



TOWN OF HILLSBORO BEACH Meeting Agenda

June 3, 2025
9:30 AM



MAYOR

Honorable Dawn Miller

VICE MAYOR

Honorable David A. Ravanesi

COMMISSIONERS

Honorable Vinnie Andreano

Honorable Jane Reiser

Honorable Heather Berman

TOWN MANAGER

Mac Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile

Hillsboro Beach, FL 33062

954-427-4011

www.TownofHillsboroBeach.com



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

June 3, 2025 | 9:30 AM

REGULAR TOWN COMMISSION MEETING AGENDA

MAYOR DAWN MILLER
VICE MAYOR DAVID A. RAVANESI
COMMISSIONER VINNIE ANDREANO
COMMISSIONER JANE REISER
COMMISSIONER HEATHER BERMAN

TOWN MANAGER MAC SERDA, ICMA-CM
TOWN ATTORNEY DONALD J. DOODY, ESQ
TOWN CLERK SHERRY D. HENDERSON, CMC

Refer to the End of the Agenda for the Commission Meeting **RULES OF DECORUM** (Resolution No. 2023-36), adopted 9/12/2023
Commission Meetings are streamed live and recorded on the Town's Website.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A. May 6, 2025 Board of Zoning & Appeals
- B. May 6, 2025 Local Planning Agency Meeting
- C. May 6, 2025 Regular Town Commission Meeting

II. PRESENTATIONS

- A. **Town Investment Report and Future Outlook**
Presented by John Mousseau, Cumberland Advisors

III. SITE PLAN REVIEW

- A. **PUBLIC HEARING** - 987 Hillsboro Mile, Hillsboro Beach, FL 33062
Authorized Agent for Property Owner is seeking Site Plan Approval

Owner: Mark & Tiffany Berch

Authorized Agent: Nectaria M. Chakas, Esq. | Lochrie & Chakas, P.A.

Staff: Graham Long, AICP, Senior Development Planner

IV. ORDINANCES - Public Hearings

- A. **Ordinance No. 2025-02**
Maintenance of the Right of Way Landscaping (Second Reading)

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, AMENDING

THE TOWN'S CODE OF ORDINANCES BY AMENDING CHAPTER 12 ENTITLED "LAND DEVELOPMENT CODE", BY SPECIFICALLY AMENDING SECTION 12-399 ENTITLED "MAINTENANCE OF LANDSCAPED AREAS"; PROVIDING FOR MAINTENANCE OF LANDSCAPED AREAS ADJACENT TO STATE HIGHWAY A1A; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

V. RESOLUTIONS & CONTRACTS

A. Resolution No. 2025-21

Resolution of the Town Commission of the Town of Hillsboro Beach, Florida Approving and Authorizing the Appropriate Town officials to Execute the Professional Services Agreement Between the Town of Hillsboro Beach and Rob O'Neill, as Chief of Police.

B. Resolution No. 2025-22

Resolution of the Town of Hillsboro Beach Town Commission Accepting DB Ecological Services, Inc. Proposal for Post-Construction Shorebird Monitoring Surveys, and Authorize the Appropriate Town Officials to Execute Agreement for Professional Services Not to Exceed \$29,700.00.

VI. CONSENT

A. INVOICES FOR APPROVAL

1. **CG&A** Invoice #1828717 April 2025 **\$37,469.78**
2. **GCDE** Invoice #71445 May 2025 **\$6,249.75** (General Matters)
3. **GCDE** Invoice #71448 May 2025 **\$360.00** (RCrusco, CDoherty ORD 2024-06)
4. **GCDE** Invoice #71447 May 2025 **\$90.00** (UD Dept HUD - Foreclosure)
5. **GCDE** Invoice #71446 May 2025 **\$390.00** (RCrusco, CDoherty ORD 12-269)
6. **GCDE** Invoice #71449 May 2025 **\$459.80** (RCrusco, CDoherty Rezone Chng/Approval)

VII. STAFF UPDATES

A. POLICE DEPARTMENT

Rob O'Neill, Interim Police Chief

B. BUILDING DEPARTMENT

George Folles, Building Official, CG&A

C. CODE COMPLIANCE

Bernard Pita, Code Compliance Supv, CG&A

VIII. TOWN MANAGER REPORT

A. Update on Bocce Court Construction Project

B. Update on Town Hall Window Treatment & Interior Painting Project

IX. TOWN ATTORNEY REPORT

X. TOWN COMMISSION COMMENTS/REPORTS

XI. PUBLIC COMMENTS

XII. ADJOURNMENT

RULES OF DECORUM

- The goal of Commission Meetings and Public Hearings is to accomplish the public's business in an environment that encourages fair discussion and exchange of ideas.
- Everyone will have three (3) minutes when recognized for public comment, participants should step forward to the podium and state their name & address for the record.
- All comments shall be directed to the commission or board as a body, through its presiding officer. Comments shall not be addressed to a single member of the commission or board, or to Town staff including the attorney, the manager, or the clerk, unless a majority of the members present on the commission or board shall so agree.
- The public comment period is for receipt of public comments, not debate. It is not intended as a time for problem solving but rather for hearing the citizens for their input.
- Anger, rudeness, ridicule, personal attacks, profane language, and lack of respect for others is unacceptable behavior. Demonstrations to support or oppose a speaker or idea, such as clapping, cheering, booing, hissing, or the use of intimidating body language are not permitted.
- If a person refuses to abide by these rules of civility and decorum, a commissioner may request a motion to temporarily recess.
- Continued disruptions by any person may result in the request of the person to depart the meeting.

Resolution No. 2023-36, adopted 9-12-2023

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.