



AGENDA

Town of Hillsboro Beach Commission Meeting

May 5, 2020
9:00 AM



Established 1939

MAYOR

Honorable Deborah L. Tarrant

VICE MAYOR

Honorable Irene Kirdahy

COMMISSIONERS

Honorable Vicky Feaman
Honorable Barbara Baldassarre
Honorable Andrew R. Brown

TOWN MANAGER

William "Mac" Serda, ICMA-CM

TOWN ATTORNEY

Donald J. Doody

TOWN CLERK

Sherry D. Henderson, CMC

HILLSBORO BEACH TOWN HALL

1210 Hillsboro Mile
Hillsboro Beach, FL 33062
954-427-4011

www.TownofHillsboroBeach.com



TOWN OF HILLSBORO BEACH

1210 Hillsboro Mile, Hillsboro Beach, Florida 33062

May 5, 2020 | 9:00 AM

VIRTUAL TOWN COMMISSION MEETING AGENDA

MAYOR DEBORAH L. TARRANT
VICE MAYOR IRENE KIRDAHY
COMMISSIONER VICKY FEAMAN
COMMISSIONER BARBARA BALDASARRE
COMMISSIONER ANDREW R.BROWN

TOWN MANAGER WILLIAM 'MAC'SERDA, ICMA-CM
TOWN ATTORNEY DONALD J.DOODY, ESQ
TOWN CLERK SHERRY D.HENDERSON, CMC

May 5, 2020 Town of Hillsboro Beach Virtual Town Commission Meeting

A.

VIRTUAL COMMISSION MEETING - The May 5, 2020 Town of Hillsboro beach Commission Meeting will be a "Virtual" Meeting - utilizing Communications Media Technology ("CMT"), in accordance with Governor Ron DeSantis [Executive Order No. 20-69](#), dated March 20, 2020, relating to Emergency Management & Conducting Local Government Public Meetings in response to the Coronavirus (COVID-19) global health pandemic. Municipalities may conduct meetings of their governing boards without having a quorum of its members present physically or at any specific location, and utilizing communications media technology such as telephonic or video conferencing as provided by Section 120.54 (5)(b)2, Florida Statutes.

Attending & Viewing the Town Commission Meeting: The public can attend/view the meeting utilizing WebEx, a web-based virtual meeting platform that allows the Town Commission, Town Staff, and the public to attend in a virtual environment. Attendees can attend using either the following online or telephone options below to join the Virtual Commission Meeting: [Click to Join Meeting](#)

- **Join WebEx Meeting** Meeting number: 794 957 273 Password: TOHB@2020
(86421202 from phones and video systems)
- **Join By Phone** (has limited functionality, you will be unable to speak during the meeting) Phone Number: +1-408-418-9388 United States Toll Access code: 794 957 273 #

PROVIDING PUBLIC COMMENT - Persons desiring to provide public comment may do so by one of the methods listed below. Please be sure to include your name and address for the record. Your comments will be limited to three minutes per person.

- **VIA EMAIL** – Public comments and documents maybe submitted via email to TownClerk@TownofHillsboroBeach.com. Comments will be read aloud to the Commission and public and incorporated into the record. Emails will be accepted up until the end of the Public Comment portion off the Meeting.

LIVE WEBEX PARTICIPATION – If attending via WebEx online, during the meeting bring the mouse to the bottom of the screen and select the 4th icon from the right (“participants”). You will then see those participating electronically in the meeting. When the meeting gets to the applicable public comment section, click “raise hand” button next to your name on the right side of the screen. This will notify the meeting host that you would like to make a comment.

CALL TO ORDER AND ROLL CALL

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

I. APPROVAL OF MINUTES

- A. March 3, 2020 Regular Town Commission Meeting
- B. March 24, 2020 Re-organization Meeting (Virtual)
- C. April 7, 2020 Regular Town Commission Meeting (Virtual)

II. PRESENTATIONS

- A. **Recognition of Chief Thomas Nagy Retirement from Hillsboro Beach Police Department**

B. Update & Presentation on Census 2020

Presented by Marty C. Cassini, Intergovernment Affairs Mgr at Broward County Govt
in partnership with U.S. Census Bureau Atlanta Regional Census Center - The Census is Here, Respond [NOW!](#)

C. Discussion on Planning Goals for Parking Along West Side of A1A within the single-family district.

Presented by Sarah Sinatra Gould, Planning Director, CG&A

III. ORDINANCES

A. Ordinance No. 2020-02 Amendment to Town Code of Ordinance to Impose and Enforce Code Violations when the Town's Emergency Orders are Not Followed (**FIRST READING**)

B. Ordinance No. 2020-03 Amendment to Town Code of Ordinance to Amend Vacation Rental Ordinance (**FIRST READING**)

IV. RESOLUTIONS & CONTRACTS

A. RESOLUTION NO. 2020-32 Consideration to Approve and Adopt the Town of Hillsboro Beach Water Leak Credit Policy

B. RESOLUTION NO. 2020-33 Consideration to Authorize and Approve Requests for Water Utility Credit for Properties Located at 1045 Hillsboro Mile and 1121 Hillsboro Mile, Hillsboro Beach, FL 33062

C. RESOLUTION NO. 2020-34 Consideration to Approve and Authorize BH3 Management To Work Saturday Hours Limited from 8:00 AM to 4:00 PM on Property Located at 1150 Hillsboro Mile, Hillsboro Beach, Florida, Duration from Receipt of Town Approval to Receipt of Certificate of Occupancy.

