



MINUTES
TOWN OF HILLSBORO BEACH
REGULAR COMMISSION MEETING

TUESDAY

OCTOBER 7, 2025

9:00 A.M.

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE

Mayor Dawn Miller called the meeting to order at 9:00 A.M. Roll was called with the Commission members and staff present as listed below.

Town Commission:

Mayor Dawn Miller

Commissioner Vinnie Andreano

Commissioner Jane Reiser

Vice Mayor David A. Ravanese

Commissioner Heather Berman

Town Staff:

Town Manager William "Mac" Serda, ICMA-CM

Donald J. Doody, Town Attorney, Esq.

Town Clerk Sherry D. Henderson, CMC

Rob O'Neill, Police Chief

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA

Mayor Miller requested that Public Comments be heard at the beginning of today's meeting rather than at the end.

Motion made by Vice Mayor Ravanese, seconded by Commissioner Andreano, to amend the Agenda to put Public Comments before Site Plan Review presentation. In a roll call vote, the **motion** passed unanimously (5-0).

Motion made by Vice Mayor Ravanese, seconded by Commissioner Reiser, to approve the Agenda as amended. In a roll call vote, the **motion** passed unanimously (5-0).

I. APPROVAL OF MINUTES

- A. September 3, 2025 FY 2026 Tentative Millage Rate & Budget Hearing**
- B. September 9, 2025 Regular Commission Meeting**
- C. September 15, 2025 FY 2026 Final Millage Rate & Budget Hearing**

Motion made by Vice Mayor Ravanesi, seconded by Commissioner Reiser, to approve collectively. In a roll call vote, the **motion** passed unanimously (5-0).

The following Item was taken out of order on the Agenda.

X. PUBLIC COMMENTS

At this time Mayor Miller opened the public hearing.

John Casagrande, representing Coastal Waste & Recycling, Inc., 4950 Communication Avenue, Boca Raton, Florida, addressed Agenda Item 4.b/Resolution 2025-40, noting that Coastal Waste & Recycling, Inc. was ranked second by the Town's Evaluation Committee by a difference of 2.86 points. Overall Waste Pro of Florida scored 96.67 and Coastal Waste Recycling, Inc. scored 93.81. Mr. Casagrande reviewed Coastal Waste & Recycling's experience and safety protocols in serving the Town. The price difference between the two highest-ranked companies' proposals is 47 cents. The 47-cents difference comes to about \$1,100.00 more per month.

Mr. Casagrande advised that with the price difference, Coastal Waste & Recycling would provide new residential trucks, new branded dumpsters for multi-family residential service, and new branded garbage and recycling carts for single family homes. The business also serves the City of Pompano Beach and can support Hillsboro Beach from that location if needed.

Trevor Black, Area President for Coastal Waste & Recycling, Inc., 3900 NE 10th Way, Pompano Beach, Florida, further clarified that the 47-cent difference comes to roughly three cents per service, per month. He advised that the company's new equipment will add value, and reviewed the company's experience with Hillsboro Beach.

Ken Rivero, business development manager representing WastePro of Florida, Inc., 17302 Pines Boulevard, Pembroke Pines, Florida, noted the transparency of the Town's selection process for solid waste and recycling services. WastePro has worked with the Town for 11 years and is in the process of updating its equipment. He emphasized that there would be no service interruption if the Town continued to use WastePro's services.

With no other individuals wishing to speak at this time, Mayor Miller closed public comment.

II. SITE PLAN REVIEW

A. 1079 Hillsboro Mile, Hillsboro Beach, FL 33062 Authorized Agent for Property is seeking Site Plan Review

Owner: 1079 Hillsboro Mile LLC

Authorized Agent: Robert Mayer, Bomar Builders, Inc.

Staff: Graham Long, AICP, Senior Development Planner

Mayor Miller noted that this Site Plan was previously approved; however, because the Applicant did not obtain a permit within one year of that approval, they are required to request Site Plan approval from the Town Commission once again. The first approval was granted on February 7, 2023.

