



MINUTES  
TOWN OF HILLSBORO BEACH  
REORGANIZATION MEETING

TUESDAY

MARCH 18, 2025

9:30 A.M.

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The meeting was called to order at 9:30 A.M.

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**I. SWEARING IN CEREMONY / Oath of Office**

**A. 2025 ELECTED OFFICIALS**

- VINNIE ANDREANO
- HEATHER BERMAN
- DAVID RAVANESI

Town Clerk Henderson administered the Oath of Office to Commissioner Vinnie Andreano and Commissioner Heather Berman.

It was clarified that Town Commissioner David Ravanese was sworn in offsite the previous day on Monday, March 17, 2025.

Roll was called with the Commission members and staff present as listed below.

Dawn Miller  
Jane Reiser

Heather Berman  
Vinnie Andreano

David Ravanese was absent from meeting.

**Town Staff:**

Town Manager William "Mac" Serda, ICMA-CM  
Donald J. Doody, Town Attorney, Esq.  
Town Clerk Sherry D. Henderson, CMC

It was noted that Broward County Commissioner Lamar Fisher and former Hillsboro Beach Mayor Deb Tarrant were present at the meeting.

## PLEDGE OF ALLEGIANCE

### II. REORGANIZATION MEETING / Appointments

#### A. RESOLUTION NO. 2025-10

PURSUANT TO ARTICLE VIII, SEC. 5 OF THE TOWN CHARTER, A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, **APPOINTING THE MAYOR** OF THE TOWN OF HILLSBORO BEACH (2025-2026); PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**Motion** made by Commissioner Reiser, seconded by Commissioner Andreano, for the appointment of Dawn Miller as Mayor. In a roll call vote, the **motion** passed unanimously (4-0).

Town Attorney D.J. Doody read the Resolution by title only.

**Motion** made by Commissioner Andreano, seconded by Commissioner Reiser, to adopt Resolution 2025-10. In a roll call vote, the **motion** passed unanimously (4-0).

#### B. RESOLUTION NO. 2025-11

PURSUANT TO ARTICLE VIII, SEC. 5 OF THE TOWN CHARTER, A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, **APPOINTING THE VICE MAYOR** OF THE TOWN OF HILLSBORO BEACH (2025-2026); PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**Motion** made by Commissioner Andreano, seconded by Commissioner Reiser, to appoint David Ravanese as Vice Mayor. In a roll call vote, the **motion** passed unanimously (4-0).

Town Attorney D.J. Doody read the Resolution by title only.

**Motion** made by Commissioner Andreano, seconded by Commissioner Berman, to adopt Resolution 2025-11. In a roll call vote, the **motion** passed unanimously (4-0).

#### C. RESOLUTION NO. 2025-12

PURSUANT TO ARTICLE VIII, SEC. 5 OF THE TOWN CHARTER, A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, **APPOINTING THE TOWN TREASURER** OF THE TOWN OF HILLSBORO BEACH (2025-2026); PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**Motion** made by Commissioner Reiser, seconded by Mayor Miller, to appoint Commissioner Vinnie Andreano as Town Treasurer. In a roll call vote, the **motion** passed unanimously (4-0).

Town Attorney Doody read the Resolution by title only.

**Motion** made by Commissioner Reiser, seconded by Commissioner Berman, to adopt Resolution 2025-12. In a roll call vote, the **motion** passed unanimously (4-0).

**D. RESOLUTION NO. 2025-13**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, DESIGNATING ALL FIVE (5) COMMISSION MEMBERS AS **SIGNATORIES ON THE TOWN'S BANK ACCOUNTS AND DESIGNATING THE TOWN TREASURER TO BE THE JOINT SIGNER WITH THE TOWN MANAGER FOR ELECTRONIC SIGNATURE (2025-2026); PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

Town Attorney Doody read the Resolution by title only.

**Motion** made by Commissioner Reiser, seconded by Commissioner Berman, to approve all Commissioners as bank signatories. In a roll call vote, the **motion** passed unanimously (4-0).

**Motion** made by Commissioner Andreano, seconded by Commissioner Berman, to adopt Resolution 2025-13. In a roll call vote, the **motion** passed unanimously (4-0).

**E. RESOLUTION NO. 2025-14**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPOINTING PRIMARY REPRESENTATIVE, AN ALTERNATE AND SECOND ALTERNATE TO THE **BROWARD LEAGUE OF CITIES BOARD OF DIRECTORS (2025-2026); PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.**

**Motion** made by Mayor Miller, seconded by Commissioner Andreano, to designate Heather Berman as a member, Commissioner Jane Reiser as first alternate, and Commissioner Vinnie Andreano as second alternate to the Broward League of Cities Board of Directors. In a roll call vote, the **motion** passed unanimously (4-0).

Town Attorney Doody read the Resolution by title only.

**Motion** made by Commissioner Reiser, seconded by Commissioner Andreano, to adopt Resolution 2025-14. In a roll call vote, the **motion** passed unanimously (4-0).