D. RESOLUTION NO. 2020-35 Consideration of to Authorize the Appropriate Town Officials to Execute Third Amendment to Commercial Contract Between Town of Hillsboro Beach and Winter Sun Investments, LLC to Extend Due Diligence Period and Underground Storage Tank Removal at 1205 Hillsboro Mile.

E. RESOLUTION No. 2020-36 Consideration to Purchase Two (2) 2020 Interceptor Utility Vehicles with peripherals and equipment, Piggybacking the Terms of Broward Sheriff's Office Assignment and Assumption Agreement and Charlotte County, Florida Contract #2018000509.

F. RESOLUTION NO. 2020-37 Consideration to Approve the 2020 Amendment to Interlocal Agreement Providing for Division and Distribution of the Proceeds from the Broward County Additional Three-Cent Local Option Gas Tax on Motor Fuel (EXHIBIT 1)

G. RESOLUTION NO. 2020-38 Consideration to Approve the 2020 Amendment to Interlocal Agreement Providing for Division and Distribution of the Proceeds from the Broward County Additional Fifth-Cent Local Option Gas Tax on Motor Fuel for Transit (EXHIBIT 2)

H. RESOLUTION NO. 2020-39 Consideration to Authorize Proper Town Officials to Execute Amendment No. 2 to the Town's State Revolving Loan Agreement Between the State of Florida and Town of Hillsboro Beach.

V. CONSENT - Invoices for Approval

A. Shutts & Bowen, LLP Invoice #1440770 Services thru Mar 2020 **\$14,458.88**

B. Limousines of South Florida (LSF) Invoice #20-0331-26 Services thru Mar 2020 **\$6,083.87**

C. Calvin, Giordano & Associates, Inc (CG&A) Invoice #75974 Services thru Mar 2020 **19,611.67**

- D. Redevelopment Management Associates (RMA)** Invoice #4484 Services Feb/Mar 2020 **\$5,650.00**
- E. Inframark** Invoice #50677 Services Apr 2020 **\$7,351.47**
- F. Moffatt & Nichol** Invoice #750251 Services thru Mar 2020 **\$27,388.00**
- G. Sweetapple, Broeker & Varkas** Invoice #10911 Services thru April 2020 **\$5,850.00**
- H. Goren, Cherof, Doody & Ezrol** Invoice: 30917 March -April 2020 **\$5,273.35** (General Matters)
- I. Goren, Cherof, Doody & Ezrol** Invoice: 30918 March -April 2020 **\$2,947.50** (Deerfield Beach)
- J. Goren, Cherof, Doody & Ezrol** Invoice: 30919 April 2020 **\$630.00** (Purchase from Winter Sun Investments, LLC)
- K. Goren, Cherof, Doody & Ezrol** Invoice: 30920 March -April 2020 **\$7,418.75** (adv. State of Florida (Bond Validation 2020))
- L. Goren, Cherof, Doody & Ezrol** Invoice: 30921 March -April 2020 **\$3,818.80** (adv. David Pratt (Seagrape Revocable Trust) Appeal)

VI. STAFF UPDATES

- A. Police Department**
Presented by Chief Nagy
- B. Finance Dept**
Presented by Stephen Bloom, Inframark
- C. Building & Permits Dept**
Presented by Steve Mitchell, Building Official, CG&A
- D. Code Compliance**
Presented by Mario Sotolongo

VII. TOWN MANAGER REPORT

- A.** Preliminary Budget Discussion to Establish Budget Priorities
- B.** Discussion on Purchase of iPad or Laptops for Town Commission
- C.** Discussion on Commissioner Baldasarre serving as Liaison to Condo Boards and Property Managers to Address their Concerns/Questions and Provide info on Town Events
- D.** Discussion of ACH Payments - Eliminates check signing, More Secure System, Requested by Vendors

VIII. TOWN ATTORNEY REPORT

IX. TOWN COMMISSION COMMENTS/REPORTS

X. PUBLIC COMMENTS

XI. ADJOURNMENT

PLEASE TAKE NOTICE AND BE ADVISED that if any interested person desires to appeal any decision made by the Town Commission, Special Master or any other Boards or Commissions of the Town with respect to any matter considered at this meeting or hearing, such interested person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. The meeting/hearing may be continued from day to day, time to time, place to place, as may be found necessary during the aforesaid meeting. IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA) THIS DOCUMENT CAN BE MADE AVAILABLE IN AN ALTERNATE FORMAT (LARGE PRINT) UPON REQUEST AND SPECIAL ACCOMMODATIONS CAN BE PROVIDED UPON REQUEST WITH THREE (3) DAYS ADVANCE NOTICE. Please contact Sherry D. Henderson, IIMC-CMC, Town Clerk (954) 427-4011 Town Hall - 1210 Hillsboro Mile, Hillsboro Beach, Florida 33062.