Senior Development Planner Graham Long, CG&A, explained that the Applicant has proposed no changes to the Site Plan that would be inconsistent with Town Code; however, since its first approval, there has been one change to Town Code which may affect the Site Plan. This change is related to the distance of the site's gates from the edge of pavement on the roadway. This Site Plan was cited during the discussion of that Code change.

Code requires 40 ft. of total distance between the edge of pavement and the gate in order to allow for the stacking of two cars. There is also a regulation that the gates themselves, including gateposts, be a minimum of 25 ft. in a straight line from the edge of pavement. The current Site Plan shows the distance at approximately 20 ft. to 22 ft. from the edge of pavement. Mr. Long advised that a condition of approval has been added to the Application to ensure the distance is 25 ft. in compliance with Code.

Mayor Miller noted that the driveway on the property is curved, and requested clarification of the size of the driveway area. Mr. Long replied that it is 42 ft.

Mr. Long continued that another condition of approval is related to the west side of A1A. The Applicant does not propose to make any improvements west of A1A as part of the Site Plan. Code Section 12-268 addresses the raising of seawalls to current Code. The second condition requests that the Applicant submit an application to bring their seawall up to Code before obtaining a Certificate of Occupancy (CO) for the site. The Applicant proposes to coordinate their seawall improvement with their two neighboring properties. This will be a separate application process.

Town Attorney D.J. Doody requested additional clarification of the second condition of approval. Mr. Long replied that the condition would require the Applicant to submit an application to raise the height of their seawall so it is consistent with Town Code prior to the issuance of a CO by the Town.

Mayor Miller also observed that the site's stone wall finish for its elevator is higher than the building's roof line; however, pursuant to Code Section 12-261, this feature is exempt from the height requirement. The finish is 32 ft. in height, while the remainder of the roof is at 28 ft.

Mayor Miller requested additional information on the application. Mr. Long replied that the Site Plan's drawings show the elevator wall will be over 6 ft. above the site's original topography.

Commissioner Reiser recalled an application submitted to the Town many years ago by an applicant who intentionally stalled the process of correcting existing issues prior to receipt of a CO. She expressed concern that delaying the issuance of a CO could also delay the Town's tax revenue from the property. Mayor Miller asked if there is any time limit tied to the time frame necessary to bring the seawall into compliance before issuance of the CO. Mr. Long replied that the Site Plan only remains active if building permits are issued. Town Staff recommended tying the seawall compliance to issuance of the CO because that is the next enforcement mechanism available to the Town, as the Applicant must apply for a CO at the end of the process.

Mayor Miller asked if issuance of a CO activates a property's tax assessment status. Town Manager Mac Serda advised that the Broward County Property Appraiser's Office has indicated the CO serves as the final step, but acknowledged that it is possible an applicant might intentionally or unintentionally delay the issuance of a CO. The Property Appraiser's Office also clarified that if all work on the property is completed save minor items, they can change the assessment on the property, with or without a CO, to indicate the level of construction that has been completed.

Mr. Serda continued that the Town works closely with the Property Appraiser's Office on the issuance of permits or COs in order to ensure that Office's records are up-to-date. The Office will work toward a property's tax assessment based upon the percentage of completion if the issuance of a CO is not anticipated in the near future.

Mayor Miller requested confirmation that the application proposes renovation of greater than 50% of the site, thus activating the requirement to bring the seawall up to Code. Mr. Long confirmed this.

Mr. Serda also noted that the Town recognizes issuance of the seawall permit could take more than one year, and construction time may take even longer. The Town's intent is not to delay the Applicant from moving into the subject property.

James Wentzel of Bomar Builders, Inc., 230 SW Natura Blvd, Deerfield Beach, Florida, representing the Applicant, stated that the Applicant plans to comply with all comments made thus far during the Site Plan review process. He explained that the subject property is unique, as the seawalls of adjacent properties to the north and south extend farther into the waterway. The Applicant initially intended to connect with both of those seawalls; however, this would have required them to fill in some of the land, which could delay approval.

Town Attorney Doody asked if the Applicant understood that applying for the required seawall permit must include picking up that permit; failure to do so would constitute a Code violation. Mr. Wentzel replied that it is the Applicant's intention to move forward with the process so they may dock their boat at the subject property.