**F. RESOLUTION NO. 2025-15**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPOINTING A TOWN REPRESENTATIVE TO ATTEND THE **FLORIDA LEAGUE OF CITIES ANNUAL BUSINESS MEETING AS A VOTING DELEGATE**, SATURDAY, AUGUST 16, 2025; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**Motion** made by Commissioner Reiser, seconded by Commissioner Andreano, to appoint Commissioner Heather Berman to the Florida League of Cities Annual Business Meeting as a voting delegate. In a roll call vote, the **motion** passed unanimously (4-0).

Town Attorney Doody read the Resolution by title only.

**Motion** made by Commissioner Reiser, seconded by Commissioner Andreano, to adopt Resolution 2025-15. In a roll call vote, the **motion** passed unanimously (4-0).

**G. RESOLUTION NO. 2025-16**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPOINTING A PRIMARY REPRESENTATIVE AND ALTERNATE TO THE **GOVERNING BOARD OF THE SOLID WASTE DISPOSAL AND RECYCLABLE MATERIALS PROCESSING AUTHORITY OF BROWARD COUNTY (2025-2026)**; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**Motion** made by Commissioner Reiser, seconded by Commissioner Andreano, to appoint Commissioner David Ravanese as primary representative and Commissioner Vinnie Andreano as alternate to the Governing Board of the Solid Waste Disposal and Recyclable Materials Processing Authority of Broward County. In a roll call vote, the **motion** passed unanimously (4-0).

Town Attorney Doody read the Resolution by title only.

**Motion** made by Commissioner Andreano, seconded by Commissioner Berman, to adopt Resolution 2025-16. In a roll call vote, the **motion** passed unanimously (4-0).

**H. RESOLUTION NO. 2025-17**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPOINTING A BOARD MEMBER FOR **BROWARD METROPOLITAN PLANNING ORGANIZATION** (MPO) FOR 2025-2026; PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**Motion** made by Mayor Miller, seconded by Commissioner Andreano, to appoint Commissioner Jane Reiser to the Broward Metropolitan Planning Organization (MPO). In a roll call vote, the **motion** passed unanimously (4-0).

Town Attorney Doody read the Resolution by title only.

**Motion** made by Commissioner Andreano, seconded by Commissioner Berman, to adopt Resolution 2025-17. In a roll call vote, the **motion** passed unanimously (4-0).

#### **I. RESOLUTION NO. 2025-18**

A RESOLUTION OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPOINTING A REPRESENTATIVE AND ALTERNATE FOR THE **HILLSBORO BEACH CONDO FORUM** (2025-2026); PROVIDING FOR CONFLICTS; PROVIDING FOR SEVERABILITY; PROVIDING FOR AN EFFECTIVE DATE.

**Motion** made by Mayor Miller, seconded by Commissioner Andreano, to appoint Commissioner Jane Reiser as representative and Commissioner Vinnie Andreano as alternate to the Hillsboro Beach Condo Forum. In a roll call vote, the **motion** passed unanimously (4-0).

Town Attorney Doody read the Resolution by title only.

**Motion** made by Commissioner Andreano, seconded by Commissioner Berman, to adopt Resolution 2025-18. In a roll call vote, the **motion** passed unanimously (4-0).

#### **III. TOWN MANAGER COMMENTS**

Town Manager Mac Serda congratulated all the Commissioners and looked forward to working with the Town's continuing leadership.

#### **IV. TOWN ATTORNEY COMMENTS**

Town Attorney Doody congratulated all the Commissioners as well.

**V. TOWN COMMISSION COMMENTS**

Commissioner Andreano stated he was pleased to continue to make the Town one of the best in Broward County and to maintain its character, safety, and quality of life.

Commissioner Reiser congratulated newly elected Commissioner Berman and reelected Commissioners Andreano and Ravanasi. She reminded all present of the upcoming "Coffee with a Cop" meeting scheduled for Thursday, March 20, 2025 at 2 p.m. in the Community Room.

Commissioner Berman stated that she was privileged to serve on the Commission.

Mayor Miller thanked all present for the opportunity to continue to serve the Town, and thanked members of the Town Staff for their service to Hillsboro Beach.

**VI. PUBLIC COMMENTS**

At this time Mayor Miller opened public comments.

*Deb Tarrant, 1083 Hillsboro Mile*, recognized the service of the Mayor and Commissioners.

*Broward County Commissioner Lamar Fisher* thanked all present for their public service.

With no other individuals wishing to speak at this time, Mayor Miller closed public comment.

**VII. ADJOURNMENT**

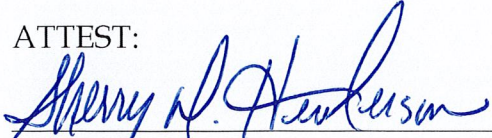
**Motion** made by Commissioner Andreano, seconded by Commissioner Reiser, to adjourn. In a roll call vote, the **motion** passed unanimously (4-0).

The meeting was adjourned at 9:59 a.m.

ADOPTED THIS 1 DAY OF April, 2025.

By:   
Dawn Miller, Mayor

ATTEST:

  
Sherry D. Henderson, CMC 4/1/2025  
Town Clerk

