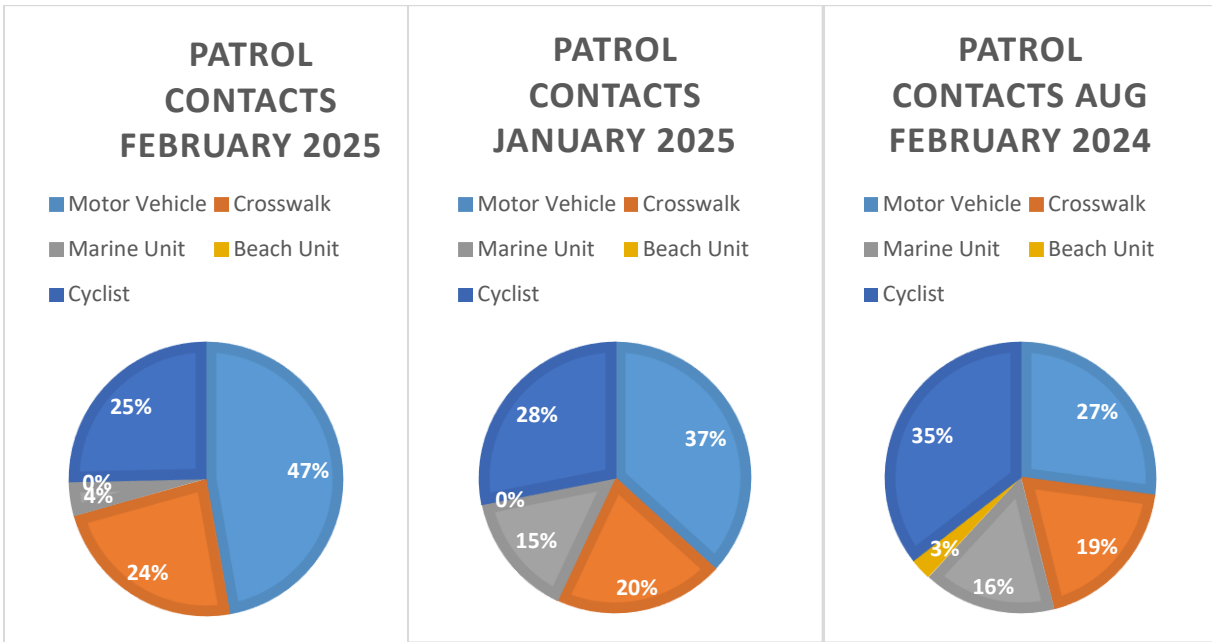
On February 15th an HBPD Officer on patrol in the 1000 block of Hillsboro Mile at 7AM, observed a group of approximately twenty cyclists operating in an unsafe manner. Our Officers intervened and educated the cyclists on sidewalk safety and the traffic laws pertaining to bicycles operating on the roadway. Assistance rendered.

On February 16th HBPD received a SaferWatch alert in the 1200 block of Hillsboro Mile regarding two dolphins possible injured that had beached themselves. Officers arrived on the scene and located the dolphins behind the Embassy Suites in Deerfield Beach. The Broward Sheriff's Office Deerfield was notified via North Regional Communications, assistance rendered.

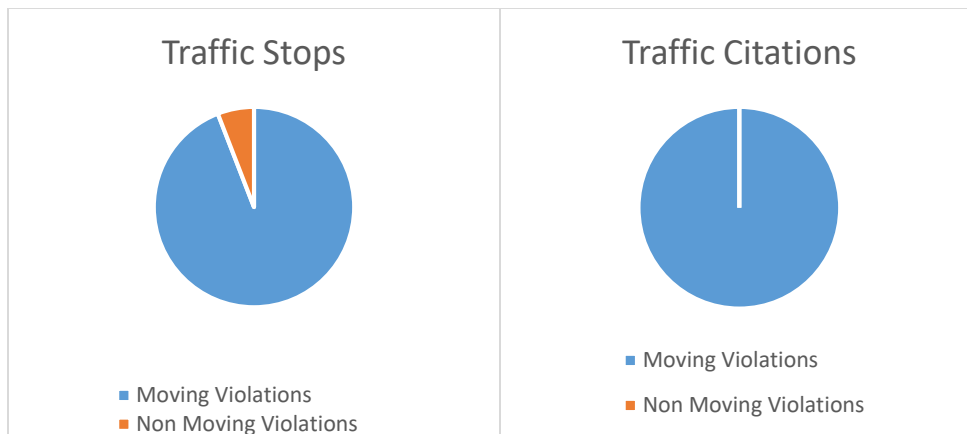
On February 19th an HBPD Officer on patrol in the 1100 block of Hillsboro Mile located four motorcycles performing "tricks" in the roadway and operating in an unsafe manner. Our Officers attempted to initiate a traffic stop however the operators were non-compliant and fled the area. Information was passed along to Broward Sheriff's Office in Deerfield Beach.