At this time Mayor Miller opened the public hearing on the Application, which she closed upon receiving no input.

Motion made by Commissioner Andreano, seconded by Vice Mayor Ravanese, to approve subject to conditions. In a roll call vote, the **motion** passed unanimously (5-0).

III. ORDINANCES

A. Ordinance No. 2025-04 Water Rate Increase

AN ORDINANCE OF THE TOWN COMMISSION OF THE TOWN OF HILLSBORO BEACH, FLORIDA, APPROVING AND AUTHORIZING AN INCREASE TO THE WATER RATES CHARGED TO THE TOWN'S RESIDENTS; PROVIDING FOR AN AMENDMENT TO CHAPTER 10 OF THE CODE OF ORDINANCES ENTITLED "WATER" BY SPECIFICALLY AMENDING SECTION 10-1 ENTITLED "WATER RATES"; PROVIDING FOR AN INCREASE EFFECTIVE AS OF OCTOBER 2025; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; PROVIDING FOR CODIFICATION; PROVIDING FOR AN EFFECTIVE DATE.

Town Attorney Doody read the Ordinance by title only.

Mayor Miller explained that the Town requested and received a cost analysis relative to the improvement, replacement, and upgrade of its existing water distribution system. The Town is responsible for providing sufficient revenue to cover the costs of any capital or other expenses related to this system.

The Town Manager has recommended that the Town increase its water rates effective October 2025. Mr. Serda advised that Ordinance 2025-04 amends the process required to increase these rates; it does not change the rates at this time. This process requires two public hearings with notice.

The proposal going forward would require future Town Commissions to change water rates by Resolution, which also requires a public process but does not require two hearings and a formal change to Code. It also restricts the increase to the consumer price index (CPI) for the Miami-Fort Lauderdale-West Palm Beach area. The Ordinance amends the method by which water rates reflect ongoing inflation.

Mayor Miller noted that allowing water rates to be changed by Resolution rather than by Ordinance would be both less onerous and less expensive. Changing water rates in relation to large capital projects would require an additional separate process and a likely surcharge, both of which would come before the Town Commission.

Mr. Serda continued that the CPI recommended for use is the Miami-Fort Lauderdale-West Palm Beach CPI, which reflects costs and purchases in the local area. This CPI was 2.2% in April 2025, which is the amount that would be reflected in the rate change.

Mr. Serda further clarified that water utility rates do not affect sewer rates, which are billed from Broward County.

At this time Mayor Miller opened the public hearing on Ordinance 2025-04, which she closed upon receiving no input.

It was noted that the Town does not collect any additional revenues that would offset the expenses of maintaining its water system, and the impact of the increase will be minimal to individual property owners. Mayor Miller emphasized that water rates are tied to usage.

Motion made by Vice Mayor Ravanese, seconded by Commissioner Andreano, to approve. In a roll call vote, the **motion** passed unanimously (5-0).

IV. RESOLUTIONS & CONTRACTS

A. Resolution 2025-39

A Resolution of the Town Commission of Town of Hillsboro Beach, Florida adopting the 2026 Town Commission Meeting Schedule.

Town Attorney Doody read the Resolution by title only.

Mr. Serda noted some of the specific meeting dates proposed in 2026, pointing out that the July 2026 meeting date is proposed for Tuesday, July 7, 2026. There was Commission consensus to reschedule this meeting date to Tuesday, July 14, 2026.

Mayor Miller also pointed out that the 2026 federal election is scheduled for Tuesday, November 3, 2026, which means the proposed Commission meeting date is Tuesday, November 10. The following day, November 11, is Veterans Day. If the Commission wishes to postpone the November meeting date to the following week, the date of November 17 would be only one week in advance of the Thanksgiving holiday. Another option could be to reschedule the Commission meeting for a different day of the week following the November 3 election.

It was determined by Commission consensus to reschedule the November 2026 meeting date to Thursday, November 5, 2026.

Motion made by Vice Mayor Ravanese, seconded by Commissioner Berman, to approve as amended. In a roll call vote, the **motion** passed unanimously (5-0).

B. Resolution 2025-40

A Resolution of the Town Commission of Town of Hillsboro Beach, Florida to Accept the Recommendation of the Evaluation Committee for RFP 2025-07-01 Residential Solid Waste, Bulk Waste and Recycling Collection Services.

Town Attorney Doody advised that this Resolution asks the Commission to determine the most responsive bid for waste and recycling services.

Mayor Miller explained that this Resolution addresses the Evaluation Committee's recommendation to award the residential solid waste, bulk waste, and recycling collection services contract. The Evaluation Committee consisted of the Town Clerk, Building Official, and Police Department Captain. They reviewed the proposals and scored them based on the criteria outlined in the request for proposal (RFP).

The ranking order was as follows:

- WastePro of Florida: 96.67
- Coastal Waste & Recycling: 93.81
- Waste Management: 85.82
- Panzarella Waste & Recycling Services: 85.82

The Evaluation Committee indicated that all four respondents presented strong qualifications and experience. They recommended award of the contract to WastePro.

Mayor Miller continued that the Town currently has 2,387 residential units subject to billing at a current cost per unit of \$14.86. The new proposal for cost per residential unit is \$15.31. The Town's Procurement Manager has recommended authorizing the Town Manager to negotiate and execute an agreement with WastePro; however, the Town Attorney has indicated that the Commission should first determine which proposal is the most responsive to the RFP.

Mayor Miller stated that she found this issue to be a difficult one if the Commission did not simply adopt the points allotted to the proposals by the Evaluation Committee, as well as the Procurement Manager's recommendation.

Mr. Serda noted that the Town's current agreement for solid and bulk waste and recycling services expires at the end of October 2025, although the Town has reached a tentative three-month extension with the current provider. This extension would include a price increase of approximately 10%. He noted that the extension was not brought forward by Staff at tonight's meeting, as they had anticipated moving forward with the Evaluation Committee's recommendation.

Mr. Serda continued that the Evaluation Committee subjectively assigned criteria including experience, customer services, past performance, and implementation and approach, using a formula to assign points for cost. This prevents subjectivity with respect to cost, particularly in cases where the proposed costs are very similar.

It was noted that that in some instances, a bidding firm was awarded more points than seemed available in a category. In addition, some totals were different than those in the backup memo. Vice Mayor Ravanese commented that this was one reason he had requested clarification of the extension option, as this could provide additional time for Commission review.

Town Attorney Doody proposed that Resolution 2025-40 be tabled to the next meeting or to a special meeting date if that was the Commission's preference.

Commissioner Andreano pointed out that the Commission would be assuming the responsibility of evaluating the proposals without the option of interviewing the bidding entities. Mr. Serda recalled that while the Evaluation Committee had had the option to see presentations from the bidders, they had opted not to see them.

Commissioner Reiser observed that while the three individual members of the Evaluation Committee do not live in the Town, all the Commissioners do. She felt this would provide additional perspective on the decision.

Motion made by Vice Mayor Ravanesi, seconded by Commissioner Reiser, to table Resolution 2025-40 to the next meeting (Nov. 5, 2025). In a roll call vote, the **motion** passed unanimously.

Mr. Serda advised that he would administratively execute the extension to the current contract and bring it back to the Commission for their approval at the November 5, 2025 meeting.

C. Resolution 2025-41

A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida Approving and Authorizing the Appropriate Town Officials to Execute an Agreement Between Broward County and the Town of Hillsboro Beach for the Enhanced Marine Law Enforcement Grant (EMLEG) Program for Fiscal Year 2025-2026.

Town Attorney Doody read the Resolution by title only.

Mayor Miller stated that Resolution 2025-41 executes the agreement between Broward County and the Town for Enhanced Marine Law Enforcement Grant (EMLEG) funding. This agreement is expected to be nearly maximized in the current fiscal year, as the County will pay the Town \$40,440 to provide 416 hours of Marine Patrol weekend coverage and 304 hours of evening coverage. No matching funds from the Town are required other than some benefits.