On February 27th HBPD received a complaint call from a resident in the 1100 block of Hillsboro Mile regarding five or six subjects lying on the ground and underneath parked cars. Officers responded to the location and found three residents utilizing the grills to prepare dinner and no other suspicious activity. Complainant refused to provide a callback number and did not wish to meet with officer. Assistance rendered.

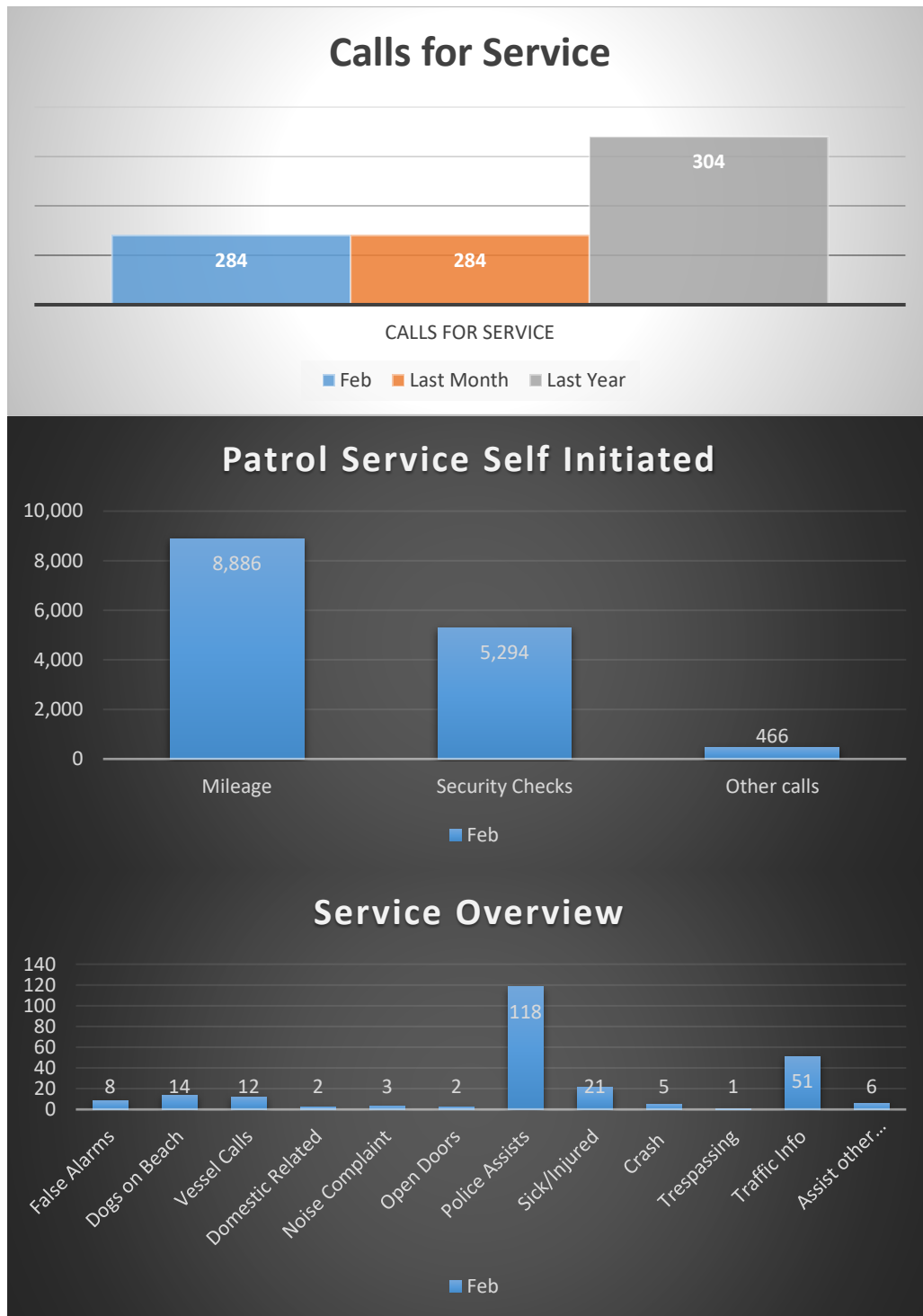
Patrol Services:



Traffic:



Overall Calls for Service:





TAB 4-C

STAFF UPDATES

Building Dept

Building Department

George Folles, Building Official, CG&A

Established 1939

www.TownofHillsboroBeach.com



1210 Hillsboro Mile
Hillsboro Beach, FL 33062

TOWN OF HILLSBORO BEACH

Phone: (954) 427-4011
Fax: (954) 427-4834

TO: Mayor Dawn Miller and Commission

FROM: George Folles Building Official

DATE: April 2025 Commission Report

SUBJECT: Building Department Report

- The Related Group's Rosewood project Parcel B (beach side) has almost completed their auger pile installation. Vibration monitoring devices are on site and if at any time the vibration reaches a specific level, installation will be halted and I will be contacted. Their General Contractor – Coastal- has started calling in structural inspections that are being inspected by K-Maron – Chief Building Inspector - and Special Inspector.
- Parcel B revisions have been submitted to the Building Department have been reviewed and waiting for Engineer of Record to respond to Engineering critique.
- The Related Group has been issued Site Plan & Building Permit for Parcel A. the contractor will let me know when the sheet piles will be installed. Vibration monitoring will be onsite. Contractor has revised piling installation method to press pile installation. Pile installation should be close to completion.

Respectfully Submitted,



George Folles Building Official
Building Code Services | Town of Hillsboro Beach

Calvin, Giordano & Associates, Inc.

1210 Hillsboro Mile | Hillsboro Beach FL 33062
Office: 954.427.4011 | Fax: 954.427.4834 | Cell: 954.592.5057
Fort Lauderdale | Miami-Dade | West Palm Beach | Clearwater/Tampa | Estero | Port St. Lucie

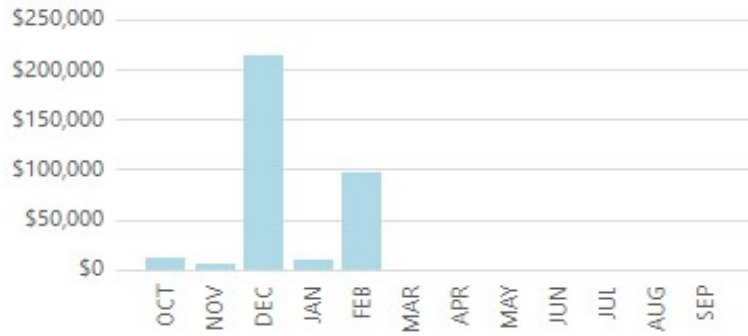


**Town of Hillsboro Beach
Building Department
Summary Report**

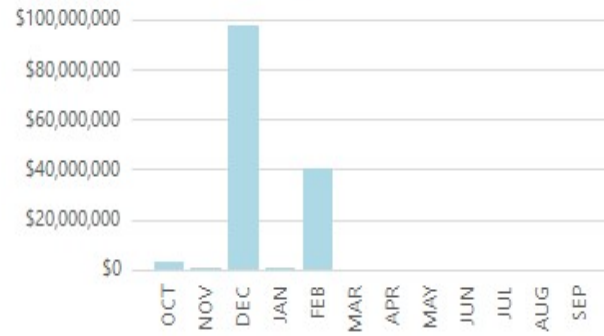
**Start Date: 2/1/2025
End Date: 2/28/2025**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	YTD
Construction Value	\$2,589,083	\$590,367	\$97,907,462	\$741,090	\$40,254,158	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$142,082,
Building Permit Fees	\$58,115	\$20,963	\$1,402,480	\$53,448	\$623,642	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,158,64
Fire & Zoning Fees	\$2,700	\$2,250	\$3,750	\$750	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,450
Total Revenue	\$60,815	\$23,213	\$1,406,230	\$54,198	\$626,642	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,171,09
CGA Expense	\$49,398	\$17,819	\$1,192,108	\$45,431	\$530,096	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,834,85
Town Revenue	\$11,417	\$5,394	\$214,122	\$8,767	\$96,546	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$336,247