Mr. Serda further clarified that the hours provided through EMLEG funding are allocated for the Town on weekends and evenings through a blanket dollar amount. If all of these hours are spent within seven months, any additional hours would be funded by the Town.

Motion made by Commissioner Andreano, seconded by Commissioner Berman, to approve. In a roll call vote, the **motion** passed unanimously (5-0).

D. Resolution 2025-42

A Resolution of the Town Commission of the Town of Hillsboro Beach, Florida Approving and Adopting the April 2025 Miami, Fort Lauderdale-West Palm Beach Consumer Price Index (CPI) of 2.2% to Ensure Sufficient Revenue is Collected in FY2026 to Cover Operating, Maintenance and Debt Service Requirements Associated with the Town's Water Plant System.

Town Attorney Doody read the Resolution by title only.

Mayor Miller explained that this Resolution relates to Ordinance 2025-04, which was adopted earlier in tonight’s meeting. The Town is required by the state of Florida to perform an annual water rate analysis in order to ensure sufficient revenue is collected to cover operating expenses, loan payments, and any future maintenance or repairs to the water system. Loan documents require the Town’s total revenues, minus operating expenses, to be greater than 1.15% of debt service requirements.

Documentation at the end of fiscal year (FY) 2025 shows that the Town has collected only \$10,140 over this required threshold for future operating and debt service. The Resolution prevents a future shortfall by approving the Miami/Fort Lauderdale/West Palm Beach CPI of 2.2%, which dates from April 2025.

Mayor Miller noted that attachments to Resolution 2025-42 include documentation of how the 2.2% CPI was calculated. Mr. Serda further clarified that the 2.2% would generate approximately \$30,000 in extra revenue. The Commission’s documentation includes a scrivener’s error which identifies this as roughly \$14,000. After the 2.2% adjustment, the \$10,140 required clearance would increase to nearly \$40,000.

Motion made by Vice Mayor Ravanese, seconded by Commissioner Berman, to approve. In a roll call vote, the **motion** passed unanimously (5-0).

V. CONSENT

A. INVOICES FOR APPROVAL

| | | | |
|---------|------------------|-----------|-------------|
| 1. CG&A | Invoice #2494998 | Aug 2025 | \$34,345.93 |
| 2. GCDE | Invoice #73642 | Sept 2025 | \$7,373.90 |
| 3. GCDE | Invoice #73643 | Sept 2025 | \$1,020.35 |

Motion made by Commissioner Reiser, seconded by Commissioner Andreano, to approve. In a roll call vote, the **motion** passed unanimously (5-0).

VII. STAFF UPDATES

A. Finance Report

Stephen Bloom, Finance Director, Inframark

1. June 2025 Finance Report

Finance Director Stephen Bloom presented the June 2025 Finance Report, which includes results from the 3rd quarter of FY 2025. Results from the final quarter will be presented at the November 2025 meeting.

Mr. Bloom reported that through June 2025, the Town's surplus was approximately \$1.8 million in the General Fund. The Town collected roughly 96% of its property taxes through that date, with more to come in the final quarter. The Town's budget for property taxes is approximately \$6.5 million. The remaining revenue is relatively solid, although Code Compliance fines have decreased slightly. Interest income is at 110% of the Town's budget through June.

In terms of spending, 74% of the Town's budget has been spent through June. Expenditures include the following:

- \$986,000 transfer for debt service
- \$28,000 transfer for planning and zoning activities
- \$18,000 transfer for capital projects

All expenses for Police, Town administration, and facilities are at or below budget through June.

Special revenues include the following:

- Bus fund: surplus of \$28,000
- EMLEG: just approved at approximately 65% of the annual budget
- Building permits: \$400,000 surplus
- Planning and zoning: at 48% of budget
- Federal forfeitures (not budgeted): \$970,000

All special revenues must remain within their own funds and cannot be transferred elsewhere.