Net Revenue



Construction Value





**Town of Hillsboro Beach
Building Department
Finance Report**

**Start Date: 2/1/2025
End Date: 2/28/2025**

	Permit Fees	Town Revenue	Fire Fees	Zoning Fees	Admin Fees	CGA Revenue	BORA	DBPR	DCA
MTD	\$623,642.03	\$93,546.30	\$2,250.00	\$750.00	\$525.00	\$530,095.73	\$20,952.44	\$10,031.07	\$15,024.13
YTD	\$2,158,647.85	\$323,797.18	\$5,250.00	\$7,200.00	\$2,050.00	1,834,850.67	\$72,973.24	\$34,933.15	\$52,279.71



**Town of Hillsboro Beach
Building Department
Permit Report**

**Start Date: 2/1/2025
End Date: 2/28/2025**

Permit Type	# Issued	Building Permit Fees
COMMERCIAL A/C CHANGE OUT	1	396.17
COMMERCIAL ALTERATION	1	742.00
COMMERCIAL CONCRETE RESTORATION	4	11,969.44
COMMERCIAL FIRE ALARM	1	95.00
COMMERCIAL FIRE SPRINKLERS	1	150.00
COMMERCIAL SITE WORK	1	13,942.32
COMMERCIAL STRUCTURAL MISCELLANEOUS	2	9,780.27
COMMERCIAL SWIMMING POOL/SPA	1	25.00
RESIDENTIAL A/C CHANGE OUT	11	3,553.78
RESIDENTIAL ALTERATION	11	18,042.15
RESIDENTIAL GAS LINE	1	95.00
RESIDENTIAL GAS TANK	1	95.00
RESIDENTIAL LOW VOLTAGE	1	172.25
RESIDENTIAL MULTI FAMILY	1	558,497.97
RESIDENTIAL RE-ROOF	4	3,079.95
RESIDENTIAL SERVICE CHANGE/REPAIR	1	125.00
RESIDENTIAL WATER HEATER	4	720.00
RESIDENTIAL WINDOWS/DOORS/SHUTTERS	6	1,970.73
SINGLE FAMILY RESIDENCE	1	190.00
	54	\$623,642.03



**Town of Hillsboro Beach
Building Department
Activity Report**

**Start Date: 2/1/2025
End Date: 2/28/2025**

Discipline	Total # of Inspections	Plan Review	Permits Applied
Building	71	49	32
Electrical	24	15	7
Plumbing	25	21	11
Mechanical	26	24	17
Fire	2	6	6
Zoning	0	5	4
Totals	148	123	77



**Town of Hillsboro Beach
Building Department
Issued Permits Report**

**Start Date: 2/1/2025
End Date: 2/28/2025**

	Folio #	Permit #	Date Issued	Job Address	Job Sub Division	Construction Value
COMMERCIAL ALTERATION	484308000090	25378135-0	2/19/2025	1210 HILLSBORO MILE (COMMUNITY ROOM REMODEL)		\$28,000.00
	Grand Total					\$28,000.00
RESIDENTIAL ALTERATION	484308080280	25377945-0	2/13/2025	1194 HILLSBORO MILE, UNIT 28	HILLSBORO BCH & YACHT VILLAS	\$93,850.00
	484317AD0280	25377972-0	2/13/2025	1021 HILLSBORO MILE, UNIT 308	LANDMARK AT HILLSBORO CONDO	\$117,800.00
	484317AB0670	25378132-0	2/19/2025	1051 HILLSBORO MILE, UNIT 801E	HILLSBORO LE BARON CONDO	\$20,000.00
	484308AB0380	25378286-0	2/24/2025	1160 HILLSBORO MILE, UNIT 603 (KITCHEN REMODEL)	HILLSBORO ISLAND HOUSE CONDO	\$28,400.00
	484317AH0190	25378401-0	2/26/2025	1063 HILLSBORO MILE, UNIT 303	OCEAN GRANDE BEACH & MARINA CONDO	\$36,500.00
	484308BJ0050	25378456-0	2/27/2025	1173 HILLSBORO MILE, UNIT 2-2	HILLSBORO SQUARE CONDO	\$126,500.00
	Grand Total					\$423,050.00



**Town of Hillsboro Beach
Building Department
Plan Review Times Report**

**Start Date: 2/1/2025
End Date: 2/28/2025**

	Number of Reviews	Average Days In Review	Most Days In Review
Completed Reviews	109	3.19	19.88



TAB 4-D

STAFF UPDATES Code Compliance

Code Compliance

Bernard Pita, Code Compliance Supv, CG&A

Cases In Special Magistrate Process - March 2025

Incident Type	Owner	Site Address
Garbage Container Screening	WISNIEWSKI,JASON	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 5
Garbage Container Screening	Aruba, John	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 12
Garbage Container Screening	VERTKIN,GENE BECK-VERTKIN,SONJA S	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 2
Garbage Container Screening	SCHULTZ,CATHERINE A SCHULTZ,KYLE W	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 24
Garbage Container Screening	Compton, Matthew & Lee, Constance	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 6
Garbage Container Screening	RAVI,SLOUDIP SAHA RAVI,DEEPA	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 9
Garbage Container Screening	QUEALLY,JOSEPH	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 15
Garbage Container Screening	MORRISON,SUSAN	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 8
Garbage Container Screening	MILLER,HARLEY W MILLER,SUSAN K	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 21
Garbage Container Screening	MILINI,MICHAEL	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 18
Garbage Container Screening	MCNEIL,ROSS	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 3
Garbage Container Screening	MCCOLLUM,ROBERT S JR	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 11
Garbage Container Screening	MANIS,MARYSUE GATENS	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 16
Garbage Container Screening	Hailey, Frisbee	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 17
Garbage Container Screening	Card, Lori	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 7
Garbage Container Screening	KAUFMAN,JACQUELINE J KAUFMAN,RONALD	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 10
Garbage Container Screening	JOHNSON,LORETTA M EST	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 14
Garbage Container Screening	GRACIA,TANIA TANIA GRACIA LIV TR	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 22
Garbage Container Screening	GOODRICK,DAVID DAVID GOODRICK REV TR	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 4
Garbage Container Screening	FLANSBURG,LINDA LEE	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 19
Garbage Container Screening	FIEDLER,HOWARD & FIEDLER,SOPHIE	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 25
Garbage Container Screening	CRISTENFELD,FRED TUCKER,LYLE	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 20
Garbage Container Screening	CHRISTENFELD,FREDERICK TUCKER,LYLE	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 23
Garbage Container Screening	CERINO,FRANK A SOKOLOSKY,KERI	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 1
Garbage Container Screening	COMMON AREA / Hillsboro Mile Ocean Apts Sec 4	1039 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
Garbage Container Screening	VERNON R MILLER LIV TR MILLER,VERON R TRSTEE	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 34
Garbage Container Screening	VALENTINO,JON K & ALEXIS M	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 6
Garbage Container Screening	ROBERT D PASCALE REV LIV TR & PASCALE, ROBERT D TRSTEE	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 31
Garbage Container Screening	STAWITZ,IRENA STAWITZ,ROBERT	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 5
Garbage Container Screening	SMITH,SHARON M	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 27
Garbage Container Screening	SMITH,F IAN & LORNA	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 25
Garbage Container Screening	SANFORD,MARK BURNETT,MARGENA	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 45

Garbage Container Screening	SANFORD,MARK BURNETT,MARGENA	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 44
Garbage Container Screening	PASCALE, ROBERT DAVID & ROBERT DAVID PASCALE REV LIV TR	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 32
Garbage Container Screening	BAMUNDO, LYNELLE R & BAMUNDO, VINCENT P	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 36
Garbage Container Screening	THOMAS J & LORNA J GORZELSKI TR TROY DEMO & MOLLY HARROD TR ETAL	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 35
Garbage Container Screening	PATRICK,ANNE HILL	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 23
Garbage Container Screening	OLSEN,ALFRED & OLSEN,JOAN MARIE	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 21
Garbage Container Screening	MILES,DEBORAH D	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 42
Garbage Container Screening	MCCOLLUM,MEGAN Y MILLER,LAUREL ANN & YANSON,P O	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 7
Garbage Container Screening	MCALPIN,MARK	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 43
Garbage Container Screening	LAURA A WILL PERP DESCENDANT TR DINZOLE,JOHN W III TRSTEE ETAL	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 47
Garbage Container Screening	LACHAMBRE,ALAIN LABRIE,LISE ETAL	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 41
Garbage Container Screening	KIRDAHY,CHARLES A SR & IRENE I	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 2
Garbage Container Screening	SANFORD, MARK & BURNETT, MARGENA	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 37
Garbage Container Screening	FREDERICK,CARROL	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 3
Garbage Container Screening	DOUGHERTY,MATTHEW & MARJORIE	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 33
Garbage Container Screening	DONALD & GRETCHEN HARROD REV TR HARROD,DONALD & GRETCHEN TRSTEE	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 22
Garbage Container Screening	BELAND,YVAN LECLERC,MADELEINE	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 26
Garbage Container Screening	BARRON,ROBERT W & LAURIE S	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 46
Garbage Container Screening	AUGELLO,ANTHONY	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 24
Garbage Container Screening	ANTHONY WINE TR WINE,ANTHONY TRSTEE	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 1
Garbage Container Screening	ALLEN,ROBERT J	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 4
Garbage Container Screening	COMMON AREA / Hillsboro Mile Tower Co-op	1035 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 #Common Area Parking lot area
Building Safety Inspection (25,40 & 50 Year)	PEG 265 LLC	1189 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 10
Building Safety Inspection (25,40 & 50 Year)	PEG 265 LLC	1189 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 8 # 33483
Building Safety Inspection (25,40 & 50 Year)	PEG 265 LLC	1189 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 6
Building Safety Inspection (25,40 & 50 Year)	PEG 265 LLC	1189 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 5
Building Safety Inspection (25,40 & 50 Year)	PEG 265 LLC	1189 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 14
Building Safety Inspection (25,40 & 50 Year)	PEG 265 LLC	1189 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 9 # 33483
Building Safety Inspection (25,40 & 50 Year)	PEG 265 LLC	1189 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 12
Building Safety Inspection (25,40 & 50 Year)	PEG 265 LLC	1189 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 3
Building Safety Inspection (25,40 & 50 Year)	PEG 265 LLC	1189 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 16