Additional items include:

- Debt service: the prior beach loan has been paid off and a new loan has been taken out; one loan is funded strictly through base and usage rates, while the other is funded through a surcharge
- Capital projects: these include the beach nourishment project as well as other initiatives including Town Hall renovations, the new bocce court, and additional engineering work

The Water Fund reflects a surplus of roughly \$356,000 through June 2025, some of which will be used toward year-end repairs and maintenance. The debt service loan being funded through a surcharge collected some funds early and was used to prevent the surcharge from increasing. Operational revenue is at 73%, while water service revenue is at approximately 76%. Billings through June were increased by 3.7%. Spending through June is only at 64% of the annual budget.

Mr. Bloom noted that while fuel costs reached \$56,000 in FY 2022, they have been lower each year since then. The third quarter of FY 2025 continues to trend in this direction.

While workers' compensation claims were over \$1 million between FY 2013 and 2014, they were approximately \$365,000 in FY 2024. Claims in FY 2025 have totaled \$47,000 thus far. Claims affect premiums, which reached their highest point in FY 2016 at \$126,000 for workers' compensation alone. In FY 2024, the full year's costs were \$50,000.

2. FY 2024 Audit Report

Mr. Bloom advised that there were no findings or issues with the FY 2024 Audit Report. This report considers not only numbers but purchasing policies, fees, permitting costs, and more. He compared the FY 2023 and 2024 results, noting that in 2023, the Town had a \$92,000 favorable net change in its fund balance; in 2024, the favorable net balance increased to \$116,000. The Town's unassigned cash, which is unrestricted, was \$3.5 million in the General Fund, representing an increase of roughly \$102,000.

For the Water Fund, FY 2024's ending position was a break-even point. This followed a net positive increase of \$145,000 in FY 2023. Repairs, maintenance, and increasing costs affected this fund more significantly than the General Fund, as the General Fund is more contract-based.

The Town's reserve balance for FY 2024 was \$2.4 million. Mr. Bloom characterized this as an operating reserve. The Town's next capital project will require the Town to seek funding. He concluded that this is an average number.

A question was asked regarding the \$2.2 million provided by the Rosewood project and the interest created by this amount. Mr. Bloom referred the Commissioners to the Town's investment portfolio, noting that investment has resulted in an overall 3% increase. The Town's portfolio is diversified between commercial investments, Treasury notes, and more.

B. Police Department

Rob O'Neill, Chief of Police

Police Chief Rob O'Neill reported that the Police Department recently added a new Cadet who will begin training in 911 communications. After this training is complete, if all requirements are met, the Cadet will move on to the Police Academy. This leaves only one vacancy in the Department. The most recent Cadet who advanced to an Officer position is currently undergoing field training.

Chief O'Neill continued that on-site accreditation is scheduled for November 18-20, 2025. He emphasized the importance of this process, which reviews Department activity and policies. This is the Town's fifth three-year accreditation cycle, which is the Excelsior cycle.

B. Building Department

George Folles, Building Official, CG&A

Building Official George Folles reported that the Related Group's projects continue to receive special inspections as well as regular Town inspections. The Building Department and Police Department remain in contact to ensure there are no traffic or other issues. The Building Department will meet with the Related Group on October 8, 2025 to review new plans for deferred items.

The Department will also meet with the property owner of 1205-1206 Hillsboro Mile now that the former building has been demolished. While demolition is complete, trash removal is still ongoing and Town Staff has some remaining questions about activity on the property.

Plan review is up to date, with most building permits issued within three to five days. Mr. Folles advised that he reviews all plans for both large and small projects.

The Town is revisiting its list of 25- to 40-year building inspection reports. Mr. Folles stated that he hopes to provide this updated list to the Commission at their next scheduled meeting. Town Staff will contact property managers, contractors, and engineers involved with these reports as well as with concrete restoration.

Mr. Folles concluded by encouraging all residents to remain cognizant of weather reports through the end of hurricane season.

C. Code Enforcement

Bernard Pita, Code Compliance Supv.

Code Compliance Supervisor Bernard Pita reported that there is no new Code activity. Monitoring of construction sites continues and remains steady. There is one active overgrown grass case on which the Town has had no response from the property owners. A Special Magistrate hearing for several cases is scheduled for Monday, October 13, 2025.