Building Safety Inspection (25,40 & 50 Year)	PEG 265 LLC	1189 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 7
Building Safety Inspection (25,40 & 50 Year)	PEG 265 LLC	1189 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 2 #
Building Safety Inspection (25,40 & 50 Year)	PEG 265 LLC	1189 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 15
Building Safety Inspection (25,40 & 50 Year)	PEG 265 LLC	1189 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 11
Building Safety Inspection (25,40 & 50 Year)	PEG 265 LLC	1189 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 1
Building Safety Inspection (25,40 & 50 Year)	PEG 265 LLC	1189 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 13
Building Safety Inspection (25,40 & 50 Year)	PEG 265 LLC	1189 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 4
Construction Site Violation	MIRCHANDANI,KISHORE H/E MIRCHANDANI,ANJALI	995 HILLSBORO MILE, HILLSBORO BEACH, FL 33062
Property Maintenance	COMMON AREA / RAINBOW OCEAN SHORES APTS CO-OP	1231 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 #Property Manager
Property Maintenance	WINTER SUN INVESTMENTS LLC	1205 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 101
Nuisance	MILLIONAIRE PORTFOLIO GROUP LLC	1150 HILLSBORO MILE, HILLSBORO BEACH, FL 33062 812



Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Code Compliance Summary Report

From 2/1/2025 To 2/28/2025 Corridor (All Corridors)

Case Totals for Period

Cases Open at Start of Period	690
Cases Opened During Period	3
Cases Opened as result of Complaint	3
Cases Closed During Period	140
Cases Closed due to compliance	140
Cases Open at End of Period	553
Inspections	2
Reinspections	140
Total	142
Special Magistrate Cases During Period	53

Case Summary by Officer

Officer	Open at Start	Opened During Period	Opened as result of Complaint	Closed During Period	Closed due to compliance	Open at End of Period
B. Pita/N/A	690	3	3	140	140	553
Total	690	3	3	140	140	553



Town of Hillsboro Beach
1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Code Compliance Summary Report

From 2/1/2025

To 2/28/2025

Corridor (All Corridors)

Inspections by Officer

Officer	Inspections	Reinspections	Total
B. Pita/N/A	2	140	142
Total	2	140	142

Summary of Cases Opened by Incident Type

Incident Type	Number
Building Permit Requirement	3
Total	3

Revenue Summary

	Period Start	During Period	Period End
Total Fines Assessed	\$2,004,025.00	\$134,400.00	\$2,138,425.00
Total Payments	\$0.00	\$0.00	\$0.00
Balance	\$2,004,025.00		\$2,138,425.00



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile
Hillsboro Beach, FL 33062

Phone: (954) 427-4011
www.townofhillsborobeach.com

Agenda Item Cover Memo

Agenda Item: Music on the Green "Elvis Tribute"

7:00 pm Wed, April 23, 2025

Submitting Dept: Town Clerk, Sherry Henderson, Town Clerk

Agenda Date: April 1, 2025

1. BACKGROUND/HISTORY

2. CURRENT ACTIVITY

2. FINANCIAL IMPACT

3. RECOMMENDATION

ATTACHMENTS: None