Mr. Pita continued that he has conducted two initial inspections and 42 re-inspections, most of which addressed Fire Code. There are currently 26 cases scheduled to go before the Special Magistrate, with more anticipated by Monday. He noted that there are several seawalls on the Intracoastal Waterway which are undergoing upgrades. He provided brief updates on individual cases.

Mayor Miller recalled that a meeting was held in summer 2025 regarding the property at 987 Hillsboro Mile, which had requested a variance which was not approved by the Commission. She advised that she would like to move that the Commission reconsider

this variance application if there is consensus to do so from the other Commissioners. She explained that since the case was first heard, additional information has come to light. The case had involved the placement of a generator next to the property line, to which the adjacent property owner had not objected. The property owner has been unable to locate the generator elsewhere due to the floodplain.

Town Attorney Doody explained that there will be a motion to reconsider the Item on the next month's Agenda. If the Commission votes to reconsider, the Item will come before them in December 2025. There was Commission consensus at this time to proceed with this process.

VIII. TOWN MANAGER REPORT

A. Coffee with a Cop Thu., Oct. 16, 2025 (10 am)

Topic: Law Enforcement Accreditation

B. Music on the Green Concert Thu., Oct. 16, 2025 (7pm)

Featuring Patti & Jozay

C. Community Event FREE Shred & Electronic Recycling Sat., Oct. 25, 2025 (9am-12pm)

Blood Drive, Household Hazardous Waste Drop-off, Prescription Drug Take-back

Information was requested from the Town Manager regarding review of seawalls within the Town. Mr. Serda explained that the Town has experienced significant wave activity on its ocean seawalls and has provided photos to engineers who will be on-site once this activity has subsided. They will determine how much sand has been lost from beaches due to wave energy. The beach is expected to recover to some degree once the activity has settled. The Town is preparing for the design and permitting phases of the next beach nourishment project, which is anticipated in roughly 18 months to two years and will be realized in conjunction with the City of Deerfield Beach.

VIII. TOWN ATTORNEY REPORT

Town Attorney Doody advised that all three bases of a lawsuit against the Town are still pending.

IX. TOWN COMMISSION COMMENTS/REPORTS

Mayor Miller recalled that she and Mr. Serda recently attended a Florida resilience conference to hear federal updates on mapping. She expressed interest in receiving sand from the Hillsboro Inlet district for inland management, emphasizing the importance of the Town’s ongoing relationship with this neighbor. Hillsboro Inlet is required to perform a study before the development of its next Inlet Management Plan which indicates where they will place sand. There has also been a regulation change which will require Hillsboro Inlet to show how they will distribute sand on adjacent beaches. The Town will continue to follow up on this process.

Commissioner Reiser reported that the Condo Forum will meet on Wednesday, October 15, 2025. No topic has been determined thus far. The Broward Metropolitan Planning Organization (MPO) Board meeting was tabled in October.

It was also noted that the Hillsboro Beach Club is still awaiting permits related to their oceanside seawall. This location may be one option for the placement of additional sand.

X. PUBLIC COMMENTS

At this time Mayor Miller opened the public hearing, which she closed upon receiving no input.

XI. ADJOURNMENT

Motion made by Vice Mayor Ravanese, seconded by Commissioner Reiser, to adjourn. In a roll call vote, the **motion** passed unanimously (5-0).

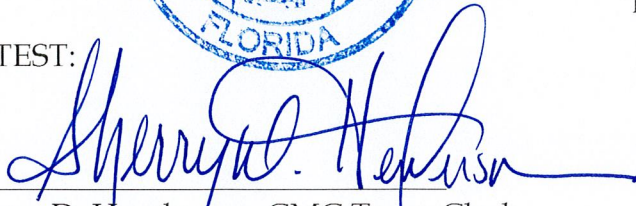
The meeting was adjourned at 10:43 a.m.



ADOPTED THIS 5th DAY OF November, 2025.

By: 
Dawn Miller, Mayor

ATTEST:


Sherry D. Henderson, CMC Town Clerk

**TOWN OF HILLSBORO BEACH
1210 HILLSBORO MILE
HILLSBORO BEACH, FL 33062**